



Carl Perkins V Grant Student Support Assistance Information & Guidelines

Trinity Valley Community College's Workforce Education provides many student support services which can include work-study positions, tutoring, computer labs and even financial support through federal assistance programs. Our participation in **Texas Workforce Commission (TWC)** programs - such as the **Workforce Innovation & Opportunity Act (WIOA)** and the **Perkins V: Strengthening Career & Technical Education for the 21st Century Act** - provides eligible students access to financial assistance through textbook, transportation, childcare and computer equipment assistance programs.

*Grant funding awards are based upon budgeted federal funds through the Perkins V: Strengthening Career & Technical Education for the 21st Century Act, approved by the Texas Higher Education Coordinating Board, **per college semester.***

All grant awarded funding for textbook, childcare and computer equipment assistance programs are paid directly to the approved vendor providing the assistance - students are not reimbursed grant funds.

Carl Perkins V Grant Student Support Assistance Eligibility Requirements:

Student Must:

- ❖ Major in a Workforce Education program in an Associate of Applied Sciences degree, Workforce Education certificate, or Occupational Skills Award (See TVCC catalog or course list below for program eligibility)
- ❖ Enrolled part-time (six (6) or more semester credit hours)
- ❖ Enrolled in courses according to the student-selected degree plan
- ❖ Have and maintain a 2.5 GPA

Carl Perkins V Grant Student Support Assistance Application Process:

- ✓ Apply and be enrolled in TVCC as a student;
 - o Turn in TVCC admissions application to registrar's office (and other required documents)
 - o Must have a Workforce Education major
- ✓ Complete the on-line current FAFSA
 - o Select TVCC as attending institution
 - o Consult with financial aid office for questions/concerns, and acknowledge that Pell Grant eligibility is the criteria used for Carl Perkins Grant Services awards
- ✓ Submit the Carl Perkins V Grant Student Support Assistance Application, and all required eligibility documentation, by the appropriate semester application deadline
- ✓ Upon approval of the application, all required Student Support Assistance contracts must be signed prior to any grant funds being dispersed

Upon Award of Carl Perkins V Grant Student Assistance, Approved Students Must:

- Have and maintain a 2.5 GPA
- Maintain part-time (six (6) semester credit hours) enrollment - without excessive absences
- Contact Workforce Education administration (workforced@tvcc.edu), **BEFORE** dropping any courses
 - o If you drop below six (6) hours your grant benefits will be discontinued, **or**
 - o If you drop all of your courses during a semester, you will need to successfully complete six (6) semester hours towards degree completion **BEFORE** you are eligible to reapply for the grant
- Have Satisfactory Academic Progress to qualify for continual grant assistance funding

CHILDCARE Assistance Program Details:

- Limited to three (3) dependents per family; infant to 12 years old
- Cover class days only; no holidays (*required documentation of class schedule*)
- All reimbursement is paid directly to the designated state-licensed care facility, or state-licensed family home, at a weekly rate based on the age of the child(ren) & days in class Any remaining amount due the childcare facility is the responsibility of the student participant. Payment for services is monthly, after student submittal of required Statement of Charges & childcare provider invoice for the month.

Childcare Assistance Rates (subject to change):

Infants to age 1	----- \$65.00
Ages 1 to 2	----- \$60.00
Ages 2 and up to Kindergarten	----- \$50.00
After school care (12 years old and under)	--- \$40.00

Childcare funding from other sources (i.e. CCS) must be reported prior to the application process.

Student participants cannot be awarded childcare assistance from another source and also receive Carl Perkins V Grant Student Support childcare assistance at the same time.

Excessive absences of a child from a childcare facility will result in cancellation of Carl Perkins V Grant childcare assistance.

TRANSPORTATION Assistance Details:

- Limited to students who drive 20 or more miles, from their home address to the school campus, to attend classes and/or clinicals
- Is based on a round-trip calculation from home address to school campus/clinical location
- Reimbursed at \$0.10 per mile
- Requires submission of MapQuest map/GoogleMap from home address to school campus/clinical location
- Requires submittal of a mileage travel log documentation - logs must be:
 - o Completed entirely, and correctly, each month
 - o Submitted to workforced@tvcc.edu by the last business day of the month
 - o **Failure to turn in a travel log sheet** by the last business day of the month may forfeit payment until the end of the next month (30 days)
 - o Recording of the exact round-trip mileage, as stated on signed contract, is **required**
 - o Reimbursement checks are mailed to the student participant, by the Business Office, at the address stated on the mileage travel log and the Transportation Contract
 - o Mileage reimbursement rate is subject to change

COMPUTER LAPTOP LOANER AND MIFI HOTSPOT LOANER Assistance Details:

- Limited to laptop equipment and/or Mifi Hotspot equipment inventory available
- Requires signing of the Laptop Loaner and/or Mifi HotSpot Program Policy
- Provides a laptop (*configured to provide the same functionality as other TVCC student computers*) and/or Mifi hotspot to student for use off campus
- Check-out duration for the equipment under the grant is for the approved semester **ONLY** - i.e. Fall, Spring, or Summer (*equipment may be turned in early*)
- Devices will be checked out from the TVCC Athens Campus Learning Resource Center (LRC) upon approval of eligibility; **devices must be returned to the same check out location**
- All issues/support help with any borrowed devices under the grant must be reported to the IT Service Desk immediately by contacting tvcc@service-now.com

TEXTBOOK Assistance Details:

- Limited to the number of Workforce Education program textbooks available
- Requires signing of the Textbook Assistance Policy Contract
- Textbooks will be checked out upon approval of participant grant eligibility
- Participants will return textbooks to the Workforce Education office after final exams are completed, by designated deadline
- If participant drops the class, the textbook will be immediately returned to the Workforce Education office (*student will be charged for textbooks not returned*)

TOOLS Assistance Details (Applies to Welding Program):

- Limited to the number of Workforce Education program tools inventory available
- Requires signing of the Tools Assistance Policy

For Additional Information:

Contact Workforce Education: (903) 675- 6232

Email: WorkforceEd@tvcc.edu

Visit Us at the Athens Campus

Baugh Technology Building, TC#121

Eligible Workforce Education Degrees and Certificates 2021-2022 School Year

- Accounting AAS
 - Accounting Certificate
 - Accounting QuickBooks OSA
- Administrative Services
 - Administration Technology Applications OSA
- Associate Degree Nursing (ADN) AAS
 - LVN-to-ADN Nursing Transition AAS
 - Paramedic-to-ADN Nursing Transition AAS
 - Vocational Nursing Certificate – Palestine
 - Vocational Nursing Certificate – Terrell HSC Campus
- Certified EKG Technician OSA
- Computer Science Emphasis Management Information Systems (MIS) AAS
- Computer Science Information Systems Support & Administration AAS
 - Computer Science Management Information Systems (MIS) Certificate
 - Computer Science (MIS) Technology Certificate
 - (MIS) Software Applications Specialist Certificate
 - Computer Science Data Center Certificate
 - Computer Science Cybersecurity Certificate
 - Computer Science Cloud Computing Certificate
 - Computer Science Networking and Information Security Certificate
 - Computer Science PC Hardware OSA
 - Computer Science Network & Security OSA
 - Computer Science Data Center OSA
 - Computer Science System Administrator OSA
- Cosmetology Operator Certificate
 - Student Instructor Certificate
 - Manicure/Nail Technology Certificate
 - Esthetician Certificate
- Criminal Justice AAS
 - Criminal Justice Certificate
 - Law Enforcement Certificate
- Drafting and Design Technology AAS
 - Basic Drafting Certificate
 - Advanced Drafting Certificate
 - Computer Aided Drafting OSA
- Early Childhood Development AAS
 - Early Childhood Education Certificate
 - Early Childhood Administrator Educator Certificate

Eligible Workforce Education Degrees and Certificates 2021-2022 School Year

- Emergency Medical Technology AAS
 - Emergency Medical Technology Certificate
 - RN-to-Paramedic Enhanced Skill Certificate
 - Emergency Medical Technology OSA
- Fire Protection Technology AAS
 - Fire Officer Certificate: TCFP Fire Officer I & II
 - Fire Inspector And Investigation Certificate TCFP Inspector And Investigator
 - Fire Rescue Operations Certificate
- General Business AAS
- Heating, Ventilation & Air Conditioning (HVAC) AAS
 - Advanced Heating, Ventilation & Air Conditioning (HVAC) Certificate
- Legal Assistant Technology AAS
 - Legal Assistant Technology Certificate
- Management AAS
 - Small Business Entrepreneurship Certificate
 - Entrepreneurship OSA
- Mechanical Engineering Technology
 - Mechanical Engineering Technology CAD/CAM-CNC Certificate
 - Mechanical Engineering Technology Machining Certificate
- Office Technology AAS
 - Office Technology Certificate
- Office Technology/Medical Administrative Assistant AAS
 - Medical Office Management Certificate
 - Medical Transcription Certificate
- Pharmacy Technician AAS
 - Pharmacy Technician Certificate
- Ranch Management AAS
 - Ranch Management Certificate
 - Beef Cattle Manager Certificate
 - Ranch & Feedyard Operations Certificate
- Robotics Technology AAS
 - Robotics Technology Certificate
 - Automation & Controls Certificate
- Skilled Care Clinical Medical Assistant Certificate
 - Skilled Care Clinical Medical Assistant OSA
 - Skilled Care Phlebotomy OSA
 - Skilled Care Nurse Aide for Health Care OSA
 - Skilled Care Patient Care Technology Certificate
- Surgical Technology AAS
- Welding Technology AAS
 - Welding Certificate
 - Pipe Welding Certificate
 - TIG Welding Certificate
 - Welding OSA