



TRINITY VALLEY COMMUNITY COLLEGE

MEDICAL TRAINING CLASSES **Spring 2011**

For a complete list of courses offered and course descriptions, see the Spring 2011 Continuing Education Schedule or visit www.tvcc.edu/communityservices.

BASIC LIFE SUPPORT (BLS) FOR HEALTHCARE PROVIDERS

14892	F, 9:00am/5:00pm, Apr 8	Athens/GS209	\$50	Miles
14964	F, 9:00am/5:00pm/ Aug 26	Palestine/TBA	\$50	Staff

CERTIFIED NURSE AIDE

14860/14861/14856	M/W/F, 8:30am/12:30pm, Feb 7/Mar 11	Canton/TBA	\$575	Fritz
14882/14857/14883	T/TH, 5:30pm/9:30pm, Jan 18/Mar 10	Athens/LA106	\$575	King
14884/14885/14858	M-TH, 5:30pm/9:30pm, Mar 28/Apr 21	Athens/LA106	\$575	Sparks
14898/14899/14900	M-TH, 9:25am/10:40am, Jan 24/Jun 2	Palestine/C111	\$575	Staff
14955/14956/14957	M-TH, 5:30pm/9:30pm, Apr 4/Apr 28	Palestine/TBA	\$575	Staff
14948/14949/14950	M-TH, 5:30pm/9:30pm, April 25/May 19	Kaufman/TBA	\$575	Fritz

IV THERAPY PRACTICE AND SKILLS CHECK-OFF FOR MANAGEMENT OF CENTRAL LINES

14920	S, 9:00am/4:00pm, May 14	Athens/LA104	\$75	Dalton
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IV THERAPY PRACTICE AND SKILLS CHECK-OFF FOR I.V. THERAPY

14921	S, 9:00am/4:00pm, May 14	Athens/LA104	\$75	Dalton
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MEDICAL CODING

14951	W/F, Feb 16/Apr 8	Online	\$110	
14968	W/F, Jun 15/Aug 5	Online	\$110	

MEDICAL MATH & NOTATIONS

14970	M/W, 6:00pm/9:00pm, Jul 6/Aug 10	Athens/TBA	\$330	Fritz
14958	M/W, 6:00pm/9:00pm, May 16/June 22	Palestine/TBA	\$330	Staff

MEDICAL TERMINOLOGY

14893	W/F, Jan 19/Mar 11	Online	\$110	
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MEDICATION ADMINISTRATION (CMA)

14859	T/Th, 9:00am/1:00pm, Feb 1/May 31	Athens/LA106	\$550	Fritz
14922	T/Th, 5:00pm/9:00pm, Apr 19/ Aug 9	Palestine/TBA	\$550	Tutt

MEDICATION AIDE UPDATE –

14923	Th, 9:00am/5:00pm, Feb 10	Terrell/L104	\$50	Tutt
14924	S, 9:00am/5:00pm, Mar 12	Athens/LA106	\$50	Tutt
14925	S, 9:00am/5:00pm, Apr 9	Palestine/TBA*	\$50	Tutt
14926	Th, 9:00am/5:00pm, May 5	Terrell/L104	\$50	Tutt

*These Medication Aide Update classes are guaranteed to make. Pre-registration required.

MEDICAL INFORMATION AND OFFICE MANGEMENT

14887	T/TH, 6:00pm/9:00pm, Feb 22/Mar31	Athens/LA112	\$300	Whitener
14888	M/W, 6:00pm/9:00pm, May 23/Jun 29	Athens/LA112	\$300	Whitener
14960	T/TH, 6:00pm/9:00pm, Jul 12/Aug 11	Palestine/TBA	\$300	Staff

PHARMACY TECHNICIAN CERTIFICATION PREPARATION –

14862	M/W, 6:00pm/9:00pm, Feb 7/Apr 11	Athens/TBA	\$500	Hackney
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PHLEBOTOMY TECHNICIAN

14874/14875	M/W, 6:00pm/9:00pm, Jan 24/Mar 30	Athens/LA112	\$500	Staff
14876/14877	T/Th, 6:00pm/9:00pm, Apr 19/Jun 16	Athens/LA112	\$500	Staff
14878/14879	T/Th, 6:00pm/9:00pm, Jan 25/Mar 31	Palestine/TBA	\$500	Staff

MEDICAL ASSISTANT/PCT STUDENT ORIENTATION SESSIONS

INFORMATION SESSION: Thursday, December 9th at 3:00 p.m. in the Liberal Arts Building, Room 112, Athens campus. Students will have the opportunity to meet with department personnel to get answers to questions regarding class requirement, scheduling, financial aid, etc.

MEDICAL ASSISTANT/PCT ORIENTATION: Tuesday, January 11th at 6:00 p.m. in the Liberal Arts Building, Room 112, Athens campus – Attendance at this session is recommended for all students enrolling in the Medical Assistant/PCT program whether in Athens or in Palestine.

Beginning January 11th, weekly informational sessions will be held on Tuesdays, at 2:00 p.m. . These will meet in the Liberal Arts Building, Room 112. These are open to any student interested in enrolling in non-credit medical classes. Students will have the opportunity to meet with department personnel to get answers to questions regarding class requirements, scheduling, financial aid, etc. Pre-registration is not required.

**MEDICAL ASSISTANT/PCT TUITION FOR THE COMPLETE COURSE IS \$3,175.
PLAB1023, NUPC1020, NURA1001, NUPC1020, MDCA1021, MDCA1091, MDCA1060**

Successful completion of the TVCC PCT/Medical Assistant program prepares students for employment in a variety of healthcare professions, including physician clinics, hospitals, long-term care facilities, etc. Course work will include Phlebotomy, CPR & First Aid, Medical Terminology, HIPAA Compliance, Certified Nurse Aide, Anatomy and Physiology, Medical Math and Notations, Basic EKG/X-Ray, Medical Information Practice and Office Management, and Medical Coding. *(Students enrolling in this program will need basic computer skills. Online classes and/or individual tutoring classes are available at an additional tuition to students who desire additional computer skills training.)*

Schedule of Classes – ATHENS for students enrolled in the contained program or the flexible schedule **beginning Spring 2011.** Course descriptions are listed with individual class descriptions elsewhere in this schedule.

14893	Medical Terminology		Online	Jan 19/Mar 11	Online		\$110
14882/14857/14883	Certified Nurse Aide	T/Th	5:00pm/9:00 pm	Jan 18/Mar 10	Athens/LA106	King	\$575
14892	CPR	Fri	9:00am/5:00 pm	Apr 8	Athens/GS209	Miles	\$ 50
14876/14877	Phlebotomy Technician	T/Th	6:00pm/9:00 pm	Apr 19/May 31	Athens/LA112	Staff	\$500
14894	HIPAA Compliance		Online	Mar 16/May 6	Online		\$110
14895	Anatomy & Physiology		Online	May 18/Jul 8	Online		\$110
14888	Med Info & Office Mgmt	M/W	6:00pm/9:00pm	May 23/Jun 29	Athens/LA112	Whitener	\$300
14968	Medical Coding		Online	Jun 15/Aug 5	Online		\$110
14970	Med Math & Notations	M/W	6:00pm/9:00 pm	Jul 6/Aug 10	Athens/TBA	Staff	\$330
14969	Basic EKG/X-Ray	T/Th	6:00pm/9:00pm	Aug 4/Aug 30	Athens/TBA	Botschon	\$240
TBA/	PCT Exam			Sept 23			\$ 0

Students who successfully complete the classes listed above will participate in a Capstone Review and an Externship for Clinical Training. (Time to be determined).

Schedule of Classes - PALESTINE for students enrolled in the contained program or the flexible schedule **beginning Spring 2011.** Course descriptions are listed with individual class descriptions elsewhere in this schedule.

14893	Medical Terminology		Online	Jan 19/Mar 11	Online		\$110
14878/14879	Phlebotomy Technician	T/Th	6:00pm/9:00 pm	Jan 25/Mar 8	Palestine/TBA	Staff	\$500
14894	HIPAA Compliance		Online	Mar 16/May 6	Online		\$110
14955/14956/14957	Certified Nurse Aide	M-Th	5:30pm/9:30 pm	Apr 4/Apr 28	Palestine/TBA	Staff	\$575
14895	Anatomy & Physiology		Online	May 18/Jul 8	Online		\$110
14958	Med Math & Notations	MW	6:00pm/9:00 pm	May 16/Jun 22	Palestine/TBA	Staff	\$330
14964	CPR		6:00am/5:00 pm	Aug 26	Palestine/TBA	Staff	\$ 50
14960	Med Info & Office Mgmt	T/Th	6:00pm/9:00pm	Jul 12/Aug 11	Palestine/TBA	Staff	\$300
14968	Medical Coding		Online	Jun15/Aug 5	Online		\$110
14961	Basic EKG/X-Ray	T/Th	6:00pm/9:00pm	Jun 14/Jul 7	Palestine/TBA	Staff	\$240
14962	PCT Exam			Aug 15	Palestine/TBA	Staff	\$ 0

Students who successfully complete the classes listed above will participate in a Capstone Review and an Externship for Clinical Training. (Time to be determined).

FOR REGISTRATION INFORMATION

Athens 903-675-6212 Palestine 903-729-0256 Terrell 972-563-9573

conted@tvcc.edu www.tvcc.edu/communityservices

The Community Services Department of Trinity Valley Community College provides quality workforce, personal enrichment and continuing education programs to meet the educational needs of our service area.

TVCC is an affirmative action/equal opportunity institution.