



Directory of TVCC Help

I NEED HELP WITH	GO SEE	LOCATION	PHONE
ACADEMIC ISSUES			
To be advised on class selection	Advisement Center	Pirtle Administration Building	903-675-6350
Add/Drop a class	Advisement Center	Pirtle Administration Building	903-675-6350
Admissions	Registrar's Office	Pirtle Administration Building	903-675-6217
Appeal a grade	Contact Instructor		
Career Information	Advisement Center	Pirtle Administration Building	903-675-6350
Change major	Advisement Center	Pirtle Administration Building	903-675-6350
Change of name/address	Registrar's Office	Pirtle Administration Building	903-675-6217
Check on testing requirements	Registrar's Office	Pirtle Administration Building	903-675-6217
Copy of degree plan	Registrar's Office	Pirtle Administration Building	903-675-6217
Counseling services	Cardinal Success Center	Baugh Technical Building	903-675-6350
Distance Ed/Web CT/Visual College	Distance Learning Office	Baugh Technical Building	903-675-6324
Grades	Registrar's Office	Pirtle Administration Building	903-675-6217
Graduation	Cardinal Connection	www.tvcc.edu	
Probation	Advisement Center	Pirtle Administration Building	903-675-6350
Request a TVCC transcript	Registrar's Office	Pirtle Administration Building	903-675-6217
Request Tutoring	Cardinal Success Center	Baugh Technical Building	903-670-2647
Scheduling Classes	Advisement Center	Pirtle Administration Building	903-675-6350
Stress Management/Test Anxiety	Cardinal Success Center	Baugh Technical Building	903-670-2647
Suspension	Advisement Center	Pirtle Administration Building	903-675-6235
Transfer Credit	Advisement Center	Pirtle Administration Building	903-675-6235
Withdraw from classes	Advisement Center	Pirtle Administration Building	903-675-6350
ACCIDENTS & SICKNESS			
Absences	Contact Instructor		
Car trouble	Campus Police Department	Student Union Building	903-675-6235
To report an automobile accident	Campus Police Department	Student Union Building	903-675-6235
To report an injury accident	Campus Police Department	Student Union Building	903-675-6235
CAMPUS HOUSING			
Vice President of Student Services	Housing office	Pirtle Administration Building	903-675-6220
COMMUNICATIONS			
Computers for assignments	Learning Resource Center (LRC)	Murchison Building	903-675-6260
Computers for personal/academic	Student Success Center	Baugh Technical Building	903-670-2647
Copies, faxing, printing needs	Student Success Center	Baugh Technical Building	903-670-2647
Make copies	Learning Resource Center (LRC)	Murchison Building	903-675-6260
Media Center	Director	Murchison Building- 2nd Floor	903-675-6260
DISABILITY SERVICES			
Support	Cardinal Success Center	Baugh Technical Building	903-670-2647
DARS	Dept of Assistive & Rehabilitative Services	607 E Tyler St., Suite 112 Athens, TX 75751	903-675-9900
Rehab Services	DARS	607 E Tyler St., Suite 112 Athens, TX 75751	903-675-9900
FOOD ON CAMPUS			
Dining Hall	ARAMark	Cafeteria	903-670-2604

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Snack Bar	SUB	Student Union Building	903-670-2606
The Perch	SUB	Student Union Building	
Starbucks	SUB	Student Union Building	
LOST & FOUND			
Report or search for lost items	Campus Police Department	Student Union Building	903-675-6235
Replace a lost Student ID Card	Campus Police Department	Student Union Building	903-675-6235
MONEY MATTERS			
Carl Perkins Grant	Workforce Education Office	Baugh Technical Building	903-675-6232
Financial Aid	Financial Aid Office	Pirtle Administration Building	903-675-6233
Scholarships/Loans	Financial Aid Office	Pirtle Administration Building	903-675-6233
ORGANIZATIONS			
Join a student club/organization	Student Activities Office	Student Union Building	903-675-6252
PAYING FINES/CHECK CASHING			
Check cashing	Cashier's Office	Pirtle Administration Building	903-675-6269
Paying fines	Cashier's Office	Pirtle Administration Building	903-675-6269
Vending Machine Problems	Bookstore	Pirtle Administration Building	903-675-6269
TESTING			
TSI	Testing Center	Pirtle Administration Building	903-675-6385
Credit by Exam (CLEP)	Testing Center	Pirtle Administration Building	903-675-6385
GED	Testing Center	Pirtle Administration Building	903-675-6385
Testing Information	Testing Center	Pirtle Administration Building	903-675-6385
TEXTBOOKS			
Bookstore	Campus Bookstore	Bookstore	903-675-6223
TRAFFIC & PARKING			
Parking Tickets	Campus Police Department	Student Union Building	903-675-6235
MISCELLANEOUS			
ARK/United Campus Ministries	www.thearkattvcc.org	603 S Prairieville Athens, TX 75751	903-677-1710
Collegiate Ministry	Director Director, International	110 Lakeside Drive	903-675-5353
International Student	Students/Recruiter	Pirtle Administration Building	903-675-6220
LOCAL INFORMATION			
Chamber of Commerce	Athens Chamber of Commerce	1206 S Palestine St Athens, TX 75751	903-675-5181
Newspaper	Athens Daily Review	201 S Praireville St P. O.Box 32 Athens, TX 75751	903-675-5626

When on campus, all on-campus numbers can be dialed using only the last 4 numbers.