Carl Perkins V Grant Student Support Assistance Information & Guidelines

Trinity Valley Community College’s Workforce Education provides many student support services which can include work-study positions, tutoring, computer lab and even financial support through federal assistance programs. Our participation in Texas Workforce Commission (TWC) programs - such as the Workforce Innovation & Opportunity Act (WIOA) and the Perkins V: Strengthening Career & Technical Education for the 21st Century Act - provides eligible students access to financial assistance through textbook, transportation, childcare and computer equipment assistance programs.

Grant funding awards are based upon budgeted federal funds through the Perkins V: Strengthening Career & Technical Education for the 21st Century Act, approved by the Texas Higher Education Coordinating Board, per college semester.

All grant awarded funding for textbook, childcare and computer equipment assistance programs are paid directly to the approved vendor providing the assistance - students are not reimbursed grant funds.

Carl Perkins V Grant Student Support Assistance Eligibility Requirements:

Student Must:
- Major in a Workforce Education program in an Associate of Applied Sciences degree, Workforce Education certificate, or Occupational Skills Award (See TVCC catalog or course list below for program eligibility)
- Enrolled part-time (six (6) or more semester credit hours)
- Enrolled in courses according to the student-selected degree plan
- Have and maintain a 2.5 GPA

Carl Perkins V Grant Student Support Assistance Application Process:
- Apply and be enrolled in TVCC as a student;
  - Turn in TVCC admissions application to registrar’s office (and other required documents)
  - Must have a Workforce Education major
- Complete the on-line current FAFSA
  - Select TVCC as attending institution
  - Consult with financial aid office for questions/concerns, and acknowledge that Pell Grant eligibility is the criteria used for Carl Perkins Grant Services awards
- Submit the Carl Perkins V Grant Student Support Assistance Application, and all required eligibility documentation, by the appropriate semester application deadline
- Upon approval of the application, all required Student Support Assistance contracts must be signed prior to any grant funds being dispersed

Upon Award of Carl Perkins V Grant Student Assistance, Approved Students Must:
- Have and maintain a 2.5 GPA
- Maintain part-time (six (6) semester credit hours) enrollment - without excessive absences
- Contact Workforce Education administration (workforceed@tvcc.edu), BEFORE dropping any courses
  - If you drop below six (6) hours your grant benefits will be discontinued, or
  - If you drop all of your courses during a semester, you will need to successfully complete six (6) semester hours towards degree completion BEFORE you are eligible to reapply for the grant
- Have Satisfactory Academic Progress to qualify for continual grant assistance funding
**CHILDCARE Assistance Program Details:**

- Limited to three (3) dependents per family; infant to 12 years old
- Cover class days only; no holidays *(required documentation of class schedule)*
- All reimbursement is paid directly to the designated state-licensed care facility, or state-licensed family home, at a weekly rate based on the age of the child(ren) & days in class Any remaining amount due the childcare facility is the responsibility of the student participant. Payment for services is monthly, after student submittal of required Statement of Charges & childcare provider invoice for the month.

**Childcare Assistance Rates (subject to change):**

- Infants to age 1 — $65.00
- Ages 1 to 2 — $60.00
- Ages 2 and up to Kindergarten — $50.00
- After school care (12 years old and under) — $40.00

Childcare funding from other sources (i.e. CCS) must be reported prior to the application process. Student participants cannot be awarded childcare assistance from another source and also receive Carl Perkins V Grant Student Support childcare assistance at the same time. Excessive absences of a child from a childcare facility will result in cancellation of Carl Perkins V Grant childcare assistance.

**TRANSPORTATION Assistance Details:**

- Limited to students who drive 20 or more miles, from their home address to the school campus, to attend classes and/or clinicals
- Is based on a round-trip calculation from home address to school campus/clinical location
- Reimbursed at $0.10 per mile
- Requires submission of MapQuest map/GoogleMap from home address to school campus/clinical location
- Requires submittal of a mileage travel log documentation - logs must be:
  - Completed entirely, and correctly, each month
  - Submitted to workforced@tvcc.edu by the last business day of the month
  - Failure to turn in a travel log sheet by the last business day of the month may forfeit payment until the end of the next month (30 days)
  - Recording of the exact round-trip mileage, as stated on signed contract, is required
  - Reimbursement checks are mailed to the student participant, by the Business Office, at the address stated on the mileage travel log and the Transportation Contract
  - Mileage reimbursement rate is subject to change

**COMPUTER LAPTOP LOANER AND MIFI HOTSPOT LOANER Assistance Details:**

- Limited to laptop equipment and/or Mifi Hotspot equipment inventory available
- Requires signing of the Laptop Loaner and/or Mifi Hotspot Program Policy
- Provides a laptop *(configured to provide the same functionality as other TVCC student computers)* and/or Mifi hotspot to student for use off campus
- Check-out duration for the equipment under the grant is for the approved semester ONLY - i.e. Fall, Spring, or Summer *(equipment may be turned in early)*
- Devices will be checked out from the TVCC Athens Campus Learning Resource Center (LRC) upon approval of eligibility; devices must be returned to the same check out location
- All issues/support help with any borrowed devices under the grant must be reported to the IT Service Desk immediately by contacting tvcc@service-now.com
**TEXTBOOK Assistance Details:**
- Limited to the number of Workforce Education program textbooks available
- Requires signing of the Textbook Assistance Policy Contract
- Textbooks will be checked out upon approval of participant grant eligibility
- Participants will return textbooks to the Workforce Education office after final exams are completed, by designated deadline
- If participant drops the class, the textbook will be immediately returned to the Workforce Education office (*student will be charged for textbooks not returned*)

**TOOLS Assistance Details (Applies to Welding Program):**
- Limited to the number of Workforce Education program tools inventory available
- Requires signing of the Tools Assistance Policy

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**For Additional Information:**

Contact Workforce Education: (903) 675-6232  
Email:  WorkforceEd@tvcc.edu  
Visit Us at the Athens Campus  
Baugh Technology Building, TC#121

Revised 7/21
Eligible Workforce Education Degrees and Certificates 2021-2022 School Year

- Accounting AAS
  - Accounting Certificate
  - Accounting QuickBooks OSA
- Administrative Services
  - Administration Technology Applications OSA
- Associate Degree Nursing (ADN) AAS
  - LVN-to-ADN Nursing Transition AAS
  - Paramedic-to-ADN Nursing Transition AAS
  - Vocational Nursing Certificate – Palestine
  - Vocational Nursing Certificate – Terrell HSC Campus
- Certified EKG Technician OSA
- Computer Science Emphasis Management Information Systems (MIS) AAS
- Computer Science Information Systems Support & Administration AAS
  - Computer Science Management Information Systems (MIS) Certificate
  - Computer Science (MIS) Technology Certificate
  - (MIS) Software Applications Specialist Certificate
  - Computer Science Data Center Certificate
  - Computer Science Cybersecurity Certificate
  - Computer Science Cloud Computing Certificate
  - Computer Science Networking and Information Security Certificate
  - Computer Science PC Hardware OSA
  - Computer Science Network & Security OSA
  - Computer Science Data Center OSA
  - Computer Science System Administrator OSA
- Cosmetology Operator Certificate
  - Student Instructor Certificate
  - Manicure/Nail Technology Certificate
  - Esthetician Certificate
- Criminal Justice AAS
  - Criminal Justice Certificate
  - Law Enforcement Certificate
- Drafting and Design Technology AAS
  - Basic Drafting Certificate
  - Advanced Drafting Certificate
  - Computer Aided Drafting OSA
- Early Childhood Development AAS
  - Early Childhood Education Certificate
  - Early Childhood Administrator Educator Certificate
Eligible Workforce Education Degrees and Certificates 2021-2022 School Year

- Emergency Medical Technology AAS
  - Emergency Medical Technology Certificate
  - RN-to-Paramedic Enhanced Skill Certificate
  - Emergency Medical Technology OSA
- Fire Protection Technology AAS
  - Fire Officer Certificate: TCFP Fire Officer I & II
  - Fire Inspector And Investigation Certificate TCFP Inspector And Investigator
  - Fire Rescue Operations Certificate
- General Business AAS
- Heating, Ventilation & Air Conditioning (HVAC) AAS
  - Advanced Heating, Ventilation & Air Conditioning (HVAC) Certificate
- Legal Assistant Technology AAS
  - Legal Assistant Technology Certificate
- Management AAS
  - Small Business Entrepreneurship Certificate
  - Entrepreneurship OSA
- Mechanical Engineering Technology
  - Mechanical Engineering Technology CAD/CAM-CNC Certificate
  - Mechanical Engineering Technology Machining Certificate
- Office Technology AAS
  - Office Technology Certificate
- Office Technology/Medical Administrative Assistant AAS
  - Medical Office Management Certificate
  - Medical Transcription Certificate
- Pharmacy Technician AAS
  - Pharmacy Technician Certificate
- Ranch Management AAS
  - Ranch Management Certificate
  - Beef Cattle Manager Certificate
  - Ranch & Feedyard Operations Certificate
- Robotics Technology AAS
  - Robotics Technology Certificate
  - Automation & Controls Certificate
- Skilled Care Clinical Medical Assistant Certificate
  - Skilled CareClinical Medical Assistant OSA
  - Skilled Care Phlebotomy OSA
  - Skilled Care Nurse Aide for Health Care OSA
  - Skilled Care Patient Care Technology Certificate
- Surgical Technology AAS
- Welding Technology AAS
  - Welding Certificate
  - Pipe Welding Certificate
  - TIG Welding Certificate
  - Welding OSA