HESI Test Registration Form

revised 08/16/2022

Please read & sign acknowledging you understand and agree to the following:

- Registration forms that are mailed in will receive email confirmation; if no email is provided, confirmation will then be attempted by phone. It is my responsibility to provide a working email address with spam settings set to allow emails from the tvcc.edu domain to be received. If I do not receive an email with the subject line "**HESI Confirmation**" by the 7th business day after mailing my registration, I will call to verify its receipt or check my spam folder since some email servers will direct TVCC appointment confirmations to that folder.

- It is my responsibility to call the Testing Center at least 48 hours prior to scheduled test time to confirm test date.

- It my responsibility to arrive no later than fifteen (15) minutes prior to the exam time for check-in. If I arrive later than this start time, I will lose my appointment and forfeit the exam fee.

- If for some reason I must reschedule, I will contact the TVCC Testing Center in Athens (903.675.6385) no later than two **(2) business days prior** to my originally scheduled test date and time. **If I fail to reschedule at least two business days in advance, I will be required to pay another exam fee in order to reschedule.**

- I understand the HESI exam may not be attempted more than 2 times (initial test and one retest) in an academic year (Sept-Aug). The initial test and any retest must be at least two months apart. I also understand that when I retest, I must retake all three required parts, not just the section(s) I did not pass on the first attempt.

- I understand that the copy of the HESI scores I receive from TVCC after I test cannot be submitted with my application. This is my permanent copy to keep for my records.

- I understand that I must not bring a cell phone into the testing room. If a cell phone is found in my possession at any time during the testing process (including restroom breaks), my test will be terminated & graded at that time.

- I understand that I must **create a personal Evolve account** before arriving to take the HESI test. I understand that I must bring my Evolve username and password with me to be able to log in to take the test.

- I understand that I must read and sign the TVCC Honesty Policy

- **I understand and acknowledge that the test fee ($60) is non-refundable. I also understand and acknowledge that if I do not reschedule at least two (2) business days (no later than 48 hours) prior to my scheduled test date and time, I will forfeit the exam fee and will have to repay the fee in order to schedule another test date. I understand and acknowledge that if I do not pass all three required sections that I must attempt all three sections again when I retest.**

Signature_____ **Date**_____

Please complete the following information:

TVIN or Social Security #_____ **Date of Birth (mm/dd/yyyy)** _____/_____/_____

Last Name_____ **First Name**_____ **MI**_____

Mailing address_____

City/State/Zip _____

Daytime Phone (that a message may be left at) (_____)_____

Email address (Print clearly)

_____

Last Name_____ **First Name**_____

- ✱ This is my ☐ **1st time or** ☐ **2nd time**
  this academic (Sept-Aug) year to attempt the HESI A2 Exam (check one only)
- ✱ There is a **4 Hour** Time Limit for HESI A2 exam that begins when instructions are read to examinees.

If multiple exam dates are available on the website

- select a **1st** choice date and time **&** select a **2nd** choice date and time
  (in the event the 1st choice is unavailable, failure to provide a 2nd choice may delay confirmation of your registration)
- Athens Campus & Palestine Campus exam time is **ONLY** at **8:00 AM**
  Typically: Terrell HSC exam times are **8:00 AM** and **1:00 PM**
- Exact exam dates and times are listed by campus (Athens, Palestine, and Terrell HSC) on the Testing Schedule available at http://www.tvcc.edu/testing.

Circle One: Athens Campus Palestine Campus Terrell HSC

First Choice Test Date _____ **1st Choice Test Time (circle one)** AM PM

Second Choice Test Date _____ **2nd Choice Test Time (circle one)** AM PM

If returning this form and payment (check or money order only for $60 payable to TVCC) by mail, send to:

TVCC Testing Center
100 Cardinal Drive
Athens, Texas 75751

FOR OFFICE USE ONLY!

Registered by_____ **Date Received/Registered**_____/_____/_____ **Receipt** #_____

Scheduled to test_____/_____@_____ @ Athens HSC Palestine **Confirmed:** In person Email Phone

TRINITY VALLEY COMMUNITY COLLEGE
HEALTH OCCUPATIONS DIVISION

HONESTY POLICY

It is the policy of Trinity Valley Community College's Health Occupations Division that ethical and legal considerations in administering patient care must be observed at all times by students. Due to their responsibilities for the health and welfare of the public, health care workers are expected to conduct themselves in a professional manner at all times. Honesty is a major component of professional behavior. The faculty believe that honest behavior in educational settings transfer to the graduate in the world of work.* Students are expected to be honest in all aspects of their educational program, including classroom, skills laboratory, and clinical (including all written work). They should treat their educational environment as they would a job.

Candidates for RN or LVN licensure must demonstrate good professional character. According to the Texas Nursing Practice Act, good professional character is the integrated pattern of personal, academic and occupational behaviors which, in the judgment of the Texas Board of Nursing (BON), indicates that an individual is able to consistently conform his or her conduct to the requirements of the Nursing Practice Act, the Board's rules and regulations, and generally accepted standards of nursing practice including, but not limited to, behaviors indicating honesty, accountability, trustworthiness, reliability, and integrity. According to BON rules, a person who seeks to obtain or retain a license to practice nursing shall provide evidence of good professional character which, in the judgment of the Board, is sufficient to insure that the individual can consistently act in the best interest of patients/clients and the public in any practice setting. Such evidence shall establish that the person: is able to distinguish right from wrong; is able to think and act rationally, is able to keep promises and honor obligations; is accountable for his or her own behavior; is able to practice nursing in an autonomous role with patients/clients, their families, significant others, and members of the public who are or who may become physically, emotionally, or financially vulnerable; is able to recognize and honor the interpersonal boundaries appropriate to any therapeutic relationship or health care setting; and is able to promptly and fully self-disclose facts, circumstances, events, errors, an omissions when such disclosure could enhance the health status of patients/clients or the public or could protect patients/clients or the public from unnecessary risk of harm. All health occupations students should display good professional character. Students who witness a violation of the honesty policy have a duty to report the breach to the instructor or Provost.

Any student involved in lying, cheating, plagiarism, collusion or false representation is in direct violation of the Health Occupations Division Honesty Policy and the Trinity Valley Community College's Policy of Rights, Conduct and Responsibilities. **Students must not share their own work with other students, and those who do are subject to be charged with violation of the honesty policy.** Scholastic dishonesty jeopardizes the student's successful completion of a health occupations program. Violations of the honesty policy may result in a contract being written or dismissal from the program. Students accused of academic dishonesty will be afforded due process. The student's right of appeal is through the Vice-President of Student Services and the Disciplinary Committee.

Students who are dismissed from one health occupations program for violation of this policy or not accepted into a health occupations program for violation of this policy will not be allowed to enter or re-enter that program or enter another program in the Health Occupations Division at Trinity Valley Community College.

This policy applies to health occupations program applicants as well as current students. Applicants who violate the honesty policy during admission testing or on the application or any other aspect of the admissions process will not be allowed to apply for any of the health occupations programs at Trinity Valley Community College.

Definitions:
Plagiarism – Appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work
Collusion – Unauthorized collaboration with another person in preparing written work for fulfillment of course requirements
False Representation – Making up data, interventions, evaluations, conversations, etc. and submitting them as part of written course requirements

* The lists of unprofessional conduct as defined by the Texas BON which are subject to disciplinary action include providing information which was false, deceptive, or misleading in connection with the practice of professional or vocational nursing.

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I certify that I have received, read, understand and will abide by the TVCC Health Occupations Honesty policy during admission testing and the admissions process.

_____ _____
Name (printed) Date

_____
Signature