

**TRINITY VALLEY COMMUNITY COLLEGE
FEDERAL WORK-STUDY
JOB POSTING**

ALL ITEMS BELOW ARE REQUIRED FOR JOB POSTINGS:

JOB TITLE	<u>Band Workstudy</u>
DEPARTMENT	<u>Band</u>
REQUESTOR - SUPERVISOR	<u>Dr. Hudson, M. Matchael</u>
OFFICE (Bldg & Room #)	<u>FA 103</u>
OFFICE PHONE #	<u>903-675-6222</u>
OFFICE CONTACT HOURS	<u>8-4:30</u>
# OF STUDENTS NEEDED	<u>1</u>
# OF HOURS PER WEEK	<u>19 hrs</u>

QUALIFICATIONS REQUIRED Basic computer/typing skills, ability to file

DUTIES Typing, filing, run errands on campus as needed, light lifting
the football program run more efficiently

PRE-SCREENING QUESTIONS _____

OTHER PERTINENT INFO _____
