Carl Perkins V Grant Student Support Assistance Information & Guidelines

Trinity Valley Community College's Workforce Education provides many student support services which can include work-study positions, tutoring, computer labs and even financial support through federal assistance programs. Our participation in **Texas Workforce Commission (TWC)** programs - such as the **Workforce Innovation & Opportunity Act (WIOA) and the Texas Higher Education Coordinating Board Perkins V: Strengthening Career & Technical Education for the 21st Century Act** - provides eligible students access to financial assistance through textbook, transportation, childcare and computer equipment assistance programs.

Grant funding awards are based upon budgeted federal funds through the Perkins V: Strengthening Career & Technical Education for the 21st Century Act, approved by the Texas Higher Education Coordinating Board, **per college semester.**

Student participants can apply for additional childcare assistance from the Texas Workforce Commission WIOA grant. Contact your local Workforce Solutions office for more information. Excessive absences of a child from a childcare facility will result in cancellation of Carl Perkins V Grant childcare assistance.

All grant awarded funding for textbook, childcare and computer equipment assistance programs are paid directly to the approved vendor providing the assistance - students are not reimbursed grant funds.

Carl Perkins V Grant Student Support Assistance Eligibility Requirements:

Student Must:

❖ Major in a Workforce Education program in an Associate of Applied Sciences degree, Workforce Education certificate, Continuing Education or Occupational Skills Award *(See TVCC catalog or course list below for program eligibility)*
❖ Enrolled part-time (six (6) or more semester credit hours)
❖ Enrolled in courses according to the student-selected degree plan
❖ Have and maintain a 2.5 GPA

Carl Perkins V Grant Student Support Assistance Application Process:

✓ Apply and be enrolled in TVCC as a student;
    o Turn in TVCC admissions application to registrar's office (and other required documents)
    o Must have a Workforce Education major
✓ Complete the on-line current FAFSA
    o Select TVCC as attending institution
    o Consult with financial aid office for questions/concerns, and acknowledge that Pell Grant eligibility is the criteria used for Carl Perkins Grant Services awards
✓ Submit the Carl Perkins V Grant Student Support Assistance Application, and all required eligibility documentation, by the appropriate semester application deadline
✓ Upon approval of the application, all required Student Support Assistance contracts must be signed *prior* to any grant funds being dispersed

Upon Award of Carl Perkins V Grant Student Assistance, Approved Students Must:

- Have and maintain a 2.5 GPA
- Maintain part-time (six (6) semester credit hours) enrollment - *without excessive absences*
- Contact Workforce Education administration (workforceed@tvcc.edu), **BEFORE** dropping any courses
    o If you drop below six (6) hours your grant benefits will be discontinued, **or**
    o If you drop all of your courses during a semester, you will need to successfully complete six (6) semester hours towards degree completion **BEFORE** you are eligible to reapply for the grant
- Have Satisfactory Academic Progress to qualify for continual grant assistance funding

<u>CHILDCARE Assistance Program Details</u>:

- Limited to three (3) dependents per family; infant to 12 years old
- Cover class days only; no holidays _(required documentation of class schedule)_
- All reimbursement is paid directly to the designated state-licensed care facility, or state-licensed family home, at a weekly rate based on the age of the child(ren) & days in class. Any remaining amount due the childcare facility is the responsibility of the student participant. Payment for services is monthly, after student submittal of required Statement of Charges & childcare provider invoice for the month.

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<u>Childcare Assistance Rates</u> (_subject to change_):

Infants to age 1-- $65.00
Ages 1 to 2--- $60.00
Ages 2 and up to Kindergarten----------------------- $50.00
After school care (12 years old and under) ---- $40.00

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Childcare funding from other sources (i.e. CCS) must be reported prior to the application process.

<u>TRANSPORTATION Assistance Details:</u>

- Limited to students who drive 20 or more miles, from their home address to the school campus, to attend classes and/or clinicals
- Is based on a round-trip calculation from home address to school campus/clinical location
- **Reimbursed at $0.10 per mile, with maximum award of $500 per semester**
- Requires submission of MapQuest map/GoogleMap from home address to school campus/ clinical location
- Requires submittal of a mileage travel log documentation - logs must be:
  - o Completed entirely, and correctly, each month
  - o Submitted to workforceed@tvcc.edu by the last business day of the month
  - o **Failure to turn in a travel log sheet** by the last business day of the month may forfeit payment until the end of the next month (30 days)
  - o Recording of the exact round-trip mileage, as stated on signed contract, is **required**
  - o Reimbursement checks are mailed to the student participant, by the Business Office, at the address stated on the mileage travel log and the Transportation Contract
  - o Mileage reimbursement rate is subject to change

<u>COMPUTER LAPTOP LOANER AND MIFI HOTSPOT LOANER Assistance Details</u>:

- Limited to laptop equipment and/or Mifi Hotspot equipment inventory available
- Requires signing of the Laptop Loaner and/or Mifi HotSpot Program Policy
- Provides a laptop _(configured to provide the same functionality as other TVCC student computers)_ and/or Mifi hotspot to student for use off campus
- Check-out duration for the equipment under the grant is for the approved semester **ONLY** - i.e. Fall, Spring, or Summer _(equipment may be turned in early)_
- Devices will be checked out from the TVCC Athens, Palestine or Terrell Campus Learning Resource Centers (LRC) upon approval of eligibility; **devices must be returned to the same check out location**
- All issues/support help with any borrowed devices under the grant must be reported to the IT Service Desk immediately by contacting tvcc@service-now.com

TEXTBOOK Assistance Details:

- Limited to the number of Workforce Education program textbooks available
- **Maximum award is $625 per semester**
- Requires signing of the Textbook Assistance Policy Contract
- Textbooks will be checked out upon approval of participant grant eligibility
- Participants will return textbooks to the Workforce Education office after final exams are completed, by designated deadline
- If participant drops the class, the textbook will be immediately returned to the Workforce Education office *(student will be charged for textbooks not returned)*

TOOLS Assistance Details (Applies to Court Reporting Program):

- Limited to the number of Workforce Education program tools inventory available
- Requires signing of the Tools Assistance Policy

For Additional Information:

Contact Workforce Education: (903) 675- 6232
Email: WorkforceEd@tvcc.edu
Visit Us at the Athens Campus
Baugh Technology Building, TC#121

Eligible Workforce Education Degrees and Certificates 2022-2023 School Year

- Accounting AAS
  - Accounting Certificate
  - Accounting QuickBooks OSA
- Associate Degree Nursing (ADN) AAS
  - LVN-to-ADN Nursing Transition AAS
  - Paramedic-to-ADN Nursing Transition AAS
  - Vocational Nursing Certificate – Palestine
  - Vocational Nursing Certificate – Terrell HSC Campus
- Automation & Controls AAS
  - Automation & Controls Certificate
  - CAD/CAM-CNC Certificate
  - Machining Certificate
  - CAD/CAM-CNC OSA
- Certified EKG Technician OSA
- Computer Science Emphasis Management Information Systems (MIS) AAS
  - Computer Science Emphasis in Computer Information Systems Certificate
  - Computer Science Business Technology Certificate
- Fundamentals of Cyber Security AAS
  - Fundamentals of Cyber Security Certificate
- Computer Science Information Systems Support & Administration AAS
  - Computer Science Fundamentals of Cloud Computing Certificate
  - Computer Science Networking and Information Security Certificate
  - Game Design OSA
  - Computer Science PC Support OSA
  - Computer Science Networking & Security OSA
  - Computer Science System Administrator OSA
- Court Reporting OSA
- Cosmetology Operator Certificate
  - Manicure/Nail Technology Certificate
  - Esthetician Certificate
  - Eyelash Extension Certificate
- Criminal Justice AAS
  - Criminal Justice Certificate
  - Law Enforcement Certificate
- Drafting and Design Technology AAS
  - Basic Drafting Certificate
  - Advanced Drafting Certificate
  - Computer Aided Drafting OSA
- Early Childhood Development AAS
  - Early Childhood Education Certificate
  - Early Childhood Administrator Educator Certificate

Eligible Workforce Education Degrees and Certificates 2022-2023 School Year

- Electrical Lineworker Certificate
- Emergency Medical Technology AAS
  - Emergency Medical Technology Certificate
  - RN-to-Paramedic Enhanced Skill Certificate
  - Emergency Medical Technology OSA
- Fire Science AAS
  - Fire Officer Certificate-TCFP Fire Officer I & II
  - Fire Inspector and Investigation Certificate-TCFP Inspector And Investigator
  - Fire Rescue Operations Certificate
- General Business AAS
  - Business Technology Certificate
- Heating, Ventilation & Air Conditioning (HVAC) AAS
  - Heating, Ventilation & Air Conditioning (HVAC) Certificate
- Legal Assistant Technology AAS
  - Legal Assistant Technology Certificate
- Management AAS
  - Small Business Entrepreneurship Certificate
  - Entrepreneurship OSA
- Office Technology AAS
  - Office Technology Certificate
  - Administration Technology Applications OSA
- Office Technology/Medical Administrative Assistant AAS
  - Medical Office Management Certificate
- Pharmacy Technician AAS
  - Pharmacy Technician Certificate
- Ranch Management AAS
  - Ranch Management Certificate
  - Beef Cattle Manager Certificate
  - Ranch & Feedyard Operations Certificate
- Skilled Care Clinical Medical Assistant Certificate
  - Skilled Care Clinical Medical Assistant OSA
  - Skilled Care Phlebotomy OSA
  - Skilled Care Nurse Aide for Health Care OSA
  - Skilled Care Patient Care Technology Certificate
- Surgical Technology AAS
- Truck Driving CDL OSA
- Welding Technology AAS
  - Welding Certificate
  - Pipe Welding Certificate
  - TIG Welding Certificate
  - Welding Instructor OSA