

TVCC 2013 Assessment Plan Report

Combined Educational and
Administrative

Academic Education Plans

AA in Teaching Education

Plan Period: FY13

Outcome ID#: 6911

Outcome Description

EDUC 1301

Students will gain an understanding of the three major learning styles: visual, auditory and kinesthetic.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students will show mastery of 60% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

52 students enrolled / 49 students tested

** 48 students tested or 98% made 60 or above-

3 out of 5 questions answered correctly.

*** 1 student tested or 2 % failed.

Outcome Distance Learning Results

21 students enrolled / 17 students tested

** 17 students tested or 100 % made 60 or above-

3 out of 5 questions answered correctly.

*** 0 students tested or 0 % failed.

Planned Improvement as an Outcome Result

None at this time

Planned Distance Learning Improvement as an Outcome Result

None at this time

AA in Teaching Education

Plan Period: FY13

Outcome ID#: 6912

Outcome Description

EDUC 1301

Students will understand the concepts "tracking" and "detracking" in the public school system.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students will show mastery of 60% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

52 students enrolled / 49 students tested

** 42 students tested or 86 % made 60 or above-

3 out of 5 questions answered correctly.

*** 7 students tested or 14 % failed.

Outcome Distance Learning Results

19 students enrolled / 15 students tested

** 13 students tested or 87 % made 60 or above-

3 out of 5 questions answered correctly.

*** 2 students tested or 13 % failed.

Planned Improvement as an Outcome Result

None at this time

Planned Distance Learning Improvement as an Outcome Result

None at this time

AA in Teaching Education

Plan Period: FY13

Outcome ID#: 6913

Outcome Description

EDUC 1301

Students will analyze some of the major philosophies of education and recognize how those are reflected in school practices today.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students will show mastery of 60% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

51 students enrolled / 46 students tested

** 37 students tested or 80 % made 60 or above-

3 out of 5 questions answered correctly.

*** 9 students tested or 20 % failed.

Outcome Distance Learning Results

19 students enrolled / 16 students tested

** 15 students tested or 94 % made 60 or above-

3 out of 5 questions answered correctly.

*** 1 students tested or 6 % failed.

Planned Improvement as an Outcome Result

Need to incorporate more hands on activities to build up comprehension.

Planned Distance Learning Improvement as an Outcome Result

None at this time

AA in Teaching Education

Plan Period: FY13

Outcome ID#: 6914

Outcome Description

EDUC 1301

Students will become familiar with the four "Models for Effective Teaching."

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students will show mastery of 60% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

49 students enrolled / 47 students tested

** 39 students tested or 83 % made 60 or above-

3 out of 5 questions answered correctly.

*** 8 students tested or 17 % failed.

Outcome Distance Learning Results

19 students enrolled / 16 students tested

** 15 students tested or 94 % made 60 or above-

3 out of 5 questions answered correctly.

*** 1 students tested or 6 % failed.

Planned Improvement as an Outcome Result

None at this time

Planned Distance Learning Improvement as an Outcome Result

None at this time

Accounting Education

Plan Period: FY13

Outcome ID#: 6918

Outcome Description

Students in ACNT 1303, Introduction to Accounting will be able to assemble, read, interpret, analyze and journalize accounting transactions in a standard two column journal, post the journal to the ledger, calculate a balance in each account in the ledger, and pull a trial balance and then prepare an Income Statement, Equity Statement and a Balance Sheet.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through the textbook material, class interaction, practice exercises/problems, accounting transparencies/electronic display, power point slides and question and answer activities and lectures.

Outcome Method

An assessment of the desired outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level of students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent (70) of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome relates to the student's ability to communicate through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Ninety-seven per cent (97%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Outcome Distance Learning Results

One hundred per cent (100%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for the distance education students only and not for the Face to Face students.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the percentage of passing of the students who met the learning objective

Accounting Education

Plan Period: FY13

Outcome ID#: 6919

Outcome Description

Student in Financial Accounting 2401 will be able to describe the importance of control over inventory and determine the cost of inventory under the perpetual inventory system, using the FIFO, LIFO, and average cost methods.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through the textbook material, class interaction, practice exercises/problems, accounting transparencies/electronic display, power point slides and question and answer activities and lectures.

Outcome Method

An assessment of the desired outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level of students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent (70) of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success

This outcome relates to the student's ability to communicate through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty-six per cent (86%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Outcome Distance Learning Results

Not a distance ed course.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

Not a distance ed course.

Accounting Education

Plan Period: FY13

Outcome ID#: 6920

Outcome Description

Students Managerial Accounting 2402 will be able to use the formulas in the accounting presentation and textbook to calculate and assess the solvency and profitability of a business.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through the textbook material, class interaction, practice exercises/problems, accounting transparencies/electronic display, power point slides and question and answer activities and lectures.

Outcome Method

An assessment of the desired outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level of students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent (70) of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome relates to the student's ability to communicate through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty-seven per cent (87%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Outcome Distance Learning Results

Ninety-two per cent (92%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Art Education

Plan Period: FY13

Outcome ID#: 7096

Outcome Description

Students who complete ARTS 1303 or ARTS 1304 Art History I or II will demonstrate a historical knowledge of art by recognizing and identifying characteristics of the different artistic periods.

Outcome Strategy

Students will study and compare artistic characteristics of the various periods through reading about them in the text then viewing and discussing works produced during each era. Students will analyze and compare styles of the different time periods by identifying particular characteristics.

Outcome Method

Students will be given an exit test where their knowledge of the characteristics of each artistic period will be assessed.

Outcome Criterion

Seventy percent of students who complete the course will score 70% or higher on the exit test.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Students will learn about various artistic achievements and cultural influences by studying art from various time periods, by various artists and within various cultures.

Outcome Results

The students enrolled in Art History I or II were successful in demonstrating a historical knowledge of art by recognizing and identifying characteristics of artistic time periods 98% of the time on the assessment.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No changes are warranted at this time.

Planned Distance Learning Improvement as an Outcome Result

N/A

Art Education

Plan Period: FY13

Outcome ID#: 7097

Outcome Description

Students who complete ARTS 1301 Art Appreciation will have a greater understanding of the language of art, specifically the elements and principles of art and design.

Outcome Strategy

Through lectures, the text, and slide and video presentations, students will be exposed to the proper use and application of the language of art. Students will also have the opportunity to visit art museums to see and hear this language applied in that context.

Outcome Method

Students will be required to reveal their understanding of and knowledge of the unique vocabulary utilized in the practice of art analysis by effectively describing and discussing various art works on a course assignment.

Outcome Criterion

Seventy-five percent of students who successfully complete the course will be able to properly and effectively identify and describe at least 70% of the information sought on the assignment.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

The purpose of this course is exposing students to the visual arts and enabling them to use the language of art effectively to discuss art work from any genre and any era.

Outcome Results

In the face-to-face classes, 81% of the nearly 300 students enrolled in Art Appreciation understood the elements and principles of art and design, based on their performance on the analysis assessments.

Outcome Distance Learning Results

Students who enrolled in a distance Art Appreciation course achieved a 94% success rate on the analysis assessments, revealing their understanding of the elements and principles of art and design.

Planned Improvement as an Outcome Result

No changes are warranted at this time.

Planned Distance Learning Improvement as an Outcome Result

No changes are warranted at this time.

Biology Education

Plan Period: FY13

Outcome ID#: 7221

Outcome Description

Biol 1406 (General Biology 1) and Biol 2401 (Anatomy & Physiology 1) students will be able to identify the structure and function of cell organelles and compartments.

Outcome Strategy

Class discussions, lectures and assigned readings will be used to expose the students to cell organelles and compartments. Laboratory experiences will be used to reinforce and help students gain a better understanding. Instructors in both courses will stress this learning outcome in order to ensure that students value and learn this topic.

Outcome Method

The Biology Department will embed ten assessment questions within tests given within the semester (Final Exam or other tests) in both courses. Students will demonstrate mastery by receiving 70% or higher as an evaluation of their level of understanding of the concept. Results for each Biol 1406 and Biol 2401 course will be reported to the Division Chairperson for Mathematics and Science.

Outcome Criterion

70% of the student sample - including sections from all TVCC campuses which offer Biology 1406 or Biology 2401 - will demonstrate a 70% level of understanding regarding the concept. As in previous years, responses are required from all instructors on all TVCC campuses which teach Biol 1406 or Biol 2401.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome is all about studying living systems.

Outcome Results

395 students, representing all 3 campuses of TVCC which offer Biology, were evaluated. Of these 63.5% were successful. We did not meet the goal.

Outcome Distance Learning Results

Two sections with 26 students were taught by Interactive TV. Of these, 65.4% were successful. The goal was not achieved here either.

Planned Improvement as an Outcome Result

Some of the questions that all Biology faculty were asked to embed in their final exams, were not perceived by those faculty, as being relevant to this LEAP. Therefore, they should have become more involved in choosing the questions. More involvement and acceptance of this process will be necessary as we move toward assessment of CORE Curriculum learning outcomes and reporting results at the state and national level.

Planned Distance Learning Improvement as an Outcome Result

Several sections of biology will be offered by internet and ITV next year. We have no results this year from internet sections. Only one internet section was offered by a part-time instructor during the Fall 2012 semester when this learning outcome was evaluated, but several internet sections will be offered next year. If the assessments chosen by biology faculty for evaluating learning outcomes are to be relevant, internet instructors must be included in choosing assessments and they must report results.

Biology Education

Plan Period: FY13

Outcome ID#: 7222

Outcome Description

General Biology (Biol 1406 or Biol 1407) and Anatomy & Physiology (Biol 2401 or Biol 2402) students will be able to demonstrate knowledge of nucleic acids' structure and function.

Outcome Strategy

Class discussions, lectures and assigned readings will be used to expose the students to nucleic acids' structure and function. Laboratory experiences will be used to reinforce learning and help students gain better understanding.

Outcome Method

The Biology Department will embed ten assessment questions within tests (Final Exam or other test) in both courses.

Students will demonstrate mastery by receiving 70% or higher as an evaluation of their level of understanding of the concept. Individual results for each section will be reported to the Division Chairperson for Mathematics and Science.

Outcome Criterion

70% of the student sample - including sections from all TVCC campuses which offer these courses - will demonstrate a 70% level of understanding regarding the concept. As in previous years, responses are required from all instructors on all TVCC campuses which offer Biol 1406, 1407, 2401 or 2402.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This relates to students' knowledge of both the physical universe and of living systems.

Outcome Results

119 students representing the Athens campus and one concurrent high school section were evaluated. Most instructors did not respond to this evaluation. Of those 119 students 59.7% were assessed as successful.

Outcome Distance Learning Results

No results from distance education sections were reported by instructors.

Planned Improvement as an Outcome Result

Instructors believe that the problem was that the questions chosen to be embedded in their final exams were not related to this outcome. They felt that they had no common evaluation tool. One obvious solution to that is to have more than one person creating the questions. Another is to ask for clarification if something is unclear.

Planned Distance Learning Improvement as an Outcome Result

Distance education instructors must report results in order that relevant comparisons can be made.

Biology Education

Plan Period: FY13

Outcome ID#: 7223

Outcome Description

Biology 1406 (General Biology 1) students will be able to demonstrate a knowledge of cellular energy production and utilization.

Outcome Strategy

Class discussions, lectures and assigned readings will be used to expose the students the concept.

Outcome Method

The Biology Department will embed ten assessment questions within tests (Final Exam or other test).

Students will demonstrate mastery by receiving 70% or higher as an evaluation of their level of understanding of the concept. Results for each individual section will be reported to the Division Chairperson for Mathematics and Science.

Outcome Criterion

70% of the student sample - including sections from all TVCC campuses which offer Biol 1406 - will demonstrate a 70% level of understanding regarding the concept. As in previous years, responses are required from all instructor on all TVCC campuses which teach Biology 1406.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Cellular energy production and utilization are important knowledge about living systems.

Outcome Results

Six sections with 165 students, representing 3 campuses of TVCC which offer Biology, provided data for this result. 71.5% of the students were successful. However, the data reported was for Biology 1407 and Biology 2401 and Biology 2402. These were not the target population - Biology 1406.

Outcome Distance Learning Results

No distance education data was reported.

Planned Improvement as an Outcome Result

The target population should have been changed before the students were evaluated. When instructors realized that this learning outcome was more appropriate for Biol 1407 (and Biol 2401 and Biol 2402) they should have requested a change in the LEAP early in the year. A far more meaningful and useful assessment could have been made if all faculty had participated - instead of just a few who could only give data from classes that had not been targeted.

Planned Distance Learning Improvement as an Outcome Result

Several distance education classes will be offered next year and meaningful data must be reported for all learning outcomes on distance education sections.

Chemistry Education

Plan Period: FY13

Outcome ID#: 7227

Outcome Description

Students in Chem 1405 (Introductory Chemistry I) will show the ability to use an application of the law of conservation of mass by balancing chemical reactions.

Outcome Strategy

The law of conservation of mass will be discussed in lecture and/or lab, and the technique for balancing equations will also be demonstrated in lecture and/or lab.

Outcome Method

Questions will be given to students either during lecture, as a homework assignment, or as a laboratory assignment. Successful students will score at least 70% on the evaluation instrument(s). All Chem 1405 instructors - representing all TVCC campuses which offer Chem 1405, in all formats - will report results from each individual section to the Division Chairperson for Math and Science, during the semester when the instructor uses the assessment instrument(s).

Outcome Criterion

At least 70% of students evaluated will score at least 70% on the evaluation instrument(s).

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

The law of conservation of mass is a fundamental law in the sciences. Balancing chemical equations help students demonstrate to themselves how this law applies to life in a laboratory setting.

Outcome Results

60 students, representing the two main campuses which offer Chem 1405, were evaluated. 61.7% were successful. We did not meet our goal.

Outcome Distance Learning Results

25 students representing one section of internet Chem 1405 were evaluated. 60% were successful.

Planned Improvement as an Outcome Result

Balancing chemical reactions is an important critical thinking skill and Intro Chemistry students should learn to do this and to connect it to the law of conservation of mass. This learning outcome will be revisited for Intro Chemistry and perhaps for General Chemistry. More practice and assignments on this topic could help improve student comprehension and retention.

Planned Distance Learning Improvement as an Outcome Result

While the internet section of Chem 1405 did almost as well as regular face-to-face students, they still did not meet a reasonable goal for success. Possible changes also include more practice with balancing equations.

Chemistry Education

Plan Period: FY13

Outcome ID#: 7229

Outcome Description

Organic chemistry students will demonstrate the ability to apply the basic organic chemical reaction mechanisms they have learned in order to outline all steps necessary to synthesize certain complex molecules from simple molecules.

Outcome Strategy

Lecture, classroom discussions, and problem solving sessions will present a wide variety of the most important Organic Chemistry reaction mechanisms. The following steps will be taken:

1. The types of synthesis problems given on the test will be reviewed and synthesis practice sessions will be used as a part of the class until they are able to successfully do the type of synthesis given on this unit test.
2. As new course material and mechanisms are covered synthesis exercises will be done immediately instead of waiting until the end of the unit.
3. An increased number of short tests will be used to increase skills and measure students' ability to synthesize as new materials are introduced.
4. In order to get valid results from year to year the exact same test will be given and graded according to the exact standards. This was not done last year. A better, more complete test was given last year, which will be exactly duplicated this year in order to get a more controlled experiment.

Outcome Method

Students will demonstrate on a written test that they know and can apply the various mechanisms. They will be asked to "Outline all steps in a possible laboratory synthesis of each of the following complex compounds from simpler compounds." They will be given lists of 11 - 17 compounds to synthesize using several different mechanisms for each compound.

Outcome Criterion

80% of the students will demonstrate mastery by correctly describing the detailed synthesis steps with the correct reagents needed for a minimum of 80% of the problems. Organic instructors will report students' scores to the Division Chairperson of Mathematics and Science. This assessment will be done late in the second semester of the course in order to compare the results with last year's test.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Critical thinking is required to correctly detail the steps required to synthesize complex organic molecules.

Knowledge of the physical universe is also required and acquired.

The Texas CORE Curriculum in natural science describes how this outcome relates to the Critical Thinking TVCC General Education Outcome. It requires students (quoting from the state standards): "1. To understand and apply methods and appropriate technology to the study of natural sciences. 2. To recognize scientific and quantitative methods and the differences between these approaches and other methods of inquiry and to communicate findings, analysis and interpretation both orally and in writing." The ability to combine and utilize the correct reaction mechanism in order to create complex molecules from simple is an excellent measurement of both scientific understanding and critical thinking.

Outcome Results

7 Organic Chemistry students were evaluated for this outcome. 42.9% were successful. We did not meet the goal. The goal was very high for these advanced students, but the success rate was very low.

Outcome Distance Learning Results

No distance learning sections of Organic Chemistry were offered.

Planned Improvement as an Outcome Result

Results from so small a group will vary widely, but Organic Chemistry students will be evaluated on at least one learning outcome since they represent our most advanced chemistry students. No immediate changes are planned, but this topic will be evaluated again.

Planned Distance Learning Improvement as an Outcome Result

There are no plans to offer Organic Chemistry online.

Chemistry Education

Plan Period: FY13

Outcome ID#: 7230

Outcome Description

Organic chemistry students will demonstrate the ability to make higher grades on a test after experiencing group learning processes in which the students are given a practice test to work as a group. A regular individual test will then be administered and the results will be compared to the average grade made on the other unit tests given without the group learning experience.

Outcome Strategy

Three to four tests, excluding the final exam, are usually given during the first semester. The following steps will be taken:

1. This year the first test will be chosen for this experiment. The regular lecture, classroom discussion and problem solving sessions will be carried out to cover the material needed in order to prepare for this first test of the semester.
2. A practice test consisting of problems directly covered by the specific objectives will be given to the students during a laboratory session a few days preceding the individual test. The students will work in small groups helping each other complete the practice test. They will have full access to blackboards and reference materials.
3. The real test will then be given, which covers the same objectives as the practice test. The average results of this test will later be compared to the average scores of students on the other two unit tests where no group learning practice test will be used.

Outcome Method

Students will demonstrate on a written test that they will make a higher grade after group learning.

Outcome Criterion

80% of the students will demonstrate that they will make a higher grade after group learning than their average of the other two tests. In addition the average grade for all the students will be at a minimum 10% higher. Organic Chemistry instructors will report students' scores to the Division Chairperson for Mathematics and Science.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Students are studying both the physical universe (chemistry) and living systems (organic molecules).

Outcome Results

9 students from one section of Organic Chemistry were evaluated for this learning outcome. 88.9% were successful. We met our goal.

Outcome Distance Learning Results

No internet sections of Organic Chemistry were offered.

Planned Improvement as an Outcome Result

Because of the excellent results, some chemistry instructors will offer group learning experiences in other chemistry classes.

Planned Distance Learning Improvement as an Outcome Result

None are anticipated.

Communications Education

Plan Period: FY13

Outcome ID#: 7123

Outcome Description

The coordinator of the Department of Communications will look at revamping the department to reflect the ever-changing media field. The student newspaper, TVCC News-Journal, will be eventually phased into a digital-only publication. Plus, the web-based site (www.tvccnewsjournal.com) will feature more multimedia components, such as photo slide shows, audio updates and video news packages. All of the content will be produced and updated by students. Emphasis will also be placed on producing a variety of stories that will include opinion/editorial, campus and local news, feature, sports and entertainment news.

In this process, students will be taught the proper techniques of updating and maintaining a website. They will also learn how to become a well-rounded journalist by learning how to write quality news stories for the convergent media.

Outcome Strategy

The students in COMM 1129 (Journalism Workshop), COMM 2311 (News Gathering and Reporting) and COMM 2309 (News Editing and Copy Reading) COMM 2329 (Writing for Radio, TV and Film) and COMM 2332 (Video Production I) will collectively work on the digital version of the News-Journal. Students will write stories and produce multimedia projects for the paper's website. The faculty adviser will provide instruction and guidance and will closely monitor the students' progress.

Outcome Method

Primarily, journalism students will be assessed by the number of quality stories and/or projects they produced and by in-class assignments, and the quality will be determined by the program coordinator. Additionally, to gauge the overall effectiveness of the digital version of the News-Journal and the publication's website, spontaneous feedback and letters to the editor and the department will also be used as means of assessment.

Outcome Criterion

- 1) All students enrolled in the afore-mentioned courses will be able to write stories and produce audio and/or video projects, using Associated Press (AP) style, with sufficient quality to be used for their professional portfolios, as determined by the program coordinator.
- 2) There will be overwhelming approval of the changes and improvements made to digital version of the News-Journal. This approval will be noted by spontaneous responses provided to and by the student media adviser, students and administration.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Being involved in creating a student-produced publication that demands high quality performance motivates students to stay focused on their learning and fosters success. They must utilize skills of effective reading, writing and critical thinking as they research, write and edit their stories. Students' work can also be included in their professional portfolios which could help students gain acceptance into a journalism program at a four-year institution or help students secure a fulltime position in the industry, motivating them to become engaged learners.

Outcome Results

Out of the 80 students who were enrolled in communication classes during the 2012-2013 academic year, 61 (76%) successfully completed the classes. This means that they successfully researched, wrote, and developed news stories and projects that met the standard of quality established by the coordinator and produced successful digital projects. The students in the program gained valuable experience by utilizing electronic mediums such as the newspaper's website, Youtube, UStream, SoundCloud, Facebook, Twitter and Pinterest. The TVCC student media won 20 awards—the most in school history—at the 2013 Texas Intercollegiate Press Association Convention in April of 2013. Among the awards, the newspaper received honorable mention for Overall Excellence in Division 5 Newspaper, and the website won third-place for General Website Excellence.

In 2013, two students graduated from the program. They have been accepted into communication programs at UT-Arlington and Sam Houston State University. Four students will transfer to four-year colleges in the fall of 2013. Two students have been accepted into communication programs (Texas A&M-Commerce and UT-Arlington); one student will study sports management at Texas Tech University; and one student has decided to work full-time before pursuing her four-year degree.

Lastly, three students successfully completed internship in the communications field. Two students served as part-time writers with the Athens Daily Review and one student interned at the Cedar Creek Monitor.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The program will work on retaining students. Out of the 60 students enrolled in classes, 11 students (185) withdrew.

Planned Distance Learning Improvement as an Outcome Result

N/A

Communications Education

Plan Period: FY13

Outcome ID#: 7124

Outcome Description

The coordinator of the Department of Communication will explore strategies to enhance the program by updated the course offerings and expanding the major to include two certification programs in basic photography and studio photography. Each certificate would be completed in one calendar year, but the general photography courses could also be taken as electives by any student. The goal is to make these changes effective for the 2013-2014 academic year.

To this end, the current courses will be more reflective of what skills are required in today's media professional, which students are already learning in the classroom. Secondly, course titles and descriptions will be updated so they are compatible with modern media and to curriculums at four-year colleges in the East Texas area. Lastly, the students who are not interested in obtaining a degree in communications will have the option of earning a certification in photography.

Outcome Strategy

The department coordinator will develop a proposal that will include name changes and modified course descriptions for several classes already offered in the curriculum and the inclusion of new courses, particularly in the field of photography. The new courses will predominantly fulfill requirements for the certifications in basic photography and studio photography; research will be done to see which courses will fit within the current curriculum. A proposal for the certification programs will be submitted to the division chair for approval.

Outcome Method

Progress will be measured step by step, as the process must be met by approval by the administration in regards to curricular changes and budgetary additions, including the addition of a full-time faculty member.

Outcome Criterion

If the process is successful, there will be new course offerings and modified course descriptions that reflect changes in the field of media, two photography certificates of completion will be added to the catalog and an instructor hired to teach the expanded offerings in photography.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Communication students will learn skills and experience perspectives that will enhance their views on the world around them. Potentially, this can ignite a desire for learning. Additionally, photography students will be trained to enter the workforce immediately after completing their coursework; they may be more engaged by their studies, as what they learn will immediately be put to use to earn income.

Outcome Results

The certificate program was approved and has been placed in the catalog. Only a part-time instructor was granted, however, and an instructor has not yet been found. The position is currently posted, and two candidates have been interviewed. The two candidates did not meet the minimal requirements for the position; therefore, the position will remain open until further notice.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

There are no changes to the program warranted at this time, but for this program to be successful, a qualified instructor must be found. Making this position a full-time position would benefit the search process.

Planned Distance Learning Improvement as an Outcome Result

N/A

Developmental Math Education

Plan Period: FY13

Outcome ID#: 7184

Outcome Description

Developmental Math 2 (Devl 0309) students will their ability to successfully solve linear equations.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments (usually online but also paper assignments) will be used to teach students to successfully solve linear equations.

Outcome Method

All Devl 0309 instructors will include on Final Exams 5 or more linear equations to solve. Since departmental Finals are used, the same set of 5 or more questions should be used to assess this skill. Students will be deemed successful at this skill if they earn 65% or more of the points allotted to this skill on the Final Exam.

Outcome Criterion

65% of a sampling of Devl 0309 students chosen from each TVCC campus which offers these courses will demonstrate success at solving linear equations by earning at least 65% of the points allotted to this topic on their Final Exam.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Solving linear equations forms the basis for all other algebraic skills and many other mathematics skills.

Outcome Results

88 students, representing the 3 main campuses and a Michael Unit TDCJ section, were evaluated in Fall 2012. 86.4% were successful. Most full-time faculty reported results.

Outcome Distance Learning Results

One internet section reported data for 11 students. 100% of those evaluated were successful.

Planned Improvement as an Outcome Result

It's important to note that in many cases we only had data for students who completed the course. In the sections reported, 117 students did not complete the course, and we had no data for them on this learning outcome. While our data collection is designed to evaluate those students who complete the course, it is important to note that coming changes in Developmental Education may require data for non-completers also. The completion rate itself will be relevant in evaluating learning outcomes. On the other hand many students who do not complete the course in a given semester do master a particular topic that semester.

Planned Distance Learning Improvement as an Outcome Result

In the internet section reported, 15 students did not complete the course. While our data collection is designed to evaluate those students who complete the course, it is important to note that coming changes in Developmental Education may require data for non-completers also. The completion rate itself will be relevant in evaluating learning outcomes. On the other hand many students who do not complete the course in a given semester do master a particular topic that semester. So it would not be appropriate to count non-completers as unsuccessful on any one given topic. We just don't have any data on them.

Developmental Math Education

Plan Period: FY13

Outcome ID#: 7186

Outcome Description

Intermediate Algebra (Devl 0310) students will demonstrate their ability to solve quadratic equations by factoring methods.

Outcome Strategy

Lectures, class discussions, examples, and online (or paper) homework assignments will be used to teach students to successfully solve quadratic equations by factoring.

Outcome Method

All Devl 0310 instructors will include on Final Exams 5 or more quadratic equations that can be solved by factoring (not counting any word problems that may also result in quadratic equations). Students will be deemed successful at this skill if they earn 60% of the points allotted to this topic on the Final Exam.

Outcome Criterion

60% of a sampling of Intermediate Algebra students chosen from each TVCC campus which offers these courses will demonstrate success at solving quadratic equations by earning at least 60 % of the points allotted to this topic on their Final Exam. Since Finals are departmental the same types of quadratic equations should be used to judge each student's success.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This is a basic mathematical skill.

Outcome Results

150 students, representing all 3 main campuses and one TDCJ section at Beto, were evaluated. Of those, 86% were successful at this outcome.

Outcome Distance Learning Results

No distance learning sections of Intermediate Algebra were offered in Fall 2012.

Planned Improvement as an Outcome Result

The goal for this important learning outcome was too low. We would want our students to achieve more than 60% to be deemed successful on this topic.

Planned Distance Learning Improvement as an Outcome Result

Since Intermediate Algebra will be offered by internet at some point this year, results on a learning outcome for this course should be reported so that we can compare.

Developmental Math Education

Plan Period: FY13

Outcome ID#: 7187

Outcome Description

Developmental Math I (Devl 0304) students will demonstrate their ability to successfully perform arithmetic operations with fractions.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments (usually online but also paper) will be used to teach students to successfully perform arithmetic operations with fractions.

Outcome Method

All Devl 0304 instructors will include on Final Exams 5 or more questions focusing on this skill. Each instructor will record each student's percent correct on the section of their Final Exam covering fractions. Students will be deemed successful if they earn at least 60% of the points allotted to this topic on the Final Exam. Since finals are departmental, all students should be assessed on a similar group of problems.

Outcome Criterion

60% of a sampling of Devl 0304 students chosen from each TVCC campus which offers the course will demonstrate success at arithmetic operations with fractions by earning at least 60% of the points allotted to this topic on their Final Exam.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This is a basic mathematical skill that students in Devl 0304 either need to learn or relearn in order to be successful in general education.

Outcome Results

78 students, representing 2 main campuses and a TDCJ unit at Michael, were evaluated. Of those 92.3% were successful at this outcome. However, unlike our other developmental math and math sections, several Developmental Math I sections were unreported on each of the 3 main campuses. Results would have almost certainly been affected.

Outcome Distance Learning Results

No distance learning Developmental Math I sections were offered.

Planned Improvement as an Outcome Result

A higher reporting rate is needed to properly evaluate this outcome.

Planned Distance Learning Improvement as an Outcome Result

An internet section may be offered next year, which would allow comparisons.

Developmental Reading Education

Plan Period: FY13

Outcome ID#: 7108

Outcome Description

Reading students will demonstrate that they can find the main idea in a paragraph or longer passage.

Outcome Strategy

This will be accomplished through classroom lectures, oral discussions and practice exercises, readings from the textbook and computer generated exercises online from their reading lab. The instructor will model reading techniques for the students centered around locating the main ideas in paragraphs and longer materials. A pretest will be given during the first week of classes. Results will be handed to each student so they can see where they are weak in reading skills.

Outcome Method

Mastery tests covering the skill of finding the main idea will be given and their results discussed with them. Near the end of the semester a post test will be given to see if the student has mastered the skill. A final exam will be given that covers all the skills taught from the textbook during the semester. Students will also be tested online in their computer labs. Daily review tests will be given for that skill and written practice exercises will be graded and discussed in order to show the student where their answers were wrong.

Outcome Criterion

At least 60% of all the reading students will improve scores on the posttest when compared to the pretest.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success
Reading comprehension is the foundation for all subsequent courses.

Outcome Results

More than 60% of readings students were able to improve scores on the post test.

Outcome Distance Learning Results

We do not offer a Distance Learning option.

Planned Improvement as an Outcome Result

No Change

Planned Distance Learning Improvement as an Outcome Result

We do not offer a Distance Learning option.

Developmental Reading Education

Plan Period: FY13

Outcome ID#: 7109

Outcome Description

Students will be able to recognize the major and minor details in a paragraph or longer passage

Outcome Strategy

This will be accomplished through classroom lectures, oral discussions and practice exercises, readings from the textbook and computer generated exercises online from their reading lab. The instructor will model reading techniques for the students centered around locating the main ideas in paragraphs and longer materials. A pretest will be given during the first week of classes. Results will be handed to each student so they can see where they are weak in reading skills.

Outcome Method

Mastery tests covering the skill of finding major and minor details idea will be given and their results discussed with them. Near the end of the semester a post test will be given to see if the student has mastered the skill. A final exam will be given that covers all the skills taught from the textbook during the semester. Students will also be tested online in their computer labs. Daily review tests will be given for that skill and written practice exercises will be graded and discussed in order to show the student where their answers were wrong.

Outcome Criterion

At least 60% of the students will be able to recognize the supporting details in a paragraph or longer passage.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

GENERAL ED - 5.2--To improve reading skills focused on comprehending, analyzing, interpreting, and evaluating printed materials.

Outcome Results

More than 60% of students were able to recognize the supporting details in a paragraph or longer passage.

Outcome Distance Learning Results

We do not offer a Distance Learning option.

Planned Improvement as an Outcome Result

No Change

Planned Distance Learning Improvement as an Outcome Result

We do not offer a Distance Learning option.

Developmental Reading Education

Plan Period: FY13

Outcome ID#: 7110

Outcome Description

Reading students will improve their overall comprehension scores in all areas of the six skills taught during this semester.

Outcome Strategy

This will be accomplished through classroom lectures, oral discussions and practice exercises, readings from the textbook and computer generated exercises online from their reading lab. The instructor will model reading techniques for the students centered around locating the main ideas in paragraphs and longer materials. A pretest will be given during the first week of classes. Results will be handed to each student so they can see where they are weak in reading skills

Outcome Method

Mastery tests covering the skill of finding the main idea will be given and their results discussed with them. Near the end of the semester a post test will be given to see if the student has mastered the skill. A final exam will be given that covers all the skills taught from the textbook during the semester. Students will also be tested online in their computer labs. Daily review tests will be given for that skill and written practice exercises will be graded and discussed in order to show the student where their answers were wrong

Outcome Criterion

70% of the reading students will improve their overall reading comprehension.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

GENERAL ED - 5.2--To improve reading skills focused on comprehending, analyzing, interpreting, and evaluating printed materials

Outcome Results

More than 70% of students improved their overall reading comprehension.

Outcome Distance Learning Results

We do not offer a Distance Learning option.

Planned Improvement as an Outcome Result

No Change.

Planned Distance Learning Improvement as an Outcome Result

We do not offer a Distance Learning option.

Developmental Writing Education

Plan Period: FY13

Outcome ID#: 7101

Outcome Description

LEAP One

Students will demonstrate writing skills (including grammar, mechanics, and spelling) in order to correctly convey information. This includes the following skills: ensuring the agreement of parts of speech such as nouns, pronouns and verbs; correct word choice: combining simple clauses into compound and complex constructions; appropriate transition words; parallel series within a sentence in number and construction; and avoiding redundancy.

Outcome Strategy

Implementation Strategy

Examples and models will be used to demonstrate recognition of appropriate elements within a composition. Students will review grammatical sentence structure from adopted textbook, students' portfolios, newspaper articles, and THEA practice material. Students will incorporate these ideas through essay writing and receive weekly feedback from the instructor before the next essay is composed.

Outcome Method

The instructor will evaluate the students' success through the Developmental Writing Rubric (see below).

At least sixty percent of Developmental Writing II students will be able to enroll in English 1301 if they score seventy-five percent or better on the posttest and receive a score of three or better (1-4) on the Competency Exam administered to all students of Developmental 03.00 and 0301 at the completion of the course. The score is determined by holistic grading using the writing rubric (see below)

Outcome Criterion

Criterion (Expected Outcome)

1. Contents: are ideas well developed and applied? Are the ideas sufficiently original? Is there a central purpose? Are concepts and terminology appropriate and clear? Are the critical thinking functions of the field or discipline used well?

___ Does the paper contain the type of content assigned?

_ Is the idea developed from the student's own thinking?

___ Is the idea developed using appropriate thinking (e.g., summary, analysis, etc.?)

2. Supporting Details: Are there adequate and appropriate details (e.g., quotations, paraphrases, examples, stories, statistics, graphics, or a bibliography)? Do they support the paper's central concepts? Are the details well explained and connected to the concepts?

3. Audience/Style: Does the writing show evidence of consideration of its audience? Does it use an appropriate academic or professional tone? Does it speak in an appropriate voice to its audience?

4. Organization: Does the paper have a central subject of argument? Are there clear, separate topics and/or sections that start with appropriate topic sentences?

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

A. Written communication: Standard grammar is vital to college survival. Students that practice standard language skills are able to answer essay style exam questions.

B. Critical Thinking: Critical thinking is required in written communication in order to take the parts of grammatical structures and transform them into effective communication.

C. Computer Literacy: Students will write most of their assignments on laboratory computers in order to prepare them for computer use in the real world

Outcome Results

The majority of students were able to compose well-developed and well-organized writing assignments of various lengths using appropriate style and grammar/mechanics.

Outcome Distance Learning Results

We do not offer a Distance Learning option.

Planned Improvement as an Outcome Result

No Change.

Planned Distance Learning Improvement as an Outcome Result

We do not offer a Distance Learning option.

Developmental Writing Education

Plan Period: FY13

Outcome ID#: 7102

Outcome Description

Students will learn elements of good paragraph formation: generating a topic by responding to a prompt by effectively constructing thoughts of structure and progression; writing multi-paragraph essays in an appropriate mode for a particular purpose and audience. Student essays will be collected in individual folders so that students may continually view progression of their writing

Outcome Strategy

After receiving feedback from instructor in sentence building and paragraph formation using examples of well-written models, students will peer-edit classmates' essays using Developmental Writing Rubric (see below in Criterion).

Outcome Method

After receiving feedback from instructor in sentence building and paragraph formation using examples of well-written models, students will peer-edit classmates' essays using Developmental Writing Rubric (see below in Criterion).

Outcome Criterion

Rubric for Developmental Writing I and II Essays

Score 4 Ideas are insightful and clear with a strong focus and the paper is well organized. The organizational pattern is interesting, original and provides the piece with an introduction that hooks the reader and carries the piece to a satisfying conclusion. Sentences and words are clear and vivid. The writer's voice and tone consistently sustain the reader's interest. Score 3 Ideas are straightforward and clear with recognizable focus. The essay supports most ideas with effective examples and details. Score 2 Wavers in purpose and incompletely addresses assigned topic or directions; underdeveloped and lacks organization. Score 1 Lacks focus and coherence. The pattern and development of the topic are confusing. Point of view may shift in a confusing way.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

1. Written communication: Standard grammar is vital to college survival. Students that practice standard language skills are able to answer essay style exam questions.
2. Critical Thinking: Critical thinking is required in written communication in order to take the parts of grammatical structures and transform them into effective communication.
3. Computer Literacy: Students will write most of their assignments on laboratory computers in order to prepare them for computer use in the workplace.
4. Reading Comprehension: In order to write well, a student must be able to read examples of good writing and adapt those writing practices.

Outcome Results

The majority of students were able to compose both paragraph and multi-paragraph length writing assignments focusing on original ideas and content.

Outcome Distance Learning Results

We do not offer a Distance Learning option.

Planned Improvement as an Outcome Result

No Change

Planned Distance Learning Improvement as an Outcome Result

We do not offer a Distance Learning option.

Developmental Writing Education

Plan Period: FY13

Outcome ID#: 7103

Outcome Description

Students will learn the elements of good paragraph formation with emphasis on a topic sentence that will effectively and constructively organized thoughts of structure and progression.

Outcome Strategy

After receiving instruction in sentence building, students will incorporate a main idea with relating details to elaborate the point through a one paragraph formation

Outcome Method

Assessment Method

Through in class writing assignments, students will use details to support the thesis or purpose of the paragraph. The paragraph will be reviewed and graded for content, supporting details, and proper mechanics as deemed in the writing rubric:

1. Content: Are ideas developed, applied, original, and with a central purpose?
2. Supporting Details: Are there adequate and appropriate details to support the paragraph's purpose?
3. Organization: Does the paragraph have a central focus, subject or argument?

Outcome Criterion

At least sixty percent of the Developmental Writing II students will be ready to enroll in English 1301 after a final writing sample is given and graded according to the Developmental Writing I and II Rubric (see below) by members of the grading committee. This committee is representative of full-time and adjunct English faculty.

Developmental Writing Rubric for Levels I and II

1. Contents: are ideas well developed and applied? Are the ideas sufficiently original? Is there a central purpose? Are concepts and terminology appropriate and clear? Are the critical thinking functions of the field or discipline used well?
2. Supporting Details: Are there adequate and appropriate details (e.g., quotations, paraphrases, examples, stories, statistics, graphics, or a bibliography)? Do they support the paper's central concepts? Are the details well explained and connected to the concepts?
3. Audience/Style: Does the paper show evidence of consideration of its audience? Does it use an appropriate academic or professional tone?

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Relationship to General Education Outcomes

This project addresses four of TVCC's General Education Outcomes:

1. Written communication: Standard grammar is vital to college survival. Students that practice standard language skills are able to answer essay style exam questions.
2. Critical Thinking: Critical thinking is required in written communication in order to take the parts of grammatical structures and transform them into effective communication.
3. Computer Literacy: Students will write most of their assignments on laboratory computers in order to prepare them for computer use in the workplace.
4. Reading Comprehension: In order to write well, a student must be able to read examples of good writing and adapt those writing practices.

Outcome Results

Over 60% of Developmental Writing II students were eligible for enrollment in ENGL 1301 in the following semester.

Outcome Distance Learning Results

We do not offer a Distance Learning option.

Planned Improvement as an Outcome Result

No Change

Planned Distance Learning Improvement as an Outcome Result

We do not offer a Distance Learning option.

English Education

Plan Period: FY13

Outcome ID#: 7067

Outcome Description

Recognizing the necessity for student success in higher level reading, writing, and critical thinking skills, English instructors will devote adequate instructional time to terminology related to the classical form of argument and fallacies in argumentation in each 1301 course.

Outcome Strategy

After completing a departmental assessment, each instructor will tailor his/her course instruction in line with the needs of the students.

Outcome Method

In each English 1301 class, instructors will provide specific examples of the classical form of argument and fallacies in order to perform at a level of 70% or better on a department generated test. The test will be available for all professors to access via Google docx.

Outcome Criterion

70 percent of those students assessed will demonstrate the ability to recognize terminology as related to argument and fallacies.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success

Outcome Results

71% of the students assessed achieved a score of 70% or higher on the departmentally generated test. This percentage meets the departmental criteria.

Outcome Distance Learning Results

63% of the students assessed achieved a score of 70% or higher on the departmentally generated test. This percentage is a bit lower than the departmental criteria.

Planned Improvement as an Outcome Result

As the departmental goals were met, no immediate changes were implemented. The department will discuss specific strategies to potentially raise the passing percentage rate.

Planned Distance Learning Improvement as an Outcome Result

The department will discuss specific strategies to improve the passing percentage rate in distance learning.

English Education

Plan Period: FY13

Outcome ID#: 7068

Outcome Description

Student will be able to recognize and use vocabulary essential to understanding, analyzing, critically interpreting, and writing about literature in regards to the classic argument as well as MLA documentation.

Outcome Strategy

A specific departmental lexicon will be distributed to all ENGL 1302 students early in the semester. As the semester progresses, instructors will reinforce the importance of the vocabulary by providing drills, readings, and writings which reinforce the acquisition and understanding of the vocabulary words.

Outcome Method

In each English 1302 class, instructors will provide specific examples of the specific departmental lexicon in order to perform at a level of 70% or better on a department generated test. The test will be available for all professors to access via Google docx.

Outcome Criterion

70 percent of those students assessed will demonstrate the ability to recognize terminology as related to lexicon specific to ENGL 1302.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success

Outcome Results

67% of the students assessed achieved a score of 70% or higher on the departmentally generated instrument. This percentage is lower than departmental criteria.

Outcome Distance Learning Results

63% of the students assessed achieved a score of 70% or higher on the departmentally generated instrument. This percentage is a bit lower than the departmental criteria.

Planned Improvement as an Outcome Result

As the departmental goals were not met, the department will discuss specific strategies to potentially raise the passing percentage rate.

Planned Distance Learning Improvement as an Outcome Result

The department will discuss specific strategies to improve the passing percentage rate in distance offerings. One possibility is that distance courses will employ Blackboard Collaborate to increase student focus in these areas.

Foreign Language Education

Plan Period: FY13

Outcome ID#: 7080

Outcome Description

In Spanish 1411, 60% of the participants will be able to appropriately use the foundation verbs ir, ser and estar.

Outcome Strategy

Students will take an unannounced assessment instrument at the beginning, middle and end of each semester.

Outcome Method

The assessment tool will be administered and taken up in class. It will be modified each year to insure that it is not on the web. This should preserve its integrity.

Outcome Criterion

65% of students will demonstrate proficiency by the end of a 14 week cycle.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

GENERAL ED - 5.10--To develop skills and strategies to become an engaged learner.

Outcome Results

In Spanish 1411, 59.45% of the participants were able to appropriately use the foundation verbs ir, ser and estar. This data is compiled over the course of six assessments. Three were administered for fall and three were administered for spring.

Outcome Distance Learning Results

In Spanish 1411, 61% of the participants were able to appropriately use the foundation verbs ir, ser and estar. This data is compiled over the course of six assessments. Three were administered for fall and three were administered for spring.

Planned Improvement as an Outcome Result

More focus will be placed teaching and practicing these in small groups.

Planned Distance Learning Improvement as an Outcome Result

More focus will be placed teaching and practicing these in small groups.

Foreign Language Education

Plan Period: FY13

Outcome ID#: 7084

Outcome Description

In Spanish 1412, 60% the students will be able to utilize the present, past and past narrative tenses, in the indicative mood.

Outcome Strategy

During the first and last week of each semester, the participants in Spanish 1412, will be able will employ the preterite, imperfect and present tense in simple phrases.

Outcome Method

A secure instrument will measure these outcomes. The tool will be given without announcement, taken up during the same period and changed each semester to insure its integrity.

Outcome Criterion

60% should demonstrate success by the end of a 15 week cycle.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

GENERAL ED - 5.10--To develop skills and strategies to become an engaged learner.

Outcome Results

In Spanish 1412, 61% the students will be able to utilize the present, past and past narrative tenses, in the indicative mood. This is an improvement of 1% overall.

Outcome Distance Learning Results

In Spanish 1412, 64% the students will be able to utilize the present, past and past narrative tenses, in the indicative mood. This is an improvement of 4% overall.

Planned Improvement as an Outcome Result

Due to this, we will continue to increase frequency of writing, listening and reading exercises to improve the results.

Planned Distance Learning Improvement as an Outcome Result

Due to this, we will continue to increase frequency of writing, listening and reading exercises to improve the results.

Foreign Language Education

Plan Period: FY13

Outcome ID#: 7085

Outcome Description

At the end of 2311, students will be able to give a five minute oral presentation.

Outcome Strategy

This will be mentioned a week before the due date in order to reveal the skill rather than a semester of preparation.

Outcome Method

A rubric will be designed by and for use by all division personnel.

Outcome Criterion

65% of the students will be able to speak in compound and simple sentences during the presentation.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

By requiring a demonstration of skill mastery, students must seek feedback from peers and faculty during preparation of the oral presentation.

Outcome Results

At the end of 2311, students were able to give a five minute oral presentation. 78% of the students were able to speak in compound and simple sentences during the presentation.

Outcome Distance Learning Results

At the end of 2311, students were able to give a five minute oral presentation. 76.9%% of the students were able to speak in compound and simple sentences during the presentation.

Planned Improvement as an Outcome Result

No changes are anticipated due to the higher percentage of students achieving success.

Planned Distance Learning Improvement as an Outcome Result

No changes are anticipated due to the higher percentage of students achieving success.

Geography Education

Plan Period: FY13

Outcome ID#: 6957

Outcome Description

Students will demonstrate a recognition of the cause of the rain shadow effect by focusing on the difference in climate in a coastal city like San Diego compared to an inland city like Dallas.

Outcome Strategy

Through discussion board and readings of the textbook and external sources students will be exposed to the theories on what causes rain to fall where it does. Through these they will understand why and where to expect the rain shadow effect.

Outcome Method

Exam essay and objective questions will be devised that allow the measurement of the students' level of understanding rainfall distribution, especially on the difference in climate in coastal cities compared to inland cities.

Outcome Criterion

70% of the students will have scored 75% on questions related to understanding on rain shadow effect. These questions will be in both multiple choice and short essay formats.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

It relates directly to all three.

Outcome Results

The data revealed that 79% passed the criteria of 75%. The objective was therefore reached.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

This instructor retired and will no longer be teaching. Any new changes will have to be made by the adjunct who replaces him.

Planned Distance Learning Improvement as an Outcome Result

N?A

Geography Education

Plan Period: FY13

Outcome ID#: 6958

Outcome Description

Students will be able to demonstrate an understanding of competition for limited resources in the process of natural selection.

Outcome Strategy

Through discussions and readings of the textbook and external sources students will be exposed to current research on how there is a limiting resource which effects the distribution of plants and animals.

Outcome Method

Exam essay and objective questions will be devised that allow the measurement of the students' level of understanding rainfall distribution, especially on the downwind side of tall mountain ranges.

Outcome Criterion

75% of the students will have a score of 75% on questions demonstrating an understanding of the limiting factor on species distribution and survival.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success

They are directly related.

Outcome Results

There was not a face class section offered in this.

Outcome Distance Learning Results

*6% of the students who took the quiz passed with a score of 75 or better therefore, achieving the goal set by the retiring instructor.

Planned Improvement as an Outcome Result

The instructor retired and so any new changes will be made by the adjunct who is hired to replace him.

Planned Distance Learning Improvement as an Outcome Result

New changes will have to be made by the adjunct who replaces him.

Geography Education

Plan Period: FY13

Outcome ID#: 6959

Outcome Description

Students will be able to demonstrate an understanding of the forces that dictate the migration of people from one area to another.

Outcome Strategy

Through discussions and readings of the text book and external sources students will be exposed to the various factors that lead to the migration of large numbers of people from one area to another.

Outcome Method

Exam essay and objective questions will be devised that allow the measurement of the student's level of understanding of why people migrate from their homes.

Outcome Criterion

70% of the students will be able to achieve 75% on both essay and multiple choice questions related to the migration of human populations.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success
It is directly related.

Outcome Results

The data revealed that 83 % of the students scored 75% or better on the examination given in the class. The goal was achieved.

Outcome Distance Learning Results

n/a

Planned Improvement as an Outcome Result

This professor is retiring and any changes will have to be done by the adjunct we hire to replace him.

Planned Distance Learning Improvement as an Outcome Result

n/a

Government Education

Plan Period: FY13

Outcome ID#: 6960

Outcome Description

Students will demonstrate a broad understanding of the basic foundational institutions of the United States government. They will demonstrate that they have mastered a general and overarching knowledge of the system and how it functions.

Outcome Strategy

Textbook assignments, class discussion, lecture, internet assignments, and outside readings will be used to expose students to our institutions.

Outcome Method

Ten questions will be developed on the Constitution, the Congress, the Presidency, and the Judicial system. This will indicate whether students are learning and retaining the basic foundational institutions of the U.S. government.

Outcome Criterion

We will consider the outcome as being mastered if there is a 70% pass rate scoring 70% or more. This will demonstrate whether students have obtained an overarching, broad knowledge of the institutions and their functions.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome is related to students' ability to demonstrate their understanding of our political institutions and how they function.

Outcome Results

An analysis of the data sent in by government instructors revealed that the goal was nearly achieved with 67% scoring 70 or better on the developed questions rather than the 70% that was desired.

Outcome Distance Learning Results

An analysis of distance education classes revealed that they were a little farther from their goals with 61 % scoring 70 or better.

Planned Improvement as an Outcome Result

Films that are available and handouts will be generated to reinforce the information given and a pretest might also be given to see which areas appear to be the weakest.

Planned Distance Learning Improvement as an Outcome Result

The discussion board will be used to create an exercise to reinforce terminology and maybe a quiz from the student manual given to determine weaker areas.

Government Education

Plan Period: FY13

Outcome ID#: 6961

Outcome Description

Students will demonstrate a broad understanding of the U.S. Constitution and the Bill of Rights. They will demonstrate that they have mastered a general and overarching knowledge of how it functions.

Outcome Strategy

Textbook assignments, class discussion, lecture, internet assignments, and outside readings will be used to expose students to our Constitution and Bill of Rights.

Outcome Method

Ten questions will be developed for the Constitution and Bill of Rights. This will indicate whether students are learning and retaining the basic concepts of those two foundational documents of our government.

Outcome Criterion

We will consider the outcome as being mastered if there is a 70% passing rate of 70 or more on these questions. This will demonstrate whether students mastered basic knowledge of the foundational concepts included in both documents.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success

This outcome is related to students' ability to demonstrate their understanding of our political system.

Outcome Results

The goal was achieved as 69.5% scored 70 or better on the predetermined questions used to measure this LEAP>

Outcome Distance Learning Results

The goal was achieved in the distance courses as well as an exact 70% scored 70 or better.

Planned Improvement as an Outcome Result

This will probably be used again to try for consistency.

Planned Distance Learning Improvement as an Outcome Result

This will probably be used again to try for consistency.

History Education

Plan Period: FY13

Outcome ID#: 6962

Outcome Description

Students will be able to understand and to recognize basic ideas, terms, or persons including the areas of agriculture, exploration, economies of the colonies, and slavery in North America.

Outcome Strategy

Lectures, films, and reading of assigned texts will be used to introduce students to basic historical ideas, terms, and persons.

Outcome Method

Instructors will select 10 standardized questions to be incorporated into an instrument that will assess the desired outcome above. These items will include the origins of agriculture, European exploration, economies of the colonies, and slavery in North America.

Outcome Criterion

At least 70% of the assessed students will be able to answer 75% of the selected questions correctly that measure the above desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

After administering the questions chosen to measure this LEAP 74% correctly answered 75% of the questions meeting the goal of 70%. 361 out of 490 answered successfully.

Outcome Distance Learning Results

Analysis of this Leap did not meet expectations since 62% only answered 75% of the questions successfully.

Planned Improvement as an Outcome Result

This needs to be used again to meet consistency in Leap 1 face classes and to improve in the distance area.

Planned Distance Learning Improvement as an Outcome Result

More emphasis will be placed on discussion board and exercises in it to improve scores.

History Education

Plan Period: FY13

Outcome ID#: 6963

Outcome Description

Students will be able to understand and to recognize the basic ideas, terms, or persons included in the areas of westward expansion and of immigration.

Outcome Strategy

Lecture, films, and reading of assigned texts will be used to introduce students to basic historical ideas, terms, and persons.

Outcome Method

Instructors will select 10 standardized questions to be incorporated into an instrument that will assess the desired outcome above. These item areas will include westward expansion and immigrations.

Outcome Criterion

At least 70% of the assessed students will be able to answer 70% of the selected questions correctly that measure the above desired outcomes.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

Looking at the data in this LEAP showed the opposite of the last one. The face classes failed to meet the goal with 53% scoring 70% or more and 80% of the distance classes scoring 70% or more and meeting the goal.

Outcome Distance Learning Results

The goal was achieved with 80% scoring 70 or better.

Planned Improvement as an Outcome Result

Instructors will emphasized the terms and basic information that hopefully was rushed over since it was the first of the semester and they were concerned with finishing all the course material.

Planned Distance Learning Improvement as an Outcome Result

They will continue to use the practices that they have in the past.

History Education

Plan Period: FY13

Outcome ID#: 6964

Outcome Description

Students will be able to understand and to recognize basic ideas, terms, or persons included in the areas of the Articles of Confederation, the Constitutional Convention, and the ratification of the Constitution.

Outcome Strategy

Lecture, film, and reading of assigned texts will be used to introduce students to basic historical ideas, terms, or persons.

Outcome Method

Instructors will select 10 standardized questions to be incorporated into an instrument that will assess the desired outcome above. These items will include the Articles of Confederation, Constitutional convention, and the ratification of the Constitution.

Outcome Criterion

At least 70% of the assessed students will be able to answer 70% of the selected questions correctly that measure the above desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

The data revealed only 53% successfully answered 70% of the questions correctly. This is consistent with the second LEAP which did the same.

Outcome Distance Learning Results

The distance students overwhelmingly answered the goal with 91% answering 70% of the questions correctly.

Planned Improvement as an Outcome Result

Films that are available will be shown and the information gone over again to reinforce the ideas that the history instructors want to emphasize.

Planned Distance Learning Improvement as an Outcome Result

The goal was achieved and the methods should be repeated.

Humanities Education

Plan Period: FY13

Outcome ID#: 7011

Outcome Description

Students will assess, demonstrate, and share facts, details, and concepts gained about selected artistic periods, specifically the periods of classicism, romanticism, and modernism.

Outcome Strategy

Students will examine numerous examples of the humanities (art, music, dance, architecture, literature, and philosophy) via lectures, readings, and art media such as CDs, DVDs, online sources, and on-demand videos. Students will discuss various observations of and responses to artists and philosophers while noting their unique and noteworthy qualities.

Outcome Method

Students will demonstrate and share knowledge gained about selected artists, art forms, philosophers, and key concepts covered in the course in a collaborative pre- and post-assessment instrument consisting of objective multiple choice items.

Outcome Criterion

Seventy percent (70%) of the students should demonstrate seventy percent (70%) mastery of the material assessed in the collaborative setting.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

By using more frequent group interaction and discussions, humanities students react to and share their responses to various artistic, cultural, and philosophical expressions in Western Cultures and develop more cultural literacy and receptiveness to various art forms and belief systems.

Outcome Results

Using a collaborative assessment instrument consisting of objective multiple choice items, students demonstrated and shared knowledge gained about selected artists, art forms, philosophers, and key concepts that reflect the progression of the Western civilization. On the pre-course assessment, 59 percent of the students mastered 60 percent of the material. On the post-course assessment, 89 percent of the students mastered 60 percent of the material.

Outcome Distance Learning Results

Using a collaborative assessment instrument consisting of objective multiple choice items at the first of the semester and at the end of the course, students demonstrated and shared knowledge gained about selected artists, art forms, philosophers, and key concepts that reflect the progression of the Western civilization. On the pre-course assessment, 54 percent of the students mastered 60 percent of the material. On the post-course assessment, 86 percent of the students mastered 60 percent of the material.

Planned Improvement as an Outcome Result

The assessment results were better than expected so no changes were made in the instruction method. The assessment tool was revised to include additional questions covering four artistic periods.

Planned Distance Learning Improvement as an Outcome Result

The assessment results were better than expected so no changes were made in the instruction method. The assessment tool was revised to include additional questions covering four artistic periods.

Kinesiology Education

Plan Period: FY13

Outcome ID#: 6949

Outcome Description

Our goal for the 2012-13 school year is built upon a goal we started during the 2011-12 school year. During the 11-12 school year we started changing our basic weights and conditioning courses from a "cookie cutter approach" to a more individual approach. This allowed allow students the ability to help set their own training goals. The feedback and post-test were very positive and we would like to build upon last year's success.

Outcome Strategy

The Kinesiology division chair will actually teach two sections of this course the first semester and work with other instructors to develop guidelines to improve the course. We will explore allowing students to keep an exercise journal and do some basic research on their area of concentration. We will also make use of our contract with the Cain Center to allow students the use of the pool, exercise machines, hot tub, and other equipment not available on campus.

Outcome Method

Instructors will do pre and post testing on each student to determine personal improvement for each student based on their individual goals. Students will be required to turn in a copy of their exercise journal with basic research on their specific area of concentration. We also look to have a very low drop rate for this course.

Outcome Criterion

Like last year, we expect to see a low drop rate from students taking this course do to the individual approach we are taking this year. We also look for positive gains from the pre to the post test. We expect high teacher evaluations for the course and we feel students will enjoy spending some time at the Cain Center throughout the semester.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Outcome Description

Provide our students with more say in their individual kinesiology classes concerning weights and conditioning. If students have more say in what they would like to gain from this course (conditioning, strength, flexibility,) we should see our numbers increase over time and higher student motivation.

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Kinesiology Education

Plan Period: FY13

Outcome ID#: 6950

Outcome Description

Our second goal was also develop and tested in a select number of Kinesiology courses last year. We would like our students enrolled in lecture courses such as First Aid & Safety, Sports Officiating, Athletic Care & Prevention of Injuries, Introduction to Human Movement, and Substance Abuse to take part in one oral presentation and keep a written journal of outside readings/research.

Outcome Strategy

Instructors will model and guide student's through a couple of professional presentations at the first of the semester. Throughout the semester students will get to present a group project or share results from an individual assignment. Journals of outside readings will be shared with the class and teachers will do journal checks from time to time. We will help teachers understand the power and dynamics of cooperative learning if needed.

Outcome Method

Instructors will grade power point presentations and journals based on a rubric developed by the individual instructor.

Outcome Criterion

In addition to all of the subject knowledge gained, at the close of the semester successful students will have ability to get before a group and share information through a power-point presentation. Successful students will also know how to seek and locate information from various sources and have the written skills to record their findings in a journal.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Narrative of the relationship to the Learning Initiative

Having the ability to locate valuable information and having the ability to share this information with others is what education is all about.

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Mathematic Education

Plan Period: FY13

Outcome ID#: 7181

Outcome Description

Math for Business and Economics I (Math 1324) students will demonstrate their ability to successfully solve linear programming problems.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments will be used to teach students to successfully solve linear programming problems.

Outcome Method

All Math 1324 instructors will include on a test or tests a block of questions asking students to solve linear programming problems. Each instructor will record each student's percent correct on the section of the test or tests involving linear programming. Students will be deemed successful at this skill if they earn 70% of the points allotted to this skill.

Outcome Criterion

60% of a sampling of Math 1324 students chosen from each TVCC campus which offers these courses will demonstrate success at solving linear programming problems by earning at least 70% of the points allotted to this topic on the test or tests used to evaluate their skill.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This learning outcome uses arithmetic, algebraic, graphing, technologic, and critical thinking skills. Critical thinking is especially important as the student must choose among at least four methods to solve linear programming problems based on the type of linear programming problem presented.

Outcome Results

Seventy-eight students were evaluated for this learning outcome. Of those, 66 successfully met the 70% success criteria. That gives the department an 84.6% success rate, and we did exceed our goal of 60% success. All 3 campuses which offer Math 1324 responded and all 3 campuses met the goal individually.

Outcome Distance Learning Results

No Distance Learning Math 1324 was offered.

Planned Improvement as an Outcome Result

While linear programming is a difficult topic for Math 1324 students, we do have a good success rate on this outcome. Because the topic is important, it might be evaluated again, but with a higher goal for success.

Planned Distance Learning Improvement as an Outcome Result

This course would be very difficult to teach online. It will only be offered online when an instructor believes that he/she can effectively teach all the material.

Mathematic Education

Plan Period: FY13

Outcome ID#: 7182

Outcome Description

Statistics (Math 1342) students will demonstrate their ability to successfully find probability under a Normal Curve of a continuous probability distribution.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments (online and/or paper) will be used to teach students to successfully calculate probability under a Normal Curve.

Outcome Method

All Math 1342 instructors will include on Final Exams (or other tests) at least 5 questions concerning probability under a Normal Curve. Each instructor will record each student's percent correct on that section of their test. Students will be deemed successful at this skill if they earn 60% of the points allotted to this skill on the test used.

Outcome Criterion

60% of a sampling of Math 1342 students chosen from each TVCC campus which offers the course will demonstrate success at finding probability under a Normal Curve by scoring at least 60% of the points allotted to this topic on the test used.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Using tables and formulas to calculate probability is a mathematical skill that is necessary in many different fields. Critical thinking is involved when students choose the correct section of the correct table to acquire the data and/or use a probability distribution formula to calculate probability.

Outcome Results

229 students, representing all 3 main campuses which offer Statistics, were evaluated in Fall 2012. Of these, 189 were successful in scoring at least 60%. That's a success rate of 82.5% and we met our goal.

Outcome Distance Learning Results

65 internet students, representing two campuses, were evaluated. 51 successfully met the criteria, for a success rate of 78.5%. We still easily met the goal set.

There was no response from Mr. Fix's ITV classes from Spring 2013. Since Fall is the usual evaluation period, that is understandable, and only 10 students were involved.

Planned Improvement as an Outcome Result

No changes seem indicated except to use a higher goal if this outcome is revisited for evaluation. One other change that would give a more comprehensive result would be to do the evaluation of Math 1342 in the Spring semesters since 9 sections of Statistics were offered at local high schools in Spring 2013 and were not evaluated. They could have been included if we had not used Fall as our main evaluation period.

Planned Distance Learning Improvement as an Outcome Result

No changes are required by this evaluation, but the success rate was lower for the distance learning sections even though Statistics lends itself very well to internet instruction.

Mathematic Education

Plan Period: FY13

Outcome ID#: 7183

Outcome Description

College Algebra (Math 1314) students will demonstrate their ability to solve quadratic equations.

Outcome Strategy

Lectures, class discussions, examples, and homework (both online and paper) may be used to teach students to successfully solve quadratic equations.

Outcome Method

All College Algebra instructors will include at least 5 questions on Final Exams (or other tests) to evaluate students' ability to solve quadratic equations. Students will be deemed successful at this skill if they earn 60% of the points allotted to this skill on the test used to evaluate this.

Outcome Criterion

60% of a sampling of College Algebra students chosen from each TVCC campus which offers College Algebra will demonstrate success at solving quadratic equations by earning at least 60% of the points allotted to this topic on the test used to evaluate this skill.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Solving quadratic equations is a basic mathematical skill that forms a foundation for many other mathematical skills. Critical thinking is required when choosing among at least 4 methods that are covered to choose the optimal approach for each problem.

Outcome Results

487 students, representing all 3 main campuses, some high school campuses, and the TDCJ units were evaluated. Of these, 397 were successful at meeting the criteria. That is a success rate of 81.5% and we met our goal. However, only high school sections taught by full-time faculty were reported.

Outcome Distance Learning Results

31 internet College Algebra students were evaluated. Of these, 29 were successful at meeting the criteria. That is a success rate of 93.5%. All but one internet section was evaluated.

Planned Improvement as an Outcome Result

The success rate was high. Methods seem to be effective. If this outcome is evaluated again, we should set a higher goal.

Eleven high school concurrent classes did not report results, though the classes were offered in Fall 2012. If this outcome is evaluated again, we need to be sure that concurrent part-time instructors report results - though enforcing compliance might be difficult.

Planned Distance Learning Improvement as an Outcome Result

No changes were indicated. The success rate was high for students who were evaluated. Evaluated students often did not include students who had dropped out or failed since they often did not have a chance to be evaluated. They are not course completers and those are the students we wish to evaluate.

However, we are concerned that the drop-out and failure rate for internet classes was very high at 52.3%, while the drop-out and failure rate for non-internet classes was 23.7%. A higher drop-out and failure rate in internet classes is to be expected, but though we accept this we are not complaisant about this. One suggestion from math faculty who teach internet is that students who seek internet classes in math should be carefully counseled that math is not easier by internet and, in fact, may be significantly harder for students who dislike or fear math.

Music Education

Plan Period: FY13

Outcome ID#: 7106

Outcome Description

Students who complete MUSI 1306 Music Appreciation will demonstrate a historical and functional knowledge of music by recognizing the similarities and differences between the musical genres of the various artistic periods.

Outcome Strategy

Students will study and compare musical characteristics of the periods through reading, listening and discussion. Students will then analyze and compare the works and artists of the different genres and periods.

Outcome Method

Students will be given an exit test whereby their aural and academic knowledge of the subject matter will be assessed.

Outcome Criterion

Seventy percent of the students will score 70% or above on both the listening and written portions of the exit test.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Students will be exposed to and asked to analyze musical compositions from various genres and composers, expanding their knowledge of and appreciation of artistic achievements in the performing arts.

Outcome Results

Most of the students enrolled in a face-to-face Music Appreciation course were able to recognize similarities and differences between musical genres of various artistic periods. More specifically, 85% were able to recognize and identify characteristics aurally, and 96% recognized and identified characteristics on a written assessment.

Outcome Distance Learning Results

In the distance Music Appreciation courses, 31% of the students were able to recognize and identify characteristics of musical genres of various artistic periods aurally, and 86% were successful at recognizing and identifying characteristics on a written assessment.

Planned Improvement as an Outcome Result

No changes are warranted at this time.

Planned Distance Learning Improvement as an Outcome Result

It appears that one section of students each semester brought the success rate on the aural portion of the assessment. The instructor of these sections admitted to not placing a high emphasis on the aural portion of the assessment but will put this aspect of the curriculum higher on his list of priorities next year.

Music Education

Plan Period: FY13

Outcome ID#: 7120

Outcome Description

Students who complete MUSI 1307 Music Literature will be able to describe the differences between pieces of music of the various musical eras both verbally and in written formats. In addition, students will be able to recognize the musical genre and forms by listening to example pieces, to describe the characteristics of the piece, and to identify the period from which the piece comes.

Outcome Strategy

This class includes extensive reading assignments, individual and group presentations, lectures, and random quizzes. Students will be required to make presentations and prepare a notebook with reflections and notes on readings and others' presentations.

Outcome Method

Students will be assessed according to the quality and depth of coverage of readings and notes in their notebooks, and their class presentations will be evaluated. Additionally, tests will be given that assess their understanding of course material.

Outcome Criterion

Eighty percent of the students who complete the course will score 75% or above in the final evaluation.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success

Students engage in class discussion based on their outside reading assignments and from listening exercises both in and outside of class.

Outcome Results

The goal was met when 80% of the students who completed Music Literature were able to recognize and describe differences between different pieces of music from various musical eras.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No changes are warranted at this time.

Planned Distance Learning Improvement as an Outcome Result

N/A

Philosophy Education

Plan Period: FY13

Outcome ID#: 6967

Outcome Description

Upon completion of PHIL1304, World Religions, students will have knowledge and understanding of major features of a selection of world religions in terms of their historical development and religious practice.

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present the information for class.

Outcome Method

All students in this course will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices.

Outcome Criterion

75% of the students will demonstrate 75% mastery of the items in the areas of historical development and religious practice.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

They are directly related to them.

Outcome Results

Data gathered in this academic year revealed that the department met their goal as 86% performed at a 75% level. The questions covered specific topics and facts deemed essential to the study of world religions.

Outcome Distance Learning Results

The distance education online class resulted in 83% performing at a 75% level thus meeting the department's goal and also performing at nearly the same level as the face classes. Questions continued to measure specific content.

Planned Improvement as an Outcome Result

This will be done again next year to measure consistency.

Planned Distance Learning Improvement as an Outcome Result

This will also be done again to measure consistency.

Philosophy Education

Plan Period: FY13

Outcome ID#: 6968

Outcome Description

Upon completion of PHIL 1316, History of Religion 1, students will have knowledge and understanding of major features of a selection of the Old Testament in terms of their historical development and religious practices.

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present information for class.

Outcome Method

All students in this course will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices.

Outcome Criterion

75% of students will demonstrate 75% mastery of the items in the areas of historical development and religious practices in relation to the old testament.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This is directly related to the general education outcomes.

Outcome Results

An analysis of the data on this LEAP revealed that 82% of the students correctly identified 75% of the questions or better and therefore achieved the desired result.

Outcome Distance Learning Results

The distance portion of this LEAP had a 73% of the students having a passing rate of 75% or better. This fell two percentage points from the goal. This is unusual because they are generally higher.

Planned Improvement as an Outcome Result

This will be used again to measure for consistency.

Planned Distance Learning Improvement as an Outcome Result

More emphasis will be placed on blackboard discussion feature to make sure everyone has a better understanding of the concepts involved. It is odd that the face classes achieved and the distance didn't since they are usually close to one another.

Philosophy Education

Plan Period: FY13

Outcome ID#: 6969

Outcome Description

Upon completion of PHIL 1317, History of Religion II, students will have knowledge and understanding of major features of a selection of the new Testament in terms of their historical development and religious practices.

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present the information for class

Outcome Method

All students in this course will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices

Outcome Criterion

75% of the students will demonstrate 75% mastery of the items in the areas of historical development and religious practice.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

They are directly related to them.

Personal Notes

Outcome Results

An analysis of the data of this LEAP revealed that 83% of the students correctly identified 75% of the questions or better and therefore achieved their goal.

Outcome Distance Learning Results

The distance portion of this Leap had only 66% of the students having a passing rate of 75% or better. This was far from the desired rate of 75% and thus the goal was not achieved. Again the distance and face scores were wide apart even though the instructors taught both. This is very unusual for these courses.

Planned Improvement as an Outcome Result

This LEAP will be used again to measure for consistency.

Planned Distance Learning Improvement as an Outcome Result

Greater emphasis will be placed on the discussion feature of Blackboard in order to make sure the students understand the specific concepts of the course whether they are tested over them or not.

Physics Education

Plan Period: FY13

Outcome ID#: 7225

Outcome Description

Students in Phys 1417 (Physical Science II) will show the ability to use an application of the law of conservation of mass by balancing chemical reactions.

Outcome Strategy

The law of conservation of mass will be discussed in lecture and/or lab, and the technique for balancing equations will also be demonstrated in lecture and/or lab.

Outcome Method

Questions will be given to students either during lecture, as a homework assignment, or as a laboratory assignment. Successful students will score at least 70% on the evaluation instrument(s). All Phys 1417 instructors - representing all TVCC campuses which offer Phys 1417 - will report results from each individual section to the Division Chairperson for Math and Science, during the semester when the instructor uses the assessment instrument(s).

Outcome Criterion

At least 70% of students evaluated will score at least 70% on the evaluation instrument(s).

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

The law of conservation of mass is a fundamental law in the sciences. Balancing chemical equations help students demonstrate to themselves how this law applies to life in a laboratory setting.

Outcome Results

31 students, representing both the campuses which offered Phys 1417, were evaluated. 87.1% were successful. We met our goal.

Outcome Distance Learning Results

12 students, representing one internet Phys 1417 section, were evaluated. 83.3% were successful.

Planned Improvement as an Outcome Result

No changes are indicated in methods.

Planned Distance Learning Improvement as an Outcome Result

No changes in methods are indicated.

Physics Education

Plan Period: FY13

Outcome ID#: 7226

Outcome Description

Physics 1415 (Physical Science I) will demonstrate the ability to describe the different types of clouds.

Outcome Strategy

Types of clouds will be discussed in class in either a lecture or group discussion format. In addition, students will be assigned appropriate readings from the course textbook. All Phys 1415 instructors from all TVCC campuses which offer Physical Science will evaluate their students' ability to describe the types of clouds.

Outcome Method

Questions will be given to students either as a lecture, on a homework assignment, or on a laboratory assignment. All Phys 1415 sections from all TVCC campuses which offer Phys 1415 (in all formats) will use an assessment evaluation and submit individual section results to the Division Chairperson for Mathematics and Science. Successful students will score at least 70% on the evaluation tool.

Outcome Criterion

At least 70% of the students tested will score at least 70% on the evaluation tool.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Recognition of cloud types is an important tool in understanding weather, weather patterns, and weather prediction. This is an important concept concerning the physical universe.

Outcome Results

34 students, representing only one campus and no internet sections, were evaluated. 94.1% were successful. We met our goal, but the exclusion of one campus that offers the course and the exclusion of distance education classes makes this outcome inconclusive.

Outcome Distance Learning Results

One internet section was offered but not evaluated.

Planned Improvement as an Outcome Result

No changes in methods seem indicated.

Planned Distance Learning Improvement as an Outcome Result

Internet students' results need to be evaluated. Therefore, they need to be reported.

Physics Education

Plan Period: FY13

Outcome ID#: 7228

Outcome Description

Physics 1401 (College Physics I) students will be able to add vectors by (1) the graphical method, (2) the component method, and (3) the unit vector method.

Outcome Strategy

Laboratory and homework exercises will be used to help students learn all three methods to add vectors.

Outcome Method

Instructors may use graded laboratory assignment(s), homework assignment(s), and/or individual questions on exam(s) to assess this learning outcome and assign a numerical value to this outcome for each student in each College Physics I section. Students will be deemed successful if they average at least 70% on the assessment instrument(s). All instructors, from all TVCC campuses which offer Phys 1401, will report assessment results for each individual section to the Division Chairperson for Math and Science.

Outcome Criterion

At least 70% of students evaluated will score 70% or higher on the evaluation instrument(s).

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Vector addition is a critical mathematical and scientific skill to all students who need to communicate with others in the language of science and/or who need to understand communications in the language of science.

Outcome Results

30 students representing the only two sections of Phys 1401 offered were evaluated. 90% were successful. We met our goal.

Outcome Distance Learning Results

No distance learning Phys 1401 sections were offered.

Planned Improvement as an Outcome Result

No changes in methods for this outcome were indicated.

Planned Distance Learning Improvement as an Outcome Result

Hybrid learning sections of Phys 1401 are going to be offered in the coming year.

Psychology Education

Plan Period: FY13

Outcome ID#: 6965

Outcome Description

Students will demonstrate an ability to demonstrate the ability to understand and critically analyze the Scientific Method.

Outcome Strategy

Collaborative learning activities, class discussion, overhead presentations, and electronic media will be used to expose students to all the nuances of both Experimental Research and the Scientific Method.

Outcome Method

During the fall and spring semester, all Psychology 2301 sections (classroom and internet) will be assessed using ten carefully selected, topic-specific multiple-choice questions, designed to ascertain their understanding of the Scientific Method.

Outcome Criterion

The prediction or expected outcome is that 75% of the students will correctly answer 70% of the ten targeted multiple-choice questions pertaining to the Scientific Method. This will apply to the internet sections as well.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Students will be able to read, comprehend, analyze, interpret, evaluate, and apply the elements of the scientific method in order to develop a groundwork for a deeper and further understanding of the science of psychology.

Outcome Results

A collection of data for the Fall and Spring semesters revealed that the goal was completed exactly as 75% or 373 out of 495 students scored 70% or better.

Outcome Distance Learning Results

The data revealed that the goal was not achieved since only 61 out of 102 students scored 70 or better. This yielded a 60% passage rate. This is unusual for this area.

Planned Improvement as an Outcome Result

This will probably be used again to make sure the rate is consistent to ensure reliable results.

Planned Distance Learning Improvement as an Outcome Result

A class experiment could be assigned to be done individually by the students and then it will be written up and turned in. A session on discussion board would then be generated to get the student to give examples in their research of terms in the scientific method and a discussion of how each students handled that term. By defining, using and discussing these it is hoped that better retention will be achieved.

Psychology Education

Plan Period: FY13

Outcome ID#: 6966

Outcome Description

Students will demonstrate an ability to understand and critically analyze basic ideas, terms, and perspectives.

Outcome Strategy

Collaborative learning activities, class discussions, overhead presentations, and electronic media will be used to expose students to basic terminology and perspectives.

Outcome Method

During the fall and spring semesters, all students in Psychology 2301 sections (classroom and Internet) will be assessed using ten carefully selected, topic-specific multiple-choice questions, designed to ascertain their understanding of the major ideas in psychology.

Outcome Criterion

The prediction is that 70% of the students will correctly answer at least 70% of the ten targeted multiple-choice questions pertaining to the major psychological perspective. In addition 70% of the internet will answer 70% of the ten targeted questions which is the same as the face classes.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Students will be able to read, comprehend, analyze, interpret, evaluate, and apply the elements of the perspectives in order to develop a groundwork for a deeper and further understanding of the science of psychology.

Outcome Results

An analysis of the data collected by the Psychology faculty revealed that the goal was achieved since 71 % of the students scored 70 or better on the prepared questions.

Outcome Distance Learning Results

This Leap will probably be used again to measure for consistency and to gain more ideas on what the students are thinking.

Planned Improvement as an Outcome Result

This Leap was a little under the desired effort since only 64% scored 70 or better on the prepared questions by psychology faculty.

Planned Distance Learning Improvement as an Outcome Result

A lesson will be developed on discussion board to try and reinforce the basic concepts in students' minds.

Sociology Education

Plan Period: FY13

Outcome ID#: 6953

Outcome Description

Students will be able to identify and describe the characteristics of social stratification in relation to real life.

Outcome Strategy

Students will be able to identify terms, theories, and ideas about the stratification system as well as presenting ideas of how stratification affects life. Professors will lecture or show film on stratification and some may choose as an optional exercise the playing of monopoly with its modified rules. If this option is used students will be divided into networking groups to discuss ideas of stratification and real life.

Outcome Method

Students will answer a series of 10 multiple choice questions about stratification.

Outcome Criterion

75% of the students will score 7 out of 10 questions correctly on a test design of the instructor's choice.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

By relating stratification to real life it will cause the student to use critical thinking skills.

Outcome Results

90% of the students were able to 75% or better on the questions that were given. This is an extra ordinary amount and am not sure why because the final distribution of grades was normal.

Outcome Distance Learning Results

On the distance education side 77% were able to score 75% or better and so the LEAP was accomplished. This is more in line with a regular semester.

Planned Improvement as an Outcome Result

Because it was so high this LEAP will probably be used again to try and determine if it will remain this high.

Planned Distance Learning Improvement as an Outcome Result

This Leap will probably be retained to see if the students maintain this level of mastery and therefore, we can say the methods are good.

Sociology Education

Plan Period: FY13

Outcome ID#: 6954

Outcome Description

Students will be able to recognize and understand basic sociological principles. This is a carryover from last year since we did not meet 80%.

Outcome Strategy

Films, lectures, practice tests and group work will demonstrate to the student the basic concepts used in sociology.

Outcome Method

One test will be given by full and part time professors during the Fall and Spring semesters employing 10 embedded questions in the testing instrument.

Outcome Criterion

80% of the students will demonstrate a 70% level of understanding by answering 7 out of 10 multiple choice questions.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

It is one of the general education outcomes.

Outcome Results

This Leap was not met last year but this year resulted in 81% scoring within the chosen target line. The goal was then achieved. Our goal next year will be to repeat this LEAP to see if we can maintain consistency.

Outcome Distance Learning Results

On the distance education side the class had only 74 % scoring 70 or better but it still was above the older LEAP of 2 years ago.

Planned Improvement as an Outcome Result

Nothing appears to be necessary.

Planned Distance Learning Improvement as an Outcome Result

More emphasis will be place on the changes that were made last year to try and reach the goal.

Sociology Education

Plan Period: FY13

Outcome ID#: 6956

Outcome Description

Students will be able to recognize and show knowledge of the history of the development of sociology.

Outcome Strategy

Films, lectures, practice tests, and group work will demonstrate to the student the basic historical development of sociology.

Outcome Method

Questions will be given in the first three chapters' exams by both full and part time faculty employing 10 embedded questions in the testing instruments.

Outcome Criterion

At least 65% of the assessed sections will be able to correctly answer 70% of the selected questions that measure the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome directly relates to the applying of critical skills to the analysis of the historical development of sociology.

Outcome Results

The goal was achieved as 77% correctly answered 70% or better of the questions that were given.

Outcome Distance Learning Results

The goal was achieved as 78 % answered 70% or better of the questions that were given.

Planned Improvement as an Outcome Result

The target of 75% will be higher than the 65% that was used last year.

Planned Distance Learning Improvement as an Outcome Result

The target of 75% will be higher than the 65% that was used last year.

Speech Education

Plan Period: FY13

Outcome ID#: 7098

Outcome Description

Students who complete SPCH 1315 Public Speaking and SPCH 1321 Business and Professional Speech will be able to create and present an effective and appropriate public speech.

Outcome Strategy

Through lecture, class assignments, discussions and videos, students will be exposed to and made to practice the proper methods of creating an effective and appropriate informative or persuasive speech for a specific audience.

Outcome Method

Students presentations will be evaluated using a rubric which allows points to be given in all of the following areas:

- Appropriateness and effectiveness of topic for a particular audience
- Creation of effective introduction with attention-getting material and thesis
- Development and organization of main points and supporting material
- Proper citation of borrowed information
- Creation of effective conclusion with a summary of main points and concluding remarks

Outcome Criterion

Eighty percent of students who complete the course will earn at least 75% of the possible points on the rubric on at least one significant speaking assignment (informative or persuasive).

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Students in speech courses learn the skills necessary to communicate verbally and nonverbally, appropriately and effectively in a variety of contexts. The process of audience analysis and adaptation forces them to consider the cultural backgrounds, ethnicities, genders, age groups, etc. of audience members and communicate in the most effective way base on their audience.

As they learn to critically evaluate communication, their communication skills are improved both as speakers and as listeners.

Outcome Results

Of the over 600 students who completed either Public Speaking or Business and Professional Communication, 92% were able to accomplish the goal of creating and presenting an appropriate and effective public presentation by earning a minimum number of points on a standard scoring rubric.

Outcome Distance Learning Results

Eighty-eight percent of students who completed a distance Public Speaking course accomplished the goal of creating and presenting an appropriate and effective public presentation by earning a minimum number of points on a standard scoring rubric.

Planned Improvement as an Outcome Result

No changes are warranted at this time.

Planned Distance Learning Improvement as an Outcome Result

No changes are warranted at this time.

Speech Education

Plan Period: FY13

Outcome ID#: 7099

Outcome Description

Students who complete SPCH 1321 Business and Professional Speech will be able to conduct an informational interview, synthesize the information gathered and present the information in a properly formatted type-written report.

Outcome Strategy

Information from the textbook, handouts, lecture and class discussion will introduce interviewing skills and strategies, and class assignments will allow students the opportunity to practice their skills. Selecting an interviewee, establishing the protocol, writing appropriate and effective questions, arranging the interview and conducting the interview are all skills that will be addressed in class. Additionally, detailed instructions will be provided to the students that clearly describe the assignment, including how the written report is to be formatted and how it will be assessed.

Outcome Method

A rubric will be used to assess the project; this rubric will allow the instructor to assign points for the type and quality of information gathered during the interview, the organization of the information gathered, as well as the student's ability to write effectively and correctly. Each skill area will be assigned a point value.

Outcome Criterion

Seventy-five percent of students who submit a project will earn at least 75% of the available points on the scoring rubric.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Quality interviewing utilizes effective oral communication skills, and the typed report requires effective writing skills.

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Theater Education

Plan Period: FY13

Outcome ID#: 7122

Outcome Description

Students who complete DRAM 1310 Theatre Appreciation will be able to

1. Define theatre and its role within society,
2. Demonstrate a clear understanding of how theatrical performances are created both in and out of a traditional theatre environment,
3. Show a better understanding of the collaborative process and working together to achieve a common goal and
4. Justify their thoughts and opinions on a performance using specific examples to illustrate their points and defend their arguments.

Outcome Strategy

Class discussions, lectures, outside readings, and viewing of live & recorded plays will be used to expose students not only to the conventions and literature of theatre but also to the theatre's historical and contemporary connections to the society/culture in which it was/is created.

Outcome Method

Assessment methods include 3 basic tools: 1) observation of performances; 2) presentation of a performance; and 3) standardized testing. The following items will be utilized to assess students' success:

- 1) Two performance critiques
- 2) Class attendance and participation
- 3) Midterm and final exams
- 4) Director's project

Outcome Criterion

Ten percent of students who complete the course will have an average rating of 90% or better at the end of the semester. Twenty percent will have an average rating of 80-89%. Thirty percent will have an average rating of 70-79%.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

This outcome directly relates to students' ability to recognize, evaluate, and think critically about artistic achievements in the performing arts—not only about performances created by others but also about their own endeavors in creating artistic output.

Outcome Results

Of the nearly 120 students who completed Theatre Appreciation, 93% successfully met the minimum goal by successfully accomplishing at least 70% of the four goals established for this LEAP. Specifically, 12% scored a 70-79% average, 39% scored an 80-89% average, and 42% scored a 90-100% average on the four assessments.

Outcome Distance Learning Results

In the distance Theatre Appreciation courses, 47% of the students who completed the course met the minimum goal. Four percent scored a 70-79% average, 26% scored an 80-89% average, and 22% scored a 90-100% average on the four assessments.

Planned Improvement as an Outcome Result

There are some changes in curriculum being made in this course, and there is a new full-time instructor, so there may be some effect of these changes in the future.

Planned Distance Learning Improvement as an Outcome Result

There are some changes in curriculum being made in this course, and there is a new full-time instructor, so there may be some effect of these changes in the future.

Workforce Education Plans

Accounting Education

Plan Period: FY13

Outcome ID#: 6918

Outcome Description

Students in ACNT 1303, Introduction to Accounting will be able to assemble, read, interpret, analyze and journalize accounting transactions in a standard two column journal, post the journal to the ledger, calculate a balance in each account in the ledger, and pull a trial balance and then prepare an Income Statement, Equity Statement and a Balance Sheet.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through the textbook material, class interaction, practice exercises/problems, accounting transparencies/electronic display, power point slides and question and answer activities and lectures.

Outcome Method

An assessment of the desired outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level of students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent (70) of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

This outcome relates to the student's ability to communicate through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Ninety-seven per cent (97%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Outcome Distance Learning Results

One hundred per cent (100%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for the distance education students only and not for the Face to Face students.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the percentage of passing of the students who met the learning objective

Accounting Education

Plan Period: FY13

Outcome ID#: 6919

Outcome Description

Student in Financial Accounting 2401 will be able to describe the importance of control over inventory and determine the cost of inventory under the perpetual inventory system, using the FIFO, LIFO, and average cost methods.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through the textbook material, class interaction, practice exercises/problems, accounting transparencies/electronic display, power point slides and question and answer activities and lectures.

Outcome Method

An assessment of the desired outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level of students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent (70) of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the student's ability to communicate through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty-six per cent (86%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Outcome Distance Learning Results

Not a distance ed course.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

Not a distance ed course.

Accounting Education

Plan Period: FY13

Outcome ID#: 6920

Outcome Description

Students Managerial Accounting 2402 will be able to use the formulas in the accounting presentation and textbook to calculate and assess the solvency and profitability of a business.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through the textbook material, class interaction, practice exercises/problems, accounting transparencies/electronic display, power point slides and question and answer activities and lectures.

Outcome Method

An assessment of the desired outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level of students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent (70) of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the student's ability to communicate through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty-seven per cent (87%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Outcome Distance Learning Results

Ninety-two per cent (92%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Adult Education

Plan Period: FY13

Outcome ID#: 6945

Outcome Description

Students entering the GED Preparation course in Adult Education will make significant gains in their abilities to write a cohesive essay for passing the GED test, improve written communication skills for employment and write communications for real life situational occurrences in a clear and concise manner. Skills to be addressed are understanding the writing assignment; gathering ideas; organizing; writing topic sentences and paragraphs; writing introductory, body, developing and concluding paragraphs; evaluating the essay; revision and editing; employment memos; employment documents; letters requesting solutions to problems; and an understanding of how written communication helps resolve matters that arise in real life.

Outcome Strategy

Students are enrolled in a GED preparation course for one month, four days a week, 16 hours per week, and 64 hours a month. This intensive course provides instruction in all areas of writing listed in the following ways: (a)personalized instruction (student/instructor) (b) practice and remedial work using computer based learning program Skills Tutor (c)practice producing finished writing assignments on the computer (d) design-based instruction (e) project-based instruction (f) pairing for revision, editing and peer evaluation (g) distance learning opportunities.

Outcome Method

Students are pre-tested at the beginning of each class with the TABE and scores are provided to the instructor and student for interpretation/review. Students use the specific test as a roadmap to study areas of weakness and need. A GAINS assessment can also be used by the instructor to further delineate weaknesses. At the end of the sixty four hour course, students are post-tested with the TABE in order to assess progress. Students are encouraged to also take the practice GED test in order to assess their writing skills.

Outcome Criterion

Students will demonstrate mastery of writing skills by being able to (a) write a good essay (b) write memorandums for the workplace (c) write letters to address real life problems with the goal of resolution. Students will demonstrate in these three areas their knowledge of planning, organizing, writing, evaluating and revising. 62% of all students will demonstrate gains in writing/language abilities in the one month course.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Out of the ten general educational goals established in the 2011-2014 Trinity Valley Community College Strategic Plan, this plan addresses three of the ten goals established by the college. By introducing the student to proper planning, organizing, writing, evaluating and revision techniques, the student will be able to communicate well in written assignments. Students will develop skills and become engaged learners as they work through project based and designed based assignments that address employment and everyday needs. Students will enhance their computer based knowledge by utilizing the Skills Tutor learning program and by producing assignments with computers and emailing these assignments to instructors.

Outcome Results

Educational Functioning Level (NRS) # Students % Students with (gain)

1. ABE Beginning Literacy	9	100% (9)
2. ABE Beginning Basic Education	54	69% (37)
3. ABE Intermediate Low	117	65% (76)
4. ABE Intermediate High	87	62% (54)
5. *ABE Subtotal	267	66% (176)
6. ASE Low	12	67% (8)
7. ASE High	2	100% (2)
8. *ASE Subtotal	14	71% (10)

Outcome Distance Learning Results

Educational Functioning Level (NRS) # Students % Students with (gain)		
1. ABE Beginning Literacy	0	0
2. ABE Beginning Basic Education	2	100% (2)
3. ABE Intermediate Low	7	57% (4)
4. ABE Intermediate High	13	38% (5)
5. ASE Low	1	100% (1)
6. ASE High	0	0

Planned Improvement as an Outcome Result

NA

Planned Distance Learning Improvement as an Outcome Result

NA

Adult Education

Plan Period: FY13

Outcome ID#: 6946

Outcome Description

Students entering the GED preparation course in Adult Education will make significant gains in their abilities to apply basic math principles to solve problems for passing the GED test, to gain employment, and to function in real life situations requiring math skills. Skills to be addressed are addition, subtraction, division, multiplication, percentage, ratio and proportion, fractions, decimals, geometry, algebra and basic trig.

Outcome Strategy

Students are enrolled in a GED preparation course for one month, four days a week, 16 hours per week, and 64 hours a month. This intensive course provides instruction in all of the math areas listed in the following ways: (a) computer supported instruction using the Skills Tutor learning program (b) project-based instruction (c) design-based instruction (d) pairing and sharing (e) personalized instruction and distance learning remedial opportunities.

Outcome Method

Students are pre-tested at the beginning of each class with the TABE and scores are provided to the instructor and student for review/interpretation. Students use the specific tests results as a roadmap to study areas of weakness and need. At the end of the sixty-four hour course, students are post-tested with the TABE in order to assess their progress.

Outcome Criterion

Students will demonstrate mastery of math skills by being able to (a) solve problems that reflect knowledge of each area of math presented (b) utilize problem solving ability in project-based instruction (c) utilize problem solving ability in design-based instruction (d) solve real life situational math problems presented by the instructor and (e) utilize math skills to perform work related tasks. 62% of all students will demonstrate gains in mathematical abilities in the one month course.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Out of the ten general educational goals established in the 2011-2014 Trinity valley Community College Strategic Plan, this plan addresses three out of the ten goals established by the college. By introducing the student to math computation in all of the prescribed areas, the student will understand mathematical information and utilize mathematical skills. Students will develop skills and become engaged learners as they use their acquired math skills in project and designed based learning. These same skills will be reflected in their abilities to solve real life situational math problems and workplace tasks. Students, by using the Skills Tutor learning programs for remedial purposes, will enhance their computer based knowledge in being able to access information, solve problems, and communicate solutions.

Outcome Results

Educational Functioning Level (NRS) # Students % Students with (gain)

1. ABE Beginning Literacy	9	44% (4)
2. ABE Beginning Basic Education	55	69% (38)
3. ABE Intermediate Low	115	70% (80)
4. ABE Intermediate High	91	64% (58)
5. *ABE Subtotal	270	67% (180)
6. ASE Low	12	83% (10)
7. ASE High	2	100% (2)
8. *ASE Subtotal	14	86% (12)

Outcome Distance Learning Results

Educational Functioning Level (NRS) # Students % Students with (gain)

1. ABE Beginning Literacy	0	0
2. ABE Beginning Basic Education	2	100% (2)
3. ABE Intermediate Low	7	57% (4)
4. ABE Intermediate High	13	38% (5)
5. ASE Low	1	100% (1)
6. ASE High	0	0

Planned Improvement as an Outcome Result

NA

Planned Distance Learning Improvement as an Outcome Result

NA

Adult Education

Plan Period: FY13

Outcome ID#: 6947

Outcome Description

Students entering the GED preparation course in Adult Education will make significant gains in their abilities to read and comprehend in order to pass the GED test, to gain employment and to possess abilities to read and comprehend in order to pass the GED test, to gain employment and to possess a reading level that will allow them to function in real life situations. Skills to be addressed are reading and comprehending materials from varieties of passages taken from: (a) instructional manuals (b) personnel handbooks (c) applications (d) novels of all types (mystery, science fiction thriller, folk, classical, etc.) (e) essays (f) newspapers (g) magazine articles (h) simple and complex directions (i) television, film and book reviews (j) charts and graphs (k) diagrams and drawings (l) poetry and (m) brochures and advertisements.

Outcome Strategy

Students are enrolled in the GED preparation course in Adult Education for one month, four days a week, 16 hours per week and 64 hours a month. This intensive course provides instruction in the areas of reading in the following ways: (a) computer supported instruction using the Skills Tutor learning program (b) practice reading and comprehension assignments taken from a variety of pre-GED and GED workbooks provided by the department (c) reading/sharing with peer group partners (d) oral presentations of knowledge gathered from reading and listening assignments (e) emphasized comprehension practice with timed passages (f) articulation of main ideas underscored by the author of reading passages.

Outcome Method

Students are pre-tested at the beginning of each class with the TABE and reading level scores are provided to the instructor and student for review/interpretation. Students use the specific test results in interpreting graphs, words in context, recalling information, contrasting meaning, and evaluating and examination of meaning as a roadmap to study areas of weakness and need. At the end of the sixty-four hour course, students are post-tested in TABE in order to assess their progress.

Outcome Criterion

Students will demonstrate mastery of reading skills by being able to read and comprehend a variety of printed materials representing academic, workplace and real life assignments. Students will improve their abilities in identification of main topics, important points and ability to pass comprehensive tests on information acquired through the reading assignments. 60% of all students will demonstrate gains in the areas of reading/reading comprehension in the one month course.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Out of the ten general goals established in the 2011-2014 Trinity Valley Community College Strategic Plan, this plan addresses three out of the ten goals established by the college. By introducing the student to a variety of reading materials using the Skills Tutor learning program, the student will enhance his/her knowledge of using technology for learning and remedial work. Students will also develop reading skills and become engaged learners by reading in paired groups, sharing aloud knowledge of reading passages with classmates and practicing the art of reading for comprehension, enjoyment and entertainment. Students will also become aware of the importance of reading skills in the workplace and in real life situations. Comprehending, analyzing, interpreting and evaluating printed material will be emphasized in this month long course.

Outcome Results

Educational Functioning Level (NRS) # Students % Students with (gain)

1. ABE Beginning Literacy	9	67% (6)
2. ABE Beginning Basic Education	55	71% (39)
3. ABE Intermediate Low	112	67% (75)
4. ABE Intermediate High	87	75% (65)
5. *ABE Subtotal	263	70% (185)
6. ASE Low	12	92% (11)

7. ASE High	2	100% (2)
8. *ASE Subtotal	14	93% (13)

Outcome Distance Learning Results

Educational Functioning Level (NRS) # Students % Students with (gain)

1. ABE Beginning Literacy	0	0
2. ABE Beginning Basic Education	2	100% (2)
3. ABE Intermediate Low	7	57% (4)
4. ABE Intermediate High	13	38% (5)
5. ASE Low	1	100% (1)
6. ASE High	0	0

Planned Improvement as an Outcome Result

NA

Planned Distance Learning Improvement as an Outcome Result

NA

Agriculture Education

Plan Period: FY13

Outcome ID#: 7005

Outcome Description

Following the introduction to animal science course at Trinity Valley Community College students will understand how to judge breeding heifers for proper conformation.

Outcome Strategy

Students will use the TVCC Ranch cattle and cattle working facility to increase their knowledge and skill of evaluating breeding heifers for proper conformation.

Outcome Method

Students will be evaluated on an individual basis during lab as they work with other students to perform the evaluation of the breeding heifers.

Outcome Criterion

90% of the students will be able to perform the task of evaluating breeding heifers for proper conformation.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success
Workforce education goal.

Outcome Results

Upon completion of the evaluation process, 90% of the students were able to perform the task of evaluating breeding heifers for proper conformation.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

None

Planned Distance Learning Improvement as an Outcome Result

Agriculture Education

Plan Period: FY13

Outcome ID#: 7006

Outcome Description

Following the crop science course at Trinity Valley Community College students will have an understanding of proper fertilization of forage crops.

Outcome Strategy

Students will be lectured to in a classroom setting using slides and handouts for developing a project that includes being assigned a five foot by ten foot plot of land at the TVCC Ranch to perform a fertilizer test on a cool season annual grass. Students will record their observations and measurements weekly for six weeks.

Outcome Method

I will evaluate the students' knowledge by observing their progress with their individually assigned test plot and by evaluating the term paper required of them to write about their experiences and their evaluations of the assigned fertilizer test plots.

Outcome Criterion

90% of students will have a good understanding of how to proper fertilize forage crops.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success
Workforce education goal.

Outcome Results

Upon completion of the section covering fertilization, 90% of students had a good understanding of how to proper fertilize forage crops.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

None

Planned Distance Learning Improvement as an Outcome Result

Agriculture Education

Plan Period: FY13

Outcome ID#: 7007

Outcome Description

Following the introduction to agricultural marketing course at Trinity Valley Community College students will have a basic understanding of the commodity futures market.

Outcome Strategy

Students will be lectured to about the commodity futures market, including the terminology, structure, how to make trades in the market and also taught how to calculate the profit or loss when making trades in this market. I will give the students practice trading problems to solve together in groups of two or three.

Outcome Method

I will evaluate the students' skills on an individual basis by written examination and by assigning them a project of choosing an agricultural product that is traded on the commodity futures market and tracking the price variations for four weeks. At that time they will turn in a properly labeled graph that illustrates their work.

Outcome Criterion

85% of students will understand how to make a trade in the commodity futures market.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success
Workforce education goal.

Outcome Results

Upon completion of the section over commodity futures markets, 85% of students had a very good understanding of how to make a trade in the commodity futures market.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

None

Planned Distance Learning Improvement as an Outcome Result

Automotive Technology Education

Plan Period: FY13

Outcome ID#: 7205

Outcome Description

The student will be able to set the gear tooth pattern of a rear wheel drive vehicle differential.

Outcome Strategy

Class discussion, classroom presentation, and hands on work will be used in identifying the basic component parts and procedure for achieving the outcome.

Outcome Method

Student will identify and set the gear tooth pattern of a rear wheel drive vehicle differential.

Outcome Criterion

Seventy-five percent of the students will be able to perform the desired outcome at 75% efficiency.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Student will identify and set the gear tooth pattern of a rear wheel drive vehicle differential to achieve the workforce outcome.

Outcome Results

Face to face course. 80% of the students achieved the desired outcome as demonstrated by class participation, exams, and completed hands On work.

Outcome Distance Learning Results

Not distance class.

Planned Improvement as an Outcome Result

Students were able to identify the parts and set the dwell angle of a point type distributor. No changes in hands on work. Continue to look for media.

Planned Distance Learning Improvement as an Outcome Result

Not a distance ed class.

Automotive Technology Education

Plan Period: FY13

Outcome ID#: 7206

Outcome Description

The student will be able to set the dwell angle of a point type ignition distributor.

Outcome Strategy

Class discussion, classroom presentation, and hands on work will be used in identifying the basic component parts and procedure for achieving the outcome.

Outcome Method

Student will identify and set the dwell angle of a point type ignition distributor.

Outcome Criterion

Seventy-five percent of the students will be able to perform the desired outcome at 75% efficiency.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Student will identify, analyze, and set the dwell angle of a point type ignition distributor.

Outcome Results

Face to face course. 75% of the students achieved the desired outcome as demonstrated by class participation, exams, and completed hands on work.

Outcome Distance Learning Results

Not distance ed class.

Planned Improvement as an Outcome Result

Students were able to identify the parts and set the gear tooth pattern of a rear wheel drive vehicle differential. No changes in hands on work. Will continue to look for media.

Planned Distance Learning Improvement as an Outcome Result

Not distance ed.

Automotive Technology Education

Plan Period: FY13

Outcome ID#: 7207

Outcome Description

The student will be able to scan the Vehicle Computer System to determine the cross count of the oxygen sensors.

Outcome Strategy

Class discussion, classroom presentation, and hands on work will be used in identifying the basic component parts and procedure for achieving the outcome.

Outcome Method

Student will identify and scan the Vehicle Computer System to determine the cross count of the oxygen sensors for proper operation.

Outcome Criterion

Seventy-five percent of the students will be able to perform the desired outcome at 75% efficiency.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Student will identify, analyze, and scan the Vehicle Computer System to determine the cross count of the oxygen sensors for proper operation

Outcome Results

Face to face course. 75% of the students achieved the desired outcome as demonstrated by class participation, exams, and completed hands on work.

Outcome Distance Learning Results

Not distance ed.

Planned Improvement as an Outcome Result

Students were able to identify the parts and scan the vehicle computer system to determine the cross count for the oxygen sensor. No changes in hands on work. Continue to look for updated methods and computer hardware and software for engine diagnostics.

Planned Distance Learning Improvement as an Outcome Result

Not distance ed.

Child Development Education

Plan Period: FY13

Outcome ID#: 6907

Outcome Description

TECA 1311 (Fall 2012)

Students will be made aware of the criteria that must be met for high quality programs and research supporting such high quality programs.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

5 students enrolled /5 students tested

** 3 students tested or 60 % made 70 or above-
7 out of 10 questions answered correctly.

*** 2 students tested or 40 % failed.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

I need to include more hands on activities for comprehension.

Planned Distance Learning Improvement as an Outcome Result

N/A

Child Development Education

Plan Period: FY13

Outcome ID#: 6908

Outcome Description

TECA 1311 (Fall 2012)

Students will understand the value of environments that are safe promoting independence and exploration while using developmentally appropriate materials, including computer programs.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner

Outcome Results

5 students enrolled / 3 students tested

** 3 students tested or 100 % made 70 or above-
7 out of 10 questions answered correctly.

*** 0 students tested or 0 % failed.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

None

Planned Distance Learning Improvement as an Outcome Result

N/A

Child Development Education

Plan Period: FY13

Outcome ID#: 6909

Outcome Description

TECA 1303 (Spring 2013)

Students will become aware of ways to communicate effectively with parents regarding the child's development.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

4 students enrolled / 3 students tested

** 3 students tested or 100 % made 70 or above-
7 out of 10 questions answered correctly.

*** 0 students tested or 0 % failed.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

None

Planned Distance Learning Improvement as an Outcome Result

N/A

Child Development Education

Plan Period: FY13

Outcome ID#: 6910

Outcome Description

TECA 1303 (Spring 2013)

Students will gain an understanding on how each member of a community influences a child's development.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

4 students enrolled / 2 students tested

** 2 students tested or 100 % made 70 or above-

7 out of 10 questions answered correctly.

*** 0 students tested or 0 % failed.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

None

Planned Distance Learning Improvement as an Outcome Result

N/A

Computer Science Education

Plan Period: FY13

Outcome ID#: 7060

Outcome Description

Students will demonstrate ability to: create a short research paper according to the MLA documentation style and have three references.

Outcome Strategy

Students will gain the knowledge of Word Processing through reading the textbook material, interactions with instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of this will be determined by students completing Word Project (In the Lab 1, chapter 2), which is specifically mapped to determine the level students have achieved the desired outcome. Using SAM will keep grading consistent.

Outcome Criterion

A minimum of 75% of the students who have completed the assessments will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty two per cent (82%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome in face to face classes.

Outcome Distance Learning Results

Sixty eight percent (68%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Planned Improvement as an Outcome Result

Since the LEAP was not met in the distance learning area the LEAP will be retained for the next year.

Planned Distance Learning Improvement as an Outcome Result

A teaching handout will be developed to give to all students to assist the learning process and help more students achieve this LEAP during the next year.

Computer Science Education

Plan Period: FY13

Outcome ID#: 7061

Outcome Description

Students will demonstrate the ability to use PowerPoint to create a presentation inserting pictures and applying picture styles.

Outcome Strategy

Students will gain the knowledge of creating a presentation, inserting clip art, and presentation modification through reading the textbook material, interaction with instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of this will be determined by students completing PowerPoint Project 2 (In the Lab 1, chapter 2), which is specifically mapped to determine the level students have achieved the desired outcome. Using SAM will keep grading consistent.

Outcome Criterion

A minimum of 75% of the students who have completed the assessment will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty three per cent (83%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome in face to face classes.

Outcome Distance Learning Results

Eighty eight percent (88%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome in distance classes.

Planned Improvement as an Outcome Result

Since eighty five percent (85%) of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP.

Planned Distance Learning Improvement as an Outcome Result

A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Computer Science Education

Plan Period: FY13

Outcome ID#: 7062

Outcome Description

Students will demonstrate the ability to accurately create, modify, and use a database to create a report.

Outcome Strategy

Students will gain the knowledge of creating a database, entering, data, modifying records, and creating a report through reading the textbook material, interaction with instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of this will be determined by students completing Access Project 1 (In the Lab 1, chapter 1), which is specifically mapped to determine the level students have achieved the desired outcome. Using SAM will keep grading consistent.

Outcome Criterion

A minimum of 75% of the students who have completed the assessment will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty five per cent (85%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome in face to face classes.

Outcome Distance Learning Results

Seventy one percent (71%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome in distance classes.

Planned Improvement as an Outcome Result

Since eighty one percent (81%) of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP.

Planned Distance Learning Improvement as an Outcome Result

A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Cosmetology Education

Plan Period: FY13

Outcome ID#: 7192

Outcome Description

Students will be taught the proper methods of sectioning for a permanent wave service.

Outcome Strategy

Class discussions, textbook theory and hands-on demonstrations will be given to the students providing the proper techniques required to section various patterns for a permanent wave service.

Outcome Method

Students will be evaluated by an instructor, using an acceptable or non-acceptable competency criteria that is based on the individual steps required at the job entry level of performance.

Outcome Criterion

Students will be scored on specific skills and will be expected to complete 90% of those required skills.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Students will become skilled and knowledgeable in the applications and theory of permanent wave sectioning which will give the client the desired results that they are wanting to achieve.

Outcome Results

100% of students have successfully passed the skills to section for a permanent wave service and have met the criteria to pass this section of the course.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students have specific criteria requirements for state licensing. We continue to meet those standards and always strive to improve on them.

Planned Distance Learning Improvement as an Outcome Result

Cosmetology Education

Plan Period: FY13

Outcome ID#: 7195

Outcome Description

Students will be taught the proper steps in removing unwanted hair, the theory, safety and sanitation precautions and the various applications used in the process.

Outcome Strategy

Classroom discussions, textbook information, practical demonstrations by the instructor and hands-on applications by the students will be used in the learning process.

Outcome Method

Students will be evaluated by the instructors, using competency criteria that is based on individual steps and proper safety and sanitary guidelines. Skills will be evaluated by a yes or no grading method.

Outcome Criterion

Students will be scored on individual skills and will be expected to perform at a 90% satisfactory rate.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Students will become engaged in the knowledge and experience needed to be successful in the salon and build their clientele base.

Outcome Results

Upon evaluation and completion of this course, 98% of students performed satisfactorily in hair removal techniques including safety and sanitary procedures.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students realize the importance of health standards and safety involved in this type of procedure and are up to date on techniques, applications and products used.

Planned Distance Learning Improvement as an Outcome Result

Cosmetology Education

Plan Period: FY13

Outcome ID#: 7196

Outcome Description

Students will be taught the proper steps in performing shampoo services for the client.

Outcome Strategy

Students will be taught the shampooing process through classroom discussions including textbook information, practical demonstrations by the instructors and student applications on manikins, students and clients.

Outcome Method

Students will be evaluated by the instructors using competency based criteria as listed in the Cosmetology Textbook. This is based on individual steps and applications of the proper product as well as massage techniques.

Outcome Criterion

Students will be expected to perform at a 90% satisfactory rate which is graded by satisfactory or not satisfactory.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Students will become skilled and obtain the knowledge needed to be successful when performing the applications of shampooing. They will understand the importance of working to perfect all skills needed in the cosmetology industry in order to build and gain a loyal clientele.

Outcome Results

100% of students were able to complete according the state board standards. Proper shampooing techniques, draping and product knowledge involved with this service.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students are taught to strive for higher standards of performance through evaluation methods.

Planned Distance Learning Improvement as an Outcome Result

Criminal Justice Education

Plan Period: FY13

Outcome ID#: 7017

Outcome Description

The student will be able to describe and explain the differences between mass murder, serial murder, and spree killings.

Outcome Strategy

Students will gain an understanding of the desired outcome through reading the textbook material, on line material, class interaction and discussion, video presentations, and class demonstrations.

Outcome Method

The assessment of the desired outcome will be determined by students completing written assignments and exercises after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired outcome.

Outcome Criterion

The determination of the achievement will be demonstrated by the results of the written assignments and required exercises. A minimum of 85% of the students will be able to achieve the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The student will demonstrate the ability to communicate clearly. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills and computer based technology are necessary for criminal justice occupations.

Outcome Results

Face to face course. 86% of the students achieved the desired outcome as demonstrated by class participation, exams, and completed journals.

Outcome Distance Learning Results

Not a distance learning course.

Planned Improvement as an Outcome Result

Students were be able to describe and explain the differences between mass murder, serial murder, and spree killings at the end of the course.

Planned Distance Learning Improvement as an Outcome Result

Will introduce more media for instruction.

Criminal Justice Education

Plan Period: FY13

Outcome ID#: 7018

Outcome Description

The student will be able to describe the various methods of doing police work.

Outcome Strategy

The student will gain an understanding of the desired outcome through reading the textbook material, on line class interaction and discussion, video presentations, and on line demonstrations.

Outcome Method

The assessment of the desired outcome will be determined by students completing written assignments and an examination after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired

Outcome Criterion

The determination of the achievement will be demonstrated by the comparison of the test results as well as the accuracy of the written assignments on this outcome. A minimum of 85% of the students will be able to achieve the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The student will demonstrate the ability to communicate clearly in written assignments. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills are necessary for criminal justice occupations.

Outcome Results

Not a face to face class.

Outcome Distance Learning Results

Distance education course. 83% of the students achieved the desired outcome as demonstrated by course participation, exams, and completed assignments.

Planned Improvement as an Outcome Result

Distance education course.

Planned Distance Learning Improvement as an Outcome Result

Text book changes and assignment modifications will be implemented in the e-course.

Criminal Justice Education

Plan Period: FY13

Outcome ID#: 7019

Outcome Description

The student will be able to describe and explain the function of a Grand Jury in the Federal and State judicial process.

Outcome Strategy

Students will gain an understanding of the desired outcome through reading the textbook material, student interaction and discussion, written assignments, and required on line course material exercises.

Outcome Method

The assessment of the desired outcome will be determined by students completing a written assignment and an examination after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired outcome.

Outcome Criterion

The determination of the achievement will be demonstrated by the comparison of the exam results as well as the accuracy of the written assignments and exercises. A minimum of 80% of the students will be able to achieve the desired learning outcome based on the assessment activity

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The student will demonstrate the ability to communicate clearly. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills and computer based technology are necessary for criminal justice occupations.

Outcome Results

Distance education course.

Outcome Distance Learning Results

Distance education course. 89% of the students achieved the desired outcome as demonstrated by course participation, exams, and completed assignments.

Planned Improvement as an Outcome Result

Distance education course.

Planned Distance Learning Improvement as an Outcome Result

Text book changes and additional assignment modifications will be implemented in the e-course.

Drafting Technology Education

Plan Period: FY13

Outcome ID#: 7057

Outcome Description

Drafting students in the introductory course will be able to use and define commonly accepted acronyms in the Drafting industry of which there are many.

Outcome Strategy

Classroom lectures, unit readings, and student execution of projects will be used to develop the knowledge necessary to complete this outcome.

Outcome Method

Pre-test and post-test will be given and used to determine outcome.

Outcome Criterion

80% of Drafting students in the introductory course should be able to define commonly used acronyms in the drafting industry with 80% accuracy.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The students will have to read and comprehend the definition of each of the commonly used acronyms in the drafting industry.

Outcome Results

All students in the introductory course completed the Post-Test above 80% and showed a marked improvement over the Pre-Test.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Acronyms are an important part of the industry and new are being created often. This outcome will be revisited in the future to make sure students stay updated with current industry acronyms. However, as for now I am happy with the results and no changes are planned for this outcome at this time.

Planned Distance Learning Improvement as an Outcome Result

Drafting Technology Education

Plan Period: FY13

Outcome ID#: 7058

Outcome Description

Students will demonstrate a thorough understanding of third-angle orthographic projection based on current standards and conventional drafting practices.

Outcome Strategy

Classroom lectures, lab demonstrations, unit readings, and student execution of projects will be used to develop the knowledge of line type definitions.

Outcome Method

Pre-test and post-test will be given and used to determine outcome.

Outcome Criterion

90% of Drafting students in the introductory course should be able to correctly define third angle projection as well as identify the various views associated with third angle projection with 80% accuracy.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to reading comprehension by having to read and understand the American National Standards Institute (ANSI) guidelines for third-angle orthographic projection drawings.

Outcome Results

All students were eventually able to visualize the 3D space and recognize the 3 principle views associated with 3rd Angle Orthographic projection. They performed at or above the 80% level on the Post-Test.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

3rd Angle Orthographic projection is an essential part of the industry. This outcome will be revisited in the future to make sure students stay updated with current industry acronyms. I will continue to look for alternate methods of presenting this material as students learn in different ways.

Planned Distance Learning Improvement as an Outcome Result

Drafting Technology Education

Plan Period: FY13

Outcome ID#: 7059

Outcome Description

Students will demonstrate an ability to create properly formatted working drawings complete with correct dimensions using Computer Aided Drafting software.

Outcome Strategy

Classroom lectures, lab demonstrations, unit readings, and student execution of projects will be used to develop the knowledge of properly formatted working drawings.

Outcome Method

End of course projects containing working drawings will be evaluated for correctness.

Outcome Criterion

90% of Drafting students in the Basic Computer Aided Drafting course should be able to produce properly formatted and dimensioned working drawings with 80% accuracy.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The student will use Computer Aided Drafting software to produce properly formatted and dimensioned working drawings.

Outcome Results

75% of students scored above 80% on the determining exercise.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

This falls below expectations and desired outcome. I will make sure that students are given more examples of properly formatted working drawings and the proper techniques will be incorporated throughout the semester as opposed to only during the unit that specifically covers working drawings.

Planned Distance Learning Improvement as an Outcome Result

Economics Education

Plan Period: FY13

Outcome ID#: 7104

Outcome Description

Students will demonstrate an understanding of the rationale for the implementation of the Law of Supply & Demand.

Outcome Strategy

Students will attend class and/or do the assigned readings related to the Law of Supply and Demand. They will engage in face to face or in an on line discussion of actual cases related to Supply and Demand.

Outcome Method

Students will be tested at the end of the unit of study and a block of questions will be devoted to the desired outcome statement. The questions will evaluate factual knowledge and will also require critical thinking and application skills.

Outcome Criterion

Seventy percent of the tested students will score a minimum of 70% correct answers on the related questions.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Economic issues are directly tied to political agendas and have serious social implications. The methods to stimulate Supply and Demand in a market economy are somewhat controversial and are examined in the political, social and economic institutions of our nation.

Outcome Results

Seventy one percent of the students scored a minimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Seventy six percent of the students scored a minimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

No changes. Present methods effective.

Economics Education

Plan Period: FY13

Outcome ID#: 7105

Outcome Description

Students will demonstrate an understanding of the purpose, tools, problems and intended and possible unintended effects of monetary and fiscal policy. Students will understand this information in relation to current events.

Outcome Strategy

Students will attend class and/or do the assigned readings related to monetary and fiscal policy. They will engage in face to face or in on line discussions that will encourage critical thinking and problem solving as it relates to the use of monetary and fiscal policy.

Outcome Method

Students will be tested at the end of the units of study and a block of questions will be devoted to the desired outcome statement. The questions will evaluate factual knowledge as well as more complex knowledge related to the effects, problems and benefits of monetary and fiscal policy.

Outcome Criterion

Seventy percent of the students should score a minimum of 70% correct answers on the questions within this block.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The concept of monetary and fiscal policy is very much a part of political, economic and social dynamics. Students will have the opportunity to understand the heart of the issues and determine their opinions on the use of monetary and fiscal policy.

Outcome Results

Seventy one percent of the students scored a minimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Eighty percent of the students scored a minimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

No changes. Present methods effective.

Economics Education

Plan Period: FY13

Outcome ID#: 7107

Outcome Description

Students will demonstrate an understanding of the purpose, tools, problems, intended, and unintended effects of Product Markets and related Policies of same. Students will also understand this information in relation to current events.

Outcome Strategy

Students will attend class lectures and/or read material related to Product Markets & Policies and how they relate to economics. They will be given assignments which will explore the kinds of Product Markets in the economy and government policies that relate to same. The student will have the opportunity to analyze the nature and present causes of those policies with respect to our present economic product markets.

Outcome Method

Students will be tested at the end of the unit of study and a block of questions will be related to this outcome. The questions will require an understanding of factual information as well as an ability to apply the information.

Outcome Criterion

Seventy percent of the students should score a minimum of 70% correct answers on the questions within this block.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This particular goal will ask students to prepare data using a simple formula. They will then apply what they have learned and use logic skills to determine the meaning and value of the data. The concepts of Product Markets and Policies are very much a part of the political, economic and social dynamics of our society. Students will have the opportunity to understand the heart of the issues surrounding Product Markets in order to determine their opinions regarding the nature of the different types of Product Markets and the Policies that affect same.

Outcome Results

Seventy five percent of the students scored a minimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Eighty percent of the students scored a minimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

No changes. Present methods effective.

Fire Sciences Education

Plan Period: FY13

Outcome ID#: 7219

Outcome Description

THE STUDENT WILL BE ABLE TO EXPLAIN THE INTRA-ORGANIZATIONAL COOPERATION NEEDED FOR A FIRE DEPARTMENT TO FUNCTION PROPERLY, DESCRIBE THE FUNDAMENTAL MANAGEMENT AND ORGANIZATIONAL PRINCIPLES, ALSO TO DEMONSTRATE LEADERSHIP AND MANAGEMENT SKILLS AT THE COMPANY GRADE LEVEL.

Outcome Strategy

THE STUDENT WILL GAIN AN UNDERSTANDING OF THE DESIRED OUTCOME THROUGH READING THE TEXTBOOK MATERIALS, CLASS INTERACTION AND DISCUSSION, PRACTICE EXERCISES AND CLASS DEMONSTRATIONS.

Outcome Method

THE ASSESSMENT OF THE DESIRED OUTCOME WILL BE DETERMINED BY STUDENTS COMPLETING EXAMINATIONS AFTER PRESENTATION OF THE LEARNING OUTCOMES THAT WILL CONTAIN QUESTIONS SPECIFICALLY DEVELOPED TO DETERMINE THE LEVEL STUDENTS HAVE ACHIEVED.

Outcome Criterion

A MINIMUM OF 90% OF THE STUDENTS WILL BE ABLE TO ACHIEVE THE DESIRED LEARNING OUTCOME BASED ON THE ASSESSMENT ACTIVITY.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

THE STUDENTS WILL DEMONSTRATE THE ABILITY TO COMMUNICATE CLEARLY IN WRITTEN ASSIGNMENTS, READING SKILLS WILL FOCUS ON COMPREHENDING, ANALYZING, INTERPRETING AND EVALUATING VISUAL AND PRINTED MATERIALS. CRITICAL THINKING SKILLS ARE NECESSARY FOR FIRE ADMINISTRATION SERVICE OCCUPATIONS.

Outcome Results

BASED ON TESTS, LEARNING EXERCISES, WRITTEN ASSIGNMENTS AND IN CLASS DISCUSSIONS AND PARTICIPATION, 95% OF STUDENTS DEMONSTRATED AN UNDERSTANDING OF THE NEED FOR INTRA-ORGANIZATIONAL COOPERATION FOR A FIRE DEPARTMENT TO FUNCTION PROPERLY AND ARE ABLE TO DEMONSTRATE LEADERSHIP AND MANAGEMENT SKILLS AT THE COMPANY GRADE LEVEL.

Outcome Distance Learning Results

NOT A DISTANCE LEARNING COURSE

Planned Improvement as an Outcome Result

STUDENTS THAT PARTICIPATED IN COURSE ACTIVITIES AND COMPLETED THE COURSE DID ACHIEVE THE DESIRED OUTCOME FOR THE ABILITY TO DEMONSTRATE LEADERSHIP AND MANAGEMENT SKILLS AT THE COMPANY GRADE LEVEL. NO CHANGES ARE EXPECTED.

Planned Distance Learning Improvement as an Outcome Result

NOT A DISTANCE LEARNING COURSE

Fire Sciences Education

Plan Period: FY13

Outcome ID#: 7220

Outcome Description

THE STUDENT WILL ACQUIRE A BASIC KNOWLEDGE OF THE LAW IN EACH OF THE SPECIFIED SUBJECT AREAS THAT DIRECTLY OR INDIRECTLY AFFECT THE FIRE SERVICES.

Outcome Strategy

THE STUDENTS WILL GAIN AN UNDERSTANDING OF THE OUTCOME DESIRED THROUGH READING TEXTBOOK MATERIALS, CLASS INTERACTION AND CLASS DEMONSTRATIONS.

Outcome Method

THE ASSESSMENT OF THE OUTCOME DESIRED WILL BE DETERMINED BY STUDENTS COMPLETING AN EXAMINATION OF THE LEARNING OUTCOMES MATERIAL PRESENTED THAT WILL CONTAIN SPECIFIC QUESTIONS DEVELOPED TO DETERMINE THE LEVEL THEY HAVE ACHIEVED.

Outcome Criterion

A MINIMUM OF 90% OF STUDENTS WILL BE ABLE TO ACHIEVE THE LEARNING OUTCOME DESIRED BASED ON ASSESSMENT ACTIVITY.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

THE STUDENTS WILL BE ABLE TO PROVIDE BASIC KNOWLEDGE OF THE METHODOLOGY THROUGH WHICH TO LOCATE, READ AND COMPREHEND THE VARIOUS STATUTES, REGULATIONS AND CASES THAT IS THE FRAMEWORK OF THE LAW AS IT APPLIES TO FIRE SERVICE ADMINISTRATION.

Outcome Results

BASED ON TESTS, LEARNING EXERCISES, WRITTEN ASSIGNMENTS AND IN CLASS PARTICIPATION, 95% OF STUDENTS DEMONSTRATED AN UNDERSTANDING OF THE LAW IN SPECIFIED SUBJECT AREAS THAT DIRECTLY OR INDIRECTLY AFFECT THE FIRE SERVICES.

Outcome Distance Learning Results

NOT A DISTANCE LEARNING COURSE

Planned Improvement as an Outcome Result

THE STUDENTS THAT PARTICIPATED IN ALL COURSE ACTIVITIES AND COMPLETED THE COURSE DID ACHIEVE THE DESIRED OUTCOME IN UNDERSTANDING THE VARIOUS STATUTES, REGULATIONS AND CASES THAT IS THE FRAMEWORK OF THE LAW AS IT APPLIES TO THE FIRE SERVICE ADMINISTRATION. NO CHANGES ARE EXPECTED.

Planned Distance Learning Improvement as an Outcome Result

NOT A DISTANCE LEARNING COURSE

Fire Sciences Education

Plan Period: FY13

Outcome ID#: 7224

Outcome Description

THE STUDENTS WILL BE ABLE TO RECOGNIZE THAT NUMEROUS YEARS AND SEVERAL AGENCIES WORKING COOPERATIVELY TOGETHER TO FORM THE NATIONAL FIRE-WISE COMMUNITIES PROGRAM

Outcome Strategy

THE STUDENT WILL GAIN UNDERSTANDING OF THE OUTCOME DESIRED THROUGH READING THE TEXTBOOK, CLASS INTERACTIONS AND DISCUSSIONS, VIDEO PRESENTATIONS AND CLASS DEMONSTRATIONS

Outcome Method

THE ASSESSMENT OF THE OUTCOME DESIRED WILL BE DETERMINED BY THE COMPLETING AN EXAMINATION OF PRESENTED MATERIALS THAT WILL CONTAIN QUESTIONS SPECIFICALLY DESIGNED TO DETERMINE THE LEVEL THEY HAVE ACHIEVED.

Outcome Criterion

MINIMUM OF 90% IF STUDENTS WILL BE ABLE TO ACHIEVE THE OUTCOME DESIRED BASED ON THE ASSESSMENT ACTIVITY.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

THE STUDENTS WILL BE ABLE TO DEMONSTRATE THE ABILITY TO COMMUNICATE IN WRITTEN AND SPEAKING ASSIGNMENTS THEIR ABILITY TO ANALYZE, INTERPRET AND EVALUATE THEIR UNDERSTANDING OF THE COOPERATIVE AGREEMENTS THAT COMPRISES THE NATIONAL FIRE-WISE COMMUNITIES PROGRAM.

Outcome Results

BASED ON TESTS, LEARNING EXERCISES, WRITTEN ASSIGNMENTS AND IN CLASS DISCUSSIONS AND PARTICIPATION, 95% OF STUDENTS DEMONSTRATED THE UNDERSTANDING THAT SEVERAL AGENCIES AFTER NUMEROUS YEARS WORKING COOPERATIVELY TOGETHER FORMED THE NATIONAL FIRE-WISE COMMUNITIES PROGRAM.

Outcome Distance Learning Results

NOT A DISTANCE LEARNING COURSE

Planned Improvement as an Outcome Result

STUDENTS THAT PARTICIPATED IN ALL COURSE ACTIVITIES AND COMPLETED THE COURSE ACHIEVED THE ABILITY TO ANALYZE, INTERPRET AND EVALUATE THEIR UNDERSTANDING OF THE COOPERATIVE AGREEMENTS THAT COMPRISES THE NATIONAL FIRE-WISE COMMUNITIES PROGRAM. NO CHANGES ARE EXPECTED.

Planned Distance Learning Improvement as an Outcome Result

NOT A DISTANCE LEARNING COURSE

Legal Assistant Education

Plan Period: FY13

Outcome ID#: 6995

Outcome Description

A basic understanding of investigative techniques. Students will learn to locate, gather, document and manage information for various types of cases.

Outcome Strategy

Students will have assignments and hands-on exercise to obtain the desired outcome.

Outcome Method

Assignments and tests will be administered to the students through the semester to determine the students' level of achievement of the desired outcome.

Outcome Criterion

Sixty percent of students assessed will be able to achieve a minimum score of 70 or above on the desired learning outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome is related to the students' ability to communicate effectively through written English. The students will have to read a written test and assignments/reviews and comprehend questions/problems to answer successfully.

Outcome Results

The course consisted of 7 students. Five students passed the course with a 70 or above. Two of the students did not pass the course.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Continue with assessment and criteria as listed above.

Planned Distance Learning Improvement as an Outcome Result

Legal Assistant Education

Plan Period: FY13

Outcome ID#: 6996

Outcome Description

This course is a comprehensive overview of the legal system and the role of the legal assistant within the system. The course focuses on the major principles and functions of our legal system, and introduces the student to various legal fields and special topics.

Outcome Strategy

Students will have class discussion, assignments and hands-on exercise to obtain the desired outcome.

Outcome Method

Tests will be administered to the students throughout the semester to determine the students' level of achievement through the desired outcome.

Outcome Criterion

Sixty percent of students assessed will be able to achieve a minimum of score of 70 or above on the desired learning outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome is related to the students' ability to communicate through written English. The students will have to read a written test and comprehend the questions/problems to answer successful.

Outcome Results

The Law and Legal Profession course did not have enough students, so the class was cancelled.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Legal Assistant Education

Plan Period: FY13

Outcome ID#: 6997

Outcome Description

This course is a comprehensive overview of the legal system and the role of the legal assistant within the system. The course focuses on the major principles and functions of our legal system, and introduces the student to various legal fields and special topics.

Outcome Strategy

Students will have class discussion, assignments and hands-on exercise to obtain the desired outcome.

Outcome Method

Tests will be administered to the students throughout the semester to determine the students' level of achievement through the desired outcome.

Outcome Criterion

Sixty percent of students assessed will be able to achieve a minimum of score of 70 or above on the desired learning outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome is related to the students' ability to communicate through written English. The students will have to read a written test and comprehend the questions/problems to answer successful.

Outcome Results

The Law and The Legal Profession course did not have enough students to make, so it was cancelled.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Life and Career Skills Education

Plan Period: FY13

Outcome ID#: 7237

Outcome Description

Medical/Nursing Assistant (formerly Medical Assistant/Patient Care Technology) students will be assessed on basic math skills.

Outcome Strategy

*All nurse aide students are currently assessed on "reading" skills. Basic math assessment will be added.

Outcome Method

*All entering nurse aide students (NURA 1401) will be assessed on basic math skills using the TABE (Test of Adult Basic Education).

Purpose:

1. For Medical/Nursing Assistant students to become aware of their math training needs.
2. For instructors to identify students who may have "math problem solving difficulty" so that strategies of successful study can be implemented

Outcome Criterion

* Student grades and pass rates of State of Texas Nurse Aide Exam should increase.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The math assessment is to assist the student and instructor with identifying mathematical understanding and calculation needs to be strengthened for the student to be a successful course/program completer.

Outcome Results

The TABE Math assessment was added for Nurse Aide Certification students in NURA 1401. The result was that the average functional math score was 6.6 grade level

Outcome Distance Learning Results

Not Applicable

Planned Improvement as an Outcome Result

* The Community Services Department will add basic medical math NURA 1160 (clinical for nurse aide certification) course requirements.

Planned Distance Learning Improvement as an Outcome Result

Not Applicable

Life and Career Skills Education

Plan Period: FY13

Outcome ID#: 7238

Outcome Description

Development of a plan for student post testing for measuring reading and math skill increases/decreases.

Outcome Strategy

Community Services Department staff/faculty will consider these factors for establishing methodology for post testing and student progress measurement.

- * When should a post assessment be administered to students? At what point of the student training should progress be assessed?
- * How should post assessment be done? Use of the same version of TABE or an alternative version of TABE?
- * Which students should be "re-assessed" for progress?
- * What type of pilot would be needed prior to full implementation?

Outcome Method

Was a plan designed and established by the department for implementation? yes or no

Outcome Criterion

1. It is expected that a plan for student post assessment of reading and math abilities will be made developed by summer 2013.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

This goal is directly related to increasing student reading and mathematical skills and information.

Outcome Results

Yes

A plan for student TABE post testing was finalized. A trial of the post testing was done during the NURA 1401 Nurse Aide Certification course practice test day. (Practice testing for the State of Texas Nurse Aide Certification Exam.)

Outcome Distance Learning Results

Not Applicable

Planned Improvement as an Outcome Result

86 students were post tested.

Planned Distance Learning Improvement as an Outcome Result

Changes needed: There was not enough time for students to complete all of the required activities during the practice test day. This was due to skills practice, project fair actives as well as the written practice tests and TABE post testing.

Additional planning is needed for 2013-14

Life and Career Skills Education

Plan Period: FY13

Outcome ID#: 7239

Outcome Description

Plan remediation for students found to be "at risk of failure" in Medical/Nursing Assistant courses based on TABE reading and mathematics assessments.

Outcome Strategy

The Community Services Department staff will work with the TANF Literacy grant processes to develop a student remediation plan for students found to be "at risk of failure".

- *What TABE score will be established as the measure of "at risk"?
- *Will remediation be "required" of all students who are "at risk"?
- *How will student remediation be financed?
- *How will reading and math "remediation" be available to students

Outcome Method

Was a plan developed? yes or no

Outcome Criterion

A remediation plan will be developed to be implemented for students in the 2013-2014 school year.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

A remediation plan will be developed to focus on "engaging students in their remediation in reading and math.

Outcome Results

Yes

A plan was developed for student remediation.

* A Departmental Medical Math/Writing Lab was developed as a non-credit training course.

Outcome Distance Learning Results

Not applicable

Planned Improvement as an Outcome Result

- * In 2013-2014 there have been 23 students participate. This is below the enrollment expectation. The departmental staff and remediation faculty identify these are probable reasons for the low enrollment:
- * The targeted at-risk students do not anticipate that reading and math are critical for course success.
- * There is little departmental staff time available to counsel with students once they get their assessment results. There is only one full time medical instructor for the department. Other instruction is done by part-time staff who are not available to assist with student counseling, and they are not trained for this task.

Planned Distance Learning Improvement as an Outcome Result

Not applicable.

Management Education

Plan Period: FY13

Outcome ID#: 6915

Outcome Description

Students will demonstrate an understanding of the importance of problem-solving and decision-making skills and describe the basic steps of the decision-making process.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading related text material, and by participating in class interactions, discussions, and presentations.

Outcome Method

The assessment of the desired outcome will be determined by students completing an examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

A minimum of 75% of the students will be able to achieve 70 or above on the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the student's ability to comprehend, analyze, interpret and evaluate printed materials. The students will have to use the above functions to be successful when taking tests.

Outcome Results

Lecture class: Twelve students took Exam 2, which covers the importance of problem-solving and decision-making skills and describes the basic steps of the decision-making process. All 12 students met the objective by making a score of 70 or better. The overall class objective was met because 100% of the class members who took the exam met the learning outcome.

Outcome Distance Learning Results

Internet: In my online class, 20 students took Exam 2, which covers the importance of problem-solving and decision-making skills and describes the basic steps of the decision-making process. Fifteen students met the objective by making a score of 70 or better. The overall class objective was met because 75% of the class members who took the exam met the learning outcome.

Planned Improvement as an Outcome Result

I will continue to teach the class as before since the learning outcome was met, but plan to use more instructional resources available from my textbook publisher and from online resources that focus on problem-solving and decision-making scenarios.

Planned Distance Learning Improvement as an Outcome Result

I will continue to teach the class as before because of the high percentage of students who met the learning outcome but will provide more online resources that focus on problem-solving and decision-making skills and scenarios.

Management Education

Plan Period: FY13

Outcome ID#: 6916

Outcome Description

Students will demonstrate a mastery of the benefits and pitfalls of planning, making plans work, and the different plans used in organizations.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading related text material, and by participating in class interactions, discussions, and presentations

Outcome Method

The assessment of the desired outcome will be determined by students completing an examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

A minimum of 75% of the students will be able to achieve 70 or above on the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the student's ability to comprehend, analyze, interpret and evaluate printed materials. The students will have to use the above functions to be successful when taking tests.

Outcome Results

Lecture: Thirteen students took Exam 2, which covers benefits and pitfalls of planning, making plans work and the different plans used in organizations. Ten students met the objective by making a score of 70 or better. The overall class objective was met because 77% of the class members who took the exam met the learning outcome.

Outcome Distance Learning Results

Internet: In the online course, Exam 2 is a proctored exam and the scores are traditionally lower. Eighteen students took Exam 2, but only seven met the objective by making a score of 70 or better. The goal of 75% of the students would be able to achieve 70 or above was not met, since only 40% scored 70 or above.

Planned Improvement as an Outcome Result

In my lecture class, I will continue my current teaching strategies but add more application activities to engage the student learner.

Planned Distance Learning Improvement as an Outcome Result

In my online class, I have added more leaning tools (Power point lecture slides and study guides) in the design of my online course content and I will encourage the students to utilize these resources for better content mastery.

Management Education

Plan Period: FY13

Outcome ID#: 6917

Outcome Description

Students will demonstrate an understanding of the communication process and identify and explain the filters that affect communication.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading related text material, and by participating in class interactions, discussions, and presentations.

Outcome Method

The assessment of the desired outcome will be determined by students completing an examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

A minimum of 75% of the students will be able to achieve 70 or above on the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the students to comprehend, analyze, interpret and evaluate printed materials. The students will have to use the above functions to be successful when taking tests.

Outcome Results

Lecture class: Twelve students took Exam 1, which covers the communication process and identifies and explains the filters that affect communication. Eleven students met the objective by making a score of 70 or better. The overall class objective was met because 92% of the class members who took the exam met the learning outcome.

Outcome Distance Learning Results

This class was not offered by Internet during the Assessment Plan period.

Planned Improvement as an Outcome Result

I will continue to teach the class as before since the learning outcome was met, but plan to use more instructional resources available from my textbook publisher, from conference sessions and from online resources that focuses on the communication process.

Planned Distance Learning Improvement as an Outcome Result

This class was not offered by Internet during the Assessment Plan period.

Mechanical Engineering Technology Education

Plan Period: FY13

Outcome ID#: 6921

Outcome Description

Using CAD software students will construct 3D models using 2D drawings exhibiting proper dimensioning techniques.

Outcome Strategy

Using guided exercises, instructor lead demonstrations, and accepted ISO standards impart the necessary skills required to produce 3D models.

Outcome Method

Based on last year's results, this year, after completing guided tutorials led by the instructor, the student constructed models will be evaluated for proper dimensioning techniques. Sixty (60) percent of the student's grade will consist of the end of chapter exercises (tests) that are 100% constructed by the students with no instructor aid.

Outcome Criterion

Eighty percent of the student population should score an average passing grade on all dimensioning exercises.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

We are using CAD (Computer Aided Drawing) as our main resource to present proper ISO dimensioning techniques. Using the CAD software students will demonstrate their knowledge and ability to construct proper drawings in order to communicate their skillset to the instructor.

Outcome Results

After completion of the required instructor led demonstrations/exercises and student tutorials, 90% of students passed evaluation criteria.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Mechanical Engineering Technology Education

Plan Period: FY13

Outcome ID#: 6922

Outcome Description

Students will demonstrate a working knowledge and ability to interpret part blueprints and exhibit the ability to physically produce the described part using manual machine tools within prescribed tolerances.

Outcome Strategy

Through the use of classroom lectures, instructor demonstrations, video presentations, and reading assignments students will develop the skills necessary to complete manufactured products utilizing manual mills, lathes, and other production equipment.

Outcome Method

After evaluating last year's results, this year, all completed projects will be graded for dimensional accuracy to the prescribed blue print for fit, form and function. In addition, student's grade will be discounted eight (8) points on each project that is started over. This will apply to each component of any project that contains multiple parts. Safety, time management, and proper use of the machinery is also considered in the evaluation.

Outcome Criterion

Eighty percent of all students should score an average passing grade on all assigned projects.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Students must demonstrate accurate interpretation of blueprints and utilize various mathematical formulas in order to complete assigned projects.

Outcome Results

After completion of the required instruction, assignments, and projects, 90% of students passed evaluation criteria.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Mechanical Engineering Technology Education

Plan Period: FY13

Outcome ID#: 6923

Outcome Description

Students will demonstrate the ability to write CNC programs for machine tools by converting part geometry from a blueprint and utilizing machine tool codes, offsets, and commands into a functional tool-path.

Outcome Strategy

Through lectures, workbooks, computer based learning software, and simulators students will acquire the knowledge and skills necessary to write and edit machine code.

Outcome Method

After reviewing last year's results, this year students, given a 2D drawing will produce a tool-path using Cartesian coordinates, machine commands, and proper tool selection to construct a physical sample of their written programs. In addition students will measure their finished project via 1st article inspection. At the instructor's discretion this inspection may be completed by the instructor, the student completing the project or by another student.

Outcome Criterion

Eighty percent of all students will attain a passing average grade for all programming assignments.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The outcome related to comprehension of CNC programming language and machine tool operation.

Outcome Results

86% of students passed evaluation criteria.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Medical Office Technology Education

Plan Period: FY13

Outcome ID#: 6927

Outcome Description

The students in the Medical Office Technology program will be able to pronounce and correctly spell medical terms that are used in the office of a Physician.

Outcome Strategy

Students will have class discussions, classroom presentations, and hands-on exercises to obtain the desired outcome.

Outcome Method

Tests will be administered to the students throughout the semester to determine the student's level of achievement of the desired outcome.

Outcome Criterion

Sixty percent (60%) of the students will be able to achieve the minimum score of 70 or above on the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The outcome relates to the students ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty-one per cent (81%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

N/A

Medical Office Technology Education

Plan Period: FY13

Outcome ID#: 6928

Outcome Description

Students will be able to transcribe medical records information from a given audio medical assignment or project.

Outcome Strategy

Students will have class discussions, classroom presentations, and hands-on exercises to obtain the desired outcome

Outcome Method

Tests will be administered to the students throughout the semester to determine the student's level of achievement of the desired outcome.

Outcome Criterion

Sixty percent (60%) of the students will be able to achieve the minimum score of 70 or above on the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The outcome relates to the students ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

This class was canceled for a lack of sufficient student enrollment so this LEAP will be repeated for next year.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

N/A

Medical Office Technology Education

Plan Period: FY13

Outcome ID#: 6929

Outcome Description

The students in the Medical Office Technology program will be able to describe the I-CD10-CM coding system used in the office of a Physician/hospital.

Outcome Strategy

Students will have class discussions, classroom presentations, and hands-on exercises to obtain the desired outcome.

Outcome Method

Tests will be administered to the students throughout the semester to determine the student's level of achievement of the desired outcome.

Outcome Criterion

Sixty percent (60%) of the students will be able to achieve the minimum score of 70 or above on the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The outcome relates to the students ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty-eight per cent (88%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class.

Outcome Distance Learning Results

No distance education classes in this course.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective.

Planned Distance Learning Improvement as an Outcome Result

N/A

Nail Technology Education

Plan Period: FY13

Outcome ID#: 7202

Outcome Description

Students will be able to demonstrate the procedure and application of cuticle solvent to cuticles.

Outcome Strategy

Students will gain understanding of the desired outcome through reading textbook material, classroom discussion, and hands on application.

Outcome Method

Assessment of the desired outcome will be determined through hands on application on clients and examinations specifically developed to determine the level of comprehension students have achieved.

Outcome Criterion

95% of the students completing the Manicure program will be able to properly apply cuticle solvent to cuticles through textbook comprehension, practical application and a comprehensive final exam.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Students will utilize written communication skills, critical thinking skills, reading comprehension skills and oral communication skills to achieve the desired learning outcome.

Outcome Results

90% of students achieved desired learning outcome by demonstrating the proper procedure and application of cuticle solvent to cuticles

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Implementation of computer programs and textbook revisions are to be introduced into classroom discussion.

Planned Distance Learning Improvement as an Outcome Result

Nail Technology Education

Plan Period: FY13

Outcome ID#: 7203

Outcome Description

Students will be able to demonstrate proper procedural set-up for Gel Application

Outcome Strategy

Students will gain knowledge and understanding of proper procedural set-up through class interaction and hands on demonstration, video presentation and textbook material.

Outcome Method

All students will be required to demonstrate a hands-on procedure of proper set-up of Gel Application monitored by Instructor and complete a written examination as required by the Texas Department of Licensing and Regulation.

Outcome Criterion

A minimum of 90% of the students will be able to achieve the desired learning outcome based on the assessment activity

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Students will become successful in communication effectiveness and critical thinking skills through consultations with clients and co-workers. Continuing education is a requirement established through the Texas Department of Licensing and Regulation which helps further development of strategies to become an engaged learner.

Outcome Results

90% mastery and implementation of the desired outcome.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Changes in instructional strategies involving more visual aids to enhance textbook information and encourage more student involvement.

Planned Distance Learning Improvement as an Outcome Result

Nail Technology Education

Plan Period: FY13

Outcome ID#: 7204

Outcome Description

Students will be able to perform the proper procedural steps for Gel Nail Product Removal

Outcome Strategy

Students will obtain knowledge and understanding of proper procedure and technique through class interaction, classroom lecture, video presentation and textbook material

Outcome Method

Students will be assessed by Instructor while performing a hands-on demonstration of the steps used for proper removal of gel nail products.

Outcome Criterion

A minimum of 90% of the students will be able to achieve the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Students will become successful in communication effectiveness and critical thinking skills through consultations with clients and co-workers. Continuing education is a requirement established through the Texas Department of Licensing and Regulation which further develops strategies to become an engaged learner.

Outcome Results

100% of students achieved the desired learning outcome through class interaction and hands on demonstration.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Encourage student engagement using revised educational material and visual aides

Planned Distance Learning Improvement as an Outcome Result

Office Administration Education

Plan Period: FY13

Outcome ID#: 6904

Outcome Description

The student will be able to solve for one unknown of the portion formula when the other two key elements are given.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class lectures, and demonstrations, and doing practice exercises from the textbook.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a 20 questions exam that will contain questions specifically developed to determine the level students have achieved the desired learning outcome.

Outcome Criterion

Seventy-five percent of the students that complete the assessment will be able to achieve a score of 70 or better to show they have met the desired learning outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The outcome relates to the student's ability to understand mathematical information and to utilize mathematical skills involving adding, subtracting, multiplying, and dividing. Also, the outcome relates to using a basic calculator.

Outcome Results

Seventy-four per cent (74%) of all the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for a combination of internet and Face to Face students.

Outcome Distance Learning Results

Seventy per cent (70%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for all students we have in the distance education class.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective.

Office Administration Education

Plan Period: FY13

Outcome ID#: 6905

Outcome Description

The student will be able to insert paragraph borders and shading, sorting text in paragraphs, manipulating tabs, and cut, copy, and paste text.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class lectures, completing the chapter exercises, and completing the skill assignments at the end of the chapter.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing the chapter exercises and completing the assigned problems, and completing a 50 question exam covering the topic of the learning outcome.

Outcome Criterion

Seventy-five percent of the students that completes the skill assessment problems and the theory test will be able to achieve a score of 70 or better to show they met the desired learning outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the student's ability to learn the functions of Word 2010 and apply them and following directions to know what functions to use to complete the problems correctly.

Outcome Results

Seventy per cent (70%) of all the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face students.

Outcome Distance Learning Results

Eighty-one per cent (81%) of all the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for internet students only.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective

Office Administration Education

Plan Period: FY13

Outcome ID#: 6906

Outcome Description

The student will be able to create and merge letters, create custom fields for a merge, and input text during a merge.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class lectures, completing the chapter exercises, and completing the skill assignments at the end of the chapter.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing the chapter exercises and completing the assigned problems from the end of the chapter, and completing a 50 question exam covering the topic of the learning outcome.

Outcome Criterion

Seventy-five percent of the students that completes the skill assessment problems and the theory test will be able to achieve a score of 70 or better to show they met the desired learning outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the student's ability to learn the functions of Word 2010 and apply the functions.

Following directions to know what functions to use to complete the problems correctly.

Outcome Results

Eighty-seven per cent (87%) of all the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face students only.

Outcome Distance Learning Results

One hundred per cent (100%) of all the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for internet distance ed students only.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective

Professional Education

Plan Period: FY13

Outcome ID#: 7240

Outcome Description

Continue to provide professional/para professional training for local business and industry.

(This is stated as a continuation because specific business and industry training needs are generally not known at the time the department does goal setting.)

Outcome Strategy

- * Collaborate Texas Workforce Commission and regional workforce development boards to identify and meet business and industry needs.
- * Collaborate with area Economic Development Corporations to identify and meet workforce training needs.
- * Collaborate with TVCC Small Business Development Center to identify and meet workforce training needs.
- * Utilize area workforce advisory groups to determine local training needs.

Outcome Method

How many workforce development business and industry partnerships were developed, started or completed within the school year.

Outcome Criterion

The Community Services Department

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

- * East Texas Workforce Solutions, local representative is an active member of the Community Services Department advisory committee to help to identify workforce education needs.
- * working with 12 area high schools to provide workforce training.
- * Working with 6 area nursing homes to provide staff training and clinical training for Medical/Nursing Assistant training.
- * Work with 2 hospitals
- * Working with 12 medical offices
- * Working with the Athens Economic Development Corporation to counsel with business and industries about available training. Worked with 4 businesses/industries.
- * Working with Texas Workforce Commission to provide training and information to businesses about funding for workforce development.

Outcome Distance Learning Results

Not applicable

Planned Improvement as an Outcome Result

A departmental entry level medical advisory committee for Medical/Nursing Assistant Level 1 certificate was established to meet for the first time in 2014.

Planned Distance Learning Improvement as an Outcome Result

Not applicable.

Professional Education

Plan Period: FY13

Outcome ID#: 7241

Outcome Description

Provide workforce training to area school district students.

Outcome Strategy

Plan, deliver and evaluate student workforce training to meet ISD needs within TVCC guidelines.

Outcome Method

With how many ISDs did the department partner?

This is documented by Memorandums of Understanding (MOU) on file.

Outcome Criterion

It is expected that the Community Services Department will partner with ten ISDs.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

ISD students in workforce training partnerships will demonstrate qualitative and quantitative critical thinking skills.

Most (if not all) training will be focused on student workforce credentials--certifications, licensures, endorsements, etc.

Outcome Results

The department worked with 10 high schools.

Outcome Distance Learning Results

Not applicable

Planned Improvement as an Outcome Result

192 high school students have been enrolled in workforce training in 2013-2014.

Planned Distance Learning Improvement as an Outcome Result

Not applicable

Professional Education

Plan Period: FY13

Outcome ID#: 7242

Outcome Description

The Community Services Department will partner/collaborate with local groups to provide training. This will include all types of groups not included in the goals for business and industry and school districts.

Outcome Strategy

TVCC will work with cities/towns, communities, organizations, groups and agencies to provide training.

Outcome Method

With how many groups did TVCC partner to provide training?

Outcome Criterion

Training partnerships will be documented by scheduled training and/or advisement meeting notes.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

All non-credit training requires learners to be engaged.

Outcome Results

The Community Services Department worked with these groups to deliver training:

- * 4 towns to deliver training to residents
- * 3 state agencies to deliver training
- * 10 Independent School Districts
- * --

Outcome Distance Learning Results

Not Applicable

Planned Improvement as an Outcome Result

Non-credit enrollment increased, individuals were trained to work, and employers had a larger pool of qualified employees.

Planned Distance Learning Improvement as an Outcome Result

Ranch Management Education

Plan Period: FY13

Outcome ID#: 6989

Outcome Description

In Agriculture Construction at Trinity Valley Community College, the students will be able to square and install a wall, frame and install a door.

Outcome Strategy

We will draw the structure and figure the size of the door frame. We will install the wall and door in an existing structure.

Outcome Method

All the students will accomplish the task of installing the door and the wall. This will be achieved by measuring to ensure the wall is square along with the door frame and that the door works properly.

Outcome Criterion

The students will individually be able to explain how to square a wall along with how to properly hang a door.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

The students will use and apply mathematical skills to square the wall and build the door frame.

Outcome Results

100% of the students performed and completed the task. They worked together to square the wall and hang the door which functions properly.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

By breaking the students into groups of two, then having each group calculate the measurements, etc. on paper. Then have the groups compare each of their findings to insure their accuracy, each individual student would find and communicate in order to solve the task.

Planned Distance Learning Improvement as an Outcome Result

Ranch Management Education

Plan Period: FY13

Outcome ID#: 6990

Outcome Description

In Equine Science at Trinity Valley Community College, students will be able to properly groom a show horse for a halter class.

Outcome Strategy

The students will be separated into groups. Each group will be assigned a horse to work with at our college ranch facility.

Outcome Method

The students will critique each horse upon completion. I will judge each horse and place them. We will then compare all of the groups' workmanship.

Outcome Criterion

By the reasons each student gives in their critiques of the horses.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

After learning proper grooming techniques, the students will then apply what they have learned and be critiqued on the results.

Outcome Results

100% of the students properly groomed and gave reasons for each class of horses.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Thoroughly review and explain the criteria for grooming and judging halter classes, to reduce opinions and base judgements on facts.

Planned Distance Learning Improvement as an Outcome Result

Ranch Management Education

Plan Period: FY13

Outcome ID#: 6991

Outcome Description

In Animal Reproduction at Trinity Valley Community College, each student will be able to correctly vaccinate a cow.

Outcome Strategy

I will demonstrate the proper way to vaccinate a cow and explain improper ways.

Outcome Method

Each student will properly vaccinate a cow using the college ranch facility and cattle.

Outcome Criterion

Each student will vaccinate a cow, we will come back in three weeks, check the vaccination site for abscesses or inflammation.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The students will first see a demonstration they will then be able to apply the knowledge they learned and perform the task.

Outcome Results

100% of the students were able to properly vaccinate the animal assigned to them.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

To explain proper cattle handling and insure that it is understood before beginning the vaccination process.

Planned Distance Learning Improvement as an Outcome Result

Welding Education

Plan Period: FY13

Outcome ID#: 7012

Outcome Description

Students will be able to verbally explain and demonstrate the correct safe method used in setting up an oxygen/acetylene cutting torch.

Outcome Strategy

Class discussions, video presentation, reading assignment from text, instructor demonstrations and hands on training will be used to expose the student to the safe and correct method used in setting up an oxygen/acetylene cutting torch system.

Outcome Method

At the completion of the oxygen/acetylene section, each student will be graded using a check list of safety steps as they demonstrate and verbally explain why each step of the setting up of the oxygen/acetylene is performed. All safety steps must be achieved in order to pass.

Outcome Criterion

100% of the students will pass.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

To demonstrate qualitative and quantitative critical thinking skills.

Outcome Results

83% of the students were able to demonstrate and verbally explain the safe and correct method for setting up and using an oxygen/acetylene cutting torch.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Those students who were not able to complete this task were those who failed to attend class on a regular basis. Those students did not attempt to complete the learning outcome. Encouragement will be given to all students to attend class. All students who attempted the learning outcome were able to complete the outcome with at least a satisfactory rating. The instructional approach will not change.

Planned Distance Learning Improvement as an Outcome Result

N/A

Welding Education

Plan Period: FY13

Outcome ID#: 7013

Outcome Description

Students will be able to demonstrate the Shielded Metal Arc Welding process with the 6011 electrode on "T" joints in all positions.

Outcome Strategy

Classroom discussion, reading assignments from text, observation of visual aid in video, demonstration from instructor and hands on practice.

Outcome Method

All welds will be assessed by visual inspection from instructor and physically assessed through a guided bend test.

Outcome Criterion

80% of all students will be able to pass a visual inspection and bend test with all submitted welds.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

To demonstrate qualitative and quantitative critical thinking skills.

Outcome Results

84% of the students were able to complete the learning outcome.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No changes to be made in instructional approach.

Planned Distance Learning Improvement as an Outcome Result

N/A

Welding Education

Plan Period: FY13

Outcome ID#: 7014

Outcome Description

Students will be able to verbally explain and demonstrate the correct and safe method of preparing and using an angle grinder.

Outcome Strategy

Class discussions, video presentations, instructor demonstration, reading assignment and hands on practice will be used to expose the student to the correct and safe method of setting up and using an angle grinder.

Outcome Method

At the completion of the grinder use section, the students will be graded using a check list of safety steps as they demonstrate and verbally explain why each step is used in preparing and using the angle grinder. All safety steps must be achieved in order to pass.

Outcome Criterion

80% of the students will have a 100% accuracy rating.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

To demonstrate qualitative and quantitative critical thinking skills.

Outcome Results

83% of the students were able to complete the learning outcome.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No changes in instructional approach.

Planned Distance Learning Improvement as an Outcome Result

N/A

Health Science Education Plans

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7029

Outcome Description

By the end of Level II, the student will be able to apply principles of critical thinking and a systematic problem-solving approach when caring for clients/families across the lifespan with common health care needs.

Outcome Strategy

Implement curriculum for Level I & II in class, skills and clinical, incorporating changes decided at last ADN faculty meeting, including MyNursingLab, The Neighborhood and EHR.

Outcome Method

Critical thinking score on HESI Custom Test for Level II in spring 2013.

Outcome Criterion

Fifty percent of the students will score at 850 or higher on critical thinking on the HESI Custom Test for Level II.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The HESI Custom Test for Level II measures critical thinking in nursing at that level which meets the general education outcome.

Outcome Results

46% of students taking Level II custom HESI diagnostic exam scored 850 or higher on critical thinking in spring 2013. Almost met.

Outcome Distance Learning Results

48% in Kaufman; 36% in Athens. Inconsistent differences - no patterns.

Planned Improvement as an Outcome Result

Will be implementing new concept based nursing curriculum in fall 2013 which is designed to increase critical thinking and clinical judgment. This curriculum is designed to increase interactive activities in class. Will be increasing to 2 simulation experiences a semester. Will be adding a HESI evaluation in Level I to give more practice testing. Will have students do HESI remediation based on those scores.

Planned Distance Learning Improvement as an Outcome Result

No differences planned for the distance site.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7030

Outcome Description

By the end of Level II, the student will be able to apply the nursing process to provide safe nursing care for diverse simulated clients/families experiencing common health care problems.

Outcome Strategy

Implement curriculum for Level I and II in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including addition of MyNursingLab, The Neighborhood and EHR.

Outcome Method

Five areas of nursing process and Safe/Effective Care Environment scores on HESI Custom Test for Level II in spring 2013.

Outcome Criterion

Fifty percent of the students will score at 850 or higher on each of the five areas of the nursing process and the safe/effective care environment area on the HESI Custom Test for Level II.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

Assessment - 40% of students scored 850 or higher in spring 2013 - not met
Analysis - 35% of students scored 850 or higher in spring 2013 - not met
Planning - 66% of students scored 850 or higher in spring 2013 - met
Implementation - 47% of students scored 850 or higher in spring 2013 - not met
Evaluation - 59% of students scored 850 or higher in spring 2013 - met
Safety - 59% of students scored 850 or higher in spring 2013 - met

Outcome Distance Learning Results

Assessment - K=39%; A=50%
Analysis - K=37%; A=21%
Planning - K=64%; A=78%
Implementation - K=50%; A=29%
Evaluation - K=51%; A=57%
Safety - K=52%; A = 36%
No pattern of differences.

Planned Improvement as an Outcome Result

Will be adopting a new concept-based nursing curriculum in fall of 2013 and will emphasize clinical judgment which is hoped to improve these scores. Will focus on assessment, analysis and implementation. Will increase to 2 simulation experiences each semester. Will continue to focus on safety throughout the program. Will be adding a HESI evaluation in Level I to give more practice testing. Will have students do HESI remediation based on those scores.

Planned Distance Learning Improvement as an Outcome Result

No differences in changes planned. Will continue to monitor.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7031

Outcome Description

By the end of Level II, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with common health problems (physiological integrity).

Outcome Strategy

Implement curriculum for Level I and II in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including EHR, The Neighborhood and MyNursingLab.

Outcome Method

Physiological integrity section of the HESI Custom Test for Level II in spring 2013.

Outcome Criterion

Criterion (Expected Outcome)

Fifty percent of the students will score at 850 or higher on the physiological integrity section of the HESI Custom Test for Level II.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate knowledge of care of clients (who are living systems) with issues related to physiological integrity.

Outcome Results

50% of students scored 850 or higher on the physiological integrity section of the HESI custom exam for Level II in spring 2013. Met

Outcome Distance Learning Results

K=52%; A = 36%

Planned Improvement as an Outcome Result

Will continue other planned changes.

Planned Distance Learning Improvement as an Outcome Result

Will continue to monitor for patterns of differences.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7032

Outcome Description

By the end of Level III, the student will be able to demonstrate the ability to make safe and ethical collaborative clinical decisions for diverse clients/groups of clients.

Outcome Strategy

Implement curriculum for Level III in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting including used of case studies that address safety and PrepU.

Outcome Method

Safe/Effective Care Environment section of the HESI Custom Test for Level III in fall 2012.

Outcome Criterion

Fifty-five percent of the students will score at 850 or higher on the Safe/Effective Care Environment of the HESI Custom Test for Level III.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

In fall 2012, 70/169 students scored 850 or higher on the Safe/Effective care environment section of the Level III HESI diagnostic exam for a 41% success rate. Not met.

Outcome Distance Learning Results

K = 40%; A = 58%.

No consistent pattern of differences.

Planned Improvement as an Outcome Result

New concept-based curriculum that will start in fall 2013 has safety as a major concept. The faculty will work on getting students to adopt a culture of safety and to think about safety foremost with everything they do for the patients. They will work on increasing the number of test questions related to a safe/effective care environment on each test. Will encourage students to do more testing on PrepU.

Planned Distance Learning Improvement as an Outcome Result

There will be no difference in improvements made based on location.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7033

Outcome Description

By the end of Level III, the student will be able to use a systematic problem-solving process and critical thinking skills.

Outcome Strategy

Implement curriculum for Level III in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting, including post-conference critical thinking exercises, PrepU and case studies.

Outcome Method

Critical thinking score on the HESI Custom Test for Level III in fall 2012.

Outcome Criterion

Fifty-five percent of the students will score at 850 or higher on Critical Thinking section of the HESI Custom Test for Level III.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The HESI Custom Test for Level III measures critical thinking in nursing which meets the general education outcome related to demonstrating critical thinking skills.

Outcome Results

102/169 students scored 850 or higher on the critical thinking items of the Level III custom HESI diagnostic exam for a 60% success rate. Met.

Outcome Distance Learning Results

K = 59%; A = 68%. Met in both locations.

Planned Improvement as an Outcome Result

Will continue current strategies.

Planned Distance Learning Improvement as an Outcome Result

Will continue current strategies.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7034

Outcome Description

By the end of Level III, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with health care problems that are hard to predict (physiological integrity).

Outcome Strategy

Implement curriculum for Level III in class and clinical, incorporating changes decided at the last ADN faculty meeting, including PrepU and increased simulation.

Outcome Method

Physiological integrity score on the HESI Custom Test for Level III in fall 2012.

Outcome Criterion

Fifty-five percent of the students will score at 850 or higher on Physiological Integrity on the HESI Custom Test for Level III.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate knowledge of care of clients (who are living systems) with problems related to physiological integrity.

Outcome Results

107/169 students scored 850 or higher on the physiological integrity items on the Level III custom HESI diagnostic test in fall 2012 for a 63% success rate. Met.

Outcome Distance Learning Results

K = 72%; A = 68%. Met criterion in both locations.

Planned Improvement as an Outcome Result

Will continue current strategies.

Planned Distance Learning Improvement as an Outcome Result

Will continue current strategies.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7035

Outcome Description

By the end of the program, the student will be able to demonstrate the ability to utilize critical thinking skills to make safe and ethical clinical decisions.

Outcome Strategy

Implement the entire curriculum in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting, including increased use of case studies and PrepU.

Outcome Method

Safe/Effective care environment and critical thinking scores on the HESI Exit Exam at the end of Level IV in spring 2013.

Outcome Criterion

Sixty percent of the students will score 850 or higher on Safe/Effective Care Environment and Critical Thinking on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The HESI Exit Exam measures critical thinking in nursing which meets the general education outcome of demonstrating critical thinking skills.

Outcome Results

46% of students scored 850 or higher on the Safe/Effective Care Environment section of the HESI Level IV Exit exam in spring 2013. Not met.

36% of students scored 850 or higher on the Critical Thinking section of the HESI Level IV exit exam in spring 2013. Not met

Outcome Distance Learning Results

Safe/Effective Care Environment - K=46%; A = 44%

Critical thinking - K=34%; A = 50%

No pattern of differences

Planned Improvement as an Outcome Result

Will be using concept maps in 2013-2014; will encourage more PrepU; will be using The Neighborhood; will be adding more simulation for new curriculum; Will have students do HESI remediation based on Level II scores.

Planned Distance Learning Improvement as an Outcome Result

No differences in changes based on location. Will continue to monitor differences.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7036

Outcome Description

By the end of the program, the student will be able to develop and implement a plan of care for the diverse client/family across the lifespan with complex health care needs in a variety of settings.

Outcome Strategy

Implement the entire curriculum in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including use of PrepU and increased simulation.

Outcome Method

Five areas of the nursing process on the HESI Exit Exam at the end of Level IV in the spring of 2013.

Outcome Criterion

Sixty percent of the students will score at 850 or higher on the five areas of the nursing process on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The HESI Exit Exam measures critical thinking in nursing which meets the general education outcome of demonstrating critical thinking skills.

Outcome Results

Assessment - 37% of students scored 850 or higher on assessment section of HESI exit exam

Analysis - 46% of students scored 850 or higher on analysis section of HESI exit exam

Planning - 51% of students scored 850 or higher on planning section of HESI exit exam

Implementation - 36% of students scored 850 or higher on implementation section of HESI exit exam

Evaluation - 48% of students scored 850 or higher on implementation section of HESI exit exam
None were met

Outcome Distance Learning Results

Assessment - K=37%; A=39%

Analysis - K=44%; A=67%

Planning - K=52%; A=40%

Implementation - K = 36%; A=39%

Evaluation - K=46%; A=67%

No pattern of differences

Planned Improvement as an Outcome Result

Will be using Concept maps in sophomore level in 2013-2014; will encourage more PrepU; will be using The Neighborhood. Will be adding more simulation for incoming class; Will have students do HESI remediation based on Level II scores.

Planned Distance Learning Improvement as an Outcome Result

No differences in changes due to location planned. Will continue to monitor differences.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7037

Outcome Description

By the end of the program, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with complex health care problems (physiological integrity).

Outcome Strategy

Implement the entire curriculum in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting.

Outcome Method

Physiological integrity section on the HESI Exit Exam at the end of Level IV in the spring of 2012.

Outcome Criterion

Sixty percent of the students will score at 850 or higher on physiological integrity on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate knowledge of care of clients (who are living systems) with issues related to physiological integrity

Outcome Results

40% of students scored 850 or higher on Physiological integrity section of HESI Level IV exit exam in spring 2013. Not met.

Outcome Distance Learning Results

Physiological integrity - K=38%; A=56%

No pattern of differences.

Planned Improvement as an Outcome Result

Will be having students doing concepts maps in 2013-2014; will encourage more PrepU; will be using The Neighborhood; will have students do HESI remediation for Level III and will have students take the HESI practice test.

Planned Distance Learning Improvement as an Outcome Result

No differences in changes based on location; will continue to monitor

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7038

Outcome Description

By the end of the Summer Learning Lab, the student will have increased reading proficiency skills.

Outcome Strategy

Continue Scheduled Summer Learning Lab sessions on reading the nursing textbooks, reading skills, study skills, using the syllabus, and test-taking skills. This will be required of all incoming students who did not pass the HESI A2 entrance test (79) in reading the first time. Will increase engagement through reading programs such as Weaver.

Outcome Method

Reading proficiency score as measured on Weaver

Outcome Criterion

Seventy-five percent of the students required to participate in the summer learning lab will improve their reading proficiency score by at least two levels from the beginning of the program until the end (must have completed a minimum of 12 hours of activities on Weaver).

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The learning lab activities will focus on reading nursing textbooks and reading skills in order to improve reading skills of nursing students

Outcome Results

The students were deleted from the Weaver before the Provost could assess the changes in reading scores. Unable to evaluate.

Outcome Distance Learning Results

No applicable

Planned Improvement as an Outcome Result

The SATIN grant showed that the risk from low reading scores was negated when Weaver was used for 33+ hours. The plan is to start the Weaver reading program in May instead of July and will required 34 hours instead of just 12 hours. Students will be instructed when to come during the May orientation.

Planned Distance Learning Improvement as an Outcome Result

Not applicable.

Emergency Medical Services Education

Plan Period: FY13

Outcome ID#: 7041

Outcome Description

By the end of the program, the student will be able to demonstrate a working knowledge of clinical information and related topics relevant to the practice of pre-hospital personnel in cardiac management.

Outcome Strategy

Implement the curriculum related to cardiac management in class, skills and clinical, incorporating all appropriate Department of Transportation objectives. Utilize plans developed after evaluation of last year's LEAPs.

Outcome Method

Cardiology subtest of HESI diagnostic test given at end of the program

Outcome Criterion

At least 60% of the students taking the HESI diagnostic exam in the last semester of the paramedic program will score at the recommended level on the cardiology items.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will demonstrate knowledge of care of patients, who are living systems, with cardiology problems.

Outcome Results

4/15 students taking the HESI diagnostic exam in the summer of 2013 scored at or above the recommended level on the cardiology items for a 27% success rate. Not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Will work on trying to make test questions more like National Registry. Program coordinator will apply to national registry to try to take advantage of the test writing process. They have adopted a new book for the following class that has audio lectures available and other resources such as Navigate Test prep. Will be presenting to Advisory committee about adding Anatomy & Physiology to the certificate program and making the certificate a Level II certificate that requires TSI completion.

Planned Distance Learning Improvement as an Outcome Result

N/A

Emergency Medical Services Education

Plan Period: FY13

Outcome ID#: 7042

Outcome Description

By the end of the program, the student will be able to integrate pathophysiological principles and assessment findings to formulate a field impression and implement a treatment plan for the medical patient.

Outcome Strategy

Implement the curriculum related to medical patients in class, skills and clinical, incorporating all appropriate Department of Transportation objectives and including changes made after the last evaluation of LEAPs.

Outcome Method

Medical subtest of HESI diagnostic exam given at the end of the program

Outcome Criterion

At least 60% of the students taking the HESI diagnostic exam in the last semester of the paramedic program will score at the recommended level or higher on the subtest related to medical problems.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate care of clients, who are living systems, with medical problems.

Outcome Results

4/15 students taking the HESI diagnostic exam in the summer of 2013 scored at or above the recommended level on the medical items for a 27% success rate. Not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Will work on trying to make test questions more like National Registry. Program coordinator will apply to national registry to try to take advantage of the test writing process. They have adopted a new book for the following class that has audio lectures available and other resources such as Navigate Test prep. Will be presenting to Advisory committee about adding Anatomy & Physiology to the certificate program and making the certificate a Level II certificate that requires TSI completion.

Planned Distance Learning Improvement as an Outcome Result

N/A

Emergency Medical Services Education

Plan Period: FY13

Outcome ID#: 7043

Outcome Description

By the end of the program, the student will be able to integrate pathophysiological principles and assessment findings to formulate a field impression and implement a treatment plan for the trauma patient.

Outcome Strategy

Implement the curriculum related to trauma patients in class, skills and clinical, incorporating all appropriate Department of Transportation objectives and including changes made after the last evaluation of LEAPs.

Outcome Method

Trauma subtest of HESI diagnostic exam given at end of the program

Outcome Criterion

At least 60% of the students taking the HESI diagnostic exam in the last semester of the paramedic program will score at or above the recommended level on the subtest of items related to trauma.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate care of clients, who are living systems, and who have undergone trauma.

Outcome Results

6/15 students taking the HESI diagnostic exam in the summer of 2013 scored at or above the recommended level on the cardiology items for a 40% success rate. Not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Will work on trying to make test questions more like National Registry. Program coordinator will apply to national registry to try to take advantage of the test writing process. They have adopted a new book for the following class that has audio lectures available and other resources such as Navigate Test prep. Will be presenting to Advisory committee about adding Anatomy & Physiology to the certificate program and making the certificate a Level II certificate that requires TSI completion.

Planned Distance Learning Improvement as an Outcome Result

N/A

Emergency Medical Services Education

Plan Period: FY13

Outcome ID#: 7044

Outcome Description

By the end of the program, the student will be able to demonstrate knowledge and skills required for airway management.

Outcome Strategy

Implement the curriculum related to airway management in class, skills and clinical, incorporating all appropriate Department of Transportation objectives and including the changes made as a result of the last evaluation of LEAPs.

Outcome Method

Airway management subtest of HESI diagnostic exam given at end of the program

Outcome Criterion

At least 60% of the students taking the HESI diagnostic exam in the last semester of the paramedic program will score at or above the recommended level on the subtest of items related to airway management.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate care of clients (who are living systems) with airway management problems

Outcome Results

5/15 students taking the HESI diagnostic exam in the summer of 2013 scored at or above the recommended level on the cardiology items for a 33% success rate. Not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Will work on trying to make test questions more like National Registry. Program coordinator will apply to national registry to try to take advantage of the test writing process. They have adopted a new book for the following class that has audio lectures available and other resources such as Navigate Test prep. Will be presenting to Advisory committee about adding Anatomy & Physiology to the certificate program and making the certificate a Level II certificate that requires TSI completion.

Planned Distance Learning Improvement as an Outcome Result

N/A

Patient Care Technology Education

Plan Period: FY13

Outcome ID#: 7039

Outcome Description

By the end of the PCT program, the student will be able to demonstrate knowledge of task-oriented duties and skills that can legally be delegated by the RN to the PCT.

Outcome Strategy

Implement the curriculum for the PCT program in class, skills and clinicals including role playing activities related to delegation.

Outcome Method

Score on subtest of items on the PCT final that relate to duties and skills that can be delegated by the RN to the PCT in the fall of 2011 and the spring of 2013.

Outcome Criterion

Eighty percent of the students will score 90% or higher on the subtest of items that relate to duties and skills that can be delegated by the RN to the PCT.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

In fall 2012, 5/6 students scored 80% or higher on the items related to delegation for an 83% success rate. Met.
In spring 2013, 9/11 students scored 90% or higher on the items related to delegation for an 81% success rate. Met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Criterion was met both semesters. Will continue current strategies.

Planned Distance Learning Improvement as an Outcome Result

N/A

Patient Care Technology Education

Plan Period: FY13

Outcome ID#: 7040

Outcome Description

By the end of the PCT program, the student will be able to demonstrate a basic understanding of commonly occurring disease processes.

Outcome Strategy

Implement the curriculum for the PCT program in class, skills and clinical.

Outcome Method

Score on subtest of items on the PCT final that relate to commonly occurring disease processes in fall 2012 and spring 2013.

Outcome Criterion

Eighty percent of the students will score at 80% or higher on the subtest of items on the PCT final that relate to commonly occurring disease processes.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate knowledge of disease processes of patients who are living systems.

Outcome Results

In fall of 2012, 4/6 students scored 80% or higher on the items related to disease processes for a 67% success rate. Not met.

In spring of 2013, 7/11 students scored 80% or higher on the items related to disease processes for a 64% success rate. Not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Program coordinator plans to teach medical terms in segments with each body system and continue the oral reports with the main diseases of each system, and have students give presentations on disease process to increase their engagement.

Planned Distance Learning Improvement as an Outcome Result

N/A

Surgical Technology Education

Plan Period: FY13

Outcome ID#: 7045

Outcome Description

By the end of the program, the student will be able to demonstrate knowledge of certifying exam content related to intraoperative procedures.

Outcome Strategy

Implement the curriculum for SRGT 1409 in class and skills. Clinical experiences will help reinforce the principles and content.

Outcome Method

Intraoperative procedures subsection of the Certified Surgical Technologist (CST) Examination given at the end of the program

Outcome Criterion

Seventy percent of the students will score 68% or higher on the Intraoperative Procedures subsection of the CST.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate knowledge of intraoperative procedures for patients who are living systems.

Outcome Results

7/9 students taking the AST certification exam in May of 2013 scored 68% or higher on the intraoperative items for a 78% success rate. Met

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Will continue current strategies to try to improve even further.

Planned Distance Learning Improvement as an Outcome Result

N/A

Surgical Technology Education

Plan Period: FY13

Outcome ID#: 7046

Outcome Description

By the end of SRGT 1441 and 1442, the student will be able to relate the relevant anatomy and pathology to indications for selected surgical procedures.

Outcome Strategy

Implement the curriculum for SRGT 1441 and 1442 in class. Clinical experiences will help reinforce the principles.

Outcome Method

Anatomy & Physiology subsection of the Certified Surgical Technologist (CST) examination given at the end of the SGT program

Outcome Criterion

Seventy percent of the students will score 68% or higher on the anatomy & physiology section of the CST given in spring 2013 at the end of the program.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will demonstrate knowledge of anatomy & physiology of living systems

Outcome Results

6/9 students taking the AST certification exam in May 2013 scored 68% or higher on the Anatomy & Physiology items for a 67% success rate. Not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Since students come to SGT program usually having had A&P previously, it is difficult to address this issue. In addition to current strategies, the coordinator will give the students a pre-test at the beginning of the program on A&P - created by an A&P professor. If the students don't score well, perhaps they will be more likely to believe they need to review the A&P areas when instructed during the program.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY13

Outcome ID#: 7047

Outcome Description

By the end of VNSG 1231 in Level I, the student will be able to identify properties, effects and principles of pharmacotherapeutic agents.

Outcome Strategy

Implement curriculum for VNSG 1231 through lectures and videos and in med administration in the skills lab. Will do practice math questions in class. Reinforcement will occur during medication administration in clinical.

Outcome Method

ATI PN Pharmacology diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI Pharmacology test on the first attempt.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

Kaufman - no results are available for 2012-2013 as the 2012 class took the pharmacology ATI test before fall 2012 and the 2013 class will not take it until the fall of 2013. The instructor delayed the test to give students more time to digest the information.

Palestine - 18/22 students taking the ATI pharmacology exam scored at or above the national average for an 82% success rate. Met

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Palestine - will continue current strategies.

Kaufman - will watch for results in fall 2013.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY13

Outcome ID#: 7048

Outcome Description

By the end of VNSG 1334 in Level II, the student will be able to utilize the nursing process to assist in planning for the well or ill child.

Outcome Strategy

Implement curriculum for VNSG 1334 through lectures and audiovisuals and computer simulations. Experiences with pediatric patients in the clinical course will help to reinforce this material.

Outcome Method

ATI PN Nursing Care of Children diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI PN Nursing Care of Children test on the first attempt.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will demonstrate knowledge of care of children, who are living systems.

Outcome Results

Kaufman - 6/22 students taking the ATI diagnostic exam for care of pediatric patients scored at or above the national average for a 27% success rate - not met.

Palestine - 9/22 students taking the ATI diagnostic exam for care of pediatric patients scored at or above the national average for a 41% success rate - not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Palestine - Plan is to utilize more ATI study resources, examine other textbooks for next year, change instructors to facilitate diversity for the students, utilize more frequent self-test/evaluation opportunities.

Kaufman - Plan is to incorporate voice over power points into the blackboard course for next year.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY13

Outcome ID#: 7049

Outcome Description

By the end of VNSG 1330 in Level II, the student will be able to utilize the nursing process to assist in planning for the childbearing family.

Outcome Strategy

Implement curriculum for VNSG 1330 through lectures and videos and computer simulation. Experiences with maternity patients in the clinical course will help to reinforce this material.

Outcome Method

ATI PN Maternal/Newborn Nursing (OB) diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI PN Maternal/newborn nursing test on the first attempt.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate knowledge of care of maternity patients, who are living systems.

Outcome Results

Kaufman - 8/22 students taking the ATI diagnostic exam for care of maternal/newborn patients scored at or above the national average for a 36% success rate - not met.

Palestine - 6/22 students taking the ATI diagnostic exam for care of maternal/newborn patients scored at or above the national average for a 27% success rate - not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Palestine - Plan is to utilize more ATI study resources, examine other textbooks for next year, change instructors to facilitate diversity for the students, utilize more frequent self-test/evaluation opportunities.

Kaufman - Plan is to contact one of the nurse midwives from THK and asking them if they will come and give a guest lecture on labor and delivery.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY13

Outcome ID#: 7050

Outcome Description

By the end of VNSG 1510 in Level III, the student will be able to utilize the nursing process to assist in caring for clients with common medical-surgical health problems.

Outcome Strategy

Implement curriculum for VNSG 1400, 1509, and 1510 through lectures and videos and computer simulations. Experiences with medical-surgical patients in the clinical courses will help to reinforce this material.

Outcome Method

ATI PN Nursing Care of Medical/Surgical patients diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI PN Nursing Care of Medical/surgical patients test on the first attempt.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate knowledge of care of clients with medical/surgical problems, who are living systems.

Outcome Results

Kaufman - 11/18 students taking the ATI diagnostic exam for care of medical/surgical patients scored at or above the national average for a 61% success rate - not met.

Palestine - 18/19 students taking the ATI diagnostic exam for care of medical/surgical patients scored at or above the national average for a 95% success rate - met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Palestine - will continue current strategies. Have adopted a more intensive ATI bundle program for students.

Kaufman - Plan is to do more in depth remediation and require a proof of remediation for any ATI exam that is not passed above the national average.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY13

Outcome ID#: 7051

Outcome Description

By the end of VNSG 1510 in Level III, the student will be able to identify mental illness, and treatment of common abnormal patterns of behavior and related nursing interventions.

Outcome Strategy

Implement curriculum for VNSG 1510 through lectures and videos and computer simulations.

Outcome Method

ATI PN Mental Health diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI PN CAP Mental Health test on the first attempt.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will demonstrate knowledge of clients with mental health problems, who are living systems.

Outcome Results

Kaufman - no results are available for 2012-2013 as the 2012 class took the mental health ATI test before fall 2012 and the 2013 class will not take it until the fall of 2013. The instructor delayed the test to give students more time to digest the information.

Palestine - 17/20 students taking the ATI mental health exam scored at or above the national average for an 85% success rate. Met

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Palestine - will continue current strategies.

Kaufman - will look for results in fall 2013 for current class.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY13

Outcome ID#: 7052

Outcome Description

By the end of the VN program, the student will be able to utilize the nursing process in care for clients with common health problems.

Outcome Strategy

Implement entire curriculum in class, skills and clinical, incorporating changes decided on at the last VN faculty meeting.

Outcome Method

ATI Comprehensive Diagnostic Test

Outcome Criterion

Seventy-five percent of the students will score at or above the national average on the ATI comprehensive diagnostic test.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate care of patients, who are living systems, with variety of health problems

Outcome Results

Kaufman - 17/19 students taking the ATI diagnostic comprehensive exam scored at or above the national average for an 89% success rate - met.

Palestine - 18/20 students taking the ATI diagnostic comprehensive exam scored at or above the national average for a 90% success rate - met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Will continue current plans. Palestine has adopted more in-depth ATI bundle.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY13

Outcome ID#: 7053

Outcome Description

By the end of VNSG 1500, the student will be able to identify basic interventions to support the client and family during life stages including death & dying.

Outcome Strategy

Implement Level I curriculum in class, skills and clinical, incorporating changes decided on at the last VN faculty meeting.

Outcome Method

ATI Fundamentals diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI Fundamentals diagnostic test.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Will be able to demonstrate care of clients, who are living systems, with basic needs.

Outcome Results

Kaufman - 18/23 students taking the ATI fundamentals diagnostic exam scored at or above the national average for a 78% success rate - met.

Palestine - 24/27 students taking the ATI fundamentals diagnostic exam scored at or above the national average for an 89% success rate - met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Will continue current strategies. VN Palestine program has adopted a more intensive ATI bundle program.

Planned Distance Learning Improvement as an Outcome Result

N/A

Distance Education Related Plans

AA in Teaching Education

Plan Period: FY13

Outcome ID#: 6911

Outcome Description

EDUC 1301

Students will gain an understanding of the three major learning styles: visual, auditory and kinesthetic.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students will show mastery of 60% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

52 students enrolled / 49 students tested

** 48 students tested or 98% made 60 or above-

3 out of 5 questions answered correctly.

*** 1 student tested or 2 % failed.

Outcome Distance Learning Results

21 students enrolled / 17 students tested

** 17 students tested or 100 % made 60 or above-

3 out of 5 questions answered correctly.

*** 0 students tested or 0 % failed.

Planned Improvement as an Outcome Result

None at this time

Planned Distance Learning Improvement as an Outcome Result

None at this time

AA in Teaching Education

Plan Period: FY13

Outcome ID#: 6912

Outcome Description

EDUC 1301

Students will understand the concepts "tracking" and "detracking" in the public school system.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students will show mastery of 60% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

52 students enrolled / 49 students tested

** 42 students tested or 86 % made 60 or above-

3 out of 5 questions answered correctly.

*** 7 students tested or 14 % failed.

Outcome Distance Learning Results

19 students enrolled / 15 students tested

** 13 students tested or 87 % made 60 or above-

3 out of 5 questions answered correctly.

*** 2 students tested or 13 % failed.

Planned Improvement as an Outcome Result

None at this time

Planned Distance Learning Improvement as an Outcome Result

None at this time

AA in Teaching Education

Plan Period: FY13

Outcome ID#: 6913

Outcome Description

EDUC 1301

Students will analyze some of the major philosophies of education and recognize how those are reflected in school practices today.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students will show mastery of 60% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

51 students enrolled / 46 students tested

** 37 students tested or 80 % made 60 or above-

3 out of 5 questions answered correctly.

*** 9 students tested or 20 % failed.

Outcome Distance Learning Results

19 students enrolled / 16 students tested

** 15 students tested or 94 % made 60 or above-

3 out of 5 questions answered correctly.

*** 1 students tested or 6 % failed.

Planned Improvement as an Outcome Result

Need to incorporate more hands on activities to build up comprehension.

Planned Distance Learning Improvement as an Outcome Result

None at this time

AA in Teaching Education

Plan Period: FY13

Outcome ID#: 6914

Outcome Description

EDUC 1301

Students will become familiar with the four "Models for Effective Teaching."

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students will show mastery of 60% of the examination.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

49 students enrolled / 47 students tested

** 39 students tested or 83 % made 60 or above-

3 out of 5 questions answered correctly.

*** 8 students tested or 17 % failed.

Outcome Distance Learning Results

19 students enrolled / 16 students tested

** 15 students tested or 94 % made 60 or above-

3 out of 5 questions answered correctly.

*** 1 students tested or 6 % failed.

Planned Improvement as an Outcome Result

None at this time

Planned Distance Learning Improvement as an Outcome Result

None at this time

Accounting Education

Plan Period: FY13

Outcome ID#: 6918

Outcome Description

Students in ACNT 1303, Introduction to Accounting will be able to assemble, read, interpret, analyze and journalize accounting transactions in a standard two column journal, post the journal to the ledger, calculate a balance in each account in the ledger, and pull a trial balance and then prepare an Income Statement, Equity Statement and a Balance Sheet.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through the textbook material, class interaction, practice exercises/problems, accounting transparencies/electronic display, power point slides and question and answer activities and lectures.

Outcome Method

An assessment of the desired outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level of students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent (70) of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

This outcome relates to the student's ability to communicate through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Ninety-seven per cent (97%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Outcome Distance Learning Results

One hundred per cent (100%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for the distance education students only and not for the Face to Face students.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the percentage of passing of the students who met the learning objective

Accounting Education

Plan Period: FY13

Outcome ID#: 6920

Outcome Description

Students Managerial Accounting 2402 will be able to use the formulas in the accounting presentation and textbook to calculate and assess the solvency and profitability of a business.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through the textbook material, class interaction, practice exercises/problems, accounting transparencies/electronic display, power point slides and question and answer activities and lectures.

Outcome Method

An assessment of the desired outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level of students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent (70) of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

This outcome relates to the student's ability to communicate through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty-seven per cent (87%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Outcome Distance Learning Results

Ninety-two per cent (92%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face only students we have no distance education students in this class

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented in this course because of the high percentage of passing of the students who met the learning objective

Adult Education

Plan Period: FY13

Outcome ID#: 6945

Outcome Description

Students entering the GED Preparation course in Adult Education will make significant gains in their abilities to write a cohesive essay for passing the GED test, improve written communication skills for employment and write communications for real life situational occurrences in a clear and concise manner. Skills to be addressed are understanding the writing assignment; gathering ideas; organizing; writing topic sentences and paragraphs; writing introductory, body, developing and concluding paragraphs; evaluating the essay; revision and editing; employment memos; employment documents; letters requesting solutions to problems; and an understanding of how written communication helps resolve matters that arise in real life.

Outcome Strategy

Students are enrolled in a GED preparation course for one month, four days a week, 16 hours per week, and 64 hours a month. This intensive course provides instruction in all areas of writing listed in the following ways: (a)personalized instruction (student/instructor) (b) practice and remedial work using computer based learning program Skills Tutor (c)practice producing finished writing assignments on the computer (d) design-based instruction (e) project-based instruction (f) pairing for revision, editing and peer evaluation (g) distance learning opportunities.

Outcome Method

Students are pre-tested at the beginning of each class with the TABE and scores are provided to the instructor and student for interpretation/review. Students use the specific test as a roadmap to study areas of weakness and need. A GAINS assessment can also be used by the instructor to further delineate weaknesses. At the end of the sixty four hour course, students are post-tested with the TABE in order to assess progress. Students are encouraged to also take the practice GED test in order to assess their writing skills.

Outcome Criterion

Students will demonstrate mastery of writing skills by being able to (a) write a good essay (b) write memorandums for the workplace (c) write letters to address real life problems with the goal of resolution. Students will demonstrate in these three areas their knowledge of planning, organizing, writing, evaluating and revising. 62% of all students will demonstrate gains in writing/language abilities in the one month course.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success. 5.3.5 Distance Education

Out of the ten general educational goals established in the 2011-2014 Trinity Valley Community College Strategic Plan, this plan addresses three of the ten goals established by the college. By introducing the student to proper planning, organizing, writing, evaluating and revision techniques, the student will be able to communicate well in written assignments. Students will develop skills and become engaged learners as they work through project based and designed based assignments that address employment and everyday needs. Students will enhance their computer based knowledge by utilizing the Skills Tutor learning program and by producing assignments with computers and emailing these assignments to instructors.

Outcome Results

Educational Functioning Level (NRS) # Students % Students with (gain)

1. ABE Beginning Literacy	9	100% (9)
2. ABE Beginning Basic Education	54	69% (37)
3. ABE Intermediate Low	117	65% (76)
4. ABE Intermediate High	87	62% (54)
5. *ABE Subtotal	267	66% (176)
6. ASE Low	12	67% (8)
7. ASE High	2	100% (2)
8. *ASE Subtotal	14	71% (10)

Outcome Distance Learning Results

Educational Functioning Level (NRS) # Students % Students with (gain)		
1. ABE Beginning Literacy	0	0
2. ABE Beginning Basic Education	2	100% (2)
3. ABE Intermediate Low	7	57% (4)
4. ABE Intermediate High	13	38% (5)
5. ASE Low	1	100% (1)
6. ASE High	0	0

Planned Improvement as an Outcome Result

NA

Planned Distance Learning Improvement as an Outcome Result

NA

Adult Education

Plan Period: FY13

Outcome ID#: 6946

Outcome Description

Students entering the GED preparation course in Adult Education will make significant gains in their abilities to apply basic math principles to solve problems for passing the GED test, to gain employment, and to function in real life situations requiring math skills. Skills to be addressed are addition, subtraction, division, multiplication, percentage, ratio and proportion, fractions, decimals, geometry, algebra and basic trig.

Outcome Strategy

Students are enrolled in a GED preparation course for one month, four days a week, 16 hours per week, and 64 hours a month. This intensive course provides instruction in all of the math areas listed in the following ways: (a) computer supported instruction using the Skills Turro learning program (b) project-based instruction (c) design-based instruction (d) pairing and sharing (e) personalized instruction and distance learning remedial opportunities.

Outcome Method

Students are pre-tested at the beginning of each class with the TABE and scores are provided to the instructor and student for review/interpretation. Students use the specific tests results as a roadmap to study areas of weakness and need. At the end of the sixty-four hour course, students are post-tested with the TABE in order to assess their progress.

Outcome Criterion

Students will demonstrate mastery of math skills by being able to (a) solve problems that reflect knowledge of each area of math presented (b) utilize problem solving ability in project-based instruction (c) utilize problem solving ability in design-based instruction (d) solve real life situational math problems presented by the instructor and (e) utilize math skills to perform work related tasks. 62% of all students will demonstrate gains in mathematical abilities in the one month course.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

Out of the ten general educational goals established in the 2011-2014 Trinity valley Community College Strategic Plan, this plan addresses three out of the ten goals established by the college. By introducing the student to math computation in all of the prescribed areas, the student will understand mathematical information and utilize mathematical skills. Students will develop skills and become engaged learners as they use their acquired math skills in project and designed based learning. These same skills will be reflected in their abilities to solve real life situational math problems and workplace tasks. Students, by using the Skills Tutor learning programs for remedial purposes, will enhance their computer based knowledge in being able to access information, solve problems, and communicate solutions.

Outcome Results

Educational Functioning Level (NRS) # Students % Students with (gain)

1. ABE Beginning Literacy	9	44% (4)
2. ABE Beginning Basic Education	55	69% (38)
3. ABE Intermediate Low	115	70% (80)
4. ABE Intermediate High	91	64% (58)
5. *ABE Subtotal	270	67% (180)
6. ASE Low	12	83% (10)
7. ASE High	2	100% (2)
8. *ASE Subtotal	14	86% (12)

Outcome Distance Learning Results

Educational Functioning Level (NRS) # Students % Students with (gain)

1. ABE Beginning Literacy	0	0
2. ABE Beginning Basic Education	2	100% (2)
3. ABE Intermediate Low	7	57% (4)
4. ABE Intermediate High	13	38% (5)
5. ASE Low	1	100% (1)
6. ASE High	0	0

Planned Improvement as an Outcome Result

NA

Planned Distance Learning Improvement as an Outcome Result

NA

Adult Education

Plan Period: FY13

Outcome ID#: 6947

Outcome Description

Students entering the GED preparation course in Adult Education will make significant gains in their abilities to read and comprehend in order to pass the GED test, to gain employment and to possess abilities to read and comprehend in order to pass the GED test, to gain employment and to possess a reading level that will allow them to function in real life situations. Skills to be addressed are reading and comprehending materials from varieties of passages taken from: (a) instructional manuals (b) personnel handbooks (c) applications (d) novels of all types (mystery, science fiction thriller, folk, classical, etc.) (e) essays (f) newspapers (g) magazine articles (h) simple and complex directions (i) television, film and book reviews (j) charts and graphs (k) diagrams and drawings (l) poetry and (m) brochures and advertisements.

Outcome Strategy

Students are enrolled in the GED preparation course in Adult Education for one month, four days a week, 16 hours per week and 64 hours a month. This intensive course provides instruction in the areas of reading in the following ways: (a) computer supported instruction using the Skills Tutor learning program (b) practice reading and comprehension assignments taken from a variety of pre-GED and GED workbooks provided by the department (c) reading/sharing with peer group partners (d) oral presentations of knowledge gathered from reading and listening assignments (e) emphasized comprehension practice with timed passages (f) articulation of main ideas underscored by the author of reading passages.

Outcome Method

Students are pre-tested at the beginning of each class with the TABE and reading level scores are provided to the instructor and student for review/interpretation. Students use the specific test results in interpreting graphs, words in context, recalling information, contrasting meaning, and evaluating and examination of meaning as a roadmap to study areas of weakness and need. At the end of the sixty-four hour course, students are post-tested in TABE in order to assess their progress.

Outcome Criterion

Students will demonstrate mastery of reading skills by being able to read and comprehend a variety of printed materials representing academic, workplace and real life assignments. Students will improve their abilities in identification of main topics, important points and ability to pass comprehensive tests on information acquired through the reading assignments. 60% of all students will demonstrate gains in the areas of reading/reading comprehension in the one month course.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

Out of the ten general goals established in the 2011-2014 Trinity Valley Community College Strategic Plan, this plan addresses three out of the ten goals established by the college. By introducing the student to a variety of reading materials using the Skills Tutor learning program, the student will enhance his/her knowledge of using technology for learning and remedial work. Students will also develop reading skills and become engaged learners by reading in paired groups, sharing aloud knowledge of reading passages with classmates and practicing the art of reading for comprehension, enjoyment and entertainment. Students will also become aware of the importance of reading skills in the workplace and in real life situations. Comprehending, analyzing, interpreting and evaluating printed material will be emphasized in this month long course.

Outcome Results

Educational Functioning Level (NRS) # Students % Students with (gain)

1. ABE Beginning Literacy	9	67% (6)
2. ABE Beginning Basic Education	55	71% (39)
3. ABE Intermediate Low	112	67% (75)
4. ABE Intermediate High	87	75% (65)
5. *ABE Subtotal	263	70% (185)
6. ASE Low	12	92% (11)

7. ASE High	2	100% (2)
8. *ASE Subtotal	14	93% (13)

Outcome Distance Learning Results

Educational Functioning Level (NRS) # Students % Students with (gain)

1. ABE Beginning Literacy	0	0
2. ABE Beginning Basic Education	2	100% (2)
3. ABE Intermediate Low	7	57% (4)
4. ABE Intermediate High	13	38% (5)
5. ASE Low	1	100% (1)
6. ASE High	0	0

Planned Improvement as an Outcome Result

NA

Planned Distance Learning Improvement as an Outcome Result

NA

Art Education

Plan Period: FY13

Outcome ID#: 7097

Outcome Description

Students who complete ARTS 1301 Art Appreciation will have a greater understanding of the language of art, specifically the elements and principles of art and design.

Outcome Strategy

Through lectures, the text, and slide and video presentations, students will be exposed to the proper use and application of the language of art. Students will also have the opportunity to visit art museums to see and hear this language applied in that context.

Outcome Method

Students will be required to reveal their understanding of and knowledge of the unique vocabulary utilized in the practice of art analysis by effectively describing and discussing various art works on a course assignment.

Outcome Criterion

Seventy-five percent of students who successfully complete the course will be able to properly and effectively identify and describe at least 70% of the information sought on the assignment.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

The purpose of this course is exposing students to the visual arts and enabling them to use the language of art effectively to discuss art work from any genre and any era.

Outcome Results

In the face-to-face classes, 81% of the nearly 300 students enrolled in Art Appreciation understood the elements and principles of art and design, based on their performance on the analysis assessments.

Outcome Distance Learning Results

Students who enrolled in a distance Art Appreciation course achieved a 94% success rate on the analysis assessments, revealing their understanding of the elements and principles of art and design.

Planned Improvement as an Outcome Result

No changes are warranted at this time.

Planned Distance Learning Improvement as an Outcome Result

No changes are warranted at this time.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7029

Outcome Description

By the end of Level II, the student will be able to apply principles of critical thinking and a systematic problem-solving approach when caring for clients/families across the lifespan with common health care needs.

Outcome Strategy

Implement curriculum for Level I & II in class, skills and clinical, incorporating changes decided at last ADN faculty meeting, including MyNursingLab, The Neighborhood and EHR.

Outcome Method

Critical thinking score on HESI Custom Test for Level II in spring 2013.

Outcome Criterion

Fifty percent of the students will score at 850 or higher on critical thinking on the HESI Custom Test for Level II.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

The HESI Custom Test for Level II measures critical thinking in nursing at that level which meets the general education outcome.

Outcome Results

46% of students taking Level II custom HESI diagnostic exam scored 850 or higher on critical thinking in spring 2013. Almost met.

Outcome Distance Learning Results

48% in Kaufman; 36% in Athens. Inconsistent differences - no patterns.

Planned Improvement as an Outcome Result

Will be implementing new concept based nursing curriculum in fall 2013 which is designed to increase critical thinking and clinical judgment. This curriculum is designed to increase interactive activities in class. Will be increasing to 2 simulation experiences a semester. Will be adding a HESI evaluation in Level I to give more practice testing. Will have students do HESI remediation based on those scores.

Planned Distance Learning Improvement as an Outcome Result

No differences planned for the distance site.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7030

Outcome Description

By the end of Level II, the student will be able to apply the nursing process to provide safe nursing care for diverse simulated clients/families experiencing common health care problems.

Outcome Strategy

Implement curriculum for Level I and II in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including addition of MyNursingLab, The Neighborhood and EHR.

Outcome Method

Five areas of nursing process and Safe/Effective Care Environment scores on HESI Custom Test for Level II in spring 2013.

Outcome Criterion

Fifty percent of the students will score at 850 or higher on each of the five areas of the nursing process and the safe/effective care environment area on the HESI Custom Test for Level II.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success. 5.3.5 Distance Education

Outcome Results

Assessment - 40% of students scored 850 or higher in spring 2013 - not met
Analysis - 35% of students scored 850 or higher in spring 2013 - not met
Planning - 66% of students scored 850 or higher in spring 2013 - met
Implementation - 47% of students scored 850 or higher in spring 2013 - not met
Evaluation - 59% of students scored 850 or higher in spring 2013 - met
Safety - 59% of students scored 850 or higher in spring 2013 - met

Outcome Distance Learning Results

Assessment - K=39%; A=50%
Analysis - K=37%; A=21%
Planning - K=64%; A=78%
Implementation - K=50%; A=29%
Evaluation - K=51%; A=57%
Safety - K=52%; A = 36%
No pattern of differences.

Planned Improvement as an Outcome Result

Will be adopting a new concept-based nursing curriculum in fall of 2013 and will emphasize clinical judgment which is hoped to improve these scores. Will focus on assessment, analysis and implementation. Will increase to 2 simulation experiences each semester. Will continue to focus on safety throughout the program. Will be adding a HESI evaluation in Level I to give more practice testing. Will have students do HESI remediation based on those scores.

Planned Distance Learning Improvement as an Outcome Result

No differences in changes planned. Will continue to monitor.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7031

Outcome Description

By the end of Level II, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with common health problems (physiological integrity).

Outcome Strategy

Implement curriculum for Level I and II in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including EHR, The Neighborhood and MyNursingLab.

Outcome Method

Physiological integrity section of the HESI Custom Test for Level II in spring 2013.

Outcome Criterion

Criterion (Expected Outcome)

Fifty percent of the students will score at 850 or higher on the physiological integrity section of the HESI Custom Test for Level II.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

Will be able to demonstrate knowledge of care of clients (who are living systems) with issues related to physiological integrity.

Outcome Results

50% of students scored 850 or higher on the physiological integrity section of the HESI custom exam for Level II in spring 2013. Met

Outcome Distance Learning Results

K=52%; A = 36%

Planned Improvement as an Outcome Result

Will continue other planned changes.

Planned Distance Learning Improvement as an Outcome Result

Will continue to monitor for patterns of differences.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7032

Outcome Description

By the end of Level III, the student will be able to demonstrate the ability to make safe and ethical collaborative clinical decisions for diverse clients/groups of clients.

Outcome Strategy

Implement curriculum for Level III in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting including used of case studies that address safety and PrepU.

Outcome Method

Safe/Effective Care Environment section of the HESI Custom Test for Level III in fall 2012.

Outcome Criterion

Fifty-five percent of the students will score at 850 or higher on the Safe/Effective Care Environment of the HESI Custom Test for Level III.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

Outcome Results

In fall 2012, 70/169 students scored 850 or higher on the Safe/Effective care environment section of the Level III HESI diagnostic exam for a 41% success rate. Not met.

Outcome Distance Learning Results

K = 40%; A = 58%.

No consistent pattern of differences.

Planned Improvement as an Outcome Result

New concept-based curriculum that will start in fall 2013 has safety as a major concept. The faculty will work on getting students to adopt a culture of safety and to think about safety foremost with everything they do for the patients. They will work on increasing the number of test questions related to a safe/effective care environment on each test. Will encourage students to do more testing on PrepU.

Planned Distance Learning Improvement as an Outcome Result

There will be no difference in improvements made based on location.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7033

Outcome Description

By the end of Level III, the student will be able to use a systematic problem-solving process and critical thinking skills.

Outcome Strategy

Implement curriculum for Level III in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting, including post-conference critical thinking exercises, PrepU and case studies.

Outcome Method

Critical thinking score on the HESI Custom Test for Level III in fall 2012.

Outcome Criterion

Fifty-five percent of the students will score at 850 or higher on Critical Thinking section of the HESI Custom Test for Level III.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

The HESI Custom Test for Level III measures critical thinking in nursing which meets the general education outcome related to demonstrating critical thinking skills.

Outcome Results

102/169 students scored 850 or higher on the critical thinking items of the Level III custom HESI diagnostic exam for a 60% success rate. Met.

Outcome Distance Learning Results

K = 59%; A = 68%. Met in both locations.

Planned Improvement as an Outcome Result

Will continue current strategies.

Planned Distance Learning Improvement as an Outcome Result

Will continue current strategies.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7034

Outcome Description

By the end of Level III, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with health care problems that are hard to predict (physiological integrity).

Outcome Strategy

Implement curriculum for Level III in class and clinical, incorporating changes decided at the last ADN faculty meeting, including PrepU and increased simulation.

Outcome Method

Physiological integrity score on the HESI Custom Test for Level III in fall 2012.

Outcome Criterion

Fifty-five percent of the students will score at 850 or higher on Physiological Integrity on the HESI Custom Test for Level III.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

Will be able to demonstrate knowledge of care of clients (who are living systems) with problems related to physiological integrity.

Outcome Results

107/169 students scored 850 or higher on the physiological integrity items on the Level III custom HESI diagnostic test in fall 2012 for a 63% success rate. Met.

Outcome Distance Learning Results

K = 72%; A = 68%. Met criterion in both locations.

Planned Improvement as an Outcome Result

Will continue current strategies.

Planned Distance Learning Improvement as an Outcome Result

Will continue current strategies.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7035

Outcome Description

By the end of the program, the student will be able to demonstrate the ability to utilize critical thinking skills to make safe and ethical clinical decisions.

Outcome Strategy

Implement the entire curriculum in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting, including increased use of case studies and PrepU.

Outcome Method

Safe/Effective care environment and critical thinking scores on the HESI Exit Exam at the end of Level IV in spring 2013.

Outcome Criterion

Sixty percent of the students will score 850 or higher on Safe/Effective Care Environment and Critical Thinking on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

The HESI Exit Exam measures critical thinking in nursing which meets the general education outcome of demonstrating critical thinking skills.

Outcome Results

46% of students scored 850 or higher on the Safe/Effective Care Environment section of the HESI Level IV Exit exam in spring 2013. Not met.

36% of students scored 850 or higher on the Critical Thinking section of the HESI Level IV exit exam in spring 2013. Not met

Outcome Distance Learning Results

Safe/Effective Care Environment - K=46%; A = 44%

Critical thinking - K=34%; A = 50%

No pattern of differences

Planned Improvement as an Outcome Result

Will be using concept maps in 2013-2014; will encourage more PrepU; will be using The Neighborhood; will be adding more simulation for new curriculum; Will have students do HESI remediation based on Level II scores.

Planned Distance Learning Improvement as an Outcome Result

No differences in changes based on location. Will continue to monitor differences.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7036

Outcome Description

By the end of the program, the student will be able to develop and implement a plan of care for the diverse client/family across the lifespan with complex health care needs in a variety of settings.

Outcome Strategy

Implement the entire curriculum in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including use of PrepU and increased simulation.

Outcome Method

Five areas of the nursing process on the HESI Exit Exam at the end of Level IV in the spring of 2013.

Outcome Criterion

Sixty percent of the students will score at 850 or higher on the five areas of the nursing process on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

Outcome Results

Assessment - 37% of students scored 850 or higher on assessment section of HESI exit exam

Analysis - 46% of students scored 850 or higher on analysis section of HESI exit exam

Planning - 51% of students scored 850 or higher on planning section of HESI exit exam

Implementation - 36% of students scored 850 or higher on implementation section of HESI exit exam

Evaluation - 48% of students scored 850 or higher on implementation section of HESI exit exam None were met

Outcome Distance Learning Results

Assessment - K=37%; A=39%

Analysis - K=44%; A=67%

Planning - K=52%; A=40%

Implementation - K = 36%; A=39%

Evaluation - K=46%; A=67%

No pattern of differences

Planned Improvement as an Outcome Result

Will be using Concept maps in sophomore level in 2013-2014; will encourage more PrepU; will be using The Neighborhood. Will be adding more simulation for incoming class; Will have students do HESI remediation based on Level II scores.

Planned Distance Learning Improvement as an Outcome Result

No differences in changes due to location planned. Will continue to monitor differences.

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7037

Outcome Description

By the end of the program, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with complex health care problems (physiological integrity).

Outcome Strategy

Implement the entire curriculum in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting.

Outcome Method

Physiological integrity section on the HESI Exit Exam at the end of Level IV in the spring of 2012.

Outcome Criterion

Sixty percent of the students will score at 850 or higher on physiological integrity on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

Will be able to demonstrate knowledge of care of clients (who are living systems) with issues related to physiological integrity

Outcome Results

40% of students scored 850 or higher on Physiological integrity section of HESI Level IV exit exam in spring 2013. Not met.

Outcome Distance Learning Results

Physiological integrity - K=38%; A=56%

No pattern of differences.

Planned Improvement as an Outcome Result

Will be having students doing concepts maps in 2013-2014; will encourage more PrepU; will be using The Neighborhood; will have students do HESI remediation for Level III and will have students take the HESI practice test.

Planned Distance Learning Improvement as an Outcome Result

No differences in changes based on location; will continue to monitor

Associate Degree Nursing Education

Plan Period: FY13

Outcome ID#: 7038

Outcome Description

By the end of the Summer Learning Lab, the student will have increased reading proficiency skills.

Outcome Strategy

Continue Scheduled Summer Learning Lab sessions on reading the nursing textbooks, reading skills, study skills, using the syllabus, and test-taking skills. This will be required of all incoming students who did not pass the HESI A2 entrance test (79) in reading the first time. Will increase engagement through reading programs such as Weaver.

Outcome Method

Reading proficiency score as measured on Weaver

Outcome Criterion

Seventy-five percent of the students required to participate in the summer learning lab will improve their reading proficiency score by at least two levels from the beginning of the program until the end (must have completed a minimum of 12 hours of activities on Weaver).

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

The learning lab activities will focus on reading nursing textbooks and reading skills in order to improve reading skills of nursing students

Outcome Results

The students were deleted from the Weaver before the Provost could assess the changes in reading scores. Unable to evaluate.

Outcome Distance Learning Results

No applicable

Planned Improvement as an Outcome Result

The SATIN grant showed that the risk from low reading scores was negated when Weaver was used for 33+ hours. The plan is to start the Weaver reading program in May instead of July and will required 34 hours instead of just 12 hours. Students will be instructed when to come during the May orientation.

Planned Distance Learning Improvement as an Outcome Result

Not applicable.

Biology Education

Plan Period: FY13

Outcome ID#: 7221

Outcome Description

Biol 1406 (General Biology 1) and Biol 2401 (Anatomy & Physiology 1) students will be able to identify the structure and function of cell organelles and compartments.

Outcome Strategy

Class discussions, lectures and assigned readings will be used to expose the students to cell organelles and compartments. Laboratory experiences will be used to reinforce and help students gain a better understanding. Instructors in both courses will stress this learning outcome in order to ensure that students value and learn this topic.

Outcome Method

The Biology Department will embed ten assessment questions within tests given within the semester (Final Exam or other tests) in both courses. Students will demonstrate mastery by receiving 70% or higher as an evaluation of their level of understanding of the concept. Results for each Biol 1406 and Biol 2401 course will be reported to the Division Chairperson for Mathematics and Science.

Outcome Criterion

70% of the student sample - including sections from all TVCC campuses which offer Biology 1406 or Biology 2401 - will demonstrate a 70% level of understanding regarding the concept. As in previous years, responses are required from all instructors on all TVCC campuses which teach Biol 1406 or Biol 2401.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome is all about studying living systems.

Outcome Results

395 students, representing all 3 campuses of TVCC which offer Biology, were evaluated. Of these 63.5% were successful. We did not meet the goal.

Outcome Distance Learning Results

Two sections with 26 students were taught by Interactive TV. Of these, 65.4% were successful. The goal was not achieved here either.

Planned Improvement as an Outcome Result

Some of the questions that all Biology faculty were asked to embed in their final exams, were not perceived by those faculty, as being relevant to this LEAP. Therefore, they should have become more involved in choosing the questions. More involvement and acceptance of this process will be necessary as we move toward assessment of CORE Curriculum learning outcomes and reporting results at the state and national level.

Planned Distance Learning Improvement as an Outcome Result

Several sections of biology will be offered by internet and ITV next year. We have no results this year from internet sections. Only one internet section was offered by a part-time instructor during the Fall 2012 semester when this learning outcome was evaluated, but several internet sections will be offered next year. If the assessments chosen by biology faculty for evaluating learning outcomes are to be relevant, internet instructors must be included in choosing assessments and they must report results.

Biology Education

Plan Period: FY13

Outcome ID#: 7222

Outcome Description

General Biology (Biol 1406 or Biol 1407) and Anatomy & Physiology (Biol 2401 or Biol 2402) students will be able to demonstrate knowledge of nucleic acids' structure and function.

Outcome Strategy

Class discussions, lectures and assigned readings will be used to expose the students to nucleic acids' structure and function. Laboratory experiences will be used to reinforce learning and help students gain better understanding.

Outcome Method

The Biology Department will embed ten assessment questions within tests (Final Exam or other test) in both courses.

Students will demonstrate mastery by receiving 70% or higher as an evaluation of their level of understanding of the concept. Individual results for each section will be reported to the Division Chairperson for Mathematics and Science.

Outcome Criterion

70% of the student sample - including sections from all TVCC campuses which offer these courses - will demonstrate a 70% level of understanding regarding the concept. As in previous years, responses are required from all instructors on all TVCC campuses which offer Biol 1406, 1407, 2401 or 2402.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This relates to students' knowledge of both the physical universe and of living systems.

Outcome Results

119 students representing the Athens campus and one concurrent high school section were evaluated. Most instructors did not respond to this evaluation. Of those 119 students 59.7% were assessed as successful.

Outcome Distance Learning Results

No results from distance education sections were reported by instructors.

Planned Improvement as an Outcome Result

Instructors believe that the problem was that the questions chosen to be embedded in their final exams were not related to this outcome. They felt that they had no common evaluation tool. One obvious solution to that is to have more than one person creating the questions. Another is to ask for clarification if something is unclear.

Planned Distance Learning Improvement as an Outcome Result

Distance education instructors must report results in order that relevant comparisons can be made.

Biology Education

Plan Period: FY13

Outcome ID#: 7223

Outcome Description

Biology 1406 (General Biology 1) students will be able to demonstrate a knowledge of cellular energy production and utilization.

Outcome Strategy

Class discussions, lectures and assigned readings will be used to expose the students the concept.

Outcome Method

The Biology Department will embed ten assessment questions within tests (Final Exam or other test).

Students will demonstrate mastery by receiving 70% or higher as an evaluation of their level of understanding of the concept. Results for each individual section will be reported to the Division Chairperson for Mathematics and Science.

Outcome Criterion

70% of the student sample - including sections from all TVCC campuses which offer Biol 1406 - will demonstrate a 70% level of understanding regarding the concept. As in previous years, responses are required from all instructor on all TVCC campuses which teach Biology 1406.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

Cellular energy production and utilization are important knowledge about living systems.

Outcome Results

Six sections with 165 students, representing 3 campuses of TVCC which offer Biology, provided data for this result. 71.5% of the students were successful. However, the data reported was for Biology 1407 and Biology 2401 and Biology 2402. These were not the target population - Biology 1406.

Outcome Distance Learning Results

No distance education data was reported.

Planned Improvement as an Outcome Result

The target population should have been changed before the students were evaluated. When instructors realized that this learning outcome was more appropriate for Biol 1407 (and Biol 2401 and Biol 2402) they should have requested a change in the LEAP early in the year. A far more meaningful and useful assessment could have been made if all faculty had participated - instead of just a few who could only give data from classes that had not been targeted.

Planned Distance Learning Improvement as an Outcome Result

Several distance education classes will be offered next year and meaningful data must be reported for all learning outcomes on distance education sections.

Chemistry Education

Plan Period: FY13

Outcome ID#: 7227

Outcome Description

Students in Chem 1405 (Introductory Chemistry I) will show the ability to use an application of the law of conservation of mass by balancing chemical reactions.

Outcome Strategy

The law of conservation of mass will be discussed in lecture and/or lab, and the technique for balancing equations will also be demonstrated in lecture and/or lab.

Outcome Method

Questions will be given to students either during lecture, as a homework assignment, or as a laboratory assignment. Successful students will score at least 70% on the evaluation instrument(s). All chem 1405 instructors - representing all TVCC campuses which offer Chem 1405, in all formats - will report results from each individual section to the Division Chairperson for Math and Science, during the semester when the instructor uses the assessment instrument(s).

Outcome Criterion

At least 70% of students evaluated will score at least 70% on the evaluation instrument(s).

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

The law of conservation of mass is a fundamental law in the sciences. Balancing chemical equations help students demonstrate to themselves how this law applies to life in a laboratory setting.

Outcome Results

60 students, representing the two main campuses which offer Chem 1405, were evaluated. 61.7% were successful. We did not meet our goal.

Outcome Distance Learning Results

25 students representing one section of internet Chem 1405 were evaluated. 60% were successful.

Planned Improvement as an Outcome Result

Balancing chemical reactions is an important critical thinking skill and Intro Chemistry students should learn to do this and to connect it to the law of conservation of mass. This learning outcome will be revisited for Intro Chemistry and perhaps for General Chemistry. More practice and assignments on this topic could help improve student comprehension and retention.

Planned Distance Learning Improvement as an Outcome Result

While the internet section of Chem 1405 did almost as well as regular face-to-face students, they still did not meet a reasonable goal for success. Possible changes also include more practice with balancing equations.

Computer Science Education

Plan Period: FY13

Outcome ID#: 7060

Outcome Description

Students will demonstrate ability to: create a short research paper according to the MLA documentation style and have three references.

Outcome Strategy

Students will gain the knowledge of Word Processing through reading the textbook material, interactions with instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of this will be determined by students completing Word Project (In the Lab 1, chapter 2), which is specifically mapped to determine the level students have achieved the desired outcome. Using SAM will keep grading consistent.

Outcome Criterion

A minimum of 75% of the students who have completed the assessments will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

The outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty two per cent (82%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome in face to face classes.

Outcome Distance Learning Results

Sixty eight percent (68%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Planned Improvement as an Outcome Result

Since the LEAP was not met in the distance learning area the LEAP will be retained for the next year.

Planned Distance Learning Improvement as an Outcome Result

A teaching handout will be developed to give to all students to assist the learning process and help more students achieve this LEAP during the next year.

Computer Science Education

Plan Period: FY13

Outcome ID#: 7061

Outcome Description

Students will demonstrate the ability to use PowerPoint to create a presentation inserting pictures and applying picture styles.

Outcome Strategy

Students will gain the knowledge of creating a presentation, inserting clip art, and presentation modification through reading the textbook material, interaction with instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of this will be determined by students completing PowerPoint Project 2 (In the Lab 1, chapter 2), which is specifically mapped to determine the level students have achieved the desired outcome. Using SAM will keep grading consistent.

Outcome Criterion

A minimum of 75% of the students who have completed the assessment will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

This outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty three per cent (83%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome in face to face classes.

Outcome Distance Learning Results

Eighty eight percent (88%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome in distance classes.

Planned Improvement as an Outcome Result

Since eighty five percent (85%) of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP.

Planned Distance Learning Improvement as an Outcome Result

A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Computer Science Education

Plan Period: FY13

Outcome ID#: 7062

Outcome Description

Students will demonstrate the ability to accurately create, modify, and use a database to create a report.

Outcome Strategy

Students will gain the knowledge of creating a database, entering, data, modifying records, and creating a report through reading the textbook material, interaction with instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of this will be determined by students completing Access Project 1 (In the Lab 1, chapter 1), which is specifically mapped to determine the level students have achieved the desired outcome. Using SAM will keep grading consistent.

Outcome Criterion

A minimum of 75% of the students who have completed the assessment will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

This outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty five per cent (85%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome in face to face classes.

Outcome Distance Learning Results

Seventy one percent (71%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome in distance classes.

Planned Improvement as an Outcome Result

Since eighty one percent (81%) of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP.

Planned Distance Learning Improvement as an Outcome Result

A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Criminal Justice Education

Plan Period: FY13

Outcome ID#: 7018

Outcome Description

The student will be able to describe the various methods of doing police work.

Outcome Strategy

The student will gain an understanding of the desired outcome through reading the textbook material, on line class interaction and discussion, video presentations, and on line demonstrations.

Outcome Method

The assessment of the desired outcome will be determined by students completing written assignments and an examination after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired

Outcome Criterion

The determination of the achievement will be demonstrated by the comparison of the test results as well as the accuracy of the written assignments on this outcome. A minimum of 85% of the students will be able to achieve the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

The student will demonstrate the ability to communicate clearly in written assignments. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills are necessary for criminal justice occupations.

Outcome Results

Not a face to face class.

Outcome Distance Learning Results

Distance education course. 83% of the students achieved the desired outcome as demonstrated by course participation, exams, and completed assignments.

Planned Improvement as an Outcome Result

Distance education course.

Planned Distance Learning Improvement as an Outcome Result

Text book changes and assignment modifications will be implemented in the e-course.

Criminal Justice Education

Plan Period: FY13

Outcome ID#: 7019

Outcome Description

The student will be able to describe and explain the function of a Grand Jury in the Federal and State judicial process.

Outcome Strategy

Students will gain an understanding of the desired outcome through reading the textbook material, student interaction and discussion, written assignments, and required on line course material exercises.

Outcome Method

The assessment of the desired outcome will be determined by students completing a written assignment and an examination after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired outcome.

Outcome Criterion

The determination of the achievement will be demonstrated by the comparison of the exam results as well as the accuracy of the written assignments and exercises. A minimum of 80% of the students will be able to achieve the desired learning outcome based on the assessment activity

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

The student will demonstrate the ability to communicate clearly. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills and computer based technology are necessary for criminal justice occupations.

Outcome Results

Distance education course.

Outcome Distance Learning Results

Distance education course. 89% of the students achieved the desired outcome as demonstrated by course participation, exams, and completed assignments.

Planned Improvement as an Outcome Result

Distance education course.

Planned Distance Learning Improvement as an Outcome Result

Text book changes and additional assignment modifications will be implemented in the e-course.

Developmental Math Education

Plan Period: FY13

Outcome ID#: 7184

Outcome Description

Developmental Math 2 (Devl 0309) students will their ability to successfully solve linear equations.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments (usually online but also paper assignments) will be used to teach students to successfully solve linear equations.

Outcome Method

All Devl 0309 instructors will include on Final Exams 5 or more linear equations to solve. Since departmental Finals are used, the same set of 5 or more questions should be used to assess this skill. Students will be deemed successful at this skill if they earn 65% or more of the points allotted to this skill on the Final Exam.

Outcome Criterion

65% of a sampling of Devl 0309 students chosen from each TVCC campus which offers these courses will demonstrate success at solving linear equations by earning at least 65% of the points allotted to this topic on their Final Exam.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

Solving linear equations forms the basis for all other algebraic skills and many other mathematics skills.

Outcome Results

88 students, representing the 3 main campuses and a Michael Unit TDCJ section, were evaluated in Fall 2012. 86.4% were successful. Most full-time faculty reported results.

Outcome Distance Learning Results

One internet section reported data for 11 students. 100% of those evaluated were successful.

Planned Improvement as an Outcome Result

It's important to note that in many cases we only had data for students who completed the course. In the sections reported, 117 students did not complete the course, and we had no data for them on this learning outcome. While our data collection is designed to evaluate those students who complete the course, it is important to note that coming changes in Developmental Education may require data for non-completers also. The completion rate itself will be relevant in evaluating learning outcomes. On the other hand many students who do not complete the course in a given semester do master a particular topic that semester.

Planned Distance Learning Improvement as an Outcome Result

In the internet section reported, 15 students did not complete the course. While our data collection is designed to evaluate those students who complete the course, it is important to note that coming changes in Developmental Education may require data for non-completers also. The completion rate itself will be relevant in evaluating learning outcomes. On the other hand many students who do not complete the course in a given semester do master a particular topic that semester. So it would not be appropriate to count non-completers as unsuccessful on any one given topic. We just don't have any data on them.

Economics Education

Plan Period: FY13

Outcome ID#: 7104

Outcome Description

Students will demonstrate an understanding of the rationale for the implementation of the Law of Supply & Demand.

Outcome Strategy

Students will attend class and/or do the assigned readings related to the Law of Supply and Demand. They will engage in face to face or in an on line discussion of actual cases related to Supply and Demand.

Outcome Method

Students will be tested at the end of the unit of study and a block of questions will be devoted to the desired outcome statement. The questions will evaluate factual knowledge and will also require critical thinking and application skills.

Outcome Criterion

Seventy percent of the tested students will score a minimum of 70% correct answers on the related questions.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

Economic issues are directly tied to political agendas and have serious social implications. The methods to stimulate Supply and Demand in a market economy are somewhat controversial and are examined in the political, social and economic institutions of our nation.

Outcome Results

Seventy one percent of the students scored a minimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Seventy six percent of the students scored a minimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

No changes. Present methods effective.

Economics Education

Plan Period: FY13

Outcome ID#: 7105

Outcome Description

Students will demonstrate an understanding of the purpose, tools, problems and intended and possible unintended effects of monetary and fiscal policy. Students will understand this information in relation to current events.

Outcome Strategy

Students will attend class and/or do the assigned readings related to monetary and fiscal policy. They will engage in face to face or in on line discussions that will encourage critical thinking and problem solving as it relates to the use of monetary and fiscal policy.

Outcome Method

Students will be tested at the end of the units of study and a block of questions will be devoted to the desired outcome statement. The questions will evaluate factual knowledge as well as more complex knowledge related to the effects, problems and benefits of monetary and fiscal policy.

Outcome Criterion

Seventy percent of the students should score a minimum of 70% correct answers on the questions within this block.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

The concept of monetary and fiscal policy is very much a part of political, economic and social dynamics. Students will have the opportunity to understand the heart of the issues and determine their opinions on the use of monetary and fiscal policy.

Outcome Results

Seventy one percent of the students scored a minimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Eighty percent of the students scored a minimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

No changes. Present methods effective.

Economics Education

Plan Period: FY13

Outcome ID#: 7107

Outcome Description

Students will demonstrate an understanding of the purpose, tools, problems, intended, and unintended effects of Product Markets and related Policies of same. Students will also understand this information in relation to current events.

Outcome Strategy

Students will attend class lectures and/or read material related to Product Markets & Policies and how they relate to economics. They will be given assignments which will explore the kinds of Product Markets in the economy and government policies that relate to same. The student will have the opportunity to analyze the nature and present causes of those policies with respect to our present economic product markets.

Outcome Method

Students will be tested at the end of the unit of study and a block of questions will be related to this outcome. The questions will require an understanding of factual information as well as an ability to apply the information.

Outcome Criterion

Seventy percent of the students should score a minimum of 70% correct answers on the questions within this block.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

This particular goal will ask students to prepare data using a simple formula. They will then apply what they have learned and use logic skills to determine the meaning and value of the data. The concepts of Product Markets and Policies are very much a part of the political, economic and social dynamics of our society. Students will have the opportunity to understand the heart of the issues surrounding Product Markets in order to determine their opinions regarding the nature of the different types of Product Markets and the Policies that affect same.

Outcome Results

Seventy five percent of the students scored a minimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Eighty percent of the students scored a minimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

No changes. Present methods effective.

English Education

Plan Period: FY13

Outcome ID#: 7067

Outcome Description

Recognizing the necessity for student success in higher level reading, writing, and critical thinking skills, English instructors will devote adequate instructional time to terminology related to the classical form of argument and fallacies in argumentation in each 1301 course.

Outcome Strategy

After completing a departmental assessment, each instructor will tailor his/her course instruction in line with the needs of the students.

Outcome Method

In each English 1301 class, instructors will provide specific examples of the classical form of argument and fallacies in order to perform at a level of 70% or better on a department generated test. The test will be available for all professors to access via Google docx.

Outcome Criterion

70 percent of those students assessed will demonstrate the ability to recognize terminology as related to argument and fallacies.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success. 5.3.5 Distance Education

Outcome Results

71% of the students assessed achieved a score of 70% or higher on the departmentally generated test. This percentage meets the departmental criteria.

Outcome Distance Learning Results

63% of the students assessed achieved a score of 70% or higher on the departmentally generated test. This percentage is a bit lower than the departmental criteria.

Planned Improvement as an Outcome Result

As the departmental goals were met, no immediate changes were implemented. The department will discuss specific strategies to potentially raise the passing percentage rate.

Planned Distance Learning Improvement as an Outcome Result

The department will discuss specific strategies to improve the passing percentage rate in distance learning.

English Education

Plan Period: FY13

Outcome ID#: 7068

Outcome Description

Student will be able to recognize and use vocabulary essential to understanding, analyzing, critically interpreting, and writing about literature in regards to the classic argument as well as MLA documentation.

Outcome Strategy

A specific departmental lexicon will be distributed to all ENGL 1302 students early in the semester. As the semester progresses, instructors will reinforce the importance of the vocabulary by providing drills, readings, and writings which reinforce the acquisition and understanding of the vocabulary words.

Outcome Method

In each English 1302 class, instructors will provide specific examples of the specific departmental lexicon in order to perform at a level of 70% or better on a department generated test. The test will be available for all professors to access via Google docx.

Outcome Criterion

70 percent of those students assessed will demonstrate the ability to recognize terminology as related to lexicon specific to ENGL 1302.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success. 5.3.5 Distance Education

Outcome Results

67% of the students assessed achieved a score of 70% or higher on the departmentally generated instrument. This percentage is lower than departmental criteria.

Outcome Distance Learning Results

63% of the students assessed achieved a score of 70% or higher on the departmentally generated instrument. This percentage is a bit lower than the departmental criteria.

Planned Improvement as an Outcome Result

As the departmental goals were not met, the department will discuss specific strategies to potentially raise the passing percentage rate.

Planned Distance Learning Improvement as an Outcome Result

The department will discuss specific strategies to improve the passing percentage rate in distance offerings. One possibility is that distance courses will employ Blackboard Collaborate to increase student focus in these areas.

Foreign Language Education

Plan Period: FY13

Outcome ID#: 7080

Outcome Description

In Spanish 1411, 60% of the participants will be able to appropriately use the foundation verbs ir, ser and estar.

Outcome Strategy

Students will take an unannounced assessment instrument at the beginning, middle and end of each semester.

Outcome Method

The assessment tool will be administered and taken up in class. It will be modified each year to insure that it is not on the web. This should preserve its integrity.

Outcome Criterion

65% of students will demonstrate proficiency by the end of a 14 week cycle.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

GENERAL ED - 5.10--To develop skills and strategies to become an engaged learner.

Outcome Results

In Spanish 1411, 59.45% of the participants were able to appropriately use the foundation verbs ir, ser and estar. This data is compiled over the course of six assessments. Three were administered for fall and three were administered for spring.

Outcome Distance Learning Results

In Spanish 1411, 61%% of the participants were able to appropriately use the foundation verbs ir, ser and estar. This data is compiled over the course of six assessments. Three were administered for fall and three were administered for spring.

Planned Improvement as an Outcome Result

More focus will be placed teaching and practicing these in small groups.

Planned Distance Learning Improvement as an Outcome Result

More focus will be placed teaching and practicing these in small groups.

Foreign Language Education

Plan Period: FY13

Outcome ID#: 7084

Outcome Description

In Spanish 1412, 60% the students will be able to utilize the present, past and past narrative tenses, in the indicative mood.

Outcome Strategy

During the first and last week of each semester, the participants in Spanish 1412, will be able will employ the preterite, imperfect and present tense in simple phrases.

Outcome Method

A secure instrument will measure these outcomes. The tool will be given without announcement, taken up during the same period and changed each semester to insure its integrity.

Outcome Criterion

60% should demonstrate success by the end of a 15 week cycle.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success. 5.3.5 Distance Education

GENERAL ED - 5.10--To develop skills and strategies to become an engaged learner.

Outcome Results

In Spanish 1412, 61% the students will be able to utilize the present, past and past narrative tenses, in the indicative mood. This is an improvement of 1% overall.

Outcome Distance Learning Results

In Spanish 1412, 64% the students will be able to utilize the present, past and past narrative tenses, in the indicative mood. This is an improvement of 4% overall.

Planned Improvement as an Outcome Result

Due to this, we will continue to increase frequency of writing, listening and reading exercises to improve the results.

Planned Distance Learning Improvement as an Outcome Result

Due to this, we will continue to increase frequency of writing, listening and reading exercises to improve the results.

Foreign Language Education

Plan Period: FY13

Outcome ID#: 7085

Outcome Description

At the end of 2311, students will be able to give a five minute oral presentation.

Outcome Strategy

This will be mentioned a week before the due date in order to reveal the skill rather than a semester of preparation.

Outcome Method

A rubric will be designed by and for use by all division personnel.

Outcome Criterion

65% of the students will be able to speak in compound and simple sentences during the presentation.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

By requiring a demonstration of skill mastery, students must seek feedback from peers and faculty during preparation of the oral presentation.

Outcome Results

At the end of 2311, students were able to give a five minute oral presentation. 78% of the students were able to speak in compound and simple sentences during the presentation.

Outcome Distance Learning Results

At the end of 2311, students were able to give a five minute oral presentation. 76.9%% of the students were able to speak in compound and simple sentences during the presentation.

Planned Improvement as an Outcome Result

No changes are anticipated due to the higher percentage of students achieving success.

Planned Distance Learning Improvement as an Outcome Result

No changes are anticipated due to the higher percentage of students achieving success.

Geography Education

Plan Period: FY13

Outcome ID#: 6958

Outcome Description

Students will be able to demonstrate an understanding of competition for limited resources in the process of natural selection.

Outcome Strategy

Through discussions and readings of the textbook and external sources students will be exposed to current research on how there is a limiting resource which effects the distribution of plants and animals.

Outcome Method

Exam essay and objective questions will be devised that allow the measurement of the students' level of understanding rainfall distribution, especially on the downwind side of tall mountain ranges.

Outcome Criterion

75% of the students will have a score of 75% on questions demonstrating an understanding of the limiting factor on species distribution and survival.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success. 5.3.5 Distance Education

They are directly related.

Outcome Results

There was not a face class section offered in this.

Outcome Distance Learning Results

*6% of the students who took the quiz passed with a score of 75 or better therefore, achieving the goal set by the retiring instructor.

Planned Improvement as an Outcome Result

The instructor retired and so any new changes will be made by the adjunct who is hired to replace him.

Planned Distance Learning Improvement as an Outcome Result

New changes will have to be made by the adjunct who replaces him.

Government Education

Plan Period: FY13

Outcome ID#: 6960

Outcome Description

Students will demonstrate a broad understanding of the basic foundational institutions of the United States government. They will demonstrate that they have mastered a general and overarching knowledge of the system and how it functions.

Outcome Strategy

Textbook assignments, class discussion, lecture, internet assignments, and outside readings will be used to expose students to our institutions.

Outcome Method

Ten questions will be developed on the Constitution, the Congress, the Presidency, and the Judicial system. This will indicate whether students are learning and retaining the basic foundational institutions of the U.S. government.

Outcome Criterion

We will consider the outcome as being mastered if there is a 70% pass rate scoring 70% or more. This will demonstrate whether students have obtained an overarching, broad knowledge of the institutions and their functions.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome is related to students' ability to demonstrate their understanding of our political institutions and how they function.

Outcome Results

An analysis of the data sent in by government instructors revealed that the goal was nearly achieved with 67% scoring 70 or better on the developed questions rather than the 70% that was desired.

Outcome Distance Learning Results

An analysis of distance education classes revealed that they were a little farther from their goals with 61 % scoring 70 or better.

Planned Improvement as an Outcome Result

Films that are available and handouts will be generated to reinforce the information given and a pretest might also be given to see which areas appear to be the weakest.

Planned Distance Learning Improvement as an Outcome Result

The discussion board will be used to create an exercise to reinforce terminology and maybe a quiz from the student manual given to determine weaker areas.

Government Education

Plan Period: FY13

Outcome ID#: 6961

Outcome Description

Students will demonstrate a broad understanding of the U.S. Constitution and the Bill of Rights. They will demonstrate that they have mastered a general and overarching knowledge of how it functions.

Outcome Strategy

Textbook assignments, class discussion, lecture, internet assignments, and outside readings will be used to expose students to our Constitution and Bill of Rights.

Outcome Method

Ten questions will be developed for the Constitution and Bill of Rights. This will indicate whether students are learning and retaining the basic concepts of those two foundational documents of our government.

Outcome Criterion

We will consider the outcome as being mastered if there is a 70% passing rate of 70 or more on these questions. This will demonstrate whether students mastered basic knowledge of the foundational concepts included in both documents.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome is related to students' ability to demonstrate their understanding of our political system.

Outcome Results

The goal was achieved as 69.5% scored 70 or better on the predetermined questions used to measure this LEAP>

Outcome Distance Learning Results

The goal was achieved in the distance courses as well as an exact 70% scored 70 or better.

Planned Improvement as an Outcome Result

This will probably be used again to try for consistency.

Planned Distance Learning Improvement as an Outcome Result

This will probably be used again to try for consistency.

History Education

Plan Period: FY13

Outcome ID#: 6962

Outcome Description

Students will be able to understand and to recognize basic ideas, terms, or persons including the areas of agriculture, exploration, economies of the colonies, and slavery in North America.

Outcome Strategy

Lectures, films, and reading of assigned texts will be used to introduce students to basic historical ideas, terms, and persons.

Outcome Method

Instructors will select 10 standardized questions to be incorporated into an instrument that will assess the desired outcome above. These items will include the origins of agriculture, European exploration, economies of the colonies, and slavery in North America.

Outcome Criterion

At least 70% of the assessed students will be able to answer 75% of the selected questions correctly that measure the above desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

After administering the questions chosen to measure this LEAP 74% correctly answered 75% of the questions meeting the goal of 70%. 361 out of 490 answered successfully.

Outcome Distance Learning Results

Analysis of this Leap did not meet expectations since 62% only answered 75% of the questions successfully.

Planned Improvement as an Outcome Result

This needs to be used again to meet consistency in Leap 1 face classes and to improve in the distance area.

Planned Distance Learning Improvement as an Outcome Result

More emphasis will be placed on discussion board and exercises in it to improve scores.

History Education

Plan Period: FY13

Outcome ID#: 6963

Outcome Description

Students will be able to understand and to recognize the basic ideas, terms, or persons included in the areas of westward expansion and of immigration.

Outcome Strategy

Lecture, films, and reading of assigned texts will be used to introduce students to basic historical ideas, terms, and persons.

Outcome Method

Instructors will select 10 standardized questions to be incorporated into an instrument that will assess the desired outcome above. These item areas will include westward expansion and immigrations.

Outcome Criterion

At least 70% of the assessed students will be able to answer 70% of the selected questions correctly that measure the above desired outcomes.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

Looking at the data in this LEAP showed the opposite of the last one. The face classes failed to meet the goal with 53% scoring 70% or more and 80% of the distance classes scoring 70% or more and meeting the goal.

Outcome Distance Learning Results

The goal was achieved with 80% scoring 70 or better.

Planned Improvement as an Outcome Result

Instructors will emphasized the terms and basic information that hopefully was rushed over since it was the first of the semester and they were concerned with finishing all the course material.

Planned Distance Learning Improvement as an Outcome Result

They will continue to use the practices that they have in the past.

History Education

Plan Period: FY13

Outcome ID#: 6964

Outcome Description

Students will be able to understand and to recognize basic ideas, terms, or persons included in the areas of the Articles of Confederation, the Constitutional Convention, and the ratification of the Constitution.

Outcome Strategy

Lecture, film, and reading of assigned texts will be used to introduce students to basic historical ideas, terms, or persons.

Outcome Method

Instructors will select 10 standardized questions to be incorporated into an instrument that will assess the desired outcome above. These items will include the Articles of Confederation, Constitutional convention, and the ratification of the Constitution.

Outcome Criterion

At least 70% of the assessed students will be able to answer 70% of the selected questions correctly that measure the above desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

The data revealed only 53% successfully answered 70% of the questions correctly. This is consistent with the second LEAP which did the same.

Outcome Distance Learning Results

The distance students overwhelmingly answered the goal with 91% answering 70% of the questions correctly.

Planned Improvement as an Outcome Result

Films that are available will be shown and the information gone over again to reinforce the ideas that the history instructors want to emphasize.

Planned Distance Learning Improvement as an Outcome Result

The goal was achieved and the methods should be repeated.

Humanities Education

Plan Period: FY13

Outcome ID#: 7011

Outcome Description

Students will assess, demonstrate, and share facts, details, and concepts gained about selected artistic periods, specifically the periods of classicism, romanticism, and modernism.

Outcome Strategy

Students will examine numerous examples of the humanities (art, music, dance, architecture, literature, and philosophy) via lectures, readings, and art media such as CDs, DVDs, online sources, and on-demand videos. Students will discuss various observations of and responses to artists and philosophers while noting their unique and noteworthy qualities.

Outcome Method

Students will demonstrate and share knowledge gained about selected artists, art forms, philosophers, and key concepts covered in the course in a collaborative pre- and post-assessment instrument consisting of objective multiple choice items.

Outcome Criterion

Seventy percent (70%) of the students should demonstrate seventy percent (70%) mastery of the material assessed in the collaborative setting.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

By using more frequent group interaction and discussions, humanities students react to and share their responses to various artistic, cultural, and philosophical expressions in Western Cultures and develop more cultural literacy and receptiveness to various art forms and belief systems.

Outcome Results

Using a collaborative assessment instrument consisting of objective multiple choice items, students demonstrated and shared knowledge gained about selected artists, art forms, philosophers, and key concepts that reflect the progression of the Western civilization. On the pre-course assessment, 59 percent of the students mastered 60 percent of the material. On the post-course assessment, 89 percent of the students mastered 60 percent of the material.

Outcome Distance Learning Results

Using a collaborative assessment instrument consisting of objective multiple choice items at the first of the semester and at the end of the course, students demonstrated and shared knowledge gained about selected artists, art forms, philosophers, and key concepts that reflect the progression of the Western civilization. On the pre-course assessment, 54 percent of the students mastered 60 percent of the material. On the post-course assessment, 86 percent of the students mastered 60 percent of the material.

Planned Improvement as an Outcome Result

The assessment results were better than expected so no changes were made in the instruction method. The assessment tool was revised to include additional questions covering four artistic periods.

Planned Distance Learning Improvement as an Outcome Result

The assessment results were better than expected so no changes were made in the instruction method. The assessment tool was revised to include additional questions covering four artistic periods.

Management Education

Plan Period: FY13

Outcome ID#: 6915

Outcome Description

Students will demonstrate an understanding of the importance of problem-solving and decision-making skills and describe the basic steps of the decision-making process.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading related text material, and by participating in class interactions, discussions, and presentations.

Outcome Method

The assessment of the desired outcome will be determined by students completing an examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

A minimum of 75% of the students will be able to achieve 70 or above on the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

5.1.4 Workforce Success

This outcome relates to the student's ability to comprehend, analyze, interpret and evaluate printed materials. The students will have to use the above functions to be successful when taking tests.

Outcome Results

Lecture class: Twelve students took Exam 2, which covers the importance of problem-solving and decision-making skills and describes the basic steps of the decision-making process. All 12 students met the objective by making a score of 70 or better. The overall class objective was met because 100% of the class members who took the exam met the learning outcome.

Outcome Distance Learning Results

Internet: In my online class, 20 students took Exam 2, which covers the importance of problem-solving and decision-making skills and describes the basic steps of the decision-making process. Fifteen students met the objective by making a score of 70 or better. The overall class objective was met because 75% of the class members who took the exam met the learning outcome.

Planned Improvement as an Outcome Result

I will continue to teach the class as before since the learning outcome was met, but plan to use more instructional resources available from my textbook publisher and from online resources that focus on problem-solving and decision-making scenarios.

Planned Distance Learning Improvement as an Outcome Result

I will continue to teach the class as before because of the high percentage of students who met the learning outcome but will provide more online resources that focus on problem-solving and decision-making skills and scenarios.

Management Education

Plan Period: FY13

Outcome ID#: 6916

Outcome Description

Students will demonstrate a mastery of the benefits and pitfalls of planning, making plans work, and the different plans used in organizations.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading related text material, and by participating in class interactions, discussions, and presentations

Outcome Method

The assessment of the desired outcome will be determined by students completing an examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

A minimum of 75% of the students will be able to achieve 70 or above on the desired learning outcome based on the assessment activity.

Strategic Plan Relationship/General Education Goal

5.1.4 Workforce Success

This outcome relates to the student's ability to comprehend, analyze, interpret and evaluate printed materials. The students will have to use the above functions to be successful when taking tests.

Outcome Results

Lecture: Thirteen students took Exam 2, which covers benefits and pitfalls of planning, making plans work and the different plans used in organizations. Ten students met the objective by making a score of 70 or better. The overall class objective was met because 77% of the class members who took the exam met the learning outcome.

Outcome Distance Learning Results

Internet: In the online course, Exam 2 is a proctored exam and the scores are traditionally lower. Eighteen students took Exam 2, but only seven met the objective by making a score of 70 or better. The goal of 75% of the students would be able to achieve 70 or above was not met, since only 40% scored 70 or above.

Planned Improvement as an Outcome Result

In my lecture class, I will continue my current teaching strategies but add more application activities to engage the student learner.

Planned Distance Learning Improvement as an Outcome Result

In my online class, I have added more leaning tools (Power point lecture slides and study guides) in the design of my online course content and I will encourage the students to utilize these resources for better content mastery.

Mathematic Education

Plan Period: FY13

Outcome ID#: 7182

Outcome Description

Statistics (Math 1342) students will demonstrate their ability to successfully find probability under a Normal Curve of a continuous probability distribution.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments (online and/or paper) will be used to teach students to successfully calculate probability under a Normal Curve.

Outcome Method

All Math 1342 instructors will include on Final Exams (or other tests) at least 5 questions concerning probability under a Normal Curve. Each instructor will record each student's percent correct on that section of their test. Students will be deemed successful at this skill if they earn 60% of the points allotted to this skill on the test used.

Outcome Criterion

60% of a sampling of Math 1342 students chosen from each TVCC campus which offers the course will demonstrate success at finding probability under a Normal Curve by scoring at least 60% of the points allotted to this topic on the test used.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

Using tables and formulas to calculate probability is a mathematical skill that is necessary in many different fields. Critical thinking is involved when students choose the correct section of the correct table to acquire the data and/or use a probability distribution formula to calculate probability.

Outcome Results

229 students, representing all 3 main campuses which offer Statistics, were evaluated in Fall 2012. Of these, 189 were successful in scoring at least 60%. That's a success rate of 82.5% and we met our goal.

Outcome Distance Learning Results

65 internet students, representing two campuses, were evaluated. 51 successfully met the criteria, for a success rate of 78.5%. We still easily met the goal set.

There was no response from Mr. Fix's ITV classes from Spring 2013. Since Fall is the usual evaluation period, that is understandable, and only 10 students were involved.

Planned Improvement as an Outcome Result

No changes seem indicated except to use a higher goal if this outcome is revisited for evaluation. One other change that would give a more comprehensive result would be to do the evaluation of Math 1342 in the Spring semesters since 9 sections of Statistics were offered at local high schools in Spring 2013 and were not evaluated. They could have been included if we had not used Fall as our main evaluation period.

Planned Distance Learning Improvement as an Outcome Result

No changes are required by this evaluation, but the success rate was lower for the distance learning sections even though Statistics lends itself very well to internet instruction.

Mathematic Education

Plan Period: FY13

Outcome ID#: 7183

Outcome Description

College Algebra (Math 1314) students will demonstrate their ability to solve quadratic equations.

Outcome Strategy

Lectures, class discussions, examples, and homework (both online and paper) may be used to teach students to successfully solve quadratic equations.

Outcome Method

All College Algebra instructors will include at least 5 questions on Final Exams (or other tests) to evaluate students' ability to solve quadratic equations. Students will be deemed successful at this skill if they earn 60% of the points allotted to this skill on the test used to evaluate this.

Outcome Criterion

60% of a sampling of College Algebra students chosen from each TVCC campus which offers College Algebra will demonstrate success at solving quadratic equations by earning at least 60% of the points allotted to this topic on the test used to evaluate this skill.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

Solving quadratic equations is a basic mathematical skill that forms a foundation for many other mathematical skills. Critical thinking is required when choosing among at least 4 methods that are covered to choose the optimal approach for each problem.

Outcome Results

487 students, representing all 3 main campuses, some high school campuses, and the TDCJ units were evaluated. Of these, 397 were successful at meeting the criteria. That is a success rate of 81.5% and we met our goal. However, only high school sections taught by full-time faculty were reported.

Outcome Distance Learning Results

31 internet College Algebra students were evaluated. Of these, 29 were successful at meeting the criteria. That is a success rate of 93.5%. All but one internet section was evaluated.

Planned Improvement as an Outcome Result

The success rate was high. Methods seem to be effective. If this outcome is evaluated again, we should set a higher goal.

Eleven high school concurrent classes did not report results, though the classes were offered in Fall 2012. If this outcome is evaluated again, we need to be sure that concurrent part-time instructors report results - though enforcing compliance might be difficult.

Planned Distance Learning Improvement as an Outcome Result

No changes were indicated. The success rate was high for students who were evaluated. Evaluated students often did not include students who had dropped out or failed since they often did not have a chance to be evaluated. They are not course completers and those are the students we wish to evaluate.

However, we are concerned that the drop-out and failure rate for internet classes was very high at 52.3%, while the drop-out and failure rate for non-internet classes was 23.7%. A higher drop-out and failure rate in internet classes is to be expected, but though we accept this we are not complaisant about this. One suggestion from math faculty who teach internet is that students who seek internet classes in math should be carefully counseled that math is not easier by internet and, in fact, may be significantly harder for students who dislike or fear math.

Music Education

Plan Period: FY13

Outcome ID#: 7106

Outcome Description

Students who complete MUSI 1306 Music Appreciation will demonstrate a historical and functional knowledge of music by recognizing the similarities and differences between the musical genres of the various artistic periods.

Outcome Strategy

Students will study and compare musical characteristics of the periods through reading, listening and discussion. Students will then analyze and compare the works and artists of the different genres and periods.

Outcome Method

Students will be given an exit test whereby their aural and academic knowledge of the subject matter will be assessed.

Outcome Criterion

Seventy percent of the students will score 70% or above on both the listening and written portions of the exit test.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success. 5.3.5 Distance Education

Students will be exposed to and asked to analyze musical compositions from various genres and composers, expanding their knowledge of and appreciation of artistic achievements in the performing arts.

Outcome Results

Most of the students enrolled in a face-to-face Music Appreciation course were able to recognize similarities and differences between musical genres of various artistic periods. More specifically, 85% were able to recognize and identify characteristics aurally, and 96% recognized and identified characteristics on a written assessment.

Outcome Distance Learning Results

In the distance Music Appreciation courses, 31% of the students were able to recognize and identify characteristics of musical genres of various artistic periods aurally, and 86% were successful at recognizing and identifying characteristics on a written assessment.

Planned Improvement as an Outcome Result

No changes are warranted at this time.

Planned Distance Learning Improvement as an Outcome Result

It appears that one section of students each semester brought the success rate on the aural portion of the assessment. The instructor of these sections admitted to not placing a high emphasis on the aural portion of the assessment but will put this aspect of the curriculum higher on his list of priorities next year.

Office Administration Education

Plan Period: FY13

Outcome ID#: 6904

Outcome Description

The student will be able to solve for one unknown of the portion formula when the other two key elements are given.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class lectures, and demonstrations, and doing practice exercises from the textbook.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a 20 questions exam that will contain questions specifically developed to determine the level students have achieved the desired learning outcome.

Outcome Criterion

Seventy-five percent of the students that complete the assessment will be able to achieve a score of 70 or better to show they have met the desired learning outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

The outcome relates to the student's ability to understand mathematical information and to utilize mathematical skills involving adding, subtracting, multiplying, and dividing. Also, the outcome relates to using a basic calculator.

Outcome Results

Seventy-four per cent (74%) of all the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for a combination of internet and Face to Face students.

Outcome Distance Learning Results

Seventy per cent (70%) of the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for all students we have in the distance education class.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective.

Office Administration Education

Plan Period: FY13

Outcome ID#: 6905

Outcome Description

The student will be able to insert paragraph borders and shading, sorting text in paragraphs, manipulating tabs, and cut, copy, and paste text.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class lectures, completing the chapter exercises, and completing the skill assignments at the end of the chapter.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing the chapter exercises and completing the assigned problems, and completing a 50 question exam covering the topic of the learning outcome.

Outcome Criterion

Seventy-five percent of the students that completes the skill assessment problems and the theory test will be able to achieve a score of 70 or better to show they met the desired learning outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

This outcome relates to the student's ability to learn the functions of Word 2010 and apply them and following directions to know what functions to use to complete the problems correctly.

Outcome Results

Seventy per cent (70%) of all the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face students.

Outcome Distance Learning Results

Eighty-one per cent (81%) of all the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for internet students only.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective

Office Administration Education

Plan Period: FY13

Outcome ID#: 6906

Outcome Description

The student will be able to create and merge letters, create custom fields for a merge, and input text during a merge.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class lectures, completing the chapter exercises, and completing the skill assignments at the end of the chapter.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing the chapter exercises and completing the assigned problems from the end of the chapter, and completing a 50 question exam covering the topic of the learning outcome.

Outcome Criterion

Seventy-five percent of the students that completes the skill assessment problems and the theory test will be able to achieve a score of 70 or better to show they met the desired learning outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success, 5.3.5 Distance Education

This outcome relates to the student's ability to learn the functions of Word 2010 and apply the functions.

Following directions to know what functions to use to complete the problems correctly.

Outcome Results

Eighty-seven per cent (87%) of all the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for Face to Face students only.

Outcome Distance Learning Results

One hundred per cent (100%) of all the students assessed scored at least seventy percent (70%) accuracy when assessed on this learning outcome. This is for internet distance ed students only.

Planned Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective

Planned Distance Learning Improvement as an Outcome Result

No changes are planned for the way the material is being presented because of the percentage of passing of the students who met the learning objective

Philosophy Education

Plan Period: FY13

Outcome ID#: 6967

Outcome Description

Upon completion of PHIL1304, World Religions, students will have knowledge and understanding of major features of a selection of world religions in terms of their historical development and religious practice.

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present the information for class.

Outcome Method

All students in this course will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices.

Outcome Criterion

75% of the students will demonstrate 75% mastery of the items in the areas of historical development and religious practice.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

They are directly related to them.

Outcome Results

Data gathered in this academic year revealed that the department met their goal as 86% performed at a 75% level. The questions covered specific topics and facts deemed essential to the study of world religions.

Outcome Distance Learning Results

The distance education online class resulted in 83% performing at a 75% level thus meeting the department's goal and also performing at nearly the same level as the face classes. Questions continued to measure specific content.

Planned Improvement as an Outcome Result

This will be done again next year to measure consistency.

Planned Distance Learning Improvement as an Outcome Result

This will also be done again to measure consistency.

Philosophy Education

Plan Period: FY13

Outcome ID#: 6968

Outcome Description

Upon completion of PHIL 1316, History of Religion 1, students will have knowledge and understanding of major features of a selection of the Old Testament in terms of their historical development and religious practices.

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present information for class.

Outcome Method

All students in this course will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices.

Outcome Criterion

75% of students will demonstrate 75% mastery of the items in the areas of historical development and religious practices in relation to the old testament.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This is directly related to the general education outcomes.

Outcome Results

An analysis of the data on this LEAP revealed that 82% of the students correctly identified 75% of the questions or better and therefore achieved the desired result.

Outcome Distance Learning Results

The distance portion of this LEAP had a 73% of the students having a passing rate of 75% or better. This fell two percentage points from the goal. This is unusual because they are generally higher.

Planned Improvement as an Outcome Result

This will be used again to measure for consistency.

Planned Distance Learning Improvement as an Outcome Result

More emphasis will be placed on blackboard discussion feature to make sure everyone has a better understanding of the concepts involved. It is odd that the face classes achieved and the distance didn't since they are usually close to one another.

Philosophy Education

Plan Period: FY13

Outcome ID#: 6969

Outcome Description

Upon completion of PHIL 1317, History of Religion II, students will have knowledge and understanding of major features of a selection of the new Testament in terms of their historical development and religious practices.

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present the information for class

Outcome Method

All students in this course will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices

Outcome Criterion

75% of the students will demonstrate 75% mastery of the items in the areas of historical development and religious practice.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

They are directly related to them. Personal Notes

Outcome Results

An analysis of the data of this LEAP revealed that 83% of the students correctly identified 75% of the questions or better and therefore achieved their goal.

Outcome Distance Learning Results

The distance portion of this Leap had only 66% of the students having a passing rate of 75% or better. This was far from the desired rate of 75% and thus the goal was not achieved. Again the distance and face scores were wide apart even though the instructors taught both. This is very unusual for these courses.

Planned Improvement as an Outcome Result

This LEAP will be used again to measure for consistency.

Planned Distance Learning Improvement as an Outcome Result

Greater emphasis will be placed on the discussion feature of Blackboard in order to make sure the students understand the specific concepts of the course whether they are tested over them or not.

Physics Education

Plan Period: FY13

Outcome ID#: 7225

Outcome Description

Students in Phys 1417 (Physical Science II) will show the ability to use an application of the law of conservation of mass by balancing chemical reactions.

Outcome Strategy

The law of conservation of mass will be discussed in lecture and/or lab, and the technique for balancing equations will also be demonstrated in lecture and/or lab.

Outcome Method

Questions will be given to students either during lecture, as a homework assignment, or as a laboratory assignment. Successful students will score at least 70% on the evaluation instrument(s). All Phys 1417 instructors - representing all TVCC campuses which offer Phys 1417 - will report results from each individual section to the Division Chairperson for Math and Science, during the semester when the instructor uses the assessment instrument(s).

Outcome Criterion

At least 70% of students evaluated will score at least 70% on the evaluation instrument(s).

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

The law of conservation of mass is a fundamental law in the sciences. Balancing chemical equations help students demonstrate to themselves how this law applies to life in a laboratory setting.

Outcome Results

31 students, representing both the campuses which offered Phys 1417, were evaluated. 87.1% were successful. We met our goal.

Outcome Distance Learning Results

12 students, representing one internet Phys 1417 section, were evaluated. 83.3% were successful.

Planned Improvement as an Outcome Result

No changes are indicated in methods.

Planned Distance Learning Improvement as an Outcome Result

No changes in methods are indicated.

Physics Education

Plan Period: FY13

Outcome ID#: 7226

Outcome Description

Physics 1415 (Physical Science I) will demonstrate the ability to describe the different types of clouds.

Outcome Strategy

Types of clouds will be discussed in class in either a lecture or group discussion format. In addition, students will be assigned appropriate readings from the course textbook. All Phys 1415 instructors from all TVCC campuses which offer Physical Science will evaluate their students' ability to describe the types of clouds.

Outcome Method

Questions will be given to students either as a lecture, on a homework assignment, or on a laboratory assignment. All Phys 1415 sections from all TVCC campuses which offer Phys 1415 (in all formats) will use an assessment evaluation and submit individual section results to the Division Chairperson for Mathematics and Science. Successful students will score at least 70% on the evaluation tool.

Outcome Criterion

At least 70% of the students tested will score at least 70% on the evaluation tool.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

Recognition of cloud types is an important tool in understanding weather, weather patterns, and weather prediction. This is an important concept concerning the physical universe.

Outcome Results

34 students, representing only one campus and no internet sections, were evaluated. 94.1% were successful. We met our goal, but the exclusion of one campus that offers the course and the exclusion of distance education classes makes this outcome inconclusive.

Outcome Distance Learning Results

One internet section was offered but not evaluated.

Planned Improvement as an Outcome Result

No changes in methods seem indicated.

Planned Distance Learning Improvement as an Outcome Result

Internet students' results need to be evaluated. Therefore, they need to be reported.

Psychology Education

Plan Period: FY13

Outcome ID#: 6965

Outcome Description

Students will demonstrate an ability to demonstrate the ability to understand and critically analyze the Scientific Method.

Outcome Strategy

Collaborative learning activities, class discussion, overhead presentations, and electronic media will be used to expose students to all the nuances of both Experimental Research and the Scientific Method.

Outcome Method

During the fall and spring semester, all Psychology 2301 sections (classroom and internet) will be assessed using ten carefully selected, topic-specific multiple-choice questions, designed to ascertain their understanding of the Scientific Method.

Outcome Criterion

The prediction or expected outcome is that 75% of the students will correctly answer 70% of the ten targeted multiple-choice questions pertaining to the Scientific Method. This will apply to the internet sections as well.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

Students will be able to read, comprehend, analyze, interpret, evaluate, and apply the elements of the scientific method in order to develop a groundwork for a deeper and further understanding of the science of psychology.

Outcome Results

A collection of data for the Fall and Spring semesters revealed that the goal was completed exactly as 75% or 373 out of 495 students scored 70% or better.

Outcome Distance Learning Results

The data revealed that the goal was not achieved since only 61 out of 102 students scored 70 or better. This yielded a 60% passage rate. This is unusual for this area.

Planned Improvement as an Outcome Result

This will probably be used again to make sure the rate is consistent to ensure reliable results.

Planned Distance Learning Improvement as an Outcome Result

A class experiment could be assigned to be done individually by the students and then it will be written up and turned in. A session on discussion board would then be generated to get the student to give examples in their research of terms in the scientific method and a discussion of how each students handled that term. By defining, using and discussing these it is hoped that better retention will be achieved.

Psychology Education

Plan Period: FY13

Outcome ID#: 6966

Outcome Description

Students will demonstrate an ability to understand and critically analyze basic ideas, terms, and perspectives.

Outcome Strategy

Collaborative learning activities, class discussions, overhead presentations, and electronic media will be used to expose students to basic terminology and perspectives.

Outcome Method

During the fall and spring semesters, all students in Psychology 2301 sections (classroom and Internet) will be assessed using ten carefully selected, topic-specific multiple-choice questions, designed to ascertain their understanding of the major ideas in psychology.

Outcome Criterion

The prediction is that 70% of the students will correctly answer at least 70% of the ten targeted multiple-choice questions pertaining to the major psychological perspective. In addition 70% of the internet will answer 70% of the ten targeted questions which is the same as the face classes.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

Students will be able to read, comprehend, analyze, interpret, evaluate, and apply the elements of the perspectives in order to develop a groundwork for a deeper and further understanding of the science of psychology.

Outcome Results

An analysis of the data collected by the Psychology faculty revealed that the goal was achieved since 71 % of the students scored 70 or better on the prepared questions.

Outcome Distance Learning Results

This Leap will probably be used again to measure for consistency and to gain more ideas on what the students are thinking.

Planned Improvement as an Outcome Result

This Leap was a little under the desired effort since only 64% scored 70 or better on the prepared questions by psychology faculty.

Planned Distance Learning Improvement as an Outcome Result

A lesson will be developed on discussion board to try and reinforce the basic concepts in students' minds.

Sociology Education

Plan Period: FY13

Outcome ID#: 6953

Outcome Description

Students will be able to identify and describe the characteristics of social stratification in relation to real life.

Outcome Strategy

Students will be able to identify terms, theories, and ideas about the stratification system as well as presenting ideas of how stratification affects life. Professors will lecture or show film on stratification and some may choose as an optional exercise the playing of monopoly with its modified rules. If this option is used students will be divided into networking groups to discuss ideas of stratification and real life.

Outcome Method

Students will answer a series of 10 multiple choice questions about stratification.

Outcome Criterion

75% of the students will score 7 out of 10 questions correctly on a test design of the instructor's choice.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

By relating stratification to real life it will cause the student to use critical thinking skills.

Outcome Results

90% of the students were able to 75% or better on the questions that were given. This is an extra ordinary amount and am not sure why because the final distribution of grades was normal.

Outcome Distance Learning Results

On the distance education side 77% were able to score 75% or better and so the LEAP was accomplished. This is more in line with a regular semester.

Planned Improvement as an Outcome Result

Because it was so high this LEAP will probably be used again to try and determine if it will remain this high.

Planned Distance Learning Improvement as an Outcome Result

This Leap will probably be retained to see if the students maintain this level of mastery and therefore, we can say the methods are good.

Sociology Education

Plan Period: FY13

Outcome ID#: 6954

Outcome Description

Students will be able to recognize and understand basic sociological principles. This is a carryover from last year since we did not meet 80%.

Outcome Strategy

Films, lectures, practice tests and group work will demonstrate to the student the basic concepts used in sociology.

Outcome Method

One test will be given by full and part time professors during the Fall and Spring semesters employing 10 embedded questions in the testing instrument.

Outcome Criterion

80% of the students will demonstrate a 70% level of understanding by answering 7 out of 10 multiple choice questions.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

It is one of the general education outcomes.

Outcome Results

This Leap was not met last year but this year resulted in 81% scoring within the chosen target line. The goal was then achieved. Our goal next year will be to repeat this LEAP to see if we can maintain consistency.

Outcome Distance Learning Results

On the distance education side the class had only 74 % scoring 70 or better but it still was above the older LEAP of 2 years ago.

Planned Improvement as an Outcome Result

Nothing appears to be necessary.

Planned Distance Learning Improvement as an Outcome Result

More emphasis will be place on the changes that were made last year to try and reach the goal.

Sociology Education

Plan Period: FY13

Outcome ID#: 6956

Outcome Description

Students will be able to recognize and show knowledge of the history of the development of sociology.

Outcome Strategy

Films, lectures, practice tests, and group work will demonstrate to the student the basic historical development of sociology.

Outcome Method

Questions will be given in the first three chapters' exams by both full and part time faculty employing 10 embedded questions in the testing instruments.

Outcome Criterion

At least 65% of the assessed sections will be able to correctly answer 70% of the selected questions that measure the desired outcome.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome directly relates to the applying of critical skills to the analysis of the historical development of sociology.

Outcome Results

The goal was achieved as 77% correctly answered 70% or better of the questions that were given.

Outcome Distance Learning Results

The goal was achieved as 78 % answered 70% or better of the questions that were given.

Planned Improvement as an Outcome Result

The target of 75% will be higher than the 65% that was used last year.

Planned Distance Learning Improvement as an Outcome Result

The target of 75% will be higher than the 65% that was used last year.

Speech Education

Plan Period: FY13

Outcome ID#: 7098

Outcome Description

Students who complete SPCH 1315 Public Speaking and SPCH 1321 Business and Professional Speech will be able to create and present an effective and appropriate public speech.

Outcome Strategy

Through lecture, class assignments, discussions and videos, students will be exposed to and made to practice the proper methods of creating an effective and appropriate informative or persuasive speech for a specific audience.

Outcome Method

Students presentations will be evaluated using a rubric which allows points to be given in all of the following areas:

- Appropriateness and effectiveness of topic for a particular audience
- Creation of effective introduction with attention-getting material and thesis
- Development and organization of main points and supporting material
- Proper citation of borrowed information
- Creation of effective conclusion with a summary of main points and concluding remarks

Outcome Criterion

Eighty percent of students who complete the course will earn at least 75% of the possible points on the rubric on at least one significant speaking assignment (informative or persuasive).

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

Students in speech courses learn the skills necessary to communicate verbally and nonverbally, appropriately and effectively in a variety of contexts. The process of audience analysis and adaptation forces them to consider the cultural backgrounds, ethnicities, genders, age groups, etc. of audience members and communicate in the most effective way base on their audience.

As they learn to critically evaluate communication, their communication skills are improved both as speakers and as listeners.

Outcome Results

Of the over 600 students who completed either Public Speaking or Business and Professional Communication, 92% were able to accomplish the goal of creating and presenting an appropriate and effective public presentation by earning a minimum number of points on a standard scoring rubric.

Outcome Distance Learning Results

Eighty-eight percent of students who completed a distance Public Speaking course accomplished the goal of creating and presenting an appropriate and effective public presentation by earning a minimum number of points on a standard scoring rubric.

Planned Improvement as an Outcome Result

No changes are warranted at this time.

Planned Distance Learning Improvement as an Outcome Result

No changes are warranted at this time.

Theater Education

Plan Period: FY13

Outcome ID#: 7122

Outcome Description

Students who complete DRAM 1310 Theatre Appreciation will be able to

1. Define theatre and its role within society,
2. Demonstrate a clear understanding of how theatrical performances are created both in and out of a traditional theatre environment,
3. Show a better understanding of the collaborative process and working together to achieve a common goal and
4. Justify their thoughts and opinions on a performance using specific examples to illustrate their points and defend their arguments.

Outcome Strategy

Class discussions, lectures, outside readings, and viewing of live & recorded plays will be used to expose students not only to the conventions and literature of theatre but also to the theatre's historical and contemporary connections to the society/culture in which it was/is created.

Outcome Method

Assessment methods include 3 basic tools: 1) observation of performances; 2) presentation of a performance; and 3) standardized testing. The following items will be utilized to assess students' success:

- 1) Two performance critiques
- 2) Class attendance and participation
- 3) Midterm and final exams
- 4) Director's project

Outcome Criterion

Ten percent of students who complete the course will have an average rating of 90% or better at the end of the semester. Twenty percent will have an average rating of 80-89%. Thirty percent will have an average rating of 70-79%

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success, 5.3.5 Distance Education

This outcome directly relates to students' ability to recognize, evaluate, and think critically about artistic achievements in the performing arts—not only about performances created by others but also about their own endeavors in creating artistic output.

Outcome Results

Of the nearly 120 students who completed Theatre Appreciation, 93% successfully met the minimum goal by successfully accomplishing at least 70% of the four goals established for this LEAP. Specifically, 12% scored a 70-79% average, 39% scored an 80-89% average, and 42% scored a 90-100% average on the four assessments.

Outcome Distance Learning Results

In the distance Theatre Appreciation courses, 47% of the students who completed the course met the minimum goal. Four percent scored a 70-79% average, 26% scored an 80-89% average, and 22% scored a 90-100% average on the four assessments.

Planned Improvement as an Outcome Result

There are some changes in curriculum being made in this course, and there is a new full-time instructor, so there may be some effect of these changes in the future.

Planned Distance Learning Improvement as an Outcome Result

There are some changes in curriculum being made in this course, and there is a new full-time instructor, so there may be some effect of these changes in the future.

TDCJ Educational Plans

TDCJ AC/Refrigeration Education

Plan Period: FY13

Outcome ID#: 6972

Outcome Description

All students will be able to individually demonstrate an understanding of the "Principles of Air Conditioning and Refrigeration." This includes being able to identify the basic tools as well as working with copper tubing and piping, pipefitting and bending, brazing, using electrical testing meters and tools affiliated with this industry, identifying the components of a refrigeration system, understand the function of the basic components and perform simple refrigeration system adjustments as well as electrical repairs.

Outcome Strategy

Students will:

Attend classes when scheduled

Use interactive software

Observe instructional training videos and power point presentations

Perform hands on training exercises and power point presentations

Perform hands on training exercises and skills checks

Read from textbooks as well as manuals and provided handouts, a variety of different resources in curriculum materials

Outcome Method

Throughout the cycle each student in A/C & Refrigeration will be evaluated using our locally developed written tests along with the observation of the performance of the skills that identify their individual level of knowledge and demonstrate an acceptable level of understanding of the course curriculum.

Outcome Criterion

80 % of all students will have achieved an acceptable level of performance in demonstrating and understanding the principles of air conditioning and refrigeration.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

IN observing the students I found that approximately 80 % comprehend the subject matter as is reflected in the overall testing scores. However, in order to improve on hands-on training and personal skills the students are in need of a variety of equipment used in real life applications for diagnostic/training purposes.

Outcome Results

In "the Principles of Air Conditioning and Refrigeration" each student has been evaluated according to their hands on skills and various testing procedures. The results have been improving as the majority of the students have been mastering more than 80% of the skills performed.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

we are achieving better results as we implement more hands on training .we would like to continue to add more updated equipment and tools to work with in order to meet the needs of changing technology.

Planned Distance Learning Improvement as an Outcome Result

TDCJ AC/Refrigeration Education

Plan Period: FY13

Outcome ID#: 6973

Outcome Description

All students will be able to individually demonstrate an understanding of A/C Controls. Students will learn how to install, adjust, repair and calibrate most controls affiliated with this industry. We will observe these controls in operation and test them using a variety of testing instruments. The students will be given an opportunity to test their skills and learn the proper troubleshooting techniques.

Outcome Strategy

Students Will:

Attend daily classes

Use interactive software

Observe instructional training videos and slide/power point presentations

Perform hands on training exercises and skills checks

Read from textbooks as well as manuals and provided handouts, a variety of different resources in curriculum materials

Outcome Method

Throughout the cycle the knowledge each student in A/C Controls will be evaluated using our locally developed written tests along with the observation of the performance of the skills that identify their individual level of knowledge and demonstrate an acceptable level of understanding of the course curriculum.

Outcome Criterion

80% of all students will have achieved an acceptable level of performance (acceptable level measured at being 75% or better) in demonstrating and understanding the principles of A/C Controls

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

In observing the students I found that approximately 80% comprehend the subject matter as is reflected in the overall testing scores. However, in order to improve on hands-on training the students are in need of a variety of equipment used in real life applications for diagnostic/training purposes.

Outcome Results

In A/C and Refrigeration Controls the competency level is rising as we evaluate the skills of each student. We have found through the testing procedures each student is gaining an understanding of the curriculum being presented to them.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Keeping up with industry changes is becoming a challenge that we are dealing with. As we update our equipment and tools we know that our students will be prepared for the technology changes that are being set in place.

Planned Distance Learning Improvement as an Outcome Result

TDCJ AC/Refrigeration Education

Plan Period: FY13

Outcome ID#: 6974

Outcome Description

This course is structured to acquaint the student with an understanding of Gas and Electric Heating systems and make effective evaluations of repairs to these systems. All students will be able to accurately size equipment to a building or house by calculating the heat loss and heat gain on a load calculating chart. Installation of this type of equipment will also be addressed.

Outcome Strategy

Students will:

Attend daily classes

Use interactive software

Observe instructional training videos and slide/power point presentations

Perform hands on training exercises and skills checks

Read from a variety of different sources to include but not limited to textbooks, manuals and handouts

Outcome Method

Throughout the cycle the knowledge each student in A/C & Refrigeration will be evaluated using our locally developed written tests along with the observation of the performance of the skills that identify their individual level of knowledge and demonstrate an acceptable level of understanding of the course curriculum.

Outcome Criterion

85% of all students will have achieved an acceptable level of performance in demonstrating and understanding the principles of Operation of Gas & Electric Heating Systems

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

In observing the students I found that approximately 85% comprehend the subject matter as is reflected in the overall testing scores. However, in order to improve on hands-on training the students are in need of a variety of equipment used in real life applications for diagnostic/training purposes.

Outcome Results

In Gas and Electric Heating Systems the knowledge of each student has been evaluated using our locally developed written test along with their performance of skills that identify their level of understanding. We have found their knowledge and understanding to be acceptable according to the scores of the tests that are given.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Keeping up with industry changes by way of updated curriculum and updated equipment has proven successful in the past and we hope to be able to continue to stay on track as the technology in this industry changes. We are learning to challenge the students more with the hands on projects as well as written tests.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Auto Body Education

Plan Period: FY13

Outcome ID#: 6978

Outcome Description

The student will be able to demonstrate how to diagnose driveability problems, perform check engine light diagnosis, and repair problems resulting from engine control units.

Outcome Strategy

By correctly connecting the correct leads of the test equipment to their correct places, reading the scanner, and diagnosing problems correctly.

Outcome Method

1. Each student will be able to correctly connect the scanner leads to their proper places.
2. Each student must be able to read the scanner.
3. By using the scanner and other related equipment, the student must be able to diagnose and repair problems.

Outcome Criterion

75% of the class will be able to connect, read, diagnose, and repair problems using the equipment and read data correctly, with at least an 85% success rate.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the students ability to seek gainful employment in the workforce upon release.

Outcome Results

75% of student of students could finish the task after one demonstration.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The students will need more class room instruction before on hands class work.

Planned Distance Learning Improvement as an Outcome Result

N/A

TDCJ Auto Body Education

Plan Period: FY13

Outcome ID#: 6979

Outcome Description

The student will be able to demonstrate the ability to diagnose ignition, fuel, and emission systems.

Outcome Strategy

With class lectures, class discussions, shop manuals and other shop equipment, the student will be able to diagnose ignition, fuel, and emissions systems.

Outcome Method

Each student will be able to use shop manuals and other related materials to locate, diagnose, and repair specific problems.

Outcome Criterion

75% of the class will be able to diagnose and repair the problems, by using hand-outs, shop manuals, and other related materials correctly with at least an 85% success rate.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the students ability to seek gainful employment in the workforce upon release.

Outcome Results

75% of student where able to diagnose problems in the ignition, fuel and emission systems.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The students will need more class room instruction with the diagnostic equipment.

Planned Distance Learning Improvement as an Outcome Result

N/A

TDCJ Auto Body Education

Plan Period: FY13

Outcome ID#: 6980

Outcome Description

The student will be able to identify and verify different complaints, types of noises, inspect for leaks....example: coolant, oil and fuel. Determine necessary action for repairs and identifying different types of chemicals.

Outcome Strategy

Using different types of test equipment. Example: volt, ohms, emissions and pressure testers and learning their uses.

Outcome Method

Each student will be able to read and correctly identify each piece of equipment, and associate it with the correct function. By scoring at least 85% on test.

Outcome Criterion

75% of the class will be able to diagnose and repair the problems, by using hand-outs, shop manuals, and other related materials correctly with at least an 85% success rate.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the students ability to seek gainful employment in the workforce upon release.

Outcome Results

75% of student where able to perform the task the assigned task.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

More instruction time on the equipment for diagnostic will be need for most student to fully understand the function of the equipment.

Planned Distance Learning Improvement as an Outcome Result

N/A

TDCJ Auto Mechanics Education

Plan Period: FY13

Outcome ID#: 7117

Outcome Description

The student will be able to demonstrate how to diagnose driveability problems, perform check engine light diagnosis, and repair problems resulting from engine control units.

Outcome Strategy

By correctly connecting the right leads of the test equipment to their correct places, reading the scanner, and diagnosing problems correctly.

Outcome Method

1. Each student will be able to correctly connect the scanner leads to their proper places.
2. Each student must be able to read the scanner.
3. By using the scanner and other related equipment, the student must be able to diagnose and repair problems.

Outcome Criterion

75% of the class will be able to connect, read, diagnose, and repair problems using the equipment and read data correctly, with at least an 85% success rate.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the students ability to seek gainful employment in the workforce upon release.

Outcome Results

Students exceeded expectations.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Student percentage will be increased.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Auto Mechanics Education

Plan Period: FY13

Outcome ID#: 7118

Outcome Description

The student will be able to demonstrate the ability to diagnose ignition, fuel, and emission systems.

Outcome Strategy

With class lectures, class discussions, shop manuals and other shop equipment, the student will be able to diagnose ignition, fuel, and emission systems.

Outcome Method

Each student will be able to use shop manuals and other related materials to locate, diagnose, and repair specific problems.

Outcome Criterion

75% of the class will be able to diagnose and repair the problems, by using hand-outs, shop manuals, and other related materials correctly with at least an 85% success rate.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the students ability to seek gainful employment in the workforce upon release.

Outcome Results

Students exceeded expectations.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Student percentage will be increased.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Auto Mechanics Education

Plan Period: FY13

Outcome ID#: 7119

Outcome Description

The student will be able to identify and verify different complaints, types of noises, inspect for leaks...example: coolant, oil, and fuel. Determine necessary action for repairs and identifying different types of chemicals.

Outcome Strategy

Using different types of test equipment. Example: volt, ohms, emission, and pressure testers and learning their uses.

Outcome Method

Each student will be able to read and correctly identify each piece of equipment, and associate it with the correct function by scoring at least 85% on test.

Outcome Criterion

75% of the class will be able to diagnose and repair the problems, by using hand-outs, shop manuals, and other related materials correctly with at least an 85% success rate.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to the students ability to seek gainful employment in the workforce upon release.

Outcome Results

Students exceeded expectations.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Student percentage will be increased.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Business Computing Education

Plan Period: FY13

Outcome ID#: 6948

Outcome Description

The student will create forms from database tables, improving the looks of the data display and making data entry easier.).

Outcome Strategy

Students will:

View multimedia presentations

Read from a variety of sources, "textbooks and handouts

Participate in group discussion

Individually create a variety of technology projects that extend understanding of the application of technology skills Students attend lectures/demonstrations

The instructor will work with students individually, corporately, and with groups to help ensure their success

Outcome Method

Methods of assessing desired student learning outcomes include:

Daily activities that relate to objectives.

Observation of student performance

Tests

Completion of individual projects that require application of knowledge and the use of critical thinking skills, therefore extending the breadth and depth of comprehension.

Outcome Criterion

90% of students will achieve an average grade of 70 or above on all assessment activities.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Outcome 1 directly relates to students' ability to engage in quantitative and qualitative critical thinking as well as becoming engaged in the learning process. Creating forms using Microsoft Access allows students to develop data entry skills and communicate ideas effectively in written English. Students also understand how to utilize computer-based technology to expedite the entry of data, solve problems, and communicate effectively using computer-generated documents.

Outcome Results

More than 90% of students involved achieved an average grade of greater than 70 on all assessment activities involving creation of creating a form for an associated database table

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Instruction and assessment will continue as outlined in this outcome with minor changes as new versions of database software are released.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Business Computing Education

Plan Period: FY13

Outcome ID#: 6951

Outcome Description

Improve proficiency in creating a business web site using Web Design software.

Outcome Strategy

Students will:

View web designs

Read from textbooks and handouts

Participate in group discussions

Do student projects

Outcome Method

Students will be given a rubric stating the base element to be included in web site creation...Passing with successful completion of 70% of stated elements.

Outcome Criterion

90% of all students will successfully complete the assigned web design.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

These outcomes directly relate to student engagement in projects that require engagement in collegiate life both academically and as a member of the college community.

This outcome will help the student with workforce training success; improving the employment rate for students enrolled in education programs.

This outcomes prepares students for employment in jobs that require technology communication skills.

Outcome Results

Students involved all successfully created web site creation assessments with greater than 70% success rate.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Instruction and assessment will continue as outlined in this outcome with changes only as more technical methods for web site creation are released.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Business Computing Education

Plan Period: FY13

Outcome ID#: 6952

Outcome Description

Using Notepad, the student will correctly write 10 HTML container tags in a web page and display them in Internet Explorer at a 70% or greater success rate.

Outcome Strategy

Students will:

View multimedia presentations

Read from a variety of sources—textbooks and handouts

Participate in group discussion

Individually create a variety of technology projects that extend understanding of the application of technology skills. Students attend lectures/demonstrations

The instructor will work with students individually, corporately, and with groups to help ensure their success.

Outcome Method

Methods of assessing desired student learning outcomes include:

Daily activities that relate to objectives.

Observation of student performance

Tests

Completion of individual projects that require application of knowledge and the use of critical thinking skills, therefore, extending the breadth and depth of comprehension.

Outcome Criterion

85% of students will perform at an average grade of 70% or greater on all assessment activities.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Outcome 3 directly relates to students abilities to engage in quantitative and qualitative critical thinking, as well as becoming engaged in the learning process. Creating forms using HTML tags allows students to develop Web Page skills and communicate ideas effectively in writing. Students also understand how to utilize computer-based technology too, and communicate effectively using computer-generated documents.

Outcome Results

All students involved successfully wrote 10 HTML container tags in a web page and displayed them correctly in internet Explorer at greater than 70% success rate

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Instruction and assessment will continue as outlined in this outcome changing only the text editor from Notepad to Textpad for the next group of students.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Computer Information Systems Education

Plan Period: FY13

Outcome ID#: 6932

Outcome Description

The students will demonstrate the ability to design and develop computer programs using the three basic programming structures of current programming languages. They will learn the Sequence, decision, and repetition structures using the CPlus programming language.

Outcome Strategy

The Students will:

1. Attend Lectures
2. Read the textbooks or handouts
3. Watch hands-on or Multimedia demonstrations
4. Complete in-class and out-of-class assignments from the textbooks and or handouts.

Outcome Method

Student assessment will include the following:

Student assignments
Tests
Quizzes

Outcome Criterion

75% of the students will perform at an aggregated average of 72% from all assessments tools.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

The Introduction to Programming course allows our students to develop an understanding of introductory computer programming skills, which will improve their computer literacy skills and also allow them to develop their problem solving skills, by building a structurally organized program. These skills are part of TVCC's General Education Outcome of: Using computer-based technology in assessing information, solving problems and communicating.

Outcome Results

Students overall performance throughout the cycle met expectations.

98% of the students are performing at or above a 72% level, it would appear that our objectives are being met.

Students are gaining an understanding of Creation, Saving, Modifying, Compiling, Executing, and Printing programs. They are able to demonstrate the use of the three basic computer structures: Sequence, Decision, and Repetition structures in program creation.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students are performing at expected levels, Some scores on computer programs are less than preferred so I will spend more time with example programs during lectures and discussions.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Computer Information Systems Education

Plan Period: FY13

Outcome ID#: 6933

Outcome Description

The students will demonstrate the ability to create, save, modify, and print Microsoft Office® documents. These documents will include text documents, spreadsheets, database files, and slide-show presentation software.

Outcome Strategy

The students will:

Attend Lectures

Read the textbooks or handouts

Watch hands-on or multimedia demonstrations

Complete in-class and out-of-class assignments from textbooks and/or handouts.

Outcome Method

Student assessment will include the following:

Student assignments

Tests

Quizzes

Outcome Criterion

75% of the students will perform at an aggregated average of 72% from all assessments tools.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The Computer Application I course allows our students to develop a basic understanding of computer software and computer literacy, improve their critical thinking skills, sharpen their writing skills, and improve their reading comprehension. These courses provide the students with the opportunity to learn to create written documents (i.e., cover letters and resumes), spreadsheets using basic math formulas and pre-defined functions, and to develop relational databases all of which will help improve their critical thinking skills, and the understanding of how to present their ideas using graphical presentation software. All of these skills are part of TVCC's General Education Outcomes.

Outcome Results

Students overall performance throughout the cycle met expectations. Since 99% of the students are performing at or above a 70% level, it would appear that our objectives are being met. Students are gaining and understanding in creating, saving, editing, and printing: text documents, spreadsheet documents, database files, and graphic presentations software.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students are performing at expected levels. They are demonstrating learned skills with Office documents.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Computer Information Systems Education

Plan Period: FY13

Outcome ID#: 6934

Outcome Description

The students will demonstrate the ability to create, save, and modify, Web Pages and Web sites using an HTML editor or a Web Page editing program and to display them in a Web Browsing program.

Outcome Strategy

The Students will:

1. Attend Lectures
2. Read the textbooks or handouts
3. Watch hands-on or multimedia demonstrations
4. Complete in-class and out-of-class assignments from the textbooks and or handouts.

Outcome Method

Student assessment will include the following:

Student assignments

Tests

Quizzes

Outcome Criterion

75% of the students will perform at an aggregated average of 72% from all assessments tools.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

E Web Page Design II course allows our students to develop an understanding of Web Page design, improve their computer literacy skills, sharpen their writing skills and improve their reading comprehension. Web Page Design work will allow them to develop their critical thinking skills by completing a Web page or Web site that they must create and structurally organize. These skills are all part of TVCC's General Education Outcomes.

Outcome Results

Students overall performance throughout the cycle met expectations. 100% of the students are performing at or above a 72% level, it would appear that our objectives are being met. Students are gaining an understanding of Creation, Saving, Modifying, Compiling, Executing, and Printing programs. They are able to demonstrate the use of the three basic computer structures: Sequence, Decision, and Repetition structures in program creation.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students are performing at expected levels they are able to create and display student created web sites and files.

No Changes appear to be needed at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Construction Carpentry Education

Plan Period: FY13

Outcome ID#: 6930

Outcome Description

Students will be able to demonstrate the safe and proper use of the 10" table saw.

Outcome Strategy

The students will learn the safe and proper use of the 10" table saw through lecture, instructional videos, and lab demonstrations.

Outcome Method

The students will be assessed using a written tool safety test and a demonstration of the safe and proper use of the 10" table saw.

Outcome Criterion

We expect that 85%+ will score 85% or better.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

85% of the students scored 85% or better on the table saw demonstration and 100% of the students scored 100% on the table saw safety test.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We do not plan to change any of the methods for this subject.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Construction Carpentry Education

Plan Period: FY13

Outcome ID#: 6931

Outcome Description

Students will be able to understand and demonstrate general shop safety issues.

Outcome Strategy

General shop safety will be taught using lectures, instructional videos, and lab demonstrations.

Outcome Method

The students will be assessed using a written exam and by demonstrating general shop safety while working in the lab environment.

Outcome Criterion

100% of the students will score 100% on exams and demonstrations.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Outcome Results

100% of the students scored 100% on their written safety test and demonstrated 85% or better proficiency in the safe use of the shop and equipment.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We will continue to implement the strategies and methods for this segment of class.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Drafting Technology Education

Plan Period: FY13

Outcome ID#: 6955

Outcome Description

The student will be able to construct orthographic views of mechanical parts complete with dimensions and center marks, center lines and notations.

Outcome Strategy

The students will learn through textbook reading assignments, lectures, class discussion, demonstrations, and assignments, the necessary skills to create orthographic views and details.

Outcome Method

Near the beginning and the end of the course, individual students will be scored using a Rubric that evaluates their knowledge and performance of orthographic projections and details.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome directly relates to the students ability to engage in qualitative and quantitative critical thinking skills, as the student analyzes the views given and determines what they are looking at and how it appears in the missing view. It causes the student to develop the required skills for these tasks and demonstrate that they can apply those needed skills.

Outcome Results

I feel that the student performance was satisfactory.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes are deemed necessary at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Drafting Technology Education

Plan Period: FY13

Outcome ID#: 6984

Outcome Description

The student will be able to create and assemble parts using the Autodesk Inventor 3D modeling program.

Outcome Strategy

The student will learn through textbook reading assignments, lectures, class discussion, demonstrations, and assignments, the necessary skills to create solid models.

Outcome Method

An exit assignment will be administered to evaluate the student's knowledge base, of various aspects of the 3D solid modeling software.

Outcome Criterion

80% of the class will have a minimum exit assignment average of 75 to show a minimum level of knowledge or that their understanding is emerging or developing.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The student's ability to engage in quantitative and qualitative critical thinking is demonstrated by their ability to evaluate the processes required to build the mechanical part. This will cause the student to develop the necessary skills and strategies needed to become an engaged learner.

Outcome Results

Student performance met expected goals.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes necessary at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Drafting Technology Education

Plan Period: FY13

Outcome ID#: 6985

Outcome Description

The students will be able to design and arrange a complete set of construction drawings for a residential structure.

Outcome Strategy

Through textbook reading, chapter questions, lectures, demonstrations, assignments, and code handouts, the students will learn the concepts of residential designs.

Outcome Method

Evaluation of various aspects of the construction documents created by the student, including an exit assignment, will be used to assess the student's knowledge and abilities.

Outcome Criterion

80% of the students will have an assignment and exit exam average of 75, to show a minimum level of knowledge.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This directly relates to the students ability to engage in quantitative and qualitative thinking skills, as they learn the codes and guidelines applicable for residential structures and demonstrate that they can apply those codes and guidelines to their project assignment.

Outcome Results

Students met expected goals.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes deemed necessary at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electrical Technology Education

Plan Period: FY13

Outcome ID#: 6981

Outcome Description

Students will demonstrate an understanding of the importance of safety in the field of electricity.
Students will demonstrate an understanding of basic electricity Ohm's law and the rules applicable to calculations of series, parallel and combination circuits.
Students will also demonstrate an understanding of the National Electrical Code and how to use the code to answer any question concerning electrical installations.

Outcome Strategy

Class discussions, lectures, outside reading will be used to expose students to the importance of safety, basic electrical theory and the National Electrical Code.
Hands-on shop assignments will also be used where applicable.

Outcome Method

All students will be measured by daily grades, workbook assignments and tests. The acceptable passing grade is 60.

Outcome Criterion

90 percent of students will have an excellent understanding of electrical technology safety, basic theory and the NEC.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

This outcome is directly related to the students' ability to read and comprehend and the ability to use good basic math skills.

Outcome Results

From cycle 2 of 2012 through cycle 2 of 2013 143 outcome 1 grades were awarded.

84 A's were awarded representing 59%

37 B's were awarded representing 26%

17 C's were awarded representing 12%

4 D's were awarded representing 3%

1- I was awarded

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes are planned at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electrical Technology Education

Plan Period: FY13

Outcome ID#: 6982

Outcome Description

Students will demonstrate their ability to use blueprints, the National Electrical Code and hands-on skills to install electrical systems and circuits for residential and commercial structures.

Outcome Strategy

Class discussions, lectures, outside readings and hands-on labs will be used to give students the necessary knowledge and skills required.

Outcome Method

All students will be measured by the use of daily grades, workbook assignments and test. The minimum passing score is 60.

Outcome Criterion

90 percent of students will have an excellent understanding of residential and commercial electrical systems.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome is directly related to the student's ability to read and comprehend and to use good basic math skills.

Outcome Results

From cycle 2 of 2012 through cycle 2 of 2013 approximately 96 outcome 2 grades were awarded.

52 A's were awarded for 55% total.

31 B's were awarded for 32% total

7 C's were awarded for 7% total

1 D was awarded for 1%

There were also 1-I and 3 W's awarded

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

With approximately 87% of grades at B or above no changes are planned at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electrical Technology Education

Plan Period: FY13

Outcome ID#: 6983

Outcome Description

Students shall demonstrate understanding of electrical power distribution, basic electrical calculations and planning and estimating for electrical systems installation.

Outcome Strategy

Class discussions, lectures, outside reading and workbook assignments will be used to have students gain the knowledge and skills required. Hands-on labs will be used where applicable.

Outcome Method

Daily work, participation and test will be used to measure student's mastery of the subjects. The minimum passing score is 60.

Outcome Criterion

90 percent of students will achieve an excellent understanding of the subjects.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

From cycle 2 of 2012 through cycle 2 of 2013 125 outcome 3 grades were awarded.

54 A's were awarded for a 43% total

39 B's were awarded for a 31% total

21 C's were awarded for a 17% total

1 D was awarded for less than 1%

There were also 2 I's and 8 W's awarded

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Since this period had the largest W's i feel that no changes are necessary at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electronics Education

Plan Period: FY13

Outcome ID#: 6935

Outcome Description

Given the characteristics of DC and AC circuits, the students will be able to identify and explain the following: Ohm's Law, Direct and Alternating Current, Electromagnetism and Capacitive and Inductive Reactance.

Outcome Strategy

Implementation Strategy will consist of classroom lectures, lab experiments, computer circuit simulations and hands-on circuit construction. Following these procedures will aid the students in identifying the different characteristics of DC and AC circuits.

Outcome Method

The student will demonstrate their understanding of DC and AC circuits by completing the assigned homework, lab experiments and testing their knowledge with a minimum of 70% accuracy.

Outcome Criterion

By using the methods previously described, at least 95% of the students will attain a high degree of electronics skills.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

By using the prescribed methods as previously described, most of the students were able to learn the material content.

Outcome Distance Learning Results

No changes were necessary at this time.

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electronics Education

Plan Period: FY13

Outcome ID#: 6936

Outcome Description

Given a variety of semiconductors, the student will be able to identify the different types of diodes and transistors by their schematic symbols and name the characteristics and configurations of transistor amplifiers.

Outcome Strategy

Implementation Strategy will consist of classroom lectures, lab assignments, and prototyping of electronic circuitry. Following these procedures will aid the students in understanding power supplies, amplifier and filter type circuits.

Outcome Method

The students will demonstrate their understanding of semiconductors by completing the assigned homework, lab experimentation and knowledge by testing with a minimum of 70% accuracy.

Outcome Criterion

By using the methods previously described 95% of the students will attain a high level of electronic skills.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

By using the prescribed methods as previously described, most of the students were able to learn the material content.

Outcome Distance Learning Results

No changes were necessary at this time.

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electronics Education

Plan Period: FY13

Outcome ID#: 6937

Outcome Description

Given a variety of integrated circuits with their schematic symbols, the student will be able to identify logic gates, flip-flops, counters and memory ICs to determine and predict their outputs by developing truth tables.

Outcome Strategy

Implementation strategy will consist of classroom lecture, lab assignments and prototyping of circuits. Following these procedures will aid the students in identifying and understanding digital circuits and circuitry.

Outcome Method

The student will demonstrate their understanding of digital circuitry by completing the assigned homework, lab experimentation and knowledge by testing with a minimum of 70% accuracy.

Outcome Criterion

By using the methods previously described, 95% of the students will attain a high level of electronic skills.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

By using the prescribed methods as previously described, most of the students were able to learn the material content.

Outcome Distance Learning Results

No changes were necessary at this time.

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

TDCJ Horticulture Education

Plan Period: FY13

Outcome ID#: 6975

Outcome Description

Students will be able to demonstrate methods of plant propagation and acquire skills needed in Garden Center Management.

Outcome Strategy

Practical laboratory experience and multi-media presentations will be utilized in addition to classroom/ lecture instruction.

Outcome Method

Tests, worksheets and instructor evaluation of lab exercises will determine student achievement.

Outcome Criterion

90% of all students will achieve mastery. Students will be able to explain and perform skills required in Plant Propagation and skills needed in the management of a Garden Center Business.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to reading comprehension, accessing information and knowledge of how plants effect living systems in the physical universe.

Outcome Results

90% of students achieved success in obtaining objectives.

Outcome Distance Learning Results

90% of students achieved mastery of objectives

Planned Improvement as an Outcome Result

Minor changes in instructional strategies to increase percentage of student mastery.

Planned Distance Learning Improvement as an Outcome Result

No changes required at this time.

TDCJ Horticulture Education

Plan Period: FY13

Outcome ID#: 6976

Outcome Description

Students will demonstrate knowledge of the basic principles of horticulture to include: plant Structure, soils, nutrients, care, and plant growth. Students will outline a comprehensive pest management plan.

Outcome Strategy

Practical laboratory and instructor demonstrations will be utilized in addition to classroom instruction and computer exercises to enhance learning.

Outcome Method

All students will be evaluated by a comprehensive exam to measure understanding of the principles of horticulture and integrated pest management.

Outcome Criterion

95% of all students will achieve mastery. Students will be able to explain/outline the basic principles of horticulture and pest management.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to reading comprehension, accessing information and knowledge of how plants and pests affect living systems in the physical universe.

Outcome Results

95% of all students mastered all objectives.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Minor changes were made to help students achieve goals.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Horticulture Education

Plan Period: FY13

Outcome ID#: 6977

Outcome Description

Students will outline a plan to profitably grow a greenhouse crop and design a residential landscape plan using industry-accepted principles.

Outcome Strategy

The instructor will demonstrate the planning and growing of ornamental and vegetable crops with student participation in the greenhouse laboratory. The instructor will demonstrate approved standards in landscape designs.

Outcome Method

A comprehensive exam will measure understanding of greenhouse crops and landscape design principles. Observation and evaluation of students by instructor in laboratory and successful completion of lab exercises.

Outcome Criterion

95% of all students will achieve mastery of instructional material. Students in groups and individually, will be able to provide common greenhouse crops and complete a landscape plan that would be acceptable in commercial use.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This outcome relates to reading comprehension, accessing information utilizing available technology and knowledge of how plants and pest affect living systems in the physical universe.

Outcome Results

95% of students achieved mastery of the objectives.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes required at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Masonry Education

Plan Period: FY13

Outcome ID#: 7189

Outcome Description

All students will learn the basics of masonry, brick, etc. Learn and demonstrate the use of brick hand tools in a correct manner for proper work on projects. Learn safety when operating a brick saw, mixer, etc.

Outcome Strategy

All or most training is hands on, having one-on-one instructions with each student every day and following all safety requirements for on-the-job experience. All projects are performed with the instructor's assistance. Each student is set up in a real work environment, mimicking a job site and including training videos, textbooks, and manuals.

Outcome Method

All students will be required to demonstrate their use of knowledge with working tools and build all phases of masonry projects, which will be graded on how well the project is built. Pop quizzes will be given periodically to show that students have learned the proper techniques of masonry construction. A final project is required and will be graded by the completion of the class.

Outcome Criterion

90% to 95% of all students (acceptable level measured at 85% or above) will have learned the basics of masonry. In addition, the students' confidence in their ability to construct projects will boost their self-worth, leading the student to further their knowledge within the masonry trade.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

Learning by visual, audio, and textbook training; followed by hand on practice and construction. Basic to advanced knowledge and understanding the use of materials and hand tools, with more one on one training allows additional comprehension of basic trade practices for construction.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

1. Project task is changed from basic to more advanced construction as the student completes each cycle with 85% to 100% results of knowledge obtained by one on one training and hands on practices in the use of proper trade practices in the masonry industry.
2. With the implementation of new and updated training material and videos and newly purchased equipment and hand tools students are more acquainted and understanding of the more modern and up to date code practices in the masonry trade.
3. With the introduction of new materials such as stone and tile, the student is more understanding that the use of all is in the same trade and used in construction to blend together in the construction of new projects and once the mastering of brick and block is achieved the rest falls in the same category enabling the student to work in all fields of masonry, making it easier for gainful employment in all aspects in the masonry industry.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Masonry Education

Plan Period: FY13

Outcome ID#: 7190

Outcome Description

All students will learn the basics of masonry, brick block, and etc., learn and demonstrate the use of brick hand tools in a correct manner for proper work on projects, and learn safety when operating a brick saw, mixer, etc.

Outcome Strategy

All or most of the training is hands on; having one on one instruction with each student every day and following all safety requirements for on job experience. All projects are performed with assistance by Instructor. Each student is set up in a real time work environment, mimicking a job-site, including the use of training videos, textbooks, and manuals.

Outcome Method

All students will be required to demonstrate their use of knowledge with working tools, and build all phases of masonry projects, which will be graded. Pop quizzes will be given periodically to show that they have learned the proper tactics in masonry construction. A final project is required and graded for class completion.

Outcome Criterion

90%-95% of all students (acceptable level measured at 85% or above) will have learned the basics of masonry. In addition, the student's confidence in their ability to construct projects will boost their self-worth, leading the student to further their knowledge within the masonry trade.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

As the student learns masonry skills, their confidence level increases and brings out their artistic ability to build and create. This initiates the students to gain self confidence in the skills they learn, and be proud of the completed projects.

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

TDCJ Welding Education

Plan Period: FY13

Outcome ID#: 7177

Outcome Description

Students will be able to demonstrate the process of washing out an existing weld utilizing a washing tip.

Outcome Strategy

Classroom discussion, reading, assignments from text, observation, visual aid, demonstration by the instructor.

Outcome Method

At the end of cycle one each student will demonstrate the ability to wash a weld out using a washing tip. The demonstration will be a test and will be pass/fail.

Outcome Criterion

85% of students will score 85% proficiency at this skill.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Outcome Results

At the end of cycle one, each student was given a test in which they used a washing tip to wash out an existing weld. The students were able to perform the skill at a 90% level. Over 90% of the students were able to do this.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

More visual aids will be used to instruct in the future, and increased instructor demonstrations will be used.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Welding Education

Plan Period: FY13

Outcome ID#: 7178

Outcome Description

Students will be able to demonstrate various weld joints in the vertical down (downhill) position using various electrodes.

Outcome Strategy

Classroom discussion, reading, assignments from text, observation, visual aid, demonstration from instructor.

Outcome Method

At the end of cycle two, each student will submit welds to be visually inspected and the butt weld will be tested using a bend test. Visual inspection will be assigned a numerical grade, bend test will be pass/fail.

Outcome Criterion

85% of students will score 85% or better proficiency at this skill.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

After completing cycle two, 90% of the students passed the bend test on a vertical butt weld using E6010 and E7018 welding electrodes. Over 90% of the students made a 90 or above on visual inspection of vertical downhill t-joint, lap joint, and corner joint welds.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students will be given more welding assignments of different joints with different electrodes for further development of skills. Also, students will receive more visual instruction of actual welding in videos.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Welding Education

Plan Period: FY13

Outcome ID#: 7179

Outcome Description

The student will be able to demonstrate a multi-pass weld on one bend plate utilizing various electrodes (SMAW).

Outcome Strategy

Classroom discussion, reading assignments from text, observation of visual aid, and real life demonstration from the instructor.

Outcome Method

At the end of cycle each student will submit a coupon that will be tested using a nick test which breaks straps looking for slag inclusions in the weld deposit.

Outcome Criterion

85% of students will be able to pass nick test, demonstrating mastery of this skill.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Workforce Success

Outcome Results

Over 85% of the students passed the nick test indicating mastery of the multi-pass weld using E6010, E7018, and E6011 electrodes.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students will be given more visual aids and instructor demonstrations to students to increase skill levels for multi-pass welds in other out of position welds.

Planned Distance Learning Improvement as an Outcome Result

Administrative Support Plans

Admin Computing Services Administration

Plan Period: FY13

Outcome ID#: 7149

Outcome Description

A system will be created to provide student information to the National Student Clearinghouse. If an institution provides student data (each semester) to the Clearinghouse, the "users" (staff/students) are able to access information from the Clearinghouse. Most, if not all, of the features available for students are not needed, as we already have the ability for students to obtain such through the Cardinal Connection. The key, however, lies in the information that our staff will be allowed to obtain as a participating institution. The Office of Financial Aid will be able to obtain information about students and their loan histories at other institutions. By being able to do so, Financial Aid believes they can reduce the loan default rate.

Outcome Strategy

Steps involved in the process will include: (1) analysis of needs, (2) design of system, (3) creation/maintenance of database tables, and (4) creation/maintenance of programs/objects to act upon said tables to achieve desired results.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

By the end of December 2012, all phases of the implementation strategy should be completed and a system should be in place to provide the Clearinghouse with data which meets their specifications.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This outcome relates to Goal 5.2.4 because it greatly increases the amount of information which we can obtain about student history at other schools.

Outcome Results

This goal has been met in full (100%). Data for each semester is transmitted at weekly intervals to the National Student Clearinghouse.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Student information as to enrollment at other colleges is now available to our staff, particularly the Office of Financial Aid. Because of this the Financial Aid Office is able to research the history (loans, in particular) of a student at other institutions. This has resulted in a decrease in our loan default rate.

Planned Distance Learning Improvement as an Outcome Result

Admin Computing Services Administration

Plan Period: FY13

Outcome ID#: 7150

Outcome Description

At present, the Office of the Registrar receives a transcript from another college. Each course which can be accepted for transfer credit is entered (to be stored), but it is very much a manual process. The user makes a decision on how each course should transfer. A system will be created to allow for automatic conversion of these transcripts. The user will enter the information from the transcript received and the FICE code of the institution. The system will automatically convert the course to the proper course number (or credit value) for our institution.

Outcome Strategy

Steps involved in the process will include: (1) analysis of needs, (2) design of system, (3) creation/maintenance of database tables, and (4) creation/maintenance of programs/objects to act upon said tables to achieve desired results.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

By the end of January 2013, analysis and design phases should be completed. The other phases should be completed by the end of March 2013.

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.4 Technology

This outcome supports goal 5.2.4 because it automates a great number of decisions that must be made "manually" now by the user. These conversion decisions will be eliminated, as they will be handled by this system.

Outcome Results

This goal has been fully achieved (100%). All transcripts from all institutional of higher learning are now able to be input into our system and converted to our course numbering scheme.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The process of advisement has been greatly enhanced because of the achievement of this goal. TVCC staff can now fully determine the exact course of study that a student should follow in order to achieve degree goals. Much more accurate and detailed information is able to be provided to the students via the Cardinal Connection as to their academic progress toward the degree/certificate pursued.

Planned Distance Learning Improvement as an Outcome Result

Admin Computing Services Administration

Plan Period: FY13

Outcome ID#: 7151

Outcome Description

The purchase order/accounts payable system used by the Business Office requires knowledge of a vendor number in order to process a purchase order or write a check. In most cases, the user must "search" a lengthy list to find that number. System modifications will allow the user to easily find (and populate the field) with entry of the name (or a few characters of the name) of the vendor. This will be implemented throughout the accounts payable system and include all types (funds) of checks.

Outcome Strategy

Steps involved in the process will include: (1) analysis of needs, (2) design of system, (3) creation/maintenance of database tables, and (4) creation/maintenance of programs/objects to act upon said tables to achieve desired results.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached

Outcome Criterion

By the end of October 2012, analysis and design phases will be completed. Remaining phases should be completed by the end of November 2012.

Strategic Plan Relationship/General Education Goal

Enhances the College

Goal 5.2.4 Technology

Goal 5.2.1 Business

This outcome relates to goal 5.2.4 because it greatly enhances the technological capabilities in the accounts payable system. The outcome also relates heavily to goal 5.2.1, as the automation of several manual processes will streamline a critical portion of the business processes.

Outcome Results

Discussions with the Controller and Business Office personnel involved in the accounts payable processes reveal that this goal has been fully achieved. Vendor information is now available with a name (or partial) name search, resulting in a great time savings. Business Office personnel estimated a time savings of at least one work hour per day with the implementation of this process.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

A number of manual processes were eliminated in the Business Office that related to searching for vendor information. Personnel are now able to process a far greater number of vendor payments than before.

Planned Distance Learning Improvement as an Outcome Result

Administrative Services Administration

Plan Period: FY13

Outcome ID#: 7165

Outcome Description

The college will have a long-term administrative computing systems master plan.

Outcome Strategy

Vice Presidents of IT, Student Services and Administrative Computing, possibly with consultant assistance, will develop and recommend an administrative computing system enhancement plan.

Outcome Method

See criterion.

Outcome Criterion

The college will implement an administrative computing system enhancement plan over time.

Strategic Plan Relationship/General Education Goal

Enhances the College

Goal 5.2.1 Business

Directly relates to the college's strategic plan goal of Enhancing the College.

Outcome Results

Plan placed on hold due to budget constraints and higher priority initiatives within the I/T and Administrative Services departments.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

None.

Planned Distance Learning Improvement as an Outcome Result

Bookstore Administration

Plan Period: FY13

Outcome ID#: 7166

Outcome Description

Encourage more students to shop in the Bookstore throughout the semester by offering a variety of incentives including contests, coupons, sales, etc.

Outcome Strategy

Add to existing promotions (Thanksgiving contest, Valentine promotion, etc.) by using new promotions on a monthly basis. Increase the Bookstore Facebook presence using pictures of new merchandise as well as advertising special events through the year.

Outcome Method

Observe sales totals through cash register reports on the days special events occur to compare with sales on "normal" days. Record feedback of students for each event to determine their interest. Collect coupons or tickets for certain events to measure participation.

Outcome Criterion

Bookstore revenue will increase as a result of higher student traffic through the Bookstore during "non-rush" periods of the semester. Promotions will be evaluated to determine which are most effective in terms of revenue and goodwill created with students.

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.1 Business

The Bookstore should be a part in helping students engage in collegiate life and provide an environment for meeting student's needs while on campus.

Outcome Results

The Bookstore used several different promotions during the year including most done in prior years with the addition of sales during buyback periods. Most promotions were advertised with signs posted around campus as well as on the TVCC Facebook page. Sales and traffic did not increase noticeably during these promotions, but did create a friendly environment for students and faculty/staff for shopping in the Bookstore.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The Bookstore will continue to provide special promotions and explore possibilities for new promotion ideas. We attempt to implement suggestions from students and faculty/staff for merchandise ideas and will market those through of variety of methods.

Planned Distance Learning Improvement as an Outcome Result

Campus Police Administration

Plan Period: FY13

Outcome ID#: 7208

Outcome Description

By the end of FY13, the TVCC Police Department will have memorandums of understanding/mutual aid agreements with the City of Athens pertaining to the coordination of public safety efforts between the college and the city.

Outcome Strategy

The TVCC Director of Public Safety, Vice President of Student Services, the Athens Chief of Police, and the Athens Fire Chief will work together to create a plan of formalized coordination in regard to sharing services, facilities, and resources. The plans will require approval of the TVCC Board of Trustees and the Athens City Council.

Outcome Method

Memorandums of understanding/mutual aid agreements will be approved by the TVCC Board of Trustees and the Athens City Council.

Outcome Criterion

The TVCC Police Department and the Athens Police and Fire Departments will be operating under the approved memorandums and agreements. The college and city agencies will cooperate, coordinate, and communicate in efforts to promote public safety. The members of the TVCC Police Department will be trained on the new memorandums and agreements.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.4 Student Life

The TVCC Police Department will work with the Athens Police and Fire Departments to create more effective public safety planning and response strategies. This will increase the abilities of the TVCC Police by augmenting it with specific city partnerships.

Outcome Results

Memorandums of understanding and mutual aid agreement were not created with the City of Athens in FY 2013. This initiative was developed to mirror the all-hazards emergency operations plan. However; this initiative will carry over into FY 2014.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Campus Police Administration

Plan Period: FY13

Outcome ID#: 7209

Outcome Description

By the end of FY13, the TVCC Police Department will have a functioning crime prevention program that will benefit students, faculty, and staff. The program will educate the campus community on protecting itself from criminal activity.

Outcome Strategy

The TVCC Director of Public Safety will work with various campus departments to create crime prevention strategies for their areas. The main focus will be on campus housing.

Outcome Method

The department will compare crime statistics from FY12 and FY13 to see if there is a drop in offenses. Also, we will have student evaluations done of our programs.

Outcome Criterion

At the conclusion of FY13, we hope to see a drop in the crime rate – most likely in the area of property crimes. Also, we hope to create crime prevention awareness in the campus community.

Strategic Plan Relationship/General Education Goal

Enhance Community Life
Goal 5.3.4 Student Life

A campus community that is educated in crime prevention will be better able to deter crime. The interaction between the campus community and the TVCC Police will foster communication and coordination between the two.

Outcome Results

A functioning crime prevention program was not fully completed. However; a program was initiated, including the campus housing area. A study of crime statistics from FY 2012 and FY 2013 was not conducted due to the program not being fully completed.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Client Support Services Computing Administration

Plan Period: FY13

Outcome ID#: 7156

Outcome Description

Improve the current computer inventory being utilized by the Correctional Education (TDCJ) classrooms.

Outcome Strategy

Various models being removed from labs and faculty/staff offices will be wiped according to DOD standards, cleaned of dust and dirt externally/internally, and sent to the Educational Correction (TDCJ) facility in order for them to replace any of their antiquated equipment.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Increased systems and application performance and reliability of computers at the Educational Correction (TDCJ) facility.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

Initiative will be developed so that the computer inventory within the TDCJ classrooms are consistent with other DOD standards

Outcome Results

Approximately 124 Dell computer systems have been sent to TDCJ.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Improved the current computer inventory used by the Correctional Education (TDCJ) classrooms.

Planned Distance Learning Improvement as an Outcome Result

Client Support Services Computing Administration

Plan Period: FY13

Outcome ID#: 7157

Outcome Description

Increase systems and applications performance and reliability by replacing the computers in the lab with new ones.

Outcome Strategy

Specifications will be established and twenty eight (28) new computers will be ordered from Dell. The computers currently in the lab will be removed and re-purposed when applicable. Upon arrival, the new systems will be imaged, installed, and configured for lab use.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Increased computer performance, application response times, and reliability.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This goal will assist in updating and improving computer performance and the instructional experience for students

Outcome Results

27 Dell OptiPlex systems were installed in the General Studies building room 103 during the month February.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The updated systems allow students faster more reliable computer systems.

Planned Distance Learning Improvement as an Outcome Result

Client Support Services Computing Administration

Plan Period: FY13

Outcome ID#: 7158

Outcome Description

Increase systems and application performance and reliability by replacing the current computers for various faculty/staff members.

Outcome Strategy

Specifications will be established and approximately (25) new computers and (20) laptops will be ordered from Dell. The computers currently being used by the various faculty/staff members will be removed and re-purposed to other departments and/or locations if at all possible. Upon arrival, the new systems will be imaged, installed, and configured for individual use.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Increased performance and application response times and reliability of computers being utilized by faculty/staff members.

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.4 Technology

This goal will assist increasing performance and application response times and reliability of computers for faculty/staff..

Outcome Results

Approximately (25) new computers and (20) laptops have been replaced.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

New computer systems increase performance and reliability resulting in more uptime and productivity by faculty and staff members.

Planned Distance Learning Improvement as an Outcome Result

Client Support Services Computing Administration

Plan Period: FY13

Outcome ID#: 7159

Outcome Description

Determine a mobile device management solution for implementation within the organization as a whole.

Outcome Strategy

Yet to be determined. Implementation is strictly dependent upon the solution chosen.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Better applications deployment, support, management and security of mobile devices across multiple platforms (iOS, Android, etc.)

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.4 Technology

This goal will assist in better application deployment, support, management and security of mobile devices.

Outcome Results

Meraki is a free management tool. We have not committed to particular software application at this time. To this point IT is happy with the software and are still evaluating.

Currently have 144 iPad devices documented. (MAC-ID)
53 of the devices are being managed in the Maraki console.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

By using the Meraki software management tool IT is able to document, track and remotely push applications to the iPad devices.

Planned Distance Learning Improvement as an Outcome Result

Client Support Services Computing Administration

Plan Period: FY13

Outcome ID#: 7160

Outcome Description

Hewlett Packard Laserjet printers falling below a model of 4250 will be evaluated on an individual basis in order to determine whether or not the workload and current ROI warrants their replacement.

Outcome Strategy

Printer models and usage statistics will be determined utilizing the http:// interface of printers falling below a model of Laserjet 4250. Replacement printers will then be specified and ordered on an as needed basis.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Increased performance and continued reliability of organizational printer needs.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This goal will increase performance and reliability of organizational printer needs.

Outcome Results

16 new HP LaserJet printer have been installed.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Replacing older printers keeps the cost of maintenance down. Maintenance kits for many of the older model printers are expensive. In some cases these kits are 30-40% over the cost of a replacement printer.

Planned Distance Learning Improvement as an Outcome Result

Client Support Services Computing Administration

Plan Period: FY13

Outcome ID#: 7161

Outcome Description

Increase systems and application performance and reliability by replacing the current computers in the lab with new ones.

Outcome Strategy

Specifications will be established and thirty (30) new computers will be ordered from Dell. The computers currently in the lab will be removed and re-purposed when applicable. Upon arrival, the new systems will be imaged, installed, and configured for lab use.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Increased computer performance, application response times, and reliability.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This goal will increase computer performance, application response times and reliability.

Outcome Results

25 Dell OptiPlex 7010 computers were replaced in Lab A-T-321.

5 Dell OptiPlex 7010 computers were replaced in Lab A-T-319.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Updating hardware and software resulted in faster more reliable computer lab systems.

Planned Distance Learning Improvement as an Outcome Result

Client Support Services Computing Administration

Plan Period: FY13

Outcome ID#: 7162

Outcome Description

Determine whether or not it is in the best interest of the organization to implement and/or upgrade to Microsoft Windows 8.

Outcome Strategy

Various computer models already being utilized within the organization will be used in order to determine system and application compatibility, functionality, and responsiveness while running Microsoft Windows 8.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Increased functionality, performance, application response time, and continued reliability of computers within the organization.

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.4 Technology

This goal will increase computer functionality, performance, application response times and reliability.

Outcome Results

At this time we have installed Windows 8 on 6 computers located in the Technology building. In the lab environment we have not discovered any compatibility issues.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Construction Management Administration

Plan Period: FY13

Outcome ID#: 7001

Outcome Description

Following Fall 2008 college steering committee recommendations provide additional needed classrooms, labs, and field training space that allows continued growth in our nursing program.

Outcome Strategy

Work with Helen Reid, Mike Abbott, Randall Scott Architects, WRL General Contractors, and their groups to provide space plans, construction drawings, costing information, and required equipment to house and operate our nursing classes.

Outcome Method

Approval by at least three levels of college administration of the floor plans, equipment, location, budget, furniture, fixtures, and completion schedule. The three approval levels in ascending order included the user departments, VP administration, and finally the college board.

Outcome Criterion

Provide additional classroom, labs, and office space for the expanding needs of the nursing program.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.3 Facilities Management

Accomplishment of this goal will provide for the future expansion of the college.

Outcome Results

The college has decided that building the designed nursing facility in Kaufman is more of a cash investment than the college is willing to take at this time. Some discussion was held with the city of Terrell about moving the nursing school to Terrell. Additional talks will be planned for some time in the future.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The nursing facility plans continue to be on hold.

Planned Distance Learning Improvement as an Outcome Result

Controller and Business Office Administration

Plan Period: FY13

Outcome ID#: 7185

Outcome Description

Reduce the time and effort required to reconcile student receivables, resulting in a more accurate aging by year. We will have the capability to automate the computation of bad debt expense, both actuals and budget.

Outcome Strategy

Write a policy describing the collection, aging and write-off procedures for TVCC receivables, primarily for student receivables, but should include all other types of receivables.

Design a receivables system (software to be determined) to perform the functions described in the policy: to record, monitor, write-off, age and collect receivables, record the allowance for doubtfuls/bad debt expense, and budget bad debt expense.

We researched the capability of interfacing a third-party A/R system to the General Ledger. We found that there is not a field available to identify transactions by student in the G.L., resulting in the need for another type of system to input receivables detail into.

Outcome Method

We will calculate the time in hours required to enter receivable transactions by student into the new system, then compare this to the time required to enter the data into Excel spreadsheets. We anticipate that the input time will be about the same. The spreadsheets are at a summary level, however, not a transaction level, which we desire in the new system. Additionally, errors can be made using Excel as compared to another software, such as a database.

Having all the data needed in a database will allow us to provide analyses more quickly and accurately than in the past. We estimate a 10% reduction in time spent preparing multiple Excel spreadsheets with various receivables data in each.

Outcome Criterion

The new policy will enable us to have written procedures to follow when assessing overdue receivables.

The new system will yield an aging of receivables when requested by user. This aging will give us the dollar amount that is past due by semester or what period we specify. The system will have percentages loaded into it, which, when requested, will be applied to each semester's amount to determine the estimated bad debt expense and the resulting allowance for doubtful accounts. This capability will also assist in budgeting bad debt expense, which we have not been able to do accurately. The improvement in accuracy and the decrease in time spent developing lists of overdue receivables by student by semester will allow us to provide the Board of Trustees a status report on receivables at the monthly Board meeting, if requested.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.1 Business

This outcome relates to TVCC Goal #5.2.1 BUSINESS in that improving the efficiency of managing accounts receivable tasks is an automation of a manual TVCC business process.

Outcome Results

We wrote the policy for accounts receivable and received approval of the policy in April, 2013 by the Board of Trustees. The policy provides guidance when a question about the treatment of a receivable balance arises.

However, we were not able to make much headway in designing a receivable system to perform the functions described in the policy. Other priorities during the fiscal year replaced this objective.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We have identified new receivable accounts that need to be established before the system is designed and implemented. Data in current accounts will be transferred to the new accounts in early FY 13-14. We set up new misc. income accounts to record any payments of receivables that have been "written off". Receivables are "written off" if they are more than six years old. We learned that in the State of Texas, no debt is "forgiven". The debt is always in the receivable sub ledger, although it has been "written off" the general ledger.

Planned Distance Learning Improvement as an Outcome Result

Emergency Preparedness Administration

Plan Period: FY13

Outcome ID#: 7210

Outcome Description

The TVCC college district will have an emergency operations plan for the college district approved by the TVCC Board of Trustees by the end of FY13.

Outcome Strategy

The Director of Public Safety will work in conjunction with other administrators and committees to develop this plan.

Outcome Method

The emergency operations plan will be approved by the TVCC Board of Trustees by the end of FY13.

Outcome Criterion

The emergency operations plan will serve as a coordinating and guiding document for the college district during emergencies or large events. Once in place, teams will be designed and trained to fill certain roles specified with in the plan.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.1 Business

An effective emergency operations plan will take indecision and uncertainty out of emergency planning and response. It will act as a general guide for college district employees on all campuses to follow in mitigation, preparedness, response, and recovery. This plan is one component of an overall business continuity plan and not a substitute for a comprehensive business continuity plan.

Outcome Results

The all hazards emergency operations plan was not fully completed by the end of FY 2013. However, some groundwork on the operation was developed and the plan has begun to take shape.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Energy Education and Management Administration

Plan Period: FY13

Outcome ID#: 7218

Outcome Description

We plan to closely track energy usage and cost monthly on all TVCC campuses. We will be constantly monitoring building temperatures, operating times, and usage of energy by closely monitoring power, gas, and water meters in all buildings. As we review this data we will compare the data to last year's numbers to verify that we are reducing consumption. We also dedicate effort to preventing energy use in un-occupied areas of facilities during the working day as well as night, weekend, and holiday un-occupied building hours.

Outcome Strategy

We plan to closely review all utility bills to track energy saving progress. We review campus calendars to verify times of non-occupancy to shut down all areas not in use. We constantly review run times and temperature settings of HVAC equipment to insure efficiency as well as comfort during normal operating hours. We plan to reduce lighting use in hallways and other areas to meet proper lighting standards while reducing excess energy. We plan to reduce water expenses by adding deduction meters to areas that are being charged sewer charges that should not need sewage treatment such as water cooling towers for building HVAC. We are also experimenting with new internet HVAC thermostats that can be managed off premise.

Outcome Method

We will track accountings monthly cash budget reports and utility usage reports from the E-CAP software in the Energy Education office. We also plan to keep track of the difference in the unit cost of electricity and keep track of savings effected by a reduction in the college power rate.

Outcome Criterion

The 2013 utility expense budget will be reduced by \$50,000 from 2012.

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.3 Facilities Management
Plan to improve the use of the college assets.

Outcome Results

As the year end data show we more than exceeded our goal of 50K utility savings. During 2012/2013 year we spent \$899,927.63 against a \$1,074,800.00 planned budget for an achieved cost savings of just under 175K. These savings were achieved with both utility usage reduction, favorable weather conditions, and renewal of our electric utility rate which was much lower than in the past three years.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

As a result of the large achieved savings we raised our savings goal for next year up to 100K.

Planned Distance Learning Improvement as an Outcome Result

Enrollment Management Office Administration

Plan Period: FY13

Outcome ID#: 7091

Outcome Description

Students requesting transcripts will have their transcripts at the receiving institutions faster making for a smoother transition in transfer.

Outcome Strategy

The Registrar's office staff will review the records of students in the electronic transcript file and get with the computer center on any adjustments needed. The next step will be to test the sending of transcripts with other schools. Once both of these tests are complete the process will be up and running.

Outcome Method

SPEEDE will be working with at least five Texas institutions of higher education by the end of Fall 2012

Outcome Criterion

Office will run more efficiently and transcripts will be at the receiving institution faster for the ease of transfer for students.

Relationship to Learning Initiative

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.1 Business

This will ensure students requesting transcripts will have their transcripts in a timely manner through the SPEEDE system

Outcome Results

Not accomplished due to changes in personnel.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Enrollment Management Office Administration

Plan Period: FY13

Outcome ID#: 7092

Outcome Description

By having such a manual it will help in cross training and employees being able to help students if someone is out of the office.

Outcome Strategy

Implementation Strategy

Have each person in the Registrar's Office write out in detail the things that they do and then send to one individual who will put the manual together.

Outcome Method

Each person in the Registrar's Office will have a copy of this manual on their computer desk top.

Outcome Criterion

Better customer service and an overall understanding by each employee of what occurs in the office

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.5 Human Resources

Better customer service by cross training of all employees within the registrar office.

Outcome Results

The person who was assigned this was moved to a new job and the department worked shorthanded.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Enrollment Management Office Administration

Plan Period: FY13

Outcome ID#: 7094

Outcome Description

Students would get an automatic evaluation of what they lack for graduation when they apply and the system would update when grades run each semester.

Outcome Strategy

Work with the TVCC computer center to develop a graduation application process in the cardinal connection. Develop a substitution file for the AAS and certificate majors that would be controlled by the Associate Vice President of Workforce education. Develop a way for TVCC transcripts, transcript evaluation, and substitutions to work together to accurately calculate what a student needs for graduation.

Outcome Method

That the substitution forms would no longer be a paper process but electronic and actually reflect on the student's degree plan. The graduation application process would be online through cardinal connection rather than a paper process. Students would see exactly what they lack to graduate when they apply and be able to view what they lack when grades run without having to wait on a manual update to occur.

Outcome Criterion

The number of students graduating will increase. Students will receive information of what they lack to graduate more quickly and accurately.

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.1 Business

This goal will result in accurate and timely information when applying for graduation.

Outcome Results

Students now apply for graduation online and receive a confirmation email.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

It has helped to streamline the application for graduation process.

Planned Distance Learning Improvement as an Outcome Result

Environmental Safety and Health Administration

Plan Period: FY13

Outcome ID#: 7232

Outcome Description

Inventory, provide for safe storage, document all stored chemical used in our campus building. Maintain MSDS sheets in both soft copy and hard copy notebooks. Remove and reduce use of all chemicals not necessary for the college operations.

Outcome Strategy

We will work with all campuses to conduct inventory of all know chemicals on our campus. We will evaluate the inventory and work to dispose of those not required.

Outcome Method

We will work with the campus Provosts, department heads, and professors to gain evaluation of discovered chemical inventory. We will use their input to evaluate what chemicals are considered excess. Also we will begin looking for vendors who can support the chemical removal process.

Outcome Criterion

We expect to confirm amounts and kind of chemicals stored on our campuses. We plan to reduce our known chemicals used in classes, cleaning operations, and stored on our campuses for other necessary activities. Finally we expect to isolate chemicals to certain areas of the buildings to maximize college facility and staff safety.

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.3 Facilities Management
Gain improved, documented knowledge of items used on our campus.

Outcome Results

We found so many various janitorial chemicals in multiple locations that we gather all items for the campus buildings and moved them to shelving in our maintenance shops for future disposal. All new cleaning chemicals were ordered and stored in smaller quantities in our campus buildings. Additionally an inventory was conducted on all chemistry labs on our campuses. We placed future needed items in our inventory and begun the removal process as needed.

Our Terrell excess chem lab inventory was removed from the site and disposed by college staff.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We gained a better awareness of the chemicals and locations in our campus buildings. We were able to reduce our stored chemicals in all our buildings. We also believe that we have begun using janitorial chemicals that might be more environmentally friendly.

Planned Distance Learning Improvement as an Outcome Result

Grants and Special Projects Administration

Plan Period: FY13

Outcome ID#: 7197

Outcome Description

To promote sources for grant opportunities and research requests

Outcome Strategy

Work with VP of Instruction and Information Technology

Outcome Method

Access the link from the TVCC Website

Outcome Criterion

Access the link by March 31, 2013

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.2 Finance

Meets goals by providing information about grant opportunities and research requests

Outcome Results

Link was created by March 31, 2013. Staff and faculty use the link on the website to gain information about where to find grants.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Link is working as it should. Staff and faculty use the Grant Research Request form to submit grant funding ideas. Received two throughout the year. Links to outside grant funding are also helpful to staff and faculty.

Planned Distance Learning Improvement as an Outcome Result

Grants and Special Projects Administration

Plan Period: FY13

Outcome ID#: 7198

Outcome Description

research grant opportunities on the web that benefit institutional programs and projects

Outcome Strategy

Work with VP of Instruction, Grant Committee and Project Director

Outcome Method

Final application package mailed to awarding agency

Outcome Criterion

To benefit a program/project on campus

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.2 Finance

Provide resources to support staff/faculty and student programs

Outcome Results

Working with faculty and staff, researched several grant opportunities, wrote and submitted more than 4 proposals.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Proposals were submitted for Athletics, Nursing, and our Campus Police Department. All but Nursing was funded.

Planned Distance Learning Improvement as an Outcome Result

Grants and Special Projects Administration

Plan Period: FY13

Outcome ID#: 7199

Outcome Description

receive funding from at least 1 awarding agency

Outcome Strategy

Submit final application package to awarding agency

Outcome Method

Receive a letter/email and funds from awarding agency

Outcome Criterion

Use funding to support institutional program/project

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.2 Finance

Funding will support the TVCC Student programs and Staff

Outcome Results

More than 4 proposals were written and submitted and obtained funding for 2.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Campus Police department was awarded a Bullet Proof Vest grant and our Athletic Department was awarded a Wal-Mart Grant.

Planned Distance Learning Improvement as an Outcome Result

Information Technology Programs Administration

Plan Period: FY13

Outcome ID#: 7140

Outcome Description

The areas of responsibility of the information technology department have grown considerably in the last years. To meet these ever increasing technological demands it is important for the IT Staff to undergo training.

Outcome Strategy

Purchase additional Online and In-Person training for all areas of IT Service. Provide additional travel funds if needed to ensure that the needed training is available.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This goal will assist in meeting the needs of training of the IT staff.

Outcome Results

To meet the needs of IT staff training we purchased subscriptions to two different online training sources. First, for System Support, Network Support and Programming we purchase multiple subscriptions to CBTNuggets. Second, for client support we purchased a training subscription from Lynda.com.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Employees are pleased with the training provided. They continue to use the various lessons to improve their skills.

Planned Distance Learning Improvement as an Outcome Result

Information Technology Programs Administration

Plan Period: FY13

Outcome ID#: 7141

Outcome Description

Develop new strategies that will improve the communication between the offices of IT Services and major stakeholders, employees and students on the various improvements, initiatives and support available to our clients.

Outcome Strategy

Improve communications by adding developing the following:

- Add web pages describing projects and initiatives

- Sending email newsletters informing users of issues and advancements.

- Holding meetings to discuss the technology available and responsibilities of the users.

- Develop an application program for notification of IT outages

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This goal assists the college in notifying students and staff of incidents and outages using up to date technology.

Outcome Results

IT is developing a new program that will service to assist in automatically notifying our clients of incidents or outages that might cause interruptions in service. In addition we continue to work to inform students and employees of new services being offered in the area of technology. This is done through email, web page, digital signage, etc.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We will continue to improve communication to our clients over the coming years.

Planned Distance Learning Improvement as an Outcome Result

Information Technology Programs Administration

Plan Period: FY13

Outcome ID#: 7142

Outcome Description

Develop a set of business policies, processes, and a supporting infrastructure for managing the creating, maintenance and use of digital identities.

Outcome Strategy

The IAM project is a multi-year imitative to develop an Identity and Access management system. In the initial phase we will develop policies, investigate commercial programs and develop a budget for the implementation of the IAM.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.4 Technology

This goal assists in the use of digital identities and maintenance with the use of technology.

Outcome Results

While we have developed programs to allow us to perform some areas of IAM, we continue to investigate the various commercial IAM solutions. Currently the cost of the commercial products have been cost prohibitive.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

a letter

Planned Distance Learning Improvement as an Outcome Result

Institutional Advancement Administration

Plan Period: FY13

Outcome ID#: 7138

Outcome Description

Increase the number of donor scholarships by two over 11/12 fiscal year.

Outcome Strategy

Will complete outreach to community donors in order to encourage the creation of new donor scholarships that provide readily available funds for scholarships to incoming TVCC students.

Outcome Method

Will assess this outcome through comparison to FY 11/12.

Outcome Criterion

The TVCC Foundation will create a minimum of two new donor scholarships during FY 12/13.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.1 Development

TVCC Foundation will increase donations by 6% by 2014 using 2010 as benchmark.

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Institutional Advancement Administration

Plan Period: FY13

Outcome ID#: 7139

Outcome Description

Provide donors the ability to donate online to the TVCC Foundation through the webpage.

Outcome Strategy

The Foundation Office will work with the Office of Information Technology to provide information necessary to create a web link that permits online giving.

Outcome Method

Fully operational webpage link to permit donors to give online. Operational by end of fiscal year 12/13.

Outcome Criterion

Online web donations by end of FY 12/13.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.1 Development

Provide another giving option for those donors who wish to give via credit card to the TVCC Foundation.

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Institutional Effectiveness Administration

Plan Period: FY13

Outcome ID#: 6992

Outcome Description

Our Learning Day professional development event not only showcases one of our best practices but it could be adapted effectively for other colleges.

Outcome Strategy

An invitation will be extended to the North Texas Community College Consortium through Dr. Jesse Jones, President. The possibility of the NTCCC Leadership class called CLARA attending our Learning Day has been discussed within the past year. Dr. Jones attended spring Learning Day 2012.

Outcome Method

The number of guests from other regional colleges attending spring Learning Day 2013 will be compared to the number of guests from regional colleges attending in spring 2012. (Only Dr. Jones attended in spring 2012.)

Outcome Criterion

There will be an increase by 10% of guests from regional colleges when comparing spring Learning Day 2012 to the same event in 2013.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.5 Human Resources

By expanding our attendance at our spring Learning Day 2013, we will increase our learning resources due to the increased networking potential. Attendees that are employees from other regional colleges will have the opportunity to exchange ideas and contacts that can increase learning resources for all faculty, administration, and staff involved.

Outcome Results

The goal was met and exceeded when we had 27 guests (and one local rep) from the NTCCC CLARA class (along with the NTCCC president, Dr. Jesse Jones) join TVCC for our spring 2013 Learning Day. Multiple regional colleges were represented by this group and participated in our day of activities. This was the first year for TVCC to have a CLARA class representative and the first time for that group to meet on our campus.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The over-all participation rate of involvement in NTCCC activities has been raised and TVCC has now been recognized as a regional participant. Hopefully others will join the leadership (CLARA) class in the future and additional NTCCC meetings will be considered at TVCC.

Planned Distance Learning Improvement as an Outcome Result

Institutional Effectiveness Administration

Plan Period: FY13

Outcome ID#: 6993

Outcome Description

The SSC will have its' own budget for the first time and there will be a successful expansion to include the CAPS program.

Outcome Strategy

The business office will successfully act on the request to give the SSC a separate budget from the IPRE budget (where it has been housed since origin). There will also be a successful merger with the CAPS program creating a "one-stop shop" experience for all peer and professional tutoring.

Outcome Method

There will be a 100% separation of budgets (SSC from IPRE) and a 100% merger with the CAPS program for the SSC by spring 2013.

Outcome Criterion

By spring 2013, the business office will have created a fully self-sustaining budget for the SSC separate from the IPRE budget. Also, the physical modifications for the space as well as personnel mergers will take place between the SSC and CAPS.

Strategic Plan Relationship/General Education Goal

Enhance Learning

Goals 5.1.1 Student Engagement, 5.1.2 Student Success, 5.1.3 Academic Success

The fulfillment of this goal will increase student engagement, student services, and the academic success of students that use the SSC and/or CAPS. This will guarantee supplemental instruction in one central location to add to the ease of students finding and using this area.

Outcome Results

The SSC is completing a full year of running with an independent budget under the umbrella of the IPRE Department. It has successfully become 100% financially self-sustaining. Because of remodeling issues and costs, the merger with the CAPS program has just occurred for the fall 2013 semester.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Because of the merger that is currently underway (Aug. 2013), a new name has been proposed and adopted for the entire area. It will be called the Cardinal Success Center since it will house both the SSC and CAPS programs. For now they will still operate under two different areas of the college (Academics and Student Services) and will have separate budgets. We await final approval to hire a full-time SSC Assistant Coordinator as we begin the fall 2013 semester.

Planned Distance Learning Improvement as an Outcome Result

Institutional Effectiveness Administration

Plan Period: FY13

Outcome ID#: 6994

Outcome Description

We have been administering the CCSSE since 2005 and then '07, '09, and '11. We appeared to be making positive strides in all areas forward until we realized some misinterpretation of scores last year. We determined to continue to press for increased student engagement that would be reflected in all five benchmark areas.

Outcome Strategy

We will make a concerted effort to emphasize the importance of the CCSSE to all faculty and then really push to let students know when it is administered just how important the survey is to TVCC.

Outcome Method

We will compare the five benchmark scores from '11 to '13.

Outcome Criterion

We will expect a 2% increase in all five areas in the '13 scores as compared to '11.

Strategic Plan Relationship/General Education Goal

This is the major measurement that we use to compare ourselves to other colleges across the nation in terms of student engagement.

Outcome Results

Enhance Learning

Goal 5.1.1 Student Engagement

There was an improvement in each of the five benchmarks of the CCSSE when administered in spring 2013 as compared to the administration in spring 2011. The goal of a 2% increase in each of the five areas was not only met but exceeded. Active and Collaborative Learning was 0.513 in 2011 and 0.526 in 2013. Student Effort was 0.546 in 2011 and 0.558 in 2013. Academic Challenge was 0.662 in 2011 and 0.687 in 2013. Student/Faculty Interaction was 0.541 in 2011 and 0.560 in 2013. Support for Learners was 0.603 in 2011 and 0.622 in 2013. The efforts to improve our scores were effective.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The current plans are to continue administering the CCSSE every two years. The goal for continual improvement of our benchmark scores will be discussed by administrators and faculty alike. Based on these discussions, any changes suggested that will improve our scores will be taken into consideration as each administration of the CCSSE is approached.

Planned Distance Learning Improvement as an Outcome Result

Institutional Research Administration

Plan Period: FY13

Outcome ID#: 7076

Outcome Description

Organize the survey development and implementation process.

Outcome Strategy

Implement a checklist procedure and a tracking system to track survey or evaluation process for all future surveys from beginning to end.

Outcome Method

Reports that shows how many days it takes to complete the process in hopes of improving the timeframe in future years.

Outcome Criterion

Improve time management processes and procedures in the Institutional Research Associate's office for all surveys and evaluations. FY13 reports will be used to track for improvement in the future.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.1 Business

This outcome is to improve efficiency in the institutional research office so it does not directly relate to the strategic planning goals; however we do ask for students input on services received in the student satisfaction survey and the graduating student surveys.

Outcome Results

This outcome was not met, and therefore is being moved to the FY14 plans to complete.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Better management in IR Associate's office will need to take place in FY14.

Planned Distance Learning Improvement as an Outcome Result

Institutional Research Administration

Plan Period: FY13

Outcome ID#: 7077

Outcome Description

Successfully pull in the additional requirements for addressing the SACS 10 year reaffirmation report.

Outcome Strategy

Prepare an electronic document with information that is submitted from the team members assigned to the mandatory requirements for the 10 year reaffirmation report.

Outcome Method

Work with IT to implement Microsoft SharePoint making it available to Directors, Associate VP's, Assistant VP's, Provost, Vice Presidents and the President, so that team members can share and save documents that will be needed to create the report.

Outcome Criterion

The narrative will be written and changed from year to year as needed until we need it to submit to SACS in 2017.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.1 Business

This will help automate and manage the TVCC Institutional Research business processes.

Outcome Results

This administrative outcome was not completed because IT will not let us have access to Microsoft SharePoint because they do not have the manpower to make this happen. I have recently 9/15/2013, revisited the idea to the VP of Information Technology as we move forward.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

For now, I have pulled the accreditation document into Word and have it on a shared drive that all Directors, Associate VP's, Assistant VP's, Provost, Vice Presidents and the President can access and others have been added as the need arises, so that team members can share and save documents that will be needed to create the report.

Planned Distance Learning Improvement as an Outcome Result

Institutional Research Administration

Plan Period: FY13

Outcome ID#: 7078

Outcome Description

Ensure that all surveys that are designed have all of the elements in the Design process

Outcome Strategy

Create a checklist system that will help insure that each element of the design process is addressed.

Outcome Method

A checklist form that can track the progress and completion of the design process of surveys.

Outcome Criterion

Surveys will have a more uniform look and will be designed more efficiently.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.1 Business

This will enhance the quality of surveys.

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Institutional Research Administration

Plan Period: FY13

Outcome ID#: 7079

Outcome Description

An update-able perpetual calendar will be created that lists survey and report post and completion dates throughout the year.

Outcome Strategy

Use Microsoft Project or Excel to create the ongoing project list and post copies either on the web or on paper chart form in the Institutional Research Offices.

Outcome Method

The project will be monitored by noting the progress of collecting data and creating the schedule.

Outcome Criterion

The schedule should be successfully completed by March 2013.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.1 Business

This schedule will streamline the business of the Institutional Research Office

Outcome Results

Reminders and surveys for the Faculty Evaluations, and Health Occupation were in the IR Calendar by March 2013, which pop up on all 3 IR Employee calendars.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

This has enabled the IR department to fulfill requests sooner and have surveys ready for implementation before it is requested and has improved communication to the Students at TVCC.

Planned Distance Learning Improvement as an Outcome Result

Learning Academy Administration

Plan Period: FY13

Outcome ID#: 7082

Outcome Description

TVCC faculty in the Learning Academy will read and discuss this especially selected book then the author will be the featured guest speaker for spring 2013 Learning Day.

Outcome Strategy

The office of IPRE will purchase copies of this book and distribute them for the Academy at the first meeting in Sept. 2012.

Outcome Method

The number of faculty in the Learning Academy that participate in school year 2012-13 will be determined. The year's Academy schedule will reflect the emphasis on this book.

Outcome Criterion

At least 15 full-time faculty will be active in the Learning Academy for 2012-13 and will cover the John Tagg book entitled The Learning Paradigm College in detail.

Strategic Plan Relationship/General Education Goal

Enhance Learning

Goal 5.1.5 Learning Resources

The emphasis on a paradigm shift from teaching to learning will help faculty involved in the Learning Academy increase the student engagement levels in their classes.

Outcome Results

The goal was met with at least 15 faculty members covering the material in the book by John Tagg entitled The Learning Paradigm College. There were discussions over the book contents at each Academy meeting for the year. Along with the discussions, the author, John Tagg, did two live presentations for the TVCC Learning Day in spring 2013.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Because of the emphasis on the paradigm shift from teaching to learning, faculty who were part of the Learning Academy were challenged to experiment with new or different approaches in their individual classrooms.

Planned Distance Learning Improvement as an Outcome Result

Media Support Services Administration

Plan Period: FY13

Outcome ID#: 7130

Outcome Description

Enhance the learning environment by providing a larger, clearer, and convenient view of microscopic slides that are being presented to the class by the instructor.

Outcome Strategy

Media Services personnel will research, acquire, and install all components and equipment needed to accomplish the stated goal of this project.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Greatly improved learning enhancement environment for the student for FY13 compared to FY12.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.4 Technology

Ensure that communications, classroom assets, and administrative computing needs of the college are met and evolve to address advances in technology and application

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Media Support Services Administration

Plan Period: FY13

Outcome ID#: 7131

Outcome Description

By replacing cart based projectors with ceiling mounted ones, space in the classroom area becomes less crowded. Also, by replacing smaller projection screens with larger ones, the viewing area of a presentation is much more visible. The A/V plate installation provides a more convenient and logical lesson presentation space for the instructor due to the fact that they can face the entire class rather than have their back to them.

Outcome Strategy

Acquire and install applicable equipment consisting of, projector, screen, cables, and A/V plate.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Greatly improved learning enhancement environment for the student for FY13 compared to FY12.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.4 Technology

Ensure that communications, classroom assets, and administrative computing needs of the college are met and evolve to address advances in technology and application

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Media Support Services Administration

Plan Period: FY13

Outcome ID#: 7132

Outcome Description

Improve audio/video instructional presentations by adding a multi-device podium, which will include a document camera, PC, DVD/VCR player, and a control panel that will enable the operation of these devices. In addition, these installations will facilitate ceiling mounted audio speakers, ceiling mounted data projector, and a seven foot projection screen.

Outcome Strategy

Acquire and install applicable components. Provide support for instructors using this equipment, as well as maintaining said equipment.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Greatly improved learning enhancement environment for the student for FY13 compared to FY12.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

Ensure that communications, classroom assets, and administrative computing needs of the college are met and evolve to address advances in technology and application.

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Media Support Services Administration

Plan Period: FY13

Outcome ID#: 7143

Outcome Description

Enhance the learning environment by providing a larger, clearer view of microscopic slides that are being presented to the class by the instructor.

Outcome Strategy

Media Services personnel will research, acquire, and install all components and equipment needed to accomplish the stated goal of this project.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.4 Technology

Ensure that communications, classroom assets, and administrative computing needs of the college are met and evolve to address advances in technology and application

Outcome Results

All aspects of the goal were accomplished.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

In order to implement this goal, difficult logistical installation procedures were encountered that included, but were not limited to: multi-floor cable paths, considerations for monitor placement, and signal strength limitation challenges. Detailed research of how to circumvent these obstacles were incorporated into our overall process, thus enabling the success of the goal being implemented.

Planned Distance Learning Improvement as an Outcome Result

Media Support Services Administration

Plan Period: FY13

Outcome ID#: 7144

Outcome Description

By replacing cart based projectors with ceiling mounted ones, space in the classroom area becomes less crowded. Also, by replacing smaller projection screens with larger ones, the viewing area of a presentation is much more visible. The A/V plate installation provides a more convenient and logical lesson presentation space for the instructor due to the fact that they can face the entire class rather than have their back to them.

Outcome Strategy

Acquire and install applicable equipment consisting of, projector, screen, cables, and A/V plate.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Greatly improved learning enhancement environment for the student for FY13 compared to FY12.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.4 Technology

Ensure that communications, classroom assets, and administrative computing needs of the college are met and evolve to address advances in technology and application

Outcome Results

The goal is currently 100% completed.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

None as of this time.

Planned Distance Learning Improvement as an Outcome Result

Media Support Services Administration

Plan Period: FY13

Outcome ID#: 7145

Outcome Description

Improve audio/video instructional presentations by adding a multi-device podium, which will include a document camera, PC, DVD/VCR player, and a control panel that will enable the operation of these devices. In addition, THESE installations will facilitate ceiling mounted audio speakers, ceiling mounted data projector, and a seven foot projection screen.

Outcome Strategy

Acquire and install applicable components. Provide support for instructors using this equipment, as well as maintaining said equipment.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.4 Technology

Ensure that communications, classroom assets, and administrative computing needs of the college are met and evolve to address advances in technology and application

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Media Support Services Administration

Plan Period: FY13

Outcome ID#: 7147

Outcome Description

Improve audio/video instructional presentations by adding a multi-device podium, which will include a document camera, PC, DVD/VCR player, and a control panel that will enable the operation of these devices. In addition, these installations will facilitate ceiling mounted audio speakers, ceiling mounted data projector, and a seven foot projection screen.

Outcome Strategy

Acquire and install applicable components. Provide support for instructors using this equipment, as well as maintaining said equipment.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Greatly improved learning enhancement environment for the student for FY13 compared to FY12.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.4 Technology

Ensure that communications, classroom assets, and administrative computing needs of the college are met and evolve to address advances in technology and application

Outcome Results

Acquisition of materials and components have been completed. All podiums have been built. Installations of all Smart Rooms has been completed on all campuses.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

None as of this time.

Planned Distance Learning Improvement as an Outcome Result

Network and Telecommunication Services Administration

Plan Period: FY13

Outcome ID#: 7115

Outcome Description

Our current method of securing or restricting device access to the network is accomplished manually. This process is slow to change and not very flexible across four campuses. Network Access Control (NAC) can be implemented with an appliance or server software that can automate many tasks associated with granting or restricting network access per device. This solution will also integrate with other tasks for monitoring and event tracking.

Outcome Strategy

Several solutions will be evaluated including appliance and server software for functionality, inter-operability and cost.

Outcome Method

A quantitative measure of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This will improve the network access process with the use of technology.

Outcome Results

The Network Access Control (NAC) solution has an estimated cost of \$42,000. The NAC solution has been delayed due to budgetary constraints.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

None.

Planned Distance Learning Improvement as an Outcome Result

Network and Telecommunication Services Administration

Plan Period: FY13

Outcome ID#: 7116

Outcome Description

A new wireless system based on Adtran's vWLAN wireless environment was tested and accepted for implementation. Additional access points will be installed in areas needing additional coverage. These access points allow for the continued use of existing access points easing the budgetary implications of rolling out a new wireless network. In addition, the server is a central management and event log collection point easing configuration and management tasks.

Outcome Strategy

Buildings across TVCC will be identified on need to begin using the new vWLAN wireless network. The new access points will replace half the existing access points in a given building while still providing an identical user experience for all users.

Outcome Method

A quantitative measure of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.4 Technology
This will improve the wireless network with use of technology.

Outcome Results

The vWLAN wireless solution was implemented as a pilot program in 4 buildings across the campuses. The solution works well and is capable of utilizing existing access points for additional coverage. The ability to manage access points and wireless users from a single management interface simplified administration. However, future upgrades to the vWLAN software have taken away several features we were using. This solution, in its current form, will also not integrate completely with planned network access control services that are part of the overall network security posture.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The wireless network at TVCC will continue to expand both in access point count and in 802.11n coverage. Considered solutions will need to be versatile enough to align with future security and access control solutions that may be implemented.

Planned Distance Learning Improvement as an Outcome Result

Network and Telecommunication Services Administration

Plan Period: FY13

Outcome ID#: 7126

Outcome Description

TVCC has offered unsecured wireless network connectivity for several years. To improve security for client and network communications a new secure SSID will be made available.

Outcome Strategy

Implementing the new secure wireless network will be included in the roll-out of the new vWLAN wireless network. Additional buildings not included in the vWLAN implementation will be included in the new secure SSID as resources are available.

Outcome Method

A quantitative measure of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This will improve and secure the wireless network with the use of technology.

Outcome Results

The Secure SSID TVSecure was effectively rolled out to one building. Before the solution was expanded, back-end servers required for an enterprise solution failed. A TVCC secure SSID solution may be better handled by an appliance that is specific to the task.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

An enterprise SSID solution will be rolled out with the roll-out of the new wireless system.

Planned Distance Learning Improvement as an Outcome Result

Network and Telecommunication Services Administration

Plan Period: FY13

Outcome ID#: 7127

Outcome Description

The Athens campus has 26 main buildings spread over a large geographic area. The Henderson County 911 service has one address on file for the entire campus. The phone system installed last year includes the ability to dynamically use phone locations to determine location. Although this can be as detailed to each room, I believe the ability to identify the building a 911 call was made from can drastically improve response time.

Outcome Strategy

The Cisco VoIP telephony system has redundant Emergency Response Servers that can use the same network the phones do to provide location information during a 911 call. Location information can be configured on a per building basis and then synchronized with 911 address information. One way of providing this service is to statically assign a dedicated outgoing line to a specific building for 911 calls. The caller ID from this outgoing line will correspond to a physical address on file at our local 911 responder's office.

In addition to providing location information, alerts can be generated when a 911 call is made notifying the TVCC Police Department and any other officials requiring this information. Notifying TVCC officials can drastically reduce response time in an emergency.

Outcome Method

A quantitative measure of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This will improve the response time in the event of an emergency with the use of technology.

Outcome Results

Each building on the Athens Campus has a 911 Building Number. The budget to implement dynamic number and location information for 911 calls was not approved. However each building now has a large visible sign posting the 911 building number that will reduce response times in an emergency.

When a 911 call is initiated a log is generated including the caller's name, extension, campus and time-stamp.

Campus Police and the local person in charge receive a phone popup alert and email notification for every 911 call made with the new phone system.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Campus Police and local campus officials are notified immediately when a 911 call is made dramatically reducing response time in the event of an emergency.

Planned Distance Learning Improvement as an Outcome Result

Network and Telecommunication Services Administration

Plan Period: FY13

Outcome ID#: 7148

Outcome Description

Install surveillance cameras on the first and second floor of the Administration Building. Coverage to include all entrances/exits, cashier window, board room and the entrance to the President's office.

Outcome Strategy

Determine best placement of cameras for optimal coverage. Set motion windows and recording setting on the surveillance servers.

Outcome Method

A quantitative measure of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.4 Technology
This will improve security with the use of technology.

Outcome Results

Installed surveillance cameras on the first and second floor of the Administration Building. Coverage includes all entrances/exits, cashier window, board room entrance and the entrance to the President's office, testing center and the financial aid office.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

None.

Planned Distance Learning Improvement as an Outcome Result

Physical Facilities Administration

Plan Period: FY13

Outcome ID#: 7231

Outcome Description

College grounds keeping and custodial costs will be significantly reduced while service and results are improved or at minimum maintained at acceptable levels.

Outcome Strategy

Continue successful relationship with current outsourced grounds service provider R&P Hunt Brothers. Recommend that the Board of Trustees consider outsourcing custodial services and evaluate potential service providers.

Outcome Method

Ongoing routine inspection of grounds keeping services results and timely communication on items requiring attention to service provider with appropriate follow-up as needed. Custodial service provider bids will be reviewed and preferred provider recommendation made to Board.

Outcome Criterion

Custodial services will be outsourced during FY13.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.3 Facilities Management

Improves effectiveness and efficiency of facilities management through cost reduction and enhanced cleanliness of facilities.

Outcome Results

After researching janitorial firms provided by our coop agency we selected McLemore Building Maintenance to join our facility provider service team. Both firms continued their work for the college while improving the conditions of our buildings and grounds at the desired cost. Those cost are on a course to achieve the projected 5 years saving goal of 500K. Service levels provided by both firm has demonstrated that we could maintain our necessary minimum standards and in a short period of time improve most of the desired facility standards.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

In January 2013 we recommended to our board that college staff be allowed to contract with McLemore Building Maintenance on March 1, 2013 as our janitorial outsource provider for all TVCC buildings and campuses. As a part of that recommendation we reduced all college janitorial staff and agency contracted staff to zero as of February 28, 2013. We also recommended in late 2012 that R & P Hunt Brothers continue as our grounds service provider into all of 2013.

Planned Distance Learning Improvement as an Outcome Result

Plant Operations and Management Administration

Plan Period: FY13

Outcome ID#: 7217

Outcome Description

We expect that this system will allow us to facilitate efficient creation, assignment, and management of recurring maintenance tasks and schedules. With this implementation we should see improved creature comforts and safety for our students, visitors, and staff within our buildings. These system improvements will also document our ability to conduct periodic inspections of life safety systems, exit lighting, fire extinguishers, electrical power systems, signage, and other building equipment needing periodic review. We also expect to see improved productivity because our staff will be completing many simple tasks helpful to the campus needs.

Outcome Strategy

Insert all campus building equipment into the system beginning in February 2013. Begin printing and working PM maintenance tasks during April 2013. Continue data entry work until all campus building equipment is placed into the system.

Outcome Method

We will develop a monthly tracking tool for PM's in Excel to show how many work orders were created each month. Then measure that against how many work orders were completed and how many remain to be completed starting in April 2013.

Outcome Criterion

We expect to provide an improved building environment for students, staff, and visitors. Secondly with full implementation we hope to see reduced work orders entered into maintenance direct by the college staff.

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.3 Facilities Management
Manage building systems for more efficient use.

Outcome Results

Our PM tasks generated by our school dude software began in April 2013 on the Athens campus as planned. We added the outside campuses in July 2013. Not all buildings are in the PM pool but we hope to add them all over the next few years. Our labor pool of full and part time staff is busy with many customers requested tasks so we are slower in this implementation than we really desire. We have begun with quarterly inspections of Restroom exhaust fans, exit lights, emergency lights, fire extinguishers, automatic doors, HVAC filters, and elevator phones. As time and labor allows we will add additional college buildings until all PM work is fully functional.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

As we have worked the process we have found additional uses for PM tasks. With repeat customers request for building specific tasks we find we can add those to the PM system and complete the request before the customer asks for the tasks. This is a real improvement to our departmental work and college benefit for all.

Planned Distance Learning Improvement as an Outcome Result

Print and Graphics Shop Administration

Plan Period: FY13

Outcome ID#: 7569

Outcome Description

The Graphic & Print Design Office will eliminate "dropped" jobs and reduce wait time for clients.

Outcome Strategy

I will continue the work begun last year on a new tracking system to launch during the spring 2014 semester. Publicity through printed and e-mail notifications and reminders will be used to inform clients of the new system and encourage them to use it.

Outcome Method

Use of a simple survey with each print job will provide a more accurate assessment of client approval.

Outcome Criterion

80% of clients will use the new system by the beginning of the fall 2012 semester, and 100% of those clients will say they are satisfied with the speed in which their job was completed.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.1 Business

This process should increase the efficiency of the Graphic and Print Design office by streamlining the intake process.

Outcome Results

We continue to move forward, although much slower than anticipated. Have examined outside sources for providing an improved intake process, but these are financially prohibitive at this point. Have continued to experiment with other methods, but initiating a process that is helpful and easy to use for clients - and not just another layer of paperwork for us - has been challenging

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Will continue to monitor potential outside sources and examine internal methods using existing software.

Planned Distance Learning Improvement as an Outcome Result

Public Information

Plan Period: FY13

Outcome ID#: 7233

Outcome Description

The public information office personnel will work with the marketing committee to begin developing a new advertising strategy for Fall 2013 and moving forward.

Outcome Strategy

The committee will advise public information on ways to effectively communicate the college's message to our audiences and explore new advertising venues. The public information office will work with information technology's videographer as well as graphics design to develop new advertising material.

Outcome Method

The success of this goal will hinge on the development of new materials to be rolled out for Fall 2013. Also, the success of this goal will be measured by the implementation of advertising in areas new for TVCC.

Outcome Criterion

More audiences will be exposed to TVCC's message than before. Also, the new marketing message will be disseminated throughout the TVCC system.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

Goal 5.3.1 Development

This goal can further the efforts of strategic plan goal 5.3.1 by creating an environment where the college more effectively utilizes print and technology-driven media to communicate TVCC-related messages.

Outcome Results

Due to staff turnover, this will move to current fiscal year.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Public Information

Plan Period: FY13

Outcome ID#: 7234

Outcome Description

Public Information will work to aid in the development of an employee photo directory.

Outcome Strategy

Public information will be responsible for photographing and categorizing photos of all employees. This will involve making times available for all employees to have their photos taken on all campuses. Information technology will work to place these photos into employee e-mail as well as add them to campus directory information. These photos will also be made available to faculty and staff for use on their institutional web pages.

Outcome Method

This goal will be contingent upon the completion of the photographic assignments and the placement of the photos.

Outcome Criterion

The development of the directory will aid students in the recognition of faculty and staff members as well as aid TVCC employees.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

Goal 5.3.1 Development

Increase alumni and community participation in college life by publicizing the value of the institution through personal contact, print, and technology driven media.

Outcome Results

Photos have been taken, creating directory. This task has been moved to Information Technology ongoing.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Campus community is able to better recognize other employees.

Planned Distance Learning Improvement as an Outcome Result

Purchasing, Contracts, and Insurance Administration

Plan Period: FY13

Outcome ID#: 7180

Outcome Description

Provide legal notices on TVCC website and links to Requests for Proposals, Request for Qualifications and Invitations to Bid which should result in an increase in the number of proposers and a better informed community.

Outcome Strategy

Submit the Assessment plan to Vice President/Information Technology for review and assignment of staff member to coordinate and develop process with Manager of Purchasing, Contracts and Insurance.

Outcome Method

Review of the number of Legal Notices, Request for Proposals, Request for Qualifications and Invitations to Bid actually posted on the Trinity Valley Community College Website.

Outcome Criterion

To have more than zero Legal Notices, Request for Proposals, Request for Qualifications and Invitations to Bid posted on the Trinity Valley Community College Website.

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.1 Business

This outcome relates to TVCC #5.2.1 BUSINESS in that the availability of Legal Notices for Requests for Proposals, Request for Qualifications and Invitations to Bid on the TVCC website provides potential proposers and the community another means other than newspaper to view legal notices and also provides a direct link to the entire Request for Proposals, Request for Qualifications and Invitations to Bid.

Outcome Results

The first Request for Proposal was posted on the Trinity Valley Community College Website on May 13, 2013. The Request for Proposal is accessible by clicking on Administration from the main page. Then click on Business Office and then Purchasing. This exceeded the goal to have more than one Request for Proposals, Request for Qualifications or Invitations to Bid posted on the Trinity Valley Community College Website.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We have directed potential proposers to the website for a direct link to the entire Request for Proposal and all attachments. We have verbally stepped them through the process. On May 16, 2013 the college had to issue Addenda #1 for the Request for Proposal. We were able to reference the Addenda on the cover page and include it as an attachment.

Planned Distance Learning Improvement as an Outcome Result

School Relations Office Administration

Plan Period: FY13

Outcome ID#: 7136

Outcome Description

To expand recruitment efforts and increase enrollment of traditional and nontraditional students.

Outcome Strategy

Prospective students who have been identified from 2 major in-house sources* will be contacted for re-enrollment and new enrollment.

*1) Applicants who filed for graduation but did not return in the Fall of 2012;

*2) Recent GED graduates.

Outcome Method

The Spring 2013 enrollment list will be reviewed to determine the number of prospective students contacted who either re-enrolled and/or enrolled.

Outcome Criterion

From the number of students who are contacted from these 2 recruitment sources, 7% will enroll.

Strategic Plan Relationship/General Education Goal

Enhance Learning

Goal 5.1.2 Student Services

Goal #2 relates to the outcome in that it will contribute to an increase in enrollment from the service area.

Goal #3 relates to the outcome in that it will contribute to an increase in completion rates of students who intend to complete a program of study.

Outcome Results

A list of students who applied for Fall 2012 graduation but did not return was obtained and culled to remove those whom I knew had either transferred or would not return for other reasons. Letters were then mailed to 98 potential graduates offering assistance with degree attainment and encouraging them to reapply. As a result of this communication, I received 8 telephone calls, 13 e-mails and 1 office visit. (7 letters were returned).

Subsequent to providing information and assistance to those requesting it, 5 students graduated, 4 in May 2013 and 1 in August 2013.

A meeting was held during the spring semester with a staff member of the Adult Education department.

Arrangements were made for me to speak to a group of GED students who were prospective graduates and ready to pursue postsecondary education. 1 student met with me in my office for additional assistance with the application process. Of the approximate 130 students who graduated with a GED, 5 enrolled on the Athens campus.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

School Relations Office Administration

Plan Period: FY13

Outcome ID#: 7137

Outcome Description

To enhance recruitment and communication efforts between TVCC and Hispanic citizens/students from the service area and increase the number of students from this ethnic group who subsequently enroll.

Outcome Strategy

During the fall semester, the recruitment brochure will be translated into Spanish and reviewed by the 2 TVCC faculty members who teach Spanish courses on campus.

During the spring semester, the Spanish brochure will be distributed to TVCC service area ESL coordinators and Hispanic owned businesses.

Outcome Method

The TVCC Fall 2012 and Fall 2013 Enrollment lists will be compared to determine the increase in the number of Hispanic students enrolled.

Outcome Criterion

The percentage of Hispanic students who enroll for the Fall 2013 will increase by 5%.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

Goal 5.3.2 Outreach

Goal #1 relates to the outcome in that it encourages Hispanic student participation in academic and extracurricular programs.

Goal #2 relates to the outcome in that it contributes to increasing minority enrollment in degree and certificate programs.

Goal #3 relates to the outcome in that it contributes to increasing minority enrollment in noncredit (e.g., ESL, GED, etc.) and continuing education programs.

Outcome Results

The TVCC brochure was translated into Spanish during the Fall semester. During the Spring semester it was reviewed by Bill Monds, a Spanish instructor on the Athens campus. It was not printed at that time due to budget constraints and will be printed during the 2013-14 year in order to be paid for out of that year's budget.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Strategic Planning Administration

Plan Period: FY13

Outcome ID#: 6998

Outcome Description

100% of FY12 plans will be completed and 100% of FY13 plans will be in the admin review status or closed by the end of the FY13 planning cycle.

FY13 plans will also be reviewed for quality and the Institutional Planning, Research and Effectiveness office will work individually with plan users and administrators to improve the quality of our educational and administrative outcomes.

Outcome Strategy

Regular review and status emails will be sent to plan users and administrators about their plan status. When outcomes are submitted, they will be reviewed for quality and this office will work with administrators and users to improve the quality of FY13 outcomes.

Outcome Method

Regular review of data in the CARDS database.

Outcome Criterion

100% completion of FY12 assessment plans and 100% of FY13 plans will be in the admin review of results stage or completed by the end of the assessment cycle.

Strategic Plan Relationship/General Education Goal

Enhance Learning, Enhance the College, Enhance Community Life

This outcome encompasses all Strategic Plan goals because it addresses creation and completion of all assessment plans.

Outcome Results

97.5% of FY12 plans are complete and the three remaining have not been completed despite multiple reminders and are recommended for deletion from the system. FY13 plans are in a temporary state of disarray due to the assessment system being taken offline for technical/security issues during the normal completion period. FY13 status is:

122 plans total

4 plans completed

1 plan returned for update of results

35 plans with results under review

75 plans require entry of results

2 plans are awaiting initial approval

5 plans have had no outcomes added.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Work with IT to keep the system online and restart the reminder process now that the system is up to get departments/divisions focused on completing their assessment plans.

Planned Distance Learning Improvement as an Outcome Result

System Support Services Administration

Plan Period: FY13

Outcome ID#: 7069

Outcome Description

Migrating to Exchange 2010 will provide simplified high availability, disaster recovery, and management as well as a better experience for end-users.

Outcome Strategy

IT services will install a new Exchange 2010 email environment. After a robust testing period, users will be migrated to the new email system.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.4 Technology
Improves the management and experience of email environment.

Outcome Results

Unable to complete this goal due to being under staffed.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Unable to complete this goal due to being under staffed.

Planned Distance Learning Improvement as an Outcome Result

System Support Services Administration

Plan Period: FY13

Outcome ID#: 7070

Outcome Description

Installing Symantec Endpoint Protection will allow IT Services to offer advanced protection of clients from viruses, as well as the ability to delegate control of clients to each campus's technical support personnel.

Outcome Strategy

IT services will install Endpoint Protection Management services on each campus and will upgrade all clients to the latest version of Symantec antivirus.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

Relationships to strategic plan goal: This goal relates to the overall success of the mission for the office of Information Technology Services.

Outcome Results

Advanced protection of clients from viruses is in place. Outer campus technicians are better able to manage their clients and keep them up to date with antivirus definitions.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Symantec Endpoint Protection 12.1 is providing advanced protection of clients from viruses. IT Technicians on the outer campuses now have the ability to manage Endpoint protection on their clients as well as the ability to troubleshoot clients that do not update definitions.

Planned Distance Learning Improvement as an Outcome Result

System Support Services Administration

Plan Period: FY13

Outcome ID#: 7146

Outcome Description

Thirteen physical hosts and seventy-eight virtual hosts will be upgraded to ESX5 to assure that IT Services continues to be able to upgrade the hosts as well as have the ability to implement newer hardware in the future.

Outcome Strategy

Virtual hosts will be moved between physical hosts to provide continued services during the upgrade of each physical hosts. Once physical hosts are brought up to the proper level, the virtual hosts will be upgraded in a timely manner.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This goal relates to the overall success of the mission for the office of Information Technology Services.

Outcome Results

All ESX server hosts and client systems were upgraded to ESX5.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The newer version of ESX has let IT Servicers remain in compliance with VMWare's support and maintenance contracts. The newer version also provides better management and utilization of VMWare on the client servers.

Planned Distance Learning Improvement as an Outcome Result

Transportation, Shipping & Receiving, Inventory Control Administration

Plan Period: FY13

Outcome ID#: 7211

Outcome Description

- 1) Reduce the dependency on 15 passenger vans for freight hauling by purchasing a freight delivery vehicle with a lift gate.
- 2) Centralize inter-campus and intra-campus freight deliveries and asset movements under one department including deliveries and movements between the Athens Campus, Terrell Campus, Kaufman Health Science Center, Palestine Campus, Palestine Workforce Training Center, Tennessee Colony Office, Michaels Prison Unit, Beto Prison Unit, Coffield Prison Unit, the Continuing Education locations across several counties, and the multiple Adult Education Centers.

Outcome Strategy

- 1) Build delivery truck specifications based on needs and uses. Research current market pricing and develop a budget for the potential purchase. Build vendor list for quote requests. Email vendors truck specifications and quote form. Forward results of the quotes to the TVCC Board for purchase approval.
- 2) Organize and develop a line of communication via email and phone for Shipping & Receiving and Inventory Control for delivery requests. Notify campus provosts, TDCJ educational program, Continuing Education, and Adult Education by email of the delivery service. Educate delivery team in the expectations and safety involved in the program.

Outcome Method

- 1) Success for the delivery vehicle will be based on its reception.
- 2) Because the non-Athens Campus based sites do not have a centralized and developed delivery system, recyclables and excessed assets were stored up, diminishing working floor and classroom space. Therefore, monitoring increase in delivery requests while seeing a diminish in time response and reclamation of floor space on the campuses will indicate success.

Outcome Criterion

Decrease in minor injuries due to heavy lifting into the trailers. Increase of 50% in response time to equipment moves while gaining control of asset locations after moves. A reduction to near 0% in UHAUL rented trucks for furniture, equipment, Athletics, Band, Drama, Shipping & Receiving, and Inventory Control moves.

Strategic Plan Relationship/General Education Goal

Enhance Learning, Enhance the College

Goals 5.1.5 Learning Resources, 5.2.1 Business, 5.2.3 Facilities Management

This outcome relates to Strategic Planning Goal 5.1.5 by providing support for the acquisition and dispensation of learning resources through a developed and repeatable venue, 5.2.1 by creating a consistent means for efficient asset movement and removal, and 5.2.3 by eliminating wasted floor space throughout all the campuses and centers by excess material capture, processing, and recycling.

Outcome Results

Project accomplished the purchase of two new college freight vehicles. The first was a boxed freight truck with lift gate for loading larger items up to 2,000 pounds. The second purchase was a small heavy duty delivery cargo van for bookstore multi campus travel. Reduced college fuel expense has been observed with the use of this smaller cargo van. With these two purchases we decreased load time and manpower requirements while increasing staff safety. We found a hidden but real ability to reduce college inbound freight expense. For local area purchases we can now pickup large college purchased items and reduce the freight cost We are also able to eliminate the use of two 15 passenger vans.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We have noticed increased productivity in heavy freight and asset movements by decrease staff needed for the movement. Transportation, Shipping and Receiving, Drama, and Inventory Control has reduced the use of rented trucks. The new small cargo specific van has been found to be exceptional when it comes to ergonomics. Having two rear out swinging doors and two large sliding side doors on each side the delivery staff can access all areas inside without the need to crawl inside the vehicle.

Planned Distance Learning Improvement as an Outcome Result

Web Development Services Administration

Plan Period: FY13

Outcome ID#: 7152

Outcome Description

When fully implemented, all TVCC departments will have their own department pages in the Cardinal CMS on the TVCC website. The Cardinal CMS allows authorized users to update, add, change and delete pages as needed without any web-authoring software. The current Cardinal CMS will receive some updates throughout the year enhancing the user experience and allowing the department administrators more sophisticated decision-making information about their communication.

Outcome Strategy

Page will be built locally and then moved to a dedicated test server equipped with .net 4.0 and other required software. Pages will be tested until error-free. Then a new virtual server array will be deployed to serve the new page and all subsequent pages built on the .net 4.0 platform with advanced CSS.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This goal will enhance the user experience and allow the administrators better decision making information, resulting in an improved TVCC website.

Outcome Results

All TVCC web content has been moved to the new (www2) server.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The original www server has been taken out of service. Its resources will soon be re-purposed.

Planned Distance Learning Improvement as an Outcome Result

Web Development Services Administration

Plan Period: FY13

Outcome ID#: 7153

Outcome Description

The Photo Galleries will be an online tool to display pictures of current and past event to the public. The galleries will be managed by TVCC Department administrators.

Outcome Strategy

Page will be built locally and then moved to a dedicated test server equipped with .net 4.0 and other required software. The page will be tested until error-free.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.4 Technology
This goal will enhance the overall quality of our website.

Outcome Results

We are still in development of this feature.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Web Development Services Administration

Plan Period: FY13

Outcome ID#: 7154

Outcome Description

Playback through the updated system will be compatible with iOS devices. As well, administration will be user-friendly and should have a common player overlay.

Outcome Strategy

We will seek pre-packaged software for our own servers to meet our goals. If that software is cost prohibitive, we will consider outside service providers or we may bring development in-house.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College

Goal 5.2.4 Technology

This goal will enhance the overall quality of our website.

Outcome Results

Extensive research was done to find the best way to accomplish the technical requirements of this objective. We decided that for purposes of security and control we would continue to host and serve videos from our equipment and software.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

As a result of our research, we implemented software and hardware that fulfilled our technical requirements.

Planned Distance Learning Improvement as an Outcome Result

Web Development Services Administration

Plan Period: FY13

Outcome ID#: 7155

Outcome Description

Playback through the updated system will be compatible with iOS devices. As well, administration will be user-friendly and should have a common player overlay.

Outcome Strategy

We will seek pre-packaged software for our own servers to meet our goals. If that software is cost prohibitive, we will consider outside service providers or we may bring development in-house.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance the College
Goal 5.2.4 Technology
This goal will enhance the overall quality of our website.

Outcome Results

On further evaluation and in cooperation with the vice president, student services, we decided to refine the website navigation, but not move completely away from the drop-down menus.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Some top-level categories did get landing pages. Other refinements were made to what is displayed and the order in which it's displayed.

Planned Distance Learning Improvement as an Outcome Result

Community Support Plans

Community Services Division Administration

Plan Period: FY13

Outcome ID#: 7000

Outcome Description

The Medical/Nursing Assistant program will meet program requirements for these oversight bodies:

- * Texas Higher Education Coordinating Board
- * Texas Department of Aging and Disability Services (for Texas nurse aide certification--two courses with in the M/N A program)
- * Southern Association of Colleges and Schools

Seek an industry credential for Medical/Nursing Assistant

Outcome Strategy

The following plan (courses) will be submitted for approval for the credit certificate to total 275 contact hours and 24 credits.

- *NURA 1401 - Nurse Aide for Health Care
- *NURA 1160 - Clinical - Nursing Asst./Aide and Patient care Asst.
- *HPRS 1205 - Essentials of Medical Law/Ethics for Health Prof.
- *POFM 1417 - Medical Administrative Support
- *PLAB 1223 - Phlebotomy
- *NURA 1307 - Body Systems
- *MDCA 1260 - Clinical - Medical/Clinical Assistant (Extern/Capstone)
- Electives (1 credit)

Outcome Method

Did TVCC receive the following formal approvals:

1. Texas Higher Education Coordinating Board
2. Southern Association of Colleges and Schools

Did TVCC courses for state of Texas Certifications meet all audit standards.

Outcome Criterion

It is expected that the credit TVCC Medical/Nursing Assistant Certificate program will meet the requirements of all three oversight groups.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

The Medical/Nursing Assistant certificate program (offered as credit and non-credit) is designed to meet area workforce employer needs, provide training opportunities for workers seeking entry level employment in:

- * nursing homes
- * physicians' offices
- * hospitals
- * medical labs
- * medical offices (front office skills)
- * other related medical employers

Outcome Results

The Medical/Nursing Assistant Level 1 Certificate was approved by The Texas Higher Education Coordinating Board.

Southern Association of Colleges and Schools approved adding the program to TVCC.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

TVCC students can now complete the workforce training for college credit.

Planned Distance Learning Improvement as an Outcome Result

Community Services Division Administration

Plan Period: FY13

Outcome ID#: 7235

Outcome Description

TVCC employee a full time, medically trained employee.

Outcome Strategy

A request for employment of a new position will be submitted to upper administration for Board of Trustee consideration.

Outcome Method

Did TVCC approve the employment of a full time medical professional for the Community Service's Department of TVCC? Yes or no.

Outcome Criterion

It is anticipated that employment of a full time medical professional will be approved.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

workforce employer needs and provide training opportunities for workers seeking entry level employment in:

- * nursing homes
- * physicians' offices
- * hospitals
- * medical labs
- * home health care
- * other related medical employers

Outcome Results

A full time medical instructor was hired.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

392 unduplicated students were enrolled in the program in 2013-2014 partially due to a full time medical instructor who:

- * Participates in instruction
- * Provides professional development of the large number of auxiliary faculty.
- * Precedes student advisement to the student body.

Planned Distance Learning Improvement as an Outcome Result

Community Services Division Administration

Plan Period: FY13

Outcome ID#: 7236

Outcome Description

Meet local, Texas Higher Education Coordinating Board and United State Department of Education program requirements so that qualified students can receive federal PELL funding for tuition assistance.

Outcome Strategy

Design a credit program that meets the number of required credits and the number of required contact hours for U.S. Department of Education.

Outcome Method

Did the Medical/Nursing Assistant program meet the U.S. Department of Education requirements for federal student financial aide through the PELL system? Yes or No

Outcome Criterion

The Medical/Nursing Assistant program will be approved for federal PELL funding for qualified students. Yes or no

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.2 Outreach

The Medical/Nursing Assistant Program is to support "workforce" development for the "community" (including students). Program qualification for federal PELL financial aid provides some of the needed "learning resources.

Outcome Results

The Medical/Nursing Assistant Program met the criteria for federal student financial aid (PELL) for eligible students.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Enrollment increased by 52% for low-income, at-risk students.

Planned Distance Learning Improvement as an Outcome Result

Educational Support Plans

Academic Education Administration

Plan Period: FY13

Outcome ID#: 7128

Outcome Description

Continue a holistic evaluation of developmental programs and determine plausible alternative instructional course designs for developmental offerings.

Outcome Strategy

1. Engage in discussions about developmental education programs.
2. Investigate alternate developmental education programs that other institutions are using.
3. Discuss/determine appropriate developmental education programs that would be suitable for TVCC's developmental student population.
4. Implement minimum numbers (pilot) of sections of proposed developmental education programs.

Outcome Method

1. Evaluate the scope of changes that could benefit TVCC's developmental education programs. Consider budgetary implications as well as scheduling adjustments.
2. Evaluate the progress of students enrolled in pilot sections and consider extent to which the pilot approach could be implemented campus wide in developmental education courses.

Outcome Criterion

Success rates (evidenced through course completion/success as well as retention in subsequent semesters) in TVCC's developmental education courses will improve.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Academic Success

The focus of this goal is on student success, defined in terms of retention, completion, and ultimate transfer. Students who complete developmental studies in less than 1 year are as likely to transfer to a university as students who attend without any developmental needs.

Outcome Results

In light of the rapid changes mandated by THECB regarding developmental studies, TVCC is actively pursuing a variety of customizable developmental tracks in the area of mathematics, contingent upon the student's degree choice. Non-course based options have been incorporated on a very small scale with mixed results. Until a larger population of students are able to enroll and fulfill TSI requirements using this approach, it will be difficult to refine a process that can meet the needs of our "bubble" developmental students.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Non-course based options in which math and reading/writing students can co-enroll in last developmental needs with correlating academic track have been added to TVCC schedules.

Statistics developmental math track has been added to developmental offerings.

Planned Distance Learning Improvement as an Outcome Result

Academic Education Administration

Plan Period: FY13

Outcome ID#: 7129

Outcome Description

TVCC's new core curriculum will be revised to include the six required core objectives in specific courses within the foundational component areas: critical thinking skills (CT), communication skills (COM), empirical and teamwork (EQS), teamwork (TV), social responsibility (SR), and personal responsibility (PR)

Outcome Strategy

1. Accept comments and discussion of the core curriculum proposed updates through early spring 2013 and revise the draft of the core curriculum accordingly.
2. Propose draft of TVCC's suggested core curriculum to the Curriculum and Instruction Committee and receive institutional approval.
3. Submit the new core proposal to THECB late May, 2013.
4. Receive THECB feedback and provide final draft of new core to the Curriculum and Instruction Committee spring 2014.
5. Implement new core curriculum fall 2014.

Outcome Method

With extensive discussions among division chairs and instructors, verify that TVCC's drafted core curriculum addresses the required core objectives within the component areas of communication, mathematics, life/physical sciences, language, philosophy/culture, creative arts, American history, government/political science, and social/behavioral sciences.

Outcome Criterion

TVCC will agree upon a final draft of the core curriculum to address the six required core objectives within the component areas. THECB will approve our proposal and we will implement the new core curriculum beginning fall 2014.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.4 Academic Success

With the inclusion of the required core objectives in TVCC's core curriculum, students will increase their engagement and reading skills. Specifically, students will be charged to refine their critical thinking skills, communication skills, empirical/quantitative skills, teamwork approach, personal responsibility, and social responsibility.

Outcome Results

Final TVCC proposed 2014 core was submitted to THECB November, 2013. We are currently awaiting approval of our submission. In anticipation of receiving approval, however, the academic departments are working on developing relevant assessment strategies to determine the attainment of the six core objectives: Critical thinking, communication, empirical and quantitative skills, teamwork, personal responsibility, and social responsibility.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The current LEAP process will remain intact with our academic and core curriculum. However, significant changes will result as to the specific assessments that will be used to determine attainment of the core objectives. Departments will continue to work towards common activities in which students can be evaluated (at the course level) on the respective core objectives required within their course. Institutional direct and indirect assessments will be implemented to measure the attainment of course objectives across the core curriculum.

Planned Distance Learning Improvement as an Outcome Result

Athletics Administration

Plan Period: FY13

Outcome ID#: 8046

Outcome Description

Want to better the Trinity Valley Athletics relationship as a whole with the community of Athens and its businesses, as well as increase our luncheon attendance by giving more desirable locales.

Outcome Strategy

For the 6 Cardinal Pride Luncheons per school year, we will contact those restaurants that we feel have the capacity to hold the luncheons as well as will work with us on our pricing needs. In the fall Assoc. AD Kris Baumann will be in charge of the location and in the spring AD Brad Smiley will handle.

Outcome Method

We will have the attendance records for each luncheon because Lucy Strom tracks the athletics staff, student athletes and our supporters for each luncheon.

Outcome Criterion

I expect our attendance to increase because the supporters, staff and student-athletes would prefer to eat at off campus locations than on. This is specifically a treat for the students, because they eat nearly every meal in the school cafeteria. I also expect a byproduct of this assessment to be increased communication and relations with the business owners that we use and our athletics department.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.1 Development

This will hopefully increase alumni and community participation by providing them a way to support our school and athletics department in a different manner than going to the athletic contests. The luncheons allow them to get to know the coaches, staff and student-athletes on a more personal level.

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Band Administration

Plan Period: FY13

Outcome ID#: 7090

Outcome Description

I would like to increase the band from the current 67 members to at least 73 by fall 2013. Ultimately, I would like to have a 100-member band.

Outcome Strategy

I will schedule my private students in the afternoons and evenings to accommodate morning recruiting times which is when most high school bands meet. Additionally, I will take advantage of all conducting opportunities, as well as take current students with me to help recruit.

Outcome Method

Assessment will be evidenced by an increase in headcount in the fall of 2013. I will keep factors such as the economy and high school senior class size in mind, as well as the continued academic health and esprit de corps of our current group, which has 55 freshmen as a result of direct recruiting last year.

Outcome Criterion

Personal contact with potential students should allow us to increase the band size. The biggest limitations are the size of our facility and availability of instruments.

Strategic Plan Relationship/General Education Goal

Enhance Learning, Enhance Community Life

- 5.1.1 Student Engagement-the present students have an active role in recruiting their friends from high school by accepting that the TVCC Band is worth the time and effort to come to TVCC. Additionally, new students will have the opportunity to be immediately engaged in the college community through a common identity with the band.
- 5.3.2 Outreach-All the areas we recruit from have some level of poverty and need. Additionally, we specifically recruit from Thomas Jefferson High School in Dallas which has an all Hispanic population of students. We expect to have even more students than this year come from that school each year based on the numbers of seniors they have.
- 5.1.2-Student Services-With the activities of the band, we are trying to teach time management, organization of

Outcome Results

1. The population of the class grew by more than the projected 10%. We marched 71 students in the fall.
2. The TV's requested for each of the rooms in the music building were installed and are used frequently by various faculty.
3. We were able to obtain the saxophones, trumpets, and trombones we needed. However, we are resubmitting a request in the 2014-2015 budget for the keyboard as it is still a serious need.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

1. The quality of the show for the fall exceeded what has been done in the past. I only know this anecdotally from comments made from long time administrators making such comments.
2. The quality of the students seems to be better in that I have had very few discipline issues with the band and the motivation level has been high. I feel this is an indicator of the kind of student as well as increasing the size of the band.
3. The new instruments have allowed many students to play on something better than they had and in some cases provided an instrument for them to play.
4. Another change is that I believe students see things changing and moving forward and therefore feel a sense of importance in the life of the campus and the esprit de corps of TVCC.

Planned Distance Learning Improvement as an Outcome Result

Band Administration

Plan Period: FY13

Outcome ID#: 7093

Outcome Description

This would allow for quicker review for learning, less set-up time and effort, better use of space, and clearer goals for learning based on the analysis of data presented in a more global format such as watching a large screen TV of the previous performance with quality stereo sound to recreate the sound we made and analyze it for corrections, blend, balance, correctness of notes, etc.

The sound abatement issues deal with sound pressure levels exceeding 90dbi, which is harmful to my hearing.

Outcome Strategy

Speak with a benefactor about upgrading our technology in the room. Install proper equipment as related to the description above.

Have the team here at TVCC follow through with the maintenance/revamping of the Band Hall to control sound and modernize the facility.

Outcome Method

Are the changes in place by the end of 2013 or just in planning stages, or nothing done? Observation of the results of maintenance and what they do is where the assessment comes in. They have been notified of the sound abatement problem more than once.

Outcome Criterion

Cut review times since I would not have to set up all the equipment every time.

Increase critical response and self-evaluation of students.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.5 Learning Resources

Outcome Results

The TV's were installed and I have used it in guitar instruction and band instruction. We were out of the timeframe mentioned above because we were able to get TVs for the entire department as opposed to just the band room. All faculty report that they have used it.

I did not have to seek donors because the IT department paid for the installation and the money for the TV's came from extra money the administration had for equipment purchases.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The students are able to watch specific examples and make decisions about their own expertise compared to a professional. They have also used the TV to search out online instruction for guitar picking styles and been able to watch a person explain step by step how they achieve their goal. Additionally, we will be able to use the TV for watching drill and making assessments concerning our execution of drill compared to computer movement of students on the field and double check to see if the two match. Comparison to a "perfect" model is helpful for marching band instruction. Although a stereo would be nice, the need has fallen a little in that the TV has decent sound and I have hooked the computer through our outdoor system for sound, so I am getting the same results, but just a little more cumbersome to use as opposed to a nice stereo. My recommendation would be for some mounted speakers into a small 4 channel mixing board to replace the need for a stereo since we are going to mostly digital music playback devices.

Planned Distance Learning Improvement as an Outcome Result

Business and Computer Science Division Administration

Plan Period: FY13

Outcome ID#: 6924

Outcome Description

The students will be provided a greater variety of instructional deliveries so that one of the methods of delivery will best be suited for the students learning style.

Outcome Strategy

The Business Division will purchase and install the smart-room technology in the year 2012-2013.

Outcome Method

Purchase and installation of smart-room technologies for the Baugh Technology Center. A classroom will be equipped in the Baugh Technology Center with smart room technologies be they mobile lap top computers or desk top computers.

Outcome Criterion

A classroom will be upgraded in the Baugh Technology Center with smart-room technology. Selected faculty members will be equipped with iPads, note books, lap tops, and other equipment so as to provide better instructional delivery to the students.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.5 Learning Resources

The latest technologies will be used in the classroom will enhance the student learning by providing a variety of instructional deliveries

Outcome Results

Business Division purchased twenty I-Pads and a locking-rolling cart for security and to provide the division with flexibility of instruction in the courses that we teach. A rolling cart was also purchased enabling the division to be mobile when transporting the equipment to classes that do not have computers. Additionally, twenty-one tablet-lap top computers can be transported to instructional setting on or off campus for more flexibility in delivery of classes and skills to other locations. In the lab classroom forty desktop computers were purchased in order to upgrade older computers that were beginning to age technologically. These new computers will allow us to deliver current market workforce skills with cutting edge equipment.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

no changes at this time

Planned Distance Learning Improvement as an Outcome Result

Business and Computer Science Division Administration

Plan Period: FY13

Outcome ID#: 6925

Outcome Description

Provide the opportunity for Business and Computer Science Faculty to attend professional development activities on the local, regional, state and national level, so that the faculty can continue to be familiar with the new software, the evolution of new delivery systems for distance/interactive education and view new trends in their particular field of study.

Outcome Strategy

Provide the opportunity for the Business and Computer Science Faculty to attend professional development activities on the local, regional, state, national level.

Outcome Method

Business and Computer Science Faculty attend professional activities.

Outcome Criterion

Faculty can incorporate new ideas and methods of instruction into their presentations for the students to learn from their presentations.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.5 Human Resources

Outcome Results

Faculty members in the Business and Computer Science Division have attended local, state, regional and national conferences that enhance their skills in the areas of their teaching expertise. Attending the conferences allows the faculty member to see, observe new techniques, methods and bring new concepts back to their classrooms for the improvement of their instructional strategies in their classrooms and improve instruction overall at TVCC.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Continue to send faculty members to attend conferences for them to learn new techniques of instruction.

Planned Distance Learning Improvement as an Outcome Result

Business and Computer Science Division Administration

Plan Period: FY13

Outcome ID#: 6926

Outcome Description

The student will be better able to handle entry into the world of work with additional skills provided by the new computer science courses/certificate in the Business/Computer Science Division.

Outcome Strategy

The Business/Computer Division will develop, implement and offer new Business /Computer Science courses in new and existing certificates, so as to enhance the opportunities for students to enroll in these courses and gain additional skills. The new courses and or certificates will be a required part of the curriculum.

Outcome Method

The administrative responsibility of this goal will be the successful development and implementation of the new computer science courses and certificate(s) in the TVCC catalogue.

Outcome Criterion

Students in the Business and Computer Science Division will enroll in the new Business/Computer Science courses and certificate(s)

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Enhance student learning in the Business/Computer Science Division by providing a number of additional Business/Computer Science courses and certificate(s) to train for workforce skills.

Outcome Results

Courses in Software, mobile and web applications have been added to the curriculum as well as courses for the Software applications specialist have been added. Certificates have been developed for Software Applications Specialist and Mobile and Web Applications Developer

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Continue to add new courses as skill in the workplace evolve.

Planned Distance Learning Improvement as an Outcome Result

Cardettes Administration

Plan Period: FY13

Outcome ID#: 7086

Outcome Description

Each team member will end each semester being scholarship eligible for the next semester with a 2.0 or higher; possibly a 2.5 or higher.

Outcome Strategy

Allow team study halls to incorporate tutors, host group study sessions, or work closely with the CAPS program to provide tutor for those in need. Provide 2 hours per week with tutors, team study hall, or study sessions.

Outcome Method

Team GPA of 2.5 or higher each semester.

Outcome Criterion

Each member will be eligible for a TVCC Scholarship based on GPA and minimum of 12 hours for the next semester.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.2 Student Services

If the student passes their classes and feels like they have had assistance when needed then they will continue to come to TVCC the next semester or hopefully strive to get an Associate's Degree.

Outcome Results

Out of a team in the fall of 49 only 7 began the Spring 2013 with lower than a 2.0 GPA. At the end of the spring 2013 semester with a team of 44, 6 finished the semester with a 2.0 or lower. At the end of the Spring 2013 semester all of the freshman class completed the semester above a 2.0 GPA with a class GPA of 3.055. The outgoing sophomore class had a class GPA of 2.64.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Needless to say I have found that it does help the student require study hours in the semester but it is up to the student to actually do them. There was a direct correlation with those students who did study hall hours completing above a 2.0 GPA and those who did not do study hall hours falling below a 2.0 GPA.

Planned Distance Learning Improvement as an Outcome Result

Cardettes Administration

Plan Period: FY13

Outcome ID#: 7087

Outcome Description

Retain 85% of students from the Fall to the Spring Semester and then 85% of the Spring Freshman Class for the Fall 2013 semester.

Outcome Strategy

Being more organized in the office so that classes run smoother and there is more time to tend to the emotional needs of the students. Having the students be able to input their ideas and creations over the course of the year where applicable. Maintain an open door policy for not only school matters but personal matters as well as working when then students are in classes then being available when they have time.

Outcome Method

Actual number of students who return the following semester.

Outcome Criterion

85%+ retention rate

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.1 Student Engagement

Increasing the engagement among the teammates with not only the director but the other teammates.

Outcome Results

From Fall to Spring semester I only lost 5 students which I was quite surprised considering I felt like they did not have a lot of one-on-one attention. For the Freshman class going into the Fall 2013 semester, out of a class of 22 I anticipate only 18 returning. I am not sure on the exact reason for a few not returning.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

I will continue to give them as much one-on-one attention as in the past so that I will know better on how to fit their needs. I feel like this year was a "dream" since they really did not need a lot of hand holding.

Planned Distance Learning Improvement as an Outcome Result

Cardettes Administration

Plan Period: FY13

Outcome ID#: 7088

Outcome Description

Have the students on the level of a junior dance major once they leave the program and not still lacking in basic elements or advanced techniques and tricks.

Outcome Strategy

Incorporate our side workshops or choreographers for additional training. Incorporate a testing criteria to measure their improvement and completion level.

Outcome Method

Currently each semester we have a skills test for each students to be tested on various techniques. This would be a way of measuring their skill level.

Outcome Criterion

Of the Sophomore class - 95% continue in dance or be at a skills level to continue on if desired.

Of the Freshman Class - 75% with full completion of testing criteria.

Strategic Plan Relationship/General Education Goal

Enhance Community Life, Enhance Learning

For 5.3.2 & 5.1.3 - If more dancers go on after this program then more dancers will want to come to the program to get the necessary training

Outcome Results

I incorporated a skill test in the fall for the team as a whole. By the end of the Fall semester around 85% of the team mastered all of the elements on the test. In the spring semester I was not able to incorporate a skill test for the students due to the performance demands and the quick turnaround time between performances. Out of a Sophomore class of 21, 9 auditioned for university or professional teams.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

I feel like I can reevaluate the skills testing for each semester to reflect accurately their growth as a dancer. I intend to also try to incorporate skills that will assist them in moving on to the next level of dance if they so choose.

Planned Distance Learning Improvement as an Outcome Result

Cardettes Administration

Plan Period: FY13

Outcome ID#: 7089

Outcome Description

Provide registrations, payment, etc. via our web site and decrease the use of mail.

Outcome Strategy

Coordinate with IT Services and Business Office on how this can work and what needs to be reconfigured.

Outcome Method

Ability to pay for camps, spring production, clinics, sponsors, etc. on the Cardette Web site

Outcome Criterion

Make the process of events simplified for outsiders to participate in Cardette events which will therefore raise funds for the organization for needed expenses.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.1 Business

Outcome Results

The process was started in March but was then halted in April due to credit card payments and accounting issues.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Talk has come about in June regarding credit card payments for future events.

Planned Distance Learning Improvement as an Outcome Result

Cardinal Academic Performance Services

Plan Period: FY13

Outcome ID#: 7125

Outcome Description

Train tutors to be aware of different learning styles, to help them better understand and serve their tutees.

A website will be developed that will include forms that can be downloaded at the students' convenience. This will allow the student to make a quick stop into the tutoring office to make a request. This will also allow a student needing disability services to complete requests forms in private.

Students actively involved in tutoring will improve their final grades in the class (es) they are receiving help with.

Students receiving tutoring and/or disability services will receive encouragement from both CAPS and tutors, as a means to help booster their classroom skills and confidence.

Students requiring and seeking disability services will be furnished with needed services to successfully complete their academic courses.

Outcome Strategy

Tutors will be required to research different learning styles and be able to explain. They will also be required to explain how they would work with each student with a particular learning style.

CAPS staff will have ongoing meetings with tutors to discuss any problems they may be facing with tutees.

Intake tutoring request forms will be used to match students requesting tutorial assistance with available peer tutors.

CAPS tutors will be required to meet at least once with their tutees instructor, as a method of determining ways to better help their tutee.

Tutors will be required to meet at least one time with tutees instructor, in order to gain better insight into ways to help their tutees.

Disability coordinator will meet at least twice during the semester with each student receiving disability services, on an individual basis.

Outcome Method

Develop a survey for both disability and tutorial services, as a way to improve services to students.

Disability coordinator will get input from each student receiving disability services to determine how accommodations are working for them and if any adjustments are needed.

Final grades of students receiving tutoring services will be gathered to determine effectiveness of tutoring.

Final grades of students receiving disability services will be gathered to determine effectiveness of classroom accommodations.

Outcome Criterion

60% of students actively enrolled in tutoring sessions will complete the course.

70% of students attending 15 or more tutoring sessions will receive a passing grade for the class they are receiving help with.

All students requesting disability services, who have furnished necessary documentation, will have an academic

accommodation plan developed in collaboration of the disability coordinator and student.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.2 Student Services

The CAPS staff continues to work diligently to insure that once a student seeks help through the CAPS Office, that student is guided in a way to help them have a successful tenure at TVCC. By developing a user friendly site, within the TVCC website, CAPS strives to reach more current and potential students. By providing a friendly and professional environment, the program strives to provide the student with help that includes, but not restricted to tutoring, basic reading comprehension, advising and guidance, mentoring, and ADA accommodations. CAPS employees encourage students in positive ways, in a means of helping to build their confidence. Occasionally, CAPS staff contact faculty and/or coaches to help with needed encouragement and enforcement of program guidelines.

Outcome Results

A survey was developed and distributed online to determine if people on campus knew where CAPS office was located and what their functions were. There were a total of 89 responses. It was determined that approximately 47% of the campus was unfamiliar with CAPS, or did not know what services they provided.

Data was collected to determine how effective tutoring sessions were, as reflected on participating students' grades and the number of sessions they attended. Only 5% of students who attended 15 or more tutoring sessions failed, with a grade of "F"

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

CAPS has joined with Student Success Center to form Cardinal Success Center, and has relocated its offices. Staff will speak at all Freshman Orientation sessions, to better inform incoming students of program services. Staff will publicize program more during the regular school year.

Staff has begun developing a page for TVCC website. A Facebook page has been created to inform students of current events.

Planned Distance Learning Improvement as an Outcome Result

Career & Technology Division Administration

Plan Period: FY13

Outcome ID#: 7020

Outcome Description

The Career and Technology Division will explore industry certification for the various workforce programs available in the division.

Outcome Strategy

The Career and Technology Division will determine what is needed to achieve industry certification in the various programs offered in the division.

Outcome Method

Success will be measured by the addition of industry recognized credentials, certificates and degrees in the various workforce training programs.

Outcome Criterion

The Division will attempt to increase the number of students eligible to earn industry certification in the various programs offered in the division completing courses and programs in the respective workforce programs.

Strategic Plan Relationship/General Education Goal

Enhance Learning

Enhance 5.1.4 Workforce Success

Increase professional licensure and employment rate.

Outcome Results

Cosmetology has 90% percent completion for the State Cosmetology licensure exams.

Welding is in the process of offering students OSHA certification with the completion of the welding certificate.

The division has obtained a JET grant and is in the process of start a Welding program in Palestine, TX.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The division will take steps to encourage students to complete the State Certification process when they finish the program.

Planned Distance Learning Improvement as an Outcome Result

Career & Technology Division Administration

Plan Period: FY13

Outcome ID#: 7200

Outcome Description

The Division will reduce the drop rate by students by two percent in an effort to increase retention and completion rates.

Outcome Strategy

The Career and Technology Division will adopt new department procedures for counseling students who are considering "withdrawal".

Outcome Method

A comparison of previous retention rates with rates for FY 2011/2012/2013.

Outcome Criterion

The Division will attempt to decrease the number of students not completing courses and programs by two percent in an effort to increase graduation rates in the respective workforce programs.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.2 Student Services

Increase retention and graduation rates.

Outcome Results

The division is continuing to collect data for several semesters on retention. Currently waiting for results for 2013 and 2014 to calculate change.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Continuing to increase student contact concerning withdrawals.

Planned Distance Learning Improvement as an Outcome Result

Career & Technology Division Administration

Plan Period: FY13

Outcome ID#: 7201

Outcome Description

The Career and Technology Division will revise division syllabi and course outcomes to meet current Academic Course Guide Manual and Workforce Education Course Guide manual requirements

Outcome Strategy

The Career and Technology Division will upgrade department syllabi and goals.

Outcome Method

Completion of revisions by all programs in the Career and Technology Division.

Outcome Criterion

All programs will comply with revised syllabi and outcomes.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.2 Student Services

Increase enrollment and graduation rates.

Outcome Results

New syllabi and outcomes have been implemented throughout the division.

Planned Improvement as an Outcome Result

Continuing to update syllabi as needed.

Planned Distance Learning Improvement as an Outcome Result

Distance Education Administration

Plan Period: FY13

Outcome ID#: 6986

Outcome Description

Decrease the withdrawal/drop rates in online mathematics and science courses by at least 5%. Increase passing rates for online mathematics and science students at least 5%.

Outcome Strategy

Purchase ASK Online Math LAB tutoring platform to be used by Student Success Center tutors, CAPS tutors, and math/science faculty. NOTE - If 2012-13 approved budget does NOT allow for purchase of ASK Online Math LAB tutoring platform, Student Success Center tutors, CAPS tutors, and math/science faculty will be provided training opportunities on the use of SKYPE and other conferencing software that can be used as a rudimentary approach to tutoring.

Outcome Method

IR will provide statistical analysis of: 2011-2012 online math/science drop/withdrawal rates, 2012-2013 online math/science drop/withdrawal rates, 2011 -2011-2012 online math/science passing rates, 2012-2013 online math/science passing rates

Outcome Criterion

Student success in online math/science courses will improve by at least 5% and increased completion rates will increase by at least 5%

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Student completion and success rates in the online math/science courses will improve.

Outcome Results

Due to budgetary constraints which required significant decrease in expenditures, the purchase of online tutoring options was denied. Consequently, this outcome was not met.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

heightened discussions on the need for budgetary commitment to online tutoring options in future semesters

Planned Distance Learning Improvement as an Outcome Result

Distance Education Administration

Plan Period: FY13

Outcome ID#: 6987

Outcome Description

Experience retention/completion rate for online DEVL MATH students and online Learning Frameworks students of at least 75%.

Outcome Strategy

Require all online DEVL MATH and Learning Frameworks students to take the Smarter Measure Readiness Assessment BEFORE the 1st day of courses and obtain minimum score requirements in order to continue enrollment within course.

Outcome Method

IR will provide statistical analysis of:

2012-2013 completion rates for online DEVL MATH students

2012-2013 completion rates for traditional, face-to-face DEVL MATH students

2012-2013 completion rates for online Learning Frameworks students

2013-2013 completion rates for traditional, face-to-face Learning Frameworks students

Outcome Criterion

Completion rates for online DEVL MATH and Learning Frameworks students will be comparable to completion rates for traditional, face-to-face DEVL MATH and Learning Frameworks students.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Student completion and success rates in the online DEVL MATH and Learning Frameworks courses will be comparable to those enrolled in traditional, face-to-face DEVL MATH and Learning Frameworks courses.

Outcome Results

Although it was not MANDATED that online DEVL MATH students and online Learning Frameworks students complete the smarter measure readiness assessment, it was strongly suggested that all students access it and complete it.

IR provided the following data regarding online DEVL MATH student enrollments and completion rates:

FY2011 - 279 students enrolled in online DEVL MATH a 23% withdrawal rate and 68.77% passing rate for FY 2011.

FY2012 - 1182 students enrolled in online DEVL MATH with 23.18% withdrawal rate and 64.94% passing rate for FY 2012.

Without specific evidence as to what explains the constant withdrawal and slight decrease in passing rates, it should be mentioned that online enrollment in DEVL MATH more than quadrupled during the FY 2012 without specific and intentional strategies employed to enhance success. Although we would have hoped to see improvement in passing and retention rates, we are somewhat satisfied with the status quo being met during such an time in which enrollment was exploding and we were fighting to keep up with the demand to provide this instruction.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

More instructors are being assigned to teach online DEVL MATH course. In conjunction with instructor training opportunities for effective online teaching pedagogy, it is hoped that students will more selectively enroll in online courses within any subject after they have carefully determined the burden and responsibility that befalls the online student. The Smarter Measure tool is a comprehensive screening mechanism that can be used by students to identify potential strengths and weaknesses for them in their online coursework.

Planned Distance Learning Improvement as an Outcome Result

Distance Education Administration

Plan Period: FY13

Outcome ID#: 6988

Outcome Description

Offer quality and timely advising, registration, and counseling services to online students without the need to physically come to a TVCC campus.

Outcome Strategy

Provide a TVCC Distance Learning Student Handbook AND interactive online counseling form to students on the TVCC Distance Learning website.

Outcome Method

Track the number of students who complete and submit the interactive online counseling form, focusing on the areas that are most often targeted as needing special assistance in. (i.e. Advising, Registration, Counseling, Logging in to e-Courses)

Outcome Criterion

Online students will receive prompt and quality responses to their questions regarding advisement, registration, counseling, e-course assistance and will be directed to the appropriate personnel for their needs.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.5 Distance Education

Online students will receive assistance in advising, registration, counseling, e-course issues of comparable quality to those of the traditional, face-to-face students. Online enrollment will increase and the processes regarding online registration/advisement will be streamlined.

Outcome Results

Interactive counseling form was made available on the DE website. Students who need assistance or information are able to complete their counseling form and subsequently receive their requested contact information. Through August of 2012, 20 students accessed and completed the online counseling form and were directed appropriately. Common requests revolved around logging in to e-courses, needing assistance with class schedules, needing assistance dropping course. In reviewing the results from the Distance Education Program Survey, improvement was noticed in the prompt. I received all the support services (registration, testing, counseling, bookstore, financial aid, etc.) I needed as a distance learning student. FY 2011 results indicated that 50% of the students strongly agreed with this statement while FY 2012 results depicted that 55% of the students strongly agreed.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Until greater financial attention is given to providing online student support services (i.e. online tutoring, online advising, etc.), the department of distance education will continue to bridge the gap and use existing technology to assist students. Specifically, telephone, email, skype, etc. will be the most viable options to reach out to online students needing assistance in the student services arena.

Planned Distance Learning Improvement as an Outcome Result

Dual Credit Education Administration

Plan Period: FY13

Outcome ID#: 7213

Outcome Description

Dual Credit and Dual Credit Embedded Faculty will complete and report high satisfaction with online training in the proper use of Cardinal Connection (TVCC's student/faculty information system), grade submission processes, class roll submission processes, syllabi submission processes, the use of Blackboard, and the effective use of library and learning resources in a collegiate classroom.

Outcome Strategy

Develop an online training module within Blackboard, which includes screen shot training documents that explain how to fulfill these responsibilities. All Dual Credit and Embedded Faculty will be required to complete the online training module and acknowledge the responsibilities outlined in the training.

Outcome Method

Evaluate the number and percent of Dual Credit and Embedded Faculty who complete the training. Survey Dual Credit and Embedded Faculty who complete the training to determine satisfaction.

Outcome Criterion

100% of Dual Credit and Embedded Faculty will complete the online training, with 80% reporting the training opportunities were "very helpful".

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.5 Learning Resources

This outcome relates to the TVCC Strategic Planning Goal 5.1.5 in providing a Professional Development activity focused on the needs of the Dual Credit and Embedded Faculty to ensure compliance with TVCC policies, procedures, and processes.

Outcome Results

Although online resources were made available to embedded faculty and high school counselors, an online training module within Blackboard was not accomplished this fiscal year.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

Dual Credit Education Administration

Plan Period: FY13

Outcome ID#: 7214

Outcome Description

Facebook and Twitter accounts will be utilized to maintain contact and informational dissemination to students, ISDs, Dual Credit faculty, and Embedded Faculty. Information such as TVCC and Dual Credit activities and important dates, as well as important faculty deadlines will be disseminated through these mediums.

Outcome Strategy

The creation of a Dual Credit Facebook account and a Dual Credit Twitter account will be utilized to implement this outcome.

Outcome Method

Minimum criteria for the number of informational posts will be established.

Outcome Criterion

A minimum of two (2) post (or "tweets") per month will be maintained.

Strategic Plan Relationship/General Education Goal

Enhance Learning, Enhance Community Life

This outcome relates to the TVCC Strategic Planning Goal 5.1.1 in providing a communication portal to inform students of TVCC and Dual Credit activities and important dates and encourage them to participate in campus activities.

This outcome relates to the TVCC Strategic Planning Goal 5.1.3 in providing a communication portal to assist students in meeting academic goals in Dual Credit courses, while maintaining current information on transfer opportunities to public universities.

This outcome relates to the TVCC Strategic Planning Goal 5.3.2 in providing a communication portal to inform, recruit, and maintain student enrollment in Dual Credit programs, while assisting students in their academic goals and success.

Outcome Results

The Facebook and Twitter accounts were established late in the summer, thus have not had postings as of assessment time. Postings will begin in September 2013.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

Dual Credit Education Administration

Plan Period: FY13

Outcome ID#: 7215

Outcome Description

Service area school districts that are close to meeting the 50% threshold on offering an AA or an AAS degree on their campus will be approached for collaboration in participating in the SACS Substantive Change process. School districts will be approved to offer more than the 50% of an AA or an AAS degree on their high school campus by the SACSCOC, which will eventually result in increased enrollment.

Outcome Strategy

Service area school districts that meet the 50% threshold requirement will be identified, contacted, and collaborations set. Once collaborative agreements are set, the SACS Substantive Change Notification Letter will be developed and submitted to SACS, to include the History and Summary of Courses Offered Appendix, Historical Dual Credit Offerings Appendix, Course Descriptions Appendix, Statement of Faculty Qualifications Appendix, and Experience in Starting Off-Campus Operations Appendix, for each service area school district. Upon notification of receipt of letter by SACS, the Substantive Change Prospectus will be developed and submitted.

Outcome Method

Compare the number of identified service area school districts with the number of those districts that actively participate in the SACS Substantive Change process.

Outcome Criterion

100% of identified service area school districts that meet the 50% threshold will agree to collaborate and actively participate in the SACS Substantive Change process with TVCC.

Strategic Plan Relationship/General Education Goal

Enhance Learning, Enhance Community Life

This outcome relates to TVCC Goal 5.1.3 in providing an opportunity for service area school districts to offer an increased number of AA and/or AAS degree courses on their campuses, thus increasing enrollment rates and transfer rates to public universities.

This outcome relates to TVCC Goal 5.3.2 in providing service area school districts the opportunity to offer Dual Credit courses to ethnically, educationally, and/or economically under-represented students, at a reduced tuition rate and with a user-friendly schedule, to increase enrollment and success rates.

Outcome Results

Nine school districts were identified to meet the 50% SACS threshold for offering dual credit courses on their campuses. 100% of the nine school districts agreed to collaborate and participate in the SACS Substantive Change Process. The nine school districts assisted in developing the History and Summary of Courses Offered Appendix, Historical Dual Credit Offerings Appendix, Course Descriptions Appendix, Statement of Faculty Qualifications Appendix, and Experience in Starting Off-Campus Operations Appendix, for each service area school district. The SACS Substantive Change Prospectus was submitted and the nine school districts were approved by SACS to offer 50% or over of the AA/AAS degrees on their campuses.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Through this process, a new policy for Substantive Change was developed and Dual Credit will now review the high school dual credit embedded offerings each semester to ensure compliance with SACS and the new policy. If any new districts are shown to be within the 50% threshold, the SACS Substantive Change Process will be implemented.

Planned Distance Learning Improvement as an Outcome Result

Dual Credit Education Administration

Plan Period: FY13

Outcome ID#: 7216

Outcome Description

The new procedure will make Dual Credit registration more efficient, utilization of good time management, and ensure all school districts and TVCC campuses are on the same Dual Credit registration schedule, with the same dissemination of information and the same procedures in place. This will eliminate confusion in the Dual Credit registration process, as well as eliminate confusion during regular TVCC registration.

Outcome Strategy

- a. Create Dual Credit registration packets to be submitted early by high schools to ensure students are “approved” for Dual Credit registration.
- b. Develop Dual Credit Schedules at an earlier date to ensure there are enough courses and sections for each high school.
- c. Schedule “Early Dual Credit Registration” for packets and Student Concurrent Enrollment Forms to be submitted to the TVCC Counselors and the Dual Credit Director to be entered into the system.
- d. Provide original Student Concurrent Enrollment Forms and required documentation to the TVCC Registrar’s Office.
- e. Disseminate Dual Credit Student Schedules to the high school counselors and/or students in advance of the upcoming semester.
- f. Disseminate Dual Credit Class Rosters to the high school counselors and instructors to ensure the right students are in the right courses and sections.

Outcome Method

Compare the number of students enrolled during Early Dual Credit Registration to the number of students who enroll in Dual Credit courses during regular TVCC registration.

Outcome Criterion

90% of service area high schools will participate in the Early Dual Credit Registration process.

Strategic Plan Relationship/General Education Goal

Enhance Learning, Enhance Community Life

This outcome relates to TVCC Goal 5.1.3 in providing an opportunity for service area high schools to increase their Dual Credit enrollment and allow students to early enroll in a stress-free environment, thus increasing enrollment rates and transfer rates to public universities.

This outcome relates to TVCC Goal 5.3.2 in providing service area high schools the opportunity to participate in a Dual Credit registration process that incorporates processes that enable ethnically, educationally, and/or economically under-represented students to enroll and arrange for college courses, at an earlier date and at a reduced tuition rate, to increase enrollment and success rates.

Outcome Results

90% of dual credit registration took place during the early registration period. High school counselors and students utilized the new check-off procedure and timeline in an efficient manner, which made it easier during the registration process. There were not as many students trying to register through regular registration, which made it easier for all involved. A dual credit survey was conducted and 48.39% of respondents thought the scheduling procedure was good, while 38.71% thought it was excellent. 29.03% of respondents thought the student registration process was excellent, while 45.16% thought the process was good.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We will continue to tweak the process and work through the bugs that arise. Overall, the process worked and we will continue with the option of Early Dual Credit Registration for school districts and students. We will schedule the timeline in a better manner, in which to work with the high school counselors in a more collaborative manner that is easier for them.

Planned Distance Learning Improvement as an Outcome Result

Financial Aid Office Administration

Plan Period: FY13

Outcome ID#: 8042

Outcome Description

Decrease error and confusion associated with scholarship award and balances carried forward from previous semesters. Reduce the amount of time financial aid office staff must spend in determining and entering balances of unused funds.

Outcome Strategy

Implement an accounting program to automate the entry of balances on deposit that are carried forward. Also implement an accounting program to automate the entry of donor scholarships awarded but not used.

Outcome Method

Compare the amount of time financial aid office staff spend determining and entering balances for the Fall semester in FY12 to the amount of time spent in FY13.

Outcome Criterion

The total amount of time spent determining and entering balances for the Fall semester will decrease from FY12 to FY13.

Strategic Plan Relationship/General Education Goal

Enhance Learning

This outcome relates to TVCC Strategic Plan Goal #5.1.1 and #5.1.2 by providing smoother processing of scholarship awards. The financial aid office staff will have additional time to award supplemental aid to students.

Outcome Results

Not attained. The entry of scholarship balance forwards has improved over the years but an automated process has not been implemented due to other projects being in higher demand at this time.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Financial Aid Office Administration

Plan Period: FY13

Outcome ID#: 8045

Outcome Description

The position on the Athens campus would be as a Financial Aid Specialist - Loan Coordinator. The position on the Terrell campus would be classified as a Financial Aid Associate I.

Outcome Strategy

Hire 2 (two) additional Financial Aid assistants for the Athens and Terrell campuses (1 position for each campus) to more evenly distribute the workload and decrease processing time.

Outcome Method

Approval of 2 (two) new positions by Dr. Forgey and the TVCC Board of Trustees.

Outcome Criterion

The addition of staff to both campuses will reduce the students wait time on the awarding of financial aid funds which will increase student enrollment due to earlier notification.

Strategic Plan Relationship/General Education Goal

Enhance Learning

This outcome relates to TVCC Strategic Plan Goal #5.1.1 and #5.1.2 by providing smoother processing of scholarship awards. The financial aid office staff will have additional time to award supplemental aid to students.

Outcome Results

Partially attained. Due to budget constraints only 1 (one) position was approved. The position approved was for the Terrell campus.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Financial Aid Office Administration

Plan Period: FY13

Outcome ID#: 8047

Outcome Description

Enhance the accuracy of enrollment reporting.

Outcome Strategy

Collect information from National Student Clearinghouse; coordinate with Administrative Computing on the implementation process.

Outcome Method

Approval by the TVCC Board of Trustees to use National Student Clearinghouse as our enrollment reporting vehicle.

Outcome Criterion

Enrollment reporting will meet or exceed the US Department of Education requirements.

Strategic Plan Relationship/General Education Goal

Enhance the College
5.2.1 Business

Outcome Results

Fully attained. National Student Clearinghouse was contracted and in use beginning with Fall 2012.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Fine Arts Division Administration

Plan Period: FY13

Outcome ID#: 7100

Outcome Description

When people log onto any Fine Arts Division departmental page, the page will provide up-to-date information in an aesthetically pleasing format.

Outcome Strategy

Two departments' coordinators, for Cardettes and journalism/communication, will be responsible for the updating and remodeling of their departments' pages, and the division chair will hire a designer to remodel and update the pages for the other departments (art, drama, music and speech).

Outcome Method

Success will be that every Fine Arts Division department has a remodeled, accurate, attractive website.

Outcome Criterion

By the end of the school year, the pages should be completely remodeled and contain accurate information.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.1 Student Engagement

Current students, as well as potential students, can access the Fine Arts Division's departmental pages to discover information about instructors, organizations and events that include and involve TVCC students and the community. This encourages them to fully engage in college life as participants in such activities.

Outcome Results

A web designer was contracted to make needed updates and changes to the various Fine Arts departmental web pages. He continues to make updates as needed.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

I have requested funding for a part-time worker in the speech budget so that someone can be hired every semester to continue making updates, as the Fine Arts Division adds new events and makes changes every year.

Planned Distance Learning Improvement as an Outcome Result

Fine Arts Division Administration

Plan Period: FY13

Outcome ID#: 7121

Outcome Description

By the fall of 2013, new LEAPs will be developed to address the new core objectives mandated by THECB in the component areas of creative arts and communication.

Outcome Strategy

The division chair will work with the faculty who teach core courses in the component areas of creative arts and communication to develop LEAPs that align with the new objectives.

Outcome Method

All core courses in the Fine Arts Division have complete LEAPs that address the new objectives by the start of the FY14 school year.

Outcome Criterion

All core courses in the Fine Arts Division will have complete LEAPs that address the new objectives by the start of the FY14 school year.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success

The new core objectives call for students to use critical thinking skills, utilize effective communication skills, work in teams, and develop social and personal responsibility.

Outcome Results

The new LEAPs that address the new core outcomes have not been finalized at the time of this writing, but we are well on our way to getting them prepared. Faculty members have been in discussion about them and have already determined various activities that might be selected for LEAP assessment. I am confident that LEAPs will be completed for the fall 2013 semester for use as pilot projects.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The new core objectives were changed, and the activities used for LEAP assessment have been changed in some cases. These changes have been managed, and no new changes are warranted at this time. Future changes will be made, as needed, as evaluating the LEAPs developed as pilot projects for the fall 2013 semester.

Planned Distance Learning Improvement as an Outcome Result

Guidance Office Administration

Plan Period: FY13

Outcome ID#: 7064

Outcome Description

In order to provide quality support, show clear pathways to success, and engage our students, we are being trained to do degree plan audits with our Financial Aid Director.

Students are given the opportunity to change their degree once they have used the maximum number of hours that qualify them for their financial aid and counselors will help them decide the best pathway for them to take.

We will go over their options, plan their course of action, and prepare the degree audit for them so they will know exactly what is expected of them in order to reach their goal.

Outcome Strategy

Work with Financial Aid Director to receive training on how to do the Degree Audit.

Have regular meetings with Financial Aid Director to keep informed on changes that may occur on these requirements or forms that we use.

Outcome Method

Outcome Criterion

This should allow an easier transition for students that have run out of hours at TVCC to change their majors in order to get the maximum amount of money that they can receive.

Counselors will visit with each student that needs a degree audit and go over their degree plan to let them know which courses they are allowed to take.

It will help the Financial Aid Director and her staff and will allow time for students to have their plans discussed and hopefully help answer their questions that they may have regarding their majors.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.2 Student Services

Outcome Results

We were able to help the Financial Aid Office some with doing the audits.

I am sure there will be constant changes and updates made in the future. If those do occur we will be working with the Financial Aid Director to keep updated on how to do these audits.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students did not always leave information on the form when they faxed in copies to counselors so we had them come in personally as much as we could to get what we needed up front from them.

I think it worked out better that way.

Planned Distance Learning Improvement as an Outcome Result

Guidance Office Administration

Plan Period: FY13

Outcome ID#: 7065

Outcome Description

We want to provide high quality support to our students both in person and on-line. We would like to engage students with the on-line services that are provided for them.

We hope to provide a more user friendly site for students.

Outcome Strategy

Make sure everything is still operational-update information-such as phone numbers, names, addresses, web-sites, etc.

Update emergency help information and try to add more career resource pages.

Outcome Method

Outcome Criterion

Make sure information is as updated as possible to make user friendly.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.1 Student Engagement

Outcome Results

We have made changes to the web site for several areas in which the addresses may have stopped working.

This is an ongoing process so we will keep this outcome yearly to keep improving it.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Updated several of the addresses that did not work anymore. We linked to those that did work.

Planned Distance Learning Improvement as an Outcome Result

Guidance Office Administration

Plan Period: FY13

Outcome ID#: 7066

Outcome Description

At the present time drop requests can only come to the Athens campus to be processed. They cannot be sent to Terrell, Palestine, or Kaufman. In order to improve this service for our students, we want to have the drop slips go to the campus the students are attending. This way if they have questions for their counselors they can be addressed with that particular campus.

We want to provide clear pathways for students to know how to drop a course on-line and we are trying to make it as easy as possible for them to do this on-line.

Outcome Strategy

Have meetings with the computer center (Myles Pennington) to see how this can be done. We want this to be an easy transition so that the students will not even know there was a change being made.

In the meantime we will keep it on our web- site the way it is so we will not interrupt the process.

Outcome Method

Outcome Criterion

Allow other campuses to receive drops at their campuses.

If this is done before the 12th class day, students that may have their financial aid affected can be contacted by their counselor at the campus they attend to discuss the issue.

Counselors at each campus may be familiar with their students better than the counselors at the Athens campus and may want to talk to them before they drop a course.

Each campus would be responsible for monitoring drops for their campus.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.2 Student Services

Outcome Results

We discovered that all drops were coming to the Athens campus and could not be routed to the other campuses.

This was creating three times more work for our office than what had been intended in the original plan. It was hurting the Athens campus rather than helping it.

The overall helping point was that it took away a lot of the walk in traffic but then having all campuses come here did not help us in the end.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We worked with Brett Daniel and his staff to put the drops on the Cardinal Connection rather than with Mike Abbott's staff. Students seem to like being able to do this themselves.

We still have a large group that prefer to visit with a counselor before they drop but for the most part this has been very helpful.

This has worked much better on Cardinal Connection than it did before.

Planned Distance Learning Improvement as an Outcome Result

Guidance Office Administration

Plan Period: FY13

Outcome ID#: 7083

Outcome Description

Through the quality and integrity of the Freshman Orientation programs we will ensure that every participant will have the information and support needed to succeed at TVCC, which includes but is not limited to the following:

Outcome 1: Provide information and resources that will allow students to make informed and appropriate academic plans and healthy social choices.

Outcome 2: Creating a welcoming environment that builds a sense of community among the incoming class and connects them to faculty, staff, and other students which will provide each student and family member a sense of connectedness within the TVCC community.

Outcome 3: Provide a framework for two years of success through the communication of expectations, norms, and standards.

Outcome Strategy

To achieve Outcome 1 the following learning objectives will be addressed-Orientation Programs will:

Assist new students as well as their families in understanding the purposes of higher education and the mission of the institution.

Articulate the institution's expectations of students (example scholarship, integrity, conduct, financial obligations, and ethical use of technology) and provide information that clearly identifies relevant administrative policies, procedures, and programs to enable students to make well-reasoned and well-informed choices.

Use qualified faculty members, staff, or peer advisors to explain class scheduling, registration processes, and campus life.

To achieve Outcome 2:

Provide new students with information and opportunities for academic and personal self-assessment.

Inform new students, as well as their families, about the availability of services and programs.

Provide intentional opportunities for new students to interact with new and continuing students, faculty, and staff.

To achieve Outcome 3:

Provide time for students and their families to become acquainted with the campus and local environment.

Outcome Method

Student and Parent evaluation forms will be given to every student and parent upon completion of the Freshman Orientation Program.

(The changes in orientation are on the Athens Campus only-not Terrell or Palestine campuses).

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.1 Student Engagement

Outcome Results

Shelia Jones and Melinda Berry were chair and co-chair of the "new" and improved freshman orientation program.

They started committee meetings in September and met many hours throughout the semester planning the new program.

The programs were set for Saturdays-June 29, July 20, and August 10.

Session 1 they registered 51 students and hosted 78 parents.

Session 2 they registered 109 students and hosted 118 parents.

Session 3 they registered 84 students and hosted 97 parents.

They registered a total of 244 new freshmen and 293 parents.

It was a huge success.

Students were separated from their parents and they attended different sessions for both but at different times. Parents were given tours of the campus as well as the town of Athens, and the Athens Chief of Police, Assistant Fire Chief, President of the Chamber of Commerce, the Mayor, and the Director of Tourism came and visited with the parents on all three Saturdays.

Door prizes, donated by our bookstore and the businesses in Athens were tremendous. They were able to give away a lot of really good gifts and coupons to new students.

Students learned how to read a degree plan, how to use the "plan your schedule" feature on the website, and how to register on Cardinal Connection.

Students attended sessions that taught them about the following items:

- Cardinal Connection
- Financial Aid
- Housing/Judicial/Safety
- Student Success Center/Disability Services/Tutoring

The parents attended sessions that taught them about the following items from a parents perspective:

- Campus Dining/Housing
- Safety/Judicial
- Student Success Center/Disability Services/Tutoring
- Financial Aid

Dates for summer 2014 are:

- Session 1-----July 12
- Session 2-----July 26
- Session3-----August 9

The work the chair, co-chair, and committee did was evident.

Great job to a great group of people.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Several changes will be made for summer orientation for summer 2014:

- Parents meals will go to \$10.00 from \$5.00.

-----A few new sessions will be added to the program.

Planned Distance Learning Improvement as an Outcome Result

Health Science Center Administration

Plan Period: FY13

Outcome ID#: 7021

Outcome Description

The health occupations graduates will have sufficient knowledge and skills for employment and passing their respective licensure exams.

Outcome Strategy

Implement the current curriculum with increased emphasis on areas which were areas of weakness shown on the last administrative outcomes results.

Outcome Method

ATI diagnostic test reports for VN students, HESI diagnostic exams for ADN & EMT students.

Outcome Criterion

The health occupation classes as a whole will score at or above the national norm on their respective diagnostic exams - ATI comprehensive diagnostic tests for VN students, HESI exam tests for ADN & EMT students.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This will help determine if the health occupations students are prepared for their respective licensing exams.

Outcome Results

EMS - EMS class as a whole in Kaufman scored 2 points above the national mean on the total test. Met. The Palestine class as a whole scored less than the national mean. Not Met.

ADN - ADN class as a whole scored average of 822 which was 25 points below the national mean for all RNs. Not met.

VN - Kaufman - Class of 2012 scored a mean of 73.2 and the national average was 67.1 on the ATI comprehensive exam. Met.

VN - Palestine - Class of 2013 scored mean of 72.9 and national average was 67.1 on the ATI. Met

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

EMS - Plan to make paramedic exams have a higher percentage of higher level thinking test questions. Program director has applied to attend the NR test writing process. Changing to new book will encourage students to read more. Will be looking at adding A&P to the certificate to give students a better foundation.

ADN - Have adopted a new concept-based curriculum that started with Level I in fall of 2013. This will require all new tests and new teaching strategies. In Level III, the math test will not count as a test, requiring students to higher competency levels on unit tests to pass the semester. Pre-class quizzes were added in place of the math test as a test grade to encourage students to read before coming to class. Students will be required to do remediation for their HESI tests on the Evolve web site each semester before starting the next semester. The faculty will complete a self-study for the Board of Nursing following the guidelines for programs that have less than 80% pass rate on the NCLEX-RN and determine any other changes that might need to be made. The provost will share the NCLEX-RN detailed test plan for areas that are consistently weakest on the HESI each semester, such as Safe/Effective care environment, assessment, implementation and physiological integrity. Will incorporate more case management/staff development into level IV.

VN Kaufman - Will continue current plans.

VN Palestine - Will continue current plans.

Planned Distance Learning Improvement as an Outcome Result

Health Science Center Administration

Plan Period: FY13

Outcome ID#: 7022

Outcome Description

The nursing graduates as a whole will score at an acceptable level in all areas of the licensing exam.

Outcome Strategy

Implement the current curriculum with increased emphasis on areas which were areas of weakness shown on the last NCLEX-PN and NCLEX-RN Program reports.

Outcome Method

Evaluate NCLEX-PN and NCLEX-RN program reports

Outcome Criterion

The VN and ADN graduates will score above the 30th percentile on all areas of the NCLEX-PN and NCLEX-RN as reported in the NCLEX-PN and NCLEX-RN Program Reports.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This will help determine if there are any weaknesses in the VN and ADN program curricula that need to be strengthened so that the VN and ADN students will be better prepared for the licensing exam.

Outcome Results

ADN - All areas were above the 30th percentile in report from class of 2012. Met

VN Palestine - All areas were above the 30th percentile in report from class of 2012 except for gastrointestinal and natal. Not met.

VN Kaufman - All areas were above the 30th percentile in report from class of 2012. Met.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

ADN - Will be looking for results from class of 2013 which are expected to have weaknesses.

VN Kaufman - Will continue current strategies.

VN Palestine - Will examine course content for GI system and natal, review lecture test questions to reflect NCLEX test plan

Planned Distance Learning Improvement as an Outcome Result

Health Science Center Administration

Plan Period: FY13

Outcome ID#: 7023

Outcome Description

Have sufficient number of health occupations graduates who are employed in their health occupation's field or continuing their education.

Outcome Strategy

Implement current curriculum and continue having prospective employers come recruit in the last semester.

Outcome Method

THECB Annual Data Profile and program graduate surveys

Outcome Criterion

Ninety percent of health occupations graduates (ADN, VN, SGT, EMT and PCT) will be employed in the field or pursuing further education within six months of graduation.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Having 90% of the graduates employed or pursuing further education will help to increase the proportion of Associate of Applied Sciences graduates and Certificate completers who obtain employment in their chosen field of student within one year of program completion.

Outcome Results

2010-2011 results on THECB Annual Data Profile

SGT - 5/5 = 100% - met

EMS 18/20 = 90% met

VN 69/77 = 89.6% - not quite met

ADN - 126/138 = 91.3% - met

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Will continue to share with students what jobs are available; will do ADN Job fair at HSC; will keep After College current on the HSC web site; will encourage students to complete portfolios; faculty will write reference letters for graduates; will maintain ADN Alumni page on Facebook; will give points for BSN general education courses so that ADN graduates will be ready to enter RN-to-BSN program right after graduation; will expose VN students to various community clinical sites in third level so they might consider those areas when looking for a job;

Planned Distance Learning Improvement as an Outcome Result

Health Science Center Administration

Plan Period: FY13

Outcome ID#: 7024

Outcome Description

Have sufficient number of health occupations graduates who pass their respective licensure examinations on their first attempt (National Council Licensing Examination for Practical Nurses (NCLEX-PN, National Council Licensing Examination for Registered Nurses (NCLEX-RN, National Registry examination for paramedics, AST examination for SGT graduates, NACES exam for PCT)

Outcome Strategy

Implement the current curricula with modifications decided on during the respective health occupations faculty curriculum meetings.

Outcome Method

Report on results of NCLEX-PN and NCLEX-RN by Texas Board of Nursing, National Registry report for paramedics, AST report for SGT graduates, and NACES exam for PCT students.

Outcome Criterion

Eighty-five percent of VN graduates will pass the NCLEX-PN on the first attempt, 90% of ADN graduates will pass the NCLEX-RN on the first attempt, 100% of PCT graduates will pass the nurse aide exam on the first attempt, 70% of SGT graduates will pass the AST certification/licensure exam on the first attempt, and 70% of EMT/paramedic graduates will pass the national registry exam on the first attempt.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

This directly relates to increasing professional licensure/certification of health occupations' graduates.

Outcome Results

SGT - 8/9 2013 graduates passed the AST exam in May 2013 for 89% pass rate - met

PCT - spring 2013 - 11/11 passed the CNA exam - met; fall 2012 - 6/6 passed the CNA exam - met

EMS - 3/8 graduates from May 2012 passed NREMT exam on 1st attempt - not met

ADN - 2012 graduates had a 89.1% pass rate on NCLEX-RN. Not quite met. 2013 graduates had a 61.96% pass rate on NCLEX-RN. Not met

VN - Palestine class of 2012 had 100% pass rate on NCLEX-PN and Kaufman class of 2012 had 100% pass rate on NCLEX-PN. Both met.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

SGT - will continue current strategies.

PCT - will continue current strategies.

VN - will continue current strategies.

EMS - Will make paramedic exams have a higher percentage of higher level thinking test questions. Program director has applied to attend the NR test writing process. Changing to new book will encourage students to read more. Will be looking at adding A&P to the certificate to give students a better foundation.

ADN - Have adopted a new concept-based curriculum that started with Level I in fall of 2013. This will require all new tests and new teaching strategies. For the last class under the old curriculum, there will be a revised focus on retention with a new retention-mentoring policy. In Level III, the math test will not count as a test, requiring students to higher competency levels on unit tests to pass the semester. Pre-class quizzes were added in place of the math test as a test grade to encourage students to read before coming to class. Students will be required to do remediation for their HESI tests on the Evolve web site each semester before starting the next semester or before graduating for Level IV. The faculty will complete a self-study for the Board of Nursing following the guidelines for programs that have less than 80% pass rate on the NCLEX-RN and determine any other changes

that might need to be made. The provost will share the NCLEX-RN detailed test plan for areas that are consistently weakest on the HESI each semester, such as Safety/Effective care environment. Will incorporate more case management/staff development into level IV.

Planned Distance Learning Improvement as an Outcome Result

Health Science Center Administration

Plan Period: FY13

Outcome ID#: 7025

Outcome Description

Have sufficient number of health occupations graduates to be able to take the licensing/certification tests.

Outcome Strategy

Continue to implement the admission criteria and selections processes for those programs with selective admissions and evaluate their effectiveness and modify as needed. Implement and evaluate health occupations program curricula and make changes as needed to keep up with health care trends.

Outcome Method

1. Calculate the number of students graduating:
 - a. one year after beginning the VN program divided by the number of students admitted to the program one year ago times 100.
 - b. Two semesters after beginning the SGT program divided by the number of students who started the program times 100.
 - c. One semester after starting the PCT program divided by the number of students who started the program times 100.
 - d. Two years (one for transition) after beginning the ADN program divided by the number of students admitted to the program times 100.
 - E. One year after beginning the fall paramedic courses divided by the number of students who started the program times 100.

Outcome Criterion

1. Seventy-five percent of the VN students will graduate and receive a vocational nursing certificate within one year.
2. Eighty percent of the SGT students will graduate and receive a SGT certificate or AAS degree within a year.
3. Ninety percent of the PCT students will graduate and receive a certificate within one semester.
4. Sixty percent of the ADN students will graduate and receive an AAS degree within two years (one for transition)
5. Seventy percent of the EMS students will graduate and receive an AAS degree within 1 year of starting the fall paramedic courses.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Increasing the retention rate in the health occupations programs will help increase graduation rate.

Outcome Results

EMS - In Kaufman class 7/15 students admitted in fall 2012 graduated within 1 year = 47%. Not met.

In Palestine class 0/6 students admitted in fall 2012 graduated within 1 year = 0%.

ADN - 91/134 students who started in fall of 2011 graduated on time in May 2013 for a 67.9% retention rate.

37/42 students who started LVN transition program in May 2012 graduated in May or August 2013 for an 88% retention rate. 11/11 paramedic transition students who started in May 2012 graduated in May or August 2013 for a 100% retention rate. Met

VN Kaufman - 17/25 students who started in January 2012 graduated in December 2012 for a 68% retention rate. Not met.

PCT - 6/9 students in fall 2012 graduated that semester for a 67% retention rate and 11/12 students in spring 2013 graduated that semester for a 92% retention rate. Met for spring but not for fall.

SGT - 9/12 students who started in fall of 2012 graduated in May of 2013 for a 75% retention rate. Not met.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

EMS - Changed book to one that students can understand better and included audio lectures and test navigator test prep. Faculty will continue to come in early to help tutor. Will be looking at making this a Level II certificate which will make it fall under TSI rules and adding Anatomy & Physiology

VN Kaufman - Will continue to refer to the counselor, will share test taking strategies with students, will do test counseling with students having difficulty.

VN Palestine - Plane is mandatory tutoring for at risk students, and repetitive ATI practice (both documented)

PCT - In fall of 2012 the continuing education medication assistant/PCT program changed to credit and this caused some confusion and a decrease in recruitment for the HSC PCT program and then decreased retention too. After the confusion was cleared up, the recruitment for Kaufman PCT program was improved in spring 2013 and the retention rate went up. This should not occur again. Will continue other strategies.

SGT - The selections process has changed to give first priority to those who select SGT as their highest priority which should improve retention - rather than selecting students who prefer nursing.

ADN - Unable to continue current strategies since SATIN retention grant is over. Faculty have adopted a new retention-mentoring policy that modifies the test counseling format used for the SATIN grant that was so effective. Will continue other strategies.

Planned Distance Learning Improvement as an Outcome Result

Health Science Center Administration

Plan Period: FY13

Outcome ID#: 7026

Outcome Description

The daily operations of the HSC office and library will be conducted effectively and efficiently, in a friendly, cooperative manner and the HSC will be kept clean and in good repair.

Outcome Strategy

Implement current daily operations, focusing on areas of improvement identified by staff and the results of the last survey.

Outcome Method

Survey will be scored and results reviewed.

Outcome Criterion

The HSC will score an average of 4 on a 5 point Likert scale from a survey administered to faculty and students on items related to effectiveness and efficiency of daily office/library operations, and cleanliness/repair of the HSC.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.3 Facilities Management

This will help improve efficiencies of TVCC operations of HSC office and LRC and building maintenance.

Outcome Results

This survey was sent in fall 2013 to sophomore ADN students who were at HSC in 2012-2013. Only 2 of 6 items had averages at 4.0 or higher so overall average is below 4. The averages were: 3.06; 3.875; 4; 3.7; 3.7; 4.2. Not met.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Will attempt to get responses in spring 2014. Will have staff meeting to generate ideas for improving overall. Will work with outsourcing custodial company to address cleanliness issues. We have switched to a monthly pest control services which hopefully will help with the bugs.

Planned Distance Learning Improvement as an Outcome Result

Health Science Center Administration

Plan Period: FY13

Outcome ID#: 7027

Outcome Description

Have sufficient number of graduate nurses to be able to take the licensing test.

Outcome Strategy

Continue to implement the current curriculum incorporating previous grant projects that focused on retention such as "First Steps to Success" and "Target: Two Years".

Outcome Method

For each level, calculate the number of students successfully completing each semester divided by the number who started that level and multiply by 100.

Outcome Criterion

The ADN students will successfully complete each level of the ADN program by at least the following retention rates: Level I – 85%; Level II – 85%; Transition Level – 85%; Level III – 90%; Level IV 93%.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 Workforce Success

Increasing the ADN retention rate will lead to increased graduation rates for workforce programs.

Outcome Results

Level I - 83.5% retention - not met

Level II - 87.8% retention - met

Transition - 90.5% retention - met

Level III - 98% retention - met

Level IV - 98.2% retention - met

Retention has been the highest it has ever been for ADN program. The SATIN grant implementation strategies including EDTs have been working.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Will be changing to new concept-based curriculum in fall 2013. Will be implementing new retention mentoring policy with new procedures for test counseling now that the SATIN grant is over. Students will do a modified test analysis before the next test. Level III students who don't pass will be required to audit transition summer classes to get foundation in concept-based nursing education.

Planned Distance Learning Improvement as an Outcome Result

Health Science Center Administration

Plan Period: FY13

Outcome ID#: 7028

Outcome Description

Plans for expansion of the HSC will be developed and implementation will be started.

Outcome Strategy

The HSC Provost will work with the Associate Vice-President of Physical Facilities, the architect, the TVCC Board of Trustees, the TVCC President and Vice-Presidents and the HSC faculty to develop acceptable plans for expansion of the HSC.

Outcome Method

Review the Board of Trustees meeting minutes. View visible progress on groundbreaking.

Outcome Criterion

The TVCC Board of Trustees will approve plans for the expansion of the HSC. The groundbreaking will have taken place by May 2013.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.3 Facilities Management

The expansion of HSC will provide for future expansion of health occupations students.

Outcome Results

There has been no progress with regards to building a new HSC in Kaufman.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The Renaissance Hospital in Terrell closed in early 2013. TVCC notified the City of Terrell that we are interested in leasing the hospital for the health occupations programs. Representatives from TVCC met with Terrell city leaders in March to answer their questions. They hoped to have an acute care facility in Terrell but will let TVCC know their plans by the end of 2013.

Planned Distance Learning Improvement as an Outcome Result

Honors Program Administration

Plan Period: FY13

Outcome ID#: 7008

Outcome Description

Make all necessary forms and information available to students via the TVCC web site.

Outcome Strategy

Develop the honors web site to more accurately reflect the form and structure of the TVCC web site, and include schedule information and downloadable forms for students and faculty.

Outcome Method

We will attach a counter to the site, monitoring the number of visitors, and also track the number of web generated application and re-application forms.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.2 Student Success

Outcome Results

Data and information was provided for faculty and students

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Faculty and students were more aware of the opportunities with the TVCC Honors program

Planned Distance Learning Improvement as an Outcome Result

Honors Program Administration

Plan Period: FY13

Outcome ID#: 7009

Outcome Description

Promote curriculum design for honors courses through idea exchanges among the honors faculty.

Outcome Strategy

Develop a structured schedule for honors faculty meetings.

Outcome Method

A minimum of one honors faculty meeting per year should be included on the TVCC calendar. Attendance at these meetings should be a minimum of 80% of the identified faculty members.

Outcome Criterion

Have each honors faculty member submit updated syllabi or a written review of their current syllabi if changes are not recommended.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Outcome Results

To accommodate various schedules meetings were held via email. This system of delivering information improved communication among faculty, especially at different campuses.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We will continue to develop ways to meet in the virtual environment.

Planned Distance Learning Improvement as an Outcome Result

Honors Program Administration

Plan Period: FY13

Outcome ID#: 7010

Outcome Description

Increasing the number of honors offerings will help to bring the experience to more students, as well as help honors students deal with their unique scheduling difficulties. I believe that more faculty involvement will also create a better learning environment for all of our students.

Outcome Strategy

The honors director will hold a session at the Spring Learning Day, I will also attend meetings at the NCHC conference designed for this purpose, and disseminate this information to interested faculty from all three campus locations. I will also acquire and make available sample syllabi from other college honors programs, with the hope of inspiring those faculty members who are somewhat apprehensive about creating their own syllabi.

Outcome Method

The number of course offerings on the three campuses should increase in the next semester, with particular emphasis on the availability of core curriculum courses.

Outcome Criterion

During the next school year, the number of students in honors courses should increase by at least 10 percent.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.3 Academic Success

Outcome Results

There was an increase in the number and variety of honors offerings on all three campuses.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Greater opportunities for students to enroll in the honors program especially on the Terrell and Palestine Campus

Planned Distance Learning Improvement as an Outcome Result

Housing/Residential Life Administration

Plan Period: FY13

Outcome ID#: 7579

Outcome Description

To find a process that will produce correct and updated results from the background checks.

Outcome Strategy

The Housing Office solicit background check vendors that can improve the process.

Outcome Method

The Housing Office will compare the type results from the previous vendor to determine effectiveness and efficiency.

Outcome Criterion

The new vendor will have complete results on resident students.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.4 Student Life

Students that feel safe allows for more opportunity for students to get involved in campus life.

Outcome Results

Results from background checks from the new vendor were consistent with background checks performed by the TVCC campus police on a student that faced disciplinary action. This helped in having pertinent information prior to a student violating the Student Code of Conduct, as opposed to afterwards, which could be several months into a semester.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes. Will continue to monitor the accuracy of the results of the background checks.

Planned Distance Learning Improvement as an Outcome Result

Instruction Programs Administration

Plan Period: FY13

Outcome ID#: 7133

Outcome Description

TVCC's new core curriculum will be revised to include the six required core objectives in specific courses within the foundational component areas: critical thinking skills (CT), communication skills (COM), empirical and teamwork (EQS), teamwork (TV), social responsibility (SR), and personal responsibility (PR)

Outcome Strategy

1. Accept comments and discussion of the core curriculum proposed updates through early spring 2013 and revise the draft of the core curriculum accordingly.
2. Propose draft of TVCC's suggested core curriculum to the Curriculum and Instruction Committee and receive institutional approval.
3. Submit the new core proposal to THECB 2013 Fall semester
4. Receive THECB feedback and provide final draft of new core to the Curriculum and Instruction Committee spring 2014.
5. Implement new core curriculum fall 2014.

Outcome Method

With discussion from division chairs and instructors, verify that TVCC's drafted core curriculum addresses the required core objectives within the component areas of communication, mathematics, life/physical sciences, language, philosophy/culture, creative arts, American history, government/political science, and social/behavioral sciences.

Outcome Criterion

TVCC will agree upon a final draft of the core curriculum to address the six required core objectives within the component areas. THECB will approve our proposal and we will implement the new core curriculum beginning fall 2014.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

With the inclusion of the required core objectives in TVCC's core curriculum, students will increase their engagement and reading skills. Specifically, students will be charged to refine their critical thinking skills, communication skills, empirical/quantitative skills, teamwork approach, personal responsibility, and social

Outcome Results

The core curriculum was submitted and approved by the THECB.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The core curriculum will be implemented in the 2014-2015 school year.

Planned Distance Learning Improvement as an Outcome Result

Instruction Programs Administration

Plan Period: FY13

Outcome ID#: 7134

Outcome Description

TVCC will receive substantive change approval for off-campus high schools to offer 50 percent or more credits toward a degree program.

Outcome Strategy

- (1). Meet with high school sites in the TVCC service area to determine which schools are interested in pursuing a SACS substantive change to offer 50 percent or more credits toward a degree program.
- (2). Submit a letter to SACS six months prior to implementation with the names of the designated high schools
- (3). Submit prospectus to SACS three months prior to implementation for designated high schools
- (5). Submit any other SACS requested material
- (4). Provide necessary material and information for SACS visiting team if requested

Outcome Method

SACS approval of designated high schools as an off-campus site that is approved to offer 50 percent or more credits toward a degree program.

Outcome Criterion

TVCC will receive substantive change approval for off-campus high schools to offer 50 percent or more credits toward a degree program

Strategic Plan Relationship/General Education Goal

Enhance Learning, Enhance Community Life

5.1.2 The expansion of courses offered at high school sites will provided greater educational opportunities, retention, and graduation for dual credit students.

5.3.2 The expansion of courses offered at high school sites will provide greater opportunity for dual credit

Outcome Results

The application for substantive change for off-campus high school sites to provide greater than 50 percent of the AA curriculum or 32 semester credit hours was submitted and approved by SACS.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Additional dual credit classes and programs will be offered at the approved high school.

Planned Distance Learning Improvement as an Outcome Result

Instruction Programs Administration

Plan Period: FY13

Outcome ID#: 7135

Outcome Description

Propose alternative instructional course designs for developmental reading, writing, and math programs that provide greater student success.

Outcome Strategy

1. Engage in discussions about developmental education programs.
2. Investigate and review best practices developmental education programs that provide contextualized and accelerated models
3. Implement minimum numbers (pilot) of sections of proposed developmental education program for evaluation
4. Provide alternative recommendations for implementation in developmental reading, writing, and math courses to improve student success

Outcome Method

1. Evaluate the progress of students enrolled in pilot sections and consider extent to which the pilot approach could be implemented campus wide in developmental education courses.
2. Develop for implementation a more effective developmental program in reading, math, and writing that will successfully allow students to move quickly and effectively through the program

Outcome Criterion

Developmental programs at TVCC will provide greater student success to quickly and effectively exit the developmental program and enter academic programs

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

Student success through retention, completion, and transfer/ graduation by moving students quickly and effectively thru the developmental programs

Outcome Results

The developmental courses in reading, writing, and math were revised to provide greater opportunities for student's to complete developmental requirements in a shorter time frame.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students will complete the developmental requirements quicker and enroll in academic classes

Planned Distance Learning Improvement as an Outcome Result

Kinesiology Division Administration

Plan Period: FY13

Outcome ID#: 6941

Outcome Description

Work in conjunction with department chair, kinesiology instructors, the distance learning staff, and others to develop course curriculums.

Outcome Strategy

The addition of these classes will be added as soon as possible. We are looking at the addition of another mini term and online courses for the second semester.

Outcome Method

The addition of a couple kinesiology classes to the current course offerings.

Outcome Criterion

We would like to give students the option to pick up more of our three hour lecture courses on line during the summer and second semester to better serve the needs of our students.

Strategic Plan Relationship/General Education Goal

Enhance Learning, Enhance Community Life

5.1.3 Academic Success

5.3.5 Distance Education

Our online courses have been very successful over the past two years. Students enjoy the opportunity to work at their own pace and have the ability to interact with our faculty.

Outcome Results

After reviewing the goals and objectives for the 2012/13 school year our department was very pleased with the progress we made in providing students with more options for attaining kinesiology credit hours online and in the mini semesters. Our offerings online (Coaching Basketball, Substance Abuse, First Aid) were very well received in the community and all of the courses "made" with a full load. Students received an average grade over a 3.0 gpa and teacher evaluations were very positive. We have two professors certified to teach online.

The summer 1/2 kinesiology classes are very popular and we are looking forward to the courses we offer in the new August term.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Kinesiology Division Administration

Plan Period: FY13

Outcome ID#: 7081

Outcome Description

Provide our students with more say in their individual kinesiology classes concerning weights and conditioning. If students have more say in what they would like to gain from this course (conditioning, strength, flexibility) we should see our numbers increase over time and higher student motivation.

Outcome Strategy

The kinesiology division chair will work with each instructor to set the guidelines for the course. We will explore allowing students to keep an exercise journal and do some basic research on their area of concentration. We will also make use of our contract with the Cain Center to allow students the use of the pool, exercise machines, hot tub, and other equipment not available on campus.

Outcome Method

Instructors will do pre and post testing on each student to determine personal improvement for each student based on their individual goals. Students will be required to turn in a copy of their exercise journal with basic research on their specific areas of concentration. We

Outcome Criterion

We expect to see a low drop rate from students taking this course. We also look for positive gains from the pre to the post text. We should also see some positive teacher evaluations.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.1 Student Engagement

A more individual approach should really help us move forward as we try to continually evolve to meet the needs of each individual students.

Outcome Results

Allowing students to have input in the development of the basic weights and conditioning courses (for traditional students) was very successful this past year. 92% of the students in this course felt they reached their individual goals for the semester. Over 85% felt that keeping an individual journal was a positive experience that helped keep them motivated during the duration of the course.

100 percent of our students showed a positive gain from the original pretest at the end of the semester.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Language Arts Division Administration

Plan Period: FY13

Outcome ID#: 7063

Outcome Description

Our faculty will look at best practices and employ them for FY13.

Outcome Strategy

The division faculty will determine if a new direction is needed for the upcoming FY13 event.

Outcome Method

The faculty will study past events and feedback from those events

Outcome Criterion

We will search for an avenue to amplify the event to include essays, short stories, and online publication competitions.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.1 Student Engagement

This will increase student and community involvement with our collegiate activities.

Outcome Results

Due to changes in the Core, the division has focused on these changes and will look to the FY 14 year to revise and assess the annual TVCC Literary Event.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

None.

Planned Distance Learning Improvement as an Outcome Result

Learning Resource Center Administration

Plan Period: FY13

Outcome ID#: 7073

Outcome Description

Implement Ebsco's Discovery Service (EDS) to be used as a primary means of searching the library's book collection and multiple online databases through a single search box on the library's webpage, resulting in better and more streamlined search results for users.

Outcome Strategy

Library staff members will work with Ebsco and TVCC's IT Department to provide the necessary connections so that the searching can be done. Once the product is up and running correctly, library patrons will be introduced to the search strategy through class and individual instruction on the use of EDS.

Outcome Method

Questions will be added to the LRC's spring survey to determine users' knowledge about and use of EDS for searching the collection. Statistics will be kept on usage as well.

Outcome Criterion

Statistics will show that online database usage will increase by 1% and print usage will increase by 5% as a result of EDS. In addition, 70% of students and faculty who indicate on the survey that they have used EDS will find it to be a useful and efficient means to finding information in the library collection.

Strategic Plan Relationship/General Education Goal

Enhance Learning

This goal relates to Strategic Plan Goal #5.1.5 (provide continually evolving learning resources and the instruction for their use to support TVCC students and staff). By using a discovery service to research information in the library, students and staff have a more efficient way to locate information. Discovery services are like "one stop shopping" for researchers.

Outcome Results

Ebsco's Discovery System (EDS) has proven to be a very useful tool for students and faculty to use in doing research. It was fully implemented in October 2012. Statistics show that periodical database use increased during the 2012-13 academic by almost 116% over the 2011-12 usage (from 243,300 to 3,875,058), far exceeding our goal of a 1% increase. While circulation of print materials has not increased, the total number of items located in the TVCC catalog through EDS was 24,881, indicating that the materials have been located but not necessarily checked out. In a survey of students who had been shown EDS in a class library instruction session, 88.5% indicated that it was easy to use, 84.6% said they would rather use the product to find materials rather than search individual databases, and 73% were either satisfied or very satisfied with the product. One of the comments on the faculty survey was "I very much enjoy our new EBSCO button and the ease with which articles may be found." Usage and satisfaction have exceeded our expectations.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

EDS has been a great addition to library resources, as indicated by increased usage of materials and satisfaction on surveys. Increases in library budgets were approved to include this resource, and we will continue it for the next several years, at least. This will also be included as part of the library instruction to students.

Planned Distance Learning Improvement as an Outcome Result

Learning Resource Center Administration

Plan Period: FY13

Outcome ID#: 7074

Outcome Description

Instructional materials, which will assist students in using various library resources, will be developed and made available online. Examples will be FAQs, resources for various assignments, using Overdrive, etc.

Outcome Strategy

Using LibGuides and working with instructors, librarians will create guides for students in various classes that will contain resources that are available to help them with assignments in that class. In addition, some generic guides will be developed to answer general library questions, provide research help, etc.

Outcome Method

After LibGuides are made available, statistics of their usage will be gathered and analyzed.

Outcome Criterion

Of the classes that are introduced to LibGuides through library instruction by the librarian, it is expected that at least 30% of the students in those classes will access the LibGuide for the class at least 1 time.

Strategic Plan Relationship/General Education Goal

Enhance Learning

This goal relates to Strategic Plan Goal #5.1.5 (provide continually evolving learning resources and the instruction for their use to support TVCC students and staff). Having LibGuides available online provides an up-to-date method in library instruction for students.

Outcome Results

LibGuides were purchased, and librarians began developing the guides for various classes. The guides were completed for English 1302 and Speech, and one was set up for "The Hunger Games", which is the book chosen for TVCC's Read Through the Valley program in 2013-14. A total of 70 students were shown LibGuides during library instruction sessions, and 32 views resulted from those sessions. We had hoped that at least 30% would view the guides, but the result was actually that 45.7% accessed them.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

More instructors are beginning to realize the value of having their materials organized and listed through LibGuides. As a result, guides will be developed for English 1301, history classes, and some of the nursing classes. Purchase of LibGuides was included in the 2012-13 library budget and will continue to be included in the future.

Planned Distance Learning Improvement as an Outcome Result

Learning Resource Center Administration

Plan Period: FY13

Outcome ID#: 7075

Outcome Description

As a result of concentrated efforts in promoting LRC resources, services, and customer service, usage of materials will increase by 2% and satisfaction with LRC resources and services will increase by 2% from the previous academic year.

Outcome Strategy

LRC staff members will examine current policies and procedures in light of perception by students and make changes in an attempt to become more student oriented. For example, group work using computers is currently not allowed because of the noise that bothers other library users. Staff will brainstorm ideas on how to accommodate both groups of users at the same time and with limited space available. In addition, the LRC Facebook page and LRC webpage will be used to highlight and promote a different resource or service each month, including the Virtual Librarian and Overdrive.

Outcome Method

Data gathered from LRC statistics will be used to see if usage of various resources, especially Virtual Librarian and Overdrive, has improved. User satisfaction will be measured through questions on the LRC Survey of Students and Faculty given in the spring.

Outcome Criterion

Statistics will show that usage of the Virtual Librarian has increased by 2%, usage of Overdrive has increased by 2%, and overall usage of the LRC has increased by 2% from 2011-12. Satisfaction with LRC resources and services as indicated on the LRC Survey for Students and Faculty will increase by 2% over last year's survey.

Strategic Plan Relationship/General Education Goal

Enhance Learning

This goal relates to Strategic Plan Goal #5.1.5 (provide continually evolving learning resources and the instruction for their use to support TVCC students and staff). Students and staff can only use those resources if they are aware of their existence and know how to locate and use them.

Outcome Results

Several changes in library policy and procedures have taken place this academic year. Study rooms in the Athens LRC were revamped to make them more accommodating to the needs of students. New tables and chairs which fit the space more efficiently were purchased for all study rooms. The largest room was also equipped with a computer and printer and made available for larger groups. The OPAC stations were revamped to allow them to be used for quick reference, email, printing, and other activities. This helped contribute to the overall satisfaction with library resources and services. Of those persons who took the Spring 2013 LRC survey, 100% of the faculty and 96% of the students were satisfied or very satisfied with the LRC. This was up from 92.6% of faculty and 89.8% of students on the Spring 2012 survey. However, library usage overall was down from the previous year. Increased usage of online materials and an increase in distance education enrollment could account for part of this. Those who did use the library were pleased with it.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We did meet the goal of increased satisfaction but not that of increased usage. We will continue to monitor how library resources are used and make adjustments in the same way to accommodate user needs as they evolve. Because the Virtual Librarian usage has been low over the last few years, we will no longer offer the live chat piece of that service. Email questions will continue to be welcomed and addressed. Usage statistics will also be monitored carefully over the next few years to determine which areas should be emphasized and which are no longer useful.

Planned Distance Learning Improvement as an Outcome Result

Palestine Campus Administration

Plan Period: FY13

Outcome ID#: 7071

Outcome Description

New marketing campaign to increase TVCC-Palestine name recognition.

Outcome Strategy

More radio advertisements and more web site advertisements. Speak at civic organizations. Speak on the local radio more in FY2013 than in FY2012.

Outcome Method

Compare the number of ads in FY 2012 with the number of ads in FY2013. Compare the number of presentations given in FY2013 to 2012. Compare the number of on-air radio appearances in FY2013 to 2012.

Outcome Criterion

Total enrollment at TVCC-Palestine will increase 5%.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.1 Development

Greater advertising will increase community participation in TVCC-Palestine.

Outcome Results

Using the AS400 enrollment reports, the Palestine enrollments were added from the traditional courses, on-line courses, community ed courses, and the dual credit courses. The total enrollments for the Fall 2012 semester were 3596 enrollments. The total enrollments for the Fall 2013 semester were 3792 enrollments, or an increase of 5.45%. Therefore our goal of 5% growth was reached when the count is TOTAL enrollments.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

This goal should be kept and attempts to increase enrollments another 5% made.

Planned Distance Learning Improvement as an Outcome Result

Palestine Campus Administration

Plan Period: FY13

Outcome ID#: 7072

Outcome Description

Add an activity room in the Calhoun Building.

Outcome Strategy

Clean out the large storage area in the back of the Calhoun Building.

Acquire a ping pong table and set up in the room.

Acquire exercise equipment and set up in the room.

Outcome Method

Whether the area is developed into an activity room.

Outcome Criterion

Better student enjoyment and more time spent on campus because of the activity room.

Strategic Plan Relationship/General Education Goal

Enhance Learning, Enhance Community Life

Providing a student activity room will give students the opportunity to exercise and/or relax through simple activities. This will increase the student engagement in collegiate life (5.1.1) and encourage students to more fully engage in campus activities (5.3.4). Thereby helping students succeed through enhancing the college experience.

Outcome Results

The room has been cleaned out and an older ping pong table was transferred from the Athens campus to Palestine. We are in the process of acquiring the needed ancillary equipment (netting, paddles, balls, etc.) to make it useable for the students. Also, one elliptical machine and one treadmill were purchased and set up in the room.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

There now exist a room for students and staff to exercise and play ping-pong. The creation of the room has been successfully implemented.

Planned Distance Learning Improvement as an Outcome Result

Palestine Campus Administration

Plan Period: FY13

Outcome ID#: 7188

Outcome Description

A system of 4 TV monitors in the Anderson building, 2 TV monitors in the Calhoun building, and 1 TV monitor in the ECRC building will be installed and used to project messages to students.

Outcome Strategy

Acquire 7 monitors and a computer to communicate information to the students through the use of "looped" messages projected in the hallways of the Palestine campus buildings.

Work with IT to install and use the new system.

Outcome Method

Whether the system is installed and used.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.1 Student Engagement

By increasing the transfer of student life information, and updating the method of communication to an electronic form, we will increase student engagement and improve the environment of learning on campus. This will also increase the ability to provide emergency messaging for students on campus and improve the appearance of the campus by decreasing the need for paper announcements on walls and windows.

Outcome Results

Budget for the purchase of monitor system was not approved.

This goal was not met for the 2013-2014 academic year.

Repeat the request for future years.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

None

Planned Distance Learning Improvement as an Outcome Result

Small Business Development Center Administration

Plan Period: FY13

Outcome ID#: 7170

Outcome Description

Success of this goal would be the actual initiation of a class.

Outcome Strategy

We will work extensively with the EDC to develop a six week course of sufficient rigor for their expectations, select a text, advertise the course, interview participants and start the course.

Outcome Method

Monitor deliberations of Athens Economic Development for agreement on the Going into Business Grant program and modify to suit their needs if possible.

Outcome Criterion

One seminar in Athens for Fall 2012.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.2 Outreach

Partnership with AEDC raises profile of the SBDC and TVCC as partners with economic development organizations.

Outcome Results

The actual Seminar did not start until late Winter 2013. Eighteen potential new businesses, existing small businesses and non-profit organizations (not eligible for the grant) registered and participated. The class was highly motivated. Six companies or entrepreneurs presented business plans and proposals to a three judge panel who passed four to final review by the EDC. The EDC selected the top proposal but complimented the other two proposals.

The Athens EDC elected to co-sponsor the Going into Business Seminar with appropriate modifications to fit the standards they expressed, It was held in the late winter and spring of 2013. Several articles appeared in the newspaper about it. The competition for the grant was so close that the EDC re-evaluated their response and raised the total awards to \$60,000. VP of Instruction Dr. Jerry King participated in the early round judging.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The course needs to be expanded to eight weeks. There is too much to cover. The EDC agreed with this assessment. They were very pleased with the outcome of the program.

The EDC positively evaluated the program and expressed willingness to offer the program again. Initiation of the first seminar cemented the relationship between the EDC and the SBDC.

Planned Distance Learning Improvement as an Outcome Result

Small Business Development Center Administration

Plan Period: FY13

Outcome ID#: 7171

Outcome Description

Have another EDC in our service area request a seminar so that we could replicate our work there.

Outcome Strategy

Decision on co-sponsorship by another EDC.

Outcome Method

Highest priority is a program in Palestine

Outcome Criterion

Generate interest in Palestine for EDC partnership.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.2 Outreach

Raise the profile of TVCC economic impact in service area cities.

Outcome Results

We were pleased to have a favorable reception in Palestine about our seminar. They have expressed willingness to offer financial support to the seminar to the extent of a \$25,000 prize to their winning proposal. This seminar will not be offered until the 2014 strategic plan year.

Based on the results of the seminar in Athens, the Director of the SBDC set about to sell the program in Palestine. Palestine declined to sponsor the program. Part of the reason was apparently the EDC had tapped most of their expected funds in the recruitment of Sanderson Farms Chicken processing plant and the related infrastructure for that.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The City and TVCC's SBDC had frank discussions of ways to work together which raised our profile and that of the college in the community.

Planned Distance Learning Improvement as an Outcome Result

Social Science Division Administration

Plan Period: FY13

Outcome ID#: 6970

Outcome Description

Appointed discipline organizers and instructors will meet to discuss the development, assessment and revising of the LEAPs process in their area.

Outcome Strategy

Organizers will meet with their respective instructors to discuss the outcomes from the last years and to determine whether that outcome will be used again. They will coordinate the assessment effort and will indoctrinate any new faculty or adjuncts into the LEAPs process and provide the material needed to implement the gathering of data for the process. Coordinators will be rotated to spread out the extra time needed to accomplish this outcome. The Division Chairman will add a form to be filled out by all the instructors in the respective areas that should help get results in and clarify any questions about what needs to be sent in.

Outcome Method

Each Social Science area will be monitored by the Division Chairman to determine that the LEAP cycle from the previous year was successfully completed and that all faculty participated. Each discipline organizer will ensure that the new or continuing learning outcomes adhere to the goal of supporting TVCC's quest to be a learning centered college.

Outcome Criterion

All Social Science organizers will submit LEAPs assessment results by the required deadline. They will also submit new LEAPs by the Fall deadline. A meeting will be held after in-service to discuss the learning outcomes. Organizers will contact faculty throughout the school year to ensure that all faculty are participating in assessment properly and reporting their results accurately.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.3 Academic Success

The foundation of the LEAPs process established by discipline faculty is the support of learning-centered curriculum at TVCC. By enhancing student learning, faculty become more involved in learning-centered initiatives and the College, as a whole, becomes a learning-centered institution

Outcome Results

A new paper reporting which was borrowed from a fellow Division Chair was used to try and streamline the process and make it simpler. This was semi successful in most instances but some changes are being discussed. Overall it helped the process and will be used again with a few modifications.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The reporting form has been tweaked to make for simpler understanding and we have a couple of new adjuncts which will need to be advised on the use and importance of the LEAPs process.

Planned Distance Learning Improvement as an Outcome Result

Social Science Division Administration

Plan Period: FY13

Outcome ID#: 6971

Outcome Description

The desired outcome is to see that PHIL 1304 which has not been taught online will be added to the course online schedule and taught by August 2013.

Outcome Strategy

The Division Chairman will hire an instructor and with the help of the Distance Education Director train the instructor and help to develop the course. The course will then be loaded into a shell and offered to the students.

Outcome Method

The Division Chair will see that the course is actually placed online and taught.

Outcome Criterion

The course will be developed and taught in the Spring or Summer of 2013.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.1 Student Engagement

It provides more courses and ways to take courses which is related to student engagement.

Outcome Results

The instructor went through the Quality Matters course and had his course certified. It is now ready and will be offered in the summer schedule. The goal was therefore achieved.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Course will be offered.

Planned Distance Learning Improvement as an Outcome Result

Student Life/Judicial Administration

Plan Period: FY13

Outcome ID#: 7191

Outcome Description

OSA plans to increase event production through the Student Government Association and offering at least one night time activity per week throughout each semester.

Outcome Strategy

The office will restructure SGA to involve students in the planning and productions of events.

Outcome Method

At the end of the year the office will determine if the goal of one event per week was met by reviewing the calendar of events.

Outcome Criterion

One event per week for the academic year.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.4 Student Life

Outcome Results

A campus activity calendar was created by SGA officers for the Fall 2012 and Spring 2013 semesters. The calendar reflected weekly and monthly events schedule by the officers. It also included annual events/activities sponsored by the College.

While the calendar was created, some events were not planned efficiently, which led to some events to not be as successful as it could have been.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

As a result, the planning of events will take place during the previous semester.

Planned Distance Learning Improvement as an Outcome Result

Student Life/Judicial Administration

Plan Period: FY13

Outcome ID#: 7193

Outcome Description

By involving students as leaders in the management of events and activities the Office of Student Activities (OSA) is able to accomplish its mission as a student-centered learning environment.

Outcome Strategy

SGA will rewrite its by-laws and constitution to include the planning of events and activities as an apart of the organizational mission and officer job descriptions.

Outcome Method

The SGA by-laws and constitution will be reviewed for event planning and management components.

Outcome Criterion

Students will take a more active role in the in the planning and implementation of events and activities.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.4 Student Life

Outcome Results

Constitution was amended to include the SGA officer responsibilities of planning and managing activities. It was determined that since students planned the activities, the activities were well received by TVCC students.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

There will be no changes.

Planned Distance Learning Improvement as an Outcome Result

Student Life/Judicial Administration

Plan Period: FY13

Outcome ID#: 7194

Outcome Description

No formal process to register our student organizations exists. The Office of Student Activities (OSA) will create a registration form and require all student organizational advisors and leaders to register annually. This will allow for OSA to track student involvement and maintain services for student organizations more.

Outcome Strategy

A registration form will be created and sent to all faculty and staff.

Outcome Method

Has the form been created and have organizations participated in the process.

Outcome Criterion

That student orgs participate in the process.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.4 Student Life

Outcome Results

Clubs and organizations were registered properly. The Student Activities office can now have an official yearly database of clubs and organizations.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The Student Activities office will continue this process.

Planned Distance Learning Improvement as an Outcome Result

Student Services Programs Administration

Plan Period: FY13

Outcome ID#: 6999

Outcome Description

Accomplishing this goal will result in greater success rates for our students. The long-term result will be improved retention and graduation rates.

Outcome Strategy

Programs and processes will be reviewed and modified to accomplish this goal. One example of a process change is to provide students a specific roadmap sequence of courses that must be taken to complete the degree they want.

Outcome Method

Review programs and processes that are created or modified.

Outcome Criterion

Review all registration and advising processes. Modify those that need to be enhanced.

Strategic Plan Relationship/General Education Goal

- 5.1. Goal: Enhance Learning
- 5.2. Goal: Enhance the College

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Student Services Programs Administration

Plan Period: FY13

Outcome ID#: 7167

Outcome Description

Accomplishing this goal will result in greater success rates for our students. The long-term result will be improved retention and graduation rates.

Outcome Strategy

Programs and processes will be reviewed and modified to accomplish this goal. One example of a process change is to provide students a specific roadmap sequence of courses that must be taken to complete the degree they want.

Outcome Method

Review outcomes of programs and processes that are created or modified.

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.2 Student Life

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Student Services Programs Administration

Plan Period: FY13

Outcome ID#: 7168

Outcome Description

The only way we can continually improve is to have real data telling us how we are doing. This data comes from a number of sources, primarily from the “end user” of our services, our students.

Outcome Strategy

Programs and processes will be reviewed and modified to accomplish this goal. One example of a process change is to provide students a specific roadmap sequence of courses that must be taken to complete the degree they want.

Outcome Method

Review outcomes of programs and processes that are created or modified

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.2 Student Success

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Student Services Programs Administration

Plan Period: FY13

Outcome ID#: 7169

Outcome Description

Accomplishing this goal will result in greater success rates for our students. The long-term result will be improved retention and graduation rates.

Outcome Strategy

Programs and processes will be reviewed and modified to accomplish this goal. One example of a process change is to provide students a specific roadmap sequence of courses that must be taken to complete the degree they want.

Outcome Method

Review outcomes of programs and processes that are created or modified

Outcome Criterion

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.2 Student Services

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

TDCJ Instructional Programs Administration

Plan Period: FY13

Outcome ID#: 7174

Outcome Description

Maintain TDCJ enrollment through creative and strategic planning, counseling, retention and new student recruitment for FY13.

Outcome Strategy

Implement a comprehensive screening and eligibility qualification protocol as a means of identifying, recruiting and enrolling new and current students for FY13 vocational and academic semesters. Creative use of financial assistance and its advertisement shall be included as part of this strategy.

Outcome Method

A criterion to maintain FY13 enrollment at FY12 levels, shall serve as the standard method of assessment.

Outcome Criterion

Vocational and academic enrollment for FY13 will be maintained at FY12 levels.

Strategic Plan Relationship/General Education Goal

Enhance Learning, Enhance Community Life

This outcome relates to strategic planning goals 5.1.4 and 5.3.3; increasing enrollment graduation, professional licensure and employment rates for workforce and non-credit continuing education programs.

Outcome Results

A reduction in TDCJ contract funding necessitated a cut in academic course offerings for FY13. A strategy for recruitment and budget management was applied to deal with the diminishing budget. Academic and vocational enrollment was maintained at acceptable levels.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

As a result of budget constraints and a reduction in funding, creative recruiting and promotional strategies were applied for FY13. The use of Texas Public Education Grant monies for developmental education and vocational tuition, has had a positive result and will continue through FY13 and into FY14.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Instructional Programs Administration

Plan Period: FY13

Outcome ID#: 7175

Outcome Description

Improve communication, accessibility and administrative performance due to the consolidation of both TDCJ administrative offices, as the result of acquiring a facility to accommodate all clerical, communicative, and instructional needs.

Strategic Planning Goals

5.2.3 FACILITIES MANAGEMENT-Ensure that current TVCC physical facilities, operations, and assets are managed safely and efficiently, while providing oversight for future college expansion.

Outcome Strategy

Continue a facility search in the Tennessee Colony area and develop a plan of action to identify a building to be remodeled into appropriate facilities, which may serve as a communication, meeting, and central base of activities. A potential facility could be leased or acquired and possibly remodeled using TVCC building trade resources.

Outcome Method

Improved efficiency, location, and consolidation of administrative facilities for the TDCJ Instructional Division.

Outcome Criterion

Administrative function and coordination will improve for the Correctional Education Division.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.3 Facilities Management

This outcome relates to TVCC Goal 1.3; providing facilities and equipment of the institution to ensure that the appropriate physical environments are in place to support learning, instruction and student services outside the classroom.

Outcome Results

Possible locations and facilities have been identified and preliminary plans have been developed to acquire and renovate a potential site in Tennessee Colony. Other options are being considered. No decision was made to acquire a new facility or site for FY13.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Reconsideration of this outcome, to consolidate the Correctional Education facilities for FY14. Continued assessment of divisional administration needs and strategies to consolidate and improve the performance of office staff and facilities.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Instructional Programs Administration

Plan Period: FY13

Outcome ID#: 7176

Outcome Description

Reduce billing periods and increase efficiency of accounting and billing procedures by utilizing electronic and internet technology.

Outcome Strategy

Continued development of computer software and internet procedures for TVCC and the TDCJ to do vocational cycle billing and data transfer. Utilize current clerical and administrative personnel for implementation.

Outcome Method

Objective comparison of time lines for FY11 and FY12 billing procedures.

Outcome Criterion

Billing period time line will decrease for FY11 from 3 weeks to 2 weeks for FY12 through FY13.

Strategic Plan Relationship/General Education Goal

Enhance the College
5.2.1 Business

This outcome relates to TVCC Goal 1.3, enhancing educational and student services that impact student learning and contribute to effective performance inside and outside the classroom.

Outcome Results

Reorganization and transition from the Windham School District (WSD) services and administration to the Rehabilitation Programs Division (RPD) of the TDCJ, has required extensive changes to the billing and electronic submission process utilized by the TVCC Correctional Education Division.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The transition from WSD to the RPD of TDCJ has resulted in the adoption of a completely different electronic submission system and software requirement. The new electronic submission system was in the development stages through FY13. The results of these changes shall be reported as they become available.

Planned Distance Learning Improvement as an Outcome Result

Terrell Campus Administration

Plan Period: FY13

Outcome ID#: 7054

Outcome Description

The addition of an individual to oversee testing and monitor required State tests, coupled with an individual to actively advise students, is a needed position at the Terrell Campus. During the time that the State Tests are administered, the one of two advisors available on the Terrell Campus is taken out of the office, leaving one full time counselor (advisor) for students to meet with. With the increase in the student population including campus, dual credit and online courses, one individual cannot possibly meet the needs of our students during testing times. In addition to the Testing Center Coordinator/Guidance Advisor, An administrative Assistant for this position would be important to assist in the implementation of this goal.

Since 2009, the existing guidance associate has administered approximately 1,948 Accuplacer, Quick THEA and HESIS tests on the Terrell campus. As noted above, an administrative Assistant for this position would be important to assist in the implementation of this goal.

Outcome Strategy

The location for the testing center would encompass several labs to meet the needs of students. As noted above, an administrative Assistant for this position would be important to assist in the implementation of this goal.

Outcome Method

Assessment Method. The number of students accessing the testing center and the ability to meet the counseling needs of our students would be a main determinant of success.

Outcome Criterion

If funding is available it is hoped that the testing center/Student Guidance Advisor and administrative assistant would be employed by September 1, 2013.

Strategic Plan Relationship/General Education Goal

Enhance Learning
5.1.2 Student Services

The testing center would permit greater access for all students and at the same time provide continued needed advising service for the students on the Terrell Campus.

Outcome Results

We were not able to develop a testing center for the Terrell Campus. However, we were able to designate a computer lab as the Test Proctoring Center for the campus. In addition, we were able to employ two part time employees to monitor the center during the hours that meet the needs of students. The original goal for a true testing center has morphed into a center for faculty who require their online course exams to be proctored. Even though the development of a true testing center did not occur this year, we were able to employ an additional counselor/advisor (Guidance Associate I) that will in turn provide more flexibility for the designated counselor to provide the adequate supervision and control of the new State mandated TSI exam which became effective Fall of 2013.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Even though a Testing Center was not approved, the results of having a Test Proctoring Center has had the following results:

1. No longer does the LRC have to function as a test proctoring center in addition to a learning resource center.
2. The needs of the students are being met better due to the available times and location.
3. As a campus, we are able to more widely advertise that we can proctor tests for other colleges.
4. Faculty now have a place to send students to take specific tests due to absences, developmental students, which in summary meets the needs of students effectively and in a timely manner.

Planned Distance Learning Improvement as an Outcome Result

Terrell Campus Administration

Plan Period: FY13

Outcome ID#: 7055

Outcome Description

More sections of internet courses will relieve some of the scheduling problems currently being experienced by the Terrell Campus and better meet the needs of students on the Terrell Campus.

Outcome Strategy

Both full time and part time faculty will be used in providing more internet courses.

Outcome Method

The number of internet courses offered and the number of students enrolled in internet courses during the last academic year with the current year will be compared. It is anticipated that the number will be increased.

Outcome Criterion

It is anticipated that the number of internet courses offered by the faculty at the Terrell Campus will be increased by ten percent.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.5 Distance Education

Outcome Results

As compared to last year the number of student enrollees increase 33%. Also, the number of courses increase 39%. Therefore, the goal of ten percent was certainly met. Continued efforts to engage faculty in the online methodology will continue with the outcome of meeting the needs of students.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The reaching and exceeding of the goal of 10% of faculty teaching courses will continue and will be ongoing. As a result of the increase, considerable effort is being made by the Director of Distance Learning to more adequately train and develop new online faculty.

Planned Distance Learning Improvement as an Outcome Result

Terrell Campus Administration

Plan Period: FY13

Outcome ID#: 7056

Outcome Description

The existing bookstore on the Terrell campus is substantially inadequate. Student surveys reflect the need to have a more adequate book store to meet the needs of our students. The growth of the Terrell Campus has resulted in having inadequate space to even shelve the books that should be available to students at the beginning of each semester. It is anticipated that, given the small space currently available, better shelving can be built and more space for books be provided. During peak times at registration and book buy back it is extremely stressful for the current staff of 3 employees to meet the needs of our students. Therefore, as a part of the goal of serviceable, it is requested that either a part time employee be available to assist in the selling and purchasing of books and other bookstore items. Again, because of the growth of the Terrell Campus, the ability of current staff to meet the needs of our students is somewhat limited.

Outcome Strategy

The building of additional shelving and the re-organization of the existing shelves will aid in addressing the inadequate space currently used for the bookstore. The budgeting and rustication of the need for additional part time monies for assistance will be projected in the next budget cycle.

Outcome Method

Student satisfaction surveys will determine the degree of improvement including serviceability and appeal.

Outcome Criterion

If proper funding is available, it is hoped that the physical improvements and appropriate staffing would occur by September 1, 2013.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.3 Facilities Management

Outcome Results

With the help of our maintenance staff we have been able to re-arrange the bookstore in its present location due to the increase of wall shelving. In addition, we have been able to allocate some budget monies to assist in the selling a purchasing of books during registration and book buy back dates. In addition, counters at the service windows have been installed to make the bookstore more functional.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The increased of enrollment has caused the campus personnel to re-think its strategies in selling and buying books. The results of having additional room (shelving) and at times additional personnel to help during peak times during the year have already paid off in improved serviceability to students.

Planned Distance Learning Improvement as an Outcome Result

Testing Services Administration

Plan Period: FY13

Outcome ID#: 7111

Outcome Description

Increase the number of high school students tested by 10%.

Outcome Strategy

Send letters and email reminders to counselors and/or principals at area high schools explaining the on-site placement testing at a discounted rate on high school campuses.

Remind secondary school personnel (teachers, counselors, principals, etc.) during TVCC College and Career Days about reduced cost, on-site testing.

Outcome Method

Tally number of high school students tested between September 1 and August 31 given on high school campuses.

Outcome Criterion

Increase number by 10%.

Strategic Plan Relationship/General Education Goal

Enhance Community Life

5.3.2 Outreach

Reaches high school students planning to begin concurrent or college enrollment.

Outcome Results

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Testing Services Administration

Plan Period: FY13

Outcome ID#: 7112

Outcome Description

To provide a way to check for cheating on GED, THEA Quick Test, nursing exams, and online internet course exams when cheating is suspected.

Outcome Strategy

To install two video cameras with monitoring and playback capabilities in the Athens campus Testing Center.

Outcome Method

Have video cameras been installed and are digital tapes available for review in the event of an incident.

Outcome Criterion

Discouragement of and/or reduction of cheating during exams.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.4 Technology

Cameras provide security to ensure student success standards.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

The Mathematics & Science Education

Plan Period: FY13

Outcome ID#: 7015

Outcome Description

At least 60% of all full-time Math and Science faculty will have been trained by April 2013 in using an online course management system.

Outcome Strategy

The division will request a training session at Spring 2013 Learning Day for our division, and math and science faculty who are already trained will serve as facilitators to help the training leader.

Outcome Method

All full time math and science faculty will report to the Division Chairperson for Math & Science their training status on online course management systems and whether they use online course management systems or not.

Outcome Criterion

At least 60% of all full-time Math & Science faculty will have reported that they completed and/or implemented an online course management system by April 2013.

Strategic Plan Relationship/General Education Goal

Enhance Learning

- 5.1.1 With an increased number of faculty having more avenues for communication with students, we will be better able to promote engagement of students.
- 5.1.2 Student retention and graduation rates and student grade point averages would logically be affected by improved communication.
- 5.1.3 Academic success for underprepared students often depends on as many modes of communication as possible.

Outcome Results

Twenty nine division faculty members responded. Of those, 22 indicated that they either had been trained to use an online course management system or were currently using an online course management system. This is a 76% success rate and we did meet our goal of 60% compliance. However, many concurrent part-time embedded instructors at local high schools did not respond - probably because they did not even understand the request. While most full-time faculty did respond, not all did so.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Faculty need to be aware that while they might not choose to use an online course management system, the training for this could be helpful and would constitute a useful skill and credential.

Planned Distance Learning Improvement as an Outcome Result

The Mathematics & Science Education

Plan Period: FY13

Outcome ID#: 7016

Outcome Description

At least 50% of all full-time Math & Science Division faculty members will attend at least one off-campus meeting with faculty from other colleges who work in the same academic field. We did not meet this goal last year. In 2011-2012 only 10 full-time faculty attended such meetings. We still feel that it is an important goal.

Outcome Strategy

Each faculty member will find and choose at least one regional or state or national meeting in their academic area that their department travel budgets can support.

Outcome Method

Each faculty member will report by April 2012, to the Division Chairperson for Math & Science, the names and dates of the meetings in their academic area that they have attended.

Outcome Criterion

At least 50% of all Math & Science faculty will report attending at least one off-campus meeting in their academic area with faculty from other colleges.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.1 It encourages students to engage when they can see that we are current in our academic fields.

5.1.2 Success rates for academically underprepared students are often a main topic during college meetings. We will attend meetings about the possible changes in developmental education goals and changes in CORE Curriculum.

Outcome Results

Twenty eight full-time faculty responded. Of these, 19 indicated that they did attend an off campus meeting with others in their academic field. That is a 67% compliance rate and we did meet our goal.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Our attendance at state and regional meetings increased this year because of faculty awareness of the goal and because of changes in Developmental Education and in CORE requirements changes. We need to continue to indicate that attendance at state and regional meetings is important.

Planned Distance Learning Improvement as an Outcome Result

Workforce Education Administration

Plan Period: FY13

Outcome ID#: 7095

Outcome Description

Due to increased enrollments, the need for adjunct instructors have grown over the past few years. With that increase, additional administrative duties such as uploading syllabi, electronic reporting of official rolls, electronic grade reports, etc., adjunct faculty are having difficulty understanding what is expected of them. The workforce education division has developed an "Adjunct Survival Guide" that is published both in print and electronically that outlines certain policies and procedures necessary for all classroom instructors. Adjunct faculty are still having a difficult time following some of these policies and procedures. Having someone go over and actually demonstrate these methods, the adjunct instructor will be better equipped to be successful in their classroom.

Outcome Strategy

Before the spring semester begins, adjunct instructors will be notified of the training and will meet to go over the materials.

Outcome Method

Seventy percent of the adjunct instructors invited will attend the orientation sessions and participate in the training.

Outcome Criterion

After attending this orientation session, adjunct faculty will be better prepared to perform tasks such as uploading their course syllabi, verifying class rosters, submitting grades electronically and other tasks. After attending this orientation session, 100% of the attendees will have a better understanding of what is expected of them in administrative duties and how to better interact with the college systems.

Strategic Plan Relationship/General Education Goal

Enhance the College

5.2.1, 5.2.4, 5.2.5 Faculty are asked to place course syllabi on the webpage along with vitaes. Faculty are also asked to verify class rosters electronically and to assign grades electronically at the end of the semester. Other deadlines are assigned throughout the semester. This process has been difficult for adjunct faculty who are not use to many of these manual and electronic processes. Efforts will be made to explain and train faculty on the importance and timeliness of these tasks.

Outcome Results

Scheduling a time when the majority of the adjunct instructors could attend an orientation session proved to be a major hurdle. No sessions were organized this year. Adjunct faculty were, however, issued the "Adjunct Survival Guide" which provides a comprehensive guide to the duties, responsibilities and "how to" instructions for adjunct instructors.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Because of the timing issues for all involved, the workforce administration would like to explore the possibilities of using faculty mentors to help guide and advise adjunct instructors in providing support for their instructional duties.

Planned Distance Learning Improvement as an Outcome Result

Workforce Education Administration

Plan Period: FY13

Outcome ID#: 7113

Outcome Description

BCIS 1305 has the distinction of having the largest enrollment of any course on TVCC campuses. It also has the distinction of having one of the lowest retention rates along with one of the lowest passing grade rates of any course at TVCC. Efforts will be made to increase the passing and retention rates by 3% from Spring 2012 to Spring 2013.

Outcome Strategy

The Associate VP for Workforce Education will ask the Business and Computer Science Division Chair to convene a committee to study and make recommendations on how increase passing and retention rates.

Outcome Method

Data for the Spring 2012 semester will be studied along with anecdotal observations to try determine some of the issues causing the low pass and retention rates. The committee will also be charged with recommending possible strategies to increase passing and retention rates. Many of those strategies will be implemented during the Spring 2013 semester. At the end of the Spring, 2013 semester, the committee will reconvene and analyze the data.

Outcome Criterion

Overall student retention and pass rates (A-D) for the BCIS 1305 classes will increase by 3% from the Spring, 2012 to the Spring, 2013 semesters.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.1 It is theorized that part of the problem of passing grade distribution and retention in the course is due to lack of student engagement. Students may not understand the importance of learning these skills and applications. Efforts will be made to engage students in this course.

5.1.4 Student engagement in this course will lead to graduation in both workforce and academic transfer programs.

Outcome Results

During this Spring 12-Spring 13 time period, electronic ancillary materials were added (SAM) to the BCIS 1305 course. This online assistance provides immediate feedback to students on classroom projects as well as quizzes. When grades "A - D" plus the omission of students who withdrew from the class in the spring semester 2012, 526 of the 641 students received a passing grade (82.1%). During the spring semester of 2013, 475 of the 589 students received a passing grade (80.6%).

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

While the percentage passing did not increase, the decrease was only 1.5%. Still, this represents a decrease. New and additional efforts will be made in the future to increase pass rates in BCIS 1305.

Planned Distance Learning Improvement as an Outcome Result

Workforce Education Administration

Plan Period: FY13

Outcome ID#: 7114

Outcome Description

Many of our TVCC students elect to complete certificates or AAS degrees and then go to work. Some, however, may choose to continue their studies at universities. Even though AAS degrees are not intended for transfer, many universities have begun to understand the value of these degrees and want those students to continue their studies. TVCC Workforce Education will complete at least one agreement with a university to articulate courses taken here to a university program.

Outcome Strategy

During the fall/spring semesters, the Associate VP, along with the appropriate division chair/coordinators, will arrange meetings with appropriate university personnel to discuss articulation. Agreements will be signed before the end of the summer, 2013.

Outcome Method

One or more articulation agreements will be completed between TVCC Workforce Education programs and other universities.

Outcome Criterion

One or more articulation agreements will be completed between TVCC Workforce Education programs and other universities.

Strategic Plan Relationship/General Education Goal

Enhance Learning

5.1.4 As Workforce students graduate, choices will be made as to whether the graduate will seek employment or continue their studies at universities. Articulation agreements with universities will make the transition predictable and seamless for those wishing to continue.

Outcome Results

Due to information concerning SACS reluctance to articulate AAS degrees to universities, plans for formal articulation agreements have been placed on hold. What has been done by some universities is to provide students with information concerning which classes to take at the community college level that will count towards the university's Baccalaureate degree (transfer guides). Concerns over credentialing community college workforce faculty to transfer to university course requirements have left many universities unwilling to formalize the articulation.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Transfer guides, while not entirely binding, can be used to advise students on potential coursework that could be used at the university level. In particular, BAAS programs are designed to meet this need. Legislators are also looking at seamless transitions for students transferring from community colleges to universities.

Planned Distance Learning Improvement as an Outcome Result