



Staff Council Minutes	
Date:	May 23, 2019
Time:	2:00 p.m.
Location:	LRC 110

Members (Checked if present)

- | | |
|------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Chris Hicks – Adult Education | <input type="checkbox"/> Melissa Singletary – Palestine |
| <input checked="" type="checkbox"/> Lacey Harris – Bookstore | <input checked="" type="checkbox"/> Gabrielle Zamora – Palestine |
| <input checked="" type="checkbox"/> Kim Kroha – Business Office | <input type="checkbox"/> Misty Watts – Campus Police |
| <input checked="" type="checkbox"/> Joseph Brewer – Continuing Ed | <input type="checkbox"/> Stewart Newby/Court Sutton – Campus Police |
| <input checked="" type="checkbox"/> Holley Collier – Distance Learning | <input type="checkbox"/> Alexa Herrington – Registrar |
| <input type="checkbox"/> Shawn Leis – Energy Ed | <input checked="" type="checkbox"/> Judy Fox – SBDC |
| <input checked="" type="checkbox"/> Heather Young – Financial Aid | <input checked="" type="checkbox"/> James Jones – Student Life |
| <input type="checkbox"/> Brian Spurling – Advancement | <input type="checkbox"/> Susie Sharp – TDCJ |
| <input type="checkbox"/> Michelle Wright – Human Resources | <input type="checkbox"/> Cherie Henson – Terrell |
| <input type="checkbox"/> Tara Thompson – IT Services | <input type="checkbox"/> Robert Brittain – Workforce Ed |
| <input checked="" type="checkbox"/> Alice Kelly – Kaufman-HSC | |

1. Call to Order and pass around sign-in sheet

Joseph Brewer called the meeting to order at 2:01 p.m.

2. Approve the minutes from Oct. 19, 2018

James Jones moved to approve the minutes as presented, seconded by Kim Kroha. Approved on voice vote.

3. Update on STAR Award

Joseph Brewer shared notes from the sub-committee’s May 13 meeting regarding staff awards and discussed nomination criteria. Joseph asked for two volunteers to join the sub-committee to review nominees to present to the council. James Jones volunteered to join the committee also consisting of Joseph Brewer, Brian Spurling, Michelle Wright and Lacey Harris. After a discussion of possible names for the award, the council selected Staff Spotlight Award. Holley Collier suggested the winners be recognized either at Christmas or in-service, and James suggested both, with fall winners recognized at Christmas and spring winners recognized at in-service.

4. Discuss the open meeting in June

The first open meeting was set for 2-3 p.m. June 20 in Athens. The agenda will remain the same as regular meetings, but will include a spot for public comments. Joseph and Holley are working on trying to stream the meeting live for those who cannot attend.



5. Submit any new campus concerns

- Tara Thompson is working with the horticulture department to come up with easily maintainable ideas for the empty planter box under the LRC stairwell.
- The per diem request is still in the works with Dr. Jerry King as the budget process continues.
- Chris Hicks asked who was responsible for maintaining the flags on campus, as they needed attention. Holley suggested Chief Newby might be able to help.

6. Departmental updates

- Student Life is launching E sports in the fall and James Jones will be the coach.
- Holley Collier hired a new employee, Jessie Melendez, in Distance Education.

7. Discuss next meeting date, time and location

Joseph will email information regarding the next meeting..

8. Remind Council Representatives that if they are unable to attend a meeting, an alternate from their department is welcome to attend.

Joseph reminded the representatives that another from their department can take their place if they are not able to attend a meeting.

9. Adjourn meeting

Meeting adjourned at 2:53 p.m.