TVCC 2012 Assessment Plan Report

Combined Educational and Administrative

Academic Education Plans

AA in Teaching Education

Plan Period: FY12   **Outcome ID#:** 6562

Outcome Description

Students will learn about the foundational system established to help special education students. Topics will include Response to Intervention, collaboration and communication.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

Fall 2011- Of the ten students enrolled, ten students participated in the assessment and 100% met the criteria for success.
Spring 2012 - Of the twenty-six students enrolled, twenty-six students participated in the assessment and 92% met the criteria for success.
2011-2012 total - Of the thirty-six students enrolled, thirty-six students participated in the assessment and 94% met the criteria for success.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Student success was very high on the assessment – no changes are planned.

Planned Distance Learning Improvement as an Outcome Result

N/A

AA in Teaching Education

Plan Period: FY12   **Outcome ID#:** 6563

Outcome Description

Students will learn about the categorical differences in special education students and learn strategies to help all students be successful.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

Fall 2011- Of the ten students enrolled, ten students participated in the assessment and 90% met the criteria for success.
Spring 2012 - Of the twenty-six students enrolled, twenty-five students participated in the assessment and 100% met the criteria for success.
2011-2012 total - Of the thirty-six students enrolled, thirty-five students participated in the assessment and 97% met the criteria for success.

Outcome Distance Learning Results

NA

Planned Improvement as an Outcome Result

Student success was very high on the assessment – no changes are planned.

Planned Distance Learning Improvement as an Outcome Result

NA

AA in Teaching Education

Plan Period: FY12   **Outcome ID#:**   6564

Outcome Description

Students will study teaching practices that will facilitate reading, writing and mathematics.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

Fall 2011- Of the ten students enrolled, ten students participated in the assessment and 100% met the criteria for success.
Spring 2012 - Of the twenty-six students enrolled, twenty-five students participated in the assessment and 100% met the criteria for success.
2011-2012 total - Of the thirty-six students enrolled, thirty-five students participated in the assessment and 100% met the criteria for success.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Student success was very high on the assessment – no changes are planned.

Planned Distance Learning Improvement as an Outcome Result

N/A

AA in Teaching Education

Plan Period: FY12   **Outcome ID#:**   6565

Outcome Description

Students will learn how to differentiate instruction and assessments for Middle and High School students as well as strategies to help enable students to be more independent.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship

Outcome Results

Fall 2011- Of the ten students enrolled, ten students participated in the assessment and 100% met the criteria for success.
Spring 2012 - Of the twenty-five students enrolled, twenty-four students participated in the assessment and 100% met the criteria for success.
2011-2012 total - Of the thirty-five students enrolled, thirty-four students participated in the assessment and 100% met the criteria for success.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Student success was very high on the assessment – no changes are planned.

Planned Distance Learning Improvement as an Outcome Result

N/A

Accounting Education

Plan Period: FY12   **Outcome ID#:** 6550

Outcome Description

Students will be able to assemble, analyze, and record the accounting data necessary to complete the multi-step Income Statement, Equity Statement and Balance Sheet for a Merchandising business. This will be done in accordance with generally accepted double-entry bookkeeping practices.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class interaction, practice exercises/problems, accounting transparencies, power point slides, and question and answer activities and lectures

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level students have achieved the desired learning outcome

Outcome Criterion

Seventy percent of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity

Strategic Plan Relationship

This outcome relates to the student's ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully

Outcome Results

Eighty eight (88%) of Financial Accounting 2401 (Financial Accounting sections--0001 & 0826) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only face-to-face instruction for Accounting education students.

Outcome Distance Learning Results

Ninety one percent (91.67%) of Financial Accounting 2401 (Distance Education section) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. These results are for Distance Education students only.

Planned Improvement as an Outcome Result

No changes are planned in the way material is presented in the Face to Face sections because of the passing percentage of the FtoF students who met the learning activity objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned in the way material is presented in the Face to Face sections because of the passing percentage of the FtoF students who met the learning activity objective.

Accounting Education

Plan Period: FY12   **Outcome ID#:**   6551

Outcome Description

Students will be able to assemble, analyze, and record the accounting data necessary to complete the calculation of the present value of Bonds Payable and to journalize the entries to record the proceeds and the interest payments. This will be done in accordance with generally accepted double-entry bookkeeping practices

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class interaction, practice exercises/problems, accounting transparencies, power point slides, and question and answer activities and lectures.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

This outcome relates to the student's ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty six (86%) of Financial Accounting 2402 (Managerial Accounting) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only face-to-face instruction for Accounting education students.

Outcome Distance Learning Results

Ninety one (91%) of Managerial Accounting 2402 (Managerial Accounting) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only Distance Education instruction for Accounting education students.

Planned Improvement as an Outcome Result

No changes are planned in the way material is presented because of 3he passing percentage of the students who met the learning activity objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned in the way material is presented because of 3he passing percentage of the students who met the learning activity objective

Accounting Education

Plan Period: FY12   **Outcome ID#:**   6552

Outcome Description

Students will be able to assemble, analyze, and record the accounting data necessary to describe and illustrate direct and indirect costs. Additionally, the student will be able to recognize direct material, direct labor and factory overhead costs as well as product and period costs. This will be done in accordance with generally accepted double-entry bookkeeping practices. Students will also be able to journalize the necessary adjusting entries from the worksheet.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class interaction, practice exercises/problems, accounting transparencies, power point slides, and question and answer activities and lectures.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activit

Strategic Plan Relationship

This outcome relates to the student's ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully

Outcome Results

Eighty two (82%) of Managerial Accounting 2402 (Managerial Accounting--Face-to-Face-sections) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only face-to-face instruction for Accounting education students.

Outcome Distance Learning Results

One Hundred (100%) of Managerial Accounting 2402 (Managerial Accounting) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only Distance Education instruction for Accounting education students.

Planned Improvement as an Outcome Result

No changes are planned in the way Accounting material is presented because of the passing percentage of the students who met the learning activity objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned in the way Accounting material is presented because of the passing percentage of the

students who met the learning activity objective.

Art Education

Plan Period: FY12   **Outcome ID#:**   6715

Outcome Description

Students who complete ARTS 1303 or ARTS 1304 Art History I or II will demonstrate a historical knowledge of art by recognizing and identifying characteristics of the different artistic periods.

Outcome Strategy

Students will study and compare artistic characteristics of the various periods through reading about them and viewing and discussing works produced during each era. Students will then analyze and compare styles of the different time periods.

Outcome Method

Students will be given an exit test where their knowledge of the characteristics of each artistic period will be assessed.

Outcome Criterion

Seventy percent of students who complete the course will score 70% or above on the exit test.

Strategic Plan Relationship

Students will learn about various artistic achievements and the cultural influences by studying art from various time periods, artists and ethnicities.

Outcome Results

Students who completed ARTS 1303 or ARTS 1304 Art History I or II successfully demonstrated a historical knowledge of art by recognizing and identifying characteristics of the different artistic periods. Eighty-eight percent of students in the fall semester and 90% of students in the spring earned at least 70% of the points on the assessment.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No significant changes are being designed at this time.

Planned Distance Learning Improvement as an Outcome Result

N/A

Art Education

Plan Period: FY12   **Outcome ID#:** 6716

Outcome Description

Students who complete ARTS 1301 Art Appreciation will have a greater understanding of the language of art, specifically the elements and principles of art and design.

Outcome Strategy

Through lectures, the text and slide and video presentations, students will be exposed to the proper use and application of the language of art. Students will also have the opportunity to visit art museums to see and hear this language applied.

Outcome Method

Students will be required to reveal their understanding of and knowledge of the unique vocabulary utilized in the practice of art analysis by effectively describing and discussing various art works on a course assignment.

Outcome Criterion

Seventy-five percent of students who successfully complete the course will be able to properly and effectively identify/describe at least 70% of the information sought on the assignment.

Strategic Plan Relationship

The heart of this course is exposing students to the visual arts and enabling students to use the language of art effectively to discuss art work from any genre and any era.

Outcome Results

Students who completed ARTS 1301 Art Appreciation revealed a greater understanding of the language of art, specifically the elements and principles of art and design. Eighty-seven percent of the students in the fall and 84% of students in the spring achieved the minimum of 75% on the assessment rubric.

Outcome Distance Learning Results

Students who completed ARTS 1301 Art Appreciation revealed a greater understanding of the language of art, specifically the elements and principles of art and design. Eighty-eight percent of the students in the fall and 90% of students in the spring achieved the minimum of 75% on the assessment rubric.

Planned Improvement as an Outcome Result

No significant changes are being designed at this time.

Planned Distance Learning Improvement as an Outcome Result

No significant changes are being designed at this time.

Biology Education

Plan Period: FY12   **Outcome ID#:**   6749

Outcome Description

Biology 1406 (General Biology I) students and Biology 2401 (Anatomy & Physiology I) students will be able to identify the structure and function of sub-cellular components.

Outcome Strategy

Class discussions, lectures and assigned readings will be used to expose the students to sub-cellular component structure and function. Laboratory experiences will be used to reinforce and gain a better understanding. Instructors in both courses will stress this learning outcome in Fall 2010 in order to ensure that students value and learn this topic.

Outcome Method

The Biology Department will create a series of questions, of which a subset (minimum of 10 questions) can be embedded within tests (Final Exam or other test)in both courses. Alternatively, instructors may select appropriate questions from their own test banks, that address this specific learning outcome. Students will demonstrate mastery by receiving 70% or higher as an evaluation of their level of understanding of the concept of sub-cellular component structure and function. Results will be reported to the Division Chairperson for Mathematics and Science.

Outcome Criterion

70% of the student sample - including sections from all TVCC campuses which offer Biology 1406 or Biology 2401 - will demonstrate a 70% level of understanding regarding the concept of sub-cellular component structure and function. As in previous years, responses are required from all instructors on all TVCC campuses who teach Biology 1406 or Biology 2401. Instructors who found that they were too busy near Final Exam time should perform their evaluation of this topic at an earlier, more convenient date.

Strategic Plan Relationship

This outcome is all about studying living systems.

Outcome Results

354 students from 14 sections, representing 2 of the main campuses and one high school dual credit section and one TDCJ section, were tested. 70.3% were successful in meeting the criteria. That meets our goal.

Outcome Distance Learning Results

No distance learning sections were offered.

Planned Improvement as an Outcome Result

Greater participation would have been better. Faculty are already required to participate and encouraged to report their data for Fall Semester or to seek and report data during the Spring semester if something causes data from Fall semester to be unavailable.

Planned Distance Learning Improvement as an Outcome Result

A distance education section of Anatomy and Physiology I is planned for Fall 2012. This is not really as a result of this evaluation, but partially because faculty wish to be able to compare individual learning outcomes.

Biology Education

Plan Period: FY12   **Outcome ID#:** 6750

Outcome Description

General Biology (Biol 1406 and Biol 1407) and Anatomy & Physiology (Biol 2401 and Biol 2402) students will be able to demonstrate knowledge of cellular metabolism core concepts.

Outcome Strategy

Class discussions, lectures and assigned readings will be used to expose the students to cellular metabolism core concepts. Laboratory experiences will be used to reinforce learning and gain better understanding.

Outcome Method

General Biology and Anatomy & Physiology instructors will create a set of questions, of which a subset (minimum of 10 questions) can be embedded within tests (Final Exam or last test or other test). Alternatively, instructors may select appropriate questions from their own test banks that address this specific learning outcome. Students will demonstrate mastery by receiving 70% or higher as an evaluation of thier level of understanding regarding cellular metabolism core concepts.

Outcome Criterion

70% of the student sample - including students from all TVCC campuses which offer General Biology and/or Anatomy & Physiology - will demonstrate a 70% level of understanding regarding this outcome.

Strategic Plan Relationship

This relates to students' knowledge of living systems.

Outcome Results

468 students, from 19 sections, representing 2 of the main campuses, and one TDCJ section and one high school dual credit section, were tested. 77.3% were successful at meeting the criteria. We met our goal.

Outcome Distance Learning Results

No distance education sections of General Biology 1, or 2 or Anatomy and Physiology 1 or 2 were offered.

Planned Improvement as an Outcome Result

We would like to seek greater participation.

Planned Distance Learning Improvement as an Outcome Result

A distance A&P I class is planned for Fall 2012.

Biology Education

Plan Period: FY12   **Outcome ID#:** 6751

Outcome Description

Biology 1406 (General Biology I) students will be able to demonstrate a knowledge of the structure and function of DNA.

Outcome Strategy

Class discussions, lectures and assigned readings will be used to expose the students to structure and function of DNA. Laboratory experiences will be used to reinforce and gain better understanding.

Outcome Method

General Biology I instructors will create a set of questions, of which a subset (minimum of 10 questions) can be embedded within Biology 1406 assessments (Final Exam or last test or other test). Alternatively, instructors may select appropriate questions from their own test banks that address this specific learning outcome. Students will demonstrate mastery by receiving 70% or higher as an evaluation of their level of understanding regarding the structure and function of DNA.

Outcome Criterion

70% of the student sample - including all TVCC campuses which offer Biology 1406 - will demonstrate a 70% level of understanding regarding the structure and function of DNA.

Strategic Plan Relationship

The structure and function of DNA are very important knowledge about living systems.

Outcome Results

173 students from 7 sections, representing 2 of the main campuses and one high school dual credit section and one TDCJ section were tested. 67.1% were successful at meeting the criteria. We did not meet our goal of 70% successful.

Outcome Distance Learning Results

No distance learning section was offered.

Planned Improvement as an Outcome Result

We need greater participation by instructors.

Planned Distance Learning Improvement as an Outcome Result

There are currently no plans to offer distance education General Biology.

Chemistry Education

Plan Period: FY12   **Outcome ID#:**   6743

Outcome Description

Organic chemistry students will demonstrate the ability to apply the basic organic chemical reaction mechanisms they have learned in order to outline all steps necessary to synthesize certain complex molecules from simple molecules.

Outcome Strategy

Implementation Strategy
Lecture, classroom discussions, and problem solving sessions will present a wide variety of the most important Organic Chemistry reaction mechanisms. The following steps will be taken:
1. The types of synthesis problems given on the test will be reviewed and synthesis practice sessions will be used as a part of the class until they are able to successfully do the type of synthesis given on this unit test.
2. As new course material and mechanisms are covered synthesis exercises will be done immediately instead of waiting until the end of the unit.
3. An increased number of short tests will be used to increase skills and measure students' ability to synthesize as new materials are introduced.
4. In order to get valid results from year to year the exact same test will be given and graded according to the exact standards. This was not done last year. A better, more complete test was given last year, which will be exactly duplicated this year in order to get a more controlled experiment.

Outcome Method

Students will demonstrate on a written test that they know and can apply the various mechanisms. They will be asked to "Outline all steps in a possible laboratory synthesis of each of the following complex compounds from simpler compounds." They will be given lists of 11 - 17 compounds to synthesize using several different mechanisms for each compound.

Outcome Criterion

80% of the students will demonstrate mastery by correctly describing the detailed synthesis steps with the correct reagents needed for a minimum of 80% of the problems. Organic instructors will report students' scores to the Division Chairperson of Mathematics and Science. This assessment will be done late in the second semester of the course in order to compare the results with last year's test.

Strategic Plan Relationship

Critical thinking is required to correctly detail the steps required to synthesize complex organic molecules. Knowledge of the physical universe is also required and acquired.

The Texas CORE Curriculum in natural science describes how this outcome relates to the Critical Thinking TVCC General Education Outcome. It requires students (quoting from the state standards): "1. To understand and apply methods and appropriate technology to the study of natural sciences. 2. To recognize scientific and quantitative methods and the differences between these approaches and other methods of inquiry and to communicate findings, analysis and interpretation both orally and in writing." The ability to combine and utilize the correct reaction mechanism in order to create complex molecules from simple is an excellent measurement of both scientific understanding and critical thinking.

Outcome Results

All Organic Chemistry students were evaluated during Spring 2012 for this outcome. Their average grade was 87%, but only 57% of the class scored at or above 80% correct. We did not meet the goal.

Outcome Distance Learning Results

No Distance Learning Organic Chemistry sections were offered.

Planned Improvement as an Outcome Result

Renewed emphasis on symthesizing complex organic chemicals is indicated. Results seem fairly good, but they should be better. Since the population being tested is small, more tests need to be done over several semester in order to improve reliability of our results.

Since the ability to do critical thinking to apply organic mechanisms in synthesis is essential to understanding and mastering the course this objective is very important. This year more emphasis and time was spent on synthesis practice, resulting in a better performance. More emphasis needs to be applied to the lower performing students. The high performance students all made 100% on the tests, but the 3 lower students did not achieve the 80% objective. It is, of course possible that many other factors such as student abilities and efforts caused the disappointing results. Controlled experiments of this nature are hard to do. There are many variables other than those described.

Planned Distance Learning Improvement as an Outcome Result

No Distance Learning Organic chemistry sections were offered. None are planned.

Chemistry Education

Plan Period: FY12   **Outcome ID#:** 6744

Outcome Description

General chemistry students will demonstrate the ability to make higher grades on a test after experiencing group learning processes in which the students are given a practice test to work as a group. A regular individual test will then be administered and the results will be compared to the average grade made on the other unit tests given without the group learning experience.

Outcome Strategy

Three to four tests, excluding the final exam, are usually given during the first semester. The following steps will be taken:
1. This year the first test will be chosen for this experiment. The regular lecture classroom discussion and problem solving sessions will be carried out to cover the material needed in order to prepare for this first test of the semester.
2. A practice test consisting of problems directly covered by the specific objectives will be given to the students during a laboratory session a few days preceding the individual test. The students will work in small groups helping each other complete the practice test. They will have full access to blackboards and reference materials.
3. The real test will then be given, which covers the same objectives as the practice test. The average results of this test will later be compared to the average scores of students on the other two unit tests where no group learning practice test will be used.

There were two large variables with the study. The difficulty of each test is not the same and the small sample of the population data was not sufficient for a reasonable level of confidence. There need to be more tests done with more people involved. In this leap trial a different test will be used (test 1, and of course, a different population will be tested. If the data gives the same results after these repeated trials (over several years) then the results would be more reliable.

Outcome Method

Students will demonstrate on a written test that they will make a higher grade after group learning.

Outcome Criterion

80% of students tested will demonstrate that they will make a higher grade after group learning than their average grade on the other two tests. In addition, the average grade for all the students will be at a minimum 10% higher after group learning than the group average on the other two tests. General Chemistry instructors will report student's scores to the Division Chairperson for Mathematics and Science.

Strategic Plan Relationship

Students are (quoting from the state standards for Texas CORE Curriculum in natural science) learning to "understand and apply methods and appropriate technology to the study of natural sciences".

Outcome Results

59 students from 2 sections of General Chemistry were evaluated for this outcome. 56% were successful at making a higher grade after group learning. This did not meet the 80% improved goal. The average grade on the unit with group learning was 84%, while the control unit with no group learning showed an average grade of 82%. There was a higher average with group learning, but only 2% higher not close to the 10% higher goal.

Outcome Distance Learning Results

No Distance Learning sections were evaluated for this outcome. The only distance learning instructor declined to participate in this experiment, since he uses group learnig techniques on all tests in all his courses. He instead wrote different learning outcomes for chemistry, but didn't evaluate them. No comparison would have been possible in any case.

Planned Improvement as an Outcome Result

As before, students' comments were generally very favorable to group practice. But results did not confirm that group study led to better results at the expected levels. The controlled experiment could be more effective if the instructor did not substitute additional instruction when the group learning practice was not given. However, the instructor believed that it was more important for the students to learn than for the more controlled experiment to be made. There need to be more units tested with group learning practice. However, this outcome may not be appropriate unless all chemistry instructors on all campuses can agree to evalute it. They may need to choose some other outcome, so that all instructors will participate.

Planned Distance Learning Improvement as an Outcome Result

All chemistry instructors, on all campuses, need to choose the same learning outcomes. Comparisons can only be made and modes of delivery evaluated when all instructors participate.

Chemistry Education

Plan Period: FY12   **Outcome ID#:** 6745

Outcome Description

Organic chemistry students will demonstrate the ability to make higher grades on a test after experiencing group learning processes in which the students are given a practice test to work as a group. A regular individual test will then be administered and the results will be compared to the average grade made on the other unit tests given without the group learning experience.

Outcome Strategy

Three to four tests, excluding the final exam, are usually given during the first semester. The following steps will be taken:
1. This year the first test will be chosen for this experiment. The regular lecture, classroom discussion and problem solving sessions will be carried out to cover the material needed in order to prepare for this first test of the semester.
2. A practice test consisting of problems directly covered by the specific objectives will be given to the students during a laboratory session a few days preceding the individual test. The students will work in small groups helping each other complete the practice test. They will have full access to blackboards and reference materials.
3. The real test will then be given, which covers the same objectives as the practice test. The average results of this test will later be compared to the average scores of students on the other two unit tests where no group learning practice test will be used.

Outcome Method

Students will demonstrate on a written test that they will make a higher grade after group learning.

Outcome Criterion

80% of the students will demonstrate that they will make a higher grade after group learning than their average of the other two tests. In addition the average grade for all the students will be at a minimum 10% higher. Organic Chemistry instructors will report students' scores to the Division Chairperson for Mathematics and Science.

Strategic Plan Relationship

Students are studying both the physical universe (chemistry) and living systems (organic molecules).

Outcome Results

13 students from one section of Organic Chemistry (the only section offered in Fall Semesterr 2011) were evaluated for this learning outcome. 31% of students achieved a higher grade after group learning practice than with traditional instructor review of material. The goal of 80% of students scoring higher with group practice was not met. The average grade with group learning practice was 87%, while without group practice (but instructor review) the average grade was 89%. Again the goal was not met.

Outcome Distance Learning Results

No Distance Learning sections of Organic Chemistry were offered.

Planned Improvement as an Outcome Result

The small group size and the high achievement expected of Organic Chemistry students makes this experiment hard to evaluate. Where the results seemed to be positive last year, the opposite is true this year.

The Division Chairperson believes that no more than one Learning Outcome should be aimed at Organic Chemistry, and more moderate goals for differences in achievement should be set. This course is the top of our chemistry curriculum, but the small enrollment and high achievement levels of these students, do not reflect our overall impact on general education students.

Planned Distance Learning Improvement as an Outcome Result

No Distance Learning sections of Organic Chemistry were offered or planned.

Communications Education

Plan Period: FY12   **Outcome ID#:**   6728

Outcome Description

The department of communications will expand its online media presence by redesigning the News-Journal website and keeping the paper's Facebook page updated. The new website will feature stories, pictures and audio and video news packages. All of the content will be produced and updated by students. Emphasis will also be placed on producing a variety of stories that will include opinion/editorial, hard news, feature, sports and entertainment news.

Outcome Strategy

Students will be taught the proper techniques of updating and maintaining a website. They will also learn how to become a well-rounded journaist by learning how to write quality news stories for the convergent media. Students in COMM 1129 Journalism Workshop, COMM 2311 News Gathering and Reporting, COMM 2309 News Editing and Copy Reading, COMM 2329 Writing for Radio, TV and Film and COMM 2332 Video Prouction I will collectively work on redesigning and maintaining the News-Journal's website under the direction of the faculty advisor. The faculty advisor will provide instruction and guidance and will closely monitor the students' progress.

Outcome Method

To gauge the overall effectiveness of the News-Journal's website, the department will work with Information Technology to devise a survey to be made available to all TVCC faculty, staff and student and will be put on the News-Journal website. This survey will enable readers to assess the quality and effectiveness of the News-Journal. Additionally, journailsm students will be assessed by the number of quality stories and/or projects they produced and by the quality of in-class assignments, as determind by the instructor and faculty advisor.

Outcome Criterion

There will be overwhelming approval of the changes and improvements made to the website, both in scope and in quality.
Seventy-five percent of students who successfully complete the aforementioned courses will be able to write stories and produce audio and/or video projects using Associated Press (AP) style, with sufficient quality to be used for their professional portfolios, as determined by the faculty sponsor.

Strategic Plan Relationship

Being involved in creating a student-produced website that demands high quality performance motivates students to stay focused on their learning and fosters success. They must utllize skills of effective reading, writing and critical thinking as they research, write and edit their stories. Students' work can also be included in their professional portfolios which could help the students gain acceptance into a journalism program at a four-year institution or help the student secure a position in the industry, motivating them to become engaged learners.

Outcome Results

The focus of this goal was to expand the online media presence by redesigning the News-Journal website and keeping the paper's Facebook page updated. Additionally, there were to be improvements made to the website, both in scope and in quality such that 75% of students who successfully complete the aforementioned courses

will be able to write stories and produce audio and/or video projects using Associated Press (AP) style, with sufficient quality to be used for their professional portfolios, as determined by the faculty sponsor.
Ninety percent of students were able to meet this standard, so this goal was overwhelmingly mastered.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Getting to this place of presenting quality student writing meant the sponsor had to spend great amounts of time working with students and holding the expectations high; this will continue in order to keep the standards high and quality at a collegiate level.

Planned Distance Learning Improvement as an Outcome Result

N/A

Communications Education

Plan Period: FY12   **Outcome ID#:** 6729

Outcome Description

The department of communication will create more opportunities for students by establishing a student media, which will encompass the student newspaper, the online student newspaper and interactive video productions. These opportunities will be made available to communication majors, as well as non-majors who are interested in learning more about the communication field.

Outcome Strategy

Students will gain practical hands-on work experience by actively participating in the student media courses. Students in all introductory courses (COMM 2304, COMM 2309 and COMM 2311) will learn how to write for the convergent media. As a member of the student media, students will be required to write print, online and television stories.

Outcome Method

Class assignments and stories printed in the paper, those published on the website and videos produced for the internet will be used as means for assessment by the instructor/student advisor.

Outcome Criterion

Students will be able to apply their classroom instruction to hands-on assignments. They will understand the difference between writing for print and online publications and how to produce video news stories for TV and the internet. Seventy-five percent of students who successfully complete the respective courses will be able to produce video or print material of adequate quality for inclusion in their professional portfolio, as determined by the faculty sponsor.

Strategic Plan Relationship

Outcome Results

More opportunities were developed in the communication department for students to write for the convergent media by establishing and improving the student newspaper, the online student newspaper and interactive video productions. the goal was to have at least 75% of students who successfully complete the respective courses to be able to produce video or print material of adequate quality for inclusion in their professional portfolio, as determined by the faculty sponsor. Ninety percent of students successfully met the goal of producing video or print material of expected quality.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The communications department coordinator has tweaked every course in the degree plan and continues to raise the standards of quality for both video and print material produced by students.

Planned Distance Learning Improvement as an Outcome Result

N/A

Developmemtal Writing Education

Plan Period: FY12   **Outcome ID#:**   6663

Outcome Description

LEAP One
Students will demonstrate writing skills (including grammar, mechanics, and spelling) in order to correctly convey information. This includes the following skills: ensuring the agreement of parts of speech such as nouns, pronouns and verbs; correct word choice: combining simple clauses into compound and complex constructions; appropriate transition words; parallel series within a sentence in number and construction; and avoiding redundancy.

Outcome Strategy

Implementation Strategy
Examples and models from text and teacher made transparencies will be used to demonstrate recognition of appropriate elements within a composition. Students will review grammatical sentence structure from adopted textbook, students' portfolios, newspaper articles, and THEA practice material. Students will incorporate these ideas through essay writing and receive weekly feedback from the instructor before the next essay is composed.

Outcome Method

A pre test will be given during the second week of instruction to determine areas of weaknesses. The same test will be given the fourteenth week of instruction as a post-test measurement to determine areas of success or lack of improvement. The instructor will evaluate the students' success through the Developmental Writing Rubric (see below).
At least sixty percent of Developmental Writing II students will be able to enroll in English 1301 if they score seventy-five percent or better on the post test and receive a score of three or better (1-4) on the Competency Exam administered to all students of Developmental 03.00 and 0301 at the completion of the course. The score is determined by holistic grading using the writing rubric (see below)

Outcome Criterion

1. Contents: are ideas well developed and applied? Are the ideas sufficiently original? Is there a central purpose? Are concepts and terminology appropriate and clear? Are the critical thinking functions of the field or discipline used well?
____Does the paper contain the type of content assigned?
____Is the idea developed from the student's own thinking?
____Is the idea developed using appropriate thinking (e.g., summary, analysis, etc.?)
2. Supporting Details: Are there adequate and appropriate details (e.g., quotations, paraphrases, examples, stories, statistics, graphics, or a bibliography)? Do they support the paper's central concepts? Are the details well explained and connected to the concepts?
3. Audience/Style: Does the writing show evidence of consideration of its audience? Does it use an appropriate academic or professional tone? Does it speak in an appropriate voice to its audience?
4. Organization: Does the paper have a central subject of argument? Are there clear, separate topics and/or sections that start with appropriate topic sentences?

Strategic Plan Relationship

A. Written communication: Standard grammar is vital to college survival. Students that practice standard language skills are able to answer essay style exam questions.

B. Critical Thinking: Critical thinking is required in written communication in order to take the parts of grammatical structures and transform them into effective communication.

C. Computer Literacy: Students will write most of their assignments on laboratory computers in order to prepare them for computer use in the real world.

Outcome Results

71% of the students assessed were able to meet the criterion outlined in this out come; however, many grammar errors still persist.

Outcome Distance Learning Results

There are not any online offerings for Developmental Writing at this time.

Planned Improvement as an Outcome Result

More practice exercises will be the focus for the next academic year in the areas of grammar usage.

Planned Distance Learning Improvement as an Outcome Result

There will be a proposal for the implemtation of a paired Developmental Writing course with English 1301 for August of 2013.

Developmemtal Writing Education

Plan Period: FY12

Outcome ID#: 6664

Outcome Description

LEAP Two
Students will learn elements of good paragraph formation: generating a topic by responding to a prompt by effectively constructing thoughts of structure and progression; writing multi-paragraph essays in an appropriate mode for a particular purpose and audience. Student essays will be collected in individual folders so that students may continually view progression of their writing.

Outcome Strategy

After receiving feedback from instructor in sentence building and paragraph formation using examples of well-written models, students will peer-edit classmates' essays using Developmental Writing Rubric (see below in Criterion).

Outcome Method

After receiving feedback from instructor in sentence building and paragraph formation using examples of well-written models, students will peer-edit classmates' essays using Developmental Writing Rubric (see below in Criterion).

Outcome Criterion

Rubric for Developmental Writing I and II Essays
Score 4 Ideas are insightful and clear with a strong focus and the paper is well organized. The organizational pattern is interesting, original and provides the piece with an introduction that hooks the reader and carries the piece to a satisfying conclusion. Sentences and words are clear and vivid. The writer's voice and tone consistently sustain the reader's interest. Score 3 Ideas are straightforward and clear with recognizable focus. The essay supports most ideas with effective examples and details. Score 2 Wavers in purpose and incompletely addresses assigned topic or directions; underdeveloped and lacks organization. Score 1 Lacks focus and coherence. The pattern and development of the topic are confusing. Point of view may shift in a confusing way.

Strategic Plan Relationship

1. Written communication: Standard grammar is vital to college survival. Students that practice standard language skills are able to answer essay style exam questions.
2. Critical Thinking: Critical thinking is required in written communication in order to take the parts of grammatical structures and transform them into effective communication.
3. Computer Literacy: Students will write most of their assignments on laboratory computers in order to prepare them for computer use in the workplace.
4. Reading Comprehension: In order to write well, a student must be able to read examples of good writing and adapt those writing practices.

Outcome Results

Using the Rubric for Developmental Writing I and II Essays, 65% earned a score of 4. Score 4 Ideas are insightful and clear with a strong focus and the paper is well organized. The organizational pattern is interesting, original and provides the piece with an introduction that hooks the reader and carries the piece to a satisfying conclusion. Sentences and words are clear and vivid. The writer's voice and tone consistently sustain the reader's interest. 75% were at or above a 3. Score 3 Ideas are straightforward and clear with recognizable focus. The essay supports most ideas with effective examples and details.   20% were at a score 2. Score 2 Wavers in purpose and incompletely addresses assigned topic or directions; underdeveloped and lacks organization. 10 % were at a 1. Score 1 Lacks focus and coherence.

Outcome Distance Learning Results

There are no Distance learning courses in this area.

Planned Improvement as an Outcome Result

More essays will be assigned with a persuasive foundation.

Planned Distance Learning Improvement as an Outcome Result

Developmental Writing will pair with English 1301 per an upcoming proposal from the division.

Developmemtal Writing Education

Plan Period: FY12   **Outcome ID#:** 6665

Outcome Description

Students will learn the elements of good paragraph formation with emphasis on a topic sentence that will effectively and constructively organized thoughts of structure and progression.

Outcome Strategy

After receiving instruction in sentence building, students will incorporate a main idea with relating details to elaborate the point through a one paragraph formation.

Outcome Method

Through in class writing assignments, students will use details to support the thesis or purpose of the paragraph. The paragraph will be reviewed and graded for content, supporting details, and proper mechanics as deemed in the writing rubric:
1. Content: Are ideas developed, applied, original, and with a central purpose?
2. Supporting Details: Are there adequate and appropriate details to support the paragraph's purpose?
3. Organization: Does the paragraph have a central focus, subject or argument?

Outcome Criterion

At least sixty percent of the Developmental Writing II students will be ready to enroll in English 1301 after a final writing sample is given and graded according to the Developmental Writing I and II Rubric (see below) by members of the grading committee. This committee is representative of full-time and adjunct English faculty.
Developmental Writing Rubric for Levels I and II
1.Contents: are ideas well developed and applied? Are the ideas sufficiently original? Is there a central purpose? Are concepts and terminology appropriate and clear? Are the critical thinking functions of the field or discipline used well?
2. Supporting Details: Are there adequate and appropriate details (e.g., quotations, paraphrases, examples, stories, statistics, graphics, or a bibliography)? Do they support the paper's central concepts? Are the details well explained and connected to the concepts?
3. Audience/Style: Does the paper show evidence of consideration of its audience? Does it use an appropriate academic or professional tone?

Strategic Plan Relationship

Relationship to General Education Outcomes
This project addresses four of TVCC's General Education Outcomes:

1.Written communication: Standard grammar is vital to college survival. Students that practice standard language skills are able to answer essay style exam questions.
2.Critical Thinking: Critical thinking is required in written communication in order to take the parts of grammatical structures and transform them into effective communication.
3. Computer Literacy: Students will write most of their assignments on laboratory computers in order to prepare them for computer use in the workplace.
4. Reading Comprehension: In order to write well, a student must be able to read examples of good writing and

adapt those writing practices.

Outcome Results

72% of students were able to recognize and construct 5 to 7 sentence paragraphs by the end of our assessment period.

Outcome Distance Learning Results

There is not a distance offering for these courses at this time.

Planned Improvement as an Outcome Result

Students will receive more prompts that are followed with questions, so that they will recognixe that each answer should indicate a new paragraph.

Planned Distance Learning Improvement as an Outcome Result

A proposal is forthcoming to pair Developmental Writing with an English 1301. It will be offered online.

Developmental Math Education

Plan Period: FY12   **Outcome ID#:**   6712

Outcome Description

Developmental Mathematics II students will be able to solve linear equations.

Outcome Strategy

Lectures, class discussions, homework assignments, and laboratory assignments will be designed to teach students and cause them to practice solving linear equations.

Outcome Method

All Developmental Mathematics II instructors will include a section on the Final Exam for the course which requires students to solve linear equations. Each Developmental Mathematics II instructor will record each student's percent correct on the linear equations section of the Final Exam and report results to the Division Chairperson for Mathematics and Science. Students will be deemed to have significantly improved on this topic if they earn 60% of the points allotted for this topic on the Final Exam.

Outcome Criterion

65% of a sampling of Developmental Mathematics II students chosen from each TVCC campus which offers Developmental Mathematics II will demonstrate significant improvement by earning 60% of the points allotted for this topic on their Final Exam. 65% is higher than we were able to achieve on this important topic last year.

Strategic Plan Relationship

Solving linear equations is basic to all mathematical learning.

Outcome Results

136 students, from 14 sections of Devl 0309, representing all 3 main campuses which offer developmental mathematics, were tested for this outcome. 78.7% were successful.

Outcome Distance Learning Results

No Distance Learning developmental mathematics sections were offered.

Planned Improvement as an Outcome Result

We finally found a level that our students can reach. 78.7% can achieve at least 60% on the linear equations portions of a final exam. We will raise the goal and work on this very important learning outcome. Nothing is more important in Devl 0309.

Planned Distance Learning Improvement as an Outcome Result

None.

Developmental Math Education

Plan Period: FY12   **Outcome ID#:**   6713

Outcome Description

Intermediate Algebra students will demonstrate their ability to factor polynomials.

Outcome Strategy

Lectures, class discussions, and homework assignments will be used to teach students and let them practice factoring.

Outcome Method

All Intermediate Algebra instructors will include on their Final Exams a section with questions requiring students to factor polynomials. Each Intermediate Algebra instructor will record each student's percent correct on this section and report the results to the Division Chairperson for Mathematics and Science. Students will be deemed to have mastered this topic if they earn 70% of the points allotted for this topic on a Final Exam.

Outcome Criterion

80% of a sampling of Intermediate Algebra students chosen from each TVCC campus which offers Intermediate Algebra will demonstrate mastery by earning 70% of the ponts allotted fro this topic on their Final Exam.

Strategic Plan Relationship

"To understand mathematical information and utilize mathematical skills" our students will need this basic mathematical skill. Each course which includes high school algebra, intermediate algebra, or college algebra as a prerequisite will assume that our students can factor polynomials.

Outcome Results

216 students from 18 sections of Intermediate Algebra, representing all 3 main campuses and the TDCJ units, were evaluated for this outcome. 84.7% were successful. We met the goal.

Outcome Distance Learning Results

No distance learning sections of Intermediate Algebra were offered.

Planned Improvement as an Outcome Result

Perhaps we can move on to a different learning outcome. Our students must learn this important topic, but broad participation and acceptable achievement levels seem to have been reached.

Planned Distance Learning Improvement as an Outcome Result

Developmental Math Education

Plan Period: FY12   **Outcome ID#:** 6714

Outcome Description

Developmental Mathematics II and Intermediate Algebra students will demonstrate the ability to read, analyze, and translate word problems into equations and to solve the equations in order to solve the problem.

Outcome Strategy

Lectures, class discussions, homework assignments, and laboratory assignments (in Developmental Mathematics II) will be used to teach students and let them practice setting up equations and solving them. Using common homework and laboratory assignments this year should standardize our implementation strategy. No instructor should omit or slight this important topic. Additionally, instructors should explain to students that setting up equations to solve word problems must use relatively easy (not necessarily relevant) problems in the beginning.

Outcome Method

All Developmental Mathematics II and Intermediate Algebra instructors will include a section on word problems on the Final Exam for their course. Each instructor will record each student's percent correct on this section (or on a separate "word problems" test) and report the results to the Divisiion Chairperson for Mathematics & Science. Students will be deemed to have improved significantly on this topic if they earn 65% of the points allotted for this topic on the Final Exam (or on the separate "word problems" test). The reason to allow a separate "word problems" test is the frustrating tendency of students to omit word problems on a Final Exam where there are many other questions allowing the student to pass without attempting the word problems.

Outcome Criterion

65% of a sampling of Developmental Mathematics II and Intermediate Algebra students including students from each TVCC campus which offers these courses will demonstrate significant improvement by earning 65% or more of the points allotted fro this topic on the Final Exam or on a separate "word problems" test.

Strategic Plan Relationship

"To understand mathematical information and utilize mathematical skills", our students will be learning the basis of applying algebra to the many different fields which require its use.

Our students must practice critical thinking when they set up equations that will solve problems. This skill is one of the basic tools needed in critical thinking.A decision on which model applies must also be made by students.

Learning to set up and solve word problems in algebra teaches a student to interpret the words in the problem into a mathematical tool (an equation) for solving the problem.This requires analyzing and interpreting and evaluating.

Outcome Results

337 students from 32 sections of Devl 0309 and Devl 0310, representing all 3 main campuses and the TDCJ units, were evaluated for this outcome. 71.2% were successful. We met out goal.

Outcome Distance Learning Results

No distance learning sections of Devl 0309 or Devl 0310 were offered.

Planned Improvement as an Outcome Result

Word Problems need to continue to be evaluated. A higher achievement level could be our goal. 65% getting at least 65% on word problems requiring equations to be created and solved is a good achievement, when several students always decline to try the word problems on a final exam, but raising our goal could be appropriate.

Planned Distance Learning Improvement as an Outcome Result

Developmental Reading Education

Plan Period: FY12   **Outcome ID#:**   6776

Outcome Description

Reading students will demonstrate that they can find the main idea in a paragraph or longer passage.

Outcome Strategy

This will be accomplished through classroom lectures, oral discussions and practice exercises, readings from the textbook and computer generated exercises online from their reading lab. The instructor will model reading techniques for the students centered around locating the main ideas in paragraphs and longer materials. A pre test will be given during the first week of classes. Results will be handed to each student so they can see where they are weak in reading skills.

Outcome Method

Mastery tests covering the skill of finding the main idea will be given and their results discussed with them. Near the end of the semester a post test will be given to see if the student has mastered the skill. A final exam will be given that covers all the skills taught from the textbook during the semester. Students will also be tested online in their computer labs. Daily review tests will be given for that skill and written practice exercises will be graded and discussed in order to show the student where their answers were wrong.

Outcome Criterion

At least 60% of all the reading students will improve scores on the post test when compared to the pretest.

Strategic Plan Relationship

Reading comprehension is the foundation for all subsequent courses.

Outcome Results

At the beginning of the semester students were given a pretest to determine reading skills levels. It was evident that 85% of these students needed work on finding the main idea in paragraphs and longer materials. At the end of the semester 80% of the students had mastered finding the main idea in paragraphs.

Outcome Distance Learning Results

no distance learning was offered in reading

Planned Improvement as an Outcome Result

After looking at daily tests and exercise grades as well as our post test at the end of the semester, it was determined that 80% of the reading (I AND II) students could find the main idea in a paragraph and longer passage.

Planned Distance Learning Improvement as an Outcome Result

There will be no changes to the curriculum as a result. Students seems to work well with the program assigned.

Developmental Reading Education

Plan Period: FY12   **Outcome ID#:** 6777

Outcome Description

Students will be able to recognize the major and minor details in a paragraph or longer passage

Outcome Strategy

This will be accomplished through classroom lectures, oral discussions and practice exercises, readings from the textbook and computer generated exercises online from their reading lab. The instructor will model reading techniques for the students centered around locating the main ideas in paragraphs and longer materials. A pre test will be given during the first week of classes. Results will be handed to each student so they can see where they are weak in reading skills.

Outcome Method

Mastery tests covering the skill of finding major and minor details idea will be given and their results discussed with them. Near the end of the semester a post test will be given to see if the student has mastered the skill. A final exam will be given that covers all the skills taught from the textbook during the semester. Students will also be tested online in their computer labs. Daily review tests will be given for that skill and written practice exercises will be graded and discussed in order to show the student where their answers were wrong.

Outcome Criterion

At least 60% of the students will be able to recognize the supporting details in a paragraph or longer passage.

Strategic Plan Relationship

Reading is the foundation for all subsequent courses

Outcome Results

At the beginning of the semester a pretasp test was given, and it was determined that 87% of the students in reading I and II needed remedial work in finding the supporting details. After students mastered the main idea skills, students were taught how to work backward using supporting details the find the main idea. The major and minor supporting details were assessed through daily tests, classroom exercises and mastery tests. At the end of the semester 85% of the students mastered the skills of finding the supporting details in paragraphs and longer passages.

Outcome Distance Learning Results

developmental reading is not taught through distance learning.

Planned Improvement as an Outcome Result

there will be no changes in the lecture part of reading. Changes will be made in the lab. We are consistantly looking for new lab materials to improve the skills learned in reading lecture. The lab is taught on an individual basis and is available from any online computer. Engagement with teachers in lab and lecture situations proved to be sufficient. They were given the opportunity to interact with teachers, other students in and out of class. Question and answer sessions were available during each class period.

Planned Distance Learning Improvement as an Outcome Result

No distance learning classes are taught in developmental reading.

Developmental Reading Education

Plan Period: FY12   **Outcome ID#:**   6778

Outcome Description

Reading students will improve their overall comprehension scores in all areas of the six skills taught during this semester.

Outcome Strategy

This will be accomplished through classroom lectures, oral discussions and practice exercises, readings from the textbook and computer generated exercises online from their reading lab. The instructor will model reading techniques for the students centered around locating the main ideas in paragraphs and longer materials. A pre test will be given during the first week of classes. Results will be handed to each student so they can see where they are weak in reading skills

Outcome Method

Mastery tests covering the skill of finding the main idea will be given and their results discussed with them. Near the end of the semester a post test will be given to see if the student has mastered the skill. A final exam will be given that covers all the skills taught from the textbook during the semester. Students will also be tested online in their computer labs. Daily review tests will be given for that skill and written practice exercises will be graded and discussed in order to show the student where their answers were wrong

Outcome Criterion

70% of the reading students will improve their overall reading comprehension.

Strategic Plan Relationship

Reading is the foundation of all subsequest courses.

Outcome Results

Reading skills were assessed by using the pretasp test at the beginning of the semester. Six reading skills were evaluated at that time and students were given printouts of their results. While overall scores did not change for some students, their individual skills did improve.   Their understanding of main ideas and supporting details improved along with their purpose and tone skills. The book covered all skills that we tested, and all chapters were covered in class as well as in lab sessions. 70% of the reading students did improve their scores by the end of the semester . Posttest were given using the pretasp booklets to evaluate improvement. The class interaction, quizzes, daily exercises, and mastery tests were also proof of their improvement.

Outcome Distance Learning Results

No distance learning classes were taught in reading.

Planned Improvement as an Outcome Result

There will be no changes in lecture. Lab materials are being reviewed and A new program is being tested for FYI 13. I am pleased with the results of this semester. Seven students passed from reading I and were declared TSI complete . They do not have to take the other part of readingII.

Planned Distance Learning Improvement as an Outcome Result

There are no distance learning classes for reading.

English Education

Plan Period: FY12   **Outcome ID#:** 6771

Outcome Description

Recognizing that the use of conventions of Standard American English is a necessity for student success in higher level reading, writing, and thinking skills, English instructors will devote adequate instructional time to grammar instruction in each 1301 course.
English 1301, per TVCC course catalog, aims to help the student acquire and/or improve their skills in producing effective writing that is acceptable in the academic and professional world. Thus, an emphasis upon correct grammar and sentence structure is a crucial component of freshman English

Outcome Strategy

After completing a standardized pretest/diagnostic assessment, each instructor will tailor his/her course instruction in grammar and sentence structure in line with the needs of the students. However, there will be some instruction given in each of the areas designated in the course requred text Writer's Reference. Students will be given exercises and practice in subject verb agreement along with the other elements of grammar. Students will then take their awareness and knowledge of subject verb agreement and carry it over into their essay/composition writing.

Outcome Method

In each English 1301 class, grammar will be taught throughtout the semester in different units. At the beginnning of the semester, a pretest will be administered to each ENGL 1301 student. Subsequently, an end of the semester post-test will be administered as well and the subject/verb agreement portion will be used to access this learning outcome.

Outcome Criterion

85 percent of those students assessed will demonstrate the ability to recognize a lack of subject/verb agreement in a sentence as well as have the ability to correct the problem.

Strategic Plan Relationship

Outcome Results

The data reveals that 83% of the students passed the departmental English post-test. The departmental goal anticipated that 85% of the students would pass the English post-test. The department will discuss possible strategies to increase this percentage in our fall meeting.

Outcome Distance Learning Results

The data reveals that 82% of the students passed the departmental English post-test. The departmental goal was set for 85% of the students to pass the English post-test. The department will discuss possible strategies to increase this percentage in our fall meeting.

Planned Improvement as an Outcome Result

The department will discuss possible strategies to increase the percentage of students passing the English post-test in our fall meeting.

Planned Distance Learning Improvement as an Outcome Result

The department will discuss possible changes and strategies to increase this percentage in our fall meeting.

English Education

Plan Period: FY12   **Outcome ID#:**   6772

Outcome Description

Student will be able to recognize and use vocabulary essential to understanding, analyzing, critically interpreting, and writing about literature.

Outcome Strategy

The following departmental lexicon will be distributed to students early in the semester. As the semester progresses, instructors will reinforce the importance of the vocabulary by providing drills, readings, and writings which reinforce the acquisition of the vocabulary words.

Lexicon relating to glossary in Bedford text:

1. Genre - A French word meaning kind or type. In
literature, major _____ are poetry, fiction,
drama, and essays.

12.Foreshadowing – The introduction early in a story of verbal and dramatic
hints that suggest what is to come later.

13.Climax - The moment of greatest emotional tension in a narrative,
usually marking a turning point in the plot at which the rising
action reverses to become the falling action.

14.Personification - A form of metaphor in which human characteristics are
attributed to nonhuman things.

15.Simile - A common figure of speech that makes an explicit
comparison between two things by using words such as like or as.

Outcome Method

Students exiting English 1302 will be administered an assessment instrument which evaluates the acquisition of vocabulary words from the departmental lexicon.

Outcome Criterion

85 percent of those students assessed during the semester on all TVCC campuses will demonstrate the ability to place at least 90 percent of the lexicon in proper context.

Strategic Plan Relationship

This LEAP relates to TVCC's General Education Outcomes in several ways.

a. As students' vocabularies expand, they will communicate more clearly and effectively

b. Students will become more secure and more competent readers and writers of English. This will aid them in becoming more capable in demonstrating their ability to understand, analyze, interpret, and evaluate printed materials.

d. Very importantly, due to improved comprehension, students will realize improved critical thinking skills.

j. Improved critical thinking skills prompted by the improved comprehension will contribute to an intellectual self-confidence which will help propel students towards becoming more competent and engaged learners.

Outcome Results

87 percent of the students assessed during the semester demonstrated the ability to place at least 90 percent of the lexicon in proper context.
This exceeds the departmental goal of 85 percent.

Outcome Distance Learning Results

85 percent of the students assessed during the semester in distance learning demonstrated the ability to place at least 90 percent of the lexicon in proper context.
This percentage meets the departmental goal.

Planned Improvement as an Outcome Result

No change was implemented.

Planned Distance Learning Improvement as an Outcome Result

No change was implemented.

English Education

Plan Period: FY12

Outcome ID#: 6773

Outcome Description

Students will be able to read and analyze literature and, without plagiarizing, will be able to construct a critical analysis in response to it.

Outcome Strategy

Lectures, reading assignments, class projects writing assignments, and class discussions will be used to help students learn the techniques of reading and analyzing literature as well as writing critical analyses.

Outcome Method

At a time during the semester which is convenient to individual instructors, a critical analysis will be assigned and evaluated using the departmental rubric which follows here.

Possible essay instructions for a critical analysis:

Write a critical analysis which focuses on a topic that you find interesting from the assigned selection. The topic might be a scene which speaks about the entire work, a character who, though flat, provides important background details which build suspense, or a theme or sub-theme you see emerge from the text . Your analysis should have a thesis statement and you should reference literary elements and devices as you support your thesis statement.
Critical Analysis Rubric:

EFFECTIVE„³fçfçfçfçfçfçfçWEAK

FOCUS: Does the essay focus stay focused on your topic? 1 2 3 4 5
Do all details relate to that topic?
What is the topic?

ORGANIZATION: Do all parts of the essay develop 1 2 3 4 5
the topic logically and systematically?
Is there :
--a clear introduction with a thesis statement
--logical sequence
--a conclusion which reinforces the thesis statement

EXPANSION: Is the thesis statement supported/explored 1 2 3 4 5
with abundant facts, specific details, examples,

and relevant quotations from the text and
sources?

LITERARY ELEMENTS: Does the discussion draw 1 2 3 4 5

upon knowledge of literary devices such
as setting, symbolism, characterization,
tone, voice, etc. to support the writer¡¦s
thesis statement?

STYLE: Is the writing clear and effective? Does it 1 2 3 4 5
reflect original thinking?

CORRECTNESS: Has the essay been edited for 1 2 3 4 5
grammar, spelling, mechanics, usage, etc.?

Outcome Criterion

75 percent of students assessed will achieve a score of 3 or better on each of the rubric criteria.

Strategic Plan Relationship

A. Writing critical analyses relates to several of TVCC's General Education Outcomes. Students practice communicating clearly and effectively when writing critical analyses.

B. Reading comprehending and interpretation skills are essential to writing a critical analysis.

C. Comprehension, analysis, and interpretation of literature will develop skills that are used across the curriculum. It is impossible to analyze if one cannot read well.

E. Determining what items should be included in or deleted from a critical analysis involves discerning the most important points of a reading selection.

Outcome Results

75 percent of the students assessed achieved a score of 3 or better on each of the rubric criteria. This percentage meets the departmental criteria.

Outcome Distance Learning Results

72 percent of the students assessed in distance learning achieved a score of 3 or better on each of the rubric criteria. This percentage is a bit lower than the departmental criteria.

Planned Improvement as an Outcome Result

As the goals were met, no change was implemented.

Planned Distance Learning Improvement as an Outcome Result

The department will discuss specific strategies to improve the passing percentage rate in distance learning.

Foreign Language Education

Plan Period: FY12   **Outcome ID#:**   6768

Outcome Description

In Spanish 1411, 60% of the participants will be able to appropiately use the the foundation verbs ir, ser and estar.

Outcome Strategy

Students will take an unannounced assessment instrument at the beginning, middle and end of each semester.

Outcome Method

The assessment tool will be administered and taken up in class. It will be modified each year to insure that it is not on the web. This should preserve its integrity.

Outcome Criterion

60% of students will demonstrate proficency by the end of a 14 week cycle.

Strategic Plan Relationship

GENERAL ED - 5.5--To understand and appreciate cultural diversity.

GENERAL ED - 5.10--To develop skills and strategies to become an engaged learner.

Outcome Results

73% of our respondents to the assessment were successful with 70 out of 100 simple sentences used on the assessment. This assessment is housed online.

Outcome Distance Learning Results

67% of our respondents to the assessment were successful with 70 out of 100 simple sentences used on the assessment. This assessment is housed online.

Planned Improvement as an Outcome Result

None were needed at this moment.

Planned Distance Learning Improvement as an Outcome Result

Distance Learning respondents needed a notification on the calendar to complete this assessment each time. They should have been aware due to the live online lectures.

Next cycle, they will not be notifed of the assessment by calendar.

Foreign Language Education

Plan Period: FY12   **Outcome ID#:** 6769

Outcome Description

In Spanish 1412, 60% the students will be able to utilize the present, past and past narrative tenses, in the indicative mood.

Outcome Strategy

During the first and last week of each semester, the participants in Spanish 1412, will be able will employ the preterite, imperfect and present tense in simple phrases.

Outcome Method

A secure instrument will measure these outcomes. The tool will be given without announcement, taken up during the same period and changed each semester to insure its integrity.

Outcome Criterion

60% should demonstrate success by the end of a 14 week cycle.

Strategic Plan Relationship

GENERAL ED - 5.10--To develop skills and strategies to become an engaged learner.

Outcome Results

60% of the students achieved success using 70 out of 100 statements in the preterite. The same amount were successful using the imperfect past. 80% were successful using the present tense.

When combining the preterit and the imperfect only 50% achieved the same result (70 out of 100) statements.

Outcome Distance Learning Results

50% of the students achieved success using 70 out of 100 statements in the preterite. The same amount were successful using the imperfect past. 74% were successful using the present tense.

When combining the preterit and the imperfect only 50% achieved the same result (70 out of 100) statements.

Planned Improvement as an Outcome Result

More essays will be assigned in the future in Spanish 1412 to improve these skills.

Planned Distance Learning Improvement as an Outcome Result

More essays will be assigned in the future in Spanish 1412 to improve these skills.

Foreign Language Education

Plan Period: FY12

Outcome ID#: 6770

Outcome Description

At the end of 2311, students will be able to give a three minute oral presentation.

Outcome Strategy

This will be mentioned a week before the due date in order to reveal the skill rather than a semester of preparation.

Outcome Method

A rubric will be designed by and for use by all division personnel.

Outcome Criterion

60% of the students will be able to speak in compound and simple sentences during the presentation.

Strategic Plan Relationship

By requiring a demonstration of skill mastery, students must seek feedback from peers and faculty during preparation of the oral presentation.

Outcome Results

The oral instrument was changed to reflect more current topics.

70% were effectively speaking while using sentences of varying lenghts.

Outcome Distance Learning Results

The oral instrument was changed to reflect more current topics.

68% were effectively speaking while using sentences of varying lenghts.

Planned Improvement as an Outcome Result

None are needed at this time.

Planned Distance Learning Improvement as an Outcome Result

Technical difficulties need to be resolved on the website that the students were recording this presentation.

Geography Education

Plan Period: FY12   **Outcome ID#:**   6582

Outcome Description

Students will demonstrate a recognition of the cause of the rain shadow effect by focusing on the difference in climate in a coastal city like San Diego compared to an inland city like Dallas.

Outcome Strategy

Through discussion and readings of the text book and external sources students will be exposed to the theories on what causes rain to fall where it does. Through these they will understand why and where to expect the rainshadow effect.

Outcome Method

Exam essay and objective questions will be devised that allow the measurement of the students level of understanding rainfall distribution, especially on the differenc in climate in coastal cities compared to inland cities.

Outcome Criterion

70% of the students will have scored 70% on questions related to understanding on rainshadow effect. These questions will be in both multiple choice and short essay formats.

Strategic Plan Relationship

Outcome Results

N/A This class is only taught on the internet.

Outcome Distance Learning Results

The expected outcome was met when 79% scored 70% or better on the recognition of the cause of the rain shadow effect.

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

Because the expected outcome was reached this instructor will attempt to have 70% of the students score 75% or better on the recognition of the cause of the rain shadow effect.

Geography Education

Plan Period: FY12   **Outcome ID#:**   6583

Outcome Description

Students will be able to demonstrate an understanding of competition for limited resources in the process of natural selection.

Outcome Strategy

Through discussions and readings of the text book and external sources students will be exposed to current research on how there is a limiting resource which effects the distribution of plants and animals.

Outcome Method

Exam essay and objective questions will be devised that allow the measurement of the students level of understanding rainfall distribution, especially on the down wind side of tall mountain ranges

Outcome Criterion

75% of the students will have a score of 75% on questions demonstrating an understanding of the limiting factor on species distribution and survival.

Strategic Plan Relationship

Students will be required to use written communication skills to demonstrate their reading comprehension and critical thinking skills to show that they understand the geographic principles involved in demonstrating the effect of flimiting factors on species distribution.

Outcome Results

N/A This class is only taught on the internet.

Outcome Distance Learning Results

The expected outcome was met when 76% (22/29) met the criteria of understanding the limiting factor in the process of natural selection.

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

The outcome will be repeated because the class seemed to be a little more informed than the classes usually are and the instructor is seeking confirmation that these scores were valid.

Geography Education

Plan Period: FY12   **Outcome ID#:** 6584

Outcome Description

Students will be able to demonstrate an understanding of the forces that dictate the migration of people from one area to another.

Outcome Strategy

Through discussions and readings of the text book and external sources students will be exposed to the various factors that lead to the migration of large numbers of people from one area to another

Outcome Method

Exam essay and objective questions will be devised that allow the measurement of the student's level of understanding of why people migrate from their homes.

Outcome Criterion

70% of the students will be able to achieve 70% on both essay and multiple choice questions related to the migration of human populations.

Strategic Plan Relationship

Students will be required to use written communication skills to demonstrate their reading comprehension and critical thinking skills to show that they understand the geographic principles involved in human migration.

Outcome Results

N/A This class is taught only on the internet.

Outcome Distance Learning Results

The expected outcome was achieved when 84% of the students scored 70% or better on migration questions.

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

This outcome will be changed where 75% will score 75% or better on the migration questions.

Government Education

Plan Period: FY12   **Outcome ID#:** 6666

Outcome Description

Students will demonstrate a broad understanding of the U.S. Constitution and Bill of Rights. They will demonstrate that they have mastered a general and overarching knowledge of the and how it functions.

Outcome Strategy

Textbook assignments, class discussion, lecture, internet assignments, and outside readings will be used to expose students to our Constitution.

Outcome Method

Ten questions will be developed for the Constitution and Bill of Rights. This will indicate whether students are learning and retaining the basic concepts of those two foundational documents of our government.

Outcome Criterion

We will consider the outcome as being mastered if there is a seventy percent pass rate. A score of seventy percent is considered passing and will demonstrate whether students have obtained mastered basic knowledge of the foundational concepts included in both documents.

Strategic Plan Relationship

This outcome is related to students' ability to demonstrate their understanding of our political institutions and how they function.

Outcome Results

The expected outcome was a 70% passing rate to master the Constitution and the Bill of Rights.The actual rate was 61.23 and the outcome was not achieved.

Outcome Distance Learning Results

The expected outcome was a 70% passing rate to master the Constitution and the Bill of Rights. The actual rate was 66.6 and the outcome was not achieved.

Planned Improvement as an Outcome Result

Students will be divided into groups and given parts of the Constitution and Bill of Rights to analyze and give their interpretation as to its meaning. A discussion will follow as to wheter the groups interpretation has meaning and relevance. Hopefully this will give a greater understanding of the concepts. This LEAP will be repeated since the outcome was not achieved.

Planned Distance Learning Improvement as an Outcome Result

Students will be asked to give interpretations of the meaning and significance of parts of the Constitution and the Bill of Rights on the discussion board. Those discussions will then be discussed among the students. This LEAP will be repeated since the outcome was not achieved.

Government Education

Plan Period: FY12   **Outcome ID#:** 6594

Outcome Description

Students will demonstrate a broad understanding of the basic foundational institutions of the United States government. They will demonstrate that they have mastered a general and overarching knowledge of the system and how it funtcions.

Outcome Strategy

Textbook assignments, class discussion, lecture, internet assignments, and outside readings will be used to expose students to our instituions.

Outcome Method

Five questions will be developed for each: the Constitution, the Congress, the Presidency, and the Judicial system. This will indicate whether students are learning and retaining the basic foundational institutions of the U.S. government.

Outcome Criterion

We will consider the outcome as being mastered if there is a seventy percent pass rate. A score of seventy percent is considered passing and will demonstrate whether students have obtained an overarching, broad knowledge of the institutions and their functions.

Strategic Plan Relationship

This outcome is related to students' ability to demonstrate their understanding of our political institutions and how they function.

Outcome Results

The expected outcome was a 70% passing rate to master the foundations of the U.S. government. The actual rate was 68.33 and the outcome was not achieved.

Outcome Distance Learning Results

The expected outcome was a 70% passing rate to master the foundations of the U.S. government. The actual rate was 65.95 and the outcome was not achieved.

Planned Improvement as an Outcome Result

Students will be divided into groups and given a list of terms that are associated with the foundations area and asked to come up with examples of these terms. A discussion of the examples will follow and any additional information will be given at that time.

Planned Distance Learning Improvement as an Outcome Result

A list of terms will be placed on the discussion board and students will be asked to post governmental examples of those terms. A discussion will follow to make sure everyone understands the terms and examples.

History Education

Plan Period: FY12   **Outcome ID#:** 6570

Outcome Description

Students will be able to understand and to recognize basic ideas, terms or persons including the areas of agriculture, exploration, economies of the colonies, and slavery in North America.

Outcome Strategy

Lecture, films, and reading of assigned texts will be used to introduce students to basic historical ideas , terms, and persons.

Outcome Method

Instructors will select 5 to 10 standarized questions to be incorporated into an instrument of their own design that will assess the desired outcome above. These item areas will include the origins of agriculture, European exploration, economies of the colonies, and slavery in North America.   Students in all sections of 1301 or 1302 will be scored on multiple choice questions that focus upon basic historical ideas, terms, or persons.

Outcome Criterion

At least 67% of the assessed sections will be able to answer 70% of the selected questions correctly that measure the above desired outcomes.

Strategic Plan Relationship

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

This outcome was reached when 78% scored 70% or more on the standarized questions that were devised by history faculty on all of the campuses which the college serves.

Outcome Distance Learning Results

This outcome was achieved when 72% scored 70% are more on the standarized questions that were devised by history faculty on all of the campuses which the college served.

Planned Improvement as an Outcome Result

Since the outcome was achieved the results goal will be increase for the coming LEAPs year.

Planned Distance Learning Improvement as an Outcome Result

Since the outcome was achieved the results goal will be increased for the coming LEAPs year.

History Education

Plan Period: FY12   **Outcome ID#:**   6571

Outcome Description

Students will be able to understand and to recognize basic ideas, terms or persons including the areas of westward expaansion and of immigration.

Outcome Strategy

Lecture, films, and reading of assigned texts will be used to introduce students to basic historical ideas , terms, and persons.

Outcome Method

Instructors will select 5 to 10 standarized questions to be incorporated into an instrument of their own design that will assess the desired outcome above. These item areas will include westward expansion and immigrations. Students in all sections of 1301 or 1302 will be scored on multiple choice questions that focus upon basic historical ideas, terms, or persons.

Outcome Criterion

At least 67% of the assessed sections will be able to answer 70% of the selected questions correctly that measure the above desired outcomes

Strategic Plan Relationship

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

65% of the assessed sections answered the standarized questions with a score of 70% or more. Since the expected outcome was 67% this outcome was not achieved by only 2%.

Outcome Distance Learning Results

65% of the assessed sections answered the standarized questions with a score of 70% or more. Since the expected outcome was 67% this outcome was not achieved by only 2%.

Planned Improvement as an Outcome Result

This outcome will be repeated with more discussion on the areas of western expansion and immigration.

Planned Distance Learning Improvement as an Outcome Result

This outcome will be repeated with more information on immigration and western expansion being place on the discussion boards.

History Education

Plan Period: FY12   **Outcome ID#:**   6572

Outcome Description

Students will be able to understand and to recognize basic ideas, terms or persons including the areas of the Articles of Confederation, the Constitutional Convention and ratification of the Constitution.

Outcome Strategy

Lecture, films, and reading of assigned texts will be used to introduce students to basic historical ideas , terms, and persons.

Outcome Method

Instructors will select 5 to 10 standarized questions to be incorporated into an instrument of their own design that will assess the desired outcome above. These item areas will include the origins of agriculture, European exploration, economies of the colonies, and slavery in North America. Students in all sections of 1301 or 1302 will be scored on multiple choice questions that focus upon basic historical ideas, terms, or persons.

Outcome Criterion

At least 67% of the assessed sections will be able to answer 70% of the selected questions correctly that measure the above desired outcomes.

Strategic Plan Relationship

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

The expected outcome of the assessed sections was not achieved. The actual outcome was 54% of the students scored 70% or more on the standarized questions.

Outcome Distance Learning Results

The expected outcome of the assessed sections was not achieved. The actual outcome was 54% of the students scoring 70% or more on the standarized questions.

Planned Improvement as an Outcome Result

New questions will be written on the topics to be measured and new emphasis on these areas will be stressed in class to try and achieve this outcome.

Planned Distance Learning Improvement as an Outcome Result

New questions will be written on the topics to be measured and a discussion of these areas will be posted on the discussion board section of Blackboard in order to bring in more information which will help the students understand these areas better.

Humanities Education

Plan Period: FY12   **Outcome ID#:** 6782

Outcome Description

Students will assess, demonstrate and share facts, details, and concepts gained about selected artistic periods, specifically the periods of romanticism and neoclassicism.

Outcome Strategy

Students will examine numerous examples of the humanities (dance and dancers, music and musicians, paintings and artist, architecture and architects, philosophy and philosopher, etc.) via lectures, readings, and art media such as CD's, DVD's, and online and on-demand videos. Students will discuss various observations of and responses to these artists and their expressions,and these philosophers and their views, noting qualities that make these artistic, philosophical, and historical events unique and significant.

Outcome Method

Students will demonstrate and share knowledge gained about selected artists, art forms, philosophers, and key concepts covered in the course in a collaborative pre and post assessment instrument consisting of objective multiple choice items.

Outcome Criterion

Seventy percent (70%) of the students should demonstrate seventy percent (70%) mastery of the material assessed in the collaborative setting.

Strategic Plan Relationship

By using more frequent group interaction and discussions, humanities students react to and share their responses to various artistic, cultural, and philosophical expressions in Western Cultures. Students develop more cultural literacy and receptiveness to art, artists, and various belief systems in a more vibrant setting.

Outcome Results

Students in face-to-face classes were assessed within the first two weeks of the semester and again at the conclusion of the semester. On the early-course assessment, 59% of the students mastered 60% of the assessment instrument questions and only 3% mastered 80% of the assessment instrument questions. On the post-course assessment, 89% of the students mastered 60% of the assessment instrument questions and 37% of the students mastered 80% of the asessment instrument questions.

Outcome Distance Learning Results

There was not a distance Humanities class offered

Planned Improvement as an Outcome Result

We will continue the same "best practices" that have produced this result.

Planned Distance Learning Improvement as an Outcome Result

None.

Kinesiology Education

Plan Period: FY12   **Outcome ID#:** 6942

Outcome Description

Students enrolled in courses such as First Aid & Safety, Sports Officiating, and Substance Abuse will be required to take part in one oral presentation per semester and will keep a journal of outside readings/research.

Outcome Strategy

Instructors will model and guide student's through a couple of professional presentations at the first of the semester. Throughout the semester students will get to present to the class as part of a group project or an individual assignment. Journals of outside readings will be shared with the class and teachers will do journal checks from time to time.

Outcome Method

Instructors will grade power point presentations and journals based on a rubric developed by the insturctor.

Outcome Criterion

At the close of the semester, successful studnets will have ability to get before a group and share information through a power-point presentation. Successful students will also know how to seek and locate information from various sources and have the written skills to record their findings in a journal.

Strategic Plan Relationship

Our goals for the kinesiology department is to reach and touch on many of the General Education Outcomes are within the Campus Strategic Plan. Outside research and oral presentations cover all of the above.

Outcome Results

Having students present a PowerPoint presentation to the class and be responsible for a written journal was a tremendous success and well received around campus. Teachers in the English department felt this was a positive step in the right direction. 87% of the students received a passing grade on their oral presentation and 92% passed the journal section of these courses.   We will continue both requirements in the future.

Outcome Distance Learning Results

NA for power point.
Students were responsible for a written journal.

Planned Improvement as an Outcome Result

Will continue both requirements in the future.

Planned Distance Learning Improvement as an Outcome Result

Will continue to require a journal of some type.

Kinesiology Education

Plan Period: FY12   **Outcome ID#:**   6943

Outcome Description

Students enrolled in KINE 2156 Taping and Bandaging will be able to complete and be proficient in all taping, bracing and splinting procedures relative to specific injuries and conditions.

Outcome Strategy

The instructor will teach and lead students through each specific taping, bracing, and splinting technique. Students will be required to practice techniques outside class and be evalutated by student peer groups.

Outcome Method

Each student will be assessed by a certified insturctor and also peers throughout the semester.

Outcome Criterion

At the end of the semester, successful students will have the basic skills and understanding of athletic training skills to move into a role as a student trainer if desired.

Strategic Plan Relationship

Students and teachers will work together in this course to see that each skill is taught, mastered, and students are engaged throughout the semester.

Outcome Results

90% of the students enrolled in this course passed and mastered the basic skills outlined by the teacher in regards to taping, bracing, and bandaging. This was the highest percentage on record and up 12% from the previous year.

Outcome Distance Learning Results

NA

Planned Improvement as an Outcome Result

None

Planned Distance Learning Improvement as an Outcome Result

None

Kinesiology Education

Plan Period: FY12   **Outcome ID#:**   6938

Outcome Description

Students enrolled in KINE (Conditioning & Weight Training) will be able to set clear and concise goals for both the short and long term concerning their individual fitness goals.

Outcome Strategy

Instructors will demonstrate and guide student's through proper weight lifting techniques to improve: muscular development, endurance, flexibility and strength. The teacher will also cover techniques to improve running, nutritional needs, injury prevention and the physiology of exercise. Students will be responsible for reading outside articles and reporting to the class throughout the semester.

Outcome Method

Students will be given pre/post-test on muscular endurance and strength. Each student will also record their resting heart rate throughout the course along with test from time to time. A fitness journal will be required.

Outcome Criterion

The ability to be guided through a semester of a structured exercise program will introduce students to a healthy way of life. We hope develop a love for exercise and stay active for years to come.

Strategic Plan Relationship

General Ed - 5.10 -- To develop skills and strategies to become an engaged learner.

General Ed - 5.2 -- To improve reading skills focused on comprehending, analyzing, interpreting, and evaluating printed materials.

Outcome Results

Based on the results submitted by our instructors we had a very successful year concerning Goal #1. Based on per and post-test our 90% of our students had gains in several items including an increase in strength, flexibility, and endurance. Our students also had a decrease in percent body fat (average of 5%) and resting heart rate (3%).

Outcome Distance Learning Results

NA

Planned Improvement as an Outcome Result

Our department is proud of our current results but would like to move in a direction where students have more say in their individual exercise programs.

Planned Distance Learning Improvement as an Outcome Result

NA

Mathematics Education

Plan Period: FY12   **Outcome ID#:** 6709

Outcome Description

College Algebra, Precalculus and Mathematics for Business & Economics I students will demonstrate their ability to successfully read and interpret word problems into linear, quadratic or higher degree equations or systems of equations and to use these equations to solve problems.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments will be used to teach students to successfully read and interpret word problems into equations and to use these equations to solve the problems they model. Increased emphasis will be placed on encouraging students to attempt the word problems and not skip over them. Also, assigning more word problems and encouraging peer tutoring and student participation in the TVCC Student Success Center will help the students gain confidence that they can and should engage in modeling word problems with equations.

Outcome Method

All College Algebra, Precalculus, and Mathematics for Business & Economics I instructors will include on Final Exams (or other tests) for these courses questions asking students to solve word problems by writing an equation and solving it. Each instructor will record each student's percent correct on the section of their Final Exam (or other test) covering reading and writing equations for solving word problems. Students will be deemed successful at this skill if they earn 70% of the points allotted to this skill on their Final Exam (or another exam which includes word problems).

Outcome Criterion

75% of a sampling of College Algebra, Precalculus and Mathematics for Business & Economics I students chosen from each TVCC campus which offers these courses will demonstrate success at reading word problems and interpreting them into solvable equations by earning at least 70% of the points allotted to this topic on their Final Exam (or another exam which includes word problems).

Strategic Plan Relationship

Solving word problems with algebra clearly involves reading, comprehending, analyzing, interpreting, and evaluating the material. It also involves choosing the correct mathematical method and skill. Finally, students must use critical thinking skills and practice them to apply the correct mathematical model.

Outcome Results

569 students from 34 sections, representing all 3 main campuses which teach these courses and 4 high school dual credit campuses and 1 TDCJ section, were tested. 58.3% were successful. We did not meet our goal this year. The same learning outcome (word problems) was successful last year at more than 70%. So we increased the goal to 75% successful.

Outcome Distance Learning Results

71 students from two internet sections were tested. 64% were successful. We did not meet our goal. The internet sections did a little better than the overall performance of our students in all sections.

Planned Improvement as an Outcome Result

Students continue to resist our encouragement to at least try the word problems on a test. In entry level, core courses they are very opinionated that they can do "well enough" without the word problems. The Math Department should consider methods that would cause students to try. This is very much an "engagement" problem.

Planned Distance Learning Improvement as an Outcome Result

Being able to guess on homework and multiple choice tests does encourage students to try word problems, but that is not our objective. We are trying to help them understand the thought process that goes into setting up word problems. A free-form answer, requiring the equation, would be a better evaluation than multiple choice.

Mathematics Education

Plan Period: FY12   **Outcome ID#:** 6710

Outcome Description

Students in Math 1314 College Algebra will demonstrate their ability to graph quadratic functions and to identify the vertex, axis of symmetry, x and y intercepts, and miximum or minimum of the quadratic function.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments will be used to teach students and let them practice this learning outcome.

Outcome Method

All college algebra instructors will include on their Final Exam (or other test) questions asking students to demonstrate skill in this learning outcome. Each instructor will record each student's percent correct on this section of their Final Exam (or other test). Students will be deemed to have mastered this topic if they earn 70% of the ponts for this topic on their Final Exam (or other test).

Outcome Criterion

70% of a sampling of college algebra students chosen from each TVCC campus which offers college algebra will demonstrate mastery of this learning outcome by scoring 70% or higher on that section of thier college algebra Final Exam (or other test).

Strategic Plan Relationship

Analyzing quadratic functions is a standard mathematical skill.

Outcome Results

451 College Algebra students from 23 sections, representing all 3 main campuses that offer College Algebra and 3 dual credit high school sections and 2 TDCJ sections, were tested. 71.2% were successful. We met our goal.

Outcome Distance Learning Results

34 students from one internet section of College Algebra were tested. 82.3% were successful.

Planned Improvement as an Outcome Result

The broad scope of the sampling seems to indicate that we are successful at teaching this learning outcome and should evaluate something else next year.

Planned Distance Learning Improvement as an Outcome Result

No change seems to be indicated.

Mathematics Education

Plan Period: FY12   **Outcome ID#:** 6711

Outcome Description

Statistics students will demonstrate their ability to use permutations and combinations to determine the number of outcomes in a set called a Sample Space.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments will be used to teach students and let them practice this learning outcome.

Outcome Method

All Statistics instructors will include on their Final Exam (or other test) questions asking students to find the number of outcomes in a set representing all the outcomes (or part of the outcomes) of an experiment by using permutations or combinations. Each instructor will record each student's percent correct on this learning outcome and report results to the Division Chairperson for Mathematics and Science. Students will be deemed to have mastered this topic if they earn 70% of the points allotted for this topic on a Final Exam (or other test).

Outcome Criterion

70% of a sampling of Statistics students chosen from each TVCC campus which offers these courses will demonstrate mastery of this learning outcome by scoring 70% or higher on that section of their Final Exam (or other test).

Strategic Plan Relationship

Permutations and combinations are an inportant statistics tool.

Outcome Results

108 students from 7 sections, representing 2 of the main campuses that offer Statistics and one high school dual credit section and one TDCJ section, were tested. 67.6% were successful.

Outcome Distance Learning Results

No distance education section of Statistics was offered.

Planned Improvement as an Outcome Result

We will probably revisit this learning outcome. Both online homework and traditional homework sections give similar results. This topic is part of the probability section and is relatively early in the course. Perhaps the evaluation of this learning outcome should come before the Final Exam. However, the topic is important, and should be retained until the end of course exam. The Math Department faculty should decide on a course of action to ensure retention of this topic.

Planned Distance Learning Improvement as an Outcome Result

Internet sections of Statistics are offered for Fall 2012 and are planned for most future semesters. That gives another reason to evaluate this learning outcome again next year.

Music Education

Plan Period: FY12   **Outcome ID#:** 6589

Outcome Description

Students who successfully complete MUSI 1306 Music Appreciation will demonstrate a historical and functional knowledge of music by recognizing the similarities and differences between the musical genres of the various artistic periods.

Outcome Strategy

Students will study and compare musical characteristics of the periods through reading, listening and discussion. Students will then analyze and compare the works and artists of the different genres and periods.

Outcome Method

Students will be given an exit test whereby their aural and academic knowledge of the subject matter will be assessed.

Outcome Criterion

Seventy percent of the students will score 70% or above on both the listening and written portions of the exit test.

Strategic Plan Relationship

Students will be exposed to and asked to analyze musical compositions from various genres and composers, expanding their knowledge of and appreciation of artistic achievements in the performing arts.

Outcome Results

Students who successfully completed MUSI 1306 Music Appreciation were expected to be able to demonstrate a historical and functional knowledge of music by recognizing the similarities and differences between the musical genres of the various artistic periods on a written assessment and a listening assessment. Success was varied. Overall, 75% of students scored 70% or higher on the listening assessment and 78% scored 70% or higher on the written assessment. However, students performed much better in the spring semester than in the fall semester. In the fall semester, 75% scored 70% or higher on the written assessment but only 59% scored a minimum of 70% on the listening assessment. In the spring, 71% were successful on the written assessment and 71% on the listening assessment.
The listening portion of the assessment is the area of greatest concern.

Outcome Distance Learning Results

Overall, 96% of students scored 70% or greater on the written assessment but only 39% met the minimum on the listening assessment. Respectively, 29% of students in the fall and 50% of student in the spring met the minimum score on the listening assessment, yet 93% of students in the fall and 100% of students in the spring were successful on the written assessment. Again, the listening portion of the assessment is problematic for students.

Planned Improvement as an Outcome Result

Improving the scores on the listening portion of the assessment has been a point of discussion for some time among music faculty. The faculty realize that this skill is more difficult to master and that believe that students aren't spending enough time listening to the music samples provided with their text. They are working on various incentives, in addition to higher scores, to encourage students to spend more time listening to the music being discussed.

Planned Distance Learning Improvement as an Outcome Result

Just as in the face-to-face courses, the instructor is trying to be creative in encouraging students to spend more quality time listening to the music. No solution has yet offered the magic cure.

Philosophy Education

Plan Period: FY12   **Outcome ID#:**   6576

Outcome Description

Upon completion of PHIL 1304, World Religions, students will have knowledge and understanding of major features of a selection of world religions in terms of their historical development and religious practices

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present the information for class.

Outcome Method

All students in this course in all sections will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices.

Outcome Criterion

75% of students will demonstrate 70% mastery of the items in the areas of historical development and religious practice.

Strategic Plan Relationship

It is one of the general Education Outcomes.

Outcome Results

The expected outcome was that 75% of the students were able to demonstrate 70% mastery of the items in the historical and religious practice of religion. This outcome was overwhelmingly achieved when 94% got 70% or more of the embeded questions correct.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

This outcome will either be dropped due to the 94% or a greater percentage of mastery (more than 70%)will be required.

Planned Distance Learning Improvement as an Outcome Result

N/A

Philosophy Education

Plan Period: FY12   **Outcome ID#:**   6580

Outcome Description

Upon completion of PHIL 1316, History of Religion 1, students will have knowledge and understanding of major features of a selection of the Old Testament in terms of their historical development and religious practices.

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present the information for class

Outcome Method

All students in this course in all sections will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices

Outcome Criterion

70% of students will demonstrate 70% mastery of the items in the areas of historical development and religious practice in relation to the Old Testament.

Strategic Plan Relationship

It is one of the outcomes.

Outcome Results

In this outcome 85% of the students achieved 70% or more mastery of the historical development and religious practice in the Old Testament. This is a 15% increase over the expected outcome of 70%.

Outcome Distance Learning Results

The distance education section achieved an 86% mastery of 70% or more of the imbedded questions over the historical development and religiopus practice in the Old Testament.

Planned Improvement as an Outcome Result

This outcome will be dropped or a greater percentage of mastery will be required since this was a very high percentage rate.

Planned Distance Learning Improvement as an Outcome Result

This outcome will be dropped or a greater percentage of mastery will be required swince this is a very high percentage of achievement.

Philosophy Education

Plan Period: FY12

Outcome ID#: 6581

Outcome Description

Upon completion of PHIL 1317, History of Religion II, students will have knowledge and understanding of major features of a selection of the new Testament in terms of their historical development and religious practices.

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present the information for class.

Outcome Method

All students in this course in all sections will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices

Outcome Criterion

70% of students will demonstrate 70% mastery of the items in the areas of historical development and religious practice in relation to the New Testament.

Strategic Plan Relationship

It is one of the outcomes.

Outcome Results

The expected outcome was that 70% of the students were able to demonstrate 70% mastery of the imbedded questions in the historical development and religious practices in the New Testament. This outcome was achieved when 73% scored over 70% mastery of the information indicated by the questions.

Outcome Distance Learning Results

In the distance education phase of the expected outcome 100% of the students mastered a 70% or better score. The outcome was met.

Planned Improvement as an Outcome Result

This LEAP will be repeated since it was achieved but only by a small percent.

Planned Distance Learning Improvement as an Outcome Result

This outcome will have a greater percentage of mastery required since 100% mastered 70% of the questions.

Physics Education

Plan Period: FY12   **Outcome ID#:**   6817

Outcome Description

Physical Science 1415 students will be able to draw and label the Hertzsprung-Russell Diagram accurately.

Outcome Strategy

The Hertzsprung-Russell Diagram will be explained in lectures and implemented as a tool in laboratory assignments and homework. Students will work alone and in groups using the diagram.

Outcome Method

An evaluation instrument (test questions or laboratory assignments or homework or a combination of some of these) will be used to evaluate students' understanding and assign a numerical value to their assessment.

Outcome Criterion

70% of the students will score at least 70% on the evaluation instrument(s).

Strategic Plan Relationship

The HR Diagram is a basic tool used to describe the evolution of stars. Any general education student completing the astronomy section of a physical science course should understand its importance to the science of astronomy.

Outcome Results

34 students from 2 sections of Phys 1415 were evaluated for this outcome. 76.5% were successful. We met our goal.

Outcome Distance Learning Results

No distance learning sections were evaluated.

Planned Improvement as an Outcome Result

We need broader participation in evaluating physical science outcomes. Our goal needs to include participation from all main campuses and from distance learning instructors.

Planned Distance Learning Improvement as an Outcome Result

Our goal needs to include participation from distance learning instructors.

Physics Education

Plan Period: FY12   **Outcome ID#:** 6747

Outcome Description

Physics 2425 (University Physics I) students will be able to add vectors by (1) the graphical method, (2) the component method, and (3) the unit vector method.

Outcome Strategy

Laboratory and homework exercises will be used to help students learn all 3 methods to add vectors.

Outcome Method

The instructor may use graded laboratory assignment(s), homework assignment(s), and/or individual questions on exam(s) to assess this learning outcome and assign a numerical value to this outcome for each student.

Outcome Criterion

At least 70% of students evaluated will score 70% or higher on the evaluation instrument(s).

Strategic Plan Relationship

Vector addition is a critical mathematical and scientific skill to all students who plan to continue into Engineering programs or other majors that use vectors.

Outcome Results

23 students from one section of University Physics (the only one offered)were tested. 91.3% were successful. We met our goal.

Outcome Distance Learning Results

No distance learning sections of University Physics were offered.

Planned Improvement as an Outcome Result

Probably a more challenging outcome could be evaluated. The students in this unusually large and diversely populated section did very well on this outcome

Planned Distance Learning Improvement as an Outcome Result

Physics Education

Plan Period: FY12   **Outcome ID#:** 6748

Outcome Description

Physical Science 1417 students will be able to state the basic steps in the scientific method.

Outcome Strategy

The scientific method will be taught and discussed in lectures and implemented in laboratory experiments. Students will work in groups as they implement the scientific method during experiments.

Outcome Method

Assessment methods may include graded work on individual test questions, homework assignments, and/or laboratory assignments.

Outcome Criterion

70% of students will score at least 70% on the evaluation instrument(s).

Strategic Plan Relationship

The scientific method is the basis for understanding the relationship between observation, experiment, hypothesis and theory. All general educaiton students in science classes should be able to explain this most basic concept in science.

Outcome Results

50 students from 4 sections of Phys 1417 were evaluated. 76% were successful. We met our goal.

Outcome Distance Learning Results

No distance learning sections of Phys 1417 were evaluated for this outcome.

Planned Improvement as an Outcome Result

Greater participation is needed.

Planned Distance Learning Improvement as an Outcome Result

Distance learning sections of Phys 1417 are being offered next year. Instructors teaching distance learning sections must participate in evaluating Physical Science learning outcomes.

Psychology Education

Plan Period: FY12   **Outcome ID#:**   6559

Outcome Description

Students will demonstrate an ability to demonstrate the ability to understand and critically analyze the Scientific method.

Outcome Strategy

Collaborative learning activities,class discussion, overhead presentations,and electronic media will be used to expose students to all the nuances of both Experimental Research and the Scientific Method.

Outcome Method

During the fall semester of 2011 and the Spring semester of 2012, all Psychology 2301 sections (classroom and internet) will be assessed using ten carefully selected, topic-specific multiple -choice questions, designed to acertain their understanding of the Scientific meethod.

Outcome Criterion

The prediction or expected outcome is that 75% of the students will correctly answer 70% of the ten targeted multiple-choice questions pertaining to the scientific method.. This will apply to the internet sections as well

Strategic Plan Relationship

Students will be able to read,comprehend, analyze, interpret, evaluate, and apply the elements of the scientific method in order to develop a groundwork for a deeper and further understanding of the science of psychology.

Outcome Results

The data revealed that combining both the face classes and the online classes revealed that 67% of the students answered the targeted question with a 70% accuracy rate missing the criterion rate which had been raised from the year before. This question will be repeated since they did not meet their desired outcome.

Outcome Distance Learning Results

Online classes showed that 57% of the students scored 70% or more on the criterion questions. This had been raised from last year as well.

Planned Improvement as an Outcome Result

One thing that might be tried is to establish groups to come up with examples of terminology related to the scientific method and will be discussed to determine if students are familiar with its key components.

Planned Distance Learning Improvement as an Outcome Result

Discussions might be set up where students will send in examples of key terminology related to the scientific method. The instructor will then comment on the examples and get comments from other students to make sure everyone is familiar with the key components.

Psychology Education

Plan Period: FY12   **Outcome ID#:**   6560

Outcome Description

Students will demonstrate an ability to understand and critically analyze major psychological perspectives.

Outcome Strategy

Collaborative learning activities, class discussions,overhead presentations, and electronic media will be used to expose students to major psychological perspectives.

Outcome Method

During the fall semester,2011 and the Spring semester 2012, all students in Psychology 2301 sections (classroom and Internet) will be assessed using ten carefully selected,topic-specific multiple-choice questions, designed to acertain their understanding of the majorpsychological perspectives.

Outcome Criterion

The prediction is that 75% of the students will correctly answer at least 70% of the ten targeted multiple-choice questions pertaining to the major psychological perspective.   In addition 75% of the internet will answer 70% of the ten targeted questions which is the same as the face classes.

Strategic Plan Relationship

Students wiill be able to read,comprehend, analyze, interpret, evaluate, and apply the elements of the perspectives in order to develop a groundwork for a deeper and further understanding of the science of psychology.

Outcome Results

The data revealed that 85% of the face classes achieved a 70% understanding of the key information represented by the criterion questions. When you combined the online classes the percentage fell 1% point to 84%.

Outcome Distance Learning Results

The objective was achieved for online courses since 78% of the students correctly achieved a percentage of 70% or better.

Planned Improvement as an Outcome Result

Since the objective was achieved and at a high rate this leap may be changed to see how much progress is made from a pre to a post test.

Planned Distance Learning Improvement as an Outcome Result

Since the objective was achieved and at a high rate this leap may be changed to see how much progress is made from a pre test to a post test.

Sociology Education

Plan Period: FY12   **Outcome ID#:**   6573

Outcome Description

Students will be able to identify and describe the characteristics of social stratification in relation to real life. This is a carry over from last year because the LEAP wasn't met.

Outcome Strategy

Students will be able to identify terms, theories, ideas about the stratification system as well as presenting ideas of how stratification affects life. Professors will lecture and show film on stratification and some may choose as an optional exercise the playing of monopoly with its modified rules. If this option is used students will be divided into networking groups to discuss ideas of stratification and real life.

Outcome Method

Students will answer a series of 10 multiple choice questions about stratification.

Outcome Criterion

75% of the students will score 7 out of 10 questions correctly on a test design of the instructors choice.

Strategic Plan Relationship

By relating stratification to real life it will cause the student to use critical thinking skills.

Outcome Results

The data revealed that 73% of the face to face classes were able to achieve the desired outcome which was less than the targeted 75% but over a normal 70 range.

Outcome Distance Learning Results

The data revealed that 74.79% of the students reached the desired outcome of 75%.

Planned Improvement as an Outcome Result

This semester seemed to take more time and by the time we reached this area the instructors seemed more rushed than before. An effort will be made to have more time to devote to this area and review them better than we did this year.

Planned Distance Learning Improvement as an Outcome Result

Since the students achieved the desired goal exactly more emphasis will be placed on the discussion boards in this area to make sure the ones who missed the questions will understand them in the future.

Sociology Education

Plan Period: FY12   **Outcome ID#:** 6574

Outcome Description

Students will be able to recognize and understand basic sociological principles. This is a carry over from last year since we only reached 75% of the projected 80%

Outcome Strategy

Films, lectures, practice tests, and group work will demonstrate to the student the basic concepts used in sociology.

Outcome Method

One tests will be given by both full and part time professors during the semester employing 10 embedded questions in the testing instrument.

Outcome Criterion

80% of the students will demonstrate a 70% level of understanding by answering 7 out of 10 multiple choice questions

Strategic Plan Relationship

It is one of the general education outcomes.

Outcome Results

This years data showed that we made improvements over last year as 77% got at least 70% of the questions but it still did not hit the target 80% mark. We also had some new adjuncts who didn't participate but they are probably not going to be back.

Outcome Distance Learning Results

This years data showed that we made improvements over last year as 78% got at least 70% of the questions but it still did not hit the target 80% mark. We also have some new adjuncts who didn't participate but they are probablynot going to be back.

Planned Improvement as an Outcome Result

Maybe the target value of 80% is too high but we will still strive to reach that mark. New adjuncts will also told how important participation in this process is and more efforts to get them included will be made.

Planned Distance Learning Improvement as an Outcome Result

Maybe the target value of 80% is too hiogh but we will still strive to reach that mark. New adjuncts will be told how important participation in this process is and more efforts to get them included will be made.

Sociology Education

Plan Period: FY12   **Outcome ID#:** 6575

Outcome Description

Students will be able to recognize and show knowledge of the history of the development of sociology.

Outcome Strategy

Films, lectures, practice tests, and group work will demonstrate to the student the basic historical development of sociology.

Outcome Method

Questions will be given in the first three chapters exam or exams by both full and part time employing 10 embeded questions in the testing instrument(instruments).

Outcome Criterion

At least 65% of the assessed sections will be able to correctly answer 70% of the selected questions that measure the desired outcome.

Strategic Plan Relationship

This outcome directly relates to the applying of critical skills to the analysis of the historical development of sociology.

Outcome Results

This goal was achieved with a 72% of the students answering 70% of questions correctly. This was a new outcome on the history and will be carried over to see if we can get a greater percentage nexxt year.

Outcome Distance Learning Results

This had 71% of the students answering correctly so the targeted goal was met.

Planned Improvement as an Outcome Result

We will cary this over next year and try and achieve a higher percentage of students answering correctly.

Planned Distance Learning Improvement as an Outcome Result

We will carry this over next year and try and achieve a higher percentage of students answering correctly.

Speech Education

Plan Period: FY12   **Outcome ID#:** 6590

Outcome Description

Students who successfully complete SPCH 1315 Public Speaking and SPCH 1321 Business and Professional Speech will be able to create and present an effective and appropriate public speech.

Outcome Strategy

Through lecture, class assignments, discussions and videos, students will be exposed to and made to practice the proper methods of creating an effective and appropriate informative or persuasive speech for a specific audience.

Outcome Method

Student presentations will be evaluated using a rubric which allows points to be given in all of the following areas:
-Appropriateness and effectiveness of topic for a particular audience
-Creation of effective introduction with attention-getting material and thesis
-Development and organization of main points and supporting material
-Proper citation of borrowed information
-Creation of effective conclusion with a summary of main points and concluding remark

Outcome Criterion

Eighty percent of students who complete the course will earn at least 75% of the possible points on the rubric on at least one speaking assignment (informative or persuasive).

Strategic Plan Relationship

Students in these courses learn the skills necessary to communicate verbally and nonverbally, appropriately and effectively in a variety of contexts. The process of audience analysis and adaptation forces them to consider the cultural backgrounds, ethnicities, genders, age groups, etc. of audience members and communicate in the most appropriate and effective way based on the make up of the audience.
As they learn to critically evaluate communication, their communicative skills are improved both as speakers and as listeners.

Outcome Results

Students who successfully completed SPCH 1315 Public Speaking were generally successful in creating and presenting an effective and appropriate public speech. Eighty-seven percent of students in the fall and 74% of the students in the spring scored at least 75% of the possible points on the scoring rubric. Ninety percent of students in the spring scored at least 75% of the possible points on the scoring rubric.
Students who successfully completed SPCH 1321 Bus and Prof Speech were also successful in creating and presenting an effective and appropriate public speech. Overall, 85% of those students scored at least 75% of the

possible points on the scoring rubric. Th two semesters were combined due to the low number of 1321 sections.

Outcome Distance Learning Results

Seventy-seven percent of students in the fall and 87% of the students in the spring scored at least 75% of the possible points on the scoring rubric in SPCH 1315.

SPCH 1321 - N/A

Planned Improvement as an Outcome Result

No significant changes are being desinged at this time.

Planned Distance Learning Improvement as an Outcome Result

No significant changes are being desinged at this time.

Speech Education

Plan Period: FY12

Outcome ID#: 6591

Outcome Description

Students who successfully complete SPCH 1321 Business and Professional Speech will be able to conduct an informational interview, synthesize the information gathered and present the information in a properly formatted type-written report.

Outcome Strategy

Information from the textbook, handouts, lecture and class discussion will introduce interviewing skills and strategies, and class assignments will allow students the opportunity to practice their skills. Selecting an interviewee, establishing the protocol, writing appropriate and effective questions, arranging the interview and conducting the interview are all skills that will be addressed in class. Additionally, a detailed assignment will be provided to the students that clearly describes the assignment, including the written report and how it will be assessed.

Outcome Method

Students will be required to submit a type-written report in which they present the information gathered during the informational interview they have conducted. A rubric will be used to assess the project; this rubic will allow the instructor to assign points for the type and quality of information gathered during the interview, the organization of the information gathered, as well as the student's ability to write effectively and correctly using SAE. Each skill area will be assigned a point value.

Outcome Criterion

Seventy-five percent of students who attempt this project will earn at least 75% of the available points on the scoring rubric.

Strategic Plan Relationship

Quality interviewing utilizes effective oral communication skills, and the typed report requires effective writing skills.

Outcome Results

Students who successfully completed SPCH 1321 Business and Professional Speech were able to conduct an informational interview, synthesize the information gathered and present the information in a properly formatted type-written report. Ninety-six percent of students earned at least 75% of the available points on the scoring rubric.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No significant changes are being designed at this time.

Planned Distance Learning Improvement as an Outcome Result

N/A

Theater Education

Plan Period: FY12   **Outcome ID#:**   6587

Outcome Description

Students who successfully complete DRAM 1310 theatre Appreciation will be able to
1. Define various elements and terms associated with and historical movements in the theatre arts.
2. Analyze the role of theatre as a social, cultural, political, and educational medium.
3. Analyze the role of theatre in the development of society and culture.
4. Identify and describe the roles different professionals play in the creation of a theatrical production such as the producer, playwright, director, set designer, lighting designer, make-up designer, etc.
5. Critique an actual theatrical performance by identifying various theatrical elements employed in the production and by analyzing the director's ability to create a unified theme utilizing those elements.

Outcome Strategy

Class discussions, lectures, outside readings and viewing of live & recorded plays will be used to expose students not only to the conventions and literature of theatre but also to the theatre's historical and contemporary connections to the society/culture in which it was/is created.

Outcome Method

Assessment methods include 3 basic tools: 1) observation of performances; 2) presentation of a performance; and 3) standardized testing.

1) Individually, students will attend 2 live theatre events and submit written responses that analyze the practical application of theatrical conventions to the witnessed performances. These responses will be scored using a rubric that evaluates the student's level of understanding of the terms and concepts introduced in class discussion, lectures and outside readings.
2) In groups, students will present a short scene that integrates multiple aspects of theatrical performance (e.g., acting, directing, design) to include outside research associated with the student's preparation of his/her artistic output. Students will be scored according to a rubric that evaluates the two separate parts of the project: a) as a group, the quality of the final product; and b) the process individual students went through in order to make specific choices about their contributions to the whole (e.g., what led the student set designer to choose a specific style or placement of set pieces?)
3) Midterm and final exams (in short answer format) will be given at the middle and end of the semester that test individual student's understanding of terms, concepts and historical data, as well as the student's ability to apply these terms, concepts and data to specific plays and social/cultural ideas.
In all cases, students will be judged to have mastered material if they obtain a rating of 90% or better.

Outcome Criterion

Twenty percent of students will have an average rating of 90% or better at the end of the semester; 30% will have an average rating of 80-89%; 30% will have an average rating of 70-79%.

Strategic Plan Relationship

This outcome directly relates to students' ability to recognize, evaluate and think critically about artistic achievements in the performing arts—not only about performances created by others but also about their own

endeavors in creating artistic output.

Outcome Results

The assessment results reveal that students who successfully completed DRAM 1310 theatre Appreciation were be able to define various elements and terms associated with and historical movements in the theatre arts; analyze the role of theatre as a social, cultural, political, and educational medium; and analyze the role of theatre in the development of society and culture. Specifically, 39% of students earned 90% or higher average on the assessments, 27% earned 80-89%, and 19% earned 70-79%. Interestingly, the PINNACLE students were much more highly successful, as 61% earned 90% or higher on the assessments, 28% earned 80-89% and 9% earned 70-79%; therefore, 98% of the ECHS students earned 70% or greater on the assessments, compared to 79% in courses with traditional students.

Outcome Distance Learning Results

An internet course was developed and offered for the first time. Of the students whosuccessfully completed the course, 28% earned 90% or higher on the assessments, 39% earned 80-89% and 17% earned 70-79%.

Planned Improvement as an Outcome Result

DRAM 1310 will have a new textbook in the fall 2012 semester tat takes a very different approach to theatre appreciation, so the entire course is being reworked.

Planned Distance Learning Improvement as an Outcome Result

The adjunct instructor of this course is working with the drama department coordinator to modify the course and the assessments due to a new textbook that is quite different from the previous text.

Theater Education

Plan Period: FY12   **Outcome ID#:**   6588

Outcome Description

Students who successfully complete DRAM 2366 Development of Film will be able to
1. Define various elements and terms associated with cinema.
2. Gain a historical perspective of the development of film as a mass medium.
3. Critique a film by identifying various techniques employed by film technicians to construct narrative and visual images.

Outcome Strategy

Class discussions, lectures, outside readings, and the viewing of films will be used to expose students not only to the conventions of film technique but also to the historical development of film as a mass media.

Outcome Method

Assessment methods include 3 basic tools: 1) observation of performances; 2) presentation of a performance; and 3) standardized testing.

1) Individually, students will watch a film and submit a written response that analyzes the practical application of film conventions to the witnessed film. These responses will be scored using a rubric that evaluates the student's level of understanding of the terms and concepts introduced in class discussion, lectures and outside readings.
2) In groups, students will make a presentation about a film or group of films that integrates a discussion of multiple aspects of the cinema and that will include outside research associated with the student's preparation of his/her part in the project. Students will be scored according to a rubric that evaluates the two separate parts of the project: a) as a group, the quality of the final presentation; and b) the process individual students went through in order to make specific choices about their contributions to the whole.
3) Midterm and final exams will be given at the middle and end of the semester that test individual student's understanding of terms, concepts and historical data, as well as the student's ability to apply these terms, concepts, and data to specific films.
In all cases, students will be judged to have mastered material if they obtain a rating of 90% or better.

Outcome Criterion

Twenty percent of students will have an average rating of 90% or better at the end of the semester; 30% will have an average rating of 80-89%; 30% will have an average rating of 70-79%.

Strategic Plan Relationship

This outcome directly relates to students ability to recognize, evaluate, and think critically about achievements in cinema.

Outcome Results

The results reveal that 89% of students who successfully completed DRAM 2366 Development of Film would be

able to define various elements and terms associated with cinema, gain a historical perspective of the development of film as a mass medium and critique a film by identifying various techniques employed by film technicians to construct narrative and visual images. Specifically, 56% of students earned 90% or higher on the assessments, 23% earned 80-89% and 10% earned 70-79%.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No significant changes are being considered at this time.

Planned Distance Learning Improvement as an Outcome Result

N/A

Workforce Education Plans

Accounting Education

Plan Period: FY12   **Outcome ID#:** 6550

Outcome Description

Students will be able to assemble, analyze, and record the accounting data necessary to complete the multi-step Income Statement, Equity Statement and Balance Sheet for a Merchandising business. This will be done in accordance with generally accepted double-entry bookkeeping practices.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class interaction, practice exercises/problems, accounting transparencies, power point slides, and question and answer activities and lectures

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level students have achieved the desired learning outcome

Outcome Criterion

Seventy percent of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity

Strategic Plan Relationship

This outcome relates to the student's ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully

Outcome Results

Eighty eight (88%) of Financial Accounting 2401 (Financial Accounting sections--0001 & 0826) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only face-to-face instruction for Accounting education students.

Outcome Distance Learning Results

Ninety one percent (91.67%) of Financial Accounting 2401 (Distance Education section) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. These results are for Distance Education students only.

Planned Improvement as an Outcome Result

No changes are planned in the way material is presented in the Face to Face sections because of the passing percentage of the FtoF students who met the learning activity objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned in the way material is presented in the Face to Face sections because of the passing percentage of the FtoF students who met the learning activity objective.

Accounting Education

Plan Period: FY12   **Outcome ID#:** 6552

Outcome Description

Students will be able to assemble, analyze, and record the accounting data necessary to describe and illustrate direct and indirect costs. Additionally, the student will be able to recognize direct material, direct labor and factory overhead costs as well as product and period costs. This will be done in accordance with generally accepted double-entry bookkeeping practices. Students will also be able to journalize the necessary adjusting entries from the worksheet.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class interaction, practice exercises/problems, accounting transparencies, power point slides, and question and answer activities and lectures.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activit

Strategic Plan Relationship

This outcome relates to the student's ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully

Outcome Results

Eighty two (82%) of Managerial Accounting 2402 (Managerial Accounting--Face-to-Face-sections) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only face-to-face instruction for Accounting education students.

Outcome Distance Learning Results

One Hundred (100%) of Managerial Accounting 2402 (Managerial Accounting) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only Distance Education instruction for Accounting education students.

Planned Improvement as an Outcome Result

No changes are planned in the way Accounting material is presented because of the passing percentage of the students who met the learning activity objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned in the way Accounting material is presented because of the passing percentage of the

students who met the learning activity objective.

Accounting Education

Plan Period: FY12   **Outcome ID#:** 6551

Outcome Description

Students will be able to assemble, analyze, and record the accounting data necessary to complete the calculation of the present value of Bonds Payable and to journalize the entries to record the proceeds and the interest payments. This will be done in accordance with generally accepted double-entry bookkeeping practices

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class interaction, practice exercises/problems, accounting transparencies, power point slides, and question and answer activities and lectures.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

This outcome relates to the student's ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty six (86%) of Financial Accounting 2402 (Managerial Accounting) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only face-to-face instruction for Accounting education students.

Outcome Distance Learning Results

Ninety one (91%) of Managerial Accounting 2402 (Managerial Accounting) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only Distance Education instruction for Accounting education students.

Planned Improvement as an Outcome Result

No changes are planned in the way material is presented because of 3he passing percentage of the students who met the learning activity objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned in the way material is presented because of 3he passing percentage of the students who met the learning activity objective

Adult Education

Plan Period: FY12   **Outcome ID#:** 6722

Outcome Description

Students entering the GED Preparation course in Adult Education will make significant gains in their abilities to apply basic math principles to solve problems for passing the GED test, to gain employment, and to function in real life situations requiring math skills. Skills to be addressed are addition, subtraction, division, multiplication, percentage, ratio and proportion, fractions, decimals, geometry, algebra and basic trig. Students will meet or exceed content standards for Adult Education for the state of Texas. Students will level in their domain of significance.

Outcome Strategy

Students are enrolled in GED Preparation course for one month, four days a week, 16 hours per week for a total of 64 hours a month. This intensive course provides instruction in all the math areas listed in the following way: (a) computer supported instruction using the Skills Tutor program with the ability to utilize the program 24 hours a day (b) project-based learning (c)design-based instruction (d) pairing and sharing (e) personalized instruction and distance learning remedial opportunities.

Outcome Method

Students are pre-tested at the beginning of each class with the TABE and scoreces are provided to the instructor and student for review/interpretation. Students use the specific test results as a roadmap to study areas of weakness and need. During the course, instructors have the ability to use the GAINS testing instrument for testing student improvement and to set individual student learning plans into motion. At the end of the sixty-four hour course, students are post-tested with the TABE in order to asess their progress.

Outcome Criterion

Students will demostrate mastery of math skills by being able to: (a) solve problems that reflect knowledge of each area of math presented (b)utilize problem solving ability in project-based instruction (c) utilize problem solving ability in design-based instruction (d) solve real-life situational math problems presented by the instructor and (e) utilize math skills to perform work-related tasks. In adherence to the state and federal target goals for Adult Education 2011-2012 grant funded programs, 59% of all students (or more) will demostrate gains in mathematical abilities in one month.

Strategic Plan Relationship

Out of the ten general educational goals established in the 2011-2014 Trinity Valley Community College Strategic Plan, this plan addresses three out of the ten goals established by the college. By introducing the student to math computation in all of the prescribed areas, the student will understand mathmatical information abd utilize mathmatical skills. Students will develop skills and become engaged learners as they use their acquired math skills in project and designed based learning. These same skills will be refelcted in their abilities to solve real life situational math problems and workplace tasks. Students, using the Skills Tutor learning programs for remedial purposes, will enhance their computer based knowldege in being able to access information, solve problems and communicate solutions.

Outcome Results

The following statistics support the outcomes/gains in the goal of math with the GED students for the year 2011-

2012:
ABE Beginning Literacy - 17 total students - 14 gains - percent 82%
ABE Beginning Basic Ed - 54 total students - 33 gains - percent 84%
ABE Intermediate Low - 91 total students - 61 gains - 69%
ABE Intermediate High - 68 total students - 43 gains - 63%
ASE Low - 13 total students - 6 gains 46%
ASE High - 0 students in this category

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Adult Education

Plan Period: FY12   **Outcome ID#:** 6723

Outcome Description

Students entering the GED Preparation course in Adult Education will make significant gains in their abilities to write a cohesive essay for passing the GED test, improve written communication skills for employment and write communications for real life situational occurences in a clear and concise manner. Skills to be addressed are understanding the writing assignment; gathering ideas; organizing; writing topic sentences and paragraphs; writing introductory, body, developing and concluding paragraphs; evaluateing the essay; revision and editing; employment memos; employment documents; letters requesting solutions to problems; and a understanding of how written communication helps resolve matters that arise in real life.

Outcome Strategy

Students are enrolled in a GED Prepartion course for one month, four days a week, 16 hours per week for a total of 64 hours per month. This intensive course provides instruction in all areas of writing listed in the following ways: (a) personalized instruction (student/instructor) (b)practice and remedial work using the computer based learning program Skills Tutor (c) practice producing finished writing assignments on the computer (d) design-based instruction (e) project-based instruction (f) pairing for revision, editing and peer evaluation (g) distance learning opportunities.

Outcome Method

Students are pre-tested at the beginning of each class with the TABE and scores are provided to the instructor and students for review/interpretation. Students use the specific test results as a roadmap to study areas of weakness and need. During the month, teachers have the ability to utilize the GAINS test to indicate improvement and also to implement a personal learning plan for each student. At the end of the 64 hour corse, students are post-tested with the TABE in order to assess progress. Students are encouraged to also take the PRACTICE GED TEST in order to assess writing skills.

Outcome Criterion

Students will demostrate mastery of writing skills by being able to (a) write a good essay (b) write memorandums for the workplace (c)write letters to address real-life problems with the goal of resolution. Students will demostrate in these three areas their knowledege of planning, organizing, writing, evaluating and revising. In accordance with the 2011-2012 Adult Education grant state and federal performance targets, 59% (or more) of all students will demostarte gains in writing/language abilities in one month.

Strategic Plan Relationship

Out of the ten general educational goals established in the 2011-2014 Trinity Valley Community College Strategic Plan, this plan addresses three of the ten goals established by the college. By introducing the student to proper planning, organizing, writing, evaluating and revision techniques, the student will be able to communicate well in written assignments. Students will develop skills and become engaged learners as they work through project based and design based assignments that address employment and everyday needs. Students will enhance their computer based knowledge by utilizing the Skills Tutor learning program and by producing assignments with computers and emailing these assignments to instructors.

Outcome Results

he following statistics are for 2011-2012 for the goal of gains in writing/language:
ABE Beginning Literacy - 18 total students - 17 gains - 94%
ABE Beginning basic Education - 56 total students - 47 gains - 84%
ABE Intermediate Low - 87 total students - 56 gains - 64%
ABE Intermediate High - 64 total students - 41 gains - 64%
ASE Low - 13 total students - 6 gains - 46%
ASE High - no students in this category

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Adult Education

Plan Period: FY12   **Outcome ID#:**   6724

Outcome Description

Students entering the GED Preparation course in Adult Education will make significant gains in their abilities to read and comprehend in order to pass the GED test, to gain employment and to possess a reading level that will allow them to function in real life situations. Skills to be addressed are reading and comprehending materials from varieties of passages taken from (a) instructional manuals (b) personnel handbooks (c) applications (d) novels of all types (mystery, science fiction, thriller, folk, classical, etc.) (e)essays (f) newspapers (g) magazine articles (h) simple and complex directions (i) television, film and book reviews (j) charts and graphs (k) diagrams and drawings (l) poetry and (m) brochures and advertisements.

Outcome Strategy

Students are enrolled in the GED Preparation course for one month, four days a week, sixteen hours per week for a total of 64 hours per month. This intensive course provides instruction in areas of reading listed in the following ways: (a)computer supported instruction using the Skills Tutor learning program (b) practice reading and comprehension assignments from a variety of Pre-Ged and GED workbooks provided by the department (c) reading/sharing with peer group partners (d) oral presentations of knowledge gathered from reading and listening assignments (e) emphasized comprehension practice with timed passages (f) articulation of main ideas underscored by the author of reading passages.

Outcome Method

Students are pre-tested at the beginning of each class with the TABE and reading level scores are provided to the instructor and student for interpretaion/review. Students use the specific test results in interpreting graphs, words in context, recalling information, contrasting meaning, and evaluating and examination of meaning as a roadmap to study areas of weakness and need. Throughout the month, instructors have the ability to adminiter the GAINS test to determine progress and generate a personal student learning plan in reading. At the end of the 64 hour course, students are post-tested with the TABE in order to assess their progress.

Outcome Criterion

Students will demostrate mastery of reading skills by being able to read and comprehend a variety of printed materials representing academic, workplace and real life assignments. Students will improve their abilities in identification of main topics, important points and ability to pass comprehensive tests on information acquired through the reading assigments. In accordance with the Adult Education grant state and federal performance targets for 2011-2012, 57%(or more) of all students will demostrate gains in the areas of reading/reading comprehension on the one month course.

Strategic Plan Relationship

Out of the ten general goals established in the 2011-2014 Trinity Valley community College Stretegic Plan, this plan addresses three out of the ten goals established by the college. By introducing the student to a variety of reading materials using the Skills Tutor learning program, the students will enhance their knowledge of using technology for learning and remedial work. Students will also develop reading skills and become engaged learners by reading in paired groups, sharing aloud knowledge of reading passages with classmates and practicing the art of reading for comprehension, enjoyment and entertainment. Students will also become aware of the importance of reading skills in the workplace and in real life situations. Comprehending, analyzing,interpreting and evaluating printed material will be emphasized in this month long course.

Outcome Results

The following statistics support the gains for the 2011-2012 year with the goal of reading:
ABE Beginning Literacy - 16 total students - 9 gains - 56%
ABE Begiining Basic Education - 54 total students - 34 gains - 63%
ABE Intermediate Low - 84 total students - 58 gains - 69%
ABE Intermediate High - 64 total students - 45 gains (70%)
ASE Low - 13 total students - 8 gains - 62%
ASE High - no students in this category

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Agriculture Education

Plan Period: FY12   **Outcome ID#:** 6864

Outcome Description

Following the crop science course at Trinity Valley Community College students will have an understanding of peach orchard production.

Outcome Strategy

Students will be lectured to in a classroom setting using slides and then taken on a field trip to a peach orchard operation.

Outcome Method

I will evaluate the students knowledge with several questions on the following major exam, assess their understanding with a classroom discussion on the topic after the lecture and field trip.

Outcome Criterion

90% of students will have a good understanding of how to begin a peach orchard operation.

Strategic Plan Relationship

Workforce education goal.

Outcome Results

Students were presented information in the classroom on peach production and then taken on a field trip to a working peach orchard. They were evaluated with oral and written questions were 90% proved to have a good understanding of the subject.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes necessary.

Planned Distance Learning Improvement as an Outcome Result

Agriculture Education

Plan Period: FY12   **Outcome ID#:**   6862

Outcome Description

Following the introduction to animal science course at Trinity Valley Community College students will understanding how to properly fire brand cattle.

Outcome Strategy

Students will use the TVCC Ranch cattle and cattle working facility to learn and perform the fire branding.

Outcome Method

Students will be evaluated on an individual basis during lab as they work with other students to perform the fire branding of the cattle.

Outcome Criterion

90% of the students will be able to perform fire branding of cattle.

Strategic Plan Relationship

Workforce education goal.

Outcome Results

As a result of the classroom instruction and the hands on experience, 90% of the students in the animal science class became proficient in the proper fire branding of cattle.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes necessary.

Planned Distance Learning Improvement as an Outcome Result

Agriculture Education

Plan Period: FY12   **Outcome ID#:** 6863

Outcome Description

Following the introduction to animal science course at Trinity Valley Community College students will be able to properly move and sort cattle.

Outcome Strategy

Students will be lectured to about cattle behavior, including flight zones, etc. in a classroom setting using slides and then a lab will be held at the TVCC Ranch where they will actually learn how to properly move and sort cattle.

Outcome Method

I will evaluate the students skills on an individual basis as they perform the moving and the sorting of cattle at the TVCC Ranch.

Outcome Criterion

80% of students will be able to properly move and sort cattle.

Strategic Plan Relationship

Workforce education goal.

Outcome Results

As a result of the animal science lecture and lab where students were given hands on experience using the TVCC Ranch cattle and working facility, 80% of the animal science students developed a solid knowledge and ability to move and sort cattle.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes necessary.

Planned Distance Learning Improvement as an Outcome Result

Automotive Technology Education

Plan Period: FY12   **Outcome ID#:**   6855

Outcome Description

The student will be able to perform an electrical open circuit test.

Outcome Strategy

Class discussion, classroom presentation, and hands on work will be used in identifying the basic component parts and procedure for checking open automotive electrical circuits.

Outcome Method

Student will identify the electrical components and determine if the circuit is working properly or is an open circuit.

Outcome Criterion

Seventy percent of the students will be able to perform the desired outcome at 70% efficiency.

Strategic Plan Relationship

Students will be able to diagnose and determine open electrical circuits. A workforce skill.

Outcome Results

Eighty percent of students were able to perform the desired outcome and identify an open electrical circuit using shop equipment.

Outcome Distance Learning Results

Not Distance Education.

Planned Improvement as an Outcome Result

Seeking new instructional material and updated testing equipment.

Planned Distance Learning Improvement as an Outcome Result

Not Distance Education.

Automotive Technology Education

Plan Period: FY12   **Outcome ID#:** 6854

Outcome Description

The student will be able to check the fuel pump pressure.

Outcome Strategy

Class discussion, classroom presentation, and hands on work will be used in identifying the basic component parts and procedure for checking proper fuel pump pressure.

Outcome Method

Student will identify the fuel pump components and determine the proper pressure of the fuel system.

Outcome Criterion

Seventy percent of the students will be able to perform the desired outcome at 70% efficiency.

Strategic Plan Relationship

Students will be able to diagnose and determine the proper fuel system pressure. A workforce skill.

Outcome Results

Students were required to test feul pump pressure on a vehicle and 75% of the students achieved the desired outcome.

Outcome Distance Learning Results

Not Distance Education.

Planned Improvement as an Outcome Result

Will seek to update testing equipment, instruction resources, and tools used to determine fuel pressure.

Planned Distance Learning Improvement as an Outcome Result

Not distance ed. course.

Automotive Technology Education

Plan Period: FY12   **Outcome ID#:**   6856

Outcome Description

The student will be able to check and replace rear axle seals.

Outcome Strategy

Class discussion, classroom presentation, and hands on work will be used in identifying the basic component parts and procedure for checking and replacing rear axle seals.

Outcome Method

Student will identify the rear axle components and replace defective rear axle seals.

Outcome Criterion

Seventy percent of the students will be able to perform the desired outcome at 70% efficiency.

Strategic Plan Relationship

Students will be able to diagnose and replace rear axle seals. A workforce skill.

Outcome Results

Ninety percent of the students were able to demonstrate proper inspection techniques and replace defective seals.

Outcome Distance Learning Results

Not Distance Education.

Planned Improvement as an Outcome Result

Need to update equipment used to inspect and repair axle seals.

Planned Distance Learning Improvement as an Outcome Result

Not Distance Education.

Child Development Education

Plan Period: FY12   **Outcome ID#:** 6566

Outcome Description

Students will be made aware of ways to promote children's health with emphasis on daily health observations, assessing children's health and common chronic medical conditions.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

Fall 2011- Of the eighteen students enrolled, sixteen students participated in the assessment and 94% met the criteria for success.
Spring 2012 - Of the fifteen students enrolled, fifteen students participated in the assessment and 80% met the criteria for success.
2011-2012 total - Of the thirty-three students enrolled, thirty-one students participated in the assessment and 87% met the criteria for success.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

To better prepare my students, I will split the class into study groups and require them to meet with me at least once before the evaluation.

Planned Distance Learning Improvement as an Outcome Result

Child Development Education

Plan Period: FY12   **Outcome ID#:** 6567

Outcome Description

Students will become aware of how to keep children safe. Topics studied will include safety management, managing injuries and acute illnesses, and maltreatment of children.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

Fall 2011- Of the eighteen students enrolled, fifteen students participated in the assessment and 93% met the criteria for success.
Spring 2012 - Of the fourteen students enrolled, fourteen students participated in the assessment and 100% met the criteria for success.
2011-2012 total - Of the thirty-two students enrolled, twenty-nine students participated in the assessment and 97% met the criteria for success.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Student success was very high on the assessment – no changes are planned.

Planned Distance Learning Improvement as an Outcome Result

Child Development Education

Plan Period: FY12   **Outcome ID#:**   6568

Outcome Description

Students will become aware of basic concepts pertaining to foods and nutrients focusing on the nutritional guidelines in order to promote healthy eating habits in children.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

Fall 2011- Of the eighteen students enrolled, thirteen students participated in the assessment and 100% met the criteria for success.
Spring 2012 - Of the twelve students enrolled, twelve students participated in the assessment and 92% met the criteria for success.
2011-2012 total - Of the thirty students enrolled, twenty-five students participated in the assessment and 96% met the criteria for success.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Student success was very high on the assessment – no changes are planned.

Planned Distance Learning Improvement as an Outcome Result

Child Development Education

Plan Period: FY12   **Outcome ID#:** 6569

Outcome Description

Students will be made aware of what nutrients are needed in each stage of the child's development and some guidelines for creating nutritious and economical meals.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading the related text material and by participating in class interactions, discussions and presentations.

Outcome Method

Assessment will be determined by a specifically developed examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

80% of the students assessed will show mastery of 70% of the examination.

Strategic Plan Relationship

This outcome involves the student being able to communicate effectively in both oral and written language as they practically apply textbook knowledge. Through group projects and class participation, students will develop skills to become an engaged learner.

Outcome Results

Fall 2011- Of the eighteen students enrolled, thirteen students participated in the assessment and 100% met the criteria for success.
Spring 2012 - Of the twelve students enrolled, eleven students participated in the assessment and 100% met the criteria for success.
2011-2012 total - Of the thirty students enrolled, thirty-four students participated in the assessment and 100% met the criteria for success.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Student success was very high on the assessment – no changes are planned.

Planned Distance Learning Improvement as an Outcome Result

Computer Science Education

Plan Period: FY12   **Outcome ID#:** 6691

Outcome Description

Students will demonstrate the ability to accurately use the following Functions in Excel: SUM, AVERAGE, MAX, MIN, and IF.

Outcome Strategy

Students will gain the knowledge of the proper use of Excel Functions through reading the textbook material, interaction with the instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of the correct use of Excel Functions will be determined by students completing an examination after presentation of the learning outcomes that will contain questions and/or tasks specifically developed to determine the level students have achieved the desired outcome. A SAM test will be developed that can be used to have a consistent evaluation tool.

Outcome Criterion

A minimum of 75% of the students who have completed the assessment will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship

This outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty two per cent (82%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Outcome Distance Learning Results

Eighty five per cent (85%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Planned Improvement as an Outcome Result

Since eighty two (82%) percent of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Planned Distance Learning Improvement as an Outcome Result

Since eighty two (82%) percent of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Computer Science Education

Plan Period: FY12   **Outcome ID#:**   6690

Outcome Description

Students will demonstrate ability to: create a poster that includes a border, a picture, a bulleted list, font sizing, text centering, and font formatting in bold and italics.

Outcome Strategy

Students will gain the knowledge of Word Processing through reading the textbook material, interactions with instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of this will be determined by students completing Word Project 1, which is specifically mapped to determine the level students have achieved the desired outcome. Using SAM will keep grading consistent.

Outcome Criterion

A minimum of 75% of the students who have completed the assessments will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship

The outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty six per cent (86%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Outcome Distance Learning Results

Eighty five percent (85%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Planned Improvement as an Outcome Result

Since eighty six percent (86%)of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Planned Distance Learning Improvement as an Outcome Result

Since eighty five percent (85%)of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Computer Science Education

Plan Period: FY12   **Outcome ID#:**   6694

Outcome Description

Students will demonstrate the ability to use PowerPoint to create a presentation with bulleted lists, clip art, font formatting including size and color, and a closing slide.

Outcome Strategy

Students will gain the knowledge of creating a presentation, inserting clip are, and presentation modification through reading the textbook material, interaction with instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of this will be determined by students completing PowerPoint Project 2 (In the Lab 1, chapter 2), which is specifically mapped to determine the level students have achieved the desired outcome.   Using SAM will keep grading consistent.

Outcome Criterion

A minimum of 75% of the students who have completed the assessment will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship

This outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty four per cent (84%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Outcome Distance Learning Results

Eighty three per cent (83%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Planned Improvement as an Outcome Result

Since eighty four (84%)percent of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses

Planned Distance Learning Improvement as an Outcome Result

Since eighty three (83%) percent of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses

Cosmetology Education

Plan Period: FY12   **Outcome ID#:**   6599

Outcome Description

This is designed to prepare the student for the job interview by implementing professional ethics, dress code, personal resume and interview questions.

Outcome Strategy

Through role playing, classroom discussions and instructor interactions, students will be prepared for the job interview. Materials will be given to aid this preparation and the students will be coached and trained to give the best and most professional "first impression" in order to secure the start if their career.

Outcome Method

The students will be assessed by the instructor, with the aid of the fellow students and possibly a trained Salon Owner. They must exhibit the professional skills and personal traits needed by using a criteria check list.

Outcome Criterion

Students will be expected to demonstrate the required professional skills, attitudes and personality traits deemed necessary to be successful in securing job placement. This will be determined by the instructor and the interviews outlined in the Milady Cosmetology Textbook.

Strategic Plan Relationship

It is so important that students take the responsibility to be, act and show professionalism in all areas of their lives, but especially in the work place. They must respect the feelings and property of those co-workers, be a team player and realize that they must show the prospective employer that they are committed to these in order to be successful. These skills and attributes will be acquired through the role playing and knowledge gained through the school training but will continuously need to be tweeked and improved upon throughout their career.

Outcome Results

Upon evaluation of the students pertaining to professional ethics, dress code, and preparation for the salon business, we find that many students today don't seem to understand or grasp the importance of being professional as well as showing responsibility and respectablility in the workplace or in the day to day process of life. We continually strive to instill the concept of you must be and dress and act the part in order to be successful in any career. We feel that we are making progress in this area and will continue to do so through analysis and evaluations processes.

Outcome Distance Learning Results

NA

Planned Improvement as an Outcome Result

Students have made specific changes in attitude and improvements in the areas mentioned due to the evaluation process and requirements of the program curriculum.

Planned Distance Learning Improvement as an Outcome Result

Cosmetology Education

Plan Period: FY12   **Outcome ID#:**   6600

Outcome Description

Students will be taught the procedure for performing a Sodium Hydroxide Relaxer on over-curly hair.

Outcome Strategy

Students will gain preparedness and information through textbook materials and hands on applications and demostrations. Demonstrations will be performed by the instructor on the manikin and then on each other using a mock application.

Outcome Method

All students will be evaluated by the instructor on the safety and application techniques by using a competency based criteris.

Outcome Criterion

Students will be scored on nine levels of skills used to apply a Sodium Hydroxide Relaxer. They will be expected to complete a 70% successful application in order to pass the course.

Strategic Plan Relationship

Students will become skilled in the area of chemical relaxing by using the means available through instruction, textbook and hands-on applications. They will become competent and knowledgeable in the process which will lead to a successful future in the chemical relaxing area of Cosmetology.

Outcome Results

98% of the class has successfully completed and passed the requirements of application of a chemical relaxer, based on criteria for that procedure.

Outcome Distance Learning Results

NA

Planned Improvement as an Outcome Result

Students strive to improve and perfect the application due to the criteria standards and the evaluation process. We will continue in the future to improve and raise the standards for them to be successful.

Planned Distance Learning Improvement as an Outcome Result

NA

Cosmetology Education

Plan Period: FY12   **Outcome ID#:**   6598

Outcome Description

Students will be taught the proper steps in performing facial manipulations on a client.

Outcome Strategy

Class discussions, textbook information and hands-on demonstrations will be given to the students providing the proper techniques required to give an acceptable massage treatment.

Outcome Method

Students will be evaluated by the instructor, using a competency criteria that is based on the individual steps and proper techniques required at the job-entry level of performance. These are answered by a yes or no grading method.

Outcome Criterion

Students will be scored on 17 individual skills and will be expected to satisfactory complete 70% of those required skills.

Strategic Plan Relationship

Students will become skilled and knowledgeable in the applications and theory of massage techniques, the benefits that it will give to the client and the means given to build a clientelle for the future.
It is pertinent that the student gain self confidence and feel secure in the performance of any skill in order to grow as an individual and in the field or career to become successful. They must always be engaged in critical thinking and relating that to the skills performed.

Outcome Results

100% of students have successfully concluded and passed the skills needed to perform the state board facial and massage techniques required to pass the course. They have met the standards required through specific criteria.

Outcome Distance Learning Results

NA

Planned Improvement as an Outcome Result

We have specific criteria to evaluate the student competencies. We continue to raise the expectations of the students and feel we accomplish that by raising our standards in order to perfect the techniques.

Planned Distance Learning Improvement as an Outcome Result

NA

Criminal Justice Education

Plan Period: FY12   **Outcome ID#:** 6609

Outcome Description

The student will be able to describe and explain the function of the Pre-Trial Hearing in the Judical Court System.

Outcome Strategy

Students will gain an understanding of the desired outcome through reading the textbook material, class interaction and discussion, video presentations, and class demonstrations.

Outcome Method

The assessment of the desired outcome will be determined by students completing a written assignment and an examination after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired outcome.

Outcome Criterion

The determination of the achievement will be demonstrated by the results of the examination as well as the accuracy of the written assignments on this outcome. A minimum of 90% of the students will be able to achieve the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

The student will demonstrate the ability to communicate clearly. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills and computer based technology are necessary for criminal justice occupations.

Outcome Results

Not a face to face course.

Outcome Distance Learning Results

Courts internet course CRIJ 1306.
Based on pretest, post test, written assignments, assessments and learning exercises, 92% of students demonstrated an understanding of the pre-trial court function.

Planned Improvement as an Outcome Result

Not a face to face course.

Planned Distance Learning Improvement as an Outcome Result

All students were provided feedback on tests,exercises,and assignments. Students who did not achieve the desired outcome, did not attempt the extra exercises and reviews provided in the course. Anticipate adding more demonstration tools in to the internet course.

Criminal Justice Education

Plan Period: FY12   **Outcome ID#:** 6610

Outcome Description

The student will be able to demonstrate an understanding of the State Prison function in the Correctional function of the Criminal Justice System.

Outcome Strategy

Students will gain an understanding of the desired outcome through reading the textbook material, class interaction and discussion, video presentations, and class demonstrations.

Outcome Method

The assessment of the desired outcome will be determined by students completing a written assignment and an examination after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired outcome.

Outcome Criterion

The determination of the achievement will be demonstrated by the comparison of the exam results as well as the accuracy of the written assignments on this outcome. A minimum of 90% of the students will be able to achieve the desired learning outcome based on the assessment activity

Strategic Plan Relationship

The student will demonstrate the ability to communicate clearly. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills and computer based technology are necessary for criminal justice occupations.

Outcome Results

Not a face to face course.

Outcome Distance Learning Results

Corrections internet course.
Based on test,learning exercises, written assignments,and online study activities, 93% of students demonstrated an understanding of the state prison function of the criminal justice system.

Planned Improvement as an Outcome Result

Not a face to face course.

Planned Distance Learning Improvement as an Outcome Result

All students were provided feedback on tests,exercises,and assignments. The students that completed all the required tools for understanding the state prison function, achieved the desired outcomes as indicated by the course tracking tools provided for the instructor. No changes anticipated except a change of the textbook edition.

Criminal Justice Education

Plan Period: FY12   **Outcome ID#:**   6608

Outcome Description

The student will be able to describe the process of becoming a police officer.

Outcome Strategy

The student will gain an understanding of the desired outcome through reading the textbook material, on line class interaction and discussion, video presentations, and on line demonstrations.

Outcome Method

The assessment of the desired outcome will be determined by students completing written assignments and an examination after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired outcome

Outcome Criterion

The determination of the achievement will be demonstrated by the comparison of the test results as well as the accuracy of the written assignments on this outcome. A minimum of 85% of the students will be able to achieve the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

The student will demonstrate the ability to communicate clearly in written assignments. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills are necessary for criminal justice occupations.

Outcome Results

Not a face to face course

Outcome Distance Learning Results

Police internet course.
Based on pretest and post test feedback, exercises and written assignments, 89% of the students who completed the course demonstrated skill and retention of the process for becoming a police officer.

Planned Improvement as an Outcome Result

Not a face to face course

Planned Distance Learning Improvement as an Outcome Result

Students that participated in all the course activities and completed the course achieved the desired outcome. No changes anticipated except a change of the textbook edition.

Drafting Technology Education

Plan Period: FY12   **Outcome ID#:**   6758

Outcome Description

The student will apply drafting skills, knowledge and ability in Computer-Aided Design (CAD) to produce mechanical drawings using a CAD system.

Outcome Strategy

Classroom lectures, lab demonstrations, unit readings, and student execution of projects will be used to develop the knowledge of line type definitions.

Outcome Method

Compare student's early semster work with later semester work and the final project to determine the assessment of this outcome.

Outcome Criterion

100% of students must demonstrate the ability to produce mechanical drawings using a CAD system weighed against industry standards with 85% accuracy.

Strategic Plan Relationship

The students will utilize Computer-Aided Design (CAD) software to produce mechanical drawings.

Outcome Results

Early examples of student work lacked neatness and conformity to industry standards. As the semester progressed they improved. When comparing final projects against earlier work, most students performed at or above established goals. The criteria were not completely met as only 90% of students achieved an 85% accuracy rating for this outcome.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

As a result of this failure to meet the set goal, I will lower this outcome's criteria to a more realistic percentage of students meeting the set goal. I will also provide a little more focus on this topic and provide more opportunity to practice the topic of this task.

Planned Distance Learning Improvement as an Outcome Result

Drafting Technology Education

Plan Period: FY12   **Outcome ID#:** 6756

Outcome Description

Drafting students in the introductory course will be able to use and define commonly accepted acronyms in the Drafting industry of which there are many.

Outcome Strategy

Classroom lectures, unit readings, and student execution of projects will be used to develop the knowledgenecessary to complete this outcome.

Outcome Method

Pre-test and post-test will be given and used to determine outcome.

Outcome Criterion

80% of Drafting students in the introductory course should be able to define commonly used acronyms in the drafting industry with 80% accuracy.

Strategic Plan Relationship

The students will have to read and comprehend the definition of each of the commonly used acronyms in the drafting industry.

Outcome Results

100% of the students tested fulfilled the required 80% accuracy. The average increase in scores from pre-test to post-test was 104% for these students.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The evaluation method works well and will continue to be used. As there will be a new group of students entering this entry level task, I will evaluate this new group and compare them to the previous. The purpose is to see if I consistently get students to increase their score using the current teaching method.

Planned Distance Learning Improvement as an Outcome Result

Drafting Technology Education

Plan Period: FY12   **Outcome ID#:** 6759

Outcome Description

The students will develope an ability to perform basic computations, perform measurements, and convert numerical data as related to design and engineering technology for the purpose of producing accurate project drawings.

Outcome Strategy

Demonstrate why and how mathematics relates to drafting and provide opportunities to practice mathematic skills during the course of completing the required project assignment. Classroom lectures, lab demonstrations, unit readings, and student execution of projects will be used to develop this ability as well.

Outcome Method

Evaluate the calculations associated with the completed projects for accuracy.

Outcome Criterion

100% of students must demonstrate the performance of this outcome with 85% accuracy.

Strategic Plan Relationship

Develop mathematical skills necessary to complete the computations associated with this outcome.

Outcome Results

Not all students were able to meet the required 85% accuracy of computation. Only 44% of students surveyed for this objective met the set goal.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

As a result of this failure to meet the set goal, I will lower this outcome's criteria to a more realistic percentage of students meeting the set goal. I will also provide a much more focus on this topic and provide more opportunity to practice the topic.

Planned Distance Learning Improvement as an Outcome Result

Economics Education

Plan Period: FY12   **Outcome ID#:** 6601

Outcome Description

Students will demonstrate an understanding of the rationale for,the implementation of the Law of Supply & Demand

Outcome Strategy

Students will attend class and/or do the assigned readings related to the Law of Supply and Demand. They will engage in face to face or in an on line discussion of actual cases related to Supply and Demand.

Outcome Method

Students will be tested at the end of the unit of study and a block of questions will be devoted to the desired outcome statement. The questions will evaluate factual knowledge and will also require critical thinking and application skills.

Outcome Criterion

Seventy percent of the tested students will score a minimum of 70% correct answers on the related questions.

Strategic Plan Relationship

Economic issues are directly tied to political agendas and have serious social implications. The methods to stimulate Supply and Demand in a market economy are somewhat controversial and are examined in the political, social and economic institutions of our nation.

Outcome Results

Seventy four percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Sixty seven percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

Introduction of more audio/visual supplementary materials to the courses.

Economics Education

Plan Period: FY12   **Outcome ID#:** 6603

Outcome Description

Students will demonstrate an understanding of the reasons, tools, problems, and the intended and unintended effects of poverty and the same for the distribution of income in our society. Students will understand this information in relation to current events.

Outcome Strategy

Students will attend class lectures and/or read material related to poverty and income distribution and how it relates to economics.   They will be given assignments which will explore the present rates of poverty and percentages of income distribution and will give the student the opportunity to analyze the nature and present causes of same.

Outcome Method

Students will be tested at the end of the unit of study and a block of questions will be related to this outcome. The questions will require an understanding of factual information as well as an ability to apply the information.

Outcome Criterion

Seventy percent of the students should score a minimum of 70% correct answers on the questions within this block.

Strategic Plan Relationship

This particular goal will ask students to prepare data using a simple formula. They will then apply what they have learned and use logic skills to determine the meaning and value of the data. The concepts of poverty and income distribution are very much a part of political, economic and social dynamics of our society. Students will have the opportunity to understand the heart of these issues and determine their opinions on the nature of poverty and income distribution policies.

Outcome Results

Seventy three percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Eighty five percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

No changes. Present methods effective.

Economics Education

Plan Period: FY12   **Outcome ID#:** 6602

Outcome Description

Students will demonstrate an understanding of the purpose, tools, problems and intended and possible unintended effects of monetary and fiscal policy. Students will understand this information in relation to current events.

Outcome Strategy

Students will attend class and/or do the assigned readings related to monetary and fiscal policy. They will engage in face to face or in on line discussions that will encourage critical thinking and problem solving as it relates to the use of monetary and fiscal policy.

Outcome Method

Students will be tested at the end of the units of study and a block of questions will be devoted to the desired outcome statement. The questions will evaluate factual knowledge as well as more complex knowledge related to the effects, problems and benefits of monetary and fiscal policy.

Outcome Criterion

Seventy percent of the students should score a mnimum of 70% correct answers on the questions within this block.

Strategic Plan Relationship

The concept of monetary and fiscal policy is very much a part of political, economic and social dynamics. Students will have the opportunity to understand the heart of the issues and determine their opinions on the use of monetary and fiscal policy.

Outcome Results

Seventy one percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Eighty four percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

No changes. Present methods effective.

Fire Sciences Education

Plan Period: FY12   **Outcome ID#:**   6819

Outcome Description

THE STUDENT WILL BE ABLE TO BETTER UNDERSTAND AND MASTER THE TECHNIQUES OF AN ORAL INTERVIEW WHICH IS A FINAL STEP IN THE FIRE DEPARTMENT HIRING PROCESS.

Outcome Strategy

THE STUDENT WILL GAIN AN UNDERSTANDING OF THE DESIRED OUTCOME THROUGH READING THE TEXTBOOK MATERIALS, CLASS INTERACTION AND DISCUSSION, VIDEO PRESENTION, AND CLASS DEMONSTRATIONS.

Outcome Method

THE ASSESSMENT OF THE DESIRED OUTCOME WILL BE DETERMINED BY STUDENTS COMPLETING AN EXAMINATION AFTER PRESENTATION OF THE LEARNING OUTCOMES MATERIAL THAT WILL CONTAIN QUESTIONS SPECIFICALLY DEVELOPED TO DETERMINE THE LEVEL STUDENTS HAVE ACHIEVED.

Outcome Criterion

A MINIMUM OF 90% OF THE STUDENTS WILL BE ABLE TO ACHIEVE THE DESIRED LEARNING OUTCOME BASED ON THE ASSESSMENT ACTIVITY.

Strategic Plan Relationship

THE STUDENT WILL DEMONSTRATE THE ABILITY TO COMMUNICATE CLEARLY IN WRITTEN ASSIGNMENTS. READING SKILLS WILL FOCUS ON COMPREHENDING, ANALYZING, INTERPRETING, AND EVALUATING PRINTED AND VISUAL MATERIALS. CRITICAL THINKING SKILLS THAT ARE NECESSARY FOR FIRE SERVICE OCCUPATIONS.

Outcome Results

BASED ON TEST, LEARNING EXERCISES, WRITTEN ASSIGNMENTS AND IN CLASS PARTICIPAION, 93% OF STUDENTS DEMONSTRATED AN UNDERSTANDING OF THE ALL IMPORTANT ORAL INTERVIEW AND THE FIRE DEPARTMENT HIRING PROCESS.

Outcome Distance Learning Results

NOT A DISTANCE LEARNING COURSE

Planned Improvement as an Outcome Result

THE STUDENTS THAT PARTICIPATED IN ALL COURSE ACTIVITES AND COMPLETED THE COURSE DID ACHIEVE THE DESIRED OUTCOME IN UNDERSTANDING THE INTERVIEW AND HIRING PROCESS FOR FIRE SERVICE OCCUPATIONS. NO CHANGES ARE EXPECTED EXCEPT FOR A CHANGE IN THE TEXTBOOK EDITION.

Planned Distance Learning Improvement as an Outcome Result

NOT A DISTANCE LEARNING COURSE

Fire Sciences Education

Plan Period: FY12   **Outcome ID#:**   6820

Outcome Description

THE STUDENT WILL BE ABLE TO BETTER UNDERSTAND AND MASTER THE TECHNIQUES OF TAKING THE PHYSICAL AGILITY TEST FOR FIRE RESCUE OFFICER.

Outcome Strategy

THE STUDENT WILL GAIN AN UNDERSTANDING OF THE DESIRED OUTCOME THROUGH READING THE TEXTBOOK MATERIALS, CLASS INTERACTION AND DISCUSSION, VIDEO PRESENTION, AND CLASS DEMONSTRATIONS.

Outcome Method

THE ASSESSMENT OF THE DESIRED OUTCOME WILL BE DETERMINED BY STUDENTS COMPLETING AN EXAMINATION AFTER PRESENTATION OF THE LEARNING OUTCOMES MATERIAL THAT WILL CONTAIN QUESTIONS SPECIFICALLY DEVELOPED TO DETERMINE THE LEVEL STUDENTS HAVE ACHIEVED.

Outcome Criterion

A MINIMUM OF 90% OF THE STUDENTS WILL BE ABLE TO ACHIEVE THE DESIRED LEARNING OUTCOME BASED ON THE ASSESSMENT ACTIVITY.

Strategic Plan Relationship

THE STUDENT WILL DEMONSTRATE THE ABILITY TO COMMUNICATE CLEARLY IN WRITTEN ASSIGNMENTS. READING SKILLS WILL FOCUS ON COMPREHENDING, ANALYZING, INTERPRETING, AND EVALUATING PRINTED AND VISUAL MATERIALS. CRITICAL THINKING SKILLS THAT ARE NECESSARY FOR FIRE SERVICE OCCUPATIONS.

Outcome Results

BASED ON TEST, LEARNING EXERCISES, WRITTEN ASSIGNMENTS AND IN CLASS DISCUSSIONS AND PARTICIPATION, 92% OF STUDENTS DEMONSTRATED AN UNDERSTANDING OF THE TECHNIQUES OF TAKING THE PHYSICAL AGILITY TEST FOR FIRE RESCUE OFFICERS.

Outcome Distance Learning Results

NOT A DISTANCE LEARNING COURSE

Planned Improvement as an Outcome Result

STUDENTS THAT PARTICIPATED IN ALL COURSE ACTIVITES AND COMPLETED THE COURSE ACHIEVED THE DESIRED OUTCOME FOR THE TECHNIQUES OF THE PHYSICAL AGILITY TEST. NO CHANGES ARE EXPCECTED EXCEPT A CHANGE OF THE TEXTBOOK EDITION.

Planned Distance Learning Improvement as an Outcome Result

NOT A DISTANCE LEARNING COURSE

Fire Sciences Education

Plan Period: FY12   **Outcome ID#:** 6812

Outcome Description

THE STUDENT WILL BE ABLE TO DESCRIBE THE FUNCTION OF THE FIRE RESCUE OFFICER.

Outcome Strategy

STUDENTS WILL GAIN AN UNDERSTANDING OF THE DESIRED OUTCOME THROUGH READING THE TEXTBOOK MATERIALS, CLASS INTERACTION AND DISCUSSION, PRACTICE EXERCISES, AND CLASS DEMONSTRATIONS.

Outcome Method

THE ASSESSMENT OF THE DESIRED OUTCOME WILL BE DETERMINED BY STUDENTS COMPLETING AN EXAMINATION AFTER PRESENTATION OF THE LEARNING OUTCOMES THAT WILL CONTAIN QUESTIONS SPECIFICALLY DEVELOPED TO DETERMINE THE LEVEL STUDENTS HAVE ACHIEVED.

Outcome Criterion

A MINIMUM OF 90% OF THE STUDENTS WILL BE ABLE TO ACHIEVE THE DESIRED LEARNING OUTCOME BASED ON THE ASSESSMENT ACTIVITY.

Strategic Plan Relationship

THE STUDENT WILL DEMONSTRATE THE ABILITY TO COMMUNICATE CLEARLY IN WRITTEN ASSIGNMENTS. READING SKILLS WILL FOCUS ON COMPREHENDING, ANALYZING, INTERPRETING, AND EVALUATING PRINTED AND VISUAL MATERIALS. CRITICAL THINKING SKILLS ARE NECESSARY FOR FIRE SERVICE OCCUPATIONS.

Outcome Results

BASED ON TESTS, LEARNING EXERCISES, WRITTEN ASSIGNMENTS AND IN CLASS DISCUSSIONS AND PARTICIPATION, 95% OF STUDENTS DEMONSTRATED AN UNDERSTANDING OF THE SKILLS NECESSARY FOR FIRE SERVICE OCCUPATIONS.

Outcome Distance Learning Results

NOT A DISTANCE LEARNING COURSE

Planned Improvement as an Outcome Result

STUDENTS THAT PARTICIPATED IN COUSE ACTIVITIES IN CLASS AND COMPLETED THE COURSE DID ACHIEVE THE DESIRED OUTCOME FOR FIRE SERVICE OCCUPATIONS. NO CHANGES ARE EXPECTED EXCEPT FOR A CHANGE IN THE TEXTBOOK EDITION.

Planned Distance Learning Improvement as an Outcome Result

NOT A DISTANCE LEARNING COURSE

Legal Assistant Education

Plan Period: FY12   **Outcome ID#:** 6597

Outcome Description

Provide students with a working understaning of how to gather information for course cases and thus determine how to objectively examine the issues that arise in a case.

Outcome Strategy

THere will be required chapters to read, complete reviews and assignments related to the chapters. There will be four tests. Students are expected to demonstrate a mature attitude toward the subject matter and complete reviews and assignments and tests within the allotted time periods.

Outcome Method

Reviews are objective, assignments are subjective and tests are objective.

Outcome Criterion

Sixty percent (60%) of students assessed will be able to achieve a minimum score of 70 or above on the desired outcome.

Strategic Plan Relationship

This outcome related to the students ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions/problems to answer successfully.

Outcome Results

Eithty One and eight tents (81.8%) of the Legal Assistant Technology students assessed scored seventy percent (70%) or better when assissed on this learning outcome. This data includes only the face to face insturction for Legal Assistant Technology Students.

Outcome Distance Learning Results

This course was not a Distance Learning Education course.

Planned Improvement as an Outcome Result

No changes are planned in the way the material is presented because of the passing percentage of the students who met the learning objective.

Planned Distance Learning Improvement as an Outcome Result

This course was not a Distance Learning Education course.

Legal Assistant Education

Plan Period: FY12   **Outcome ID#:** 6595

Outcome Description

A basic understaning of wills, trusts, and the probate process. Students will earn a basic understanding of the legal principles involved in estate work. Give students the knowledge to help assist them in the preparation and completion of documents relating to estate practice.

Outcome Strategy

Students will have class discussion, projects, presentation and hand-on excercises to obtain the desired outcome.

Outcome Method

Tests will be administered to the students throughout the semester to determine the student's level of achievement of the desired outcome.

Outcome Criterion

Sixty Percent (60%) of students assessed will be able to achieve a minimum score of 70 or above on the desired learning outcome.

Strategic Plan Relationship

This outcome is related to the students ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions/problems to answer successfully.

Outcome Results

One hundred percent (100%) of the Legal Assistant Technology students assessed scored seventy percent (70%) or better when assissed on this learning outcome. This data includes only the face to face insturction for Legal Assistant Technology Students.

Outcome Distance Learning Results

No Distance Learning class was scheduled

Planned Improvement as an Outcome Result

No changes are planned in the way the material is presented because of the passing percentage of the students who met the learning activity objective.

Planned Distance Learning Improvement as an Outcome Result

No changes as no Legal Assistant Technology Class was scheduled to be taught by Distance Education.

Life and Career Skills Education

Plan Period: FY12   **Outcome ID#:** 6736

Outcome Description

Medical Assisting/Patient Care technology student will be academically assessed for "reading".

Outcome Strategy

* One course will be selected for test administration (Nurse Aide or Phlebotomy Technician)
* An assessment model trial will be completed with one section of the selected course to help to identify barriers, successful strategies, and unsuccessful strategies before replication.

Outcome Method

Use of the TABE (Test of Adult Basic Education)
* To help student's identify their "reading abilities" at the beginning of the course.
* To help the instructor identify students who may have "reading difficulty" so that strategies for successful study can be implemented.
* Students will not be required to take remediation in reading to remain in the course.

Outcome Criterion

* Student pass rate on the State of Texas Nurse Aide Exam should increase.
* Student pass rate on course exams (all courses) should increase

Strategic Plan Relationship

 The reading assessment is to assist the student and the instructor with identifying any reading needs to be strengthened for the student to be a successful course completer.

Outcome Results

The TABE (Test for Adult Basic Education) was used with entering nurse aide students on the Athens campus and for students at a community instructional site at Canton, Texas. These two sites were selected as the "field test sites".

All students are given the "reading inventory" at the first course meeting.

Outcome Distance Learning Results

The TABE was administered to 73 adult students enrolled in six nurse aide courses.

The results of the "field test" were:
* 15 students were identified as reading below the eighth grade level and were at "high risk" for not passing the course with a high enough score to pass the State of Texas Nurse Aide Certification Exam.
* Eligible students were offered tutorials in the Nurse Aide course
* 87% of the eleigble students who were found to be "at risk" did not choose to take advantage of the tutorials until the end of the course when too much time had lapsed for the student tutorials to make a significant difference in their exam success. (More evaluation and program design needed.)
* The 13% of eligible students utilizing the tutorials all passed the state credentialling exam.

Planned Improvement as an Outcome Result

The TABE reading inventory proved to be of value to student success.

Tutorial materials are being developed for nurse aide instruction and basic phlebotomy instruction to assist students identified as "at risk" by TABE reading inventory.

Planned Distance Learning Improvement as an Outcome Result

Management Education

Plan Period: FY12   **Outcome ID#:**   6543

Outcome Description

Students will demonstrate an understanding of the impact of employee attitudes on the success of individuals as well as organizations and describe attitudes that employers value.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading related text material, and by participating in class interactions, discussions, and presentations.

Outcome Method

The assessment of the desired outcome will be determined by students completing an examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

A minimum of 75% of the students will be able to achieve 70 or above on the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

This outcome relates to the student's ability to comprehend, analyze, interpret and evaluate printed materials. The studens will have to use the above functions to be successful when taking tests.

Outcome Results

Lecture: Six students in an evening class of adult students,took Test 2, which covers employee attitudes valued by employers. All six students met the objective by making a score of 70 or better. The overall class objective was met because 100% of the class members who took the exam met the learning outcome.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

I will continue to teach and engage the class as before, because of the high percentage of students who met the learning outcome.

Planned Distance Learning Improvement as an Outcome Result

N/A

Management Education

Plan Period: FY12   **Outcome ID#:**   6544

Outcome Description

Student will demonstrate a mastery of the benefits and pitfalls of planning, making plans work, and the different plans used in organizations.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading related text material, and by participating in class interactions, discussions, and presentations.

Outcome Method

The assessment of the desired outcome will be determined by students completing an examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

A minimum of 75% of the students will be able to achieve 70 or above on the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

Students will be required to utilize the following skills to demonstrate their understanding of the desired learning outcome: (a) critical thinking (b) reading comprehension (c) written communication and (d) oral communication.

Outcome Results

Lecture: Sixteen students took Test 2, which covers the benefits and pitfalls of planning, making plans work, and the different plans used in organizations. Nine students met the objective by making a score of 70 or better. The goal that 75% of the students would be able to achieve 70 or above was not met, since only 56% scored 70 or above.

Outcome Distance Learning Results

Internet: In the online course, Test 2 is a proctored exam and the scores are traditionally lower. Eighteen students took Test 2, but only six met the objective by making a score of 70 or better. The goal that 75% of the students would be able to achieve 70 or above was not met, since only 33% scored 70 or above.

Planned Improvement as an Outcome Result

In my lecture class, I will spend more time on the section of planning and how it varies by management level in any organization.
I will also use more application activities to engage the student in some planning strategies.

Planned Distance Learning Improvement as an Outcome Result

I have added more learning tools (Power point lecture slides and study guides) in the design of my online class and will encourage the students to utilize these resources for better content mastery.

Management Education

Plan Period: FY12   **Outcome ID#:** 6545

Outcome Description

Student will demonstrate a mastery of the pros and cons of background investigations, reference checks and preemployment information services when selecting employees.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading related text material, and by participating in class interactions, discussions, and presentations.

Outcome Method

The assessment of the desired outcome will be determined by students completing an examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

A minimum of 75% of the students will be able to achieve 70 or above on the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

This outcome relates to the students to comprehend, analyze, interpret and evaluate printed materials. The students will have to use the above functions to be successful when taking tests.

Outcome Results

Lecture: Eight students took Exam 2, which covers the pros and cons of background investigations, reference checks and preemployment information services when selecting employees. Six students met the objective by making a score of 70 or better. The overall class objective was met because 75% of the class members who took the exam met the learning outcome.

Outcome Distance Learning Results

Internet: In my online class, 30 students took Exam 2, which covers
the pros and cons of background investigations, reference checks and preemployment information services when selecting employees. Twenty-four students met the objective by making a score of 70 or better.
The overall class objective was met because 80% of the class members who took the exam met the learning outcome.

Planned Improvement as an Outcome Result

I will continue to teach the class as before since the learning outcome was met, but plan to use more instructional resources available from my textbook publisher and from online resources that focus on preemployment information, such as the iaap-hq.org

Planned Distance Learning Improvement as an Outcome Result

I will continue to teach the class as before because of the high percentage of students who met the learning outcome.

Mechanical Engineering Technology Education

Plan Period: FY12   **Outcome ID#:** 6549

Outcome Description

Using CAD software students will construct 3D models using 2D drawings exhibiting proper dimensioning techniques.

Outcome Strategy

Using guided exercises, instructor lead demonstrations, and accepted ISO standards impart the necessary skills required to produce 3D models.

Outcome Method

All student constructed models will be evaluated for proper dimensioning techniques.

Outcome Criterion

Seventy percent of the student population should score a passing grade on all dimensioning exercises.

Strategic Plan Relationship

We are using CAD (Computer Aided Drawing) as our main resource to present proper ISO dimensioning techniques. Using the CAD software students will demonstrate their knowledge and ability to construct proper drawings in order to communicate their skillset to the instructor.

Outcome Results

96% of students passed evaluation criteria.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Mechanical Engineering Technology Education

Plan Period: FY12   **Outcome ID#:** 6593

Outcome Description

Students will demonstrate the ability to write CNC programs for machine tools by converting part geometry from a blueprint and utilizing machine tool code, offsets, and commands into a functional tool-path.

Outcome Strategy

Through lectures, workbooks, computer based learning software, and simulators students will acquire the knowledge and skills necessary to write and edit machine code.

Outcome Method

Given a 2D drawing students will produce a tool-path using cartesian coordinates, machine commands, and proper tool selection to produce a physical sample of their written programs.

Outcome Criterion

Seventy percent of all students will attain a passing grade for all programming assignments.

Strategic Plan Relationship

The outcome relates to comprehension of CNC programming language and machine tool operation.

Outcome Results

95% of students passed evaluation criteria.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Mechanical Engineering Technology Education

Plan Period: FY12   **Outcome ID#:** 6592

Outcome Description

Students will demonstrate a working knowledge and ability to interpret part blueprints and exhibit the ability to physically produce the described part using manual machine tools within prescribed tolerances.

Outcome Strategy

Through the use of classroom lectures, instructor demonstrations, video presentations, and reading assignments students will develop the skills necessary to complete manufactured products utilizing manual mills, lathes, and other production equipment.

Outcome Method

All completed projects will be graded for dimensional accuracy to the prescribed blueprint. Safety, time management, and proper use of machinery is considered in the evauuation.

Outcome Criterion

Seventy percent of all students will pass all assigned projects.

Strategic Plan Relationship

Students must demonstrate accurate interpretation of blueprints and utilize various mathematical formulas in order to complete assigned projects.

Outcome Results

96% of students passed evaluation criteria.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Medical Office Technology Education

Plan Period: FY12
Outcome ID#: 6555

Outcome Description

Students will Acquire a basic knowledge of medical terms and their elements. Students will be able to spell and speak the medical terms.

Outcome Strategy

Students will have class discussions, classroom presentations, and hands-on exxercises to obtain the desired outcome.

Outcome Method

Tests will be administered to the students throughout the semester to determine the student's level of achievement of the desired outcome.

Outcome Criterion

Sixty percent (60%) of the students assessed will be able to achieve a minimum score of 70 or above on the desired outcome.

Strategic Plan Relationship

This outcome relates to the students ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Seventy three percent (73%) of the medical office technology students assessed in the Medical Office Technology program achieved the desired accuracy when assessed on the learning objective.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No changes are planned in the way the material is being presented because of the passing percent of students who met the learning objective.

Planned Distance Learning Improvement as an Outcome Result

N/A

Medical Office Technology Education

Plan Period: FY12   **Outcome ID#:**   6553

Outcome Description

Students will be introduced to the need for medical documentation and report documentation and accuracy. They will learn the critical need for medical documentation and medical document report accuracy. They will be able to list and discuss the need for medical documentation and medical document report accuracy.

Outcome Strategy

Students will have class discussions, classroom presentations, and hands-on exercises to obtain the desired outcome.

Outcome Method

Tests will be administered to the students throughout the semester to determine the student's level of achievement of the desired outcome.

Outcome Criterion

Sixty percent (60%) of the students assessed will be able to achieve a minimum score of 70 or above on the desired outcome.

Strategic Plan Relationship

This outcome relates to the students ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Ninety one (91%) of the medical office technology students assessed in the Medical Office Technology progam achieved the desired accuracy when assessed on the learning objective.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No changes are planned in the way the material is being presented because of the passing percentage of students who met the learning objective.

Planned Distance Learning Improvement as an Outcome Result

N/A

Medical Office Technology Education

Plan Period: FY12   **Outcome ID#:** 6554

Outcome Description

Students will develop work-place-ready medical office skills to be able to interact with physicians and other health care professionals regarding patient assessment, workup, diagnosis and prognosis in order to document patient care and facilitate health services.

Outcome Strategy

Students will have class discussions, classroom presentations, and hands-on exxercises to obtain the desired outcome.

Outcome Method

Tests will be administered to the students throughout the semester to determine the student's level of achievement of the desired outcome.

Outcome Criterion

Sixty percent (60%) of the students assessed will be able to achieve a minimum score of 70 or above on the desired outcome

Strategic Plan Relationship

This outcome relates to the students ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty three percent (83%) of the medical office technology students assessed in the Medical Office Technology program achieved the desired accuracy when assessed on the learning objective.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

No changes are planned in the way the material is being presented because of the passing percentage of students who met the learning objective.

Planned Distance Learning Improvement as an Outcome Result

N/A

Nail Technology Education

Plan Period: FY12   **Outcome ID#:**   6841

Outcome Description

Students will learn the proper procedure of applying one-color monomer liquid and polymer powder nail enhancements over natural nails

Outcome Strategy

Examples from adopted text, reading and internet research, hands-on demonstrations, and group discussions will be used according to the needs of the student. Each element of the application procedure will be discussed and demonstrated by Instructor.

Outcome Method

Students will be evaluated by the instructor through hands-on application and administered standardized testing, both pre-demonstration and post-demonstration, to evaluate learning outcome and ensure compliance with state board rules and regulations.

Outcome Criterion

70% of the students assessed will be able to demonstrate the proper procedure and application of nail enhancements. They will also have the ability to recognized problems that might occur and have the knowledge to correct them.

Strategic Plan Relationship

Students will achieve communication skills needed to communicate clearly with classmates, clientele, co-workers and employers. Critical thinking skills and computer base technology information are utilized to evaluate and solve problem situations that may arise.

Outcome Results

75% of the students met and surpassed the 70% requirement of accuracy in application of one-color monomer polymer nail enhacement. 75% of the students also met and surpassed the 70% requirement of problem solving skills and were able to recognized and diagnose application mistakes in accordence with state board rules and regulations.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Students that attended and completed the course were evaluated achieved the desired outcome. Since students were able to meet the requirements of 70%completiion, I will increase the 70% requirement to 80% to challenge more critical thinking and communication skills.

Planned Distance Learning Improvement as an Outcome Result

Nail Technology Education

Plan Period: FY12   **Outcome ID#:**   6842

Outcome Description

Students will demonstrate an understanding, share facts and concepts gained about universal sanitation and precautions in the beauty industry.

Outcome Strategy

Reading material will be selected by instructor from previously printed or online material. Three articles will be required during the semester focusing on current issues pretaining to sanitation and precautions in the beauty industry. All research is to be conducted via internet. Each student will be given a criteria to follow as to content of their presentation and present their findings to the class in an oral presentation.

Outcome Method

Students will be graded by instructor on presentation, effectiveness, content, supporting details, and how well the criteria is followed. Grading will be specifically designed to determine the comprehension of students and their achievement of the desired outcome.

Outcome Criterion

A minimum of 90% of the students will be able to achieve the desired learning outecome based on the assessment method.

Strategic Plan Relationship

Students will develop effective communication and critical thinking skills through presentation of computer based information.

Outcome Results

90% of students achieved desired outcome and successfully demonstrated comprehension and knowledge of universal sanitaion and precautions. Completing students were able to present an effective oral presentation and show significant improvement in research abilities.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes are being implememnted at this time.

Planned Distance Learning Improvement as an Outcome Result

Nail Technology Education

Plan Period: FY12   **Outcome ID#:**   6843

Outcome Description

Students will be able to understand and demonstrate the procedure of confetti inlaid design using UV gel application.

Outcome Strategy

Students will be given a critiria to follow and design features to research on the internet. The instructor will also have handouts, lab demonstrations and chapter reviews for students completion prior to hands-on demonstration.

Outcome Method

 Students will be required to perform a hands-on demonstration using a specified 10 step procedure receiving 1 point per step performed correctly with 10 points a perfect grade. Research papers will be graded on content and supporting details. Grading is designed to determine the comprehension of students and their achievement of the desired outcome.

Outcome Criterion

A minimum of 90% of the students will be able to achieve the desired learning outcome based on the assessment method.

Strategic Plan Relationship

Students will develop effective communication and critical thinking skills through on-hands demonstration and documentation of computer based information

Outcome Results

95% of students demonstrated an advanced knowledge of confettii inlay designs on UV nails using the 10 step procedure. Students also achieved a greater understanding of research, via internet, in paper research and achieved desired learning outcome.
`

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No significant changes are being considered.

Planned Distance Learning Improvement as an Outcome Result

Office Administration Education

Plan Period: FY12   **Outcome ID#:** 6540

Outcome Description

The student will be able to calculate gross pay, compute payroll deductions, calculate net pay, and prepare a payroll register.

Outcome Strategy

An understanding of the desired outcomes by the students will be gained through reading the textbook material, class interaction, practice exercises, and class lectures and demonstrations.

Outcome Method

An assessment of the desired learning outcomes will be determined by students completing a 20 question examination that will contain questions specifically developed to determine the level students have achieved the desired learning outcomes.

Outcome Criterion

Seventy-five per cent of the students that are assessed will be able to achieve a score of 70 or better to show they met the desired learning outcomes based on the assessment activity.

Strategic Plan Relationship

This outcome realtes to the student's ability to understand mathematical information and to utilize mathematical skills involving adding, subtracting, multiplying and dividing. Also, the outcome relates to using a basic calculator.

Outcome Results

Outcome Distance Learning Results

Nine students took the test. Seven students met the objective by making 70 or better. The class goal was achieved because 78% met the learning objective.

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

In this class more notes will be given showing how the problems are solved and the step by step directions on how to solve the problems. Also, I have posted the top 5 problems that were missed on the test showing the steps to solve the problems.

Office Administration Education

Plan Period: FY12   **Outcome ID#:** 6542

Outcome Description

The student will be able to identify and describe the three main forms of business ownership and how franchising can provide another alternative form of business ownership.

Outcome Strategy

An understanding of the desire outcome by the students will be gained through reading the textbook material, class interaction, practice exercises, and class lectures and demonstrations.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a 50 question examination that will contain questions specifically developed to determine the level students have achieved the desired learning outcome.

Outcome Criterion

Seventy-five per cent of the students that are assessed will be able to achieve a score of 70 or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

This outcome relates to the students ability to communicate effectively through written communication. The students will have to read a written test and comprehend the questions to answer them successfully.

Outcome Results

Twelve students took the 50 question exam. Ten students made 70 or better. The class goal of 75% was achieved because 83% met the learning objective.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Since 83% of the students met the learning outcome, I will pretty much use the same methods in the coming semesters.

Planned Distance Learning Improvement as an Outcome Result

Office Administration Education

Plan Period: FY12   **Outcome ID#:**   6541

Outcome Description

The student will be able to demonstrate an understanding of credit cards by identifying the most popular credit cards, the advantages and disadvantages of using credit cards, and the method used by companies to calculate the credit card statement ending balance.

Outcome Strategy

An understanding of the desire outcome by the students will be gained through reading the textbook material, class interaction, practice exercises, and class lectures and demonstrations.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a 50 question examination that will contain questions specifically developed to determine the level students have achieved the desired learning outcome.

Outcome Criterion

Seventy-five per cent of the students that are assessed will be able to achieve a score of 70 or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

This outcome relates to the students ability to communicate effectively through written communication. The students will have to read a written test and comprehend the questions to answer them successfully.

Outcome Results

Seventeen students took the test. Thirteen students made 70 or better and met the objective. The class goal was achieved because 76% of the students met the learning objective.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The same procedures will be used in presenting the material for this learning objective because of the number of students that met the objective.

Planned Distance Learning Improvement as an Outcome Result

Professional Education

Plan Period: FY12   **Outcome ID#:** 6735

Outcome Description

Provide professional/para professional training for local business and industry.

Outcome Strategy

* Utilize Texas Workforce Commission Skills Development Fund as appropriate
* Collaborate with Economic Development Corportions in the TVCC service delivery area to provide workforce training
* Collaborate with TVCC Small Business Development Center to provide workforce training
* Utilize area workforce advisory groups to determine local training needs

Outcome Method

* Did TVCC participate in a activities to recruit local business and industry to make application for TWC Skills Development training funds? yes or no. Documentation on file
* Did TVCC collaborate with area EDCs to survey workforce training needs, and/or develop training stratagies? yes or no. Documentation
on file.
* Was there collaboration with TVCC Small Business Development Center for determining training needs, planning and/or delivering training. yes or no. Documentation on file.
* Did TVCC work with area workforce advisory/delivery groups to determine local training needs? yes or no. Documentation on file.

Outcome Criterion

Documents will be filed to support assessment methods.

Strategic Plan Relationship

Non-credit, short term, professional workforce education is based on the development of learner qualitative and quanititative critical thinking skills for the trainee.

Outcome Results

Responses to "Assessment Method" category above:
1.
   A. TVCC has been (and currently is) the fiscal agent for a Texas Workforce Commission Skills Development grant for Warehouse and Logistics, Inc. as part of Maine's Paper and Food Supply located in Terrell, Texas.
   B. TVCC has worked with Palestine Economic Development Corporation to provide information needed for a company considering relocation in the Palestine area to utilize Texas Skills Development Funds.
   C. TVCC is currently working with a Quickbooks trainer to utilize Small Business Skill Development Fund grants for training small business staffs.

2.
   A. TVCC participated with Athens Economic Development Corporation during an Athens survey of training needs of business and industry.

B. TVCC has worked with the Palestine Economic Development Corp. to offer Skills Development Grant funds to prospective incoming industry.

3. The TVCC Small Business Development Center refers businesses who need short term, customized training to TVCC.

4. Advisory Groups worked with during the year:
 * TVCC Medical and Allied Health Advisory Committee: Hospitals,
    clinics, state hospital, medical professionals.
 * TVCC Workforce Education Division - Business and Management Com.
 * TVCC Computer Science Committee
 * TVCC Community Services Office Skills Program Advisory Com.
 * TVCC Community Services Medical Advisory Committee
 * TVCC Community Services ISD Workforce Certification Dual Credit
Advisory Committee
 * East Texas TANF-Literacy Group

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Professional Education

Plan Period: FY12   **Outcome ID#:** 6737

Outcome Description

Provide occupational Spanish Language training

Outcome Strategy

* Provide specific community occupational groups access to distance learning Spanish Lanuage training.
    * Collaborate with the TVCC Small Business Center to determine
      occupations with Spanish language needs.
* Market to business and industry through web site and publications.

Outcome Method

* List the occupational groups identified by Community Services Department and Small Business Center whose employees utilize Spanish in their job tasks.
* Document in course files and published non-credit course schedule that occupational Spanish was made available to community business and industry.

Outcome Criterion

* At least one occupational group will be trained in Occupational Spanish.

Strategic Plan Relationship

The understanding of cultural and ethnic diversity is related to communication in a foreign lanugage.

Outcome Results

TVCC Dean of Community Services and TVCC Director of Small Business Development Center met to evaluate the need of training in Spanish to support local business and industry.

Individualized courses that could be delivered via distance and one-on-one were identified as the best method to meet the identified need. Evaluation of the need revealed that it would be unusual for 10 or more individuals would need the same or related Spanish language training (focused on a specific industry or skill set) at the same time.

TVCC provides sprecialized Spanish training for the workplace via third party contracted distance learning training. Any learner can enroll in a specific workforce related Spanish training at any time.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

Ranch Management Education

Plan Period: FY12   **Outcome ID#:**   6668

Outcome Description

In the Agriculture Construction course at Trinity Valley Community College, students will be able to correctly install a metal roof.

Outcome Strategy

I will use the TVCC Rodeo facility as the location for the construction of a livestock structure.

Outcome Method

I will evaluate the students on a group basis during the labs as they work with other students in their group to perform their required skills of installing the roof.

Outcome Criterion

90% of the students will be able to install a metal roof.

Strategic Plan Relationship

The students will figure out how to square a structure and install a metal roof.

Outcome Results

I broke the students into groups of 4. Each group worked on the planning and instalation of the structure. 100 % percent of the students were able to participate and learn the proper contruction methods. Everyone worked together to install the metal roof on the Ag structure.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

During the planning phase, I will assign a "leader" to each group and have all the "leaders" meet before starting on the structure. That way they might be able to rectify any errors as a group prior to construction phase.

Planned Distance Learning Improvement as an Outcome Result

Ranch Management Education

Plan Period: FY12   **Outcome ID#:**   6860

Outcome Description

In the Ranch Management course, Feeds and Fedding, at Trinity Valley Community College, students will be able to balance a feed ration using Pearson's Square,

Outcome Strategy

The students will work together to find the lowest price grains and develop a ration according to a desired protein percent for the least expense, yet maintaining the quality of the ration.

Outcome Method

I will give the students the percent protein of a mixture of grain and hay and the target protein. By using Pearson's Square they will determine the amount of each type of grain or hay needed to achieve the target protein.

Outcome Criterion

This problem will be given in various forms on an exam. 90% of the students will successfully be able to balance feed rations.

Strategic Plan Relationship

Students must use basic mathematical skills the balance the Pearson Square equation and reach the target percentage.

Outcome Results

100% of students were able to balance a feed ration using Pearson's Square.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We did this project as a group. I will change the project into groups of 2. Each person will demonstrate the balancing of a ration for the class.

Planned Distance Learning Improvement as an Outcome Result

Ranch Management Education

Plan Period: FY12   **Outcome ID#:** 6667

Outcome Description

In the AG Power Units course at Trinity Valley Community College, students will be able to set the points on an 8N Ford tractor.

Outcome Strategy

I will use the Ag Building Shop and an 8N Ford tractor to teach the students how to set the points and check them.

Outcome Method

The students will set the points, check their settings then I will determine if they are set correctly.

Outcome Criterion

90% of the students will be able to successfully set the points on an 8N Ford tractor.

Strategic Plan Relationship

Learning skills in this exercise will allow students to be become engaged learners by working hands on. They will demonstrate critical thinking skills in determining the correct settings in this exercise.

Outcome Results

100% of the students completed the project successfully. They took the distributor out of the engine, set the points, replaced the distributor, then started the engine.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

I had the students in groups of 3. In the future I will group the students in pairs to allow each student more time to work on the project.

Planned Distance Learning Improvement as an Outcome Result

Welding Education

Plan Period: FY12   **Outcome ID#:**   6658

Outcome Description

Students will be able to demonstrate the Shielded Metal Arc Welding process with various electrodes in the horizontal position.

Outcome Strategy

Classroom discussion, reading assignments from text, observation of visual aid in video, and real life demonstration from instructor.

Outcome Method

Outcome Criterion

80% of the students will be able to pass a guided bend test with all submitted welds.

Strategic Plan Relationship

To demonstrate qualitative and quantitative critical thinking skills

Outcome Results

59% of all students were able to meet the desired outcome. Two main reasons for failure were lack of attendance and inablility to progress through assignments.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Encouragement to all students for better attendance. Instructor will establish deadlines for completing weld joint assignments. Instructor will monitor student progress more closely.

Planned Distance Learning Improvement as an Outcome Result

Welding Education

Plan Period: FY12   **Outcome ID#:**   6656

Outcome Description

All students will be able to verbally explain and demonstrate the correct safe method used in setting up an oxygen/acetylene cutting torch.

Outcome Strategy

Class discussions, video presentation, reading assignment from text, instructor presentation and hands on training will be used to expose the student to the safe and correct method used in setting up an oxygen/acetylene cutting torch.

Outcome Method

At the completion of oxygen/acetylene section, each student will be graded using a check list of safety steps and operation steps as they demonstrate and verbally explain why each step of setting up the oxygen/acetylene cutting torch is performed. All safety steps must be achieved in order to pass.

Outcome Criterion

100% of the students will have a 100% accuracy rating

Strategic Plan Relationship

To demonstrate qualitative and quantitative critical thinking skills

Outcome Results

90% of students enrolled were able to complete the desired outcome. Part of this was due to students not attending class who were still enrolled in the class. The other problem resulted from students not engaging in opportunities to practice in class/lab time.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

All students will have to demonstrate the capabilities to properly set up the cutting torch and use it prior to the final demonstration for a grade. This will require the student to engage in practice prior to recieving a grade on the desired outcome.
Students who fail to attend class will be encouraged to improve their attendance in order to complete the outcome and improve their class grade.

Planned Distance Learning Improvement as an Outcome Result

Welding Education

Plan Period: FY12   **Outcome ID#:** 6657

Outcome Description

Students will be able to demonstrate the Gas Metal Arc Welding process in the vertical position.

Outcome Strategy

Classroom discussion, reading assignment from the text, observation of visual aid in video and real life demonstration from the instructor.

Outcome Method

At the end of the semester, each student will submit welds to be tested using a visual inspection test. This test will be pass or fail.

Outcome Criterion

80% of the students will be able to pass a guided bend test with all submitted welds.

Strategic Plan Relationship

To demonstrate qualitative and quantitative critical thinking skills

Outcome Results

50% of the students were able to complete welds using GMAW in the verticle position. There were two main reasons that only 50% of the students completed the desired outcome. Failure to attend class and inability to progress through welding assignments.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Encouragement to all students to attend class regularly and instructor will monitor progress of all students more closely. Instructor will establish deadlines for all weld joints to be completed.

Planned Distance Learning Improvement as an Outcome Result

Health Science Education Plans

Associate Degree Nursing Education

Plan Period: FY12

Outcome ID#: 6698

Outcome Description

By the end of Level III, the student will be able to demonstrate the ability to make safe and ethical collaborative clinical decisions for diverse clients/groups of clients.

Outcome Strategy

Implement curriculum for Level III in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting including used of case studies that address safety.

Outcome Method

Safe/Effective Care Environment section of the HESI Custom Test for Level III in fall 2011.

Outcome Criterion

Fifty-five percent of the students will score at 850 or higher on the Safe/Effective Care Environment of the HESI Custom Test for Level III.

Strategic Plan Relationship

Outcome Results

68% of students taking the HESI custom exam in Level III in the fall of 2012 scored 850 or higher on the safe, effective care items. Met - but there was questionable cheating on this exam since considerably more students who tested later in the week scored higher than those who tested on the first day. The provost met with the students who scored higher toward the end of the week but no evidence of cheating was uncovered.

Outcome Distance Learning Results

The number of students scoring above 850 on the HESI custom exam in fall of 2011 on safe, effective care environment were:
Kaufman = 65%
Athens = 81%

Planned Improvement as an Outcome Result

The faculty will re-iterate the confidentiality of HESI exams as students will sign a confidentiality form before taking the test. The exams will be scheduled on the same day if possible or at the most 2 consecutive days when students will not be in class with each other in between.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:** 6699

Outcome Description

By the end of Level III, the student will be able to use a systematic problem-solving process and critical thinking skills.

Outcome Strategy

Implement curriculum for Level III in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting, including post-conference critical thinking exercises and case studies.

Outcome Method

Critical thinking score on the HESI Custom Test for Level III in fall 2011.

Outcome Criterion

Strategic Plan Relationship

The HESI Custom Test for Level III measures critical thinking in nursing which meets the general education outcome related to demonstrating critical thinking skills.

Outcome Results

73% of students taking the HESI custom exam in Level III in the fall of 2012 scored 850 or higher on the critical thinking items. Met - but there was questionable cheating on this exam since considerably more students who tested later in the week scored higher than those who tested on the first day. The provost met with the students who scored higher toward the end of the week but no evidence of cheating was uncovered.

Outcome Distance Learning Results

of students scoring above 850 on critical thinking on HESI custom exam in fall of 2011 were:
Kaufman = 74%
Athens = 67%

Planned Improvement as an Outcome Result

The faculty will re-iterate the confidentiality of HESI exams as students will sign a confidentiality form before taking the test. The exams will be scheduled on the same day if possible or at the most 2 consecutive days when students will not be in class with each other in between.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:**   6702

Outcome Description

By the end of the program, the student will be able to develop and implement a plan of care for the diverse client/family across the lifespan with complex health care needs in a variety of settings.

Outcome Strategy

Implement the entire curriculum in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including use of generic care plans.

Outcome Method

Five areas of the nursing process on the HESI Exit Exam at the end of Level IV in the spring of 2012.

Outcome Criterion

Sixty percent of the students will score at 850 or higher on the five areas of the nursing process on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship

Outcome Results

On the HESI Exit Exam in spring of 2012, the following # of students scored above 850:
Assessment - 49% - not met
Analysis - 43% - not met
Planning - 52% - not met
Implementation - 52% - not met
Evaluation - 58% - not met

Outcome Distance Learning Results

Assessment Kaufman = 50% Athens = 44%
Analysis Kaufman = 44% Athens = 41%
Planning Kaufman = 49% Athens = 63%
Implementation Kaufman = 51% Athens = 59%
Evaluation Kaufman = 57% Athens = 67%
Kaufman higher in 2 areas and Athens higher in 3 areas
No significant trends or advantage to one site

Planned Improvement as an Outcome Result

The sophomores will have PrepU to help with test taking skills. The freshmen have adopted The Neighborhood and MyNursingLab to help get students engaged in case studies across the curriculum and to improve preparation for class - but this will not effect Level IV scores until 2014. Freshmen will also switch from generic care plans to concept maps to help students leave linear thinking and improve their skills in all areas of the nursing process.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:** 6703

Outcome Description

By the end of the program, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with complex health care problems (physiological integrity).

Outcome Strategy

Implement the entire curriculum in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting.

Outcome Method

Physiological integrity section on the HESI Exit Exam at the end of Level IV in the spring of 2012.

Outcome Criterion

Sixty percent of the students will score at 850 or higher on physiological integrity on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship

Will be able to demonstrate knowledge of care of clients (who are living systems) with issues related to physiological integrity.

Outcome Results

For the students who took the HESI exit exam in the spring of 2012, 55% scored 850 or higher on physiological integrity section. Not met.

Outcome Distance Learning Results

On physiological integrity section on HESI exit exam in spring of 2012 - the # over 850 at each site was:
Kaufman 54%
Athens 59%

Planned Improvement as an Outcome Result

The sophomores will have PrepU to help with test taking skills. The freshmen have adopted The Neighborhood and MyNursingLab to help get students engaged in case studies across the curriculum and to improve preparation for class - but this will not effect Level IV scores until 2014. Freshmen will also switch from generic care plans to concept maps to help students leave linear thinking and improve their skills in physiological integrity.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:** 6700

Outcome Description

By the end of Level III, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with health care problems that are hard to predict (physiological integrity).

Outcome Strategy

Implement curriculum for Level III in class and clinical, incorporating changes decided at the last ADN faculty meeting, including generic care plans.

Outcome Method

Physiological integrity score on the HESI Custom Test for Level III in fall 2011.

Outcome Criterion

Fifty-five percent of the students will score at 850 or higher on Physiological Integrity on the HESI Custom Test for Level III.

Strategic Plan Relationship

Will be able to demonstrate knowledge of care of clients (who are living systems) with problems related to physiological integrity.

Outcome Results

69% of students taking the HESI custom exam in Level III in the fall of 2012 scored 850 or higher on the physiologic integrity items. Met - but there was questionable cheating on this exam since considerably more students who tested later in the week scored higher than those who tested on the first day. The provost met with the students who scored higher toward the end of the week but no evidence of cheating was uncovered.

Outcome Distance Learning Results

On HESI custom exam in fall of 2011, the # of students scoring above 850 on the physiologic integrity:
Kaufman = 69%
Athens = 70%
No significant difference

Planned Improvement as an Outcome Result

The faculty will re-iterate the confidentiality of HESI exams as students will sign a confidentiality form before taking the test. The exams will be scheduled on the same day if possible or at the most 2 consecutive days when students will not be in class with each other in between.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:**   6701

Outcome Description

By the end of the program, the student will be able to demonstrate the ability to utilize critical thinking skills to make safe and ethical clinical decisions.

Outcome Strategy

Implement the entire curriculum in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting, including increased use of case studies and generic prep sheets.

Outcome Method

Safe/Effective care environment and critical thinking scores on the HESI Exit Exam at the end of Level IV in spring 2012.

Outcome Criterion

Sixty percent of the students will score 850 or higher on Safe/Effective Care Environment and Critical Thinking on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship

The HESI Exit Exam measures critical thinking in nursing which meets the general education outcome of demonstrating critical thinking skills.

Outcome Results

37% of students taking the HESI exit exam in spring of 2012 scored 850 or higher on Safe/effective care environment items - not met
54% of students taking the HESI exit exam in spring of 2012 scored 850 or higher on critical thinking items - not met
These were the same students who scored much higher in fall of 2012 where there was questionable cheating.

Outcome Distance Learning Results

On the Exit exam, the following # of students scored 850 or higher at each site:
Safe, effective care environment Kaufman = 34%, Athens 52%
Critical thinking Kaufman = 52%, Athens = 67%
Distance site not disadvantaged

Planned Improvement as an Outcome Result

Faculty will emphasize safety in each lecture and promote creation of a "culture of safety". There will be increased simulation in the curriculum with 10 of 15 clinical groups using simulation in the fall of 2012. The sophomores will be starting use of PrepU in the fall which will help improve test scores. The freshmen will adopt The Neighborhood and MyNursing Lab to improve critical thinking and preparation for class but these changes won't affect this goal for 2 years.

Planned Distance Learning Improvement as an Outcome Result

No changes made specific to either site. Would prefer that we can get the HSC new building started to get an auditorium with classroom seating.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:**   6695

Outcome Description

By the end of Level II, the student will be able to apply principles of critical thinking and a systematic problem-solving approach when caring for clients/familites across the lifespan with common health care needs.

Outcome Strategy

Implement curriculum for Level I & II in class, skills and clinical, incorporating changes decided at last ADN faculty meeting, including e-books, HESI case studies, generic care plans, and increased use of simulation scenarios.

Outcome Method

Critical thinking score on HESI Custom Test for Level II in spring 2012.

Outcome Criterion

Fifty percent of the students will score at 850 or higher on critical thinking on the HESI Custom Test for Level II.

Strategic Plan Relationship

The HESI Custom Test for Level II measures critical thinking in nursing at that level which meets the general education outcome.

Outcome Results

Overall - 43% students testing in spring 2012 scored 850 or higher on the critical thinking portion of the HESI custom exam for Level II - Not met.

Outcome Distance Learning Results

The number of Level II students scoring 850 or higher on critical thinking section of the HESI custom exam in spring of 2012 were:
Kaufman = 41%
Athens = 64%
Distance ed students were not disadvantaged.

Planned Improvement as an Outcome Result

Faculty have adopted The Neighborhood, MyNursingLab, and Cerner Electronic Health Record for the fall of 2012 to get students more engaged in case studies throughout the program. This is hoped to improve critical thinking. Will also switch to concept maps instead of generic care plans to help students move away from linear thinking and improve critical thinking.

Planned Distance Learning Improvement as an Outcome Result

Will not make any changes specific to either site but would like to start building new HSC which would have classroom style auditorium.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:** 6697

Outcome Description

By the end of Level II, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with common health problems (physiological integrity).

Outcome Strategy

Implement curriculum for Level I and II in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including generic care plans, and e-books.

Outcome Method

Physiological integrity section of the HESI Custom Test for Level II in spring 2012.

Outcome Criterion

Fifty percent of the students will score at 850 or higher on the physiological integrity section of the HESI Custom Test for Level II.

Strategic Plan Relationship

Will be able to demonstrate knowledge of care of clients (who are living systems) with issues related to physiological integrity.

Outcome Results

47% of Level II students taking HESI custom exam in spring of 2012 scored 850 or higher on physiological integrity - not met.

Outcome Distance Learning Results

The number of students scoring 850 or higher at each site on physiological integrity was:
Kaufman = 46%
Athens = 57%
Distance site was not disadvantaged.

Planned Improvement as an Outcome Result

Faculty have adopted The Neighborhood, MyNursingLab, and Cerner Electronic Health Record for the fall of 2012 to get students more engaged in case studies throughout the program. This is hoped to improve critical thinking. Will also switch to concept maps instead of generic care plans to help students move away from linear thinking and improve critical thinking and a better understanding of physiological integrity. Faculty will be working on a major curriculum change with several other programs for fall of 2013 which will focus on concepts and understanding of physiologic integrity.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12

Outcome ID#: 6704

Outcome Description

By the end of the Summer Learning Lab, the student will have increased reading proficiency skills.

Outcome Strategy

Continue Scheduled Summer Learning Lab sessions on reading the nursing textbooks, reading skills, study skills, using the syllabus, and test-taking skills. This will be required of all incoming students who did not pass the HESI A2 entrance test in reading the first time and those who scored less than 79. Will increase engagement through reading programs such as Weaver.

Outcome Method

Reading proficiency score as measured on Weaver

Outcome Criterion

Seventy-five percent of the students required to participate in the summer learning lab will improve their reading proficiency score by 10% or more from the beginning of the program until the end (must have completed a minimum of 12 hours of activities on Weaver).

Strategic Plan Relationship

The learning lab activities will focus on reading nursing textbooks and reading skills in order to improve reading skills of nursing students.

Outcome Results

All of the students who took more than once to pass the reading section of the HESI Admission Assessment participated in the summer learning lab. They were required to take a diagnostic test on the Weaver reading program and then do at least 12 hours working to complete the vocabulary and comprehension activities to move to the highest levels. Some students just did the required 12 hours and some did much more to get to the highest levels. But the results were deleted at the end of summer II to make preparations to add the developmental reading students for the fall and I did not get to record the results.

Outcome Distance Learning Results

N/A All students were in Kaufman

Planned Improvement as an Outcome Result

Will continue the Weaver program in the summer success class. It gets them engaged and they have a goal to work towards. Next year we hope to have a retention coordinator who will have the responsibility to collect this data. We will follow these students' progress through the program.

Planned Distance Learning Improvement as an Outcome Result

N/A

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:** 6696

Outcome Description

By the end of Level II, the student will be able to apply the nursing process to provide safe nursing care for diverse simulated clients/families experiencing common health care problems.

Outcome Strategy

Implement curriculum for Level I and II in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including emphasis on generic care plans.

Outcome Method

Five areas of nursing process and Safe/Effective Care Environment scores on HESI Custom Test for Level II in spring 2012.

Outcome Criterion

Fifty percent of the students will score at 850 or higher on each of the five areas of the nursing process and the safe/effective care environment area on the HESI Custom Test for Level II.

Strategic Plan Relationship

Outcome Results

The scores on the sections of the HESI custom exam in spring of 2012 for Level II students:
Assessment = 29% - not met
Analysis = 38% - not met
Planning = 54% - met
Implementation = 35% - not met
Evaluation = 56% = met
Safety = 46% - not met

Outcome Distance Learning Results

The percentage of students scoring above 850 on the following areas were:
Assessment Kaufman = 29%; Athens = 21%
Analysis   Kaufman = 42%; Athens = 36%
Planning   Kaufman = 53%; Athens = 79%
Implementation Kaufman = 34%; Athens = 57%
Evaluation Kaufman = 55%; Athens = 71%
Safety   Kaufman = 43%; Athens = 57%
Kaufman students were higher in 2 areas and Athens in 4.

Planned Improvement as an Outcome Result

Faculty have decided to delete generic care plans which promote linear thinking and switch to concept maps. They will put emphasis on focussed assessments in clinical and concept based activities. Faculty have adopted The Neighborhood, MyNursingLab, and Cerner Electronic Health Record for the fall of 2012 to get students more

engaged in case studies throughout the program. This is hoped to improve critical thinking. Will continue to focus on safety in each lecture and continue to emphasize a "culture of safety" throughout hte program.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Emergency Medical Services Education

Plan Period: FY12   **Outcome ID#:** 6684

Outcome Description

By the end of the program, the student will be able to demonstrate a working knowledge of clinical information and related topics relevant to the practice of pre-hospital personnel in cardiac management.

Outcome Strategy

Implement the curriculum related to cardiac management in class, skills and clinical, incorporating all appropriate Department of Transportation objectives. Utilize plans developed after evaluation of last year's LEAPs.

Outcome Method

Cardiology subtest of HESI diagnostic test given at end of the program

Outcome Criterion

At least 60% of the students taking the HESI diagnostic exam in the last semester of the paramedic program will score at the recommended level on the cardiology items.

Strategic Plan Relationship

Will demonstrate knowledge of care of patients, who are living systems, with cardiology problems.

Outcome Results

6/11 paramedic students taking the HESI paramedic exit exam in May 2012 scored higher than the recommended 700 on the cardiology items. HESI said that next year the recommended will be 650. 7/11 met the 650 standard. The current outcome is 55% which doesn't meet the goal. With the 650 standard then 64% met the standard which meets the goal.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The curriculum has been changed to add a semester of clinicals, more lab hours have been added and another course has been added - special populations. All exams will be re-written due to the new curriculum, more scenario based labs have been added to reinforce the cardiology content, faculty have been stabilized and plan to meet regularly to make sure everyone is on the same page with regards to teaching content - perhaps standardizing presentations.

Planned Distance Learning Improvement as an Outcome Result

N/A

Emergency Medical Services Education

Plan Period: FY12   **Outcome ID#:** 6687

Outcome Description

By the end of the program, the student will be able to demonstrate knowledge and skills required for airway management.

Outcome Strategy

Implement the curriculum related to airway management in class, skills and clinical, incorporating all appropriate Department of Transportation objectives and including the changes made as a result of the last evaluation of LEAPs.

Outcome Method

Airway management subtest of HESI diagnostic exam given at end of the program

Outcome Criterion

At least 60% of the students taking the HESI diagnostic exam in the last semester of the paramedic program will score at or above the recommended level on the subtest of items related to airway management.

Strategic Plan Relationship

Will be able to demonstrate care of clients (who are living systems) with airway management problems

Outcome Results

3/11 paramedic students taking the HESI paramedic exit exam in May 2012 scored higher than the recommended 700 on the airway/respiration/ventilation section. HESI said that next year the recommended will be 650. 4/11 met the 650 standard. The current outcome is 27% which doesn't meet the goal. 36% met the 650 standard which still doesn't meet the goal.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The curriculum has been changed to add a semester of clinicals and more lab hours have been added. All exams will be analyzed by the coordinator, faculty and medical director and re-written as needed. More scenario based labs have been added to reinforce the content, faculty have been stabilized and plan to meet regularly to make sure everyone is on the same page with regards to teaching content - perhaps standardizing presentations. Since this content is covered in the first summer session and they will not graduate until the end of the next summer session, there will be review and reinforcement of the content throughout the year.

Planned Distance Learning Improvement as an Outcome Result

N/A

Emergency Medical Services Education

Plan Period: FY12   **Outcome ID#:** 6685

Outcome Description

By the end of the program, the student will be able to integrate pathophysiological principles and assessment findings to formulate a field impression and implement a treatment plan for the medical patient.

Outcome Strategy

Implement the curriculum related to medical patients in class, skills and clinical, incorporating all appropriate Department of Transportation objectives and including changes made after the last evaluation of LEAPs.

Outcome Method

Medical subtest of HESI diagnostic exam given at the end of the program

Outcome Criterion

At least 60% of the students taking the HESI diagnostic exam in the last semester of the paramedic program will score at the recommended level or higher on the subtest related to medical problems.

Strategic Plan Relationship

Will be able to demonstrate care of clients, who are living systems, with medical problems.

Outcome Results

1/11 students taking the HESI paramedic exit exam in May 2012 met the recommended level of 700 or the next year's recommended level of 650. Not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The curriculum has been changed to add a semester of clinicals, more lab hours have been added and another course has been added - special populations.The medical course and cardiology course have been put in separate semesters so that medical content will get as much attention as it needs instead of being considered secondary to cardiac content. All exams will be re-written due to the new curriculum, more scenario based labs have been added to reinforce the medical content, faculty have been stabilized and plan to meet regularly to make sure everyone is on the same page with regards to teaching content - perhaps standardizing presentations.

Planned Distance Learning Improvement as an Outcome Result

N/A

Emergency Medical Services Education

Plan Period: FY12   **Outcome ID#:**   6686

Outcome Description

By the end of the program, the student will be able to integrate pathophysiological principles and assessment findings to formulate a field impression and implement a treatment plan for the trauma patient.

Outcome Strategy

Implement the curriculum related to trauma patients in class, skills and clinical, incorporating all appropriate Department of Transportation objectives and including changes made after the last evaluation of LEAPs.

Outcome Method

Trauma subtest of HESI diagnostic exam given at end of the program

Outcome Criterion

At least 60% of the students taking the HESI diagnostic exam in the last semester of the paramedic program will score at or above the recommended level on the subtest of items related to trauma.

Strategic Plan Relationship

Will be able to demonstrate care of clients, who are living systems, and who have undergone trauma.

Outcome Results

6/11 paramedic students taking the HESI paramedic exit exam in May 2012 scored higher than the recommended 700 on the trauma section. HESI said that next year the recommended will be 650. 7/11 met the 650 standard. The current outcome is 55% which doesn't meet the goal. With the 650 standard then 64% met the standard which meets the goal.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The curriculum has been changed to add a semester of clinicals, more lab hours have been added and another course has been added - special populations. All exams will be re-written due to the new curriculum, more scenario based labs have been added to reinforce the cardiology content, faculty have been stabilized and plan to meet regularly to make sure everyone is on the same page with regards to teaching content - perhaps standardizing presentations.

Planned Distance Learning Improvement as an Outcome Result

N/A

Patient Care Technology Education

Plan Period: FY12   **Outcome ID#:**   6688

Outcome Description

By the end of the PCT program, the student will be able to demonstrate knowledge of task-oriented duties and skills that can legally be delegated by the RN to the PCT.

Outcome Strategy

Implement the curriculum for the PCT program in class, skills and clinicals including role playing activities related to delegation.

Outcome Method

Score on subtest of items on the PCT final that relate to duties and skills that can be delegated by the RN to the PCT in the fall of 2011 and the spring of 2012.

Outcome Criterion

Eighty percent of the students will score 90% or higher on the subtest of items that relate to duties and skills that can be delegated by the RN to the PCT.

Strategic Plan Relationship

Outcome Results

When we went to collect data for fall of 2011 students, we discovered that the data was no longer available since we upgraded PAR SCORE in 2012 with the change to Windows 7.

11/13 students taking final in spring 2012 scored 90% or higher on the items related to duties and skills that can be delegated to the PCT for 85% success rate - goal met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

PCT instructor will continue current plan. Will make sure that students are taught about any updates that have been made to the delegation rules in the Texas Nursing Practice Act.

Planned Distance Learning Improvement as an Outcome Result

N/A

Patient Care Technology Education

Plan Period: FY12
Outcome ID#: 6689

Outcome Description

By the end of the PCT program, the student will be able to demonstrate a basic understanding of commonly occuring disease processes.

Outcome Strategy

Implement the curriculum for the PCT program in class, skills and clinical.

Outcome Method

Score on subtest of items on the PCT final that relate to commonly occuring disease processes in fall 2011 and spring 2012.

Outcome Criterion

Eighty percent of the students will score at 80% or higher on the subtest of items on the PCT final that relate to commonly occuring disease processes.

Strategic Plan Relationship

Will be able to demonstrate knowledge of disease processes of patients who are living systems.

Outcome Results

When we went to collect data for fall of 2011 students, we discovered that the data was no longer available since we upgraded PAR SCORE in 2012 with the change to Windows 7.
9/13 students taking the final in the spring of 2012 scored 80% or higher on items related to specific disease processes = 69% success rate. Not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The PCT instructor will add an oral quiz to the study of disease process following oral reports given by students on each body system and see if this improves scores.

Planned Distance Learning Improvement as an Outcome Result

N/A

Surgical Technology Education

Plan Period: FY12   **Outcome ID#:**   6693

Outcome Description

By the end of SRGT 1441 and 1442, the student will be able to relate the relevant anatomy and pathology to indications for selected surgical procedures.

Outcome Strategy

Implement the curriculum for SRGT 1441 and 1442 in class. Clinical experiences will help reinforce the principles.

Outcome Method

Anatomy & Physiology subsection of the Certified Surgical Technologist (CST) examination given at the end of the SGT program

Outcome Criterion

Seventy percent of the students will score 68% or higher on the anatomy & physiology section of the CST given in spring 2012 at the end of the program.

Strategic Plan Relationship

Will demonstrate knowledge of anatomy & physiology of living systems.

Outcome Results

6/9 2012 graduating 2012 SGT students scored 68% or higher on the anatomy & physiology section of the CST exam = 67%. Not quite met but dramatically improved over 2011.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The SGT instructor had adopted the Northstar program for diagnostic testing and review for the last month of the program and the pass-rate and scores on anatomy & physiology subscore dramatically increased. This year the students will start the Northstar program earlier in the program specifically looking at A&P and micriobiology in November. The students will pay for the Northstar program in their lab fees.

Planned Distance Learning Improvement as an Outcome Result

N/A

Surgical Technology Education

Plan Period: FY12   **Outcome ID#:** 6692

Outcome Description

By the end of the program, the student will be able to demonstrate knowledge of certifying exam content related to intraoperative procedures.

Outcome Strategy

Implement the curriculum for SRGT 1409 in class and skills. Clinical experiences will help reinforce the principles and content.

Outcome Method

Intraoperative procedures subsection of the Certified Surgical Technologiest (CST) Examination given at the end of the program

Outcome Criterion

Seventy percent of the students will score at 68% or higher on the Intraoperative Procedures subsection of the CST.

Strategic Plan Relationship

Will be able to demonstrate knowledge of intraoperative procedures for patients who are living systems.

Outcome Results

6/9 of 2012 graduating SGT students who took the CST exam scored 68% or higher on the Intraoperative procedures section = 67% Not quite met but much improved over 2011.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

The SGT instructor had adopted the Northstar program for diagnostic testing and review for the last month of the program and the pass-rate and scores on intraoperative procedures subscore dramatically increased. This year the students will start the Northstar program earlier in the program. The students will pay for the Northstar program in their lab fees.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY12 **Outcome ID#:** 6683

Outcome Description

By the end of VNSG 1500, the student will be able to identify basic interventions to support the client and family during life stages including death & dying.

Outcome Strategy

Implement Level I curriculum in class, skills and clinical, incorporating changes decided on at the last VN faculty meeting.

Outcome Method

ATI Fundamentals diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI Fundamentals diagnostic test.

Strategic Plan Relationship

Will be able to demonstrate care of clients, who are living systems, with basic needs.

Outcome Results

Kaufman - 19/24 students taking the ATI diagnostic fundamentals exam scored at or above the national norm = 79% success rate - goal met
Palestine - 26/28 students taking the ATI diagnostic fundamentals exam scored at or above the national norm = 93% success rate - goal met

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Kaufman and Palestine faculty will continue current strategies.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY12   **Outcome ID#:**   6678

Outcome Description

By the end of VNSG 1334 in Level II, the student will be able to utilize the nursing process to assist in planning for the well or ill child.

Outcome Strategy

Implement curriculum for VNSG 1334 through lectures and audiovisuals and computer simulations. Experiences with pediatric patients in the clinical course will help to reinforce this material.

Outcome Method

ATI PN Nursing Care of Children diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI PN Nursing Care of Children test on the first attempt.

Strategic Plan Relationship

Will demonstrate knowledge of care of children, who are living systems.

Outcome Results

Kaufman - 11/18 students taking the ATI care of children diagnostic test scored at or above the national norm = 61% success rate - goal not met
Palestine - 12/16 students taking the ATI care of children diagnostic test scored at or above the national norm = 46% success rate - goal not met

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Kaufman - This year the Kaufman faculty has a better understanding of how to use blackboard that will improve the students understanding of pediatrics. He will look into doing PowerPoint's and possibly voice over power points to assist the students with on line learning. He will incorporate their Pedi project into the grading system for their Pedi course to enhance research and better understanding of pediatric care.
Palestine - The faculty have decided they will team teach pediatrcs and will work with ATI to coordinate class with ATI activities.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY12

Outcome ID#: 6679

Outcome Description

By the end of VNSG 1330 in Level II, the student will be able to utilize the nursing process to assist in planning for the childbearing family.

Outcome Strategy

Implement curriculum for VNSG 1330 through lectures and videos and computer simulation. Experiences with maternity patients in the clinical course will help to reinforce this material.

Outcome Method

ATI PN Maternal/Newborn Nursing (OB) diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI PN Maternal/newborn nursing test on the first attempt.

Strategic Plan Relationship

Will be able to demonstrate knowledge of care of meternity patients, who are living systems.

Outcome Results

Kaufman - 7/18 students taking the ATI Maternal/newborn diagnostic test scored at or above the national norm = 39% success rate - goal not met
Palestine - 9/25 students taking the ATI Maternal/newborn diagnostic test scored at or above the national norm = 36% success rate - goal not met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Kaufman - Faculty will insure all students are rotated through the OB department before taking OB ATI tests to assist in their understanding of the obstetrics field. Will look at completing an OB project or case study added to either clinical or classroom grades.
Palestine - Faculty have decided to team teach the OB course and will work with ATI to coordinate the class with ATI activities.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY12   **Outcome ID#:** 6677

Outcome Description

By the end of VNSG 1231 in Level I, the student will be able to identify properties, effects and principles of pharmacotherapeutic agents.

Outcome Strategy

Implement curriculum for VNSG 1231 through lectures and videos and in med administration in the skills lab. Will do practice math questions in class. Reinforcement will occur during medication administration in clinical.

Outcome Method

ATI PN Pharmacology diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI Pharmacology test on the first attempt.

Strategic Plan Relationship

Outcome Results

Kaufman - 21/23 taking ATI pharmacology diagnostic test scored above the national norm = 91% success rate - met
Palestine - 21/26 taking ATI pharmacology diagnostic test scored above the national norm = 81% success rate - met

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Both Kaufman and Palestine faculty will continue current strategies.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY12   **Outcome ID#:** 6680

Outcome Description

By the end of VNSG 1510 in Level III, the student will be able to utilize the nursing process to assist in caring for clients with common medical-surgical health problems.

Outcome Strategy

Implement curriculum for VNSG 1400, 1509, and 1510 through lectures and videos and computer simulations. Experiences with medical-surgical patients in the clinical courses will help to reinforce this material.

Outcome Method

ATI PN Nursing Care of Medical/Surgical patients diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI PN Nursing Care of Medical/surgical patients test on the first attempt.

Strategic Plan Relationship

Will be able to demonstrate knowledge of care of clients with medical/surgical problems, who are living systems.

Outcome Results

Kaufman - 15/23 students taking the ATI medical/surgical diagnostic exam scored at or above the national norm = 65% success rate - goal not met
Palestine - 16/23 students taking the ATI medical/surgical diagnostic exam scored at or above the national norm = 69.5% success rate - goal almost met

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Kaufman - Faculty will incorporate the use of case studies the students can divide into groups and complete to get a better critical thinking of situations that will occur in the Medical / Surgical setting which will help the students enhance their abilities to better critically think on the ATI test.
Palestine - Faculty will coordinate the med/surg classes with ATI activities to get more engagement

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY12   **Outcome ID#:** 6681

Outcome Description

By the end of VNSG 1510 in Level III, the student will be able to identify mental illness, and treatment of common abnormal patterns of behavior and related nursing interventions.

Outcome Strategy

Implement curriculum for VNSG 1510 through lectures and videos and computer simulations.

Outcome Method

ATI PN Mental Health diagnostic test

Outcome Criterion

Seventy-five percent of the students will score at or above national average on the ATI PN CAP Mental Health test on the first attempt.

Strategic Plan Relationship

Will demonstrate knowledge of clients with mental health problems, who are living systems.

Outcome Results

Kaufman - 17/23 students taking the ATI mental health diagnostic exam scored at or above the national norm = 73% success rate - goal met.
Palestine - 18/23 students taking the ATI mental health diagnostic exam scored at or above the national norm = 78% success rate - goal met.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Kaufman and Palestine faculty will continue current strategies as both met the desired outcome.

Planned Distance Learning Improvement as an Outcome Result

N/A

Vocational Nursing Education

Plan Period: FY12   **Outcome ID#:** 6682

Outcome Description

By the end of the VN program, the student will be able to utilize the nursing process in care for clients with common health problems.

Outcome Strategy

Implement entire curriculum in class, skills and clinical, incorporating changes decided on at the last VN faculty meeting.

Outcome Method

ATI Comprehensive Diagnostic Test

Outcome Criterion

Seventy-five percent of the students will score at or above the national average on the ATI comprehensive diagnostic test.

Strategic Plan Relationship

Will be able to demonstrate care of patients, who are living systems, with variety of health problems

Outcome Results

Kaufman - 15/23 students taking the ATI comprehensive diagnostic exam scored at or above the national norm = 65% success rate - goal not met
Palestine - 18/23 students taking the ATI comprehensive diagnostic exam scored at or above the national norm = 78% success rate - goal met

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

Kaufman - Faculty will assign practice ATI tests for the students to complete before they take the comprehensive predictor test. This will give instructor a generalized idea of materials that he can then use to review prior to the students taking the test.
Palestine - will continue current strategies.

Planned Distance Learning Improvement as an Outcome Result

N/A

Distance Education Related Plans

Accounting Education

Plan Period: FY12   **Outcome ID#:** 6550

Outcome Description

Students will be able to assemble, analyze, and record the accounting data necessary to complete the multi-step Income Statement, Equity Statement and Balance Sheet for a Merchandising business. This will be done in accordance with generally accepted double-entry bookkeeping practices.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class interaction, practice exercises/problems, accounting transparencies, power point slides, and question and answer activities and lectures

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level students have achieved the desired learning outcome

Outcome Criterion

Seventy percent of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity

Strategic Plan Relationship

This outcome relates to the student's ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully

Outcome Results

Eighty eight (88%) of Financial Accounting 2401 (Financial Accounting sections--0001 & 0826) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only face-to-face instruction for Accounting education students.

Outcome Distance Learning Results

Ninety one percent (91.67%) of Financial Accounting 2401 (Distance Education section) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. These results are for Distance Education students only.

Planned Improvement as an Outcome Result

No changes are planned in the way material is presented in the Face to Face sections because of the passing percentage of the FtoF students who met the learning activity objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned in the way material is presented in the Face to Face sections because of the passing percentage of the FtoF students who met the learning activity objective.

Accounting Education

Plan Period: FY12   **Outcome ID#:**   6551

Outcome Description

Students will be able to assemble, analyze, and record the accounting data necessary to complete the calculation of the present value of Bonds Payable and to journalize the entries to record the proceeds and the interest payments. This will be done in accordance with generally accepted double-entry bookkeeping practices

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class interaction, practice exercises/problems, accounting transparencies, power point slides, and question and answer activities and lectures.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

This outcome relates to the student's ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully.

Outcome Results

Eighty six (86%) of Financial Accounting 2402 (Managerial Accounting) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only face-to-face instruction for Accounting education students.

Outcome Distance Learning Results

Ninety one (91%) of Managerial Accounting 2402 (Managerial Accounting) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only Distance Education instruction for Accounting education students.

Planned Improvement as an Outcome Result

No changes are planned in the way material is presented because of 3he passing percentage of the students who met the learning activity objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned in the way material is presented because of 3he passing percentage of the students who met the learning activity objective

Accounting Education

Plan Period: FY12   **Outcome ID#:**   6552

Outcome Description

Students will be able to assemble, analyze, and record the accounting data necessary to describe and illustrate direct and indirect costs. Additionally, the student will be able to recognize direct material, direct labor and factory overhead costs as well as product and period costs. This will be done in accordance with generally accepted double-entry bookkeeping practices. Students will also be able to journalize the necessary adjusting entries from the worksheet.

Outcome Strategy

An understanding of the desired outcome by the students will be gained through reading the textbook material, class interaction, practice exercises/problems, accounting transparencies, power point slides, and question and answer activities and lectures.

Outcome Method

An assessment of the desired learning outcome will be determined by students completing a written and problem examination that will contain questions/problems specifically developed to determine the level students have achieved the desired learning outcome.

Outcome Criterion

Seventy percent of the students that are assessed will be able to achieve a score of 70 percent or better to show they met the desired learning outcome based on the assessment activit

Strategic Plan Relationship

This outcome relates to the student's ability to communicate effectively through written English. The students will have to read a written test and comprehend the questions, problems and scenarios to answer successfully

Outcome Results

Eighty two (82%) of Managerial Accounting 2402 (Managerial Accounting--Face-to-Face-sections) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only face-to-face instruction for Accounting education students.

Outcome Distance Learning Results

One Hundred (100%) of Managerial Accounting 2402 (Managerial Accounting) students assessed scored seventy percent (70%) or better when assessed on this learning outcome. This data includes only Distance Education instruction for Accounting education students.

Planned Improvement as an Outcome Result

No changes are planned in the way Accounting material is presented because of the passing percentage of the students who met the learning activity objective.

Planned Distance Learning Improvement as an Outcome Result

No changes are planned in the way Accounting material is presented because of the

students who met the learning activity objective.

Art Education

Plan Period: FY12   **Outcome ID#:** 6716

Outcome Description

Students who complete ARTS 1301 Art Appreciation will have a greater understanding of the language of art, specifically the elements and principles of art and design.

Outcome Strategy

Through lectures, the text and slide and video presentations, students will be exposed to the proper use and application of the language of art. Students will also have the opportunity to visit art museums to see and hear this language applied.

Outcome Method

Students will be required to reveal their understanding of and knowledge of the unique vocabulary utilized in the practice of art analysis by effectively describing and discussing various art works on a course assignment.

Outcome Criterion

Seventy-five percent of students who successfully complete the course will be able to properly and effectively identify/describe at least 70% of the information sought on the assignment.

Strategic Plan Relationship

The heart of this course is exposing students to the visual arts and enabling students to use the language of art effectively to discuss art work from any genre and any era.

Outcome Results

Students who completed ARTS 1301 Art Appreciation revealed a greater understanding of the language of art, specifically the elements and principles of art and design. Eighty-seven percent of the students in the fall and 84% of students in the spring achieved the minimum of 75% on the assessment rubric.

Outcome Distance Learning Results

Students who completed ARTS 1301 Art Appreciation revealed a greater understanding of the language of art, specifically the elements and principles of art and design. Eighty-eight percent of the students in the fall and 90% of students in the spring achieved the minimum of 75% on the assessment rubric.

Planned Improvement as an Outcome Result

No significant changes are being designed at this time.

Planned Distance Learning Improvement as an Outcome Result

No significant changes are being designed at this time.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:**   6695

Outcome Description

By the end of Level II, the student will be able to apply principles of critical thinking and a systematic problem-solving approach when caring for clients/familites across the lifespan with common health care needs.

Outcome Strategy

Implement curriculum for Level I & II in class, skills and clinical, incorporating changes decided at last ADN faculty meeting, including e-books, HESI case studies, generic care plans, and increased use of simulation scenarios.

Outcome Method

Critical thinking score on HESI Custom Test for Level II in spring 2012.

Outcome Criterion

Fifty percent of the students will score at 850 or higher on critical thinking on the HESI Custom Test for Level II.

Strategic Plan Relationship

The HESI Custom Test for Level II measures critical thinking in nursing at that level which meets the general education outcome.

Outcome Results

Overall - 43% students testing in spring 2012 scored 850 or higher on the critical thinking portion of the HESI custom exam for Level II - Not met.

Outcome Distance Learning Results

The number of Level II students scoring 850 or higher on critical thinking section of the HESI custom exam in spring of 2012 were:
Kaufman = 41%
Athens = 64%
Distance ed students were not disadvantaged.

Planned Improvement as an Outcome Result

Faculty have adopted The Neighborhood, MyNursingLab, and Cerner Electronic Health Record for the fall of 2012 to get students more engaged in case studies throughout the program. This is hoped to improve critical thinking. Will also switch to concept maps instead of generic care plans to help students move away from linear thinking and improve critical thinking.

Planned Distance Learning Improvement as an Outcome Result

Will not make any changes specific to either site but would like to start building new HSC which would have classroom style auditorium.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:** 6696

Outcome Description

By the end of Level II, the student will be able to apply the nursing process to provide safe nursing care for diverse simulated clients/families experiencing common health care problems.

Outcome Strategy

Implement curriculum for Level I and II in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including emphasis on generic care plans.

Outcome Method

Five areas of nursing process and Safe/Effective Care Environment scores on HESI Custom Test for Level II in spring 2012.

Outcome Criterion

Fifty percent of the students will score at 850 or higher on each of the five areas of the nursing process and the safe/effective care environment area on the HESI Custom Test for Level II.

Strategic Plan Relationship

Outcome Results

The scores on the sections of the HESI custom exam in spring of 2012 for Level II students:
Assessment = 29% - not met
Analysis = 38% - not met
Planning = 54% - met
Implementation = 35% - not met
Evaluation = 56% = met
Safety = 46% - not met

Outcome Distance Learning Results

The percentage of students scoring above 850 on the following areas were:
Assessment Kaufman = 29%; Athens = 21%
Analysis   Kaufman = 42%; Athens = 36%
Planning   Kaufman = 53%; Athens = 79%
Implementation Kaufman = 34%; Athens = 57%
Evaluation Kaufman = 55%; Athens = 71%
Safety   Kaufman = 43%; Athens = 57%
Kaufman students were higher in 2 areas and Athens in 4.

Planned Improvement as an Outcome Result

Faculty have decided to delete generic care plans which promote linear thinking and switch to concept maps. They will put emphasis on focussed assessments in clinical and concept based activities. Faculty have adopted The Neighborhood, MyNursingLab, and Cerner Electronic Health Record for the fall of 2012 to get students more

engaged in case studies throughout the program. This is hoped to improve critical thinking. Will continue to focus on safety in each lecture and continue to emphasize a "culture of safety" throughout hte program.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:**   6697

Outcome Description

By the end of Level II, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with common health problems (physiological integrity).

Outcome Strategy

Implement curriculum for Level I and II in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including generic care plans, and e-books.

Outcome Method

Physiological integrity section of the HESI Custom Test for Level II in spring 2012.

Outcome Criterion

Fifty percent of the students will score at 850 or higher on the physiological integrity section of the HESI Custom Test for Level II.

Strategic Plan Relationship

Will be able to demonstrate knowledge of care of clients (who are living systems) with issues related to physiological integrity.

Outcome Results

47% of Level II students taking HESI custom exam in spring of 2012 scored 850 or higher on physiological integrity - not met.

Outcome Distance Learning Results

The number of students scoring 850 or higher at each site on physiological integrity was:
Kaufman = 46%
Athens = 57%
Distance site was not disadvantaged.

Planned Improvement as an Outcome Result

Faculty have adopted The Neighborhood, MyNursingLab, and Cerner Electronic Health Record for the fall of 2012 to get students more engaged in case studies throughout the program. This is hoped to improve critical thinking. Will also switch to concept maps instead of generic care plans to help students move away from linear thinking and improve critical thinking and a better understanding of physiological integrity. Faculty will be working on a major curriculum change with several other programs for fall of 2013 which will focus on concepts and understanding of physiologic integrity.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:** 6698

Outcome Description

By the end of Level III, the student will be able to demonstrate the ability to make safe and ethical collaborative clinical decisions for diverse clients/groups of clients.

Outcome Strategy

Implement curriculum for Level III in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting including used of case studies that address safety.

Outcome Method

Safe/Effective Care Environment section of the HESI Custom Test for Level III in fall 2011.

Outcome Criterion

Fifty-five percent of the students will score at 850 or higher on the Safe/Effective Care Environment of the HESI Custom Test for Level III.

Strategic Plan Relationship

Outcome Results

68% of students taking the HESI custom exam in Level III in the fall of 2012 scored 850 or higher on the safe, effective care items. Met - but there was questionable cheating on this exam since considerably more students who tested later in the week scored higher than those who tested on the first day. The provost met with the students who scored higher toward the end of the week but no evidence of cheating was uncovered.

Outcome Distance Learning Results

The number of students scoring above 850 on the HESI custom exam in fall of 2011 on safe, effective care environment were:
Kaufman = 65%
Athens = 81%

Planned Improvement as an Outcome Result

The faculty will re-iterate the confidentiality of HESI exams as students will sign a confidentiality form before taking the test. The exams will be scheduled on the same day if possible or at the most 2 consecutive days when students will not be in class with each other in between.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:**   6699

Outcome Description

By the end of Level III, the student will be able to use a systematic problem-solving process and critical thinking skills.

Outcome Strategy

Implement curriculum for Level III in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting, including post-conference critical thinking exercises and case studies.

Outcome Method

Critical thinking score on the HESI Custom Test for Level III in fall 2011.

Outcome Criterion

Strategic Plan Relationship

The HESI Custom Test for Level III measures critical thinking in nursing which meets the general education outcome related to demonstrating critical thinking skills.

Outcome Results

73% of students taking the HESI custom exam in Level III in the fall of 2012 scored 850 or higher on the critical thinking items. Met - but there was questionable cheating on this exam since considerably more students who tested later in the week scored higher than those who tested on the first day. The provost met with the students who scored higher toward the end of the week but no evidence of cheating was uncovered.

Outcome Distance Learning Results

of students scoring above 850 on critical thinking on HESI custom exam in fall of 2011 were:
Kaufman = 74%
Athens = 67%

Planned Improvement as an Outcome Result

The faculty will re-iterate the confidentiality of HESI exams as students will sign a confidentiality form before taking the test. The exams will be scheduled on the same day if possible or at the most 2 consecutive days when students will not be in class with each other in between.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:** 6700

Outcome Description

By the end of Level III, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with health care problems that are hard to predict (physiological integrity).

Outcome Strategy

Implement curriculum for Level III in class and clinical, incorporating changes decided at the last ADN faculty meeting, including generic care plans.

Outcome Method

Physiological integrity score on the HESI Custom Test for Level III in fall 2011.

Outcome Criterion

Fifty-five percent of the students will score at 850 or higher on Physiological Integrity on the HESI Custom Test for Level III.

Strategic Plan Relationship

Will be able to demonstrate knowledge of care of clients (who are living systems) with problems related to physiological integrity.

Outcome Results

69% of students taking the HESI custom exam in Level III in the fall of 2012 scored 850 or higher on the physiologic integrity items. Met - but there was questionable cheating on this exam since considerably more students who tested later in the week scored higher than those who tested on the first day. The provost met with the students who scored higher toward the end of the week but no evidence of cheating was uncovered.

Outcome Distance Learning Results

On HESI custom exam in fall of 2011, the # of students scoring above 850 on the physiologic integrity:
Kaufman = 69%
Athens = 70%
No significant difference

Planned Improvement as an Outcome Result

The faculty will re-iterate the confidentiality of HESI exams as students will sign a confidentiality form before taking the test. The exams will be scheduled on the same day if possible or at the most 2 consecutive days when students will not be in class with each other in between.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:**   6701

Outcome Description

By the end of the program, the student will be able to demonstrate the ability to utilize critical thinking skills to make safe and ethical clinical decisions.

Outcome Strategy

Implement the entire curriculum in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting, including increased use of case studies and generic prep sheets.

Outcome Method

Safe/Effective care environment and critical thinking scores on the HESI Exit Exam at the end of Level IV in spring 2012.

Outcome Criterion

Sixty percent of the students will score 850 or higher on Safe/Effective Care Environment and Critical Thinking on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship

The HESI Exit Exam measures critical thinking in nursing which meets the general education outcome of demonstrating critical thinking skills.

Outcome Results

37% of students taking the HESI exit exam in spring of 2012 scored 850 or higher on Safe/effective care environment items - not met
54% of students taking the HESI exit exam in spring of 2012 scored 850 or higher on critical thinking items - not met
These were the same students who scored much higher in fall of 2012 where there was questionable cheating.

Outcome Distance Learning Results

On the Exit exam, the following # of students scored 850 or higher at each site:
Safe, effective care environment Kaufman = 34%, Athens 52%
Critical thinking Kaufman = 52%, Athens = 67%
Distance site not disadvantaged

Planned Improvement as an Outcome Result

Faculty will emphasize safety in each lecture and promote creation of a "culture of safety". There will be increased simulation in the curriculum with 10 of 15 clinical groups using simulation in the fall of 2012. The sophomores will be starting use of PrepU in the fall which will help improve test scores. The freshmen will adopt The Neighborhood and MyNursing Lab to improve critical thinking and preparation for class but these changes won't affect this goal for 2 years.

Planned Distance Learning Improvement as an Outcome Result

No changes made specific to either site. Would prefer that we can get the HSC new building started to get an auditorium with classroom seating.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:**   6702

Outcome Description

By the end of the program, the student will be able to develop and implement a plan of care for the diverse client/family across the lifespan with complex health care needs in a variety of settings.

Outcome Strategy

Implement the entire curriculum in class, skills, and clinical, incorporating changes decided at the last ADN faculty meeting, including use of generic care plans.

Outcome Method

Five areas of the nursing process on the HESI Exit Exam at the end of Level IV in the spring of 2012.

Outcome Criterion

Sixty percent of the students will score at 850 or higher on the five areas of the nursing process on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship

Outcome Results

On the HESI Exit Exam in spring of 2012, the following # of students scored above 850:
Assessment - 49% - not met
Analysis - 43% - not met
Planning - 52% - not met
Implementation - 52% - not met
Evaluation - 58% - not met

Outcome Distance Learning Results

Assessment Kaufman = 50% Athens = 44%
Analysis Kaufman = 44% Athens = 41%
Planning Kaufman = 49% Athens = 63%
Implementation Kaufman = 51% Athens = 59%
Evaluation Kaufman = 57% Athens = 67%
Kaufman higher in 2 areas and Athens higher in 3 areas
No significant trends or advantage to one site

Planned Improvement as an Outcome Result

The sophomores will have PrepU to help with test taking skills. The freshmen have adopted The Neighborhood and MyNursingLab to help get students engaged in case studies across the curriculum and to improve preparation for class - but this will not effect Level IV scores until 2014. Freshmen will also switch from generic care plans to concept maps to help students leave linear thinking and improve their skills in all areas of the nursing process.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

Associate Degree Nursing Education

Plan Period: FY12   **Outcome ID#:**   6703

Outcome Description

By the end of the program, the student will be able to promote physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations for clients with complex health care problems (physiological integrity).

Outcome Strategy

Implement the entire curriculum in class, skills and clinical, incorporating changes decided at the last ADN faculty meeting.

Outcome Method

Physiological integrity section on the HESI Exit Exam at the end of Level IV in the spring of 2012.

Outcome Criterion

Sixty percent of the students will score at 850 or higher on physiological integrity on the HESI Exit Exam at the end of Level IV.

Strategic Plan Relationship

Will be able to demonstrate knowledge of care of clients (who are living systems) with issues related to physiological integrity.

Outcome Results

For the students who took the HESI exit exam in the spring of 2012, 55% scored 850 or higher on physiological integrity section. Not met.

Outcome Distance Learning Results

On physiological integrity section on HESI exit exam in spring of 2012 - the # over 850 at each site was:
Kaufman 54%
Athens 59%

Planned Improvement as an Outcome Result

The sophomores will have PrepU to help with test taking skills. The freshmen have adopted The Neighborhood and MyNursingLab to help get students engaged in case studies across the curriculum and to improve preparation for class - but this will not effect Level IV scores until 2014. Freshmen will also switch from generic care plans to concept maps to help students leave linear thinking and improve their skills in physiological integrity.

Planned Distance Learning Improvement as an Outcome Result

No changes will be made specific to either site.

A distance education section of Anatomy and Physiology I is planned for Fall 2012. This is not really as a result of this evaluation, but partially because faculty wish to be able to compare individual learning outcomes.

Biology Education

Plan Period: FY12   **Outcome ID#:** 6750

Outcome Description

General Biology (Biol 1406 and Biol 1407) and Anatomy & Physiology (Biol 2401 and Biol 2402) students will be able to demonstrate knowledge of cellular metabolism core concepts.

Outcome Strategy

Class discussions, lectures and assigned readings will be used to expose the students to cellular metabolism core concepts. Laboratory experiences will be used to reinforce learning and gain better understanding.

Outcome Method

General Biology and Anatomy & Physiology instructors will create a set of questions, of which a subset (minimum of 10 questions) can be embedded within tests (Final Exam or last test or other test). Alternatively, instructors may select appropriate questions from their own test banks that address this specific learning outcome. Students will demonstrate mastery by receiving 70% or higher as an evaluation of thier level of understanding regarding cellular metabolism core concepts.

Outcome Criterion

70% of the student sample - including students from all TVCC campuses which offer General Biology and/or Anatomy & Physiology - will demonstrate a 70% level of understanding regarding this outcome.

Strategic Plan Relationship

This relates to students' knowledge of living systems.

Outcome Results

468 students, from 19 sections, representing 2 of the main campuses, and one TDCJ section and one high school dual credit section, were tested. 77.3% were successful at meeting the criteria. We met our goal.

Outcome Distance Learning Results

No distance education sections of General Biology 1, or 2 or Anatomy and Physiology 1 or 2 were offered.

Planned Improvement as an Outcome Result

We would like to seek greater participation.

Planned Distance Learning Improvement as an Outcome Result

A distance A&P I class is planned for Fall 2012.

Computer Science Education

Plan Period: FY12   **Outcome ID#:** 6690

Outcome Description

Students will demonstrate ability to: create a poster that includes a border, a picture, a bulleted list, font sizing, text centering, and font formatting in bold and italics.

Outcome Strategy

Students will gain the knowledge of Word Processing through reading the textbook material, interactions with instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of this will be determined by students completing Word Project 1, which is specifically mapped to determine the level students have achieved the desired outcome. Using SAM will keep grading consistent.

Outcome Criterion

A minimum of 75% of the students who have completed the assessments will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship

The outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty six per cent (86%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Outcome Distance Learning Results

Eighty five percent (85%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Planned Improvement as an Outcome Result

Since eighty six percent (86%)of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Planned Distance Learning Improvement as an Outcome Result

Since eighty five percent (85%)of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Computer Science Education

Plan Period: FY12   **Outcome ID#:** 6691

Outcome Description

Students will demonstrate the ability to accurately use the following Functions in Excel: SUM, AVERAGE, MAX, MIN, and IF.

Outcome Strategy

Students will gain the knowledge of the proper use of Excel Functions through reading the textbook material, interaction with the instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of the correct use of Excel Functions will be determined by students completing an examination after presentation of the learning outcomes that will contain questions and/or tasks specifically developed to determine the level students have achieved the desired outcome. A SAM test will be developed that can be used to have a consistent evaluation tool.

Outcome Criterion

A minimum of 75% of the students who have completed the assessment will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship

This outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty two per cent (82%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Outcome Distance Learning Results

Eighty five per cent (85%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Planned Improvement as an Outcome Result

Since eighty two (82%) percent of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Planned Distance Learning Improvement as an Outcome Result

Since eighty two (82%) percent of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses.

Computer Science Education

Plan Period: FY12   **Outcome ID#:** 6694

Outcome Description

Students will demonstrate the ability to use PowerPoint to create a presentation with bulleted lists, clip art, font formatting including size and color, and a closing slide.

Outcome Strategy

Students will gain the knowledge of creating a presentation, inserting clip are, and presentation modification through reading the textbook material, interaction with instructor, and completing assigned homework/lab work.

Outcome Method

The assessment of this will be determined by students completing PowerPoint Project 2 (In the Lab 1, chapter 2), which is specifically mapped to determine the level students have achieved the desired outcome.   Using SAM will keep grading consistent.

Outcome Criterion

A minimum of 75% of the students who have completed the assessment will be able to achieve 70% of the desired outcome.

Strategic Plan Relationship

This outcome directly relates to students ability to engage in critical thinking by analyzing a problem and implementing a solution.

Outcome Results

Eighty four per cent (84%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Outcome Distance Learning Results

Eighty three per cent (83%) of the students assessed achieved seventy percent (70%) accuracy or greater when assessed on the learning outcome.

Planned Improvement as an Outcome Result

Since eighty four (84%)percent of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses

Planned Distance Learning Improvement as an Outcome Result

Since eighty three (83%) percent of the students achieved the objective no changes are planned in the delivery and assessment of this LEAP. A new LEAP needs to be developed. It should include a standard method of evaluation across all campuses

Criminal Justice Education

Plan Period: FY12   **Outcome ID#:** 6608

Outcome Description

The student will be able to describe the process of becoming a police officer.

Outcome Strategy

The student will gain an understanding of the desired outcome through reading the textbook material, on line class interaction and discussion, video presentations, and on line demonstrations.

Outcome Method

The assessment of the desired outcome will be determined by students completing written assignments and an examination after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired outcome

Outcome Criterion

The determination of the achievement will be demonstrated by the comparison of the test results as well as the accuracy of the written assignments on this outcome. A minimum of 85% of the students will be able to achieve the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

The student will demonstrate the ability to communicate clearly in written assignments. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills are necessary for criminal justice occupations.

Outcome Results

Not a face to face course

Outcome Distance Learning Results

Police internet course.
Based on pretest and post test feedback, exercises and written assignments, 89% of the students who completed the course demonstrated skill and retention of the process for becoming a police officer.

Planned Improvement as an Outcome Result

Not a face to face course

Planned Distance Learning Improvement as an Outcome Result

Students that participated in all the course activities and completed the course achieved the desired outcome. No changes anticipated except a change of the textbook edition.

Criminal Justice Education

Plan Period: FY12   **Outcome ID#:**   6609

Outcome Description

The student will be able to describe and explain the function of the Pre-Trial Hearing in the Judical Court System.

Outcome Strategy

Students will gain an understanding of the desired outcome through reading the textbook material, class interaction and discussion, video presentations, and class demonstrations.

Outcome Method

The assessment of the desired outcome will be determined by students completing a written assignment and an examination after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired outcome.

Outcome Criterion

The determination of the achievement will be demonstrated by the results of the examination as well as the accuracy of the written assignments on this outcome. A minimum of 90% of the students will be able to achieve the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

The student will demonstrate the ability to communicate clearly. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills and computer based technology are necessary for criminal justice occupations.

Outcome Results

Not a face to face course.

Outcome Distance Learning Results

Courts internet course CRIJ 1306.
Based on pretest, post test, written assignments, assessments and learning exercises, 92% of students demonstrated an understanding of the pre-trial court function.

Planned Improvement as an Outcome Result

Not a face to face course.

Planned Distance Learning Improvement as an Outcome Result

All students were provided feedback on tests,exercises,and assignments. Students who did not achieve the desired outcome, did not attempt the extra exercises and reviews provided in the course. Anticipate adding more demonstration tools in to the internet course.

Criminal Justice Education

Plan Period: FY12   **Outcome ID#:** 6610

Outcome Description

The student will be able to demonstrate an understanding of the State Prison function in the Correctional function of the Criminal Justice System.

Outcome Strategy

Students will gain an understanding of the desired outcome through reading the textbook material, class interaction and discussion, video presentations, and class demonstrations.

Outcome Method

The assessment of the desired outcome will be determined by students completing a written assignment and an examination after presentation of the learning outcome material that will contain questions specifically developed to determine the comprehension students have achieved the desired outcome.

Outcome Criterion

The determination of the achievement will be demonstrated by the comparison of the exam results as well as the accuracy of the written assignments on this outcome. A minimum of 90% of the students will be able to achieve the desired learning outcome based on the assessment activity

Strategic Plan Relationship

The student will demonstrate the ability to communicate clearly. Reading skills will focus on comprehending, analyzing, interpreting, and evaluating printed and visual materials. Critical thinking skills and computer based technology are necessary for criminal justice occupations.

Outcome Results

Not a face to face course.

Outcome Distance Learning Results

Corrections internet course.
Based on test,learning exercises, written assignments,and online study activities, 93% of students demonstrated an understanding of the state prison function of the criminal justice system.

Planned Improvement as an Outcome Result

Not a face to face course.

Planned Distance Learning Improvement as an Outcome Result

All students were provided feedback on tests,exercises,and assignments. The students that completed all the required tools for understanding the state prison function, achieved the desired outcomes as indicated by the course tracking tools provided for the instructor. No changes anticipated except a change of the textbook edition.

Economics Education

Plan Period: FY12   **Outcome ID#:** 6601

Outcome Description

Students will demonstrate an understanding of the rationale for,the implementation of the Law of Supply & Demand

Outcome Strategy

Students will attend class and/or do the assigned readings related to the Law of Supply and Demand. They will engage in face to face or in an on line discussion of actual cases related to Supply and Demand.

Outcome Method

Students will be tested at the end of the unit of study and a block of questions will be devoted to the desired outcome statement. The questions will evaluate factual knowledge and will also require critical thinking and application skills.

Outcome Criterion

Seventy percent of the tested students will score a minimum of 70% correct answers on the related questions.

Strategic Plan Relationship

Economic issues are directly tied to political agendas and have serious social implications. The methods to stimulate Supply and Demand in a market economy are somewhat controversial and are examined in the political, social and economic institutions of our nation.

Outcome Results

Seventy four percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Sixty seven percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

Introduction of more audio/visual supplementary materials to the courses.

Economics Education

Plan Period: FY12   **Outcome ID#:** 6602

Outcome Description

Students will demonstrate an understanding of the purpose, tools, problems and intended and possible unintended effects of monetary and fiscal policy. Students will understand this information in relation to current events.

Outcome Strategy

Students will attend class and/or do the assigned readings related to monetary and fiscal policy. They will engage in face to face or in on line discussions that will encourage critical thinking and problem solving as it relates to the use of monetary and fiscal policy.

Outcome Method

Students will be tested at the end of the units of study and a block of questions will be devoted to the desired outcome statement. The questions will evaluate factual knowledge as well as more complex knowledge related to the effects, problems and benefits of monetary and fiscal policy.

Outcome Criterion

Seventy percent of the students should score a mnimum of 70% correct answers on the questions within this block.

Strategic Plan Relationship

The concept of monetary and fiscal policy is very much a part of political, economic and social dynamics. Students will have the opportunity to understand the heart of the issues and determine their opinions on the use of monetary and fiscal policy.

Outcome Results

Seventy one percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Eighty four percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

No changes. Present methods effective.

Economics Education

Plan Period: FY12   **Outcome ID#:** 6603

Outcome Description

Students will demonstrate an understanding of the reasons, tools, problems, and the intended and unintended effects of poverty and the same for the distribution of income in our society. Students will understand this information in relation to current events.

Outcome Strategy

Students will attend class lectures and/or read material related to poverty and income distribution and how it relates to economics.   They will be given assignments which will explore the present rates of poverty and percentages of income distribution and will give the student the opportunity to analyze the nature and present causes of same.

Outcome Method

Students will be tested at the end of the unit of study and a block of questions will be related to this outcome. The questions will require an understanding of factual information as well as an ability to apply the information.

Outcome Criterion

Seventy percent of the students should score a minimum of 70% correct answers on the questions within this block.

Strategic Plan Relationship

This particular goal will ask students to prepare data using a simple formula. They will then apply what they have learned and use logic skills to determine the meaning and value of the data. The concepts of poverty and income distribution are very much a part of political, economic and social dynamics of our society. Students will have the opportunity to understand the heart of these issues and determine their opinions on the nature of poverty and income distribution policies.

Outcome Results

Seventy three percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Outcome Distance Learning Results

Eighty five percent of the students scored a mnimum of 70% correct answers on the questions within this block.

Planned Improvement as an Outcome Result

No changes. Present methods effective.

Planned Distance Learning Improvement as an Outcome Result

No changes. Present methods effective.

English Education

Plan Period: FY12   **Outcome ID#:**   6771

Outcome Description

Recognizing that the use of conventions of Standard American English is a necessity for student success in higher level reading, writing, and thinking skills, English instructors will devote adequate instructional time to grammar instruction in each 1301 course.
English 1301, per TVCC course catalog, aims to help the student acquire and/or improve their skills in producing effective writing that is acceptable in the academic and professional world. Thus, an emphasis upon correct grammar and sentence structure is a crucial component of freshman English

Outcome Strategy

After completing a standardized pretest/diagnostic assessment, each instructor will tailor his/her course instruction in grammar and sentence structure in line with the needs of the students. However, there will be some instruction given in each of the areas designated in the course requred text Writer's Reference. Students will be given exercises and practice in subject verb agreement along with the other elements of grammar. Students will then take their awareness and knowledge of subject verb agreement and carry it over into their essay/composition writing.

Outcome Method

In each English 1301 class, grammar will be taught throughtout the semester in different units. At the beginnning of the semester, a pretest will be administered to each ENGL 1301 student. Subsequently, an end of the semester post-test will be administered as well and the subject/verb agreement portion will be used to access this learning outcome.

Outcome Criterion

85 percent of those students assessed will demonstrate the ability to recognize a lack of subject/verb agreement in a sentence as well as have the ability to correct the problem.

Strategic Plan Relationship

Outcome Results

The data reveals that 83% of the students passed the departmental English post-test. The departmental goal anticipated that 85% of the students would pass the English post-test. The department will discuss possible strategies to increase this percentage in our fall meeting.

Outcome Distance Learning Results

The data reveals that 82% of the students passed the departmental English post-test. The departmental goal was set for 85% of the students to pass the English post-test. The department will discuss possible strategies to increase this percentage in our fall meeting.

Planned Improvement as an Outcome Result

The department will discuss possible strategies to increase the percentage of students passing the English post-test in our fall meeting.

Planned Distance Learning Improvement as an Outcome Result

The department will discuss possible changes and strategies to increase this percentage in our fall meeting.

English Education

Plan Period: FY12   **Outcome ID#:**   6772

Outcome Description

Student will be able to recognize and use vocabulary essential to understanding, analyzing, critically interpreting, and writing about literature.

Outcome Strategy

The following departmental lexicon will be distributed to students early in the semester. As the semester progresses, instructors will reinforce the importance of the vocabulary by providing drills, readings, and writings which reinforce the acquisition of the vocabulary words.

Lexicon relating to glossary in Bedford text:

1. Genre - A French word meaning kind or type. In
literature, major _____ are poetry, fiction,
drama, and essays.

12.Foreshadowing – The introduction early in a story of verbal and dramatic
hints that suggest what is to come later.

13.Climax - The moment of greatest emotional tension in a narrative,
usually marking a turning point in the plot at which the rising
action reverses to become the falling action.

14.Personification - A form of metaphor in which human characteristics are
attributed to nonhuman things.

15.Simile - A common figure of speech that makes an explicit
comparison between two things by using words such as like or as.

Outcome Method

Students exiting English 1302 will be administered an assessment instrument which evaluates the acquisition of vocabulary words from the departmental lexicon.

Outcome Criterion

85 percent of those students assessed during the semester on all TVCC campuses will demonstrate the ability to place at least 90 percent of the lexicon in proper context.

Strategic Plan Relationship

This LEAP relates to TVCC's General Education Outcomes in several ways.

a. As students' vocabularies expand, they will communicate more clearly and effectively

b. Students will become more secure and more competent readers and writers of English. This will aid them in becoming more capable in demonstrating their ability to understand, analyze, interpret, and evaluate printed materials.

d. Very importantly, due to improved comprehension, students will realize improved critical thinking skills.

j. Improved critical thinking skills prompted by the improved comprehension will contribute to an intellectual self-confidence which will help propel students towards becoming more competent and engaged learners.

Outcome Results

87 percent of the students assessed during the semester demonstrated the ability to place at least 90 percent of the lexicon in proper context.
This exceeds the departmental goal of 85 percent.

Outcome Distance Learning Results

85 percent of the students assessed during the semester in distance learning demonstrated the ability to place at least 90 percent of the lexicon in proper context.
This percentage meets the departmental goal.

Planned Improvement as an Outcome Result

No change was implemented.

Planned Distance Learning Improvement as an Outcome Result

No change was implemented.

English Education

Outcome Description

Students will be able to read and analyze literature and, without plagiarizing, will be able to construct a critical analysis in response to it.

Outcome Strategy

Lectures, reading assignments, class projects writing assignments, and class discussions will be used to help students learn the techniques of reading and analyzing literature as well as writing critical analyses.

Outcome Method

At a time during the semester which is convenient to individual instructors, a critical analysis will be assigned and evaluated using the departmental rubric which follows here.

Possible essay instructions for a critical analysis:

Write a critical analysis which focuses on a topic that you find interesting from the assigned selection. The topic might be a scene which speaks about the entire work, a character who, though flat, provides important background details which build suspense, or a theme or sub-theme you see emerge from the text . Your analysis should have a thesis statement and you should reference literary elements and devices as you support your thesis statement.
Critical Analysis Rubric:

EFFECTIVE„³fçfçfçfçfçfçfçWEAK

FOCUS: Does the essay focus stay focused on your topic? 1 2 3 4 5
Do all details relate to that topic?
What is the topic?

ORGANIZATION: Do all parts of the essay develop 1 2 3 4 5
the topic logically and systematically?
Is there :
--a clear introduction with a thesis statement
--logical sequence
--a conclusion which reinforces the thesis statement

EXPANSION: Is the thesis statement supported/explored 1 2 3 4 5
with abundant facts, specific details, examples,

and relevant quotations from the text and
sources?

LITERARY ELEMENTS: Does the discussion draw 1 2 3 4 5

upon knowledge of literary devices such
as setting, symbolism, characterization,
tone, voice, etc. to support the writer¡¦s
thesis statement?

STYLE: Is the writing clear and effective? Does it 1 2 3 4 5
reflect original thinking?

CORRECTNESS: Has the essay been edited for 1 2 3 4 5
grammar, spelling, mechanics, usage, etc.?

Outcome Criterion

75 percent of students assessed will achieve a score of 3 or better on each of the rubric criteria.

Strategic Plan Relationship

A. Writing critical analyses relates to several of TVCC's General Education Outcomes. Students practice communicating clearly and effectively when writing critical analyses.

B. Reading comprehending and interpretation skills are essential to writing a critical analysis.

C. Comprehension, analysis, and interpretation of literature will develop skills that are used across the curriculum. It is impossible to analyze if one cannot read well.

E. Determining what items should be included in or deleted from a critical analysis involves discerning the most important points of a reading selection.

Outcome Results

75 percent of the students assessed achieved a score of 3 or better on each of the rubric criteria. This percentage meets the departmental criteria.

Outcome Distance Learning Results

72 percent of the students assessed in distance learning achieved a score of 3 or better on each of the rubric criteria. This percentage is a bit lower than the departmental criteria.

Planned Improvement as an Outcome Result

As the goals were met, no change was implemented.

Planned Distance Learning Improvement as an Outcome Result

The department will discuss specific strategies to improve the passing percentage rate in distance learning.

Foreign Language Education

Plan Period: FY12   **Outcome ID#:**   6768

Outcome Description

In Spanish 1411, 60% of the participants will be able to appropiately use the the foundation verbs ir, ser and estar.

Outcome Strategy

Students will take an unannounced assessment instrument at the beginning, middle and end of each semester.

Outcome Method

The assessment tool will be administered and taken up in class. It will be modified each year to insure that it is not on the web. This should preserve its integrity.

Outcome Criterion

60% of students will demonstrate proficency by the end of a 14 week cycle.

Strategic Plan Relationship

GENERAL ED - 5.5--To understand and appreciate cultural diversity.

GENERAL ED - 5.10--To develop skills and strategies to become an engaged learner.

Outcome Results

73% of our respondents to the assessment were successful with 70 out of 100 simple sentences used on the assessment. This assessment is housed online.

Outcome Distance Learning Results

67% of our respondents to the assessment were successful with 70 out of 100 simple sentences used on the assessment. This assessment is housed online.

Planned Improvement as an Outcome Result

None were needed at this moment.

Planned Distance Learning Improvement as an Outcome Result

Distance Learning respondents needed a notification on the calendar to complete this assessment each time. They should have been aware due to the live online lectures.

Next cycle, they will not be notifed of the assessment by calendar.

Foreign Language Education

Plan Period: FY12   **Outcome ID#:** 6769

Outcome Description

In Spanish 1412, 60% the students will be able to utilize the present, past and past narrative tenses, in the indicative mood.

Outcome Strategy

During the first and last week of each semester, the participants in Spanish 1412, will be able will employ the preterite, imperfect and present tense in simple phrases.

Outcome Method

A secure instrument will measure these outcomes. The tool will be given without announcement, taken up during the same period and changed each semester to insure its integrity.

Outcome Criterion

60% should demonstrate success by the end of a 14 week cycle.

Strategic Plan Relationship

GENERAL ED - 5.10--To develop skills and strategies to become an engaged learner.

Outcome Results

60% of the students achieved success using 70 out of 100 statements in the preterite. The same amount were successful using the imperfect past. 80% were successful using the present tense.

When combining the preterit and the imperfect only 50% achieved the same result (70 out of 100) statements.

Outcome Distance Learning Results

50% of the students achieved success using 70 out of 100 statements in the preterite. The same amount were successful using the imperfect past. 74% were successful using the present tense.

When combining the preterit and the imperfect only 50% achieved the same result (70 out of 100) statements.

Planned Improvement as an Outcome Result

More essays will be assigned in the future in Spanish 1412 to improve these skills.

Planned Distance Learning Improvement as an Outcome Result

More essays will be assigned in the future in Spanish 1412 to improve these skills.

Foreign Language Education

Plan Period: FY12   **Outcome ID#:** 6770

Outcome Description

At the end of 2311, students will be able to give a three minute oral presentation.

Outcome Strategy

This will be mentioned a week before the due date in order to reveal the skill rather than a semester of preparation.

Outcome Method

A rubric will be designed by and for use by all division personnel.

Outcome Criterion

60% of the students will be able to speak in compound and simple sentences during the presentation.

Strategic Plan Relationship

By requiring a demonstration of skill mastery, students must seek feedback from peers and faculty during preparation of the oral presentation.

Outcome Results

The oral instrument was changed to reflect more current topics.

70% were effectively speaking while using sentences of varying lenghts.

Outcome Distance Learning Results

The oral instrument was changed to reflect more current topics.

68% were effectively speaking while using sentences of varying lenghts.

Planned Improvement as an Outcome Result

None are needed at this time.

Planned Distance Learning Improvement as an Outcome Result

Technical difficulties need to be resolved on the website that the students were recording this presentation.

Geography Education

Plan Period: FY12   **Outcome ID#:**   6582

Outcome Description

Students will demonstrate a recognition of the cause of the rain shadow effect by focusing on the difference in climate in a coastal city like San Diego compared to an inland city like Dallas.

Outcome Strategy

Through discussion and readings of the text book and external sources students will be exposed to the theories on what causes rain to fall where it does. Through these they will understand why and where to expect the rainshadow effect.

Outcome Method

Exam essay and objective questions will be devised that allow the measurement of the students level of understanding rainfall distribution, especially on the differenc in climate in coastal cities compared to inland cities.

Outcome Criterion

70% of the students will have scored 70% on questions related to understanding on rainshadow effect. These questions will be in both multiple choice and short essay formats.

Strategic Plan Relationship

Outcome Results

N/A This class is only taught on the internet.

Outcome Distance Learning Results

The expected outcome was met when 79% scored 70% or better on the recognition of the cause of the rain shadow effect.

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

Because the expected outcome was reached this instructor will attempt to have 70% of the students score 75% or better on the recognition of the cause of the rain shadow effect.

Geography Education

Plan Period: FY12   **Outcome ID#:** 6583

Outcome Description

Students will be able to demonstrate an understanding of competition for limited resources in the process of natural selection.

Outcome Strategy

Through discussions and readings of the text book and external sources students will be exposed to current research on how there is a limiting resource which effects the distribution of plants and animals.

Outcome Method

Exam essay and objective questions will be devised that allow the measurement of the students level of understanding rainfall distribution, especially on the down wind side of tall mountain ranges

Outcome Criterion

75% of the students will have a score of 75% on questions demonstrating an understanding of the limiting factor on species distribution and survival.

Strategic Plan Relationship

Students will be required to use written communication skills to demonstrate their reading comprehension and critical thinking skills to show that they understand the geographic principles involved in demonstrating the effect of flimiting factors on species distribution.

Outcome Results

N/A This class is only taught on the internet.

Outcome Distance Learning Results

The expected outcome was met when 76% (22/29) met the criteria of understanding the limiting factor in the process of natural selection.

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

The outcome will be repeated because the class seemed to be a little more informed than the classes usually are and the instructor is seeking confirmation that these scores were valid.

Geography Education

Plan Period: FY12   **Outcome ID#:**   6584

Outcome Description

Students will be able to demonstrate an understanding of the forces that dictate the migration of people from one area to another.

Outcome Strategy

Through discussions and readings of the text book and external sources students will be exposed to the various factors that lead to the migration of large numbers of people from one area to another

Outcome Method

Exam essay and objective questions will be devised that allow the measurement of the student's level of understanding of why people migrate from their homes.

Outcome Criterion

70% of the students will be able to achieve 70% on both essay and multiple choice questions related to the migration of human populations.

Strategic Plan Relationship

Students will be required to use written communication skills to demonstrate their reading comprehension and critical thinking skills to show that they understand the geographic principles involved in human migration.

Outcome Results

N/A This class is taught only on the internet.

Outcome Distance Learning Results

The expected outcome was achieved when 84% of the students scored 70% or better on migration questions.

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

This outcome will be changed where 75% will score 75% or better on the migration questions.

Government Education

Plan Period: FY12   **Outcome ID#:**   6594

Outcome Description

Students will demonstrate a broad understanding of the basic foundational institutions of the United States government. They will demonstrate that they have mastered a general and overarching knowledge of the system and how it funtcions.

Outcome Strategy

Textbook assignments, class discussion, lecture, internet assignments, and outside readings will be used to expose students to our instituions.

Outcome Method

Five questions will be developed for each: the Constitution, the Congress, the Presidency, and the Judicial system. This will indicate whether students are learning and retaining the basic foundational institutions of the U.S. government.

Outcome Criterion

We will consider the outcome as being mastered if there is a seventy percent pass rate. A score of seventy percent is considered passing and will demonstrate whether students have obtained an overarching, broad knowledge of the institutions and their functions.

Strategic Plan Relationship

This outcome is related to students' ability to demonstrate their understanding of our political institutions and how they function.

Outcome Results

The expected outcome was a 70% passing rate to master the foundations of the U.S. government. The actual rate was 68.33 and the outcome was not achieved.

Outcome Distance Learning Results

The expected outcome was a 70% passing rate to master the foundations of the U.S. government. The actual rate was 65.95 and the outcome was not achieved.

Planned Improvement as an Outcome Result

Students will be divided into groups and given a list of terms that are associated with the foundations area and asked to come up with examples of these terms. A discussion of the examples will follow and any additional information will be given at that time.

Planned Distance Learning Improvement as an Outcome Result

A list of terms will be placed on the discussion board and students will be asked to post governmental examples of those terms. A discussion will follow to make sure everyone understands the terms and examples.

Government Education

Plan Period: FY12   **Outcome ID#:** 6666

Outcome Description

Students will demonstrate a broad understanding of the U.S. Constitution and Bill of Rights. They will demonstrate that they have mastered a general and overarching knowledge of the and how it functions.

Outcome Strategy

Textbook assignments, class discussion, lecture, internet assignments, and outside readings will be used to expose students to our Constitution.

Outcome Method

Ten questions will be developed for the Constitution and Bill of Rights. This will indicate whether students are learning and retaining the basic concepts of those two foundational documents of our government.

Outcome Criterion

We will consider the outcome as being mastered if there is a seventy percent pass rate. A score of seventy percent is considered passing and will demonstrate whether students have obtained mastered basic knowledge of the foundational concepts included in both documents.

Strategic Plan Relationship

This outcome is related to students' ability to demonstrate their understanding of our political institutions and how they function.

Outcome Results

The expected outcome was a 70% passing rate to master the Constitution and the Bill of Rights.The actual rate was 61.23 and the outcome was not achieved.

Outcome Distance Learning Results

The expected outcome was a 70% passing rate to master the Constitution and the Bill of Rights. The actual rate was 66.6 and the outcome was not achieved.

Planned Improvement as an Outcome Result

Students will be divided into groups and given parts of the Constitution and Bill of Rights to analyze and give their interpretation as to its meaning. A discussion will follow as to wheter the groups interpretation has meaning and relevance. Hopefully this will give a greater understanding of the concepts. This LEAP will be repeated since the outcome was not achieved.

Planned Distance Learning Improvement as an Outcome Result

Students will be asked to give interpretations of the meaning and significance of parts of the Constitution and the Bill of Rights on the discussion board. Those discussions will then be discussed among the students. This LEAP will be repeated since the outcome was not achieved.

History Education

Plan Period: FY12   **Outcome ID#:** 6570

Outcome Description

Students will be able to understand and to recognize basic ideas, terms or persons including the areas of agriculture, exploration, economies of the colonies, and slavery in North America.

Outcome Strategy

Lecture, films, and reading of assigned texts will be used to introduce students to basic historical ideas , terms, and persons.

Outcome Method

Instructors will select 5 to 10 standarized questions to be incorporated into an instrument of their own design that will assess the desired outcome above. These item areas will include the origins of agriculture, European exploration, economies of the colonies, and slavery in North America.   Students in all sections of 1301 or 1302 will be scored on multiple choice questions that focus upon basic historical ideas, terms, or persons.

Outcome Criterion

At least 67% of the assessed sections will be able to answer 70% of the selected questions correctly that measure the above desired outcomes.

Strategic Plan Relationship

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

This outcome was reached when 78% scored 70% or more on the standarized questions that were devised by history faculty on all of the campuses which the college serves.

Outcome Distance Learning Results

This outcome was achieved when 72% scored 70% are more on the standarized questions that were devised by history faculty on all of the campuses which the college served.

Planned Improvement as an Outcome Result

Since the outcome was achieved the results goal will be increase for the coming LEAPs year.

Planned Distance Learning Improvement as an Outcome Result

Since the outcome was achieved the results goal will be increased for the coming LEAPs year.

History Education

Plan Period: FY12   **Outcome ID#:** 6571

Outcome Description

Students will be able to understand and to recognize basic ideas, terms or persons including the areas of westward expaansion and of immigration.

Outcome Strategy

Lecture, films, and reading of assigned texts will be used to introduce students to basic historical ideas , terms, and persons.

Outcome Method

Instructors will select 5 to 10 standarized questions to be incorporated into an instrument of their own design that will assess the desired outcome above. These item areas will include westward expansion and immigrations. Students in all sections of 1301 or 1302 will be scored on multiple choice questions that focus upon basic historical ideas, terms, or persons.

Outcome Criterion

At least 67% of the assessed sections will be able to answer 70% of the selected questions correctly that measure the above desired outcomes

Strategic Plan Relationship

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

65% of the assessed sections answered the standarized questions with a score of 70% or more. Since the expected outcome was 67% this outcome was not achieved by only 2%.

Outcome Distance Learning Results

65% of the assessed sections answered the standarized questions with a score of 70% or more. Since the expected outcome was 67% this outcome was not achieved by only 2%.

Planned Improvement as an Outcome Result

This outcome will be repeated with more discussion on the areas of western expansion and immigration.

Planned Distance Learning Improvement as an Outcome Result

This outcome will be repeated with more information on immigration and western expansion being place on the discussion boards.

History Education

Plan Period: FY12   **Outcome ID#:**   6572

Outcome Description

Students will be able to understand and to recognize basic ideas, terms or persons including the areas of the Articles of Confederation, the Constitutional Convention and ratification of the Constitution.

Outcome Strategy

Lecture, films, and reading of assigned texts will be used to introduce students to basic historical ideas , terms, and persons.

Outcome Method

Instructors will select 5 to 10 standarized questions to be incorporated into an instrument of their own design that will assess the desired outcome above. These item areas will include the origins of agriculture, European exploration, economies of the colonies, and slavery in North America. Students in all sections of 1301 or 1302 will be scored on multiple choice questions that focus upon basic historical ideas, terms, or persons.

Outcome Criterion

At least 67% of the assessed sections will be able to answer 70% of the selected questions correctly that measure the above desired outcomes.

Strategic Plan Relationship

This outcome directly relates to students ability to develop competencies in written and oral communication and to apply critical thinking skills to the analysis of historical documents.

Outcome Results

The expected outcome of the assessed sections was not achieved. The actual outcome was 54% of the students scored 70% or more on the standarized questions.

Outcome Distance Learning Results

The expected outcome of the assessed sections was not achieved. The actual outcome was 54% of the students scoring 70% or more on the standarized questions.

Planned Improvement as an Outcome Result

New questions will be written on the topics to be measured and new emphasis on these areas will be stressed in class to try and achieve this outcome.

Planned Distance Learning Improvement as an Outcome Result

New questions will be written on the topics to be measured and a discussion of these areas will be posted on the discussion board section of Blackboard in order to bring in more information which will help the students understand these areas better.

Kinesiology Education

Plan Period: FY12   **Outcome ID#:**   6942

Outcome Description

Students enrolled in courses such as First Aid & Safety, Sports Officiating, and Substance Abuse will be required to take part in one oral presentation per semester and will keep a journal of outside readings/research.

Outcome Strategy

Instructors will model and guide student's through a couple of professional presentations at the first of the semester. Throughout the semester students will get to present to the class as part of a group project or an individual assignment. Journals of outside readings will be shared with the class and teachers will do journal checks from time to time.

Outcome Method

Instructors will grade power point presentations and journals based on a rubric developed by the insturctor.

Outcome Criterion

At the close of the semester, successful studnets will have ability to get before a group and share information through a power-point presentation. Successful students will also know how to seek and locate information from various sources and have the written skills to record their findings in a journal.

Strategic Plan Relationship

Our goals for the kinesiology department is to reach and touch on many of the General Education Outcomes are within the Campus Strategic Plan. Outside research and oral presentations cover all of the above.

Outcome Results

Having students present a PowerPoint presentation to the class and be responsible for a written journal was a tremendous success and well received around campus. Teachers in the English department felt this was a positive step in the right direction. 87% of the students received a passing grade on their oral presentation and 92% passed the journal section of these courses.   We will continue both requirements in the future.

Outcome Distance Learning Results

NA for power point.
Students were responsible for a written journal.

Planned Improvement as an Outcome Result

Will continue both requirements in the future.

Planned Distance Learning Improvement as an Outcome Result

Will continue to require a journal of some type.

Management Education

Plan Period: FY12   **Outcome ID#:** 6544

Outcome Description

Student will demonstrate a mastery of the benefits and pitfalls of planning, making plans work, and the different plans used in organizations.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading related text material, and by participating in class interactions, discussions, and presentations.

Outcome Method

The assessment of the desired outcome will be determined by students completing an examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

A minimum of 75% of the students will be able to achieve 70 or above on the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

Students will be required to utilize the following skills to demonstrate their understanding of the desired learning outcome: (a) critical thinking (b) reading comprehension (c) written communication and (d) oral communication.

Outcome Results

Lecture: Sixteen students took Test 2, which covers the benefits and pitfalls of planning, making plans work, and the different plans used in organizations. Nine students met the objective by making a score of 70 or better. The goal that 75% of the students would be able to achieve 70 or above was not met, since only 56% scored 70 or above.

Outcome Distance Learning Results

Internet: In the online course, Test 2 is a proctored exam and the scores are traditionally lower. Eighteen students took Test 2, but only six met the objective by making a score of 70 or better. The goal that 75% of the students would be able to achieve 70 or above was not met, since only 33% scored 70 or above.

Planned Improvement as an Outcome Result

In my lecture class, I will spend more time on the section of planning and how it varies by management level in any organization.
I will also use more application activities to engage the student in some planning strategies.

Planned Distance Learning Improvement as an Outcome Result

I have added more learning tools (Power point lecture slides and study guides) in the design of my online class and will encourage the students to utilize these resources for better content mastery.

Management Education

Plan Period: FY12   **Outcome ID#:** 6545

Outcome Description

Student will demonstrate a mastery of the pros and cons of background investigations, reference checks and preemployment information services when selecting employees.

Outcome Strategy

Students will gain an understanding of the desired outcome by attending class lectures, reading related text material, and by participating in class interactions, discussions, and presentations.

Outcome Method

The assessment of the desired outcome will be determined by students completing an examination to be given after the presentation of material covering the desired outcome.

Outcome Criterion

A minimum of 75% of the students will be able to achieve 70 or above on the desired learning outcome based on the assessment activity.

Strategic Plan Relationship

This outcome relates to the students to comprehend, analyze, interpret and evaluate printed materials. The students will have to use the above functions to be successful when taking tests.

Outcome Results

Lecture: Eight students took Exam 2, which covers the pros and cons of background investigations, reference checks and preemployment information services when selecting employees. Six students met the objective by making a score of 70 or better. The overall class objective was met because 75% of the class members who took the exam met the learning outcome.

Outcome Distance Learning Results

Internet: In my online class, 30 students took Exam 2, which covers
the pros and cons of background investigations, reference checks and preemployment information services when selecting employees. Twenty-four students met the objective by making a score of 70 or better.
The overall class objective was met because 80% of the class members who took the exam met the learning outcome.

Planned Improvement as an Outcome Result

I will continue to teach the class as before since the learning outcome was met, but plan to use more instructional resources available from my textbook publisher and from online resources that focus on preemployment information, such as the iaap-hq.org

Planned Distance Learning Improvement as an Outcome Result

I will continue to teach the class as before because of the high percentage of students who met the learning outcome.

Mathematics Education

Plan Period: FY12   **Outcome ID#:** 6709

Outcome Description

College Algebra, Precalculus and Mathematics for Business & Economics I students will demonstrate their ability to successfully read and interpret word problems into linear, quadratic or higher degree equations or systems of equations and to use these equations to solve problems.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments will be used to teach students to successfully read and interpret word problems into equations and to use these equations to solve the problems they model. Increased emphasis will be placed on encouraging students to attempt the word problems and not skip over them. Also, assigning more word problems and encouraging peer tutoring and student participation in the TVCC Student Success Center will help the students gain confidence that they can and should engage in modeling word problems with equations.

Outcome Method

All College Algebra, Precalculus, and Mathematics for Business & Economics I instructors will include on Final Exams (or other tests) for these courses questions asking students to solve word problems by writing an equation and solving it. Each instructor will record each student's percent correct on the section of their Final Exam (or other test) covering reading and writing equations for solving word problems. Students will be deemed successful at this skill if they earn 70% of the points allotted to this skill on their Final Exam (or another exam which includes word problems).

Outcome Criterion

75% of a sampling of College Algebra, Precalculus and Mathematics for Business & Economics I students chosen from each TVCC campus which offers these courses will demonstrate success at reading word problems and interpreting them into solvable equations by earning at least 70% of the points allotted to this topic on their Final Exam (or another exam which includes word problems).

Strategic Plan Relationship

Solving word problems with algebra clearly involves reading, comprehending, analyzing, interpreting, and evaluating the material. It also involves choosing the correct mathematical method and skill. Finally, students must use critical thinking skills and practice them to apply the correct mathematical model.

Outcome Results

569 students from 34 sections, representing all 3 main campuses which teach these courses and 4 high school dual credit campuses and 1 TDCJ section, were tested. 58.3% were successful. We did not meet our goal this year. The same learning outcome (word problems) was successful last year at more than 70%. So we increased the goal to 75% successful.

Outcome Distance Learning Results

71 students from two internet sections were tested. 64% were successful. We did not meet our goal. The internet sections did a little better than the overall performance of our students in all sections.

Planned Improvement as an Outcome Result

Students continue to resist our encouragement to at least try the word problems on a test. In entry level, core courses they are very opinionated that they can do "well enough" without the word problems. The Math Department should consider methods that would cause students to try. This is very much an "engagement" problem.

Planned Distance Learning Improvement as an Outcome Result

Being able to guess on homework and multiple choice tests does encourage students to try word problems, but that is not our objective. We are trying to help them understand the thought process that goes into setting up word problems. A free-form answer, requiring the equation, would be a better evaluation than multiple choice.

Mathematics Education

Plan Period: FY12   **Outcome ID#:** 6710

Outcome Description

Students in Math 1314 College Algebra will demonstrate their ability to graph quadratic functions and to identify the vertex, axis of symmetry, x and y intercepts, and miximum or minimum of the quadratic function.

Outcome Strategy

Lectures, class discussions, examples, and homework assignments will be used to teach students and let them practice this learning outcome.

Outcome Method

All college algebra instructors will include on their Final Exam (or other test) questions asking students to demonstrate skill in this learning outcome. Each instructor will record each student's percent correct on this section of their Final Exam (or other test). Students will be deemed to have mastered this topic if they earn 70% of the ponts for this topic on their Final Exam (or other test).

Outcome Criterion

70% of a sampling of college algebra students chosen from each TVCC campus which offers college algebra will demonstrate mastery of this learning outcome by scoring 70% or higher on that section of thier college algebra Final Exam (or other test).

Strategic Plan Relationship

Analyzing quadratic functions is a standard mathematical skill.

Outcome Results

451 College Algebra students from 23 sections, representing all 3 main campuses that offer College Algebra and 3 dual credit high school sections and 2 TDCJ sections, were tested. 71.2% were successful. We met our goal.

Outcome Distance Learning Results

34 students from one internet section of College Algebra were tested. 82.3% were successful.

Planned Improvement as an Outcome Result

The broad scope of the sampling seems to indicate that we are successful at teaching this learning outcome and should evaluate something else next year.

Planned Distance Learning Improvement as an Outcome Result

No change seems to be indicated.

Music Education

Plan Period: FY12

Outcome ID#: 6589

Outcome Description

Students who successfully complete MUSI 1306 Music Appreciation will demonstrate a historical and functional knowledge of music by recognizing the similarities and differences between the musical genres of the various artistic periods.

Outcome Strategy

Students will study and compare musical characteristics of the periods through reading, listening and discussion. Students will then analyze and compare the works and artists of the different genres and periods.

Outcome Method

Students will be given an exit test whereby their aural and academic knowledge of the subject matter will be assessed.

Outcome Criterion

Seventy percent of the students will score 70% or above on both the listening and written portions of the exit test.

Strategic Plan Relationship

Students will be exposed to and asked to analyze musical compositions from various genres and composers, expanding their knowledge of and appreciation of artistic achievements in the performing arts.

Outcome Results

Students who successfully completed MUSI 1306 Music Appreciation were expected to be able to demonstrate a historical and functional knowledge of music by recognizing the similarities and differences between the musical genres of the various artistic periods on a written assessment and a listening assessment. Success was varied. Overall, 75% of students scored 70% or higher on the listening assessment and 78% scored 70% or higher on the written assessment. However, students performed much better in the spring semester than in the fall semester. In the fall semester, 75% scored 70% or higher on the written assessment but only 59% scored a minimum of 70% on the listening assessment. In the spring, 71% were successful on the written assessment and 71% on the listening assessment.
The listening portion of the assessment is the area of greatest concern.

Outcome Distance Learning Results

Overall, 96% of students scored 70% or greater on the written assessment but only 39% met the minimum on the listening assessment. Respectively, 29% of students in the fall and 50% of student in the spring met the minimum score on the listening assessment, yet 93% of students in the fall and 100% of students in the spring were successful on the written assessment. Again, the listening portion of the assessment is problematic for students.

Planned Improvement as an Outcome Result

Improving the scores on the listening portion of the assessment has been a point of discussion for some time among music faculty. The faculty realize that this skill is more difficult to master and that believe that students aren't spending enough time listening to the music samples provided with their text. They are working on various incentives, in addition to higher scores, to encourage students to spend more time listening to the music being discussed.

Planned Distance Learning Improvement as an Outcome Result

Just as in the face-to-face courses, the instructor is trying to be creative in encouraging students to spend more quality time listening to the music. No solution has yet offered the magic cure.

Office Administration Education

Plan Period: FY12   **Outcome ID#:** 6540

Outcome Description

The student will be able to calculate gross pay, compute payroll deductions, calculate net pay, and prepare a payroll register.

Outcome Strategy

An understanding of the desired outcomes by the students will be gained through reading the textbook material, class interaction, practice exercises, and class lectures and demonstrations.

Outcome Method

An assessment of the desired learning outcomes will be determined by students completing a 20 question examination that will contain questions specifically developed to determine the level students have achieved the desired learning outcomes.

Outcome Criterion

Seventy-five per cent of the students that are assessed will be able to achieve a score of 70 or better to show they met the desired learning outcomes based on the assessment activity.

Strategic Plan Relationship

This outcome realtes to the student's ability to understand mathematical information and to utilize mathematical skills involving adding, subtracting, multiplying and dividing. Also, the outcome relates to using a basic calculator.

Outcome Results

Outcome Distance Learning Results

Nine students took the test. Seven students met the objective by making 70 or better. The class goal was achieved because 78% met the learning objective.

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

In this class more notes will be given showing how the problems are solved and the step by step directions on how to solve the problems. Also, I have posted the top 5 problems that were missed on the test showing the steps to solve the problems.

Philosophy Education

Plan Period: FY12   **Outcome ID#:**   6580

Outcome Description

Upon completion of PHIL 1316, History of Religion 1, students will have knowledge and understanding of major features of a selection of the Old Testament in terms of their historical development and religious practices.

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present the information for class

Outcome Method

All students in this course in all sections will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices

Outcome Criterion

70% of students will demonstrate 70% mastery of the items in the areas of historical development and religious practice in relation to the Old Testament.

Strategic Plan Relationship

It is one of the outcomes.

Outcome Results

In this outcome 85% of the students achieved 70% or more mastery of the historical development and religious practice in the Old Testament. This is a 15% increase over the expected outcome of 70%.

Outcome Distance Learning Results

The distance education section achieved an 86% mastery of 70% or more of the imbedded questions over the historical development and religiopus practice in the Old Testament.

Planned Improvement as an Outcome Result

This outcome will be dropped or a greater percentage of mastery will be required since this was a very high percentage rate.

Planned Distance Learning Improvement as an Outcome Result

This outcome will be dropped or a greater percentage of mastery will be required swince this is a very high percentage of achievement.

Philosophy Education

Plan Period: FY12

Outcome ID#: 6581

Outcome Description

Upon completion of PHIL 1317, History of Religion II, students will have knowledge and understanding of major features of a selection of the new Testament in terms of their historical development and religious practices.

Outcome Strategy

Class discussions, lectures, films, and guest speakers will be used to present the information for class.

Outcome Method

All students in this course in all sections will be given 10 embedded questions in two quizzes that will measure their knowledge of historical development and religious practices

Outcome Criterion

70% of students will demonstrate 70% mastery of the items in the areas of historical development and religious practice in relation to the New Testament.

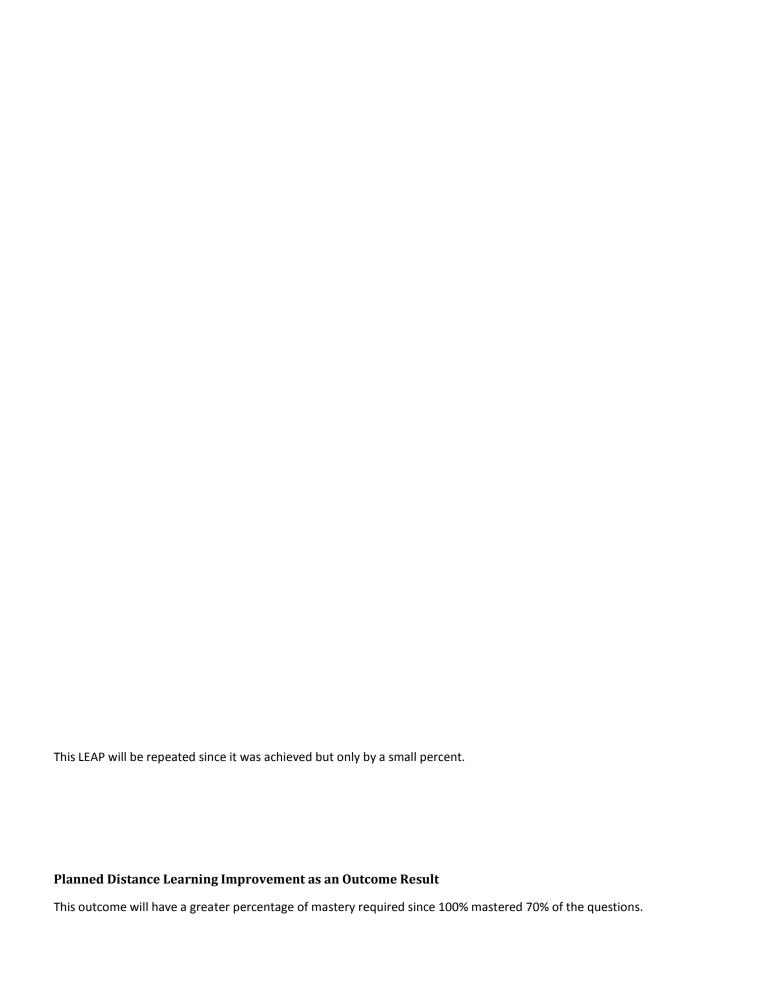## Strategic Plan Relationship

It is one of the outcomes.

Outcome Results

The expected outcome was that 70% of the students were able to demonstrate 70% mastery of the imbedded questions in the historical development and religious practices in the New Testament. This outcome was achieved when 73% scored over 70% mastery of the information indicated by the questions.

Outcome Distance Learning Results

In the distance education phase of the expected outcome 100% of the students mastered a 70% or better score. The outcome was met.

Planned Improvement as an Outcome Result

This LEAP will be repeated since it was achieved but only by a small percent.

Planned Distance Learning Improvement as an Outcome Result

This outcome will have a greater percentage of mastery required since 100% mastered 70% of the questions.

Psychology Education

Plan Period: FY12   **Outcome ID#:** 6559

Outcome Description

Students will demonstrate an ability to demonstrate the ability to understand and critically analyze the Scientific method.

Outcome Strategy

Collaborative learning activities,class discussion, overhead presentations,and electronic media will be used to expose students to all the nuances of both Experimental Research and the Scientific Method.

Outcome Method

During the fall semester of 2011 and the Spring semester of 2012, all Psychology 2301 sections (classroom and internet) will be assessed using ten carefully selected, topic-specific multiple -choice questions, designed to acertain their understanding of the Scientific meethod.

Outcome Criterion

The prediction or expected outcome is that 75% of the students will correctly answer 70% of the ten targeted multiple-choice questions pertaining to the scientific method.. This will apply to the internet sections as well

Strategic Plan Relationship

Students will be able to read,comprehend, analyze, interpret, evaluate, and apply the elements of the scientific method in order to develop a groundwork for a deeper and further understanding of the science of psychology.

Outcome Results

The data revealed that combining both the face classes and the online classes revealed that 67% of the students answered the targeted question with a 70% accuracy rate missing the criterion rate which had been raised from the year before. This question will be repeated since they did not meet their desired outcome.

Outcome Distance Learning Results

Online classes showed that 57% of the students scored 70% or more on the criterion questions. This had been raised from last year as well.

Planned Improvement as an Outcome Result

One thing that might be tried is to establish groups to come up with examples of terminology related to the scientific method and will be discussed to determine if students are familiar with its key components.

Planned Distance Learning Improvement as an Outcome Result

Discussions might be set up where students will send in examples of key terminology related to the scientific method. The instructor will then comment on the examples and get comments from other students to make sure everyone is familiar with the key components.

Psychology Education

Plan Period: FY12   **Outcome ID#:** 6560

Outcome Description

Students will demonstrate an ability to understand and critically analyze major psychological perspectives.

Outcome Strategy

Collaborative learning activities, class discussions,overhead presentations, and electronic media will be used to expose students to major psychological perspectives.

Outcome Method

During the fall semester,2011 and the Spring semester 2012, all students in Psychology 2301 sections (classroom and Internet) will be assessed using ten carefully selected,topic-specific multiple-choice questions, designed to acertain their understanding of the majorpsychological perspectives.

Outcome Criterion

The prediction is that 75% of the students will correctly answer at least 70% of the ten targeted multiple-choice questions pertaining to the major psychological perspective.   In addition 75% of the internet will answer 70% of the ten targeted questions which is the same as the face classes.

Strategic Plan Relationship

Students wiill be able to read,comprehend, analyze, interpret, evaluate, and apply the elements of the perspectives in order to develop a groundwork for a deeper and further understanding of the science of psychology.

Outcome Results

The data revealed that 85% of the face classes achieved a 70% understanding of the key information represented by the criterion questions. When you combined the online classes the percentage fell 1% point to 84%.

Outcome Distance Learning Results

The objective was achieved for online courses since 78% of the students correctly achieved a percentage of 70% or better.

Planned Improvement as an Outcome Result

Since the objective was achieved and at a high rate this leap may be changed to see how much progress is made from a pre to a post test.

Planned Distance Learning Improvement as an Outcome Result

Since the objective was achieved and at a high rate this leap may be changed to see how much progress is made from a pre test to a post test.

Sociology Education

Plan Period: FY12   **Outcome ID#:** 6573

Outcome Description

Students will be able to identify and describe the characteristics of social stratification in relation to real life. This is a carry over from last year because the LEAP wasn't met.

Outcome Strategy

Students will be able to identify terms, theories, ideas about the stratification system as well as presenting ideas of how stratification affects life. Professors will lecture and show film on stratification and some may choose as an optional exercise the playing of monopoly with its modified rules. If this option is used students will be divided into networking groups to discuss ideas of stratification and real life.

Outcome Method

Students will answer a series of 10 multiple choice questions about stratification.

Outcome Criterion

75% of the students will score 7 out of 10 questions correctly on a test design of the instructors choice.

Strategic Plan Relationship

By relating stratification to real life it will cause the student to use critical thinking skills.

Outcome Results

The data revealed that 73% of the face to face classes were able to achieve the desired outcome which was less than the targeted 75% but over a normal 70 range.

Outcome Distance Learning Results

The data revealed that 74.79% of the students reached the desired outcome of 75%.

Planned Improvement as an Outcome Result

This semester seemed to take more time and by the time we reached this area the instructors seemed more rushed than before. An effort will be made to have more time to devote to this area and review them better than we did this year.

Planned Distance Learning Improvement as an Outcome Result

Since the students achieved the desired goal exactly more emphasis will be placed on the discussion boards in this area to make sure the ones who missed the questions will understand them in the future.

Sociology Education

Plan Period: FY12   **Outcome ID#:** 6574

Outcome Description

Students will be able to recognize and understand basic sociological principles. This is a carry over from last year since we only reached 75% of the projected 80%

Outcome Strategy

Films, lectures, practice tests, and group work will demonstrate to the student the basic concepts used in sociology.

Outcome Method

One tests will be given by both full and part time professors during the semester employing 10 embedded questions in the testing instrument.

Outcome Criterion

80% of the students will demonstrate a 70% level of understanding by answering 7 out of 10 multiple choice questions

Strategic Plan Relationship

It is one of the general education outcomes.

Outcome Results

This years data showed that we made improvements over last year as 77% got at least 70% of the questions but it still did not hit the target 80% mark. We also had some new adjuncts who didn't participate but they are probably not going to be back.

Outcome Distance Learning Results

This years data showed that we made improvements over last year as 78% got at least 70% of the questions but it still did not hit the target 80% mark. We also have some new adjuncts who didn't participate but they are probablynot going to be back.

Planned Improvement as an Outcome Result

Maybe the target value of 80% is too high but we will still strive to reach that mark. New adjuncts will also told how important participation in this process is and more efforts to get them included will be made.

Planned Distance Learning Improvement as an Outcome Result

Maybe the target value of 80% is too hiogh but we will still strive to reach that mark. New adjuncts will be told how important participation in this process is and more efforts to get them included will be made.

Sociology Education

Plan Period: FY12   **Outcome ID#:** 6575

Outcome Description

Students will be able to recognize and show knowledge of the history of the development of sociology.

Outcome Strategy

Films, lectures, practice tests, and group work will demonstrate to the student the basic historical development of sociology.

Outcome Method

Questions will be given in the first three chapters exam or exams by both full and part time employing 10 embeded questions in the testing instrument(instruments).

Outcome Criterion

At least 65% of the assessed sections will be able to correctly answer 70% of the selected questions that measure the desired outcome.

Strategic Plan Relationship

This outcome directly relates to the applying of critical skills to the analysis of the historical development of sociology.

Outcome Results

This goal was achieved with a 72% of the students answering 70% of questions correctly. This was a new outcome on the history and will be carried over to see if we can get a greater percentage nexxt year.

Outcome Distance Learning Results

This had 71% of the students answering correctly so the targeted goal was met.

Planned Improvement as an Outcome Result

We will cary this over next year and try and achieve a higher percentage of students answering correctly.

Planned Distance Learning Improvement as an Outcome Result

We will carry this over next year and try and achieve a higher percentage of students answering correctly.

Speech Education

Plan Period: FY12   **Outcome ID#:** 6590

Outcome Description

Students who successfully complete SPCH 1315 Public Speaking and SPCH 1321 Business and Professional Speech will be able to create and present an effective and appropriate public speech.

Outcome Strategy

Through lecture, class assignments, discussions and videos, students will be exposed to and made to practice the proper methods of creating an effective and appropriate informative or persuasive speech for a specific audience.

Outcome Method

Student presentations will be evaluated using a rubric which allows points to be given in all of the following areas:
-Appropriateness and effectiveness of topic for a particular audience
-Creation of effective introduction with attention-getting material and thesis
-Development and organization of main points and supporting material
-Proper citation of borrowed information
-Creation of effective conclusion with a summary of main points and concluding remark

Outcome Criterion

Eighty percent of students who complete the course will earn at least 75% of the possible points on the rubric on at least one speaking assignment (informative or persuasive).

Strategic Plan Relationship

Students in these courses learn the skills necessary to communicate verbally and nonverbally, appropriately and effectively in a variety of contexts. The process of audience analysis and adaptation forces them to consider the cultural backgrounds, ethnicities, genders, age groups, etc. of audience members and communicate in the most appropriate and effective way based on the make up of the audience.
As they learn to critically evaluate communication, their communicative skills are improved both as speakers and as listeners.

Outcome Results

Students who successfully completed SPCH 1315 Public Speaking were generally successful in creating and presenting an effective and appropriate public speech. Eighty-seven percent of students in the fall and 74% of the students in the spring scored at least 75% of the possible points on the scoring rubric. Ninety percent of students in the spring scored at least 75% of the possible points on the scoring rubric.
Students who successfully completed SPCH 1321 Bus and Prof Speech were also successful in creating and presenting an effective and appropriate public speech. Overall, 85% of those students scored at least 75% of the

Theater Education

Plan Period: FY12   **Outcome ID#:**   6587

Outcome Description

Students who successfully complete DRAM 1310 theatre Appreciation will be able to
1. Define various elements and terms associated with and historical movements in the theatre arts.
2. Analyze the role of theatre as a social, cultural, political, and educational medium.
3. Analyze the role of theatre in the development of society and culture.
4. Identify and describe the roles different professionals play in the creation of a theatrical production such as the producer, playwright, director, set designer, lighting designer, make-up designer, etc.
5. Critique an actual theatrical performance by identifying various theatrical elements employed in the production and by analyzing the director's ability to create a unified theme utilizing those elements.

Outcome Strategy

Class discussions, lectures, outside readings and viewing of live & recorded plays will be used to expose students not only to the conventions and literature of theatre but also to the theatre's historical and contemporary connections to the society/culture in which it was/is created.

Outcome Method

Assessment methods include 3 basic tools: 1) observation of performances; 2) presentation of a performance; and 3) standardized testing.

1) Individually, students will attend 2 live theatre events and submit written responses that analyze the practical application of theatrical conventions to the witnessed performances. These responses will be scored using a rubric that evaluates the student's level of understanding of the terms and concepts introduced in class discussion, lectures and outside readings.
2) In groups, students will present a short scene that integrates multiple aspects of theatrical performance (e.g., acting, directing, design) to include outside research associated with the student's preparation of his/her artistic output. Students will be scored according to a rubric that evaluates the two separate parts of the project: a) as a group, the quality of the final product; and b) the process individual students went through in order to make specific choices about their contributions to the whole (e.g., what led the student set designer to choose a specific style or placement of set pieces?)
3) Midterm and final exams (in short answer format) will be given at the middle and end of the semester that test individual student's understanding of terms, concepts and historical data, as well as the student's ability to apply these terms, concepts and data to specific plays and social/cultural ideas.
In all cases, students will be judged to have mastered material if they obtain a rating of 90% or better.

Outcome Criterion

Twenty percent of students will have an average rating of 90% or better at the end of the semester; 30% will have an average rating of 80-89%; 30% will have an average rating of 70-79%.

Strategic Plan Relationship

This outcome directly relates to students' ability to recognize, evaluate and think critically about artistic achievements in the performing arts—not only about performances created by others but also about their own

endeavors in creating artistic output.

Outcome Results

The assessment results reveal that students who successfully completed DRAM 1310 theatre Appreciation were be able to define various elements and terms associated with and historical movements in the theatre arts; analyze the role of theatre as a social, cultural, political, and educational medium; and analyze the role of theatre in the development of society and culture. Specifically, 39% of students earned 90% or higher average on the assessments, 27% earned 80-89%, and 19% earned 70-79%. Interestingly, the PINNACLE students were much more highly successful, as 61% earned 90% or higher on the assessments, 28% earned 80-89% and 9% earned 70-79%; therefore, 98% of the ECHS students earned 70% or greater on the assessments, compared to 79% in courses with traditional students.

Outcome Distance Learning Results

An internet course was developed and offered for the first time. Of the students whosuccessfully completed the course, 28% earned 90% or higher on the assessments, 39% earned 80-89% and 17% earned 70-79%.

Planned Improvement as an Outcome Result

DRAM 1310 will have a new textbook in the fall 2012 semester tat takes a very different approach to theatre appreciation, so the entire course is being reworked.

Planned Distance Learning Improvement as an Outcome Result

The adjunct instructor of this course is working with the drama department coordinator to modify the course and the assessments due to a new textbook that is quite different from the previous text.

TDCJ Educational Plans

TDCJ AC/Refrigeration Education

Plan Period: FY12   **Outcome ID#:**   6620

Outcome Description

All students will be able to demonstrate an understanding of the "Principles of Air Conditioning & Refrigeration". This includes being able to identify the basic tools as well as working with copper tubing and piping, pipefitting and bending, brazing, using electrical testing meters and tools, identifying the components of a refrigeration system, and performing simple refrigeration system adjustments, as well as electrical repairs.

Outcome Strategy

Students will:
Attend classes when scheduled
Use interactive software
Observe instructional training videos and powerpoint presentations
Perform hands-on training exercises and skill-checks
Read from textbooks, as well as manuals and handouts, a variety of different sources of curriculum materials

Outcome Method

Throughout the cycle each student, in A/C & Refrigeration, will be evaluated, using our locally developed written tests, along with the observation of the performance of the skills, that identify their individual level of knowledge and demonstrate an acceptable level of understanding of the course curriculum.

Outcome Criterion

80% of all students will achieve an acceptable level of performance by demonstrating and understanding the principles of air conditioning and refrigeration.

Strategic Plan Relationship

In observing the students, I found that approximately 80% comprehend the subject matter, as is reflected in the overall testing scores. However, in order to improve the hands-on training, the students are in need of more shop time and equipment for diagnostic/training purposes.

Outcome Results

Each student in A/C and Refrigeration has been evaluated by observing their working skills, as well as hands-on testing procedures in order to identify their individual level of competency in the Principles of Air Conditioning and Refrigeration. The results were better than expected with 90% of students mastering 80% of the skills performed. Along with the written tests, the students have demonstrated an acceptable level of understanding of this course curriculum.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We have seen a need to upgrade our equipment and tools due to rapid changes in the industry. This is being done and we are seeing better results out of the students as the newer technology is more challenging and the students are being receptive in meeting those challenges.

Planned Distance Learning Improvement as an Outcome Result

TDCJ AC/Refrigeration Education

Plan Period: FY12   **Outcome ID#:**   6621

Outcome Description

All students will be able to demonstrate an understanding of A/C Controls. Students will learn how to install, adjust, repair and calibrate most controls affiliated with this industry. We will observe these controls in operation and test them using a variety of testing instruments. The students will be given an opportunity to test their skills.

Outcome Strategy

Students will:
 Attend daily classes.
Use interactive software.
Observe instructional training videos and slide/power point presentations.
 Perform hands-on training exercises and skills checks.
 Read from textbooks as well as manuals and provided handouts, a variety of different sources in   curriculum materials.

Outcome Method

Throughout the cycle the knowledge of each student in A/C Controls will be evaluated using our locally developed written tests; along with the observation of their performance of the skills that identify their individual level of knowledge and demonstrate an acceptable understanding of the course curriculum.

Outcome Criterion

80% of all students will have achieved an acceptable level of performance (acceptable level measured at being 75% or better) in demonstrating and understanding of A/C Controls.

Strategic Plan Relationship

In observing the students, I found that 80% comprehend the subject matter as is reflected in the overall testing scores. However, in order to improve the hands-on training, the students are in need of more time and equipment for diagnostic/training purposes.

Outcome Results

The competency level of each student in A/C and Refrigeration has been evaluated using our hands-on testing, along with the observation of their working skills, which identify their individual level of understanding of this course curriculum. All students fell withing the 75% level as was the expected outcome. I have found that the knowledge and understanding of each student in A/C Controls, has allowed them to reach an acceptable level of achievement in this course curriculum.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

With the industry changing at a rapid pace, we are updating tools and training equipment, as well as curriculum, in order to increase the knowledge of the students. As a result, the students' skills are increasing.

Planned Distance Learning Improvement as an Outcome Result

TDCJ AC/Refrigeration Education

Plan Period: FY12   **Outcome ID#:**   6622

Outcome Description

This course is structured to acquaint the student with an understanding of Gas & Electric Heating systems and make effective evaluations of repairs to these systems. All students will be able to accurately size equipment to a building or house by calculating the heat loss and heat gain on a load calculating chart. Installation of this type of equipment will also be addressed.

Outcome Strategy

Students will:
      Attend daily classes.
      Use interactive software.
      Observe instructional training videos.
      Perform hands-on training exercises.
      Read from a variety of different sources to include but not limited to textbooks, manuals and handouts

Outcome Method

Throughout the cycle the knowledge of each student in A/C & Refrigeration will be evaluated using our locally developed written tests; along with the observation of their performance of the skills that identify their individual level of knowledge and demonstrate an acceptable understanding of the course curriculum.

Outcome Criterion

80% of all students will have achieved an acceptable level of performance in demonstrating and understanding of the Operation of Gas & Electric Heating Systems.

Strategic Plan Relationship

In observing the students, I found that 80% comprehend the subject matter as is reflected in the overall testing scores. However, in order to improve the hands-on training, the students are in need of more time and equipment for diagnostic/training purposes.

Outcome Results

On all accounts, the understanding of each student in A/C and Refrigeration has been evaluated using our hands-on testing, along with observation of their working skills, that identify their individual level of understanding and demonstrates an acceptable understanding of the course curriculum. All students fell within the 80% @ 75% or better as outlined in the expected results. Therefore, the knowledge of each studnet in Gas & Electric Heating Systems has been evaluated using our locally developed written test, as well as the performance of the skills that identify their individual levels of understanding of the course curriculum.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

New and updated textbooks have been acquired, in order to accomodate the changes being made in the HVAC Industry, as well as new and updated tools. Because of this change, we have added new skills to the curriculum which will increase the students' understanding.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Auto Body Education

Plan Period: FY12   **Outcome ID#:** 6623

Outcome Description

A student will have the skill to properly mask a car which is to be primed and painted.

Outcome Strategy

The student will receive a classroom lecture and view a video on masking. The instructor will give a hands-on demonstration about masking.

Outcome Method

The student will be able to apply masking tape and masking paper to a car, so that the car can be painted without getting paint-over spray on the rest of the car.

Outcome Criterion

95% of the students will be able to accomplish the task.

Strategic Plan Relationship

N/A

Outcome Results

90% of the students could finish the task correctly.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

More one-on-one instruction per student is required because new students have no trade skills of any kind.

Planned Distance Learning Improvement as an Outcome Result

N/A

TDCJ Auto Body Education

Plan Period: FY12   **Outcome ID#:** 6624

Outcome Description

The student will have the skill to apply glazing compound to a damaged area of a car.

Outcome Strategy

The student will have a classroom lecture and view a video on how to apply glazing compound correctly to a car.

Outcome Method

The test area will be visually and physically inspected by the instructor.

Outcome Criterion

85% of the students will be able to perform the task without instructor supervision.

Strategic Plan Relationship

N/A

Outcome Results

80% of students could finish the task correctly.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

More one-on-one instruction per student due to no hands-on training of any skill during their life of education.

Planned Distance Learning Improvement as an Outcome Result

N/A

TDCJ Auto Body Education

Plan Period: FY12   **Outcome ID#:** 6625

Outcome Description

The student will be able to feather edge a car's old finish, so that the damaged area can be properly primed.

Outcome Strategy

The student will have a lecture and a hands-on demonstration by the instructor.

Outcome Method

The test area will be visually and physically inspected by the instructor.

Outcome Criterion

85% of the students will be able to perform the task without instructor supervision.

Strategic Plan Relationship

N/A

Outcome Results

80% of students could finish the task on the first try, because you have a good visual effect created by the feather edge.

Outcome Distance Learning Results

N/A

Planned Improvement as an Outcome Result

More instruction with students who do not see the changes in color of different materials during the sanding procedure.

Planned Distance Learning Improvement as an Outcome Result

N/A

TDCJ Auto Mechanics Education

Plan Period: FY12   **Outcome ID#:**   6626

Outcome Description

The student will be able to demonstrate how to diagnose driveability problems, perform check engine light diagnosis, and repair problems resulting from engine control units.

Outcome Strategy

By correctly connecting the right leads of the test equipment to their correct places, reading the scanner, and diagnosing problems correctly.

Outcome Method

1. Each student will be able to correctly connect the scanner leads to their proper places.
2. Each student must be able to read the scanner.
3. By using the scanner and other related equipment, the student must be able to diagnose and repair problems.

Outcome Criterion

75% of the class will be able to connect, read, diagnose, and repair problems using the equipment and read data correctly, with at least an 85% success rate.

Strategic Plan Relationship

This outcome relates to the students ability to seek gainful employment in the workforce upon release.

Outcome Results

Students were able to complete the task at a much higher rate than expected.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The rate of expectation for student success increased.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Auto Mechanics Education

Plan Period: FY12   **Outcome ID#:** 6627

Outcome Description

The student will be able to demonstrate the ability to diagnose ignition, fuel, and emission systems.

Outcome Strategy

With class lectures, class discussions, shop manuals and other shop equipment, the student will be able to diagnose ignition, fuel, and emissions systems.

Outcome Method

Each student will be able to use shop manuals and other related materials to locate, diagnose, and repair specific problems.

Outcome Criterion

75% of the class will be able to diagnose and repair the problems, by using hand-outs, shop manuals, and other related materials correctly with at least an 85% success rate.

Strategic Plan Relationship

This outcome relates to the students ability to seek gainful employment in the workforce upon release.

Outcome Results

Students were able to complete the task at a much higher rate than expected.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The rate of expectation for student success increased.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Auto Mechanics Education

Plan Period: FY12   **Outcome ID#:** 6628

Outcome Description

The student will be able to identify and verify different complaints, types of noises, inspect for leaks...example: coolant, oil and fuel. Determine necessary action for repairs and identifying different types of chemicals.

Outcome Strategy

Using different types of test equipment. Example: volt, ohms, emission and pressure testers and learning their uses.

Outcome Method

Each student will be able to read and correctly identify each piece of equipment, and associate it with the correct function. By scoring at least 85% on test.

Outcome Criterion

75% of the class will be able to diagnose and repair the problems, by using hand-outs, shop manuals, and other related materials correctly with at least an 85% success rate.

Strategic Plan Relationship

This outcome relates to the students ability to seek gainful employment in the workforce upon release.

Outcome Results

Students were able to complete the task at a much higher rate than expected.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

The rate of expectation for student success increased.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Business Computing Education

Plan Period: FY12   **Outcome ID#:** 6629

Outcome Description

A more professional appearance in column documents, such as newsletters and brochures. One of the weaknesses observed is that students often do not place enough emphasis upon the appearance of the finished product. The process involves inserting a variety of strategically-placed section breaks and the use and placement of objects, pull-quotes, and dropped caps.

Outcome Strategy

Give extended activities covering a variety of ways to enhance and use columns. Students will create a newsletter to promote a business of their choosing; they will also create a two-sided three-column brochure for their business.
Students will also:
• View multimedia presentations
• Read from a variety of sources—textbooks and handouts
• Group discussions
• Student engaging projects
I will work with each student individually, corporately, and with groups to help ensure their success.

Outcome Method

Students will be given a rubric stating all elements that should be included in the newsletter and brochure. With successful completion of 70% of the stated elements, the student will be given a passing score.

Outcome Criterion

90% of all students will successfully complete the assigned brochure and newsletter.

Strategic Plan Relationship

This objective requires student engagement in a project that requires student engagement in collegiate life, both academically and as a member of the college community. The student must be aware and comprehend the message conveyed and the professional quality of the finished product.
The objective will help the student with workforce training success; improve the employment rate for students enrolled in workforce education programs.

Outcome Results

At least 90% or more of students met the objective--to produce more professional business documents, such as newsletters, fliers, and brochures. They understand the use of section break formatting, pull-quotes, drop-caps and other formatting features that produce a more professional document.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Continue to use the current strategies and search for more innovative ways to make learning fun.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Business Computing Education

Plan Period: FY12   **Outcome ID#:**   6630

Outcome Description

Students will improve the PowerPoint presentation quality by applying custom animation features such as builds, animated objects, and motion paths.

Outcome Strategy

Students will:
• View multimedia presentations
• Read from a variety of sources—textbooks and handouts
• Participate in group discussions
• Engage in projects
Give extended activities covering a variety of ways to enhance and use columns. Students will create a PowerPoint presentation to promote a business of their choosing; the presentation will include the use of animated properties.
I will work with each student individually, corporately, and with groups to help ensure their success.

Outcome Method

Students will be given a rubric stating all elements that should be included in the presentation and brochure. With successful completion of 70% of the stated elements, the student will be given a passing score. The following strategies and methods of assessment include the following:
• Personal observation of student performance
• Tests
• Quizzes
• Completed projects
Completion of individual projects that require application of knowledge and the use of critical thinking skills, therefore, extending the breadth and depth of comprehension.

Outcome Criterion

90% of all students will successfully complete the assigned brochure and newsletter.

Strategic Plan Relationship

5.1.1 This objective requires student engagement in a project that requires student engagement in collegiate life, both academically and as a member of the college community. The student must be aware and comprehend the message conveyed and the professional quality of the finished product.
 5.1.4 The objective will help the student with workforce training success; improve the employment rate for students enrolled in workforce education programs.

Outcome Results

90% of students met the expected outcomes. Students must think critically when applying skills to their own

presentation. Students really enjoy these projects. Objective outcomes were met.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Continue to find innovative projects to supplement the text and allow students to be creative using the skills they learn.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Business Computing Education

Plan Period: FY12   **Outcome ID#:** 6631

Outcome Description

Students will identify the major types of monitor technologies and how they function.

Outcome Strategy

Students will:
• View multimedia presentations
• Read from a variety of sources—textbooks and handouts
• Participate in group discussions
• Engage in projects
• Take quizzes

Outcome Method

Methods of assessment include the following:
• Personal observation of student performance
• Tests
• Quizzes
• Projects
Students will receive a passing grade with an average score of 70% or greater on the activities listed above. Completion of the unit requires application of knowledge and the use of critical thinking skills, therefore, extending the breadth and depth of reading comprehension.

Outcome Criterion

80% of all students will successfully complete the assigned unit of study with a passing score of 70% or more.

Strategic Plan Relationship

5.1.1 This objective requires student engagement in a project that requires student engagement in collegiate life, both academically and as a member of the college community. The student must be aware and comprehend the message conveyed and the impact of professional quality of the finished product.
 5.1.4 The objective will help the student with workforce training success; improve the employment rate for students enrolled in workforce education programs.

Outcome Results

80% of students scored above 70% on the computer hardware section, that included a discussion on different types of monitors. They were able to converse and describe the monitors and their uses.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

I will continue to locate new, more current information and to generate interest to this unit of study.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Computer Information Systems Education

Plan Period: FY12   **Outcome ID#:**   6633

Outcome Description

The students will demonstrate the ability to create, save, modify, and print web pages and web sites using an HTML editor or a web page editor/browser.

Outcome Strategy

The students will:
attend lectures, read the textbooks or handouts, watch hands-on or multimedia demonstrations, complete in-class and out-of-class assignments from the textbooks and/or handouts.

Outcome Method

Student assessment will include the following:
Student assignments
Tests
Quizzes

Outcome Criterion

75% of th students will perform at an aggregated average of 72% from all assessments tools.

Strategic Plan Relationship

The Webpage Design II course allows our students to develop an understanding of a webpage design, improve their computer literacy skills, sharpen their writing skills, and improve their reading comprehension. Webpage design work will allow them to develop their critical thinking skill by completing a webpage or website that they must create and structurally organize. These skills are part of TVCC's general education outcomes for computer literacy, written communication, reading comprehension, and critical thinking.

Outcome Results

Students overall performance throughout the cycle met expectations. Approximately 99% of the students are performing at or above a 72% level. It would appear that our objectives are being met. Students are gaining an understanding of creating, saving, editing, and printing Web sites and Web pages using a Web development program called Web Expression.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Student learning outcomes appear to meet expectations, so I feel that no changes need to be made at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Computer Information Systems Education

Plan Period: FY12   **Outcome ID#:** 6634

Outcome Description

The students will demonstrate the ability to design the three basic programming structures used in today's programming languages, They will learn the sequence, decision, and repetition structures.

Outcome Strategy

The students will:
Attend lectures, read the textbooks or handouts, watch hands-on or multimedia demonstrations, complete in-class and out-of-class assignments from the texbooks and or handouts.

Outcome Method

Student assessment will include the following:
Student assignments
Tests
Quizzes

Outcome Criterion

75% of the students will perform at an aggregated average of 72% for all assessment tools.

Strategic Plan Relationship

The introduction to programming course allows our students to develop an understanding of structured programming and improve their computer literacy skills. Programming work will allow them to develop their critical thinking skills by building a structurally organized program. These skills are part of TVCC's general education outcomes for computer literacy, and critical thinking skills.

Outcome Results

Students overall performance throughout the cycle met expectations. Approximately 95% of the students are performing at or above a 72% level. It would appear that our objectives are being met. Students are gaining an understanding of the three basic logic structures in a computer program: Sequence, Decision, and Repetition structures.

Outcome Distance Learning Results

Student learning outcomes appear to meet expectations, so I feel that no changes need to be made at this time.

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

TDCJ Computer Information Systems Education

Plan Period: FY12   **Outcome ID#:** 6632

Outcome Description

The students will demonstrate the ability to create, save, modify, and print Microsoft office documents. These documents will include text documents, spreadsheets, database files, and slide-show presentation software.

Outcome Stragey

The students will:
attend lectures,read the textbooks and handouts, watch hands-on or multimedia demonstrations, complete in-class and out-of-class assignments from the textbooks and/or handouts.

Outcome Method

Student assessment will include the following:
Student assignments
Tests
Quizzes

Outcome Criterion

75% of the students will perform at an aggregated average of 72% for all asseessments tools.

Strategic Plan Relationship

The software application courses allow our students to develop a basic understanding of computer software and computer literacy, improve their critical thinking skills, sharpen their writing skills, and improve their reading conprehension. These courses provide the students with the opportunity to learn to create written documents, (i.e. cover letters and resumes), spreadsheets using basic math formulas and pre-defined functions, develop relational databases which will help improve their critical thinking skills, and the understanding of how to present their ideas using graphical presentation software. All of these skills are part of TVCC's general education outcomes.

Outcome Results

Students overall performance throughout the cycle met expectations. Approximately 95% of the students are performing at or above a 72% level. It would appear that our objectives are being met. Students are gaining an understanding of creating, saving, editing, and printing: text documents, spreadsheet documents, database files, and slide-show presentation software.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Student learning outcomes appear to meet expectations, so I feel that no changes need to be made at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Construction Carpentry Education

Plan Period: FY12   **Outcome ID#:** 6636

Outcome Description

Students will be able to demonstrate the proper use of personal protection equipment.

Outcome Strategy

Using class lecture, videos, and class discussion, the students will learn how to properly use personal protection equipment.

Outcome Method

Instructor will observe that each student can demonstrate the proper application of personal protection equipment.

Outcome Criterion

100% of students with 100% mastery.

Strategic Plan Relationship

Outcome Results

We observed 100% of the students demonstrate the proper use of the personal protection equipment, to a level of 100% mastery.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

We do not plan to change our teaching strategy for this LEAP.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Construction Carpentry Education

Plan Period: FY12   **Outcome ID#:** 6635

Outcome Description

Students will be able to demonstrate the safe and correct usage of the motorized miter saw.

Outcome Strategy

Through discussion and demonstration the students shall be instructed in the safe and correct use of the motorized miter saw.

Outcome Method

Instructor will observe that each student can demonstrate the safe and correct operation of the motorized miter saw.

Outcome Criterion

100% of students with 100% mastery.

Strategic Plan Relationship

Outcome Results

We observed a 100% mastery of the motorized miter saw from 100% of our students.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

With the positive results that we observed, we do not intend to make any changes in this lesson strategy.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Drafting Technology Education

Plan Period: FY12

Outcome ID#: 6639

Outcome Description

The students will be able to design and arrange a complete set of construction drawings for a residential structure.

Outcome Strategy

Through textbook reading, chapter questions, lectures, demonstrations, assignments, and code hand-outs, the students will learn the concepts of residential designs.

Outcome Method

Evaluation of the various aspects of the construction documents created by the student and an exit assignment will be used to assess the student's knowledge and abilities.

Outcome Criterion

80% of the students will have an assignment and exit exam average of 75% to show a minimum level of knowledge.

Strategic Plan Relationship

This directly relates to the students ability to engage in quantitative and qualitative thinking skills as they learn the codes and guidelines applicable for residential structures and demonstrate that they can apply those codes and guidelines to their project assignment.

Outcome Results

The students performed the work satisfactorily.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes deemed necessary at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Drafting Technology Education

Plan Period: FY12   **Outcome ID#:** 6638

Outcome Description

The student will be able to create and assemble parts using the AutoDesk Inventor 3D modeling program.

Outcome Strategy

The students will learn through textbook reading assignments, lectures, class discussion, demonstrations, and assignments, the necessary skills to create solid models.

Outcome Method

An exit assignment will be administered to evaluate the student's knowledge base of the various aspects of the 3D solid modeling software.

Outcome Criterion

80% of the class will have a minimum exit assignment average of 75 to show a minimum level of knowledge or that understanding is emerging or developing.

Strategic Plan Relationship

The student's ability to engage in quantitative and qualitative critical thinking is demonstrated by their ability to evaluate the processes required to build the mechanical part. This will cause the student to develop the necessary skills and strategies needed to become an engaged student.

Outcome Results

The students performed the work satisfactorily.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes deemed necessary at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Drafting Technology Education

Plan Period: FY12   **Outcome ID#:** 6637

Outcome Description

The student will be able to construct orthographic views of mechanical parts complete with dimensions and center marks, center lines and notations.

Outcome Strategy

The students will learn through textbook reading assignments, lectures, class discussion, demonstrations, and assignments, the necessary skills to create orthographic views with correct details.

Outcome Method

Near the beginning and the end of the course, individual students will be scored using a rubric that evaluates their knowledge and performance of orthographic projections and details.

Outcome Criterion

80% of the students will score a minimum of 12 out of 16 points (75%) on the assessment rubric.

Strategic Plan Relationship

This outcome directly relates to the students ability to engage in qualitative and quantitative critical thinking skills as the student analyzes the views given and determines what they are looking at and how it appears in the missing view. It causes the student to develop the required skills for these tasks and demonstrate that they can apply those needed skills.

Outcome Results

The students performed the work satisfactorily.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes deemed necessary at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electrical Technology Education

Plan Period: FY12   **Outcome ID#:** 6617

Outcome Description

Students will demonstrate an understanding of the importance of safety in the field of electricity.
Students will demonstrate an understanding of basic electricity including Ohm's law, and the rules applicable to calculations of series, parallel and combination circuits.
Students will also demonstrate an understanding of the National Electrical Codes and how to use the Code to answer any question about the installation of electrical wiring and systems.

Outcome Strategy

Class discussions, lectures, outside reading will be used to expose students to the importance of safety, basic electrical theory and the National Electrical Code. Hands on lab assignments will also be used where applicable.

Outcome Method

All students will be measured by daily grades, workbook assignments, and tests. The acceptable passing percentage is 70.

Outcome Criterion

90% of students will have an excellent understanding of electrical technology.

Strategic Plan Relationship

This outcome is directly related to the students ability to read and comprehend and the ability to use good basic math skills.

Outcome Results

During the period from June 13, 2011, through May 30, 2012, 150 outcome #1 grades were awarded.
Grades of A were 111 or 74%.
Grades of B were 29 or 19%.
Grades of C were 4 or 2%.
There were no D's or F's awarded.
There were 3 I's and 3 W's awarded.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes are planned at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electrical Technology Education

Plan Period: FY12   **Outcome ID#:**   6618

Outcome Description

Students will demonstrate their ability to use blueprints and the National Electrical Code to install electrical circuits, equipment and systems for residential and commercial structures.

Outcome Strategy

Class discussions, lectures, outside readings, and hands on labs will be used to give students the necessary understanding and skills required.

Outcome Method

All students will be measured by the use of daily grades, workbook assignments and tests. The minimum passing grade is 70.

Outcome Criterion

90% of all students will have an excellent understanding of residential and commercial electrical systems.

Strategic Plan Relationship

This outcome is directly related to the students ability to engage good reading and comprehension and basic math skills.

Outcome Results

During the period of June 15, 2011, through May 30, 2012, 70 outcome 2 grades were awarded.
Grades of A were 37 or 53%.
Grades of B were 28 or 40%.
Grades of C were 2 or 2%.
There were no D's or F's awarded.
There was 1 I and 2 W's awarded.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes are planned at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electrical Technology Education

Plan Period: FY12   **Outcome ID#:** 6619

Outcome Description

Students shall demonstrate understanding of electrical power distribution, basic electrical systems
Calculations including planning and estimating for electrical systems installation.

Outcome Strategy

Class discussions, lectures, and outside readings including workbook assignments will be used to have students
gain the understanding and skills required. Hands on labs will be used when possible.

Outcome Method

Daily work including participation and also tests will be utilized to measure all students mastery of the subjects.
An acceptable passing score is 70% .

Outcome Criterion

90% of students will achieve and excellent understanding of the subjects and skills.

Strategic Plan Relationship

This outcome is directly related to the students ability to read and comprehend and the ability to use good basic
math skills.

Outcome Results

During the period from June 15, 2011, through May 30, 2012, 105 outcome 3 grades were awarded.
There were 69 A's awarded which represents 66%.
There were 21 B's awarded which was 20%.
There were 9 C's awarded or 8%.
There were no D's or F's awarded.
There were 3 I's and 3 W's awarded.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes are planned at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electronics Education

Plan Period: FY12   **Outcome ID#:**   6640

Outcome Description

Given the characteristics of DC and AC circuits, the students should be able to explain the following: Ohm's law, direct current, alternating current, electromagnetism (as it pertains to induced voltage), and capacitive and inductance reactances.

Outcome Strategy

Classroom lecture, lab experiments, computer circuit simulations and hands-on circuit construction will be utilized to instruct the students in identifying the differences between DC and AC circuits.

Outcome Method

The students will demonstrate their understanding of DC and AC circuits by completing their assigned homework lab experiments and tests with a cmiimum of 70% accuracy.

Outcome Criterion

By using the methods previously described, at least 95% of the students will attain a high degree of electronics skills.

Strategic Plan Relationship

Upon completion of the first cycle, the student will have the ability to think critically, analyze and express their circuit testing results in both written and oral communication.

Outcome Results

By using the previously decribed methods, some of the students had difficulty in understanding the concepts of transistor amplifier operation.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

As a result of observing the students' performance with transistor amplifiers, additional homework and laboratory assignments were assigned, in order to increase their confidence level in this area of study.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electronics Education

Plan Period: FY12   **Outcome ID#:** 6642

Outcome Description

Given a variety of integrated circuits, their schematic symbols, the student will be able to identify logic gates, flip-flops, counters and memory ICs to determine and predict their outputs by developing truth tables.

Outcome Strategy

Classroom lectures, lab assignments, and prototyping of circuits will be used to aid the students in understanding digital circuits.

Outcome Method

The students will demonstrate their understanding of digital circuits by completing their assigned homework, lab experiments and tests with a minimum of 70% accuracy.

Outcome Criterion

By using the methods previously described, at least 95% of the students will attain a high level of electronics knowledge.

Strategic Plan Relationship

Upon completion of Electronics 3, the student will have the ability to think critically, analyze and express their circuit testing results in both written and oral communication. This will also enable the student to be prepared to take the national certification exam.

Outcome Results

By using the previously prescribed methods, some of the students had difficulty in constructing some complex IC circuits.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

In order to help the students in the area of constructing and troubleshooting complex integrated circuits, additional lab experiments were assigned to the students, so they would become more familiar with the procedure of reproducing circuits and testing them.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Electronics Education

Plan Period: FY12   **Outcome ID#:** 6641

Outcome Description

Given a variety of semiconductors, the student will be able to identify the different types of diodes and transistors by their schematic symbols, data sheets and name the characteristics and configurations of transistor amplifiers.

Outcome Strategy

Classroom lectures, lab assignments, and prototyping of circuits will be used to aid the students in understanding power supplies, transistor amplifiers and filter circuits.

Outcome Method

The students will demonstrate their understanding of semiconductors by completing their assigned homework, lab experiments and tests with a minimum of 70% accuracy.

Outcome Criterion

By using the methods previously described, at least 95% of the students will attain a high degree of electronic skills.

Strategic Plan Relationship

Upon completion of Electronics 2, the student will have the ability to think critically, analyze solid state circuits and express their circuit testing results in both written and oral communication.

Outcome Results

By using the previously described methods, some of the students had difficulty in understanding the concepts of transistor amplifier operation.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

As a result of observing the students performance in transistor amplifiers, additional homework and laboratory assignments were assigned, in order to increase their confidence level in this area of study.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Horticulture Education

Plan Period: FY12   **Outcome ID#:**   6644

Outcome Description

Students will demonstrate knowledge of basic principles of horticulture including: plant structure, soils, plant nutrients and plant growth. Students will outline a comprehensive and safe pest management plan.

Outcome Strategy

Practical laboratory exercises and instructor demonstrations will be utilized in addition to classroom instruction.

Outcome Method

All students will be evaluated by comprehensive exam and instructor observation in the laboratory to measure understanding of the principles if horticulture and integrated pest management.

Outcome Criterion

95% of all students will achieve mastery. Students will be able to explain/outline basic priciples of horticulture and pest management.

Strategic Plan Relationship

This outcome relates to reading comprehension, accessing information and knowledge of how plants & pests affect living systems in the physical universe.

Outcome Results

Outcomes were achieved.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes were needed.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Horticulture Education

Plan Period: FY12   **Outcome ID#:**   6645

Outcome Description

Students will outline a plan to profitably grow a greenhouse crop and design a residential landscape plan using industry-accepted principles.

Outcome Strategy

Instructor will demonstrate the planning and growing of ornamental and vegetable crops with student input in greenhouse laboratory. The instructor will demonstrate approved standards of landscape design.

Outcome Method

A comprehensive exam will measure understanding greenhouse crop and landscape design principles. Observation and evaluation of students by instructor in laboratory and the successful completion of lab exercises.

Outcome Criterion

95% of all students will achieve mastery of instructional material. Students in groups and indivdually will be able to provide common greenhouse crops and complete a landscape plan that would be acceptable for professional use.

Strategic Plan Relationship

This outcome relates to reading comprehension, accessing information utilizing available technology and knowledge of how plants and pests affect living systems in the physical universe.

Outcome Results

Outcomes were met. 95% mastery was achieved.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

No changes needed at this time.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Horticulture Education

Plan Period: FY12

Outcome ID#: 6643

Outcome Description

Students will be able to demonstrate methods of plant propagation and acquire skills needed in garden center management.

Outcome Strategy

Practical laboratory experience and multi-media presentations will be utilized in addition to classroom/lecture instruction.

Outcome Method

Tests, worksheets and instructor evaluation of lab exercises will determine student achievement.

Outcome Criterion

90% of all students will achieve mastery, Students will be able to explain and perform skills required in the propagation of plants and the skills needed in the management of a garden center business.

Strategic Plan Relationship

This outcome relates to reading comprehension, accessing information and knowledge of how plants affect living systems in the physical universe.

Outcome Results

Ninety-five percent of students did achieve mastery of the subject matter.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

More hands-on exercises in the lab with plant progagation. No other changes at this time. Cuttings, separation and division, utilize propagation mist system.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Masonry Education

Plan Period: FY12   **Outcome ID#:**   6646

Outcome Description

All students will learn the basics of masonry, brick, etc. Learn and demonstrate the use of brick hand tools in a correct manner for proper work on projects. Learn safety when operating a brick saw, mixer, etc.

Outcome Strategy

All, or most, training is hands on; having one-on-one instruction with each student everyday and following all safety requirements for on job experience. All projects are performend with assistance by instructor. Each student is set up in a real-time work environment, mimicking a job site, and including training videos, textbooks, and manuals.

Outcome Method

All students will be required to demonstrate their use of knowledge with working tools and build all phases of masonry projects, which will be graded. Pop quizzes will be given periodically to show that they have learned the proper tactics in masonry construction. A final project is required and will be graded for class completion.

Outcome Criterion

90% to 95% of all students (acceptable level measured at 85% or above) will have learned the basics of masonry. In addition, the students's confidence in thier ability to construct projects will boost their self-worth, leading the student to further their knowledge within the masonry trade.

Strategic Plan Relationship

As the student learns masonry skills, their confidence level increases and brings out their artistic ability to build and create. This initiates the students to gain self-confidence in the skills they learn and be proud of their completed projects.

Outcome Results

Learning by visual, audio, and textbook training; followed by hands- on practice and construction. Basic to advanced knowledge and understanding, the use of materials and tools with more one-on-one training, allows additional comprehension of basic trade practices for construction. When students improve their knowledge of new materials and trade practices, this entices enthusiasm to develop and advance their skills, using new materials as the department acquires them. Student exposure to different types of masonry projects builds and expands their proficiency even further.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Project task is changed from basic to more advanced construction as the student completes each cycle. Additional hands-on training and updated learning materials have been implemented. Students in masonry are evaluated through each cycle and graded on their hands- on test and completion of their objectives and observation. Students fell within the expected 95% to 98% range of results at class completion.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Welding Education

Plan Period: FY12   **Outcome ID#:** 6649

Outcome Description

The student will be able to demonstrate a multi-pass weld one bevel plate, utilizing various electrodes (small).

Outcome Strategy

Classroom discussion, reading assignments from text, observation of visual aid, and real-life demonstrations from the instructor.

Outcome Method

At the end of cycle, each student will submit a coupon that will be tested using a nick test which breaks straps looking for slag inclusions in the weld deposit.

Outcome Criterion

85% of students will be able to pass a nick test, demonstrating mastery of this skill.

Strategic Plan Relationship

Outcome Results

Goal was achieved. 85% of students passed the nick test.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

This teaching strategy will be incorporated into the welding curriculum.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Welding Education

Plan Period: FY12   **Outcome ID#:**   6648

Outcome Description

Students will be able to demonstrate various weld joints in the vertical down (downhill) position using various electrodes.

Outcome Strategy

Classroom discussion, reading assignments from text, observation, visual aids, and demonstrations from the instructor.

Outcome Method

In cycle two, each student will submit welds to be visually inspected and a butt weld will be tested using a bend test.
Visual inspection will be assigned a numerical grade and the bend test will be graded as pass/fail.

Outcome Criterion

85% of students will score 85% or better proficiency at this skill.

Strategic Plan Relationship

Outcome Results

80% of all students were able to demonstrate the Shielded Metal Arc Welding process with various electrodes in the flat position.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Changes made were increased emphasis on welder body position and increased efficiency with the SMAW process.

Planned Distance Learning Improvement as an Outcome Result

TDCJ Welding Education

Plan Period: FY12   **Outcome ID#:**   6647

Outcome Description

Students will be able to demonstrate the process of washing out an existing weld utilizing a washing lip.

Outcome Strategy

Classroom discussion, reading, assignments from text, observation, visual aids, and demonstrations by the instructor.

Outcome Method

As the end of cycle one each student will demonstrate the ability to wash a weld out using a washing lip. The demonstration will be a test and will be graded as pass/fail.

Outcome Criterion

85% of students will score 85% proficiency at this skill.

Strategic Plan Relationship

Outcome Results

Goal was met. More than 85% of students were able to demonstrate the process of washing an existing weld utilizing a washing tip.

Outcome Distance Learning Results

Planned Improvement as an Outcome Result

Changes made were included and emphasis on body positioning and torch control. I observed that students would mark a chalk line along the wash and get a comfortable body stance. As a result, students were able to wash more accurately.

Planned Distance Learning Improvement as an Outcome Result

Administrative Support Plans

Admin Computing Services Administration

Plan Period: FY12   **Outcome ID#:** 6823

Outcome Description

New state regulations will take effect in the Spring 2012 semester that will affect admissions and registration processes. A system to collect, store and process information related to these requirements will be developed for both credit and non-credit (Continuing Education) students. Upon implementation, students who do not meet the requirements will be prevented from enrolling.

Outcome Strategy

Steps involved in the process will include: (1) analysis of needs, (2) design of system, (3) creation/maintenance of database tables, (4) creation/maintenance of programs/objects to act upon said tables to achieve desired results.

Outcome Method

Discussions will be held with the Dean of Enrollment Management/Registrar and Dean of Community Services to determine if the system, once in place, successfully implements all aspects of the state requirement. Being that this is a state regulation with which we must comply, only a measurement of 100% of the cases being processed correctly will be acceptable. However, the ease of use will also be considered and possible changes (based upon the discussios) will be put in place to lessen the workload in the respective offices.

Outcome Criterion

By the middle of November 2011, all phases must be completed for the online registration process of credit students. The phases must be completed for the on-campus registration process (credit and non-credit) by January 10, 2012.

Strategic Plan Relationship

This outcome relates to Goal 5.2.1 because the implementation of the necessary steps to meet the state requirement would be next to impossible by any type of manual methods. This outcome relates to Goal 5.2.4 because it is an implemetation of an administrative computing requirement mandated by state law.

Outcome Results

As stated above, a success rate less than 100% would not have been successful, as this was a state-mandated requirement. Discussions with the Dean of Enrollment Management/Registrar and Dean of Community Services revealed that there were no cases which were not able to be handled, yielding the desired 100% success.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Any modifications to this system/process would be as a result of a state-mandated requirements. At present, the system meets the current requirements.

Planned Distance Learning Improvement as an Outcome Result

NULL

Admin Computing Services Administration

Plan Period: FY12　　　　　　　　　　　　　　　　　**Outcome ID#:** 6824

Outcome Description

At present, links to PDF (Adobe) copies of the semester class schedule are presented on the website. There are a number of disadvantages to this method. The primary two are: (1) the schedule is only as current as the last time the PDF files were created and (2) a great deal of manual processes are involved in building each of the PDF files to reflect updates, as well as a large number of communications required to Administrative Computing Services to state that changes to the schedule have been made and new copies should be created. With the new system, the user will have access to realtime information, with no manual building or notification requirements. The new version will also include a wealth of other helpful information for one desiring to make a selection of classes in which to enroll.

Outcome Strategy

Steps involved in the process will include: (1) analysis of needs, (2) design of system, (3) creation/maintenance of database tables, (4) creation/maintenance of programs/objects to act upon said tables to achieve desired results.

Outcome Method

Discussions will be held with the VP of Instruction, Associate VPs of Academic and Workforce Education, Dean of Enrollment Management/Registrar and selected students to determine if this method is more widely accepted as "user-friendly" than the existing one. Other employees involved in the schedule building/presentation processes will be polled to determine if a meaningful percentage of time savings is realized by their various offices. A dramatic decrease in the amount of time Administrative Computing Services must be involved is expected.

Outcome Criterion

By the end of October 2011, analysis and design phases should be completed. Table and program/object creation/manipulation should be completed by the end of December 2011.

Strategic Plan Relationship

This outcome relates to Goal 5.2.4 because it greatly enhances the online schedule capabilities provided to the user (student or prospective student), while also reducing the effort required to maintain the schedule in (somewhat) current form.

Outcome Results

Discussions with those who are the most common users of the system (e.g., VP of Instruction, Associate VPs of Academic and Workforce Education, Dean of Enrollment Management/Registrar and selected students) revealed that the new presentation of the schedule was much improved. There was no longer a "build" process necessary of files to display on the web, and this resulted in an average savings of four hours per week for Administrative Computing Services staff. Users were able to obtain a current copy of the class schedule in realtime, an obvious time savings.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

As a result of the noted improvements of the process, a number of other features were added by IT Services (e.g. improved search capabilities, display of faculty vitae, display of syllabi).

Planned Distance Learning Improvement as an Outcome Result

NULL

Admin Computing Services Administration

Plan Period: FY12

Outcome ID#: 6827

Outcome Description

There are a number of processes at TVCC which require a chain of approval (i.e., signatures). The first step in replacing some of these manual processes is the design of an electronic hierarchy so that the proper "flow" can be determined. Upon its completion, it will be possible to trace up or down the organizational chart to determine to whom one reports or which employees report to another. The first practical use of the hierarchy will be by Human Resources to obtain information as to reporting structure, composition of offices and more.

Outcome Strategy

Steps involved in the process will include: (1) analysis of needs, (2) design of system, (3) creation/maintenance of database tables, (4) creation/maintenance of programs/objects to act upon said tables to achieve desired results.

Outcome Method

Outcomes in future years will address the elimination of the manual processes (e.g., forms) that are possible and the effect on workload reduction. The success of the hierarchy design itself will assessed through discussions with the Director of Human Resources to determine (1) amount of automated information provided to the HR office now that was not available before and (2) the ease of use of the maintenance of the hierarchy structure.

Outcome Criterion

By the end of February 2012, analysis and design phases should be completed. Table and program/object creation/manipulation should be completed by end of March 2012.

Strategic Plan Relationship

This outcome relates to Goal 5.2.4 because it provides a wealth of technological possibilities for the future that do not exist without such a hierarchy, as well as addressing an immediate need in administrative computing. This outcome relates to Goal 5.2.1 because it automates ares of Human Resources, plus opens opportunities for many streamlined procedures in the future.

Outcome Results

Discussions with the Director of Human Resources revealed that the ability to instantly identify the staff within a department, the reporting "chain" of each employee and the department in which an employee works resulted in significant time savings, estimated to be as much as ten hours per week.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

As a result of using the hierarchy for the purposes named above, a number of other projects have been discussed with administrators in several areas of the college which will utilize this powerful tool.

Planned Distance Learning Improvement as an Outcome Result

NULL

Administrative Services Administration

Plan Period: FY12   **Outcome ID#:**   6815

Outcome Description

All or some portion of Schedule A for the year ended August 31, 2012 will be mechanically rather than manually prepared.

Outcome Strategy

The Business Office and the CFO will work with the Financial Aid office, the Registrar's office, and Administrative Computing to design, and implement as time permits, enhancements to and improved integration between the college's accounting, enrollment, and financial aid systems.

Outcome Method

Schedule A or some components thereof, as included in the 8/31/12 AFR and documented in the AFR files, will have been mechanically versus manually prepared.

Outcome Criterion

Schedule A or some components thereof will have been mechanically versus manually prepared.

Strategic Plan Relationship

Directly relates to the college's strategic plan goal of Enhancing the College.

Outcome Results

The Remissions and Exemptions line items of Schedule A in the 8/31/12 Annual Financial Report were mechanically versus manually calculated.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Improved the accuracy of the information and allowed accountant to devote freed-up time to other priorities.

Planned Distance Learning Improvement as an Outcome Result

NULL

Bookstore Administration

Plan Period: FY12   **Outcome ID#:**   6760

Outcome Description

As more students are looking for alternatives to lower costs for purchasing textbooks, rentals are becoming a popular option. The Bookstore would like to offer this option to students, but in a way that would be beneficial to students and not have a negative impact on Bookstore operations and profitability.

Outcome Strategy

Research whether it would be best to offer rentals through the TVCC Bookstore locations or partner with a third party to offer rentals through a link to their site. If using a third party, determine which partner offers the best system to implement with a competetive commission rate. Track volume of rental activity over Fall & Spring semesters.

Outcome Method

Using reports available through rental site vendor, determine what textbooks are being rented by students. Also, track activity by # of rentals and dollar amount of rentals plus commission earned by TVCC from rentals.

Outcome Criterion

We will be able to assess the importance of textbook rentals as an option for students as well as expanding services offered by the TVCC Bookstore.

Strategic Plan Relationship

This outcome relates to Strategic Plan Goal 5.2.1 in that it will provide an online method for textbook rental that can be easily accessed by students. It relates to Goal 5.1.2 in that it provides a lower cost alternative for students to acquire textbooks needed to complete their courses.

Outcome Results

After studying the options of offering rentals through the Bookstore or using a third party, it was determined that the best option was to use a third party site offered through Follett. Their commission rate was competetive with other companies and this site would provide all the operations necessary for book rentals. During the first year, approximately 200 rentals were processed through the site with TVCC earning a commission of $438.00.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The Bookstore was able to offer our students the option of renting books through this site which appeared to be well received. The commission revenue was nominal, but we were able to offer rental as an option and track textbooks that were rented by students. We will continue to monitor activity and evaluate rental options.

Planned Distance Learning Improvement as an Outcome Result

NULL

Campus Police Administration

Plan Period: FY12   **Outcome ID#:** 6834

Outcome Description

The TVCC Campus Police Department will have a Policies and Procedures Manual approved and implemented for use by June 1, 2012. This manual will include all standard operating procedures to be used by each officer in the Campus PD.

Outcome Strategy

The Director of Campus Police and Public Safety will be responsible for the development of the Policies Manual.

Outcome Method

A Policies and Procedures Manual will be approved by the College President for implementation by June 1, 2012.

Outcome Criterion

All Campus Police Officers will be operating under the same procedures and policies as outlined in the Manual by June 2012. The Director will be responsible for the training and education of all officers.

Strategic Plan Relationship

All officers of the Campus Police Dept will follow Standard Operating Procedures as outlined in the Policies Manual. This will create a more uniformed approach for our officers in dealing with all aspects of their job related duties.

Outcome Results

The TVCC Police General Orders have been completed and submitted in FY12.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The General Orders are awaiting final approval from the evaluation committee. Once approved, they will be implemented.

Planned Distance Learning Improvement as an Outcome Result

NULL

Client Support Services Computing Administration

Plan Period: FY12   **Outcome ID#:**   6830

Outcome Description

To have all users upgraded to Office 2010 before Microsoft discontinues support for Office 2007.

Outcome Strategy

IT Services will verify hardware requirements on each individual basis and if current hardware meets requirements, will upgrade user from Office 2007 to Office 2010.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Outcome Results

It was determined that the majority of the existing hardware was capable of running Windows 7 and Office 2010. The computers that were not able to run Office 2010 were upgraded and in some instances additional memory was added.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

IT Services began to upgrade all machines to Office 2010 in the Fall 2011. The following table represents the percent of computers running Office 2010 on the various campus locations.
Campus % Office 2010
Athens   98%
HSC   95%
Palestine   98%
Terrell   95%

Planned Distance Learning Improvement as an Outcome Result

NULL

Client Support Services Computing Administration

Plan Period: FY12   **Outcome ID#:** 6831

Outcome Description

Upgrade all computers to Windows 7 before Microsoft discontinues support for Windows XP over the next two years unless legacy software being run on the client computer is incompatible with Windows 7.

Outcome Strategy

IT Services will verify hardware requirements on each individual basis and if current hardware meets requirements, will upgrade user from Windows XP to Windows 7. IT Services will work with outer campuses to upgrade their users to Windows 7 as well.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Outcome Results

It was determined that the majority of the existing hardware was capable of running Windows 7 The computers that were not able to run Windows 7 upgraded and in some instances additional memory was added.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

IT Services began to upgrade all machines to Windows 7 in the Fall 2011. The following table represents the percent of computers running Window 7 operating system on the various campus locations.

Athens   98%
HSC   95%
Palestine 100%
Terrell   98%

Planned Distance Learning Improvement as an Outcome Result

NULL

Construction Management Administration

Plan Period: FY12   **Outcome ID#:** 6816

Outcome Description

Recommend selected building and location to our board for implementation.

Outcome Strategy

Study possible building locations. Develop projected cost for site cost, building cost, building furniture, security systems, and furnishings necessary to operate the nursing center. Determine other program needs that might be factors to consider in the location selection.

Outcome Method

Work with outside vendors, college departmental groups, cities, and land owners to determine costs. Compare the costs of each site to rank the best possible cost solution. Work with Provosts to determine program needs that should be considered in the site selection process.

Outcome Criterion

The best location of the Health Science Center will become known.

Strategic Plan Relationship

Provide to the college facilities that provide instruction areas with improved technology to meet the growing health care needs of society.

Outcome Results

It was determined that the best interest of the college was served by putting this work on hold. Costs were found to be higher than first estimated. The long term view of the current nursing program in a community college environment is a little unstable to invest the required expenses.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The goal was placed on hold by the college.

Planned Distance Learning Improvement as an Outcome Result

NULL

Controller and Business Office Administration

Plan Period: FY12

Outcome ID#: 6859

Outcome Description

Reduce the time and effort required to generate accurate fringe benefit rates. These rates are used to correctly record TVCC and State benefits costs to major benefit departments. We expect this project will assist IT to develop a program allowing Jim and President Forgey to quickly run "what if" budget scenarios regarding the impact of different salary increase percentages on fringe benefits for budget purposes, rather than manually recalculating the fringe benefit impact for each different raise percentage.

Outcome Strategy

Chris Daly,IT, will work with Jim McNutt, Assistant Controller, to identify the steps performed by Jim to arrive at benefit $ by major department. Jim downloads payroll and benefit $ from the AS400 twice a year into a spreadsheet and performs many calculations before he finalizes a usable spreadsheet model of the TVCC payroll and fringe-related transactions. Jim spends approximately 20 hours twice a year (nights, weekends and holidays) to complete this task.

Chris will write a program that generates a report displaying the fringe benefit %'s by benefit department. This report will replace Jim's spreadsheet.

Outcome Method

Jim will count the number of hours saved by using the new report to record accurate fringe benefit $ monthly instead of twice a year.

Outcome Criterion

The number of hours that Jim will not need to work on weekends, nights, or holidays to develop benefit rates is estimated to be reduced by 75%.

Strategic Plan Relationship

This outcome relates to TVCC Goal #5.2.1 BUSINESS in that improving the process of generating accurate fringe benefit rates is an automation of a manual, labor intensive process.

Outcome Results

Jim spends no time outside of normal working hours to develop accurate benefit rates now monthly instead of twice per year. So, the results are a 100% reduction in overtime hours spent on this task or approximately 40 hours.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

We now have accurate benefit rates monthly instead of twice per year. The fringe benefit $ by major department presented in the monthly Board reports are more accurate.

Planned Distance Learning Improvement as an Outcome Result

NULL

Emergency Preparedness Administration

Plan Period: FY12   **Outcome ID#:**   6833

Outcome Description

The Director of Campus Police and Public Safety will chair the CERT committee and will evalute our current procedures and determine areas of concern, those procedures that do not meet current state/federal guidelines, and those that need to be updated due to changes in our campus structure.

Outcome Strategy

The CERT committee will review all pertinent state/federal guidelines, evaluate other community college emergency response plans, and work with local officials to evaluate our current procedures.

Outcome Method

We will have an outside entity review our completed policies and protocols and provide insight and evaluations on our planning and preparedness. Those external audit will allow for us to make revisions and improvements to the existing plans.

Outcome Criterion

At the conclusion of the FY12, we will have each of our current CERT procedures revised and evaluated for effectiveness.

Strategic Plan Relationship

Outcome Results

The FY12 goals were set before I became Chief of Police on January 1, 2012. After I came, I began the process of reviewing the existing emergency response training, plans, and tactics in regard to mitigation, preparedness, response, and recovery as described in Texas Education Code 37.108. I began to address the emergency response training deficiencies by insuring that all of my officers had completed the following FEMA - National Incident Management System (NIMS) courses:

• IS-100.HE Introduction to the Incident Command System for Higher Education
• IS-200.b (ICS 200) ICS for Single Resources and Initial Action Incidents
• IS-700.a National Incident Management System (NIMS), An Introduction
• IS-800.b National Response Framework, An Introduction

I worked with the AVP of Facilities to include some of the Facilities personnel in the NIMS training. The Director of Transportation, Director of Building Services, and the AVP of Facilities completed the same NIMS coursework listed above plus ICS-300 Intermediate ICS for Expanding Incidents and ICS-400 Advanced ICS. I was unable to send any officers to the ICS-300 and ICS-400 training but will attempt to do so in FY13.

The 3 year security audit required by TEC 37.108 was completed in FY12.

I have begun the process of creating a rough draft of an Emergency Operations Plan for the college district. Once completed, it will be sent to a planning committee for review and revision.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

As a result of the action that was taken, the district has four personnel who are trained and can function in emergency mitigation, planning, response, and recovery leadership roles in different departments on campus. The 3 year security audit was completed which brings the district into compliance with TEC 37.108. A draft of an Emergency Operations Plan is nearly completed.

Planned Distance Learning Improvement as an Outcome Result

NULL

Energy Education and Management Administration

Plan Period: FY12   **Outcome ID#:**   6897

Outcome Description

During each month of the year we plan to closely monitor the energy useage on the 4 campuses. As we monitor the useage we will monitor the building temperatures, operating times, and reduce areas of use not required.

Outcome Strategy

We plan to review monthly utility bills to closely track progress. Review the college calendar looking to take advantage of the times when we can reduce energy. Closely review time and temperature operations of the HVAC equipment to insure efficient operation. Reduce excess lighting loads in hallways and other areas whenever possible.

Outcome Method

We will track monthly cash budget reports from accounting to measure our progress.

Outcome Criterion

The 2012 utility expense budget will be reduced by 50,000 from 2011.

Strategic Plan Relationship

Improve the efficient use of the college assets

Outcome Results

At the eleventh month analysis point our monthly tracking along with continued monitoring of equipment time schedules are working to meet our goal. Our current estimate shows that we will come a little short of our goal by $15,000.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

We have added one minor addition to our monitoring practices. We have also begun a monthly data watch of our cost avoidance data. Our cash analysis provided by accounting shows large monthly swings. So we added the cost avoidance analysis for data verification.

Planned Distance Learning Improvement as an Outcome Result

NULL

Enrollment Management Office Administration

Plan Period: FY12
Outcome ID#: 6774

Outcome Description

Students requesting transcripts will have their transcripts at the receiving institutions faster making for a smoother transition in transfer.

Outcome Strategy

The Assistant Registrar will work IT Service and the Computer Center to make this a reality.

Outcome Method

SPEEDE will be working with at least five Texas institutions of higher education.

Outcome Criterion

Office will run more efficiently and transcripts will be at the receiving instituion faster for the ease fo transfer for students.

Strategic Plan Relationship

Outcome Results

This process is not complete. The Registrar's office staff is currently reviewing records of students in the electronic transcript file. The next step will be to test the sending of transcripts with other schools. Once both of these tests are complete the process will be up and running.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

By the end of the fall 2012 semester transcripts should be sent to other Texas colleges in the SPEEDE format.

Planned Distance Learning Improvement as an Outcome Result

NULL

Enrollment Management Office Administration

Plan Period: FY12

Outcome ID#: 6779

Outcome Description

By printing diplomas in the Registrar's Office there will be less waste and time spent in ordering dipolmas. Students need replacement diplomas will not have to wait as long.

Outcome Strategy

1 .Order dipolma paper from script-safe
2. Train and implement software from script-safe to print diplomas
3. Print Diplomas

Outcome Method

Diplomas will be generated for the December 2011, May 2012, and August 2012.

Outcome Criterion

Office will be more effiecent and safe money. Students will see faster and better service with name changes and replacement dipolmas.

Strategic Plan Relationship

Outcome Results

Diplomas have been printed in house since December 2011. This has resulted in a savings of money and time.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

It has stream lined the diploma process. The spreadsheet used for printing diplomas is also used for contacting students with graduation information. The process makes the office more efficient. Replacement diploma can be printed with a minimal wait time.

Planned Distance Learning Improvement as an Outcome Result

NULL

Enrollment Management Office Administration

Plan Period: FY12

Outcome ID#: 6780

Outcome Description

By having such a manual it will help in cross training and employees being able to help students if someone is out of the office.

Outcome Strategy

Have each person in the Registrar's Office write out in detail the things that they do and then send to one individual who will put the manual together.

Outcome Method

Each person in the Registrar's Office will have a copy of this manual on their computer desk top.

Outcome Criterion

Better customer service and an overall understanding by each employee of what occurs in the office

Strategic Plan Relationship

Outcome Results

This document is not complete. It is about half way finished.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Once this is complete it will be a benefit for all of the office staff and others.

Planned Distance Learning Improvement as an Outcome Result

NULL

Environmental Safety and Health Administration

Plan Period: FY12   **Outcome ID#:** 7004

Outcome Description

Enhanced environmental saftey and health for all college staff, students, and vistors while on college owned property.

Outcome Strategy

Using a multiple year process of site inspections, building and equipment improvement changes that will increase the level of environmental safety and health for all college staff, students, and visitors. Use survey forms and other tools necessary to report the activities to the college board, college adminstration, and state of Texas officals as required. Develop a process of continuious improvements so that the process becomes a never ending tasks for multiple college departments.

Outcome Method

Annual building inspections by multiple college groups to achieve and maintain the most environmentally safe and healthly campuses possible.

Outcome Criterion

College facilities that are free of safety defects, chemicals, cleaning products, and paints.

Strategic Plan Relationship

Completion of this goal will ensure successful operations for the college.

Outcome Results

During the time period of July 16, 2012 to August 2, 2012 David Graem and Health Cariker conducted security audits of Athens, Terrell, Kaufman, and Palestine Campuses. During the month of August 2012 David & Health compiled the inspect data into a safety and Audit form developed by the Texas School Safety Center. The audit form reviewed the following college departments on all campuses; environmental design, police and security, emergency management, IT security, environmental health and safety, facilities, business continuity, policy, communications, and residential. On or about September 7 2012 Health Cariker sent the completed report to the state of Texas to comply with HB 1831 regarding the first of our 3 years cycle.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

As a result of the evaluation we have identify several areas for improvement during the next 3 years. We expect to make campus improvements in the next 3 years to reduce the number of areas that might not promote good saftey practices.

Planned Distance Learning Improvement as an Outcome Result

NULL

Grants and Special Projects Administration

Plan Period: FY12   **Outcome ID#:** 6795

Outcome Description

To increase the amount of funding added to TVCC's regular budget with grant awards over the previous fiscal year's grant funding.

To increase the quantity of grant RFPs submitted annually beyond the regular grant-funded projects of TVCC.

Outcome Strategy

1. Utilize the developed method of searching grant resources (federal, state, and local government, private foundations and the corporate sector) to locate funding opportunities compatible with TVCC's mission.
2. Research funding sources and prioritize funding opportunities as directly related to the needs of TVCC.
3. Involve appropriate faculty, staff, and administration to develop program proposals in support of TVCC programs.
4. Develop grant proposals in line with TVCC's Strategic Plan; review written proposals to ensure that all guidelines have been met; request that faculty, staff, and administrative personnel serving on grant committees review final proposals; submit grant applications to appropriate funding sources.

Outcome Method

An ongoing report pertaining to grants (including those researched, submitted, funded and not awarded) will be maintained by the Director of Grants and submitted when requested to her supervising VP (of Instruction) and to the President.

Outcome Criterion

Grant funding will increase by 10% over the previous fiscal year's amount of funds awarded through grants.

Strategic Plan Relationship

TVCC Goal #5.1.2. Student Services-Grants will be sought and researched to increase retention, graduation rates, and overall grade point averages with a special focus on low income, disabled, and educationally unprepared students.
TVCC Goal #5.1.3. Academic Success-Grants will be sought and researched to increase the success rate of academically unprepared students and the transfer rate of Associate of Arts students to public universities.
TVCC Goal #4.1.4-Grants will be sought and researched to increase enrollment, graduation, professional licensure and employment rate for personnel enrolled in workforce education programs.

Outcome Results

The expected outcome for 2012 obviously will not be met, if grant announcements continue to be more sparse than in fiscal years past; grant funding will not increase by 10% over the previous fiscal year's amount. Government-sponsored grants have been completely cancelled from the federal budget, or funding has been drastically cut for some programs. Private funding has taken a hit as well, due to the failing economy.
Director of Grants report for Fiscal Yr. 2011-12:
Grants Funded: $538,776 - 3 grants
Grants Awaiting Announcement: $1,000,000 - 2 grants
Grants Submitted, Not Funded: $1,889,083 - 3 grants

YTD Grants Funded: $4,225,843; Awaiting Announcement: $1,000,000
YTD Grants Submitted, Not Funded: $32,282,358

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Changes made to grant-seeking techniques has included broadening the horizons of grant sources to include more private funding, and to search government sites more often and more fervently than before (when grant announcements were forwarded from several different sources). Changes in implementation strategies has included expanding the boundaries of the college program for which grant funding is sought.

Planned Distance Learning Improvement as an Outcome Result

NULL

Human Resources Office Administration

Plan Period: FY12   **Outcome ID#:** 7164

Outcome Description

To improved student satsifaction scores obtained through annual student satifaction surveys.

Outcome Strategy

Train all staff through summer months on The Valley Way (customer service standards) and Cardinal Rules (acronym for ways to adhere to customer service standards). Train all Faculty/Administrators during Learnin Day. Training is mandatory.

Outcome Method

Student Satisfaction Surveys issued in the Fall of each academic year.

Outcome Criterion

Improved scores/comments of student satisfaction.

Strategic Plan Relationship

Improving customer service for current staff related to 5.2.5 by training all staff on customer service expectations, thus improving the student experience.

Outcome Results

90% of all faculty and staff were trained in the Fall of 2012. In addition to that training, HR is currently building an online training method for new employees, as well as those who missed the training in the fall of 2012, in order to reach 100% participation.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

NULL

Information Technology Programs Administration

Plan Period: FY12   **Outcome ID#:** 6825

Outcome Description

With an estimated 1,700 computers and monitors in the college , IT services should provide a power management solution that will provide energy savings and not interfere with user interactions.
Some of the key requirements were to have a system that would
- Analyze system activity before taking power management actions
- Save any open documents before powering down computers
- The ability to work with Windows XP, Windows 7 and MAC
- Remote management via a console
- The ability to schedule wake-ups to push out updates of service packs and virus signatures

Outcome Strategy

Provide a software solution and support for the powering up and powering down of computers organization wide as well as the ability to idle computers during non-usage throughout the business day. IT Services will begin with a test server on Athens campus. Once the testing process is finished, and prior to rollout to other campuses, software will be loaded on existing servers on each campus.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

This goal relates to the overall success of the mission for the office of Information Technology Services.

Outcome Results

Information Technology Services purchased and has successfully implemented Faronics Power Save on 1,178 computers organization wide. We are currently have the power management software implemented on employee computers on the Palestine and Terrell campuses, as we have been successfully managing power in labs on those campuses since December of 2011. The Kaufman campus implementation will begin in the very near future.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

As a result of the current power management implementation calculations it is estimated that TVCC saw g an energy savings of $19,000 between January 2012 and October 2012. The Faronics software was purchase for just under $16,000. This included the software, software upgrades and support for 3 years. With an initial savings of $19,000 we have already recovered the cost of implementation of the new software in energy savings and saved

the college $3000 in energy cost. It is estimated that the overall energy savings over a 3 year period of time will be in excess of $60,000.

Planned Distance Learning Improvement as an Outcome Result

NULL

Information Technology Programs Administration

Plan Period: FY12   **Outcome ID#:** 6885

Outcome Description

Reorganize the Information Technology department by incorporating the Terrell and Palestine lab monitors into the IT Services department as PC/LAN Analyst. Over the last several years there has been an increase in the number of computers and services at each of the campus locations including wireless, videoconference, smart room media equipment, network connections and unified communications telephony. By placing the employees under the IT organizational structure they can be given additional rights and assume responsibilities more closely related to the PC/LAN Analyst in Athens and therefore provide better service to the campuses. This will save the college money because we will not have to hire an additional employee at each campus to perform the task required by Information Technology.

Outcome Strategy

To ensure a successful transition the following steps will be taken:
1. The provost will be consulted to ensure that the decision to move the lab monitors is in their campuses best interest.
2. I will speak separately with each employee and discuss the proposed change .
3. The 2 lab monitors will be promoted to PC/LAN Analyst . They will be given half of the proposed compensation increase for their new job description in September. The second half of increase in pay will occur after the individual has been trained and has assumed all of the new duties.
4. The new PC/LAN Analyst will be provided training in the following area: Symantec Endpoint, WSUS console, WDS console and use, Active Directory use, LAN wiring, unified communication telephony, policies and procedures and HelpStar (help desk software)

Outcome Method

To ensure that each campus needs continue to be met I will talk regularly with the provost and key personnel at the campuses.

Outcome Criterion

Strategic Plan Relationship

Outcome Results

The Information Technology department was reorganized to include the Terrell and Palestine Lab monitors. The title of both monitors was changed to PC/LAN Analyst. During the Fall semester both were trained using existing System Support and Network Support staff. Once they were trained they were given additional responsibilities which improved the IT support on the Terrell and Palestine campuses.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

As a result of the computer Lab Monitors being reassigned to Information Technology they were given additional access to various services which allowed them to work more efficiently and closely with other IT staff on the Athens campus. We have improved the communication with the staff via email, chat and voice. Additionally to improve communication and ensure that they have what is needed to provide the best IT experience to these campuses I visit the campuses at least 3 times a semester.

Planned Distance Learning Improvement as an Outcome Result

NULL

Institutional Advancement Administration

Plan Period: FY12   **Outcome ID#:** 6828

Outcome Description

Enhance our ability to track and reach donors within giving history.

Outcome Strategy

Create automated tracking system housed on college's mainframe.

Outcome Method

All donor and alumni data will be moved to new program to enhance tracking and communication functions with Foundation Board and college administration.

Outcome Criterion

Enhanced ability to respond to inquiries and communicate with donors and alumni.

Strategic Plan Relationship

This relates to 5.3.1 Institutional Advancement enhancing our ability to communicate with and about our donor base more effectively.

Outcome Results

In January, 2012, all donor data was moved to the college mainframe to ensure protection of data with backup and improved search capabilities. There are standard reports and adhoc reporting capabilities that did not exist on the old professional file data system.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Improved search capabilities. Reports can be created with ease. Thank you donor letters are provided via system saving employee time on manual processes.

Planned Distance Learning Improvement as an Outcome Result

NULL

Institutional Advancement Administration

Plan Period: FY12   **Outcome ID#:** 6829

Outcome Description

Increase efficiency through webpage format changes.

Outcome Strategy

Enhance webpage design that permits users more information in a timely manner.

Outcome Method

User comment and ability to obtain information from webpage.

Outcome Criterion

Positive user comment and the ability to use website for information and tools.

Strategic Plan Relationship

Related to 5.3.1 Institutional Advancement increasing alumni and community awareness.

Outcome Results

Effective February 1, all Institutional Advancement webpages have been redone with new attachments and data via the new windows web maintenance system. This incomes PIO, SIO, Alumni and Foundation pages.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Ease of access. The departments now maintain the pages to ensure accuracy and timely data input. News and feature items are updated rapidly to provide current and improved communications with alumni, the community, our students, staff and faculty.

Planned Distance Learning Improvement as an Outcome Result

NULL

Institutional Effectiveness Administration

Plan Period: FY12   **Outcome ID#:**   6730

Outcome Description

Though budget money is designated for Learning Days, anything to help offset the expenses will benefit other areas of the IPRE Department budget such as the Student Success Center.

Outcome Strategy

Networking with other departments will be cultivated to invite community or university sponsorships. Representatives will be contacted to determine if a sponsorship would be mutually advantageous. The sponsors will be given a display table and allowed to address the attendees at the closing session. Their names will be included on the programs.

Outcome Method

The programs and Learning Day expenses will be compared from 2010-2011 to 2011-2012 to determine the over-all budget benefit of sponsorships.

Outcome Criterion

There will be a 5% reduction in budget cost of Learning Days from 2010-2011 as compared to 2011-2012 for the IPRE budget.

Strategic Plan Relationship

This is a direct budgetary consideration in terms of saving money but also will provide a collaborative effort with outside entities.

Outcome Results

Records indicate that we had one sponsor for Learning Day meals during the '10-'11 year which amounted to approximately $600. We definitely increased our food sponsorships during the '11-'12 Learning Days with five total sponsors which committed approximately $2700. We certainly not only met but exceeded our goal of a 5% increase in sponsorships.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

As a result of our sponsorships, we have a spoken agreement with a number of universities, businesses, and foundation funds to continue to assist us with food during our future Learning Days. We allow the sponsors to set up tables, include them on our programs, and give them a few minutes to greet and address the group during our genenral sessions.

Planned Distance Learning Improvement as an Outcome Result

NULL

Institutional Effectiveness Administration

Plan Period: FY12   **Outcome ID#:** 6652

Outcome Description

Invite a number of additional directors to join the Committee On College Planning for their annual planning retreat in the spring.

Outcome Strategy

Because the overnight and out of town aspects of the annual Administrators' Retreat has been discontinued, the costs have been lowered so that more can easily participate. By expanding the participants, the planning process for the college will be better understood by a larger audience. As arrangements are made in early spring, a list of directors will be added to the past attendees list.

Outcome Method

The attendance list for the COCP Administrators's Retreat in Spring '11 will be compared to the attendance list for Spring '12.

Outcome Criterion

The attendance list for the COCP Administrators' Retreat will increase by 15% from Spring '11 to '12.

Strategic Plan Relationship

This goal actually touches every department of the college because it involves increasing the Committe on College Planning participation. The over-all purpose of this committee is to guarantee student success and to make sure that all business aspects of the college run as smoothly and efficiently as possible.

Outcome Results

Thirty-three attended the Committee on College Planning Administrators' Retreat in spring '12 as compared to twenty-nine at the '11 Retreat. We almost met our 15% increase goal but a few regular attendees could not be at the retreat due to scheduling conflicts. Six new areas of the college were represented including the following: campus police, testing, grants, guidance athletics, public information, and recruitment.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

By holdling the retreat closer to the campus and having a single day of meetings, we could afford to increase the participants. More areas of the college were represented which provided for greater colloboration. These additional departments will be included in future planning retreats.

Planned Distance Learning Improvement as an Outcome Result

NULL

Institutional Effectiveness Administration

Plan Period: FY12   **Outcome ID#:**   6731

Outcome Description

Because TVCC pays a large membership fee annually to be part of the NTCCC, it is to our department's benefit to take advantage of excellent programs that are held throughout the year at colleges within our geographical region.

Outcome Strategy

A special effort will be made to make sure that the IPRE Department members know about all possible meetings, events, and activities held by the NTCCC. By supporting our department to attend these meetings, conferences, and events, the advantage of networking with colleges in our area will provide its' own rewards. Also, with travel monies reduced, these meetings closer to home will be easier to finance.

Outcome Method

This year will provide our baseline for NTCCC involvement. Though we have attended sporadically in the past, we need to make a concerted effort to take advantage of these opportunities.

Outcome Criterion

At least two members of the IPRE department will attend four of the NTCCC sponsored events during the 2011-2012 academic year.

Strategic Plan Relationship

This goal is a direct effort to involve TVCC in more community and/or regional participation that will create connection for the college and our particular department.

Outcome Results

The goal was not met as written but the results were close to meeting the goal. Instead of two TVCC representatives at four events, we had at least two at three of the NTCCC events. We had a total of 20 participants in 10 events. There was only three events that did not have a TVCC representative in attendance. One event had eight, one had six, one had two, and then four had one.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The networking aspects of TVCC and NTCCC have increased in the past year. One TVCC faculty has already applied to become part of the NTCCC leadership class called CLARA for '12-'13...a first for TVCC.   Negotations are underway to have the CLARA class meet at TVCC during our spring Learning Day.

Planned Distance Learning Improvement as an Outcome Result

NULL

Institutional Research Administration

Plan Period: FY12   **Outcome ID#:**   6762

Outcome Description

Successfully design and implement an electronic means of producing the SACS Fifth Year Interim Report to the Southern Association of Colleges and Schools.

Outcome Strategy

Prepare an electronic document with information that is submitted from the team members assigned to the 14 mandatory requirements for the fifth year interim report.

Outcome Method

Set up electronic folders on a shared drive where team members can share and save documents that will be needed to create the report. From those shared drives, the IR Director will create a new website using the new content management software designed by the information technology department.

Outcome Criterion

The rough draft of the 5th year report will be ready for proofing by internal and external editors prior to spring 2012 graduation. The IR director will put the final touches on the report no later than August 1, 2012.

Strategic Plan Relationship

This does not directly relate to an existing strategic plan goal, however it is a necessary part of the institutional research office's duties to insure compliance for the Southern Association of Colleges and Schools Fifth-Year review process, therefore automation of the process is essential to the review process.

Outcome Results

The SACS Fith Year Interim Report was successfully delivered electronically to the Southern Association of Colleges and Schools on September 11, 2012, the deadline was September 17, 2012.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

NULL

Institutional Research Administration

Plan Period: FY12   **Outcome ID#:** 6761

Outcome Description

Implement recruiting activities to help the Texas Education Agency and the Texas Higher Education Coordinating Board with the STAAR assessment.

Outcome Strategy

During the first two weeks of August, identify enough incoming college freshmen to participate in the study to ensure that 40 students complete each of the three assessments (Algebra II, English III reading, and English III writing). Students will participate in only one of the three assessments.
Requirements for students to participate include: Students who graduated from high school after August 2010, students who are first-time, fulltime undergraduate students, and students who are at least 18 years of age.

Outcome Method

Create class rosters with students who meet the eligibility requirements and set up appointments with faculty of those classes to visit and recruit approximately 40 students in each assessment area and possibly 5 alternates.

Outcome Criterion

TVCC will recruit at least 100 of the 120 students needed for this study by using different means of recruiting and providing data of students participating in the study to Pearson's. For each student that tests, grades in that course, TSI status and TSI test scores will be submitted to Pearson's.

Strategic Plan Relationship

This was a study done for the Texas Higher Education Coordinating Board and the Texas Education Agency, therefore it does not have a direct relationship to a strategic plan goal, but the one that fits this best is 5.1.3 because hopefully if the end of course assessment in public school directly relates to what is asked on the college entrance exams, we will have less academically unprepared students.

Outcome Results

Recruitment was completed and of the 120 recruited, 105 showed up to take the test. The study was completed with flawless success.

The results were recently shared with the colleges who participated.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

No changes, this was a one time study.

Planned Distance Learning Improvement as an Outcome Result

NULL

Institutional Research Administration

Plan Period: FY12   **Outcome ID#:** 6765

Outcome Description

Develop a standardized format for a College factbook based on a review of award winning fact books from other institutions and previous year TVCC factbooks.

Outcome Strategy

The Institutional Research Office will develop statistical reports on Demographics, Student Performance, and Common Data Set elements, assemble them into a booklet type presentation package, and post an electronic version on the college website.

Outcome Method

Assessment of the project will be limited to completion prior to the end of the fall semester.

Outcome Criterion

The fact book will be complete and posted on the Institutional Research section of the TVCC website prior to the end of the fall semester.

Strategic Plan Relationship

mission. In many cases planning units do not have a mission – if this is the case, please leave this blank.)
The factbook is a one location source of the type of data that is analyzed and used for reports developed in the Institutional Research Office.

Outcome Results

The Factbook was completed and will be updated every spring and made available to the Campus and Community on the IR website.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

NULL

Institutional Research Administration

Plan Period: FY12   **Outcome ID#:**   6767

Outcome Description

Organize the survey development and implementation process.

Outcome Strategy

Implement a checklist procedure and a tracking system to track survey or evaluation process for all future surveys from beginning to end.

Outcome Method

Reports that shows how many days it takes to complete the process in hopes of improving the timeframe in future years..

Outcome Criterion

Improve time management processes and procedures in the Institional Research Associate's office for all surveys and evaluations. FY12 reports we be used to track for improvement in the future.

Strategic Plan Relationship

This outcome is to improve efficiency in the institutional research office so it does not directly relate to the strategic planning goals; however we do ask for students input on services received in the student satisfaction survey and the graduating student surveys.

Outcome Results

This administrative outcomes will be carried forward to the next year due to the fact that we are still doing surveys as people request them and this still needs to be streamlined.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

NULL

Learning Academy Administration

Plan Period: FY12   **Outcome ID#:**   6753

Outcome Description

A least four of the six books that are provided for the Academy members will be used as the primary part of monthly meetings for 2011-12.

Outcome Strategy

The Academy Director, Co-Director, and AVP for Institutional Planning, Research and Effectiveness will determine when and how at least four of the six books on college teaching methodology will be the main meeting focus. A considerable expense it incurred to provide these particular books to the Learning Academy members and they need to be used effectively so that their purchase is justified. Particular parts of the books will be highlighted in discussions or readings will be assigned in advance of a discussion.

Outcome Method

An analysis of the meetings for the 2011-12 school year will be done to determine how many of the six books provided were used as the primary focus for an Academy meeting.

Outcome Criterion

Of the six books provided, four will be used as the discussion topic of four meetings.

Strategic Plan Relationship

The main purpose of the Learning Academy is to keep our faculty/professional staff aware of new technologies, methodologies, and pedagogy in higher education. By doing this, we add to the possibility of student success and we keep our faculty inspired and motivated to try new approaches to reach today's students.

Outcome Results

The goal was met 100% as described. The Sept. 2011 meeting covered Six Weeks to a Brain-Compatible Classroom by Zadina, Oct. meeting covered Creating Significant Learning Experiences by Fink, Nov. meeting covered Classrrom Assessment Techniques by Angelo and Cross, and Jan. 2012 meeting covered Learner-Centered Teaching by Weimer.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The past books for the Learning Academy will be retired and one new book will be selected for the Learning Academy for 2012-13 and used as a textbook for many of the meetings.

Planned Distance Learning Improvement as an Outcome Result

NULL

Media Services Administration

Plan Period: FY12   **Outcome ID#:** 6803

Outcome Description

The procurement of a high definition pro-consumer camera will be a major upgrade to the video quality of footage that will be produced for events that students and faculty will have access to. Such footage will enhance information relayed via the school's website and signboard, along with video postings through a much higher video quality. The high definition qualities of this device will enable a more concise perception of information being conveyed, thus making it more understandable and absorbable in a shorter matter of time.

Outcome Strategy

Implement this high definition video camera for all videoed events that require informational material and messages to be posted via the web and digital signage.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Outcome Results

A High Definition professional camera was acquire by Media Services. Quality of video footage used in campus digital signage messages to student, staff, and faculty, as well as the public were greatly enhanced as a result of this acquisition.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

None.

Planned Distance Learning Improvement as an Outcome Result

NULL

Media Services Administration

Plan Period: FY12   **Outcome ID#:** 6802

Outcome Description

By upgrading from Standard to High Definition camcorders that can be used by various departments and organizations within the campus system, events that are video recorded will exhibit superior clarity improvement. Expansion of the number of available HD camcorders from zero to three will enable a wider support for student organizations that video record events. Also, a move away from traditional tape based systems to internal flash drive tapeless recording will eliminate the need for constant replenishing of tapes, and will also facilitate a more time efficient system of video content transfer that is common in tapeless systems.

Outcome Strategy

Acquire three High Definition internal flash camcorders that will be available for checkout by various academic departments and student organizations.

Outcome Method

A quanititative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Outcome Results

Three consumer grade High Definition camcorders were added to the inventory of Media Services for use by various campus organizations. This expansion resulted in an exponential improvement in video quality of events and presentations by those entities. Cost savings were realized as a result of the elimination of the constant replenishing of video tape cassettes. Convenience and efficient time utilization were accomplished because of this elimination of tape based content.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Changes that were made to Media Services processes, techniques, and implementation strategies included the expanded checkout time and effective utilization of equipment due to the ability of student organizations to record and implement a higher quality, more efficient video production of the events they were recording. Also, because of this increase in utilization, quality, and convenience, Media Services was able to redirect time previously allocated for assisting video production into other areas that required attention. Media Services was also able

Planned Distance Learning Improvement as an Outcome Result

NULL

Media Services Administration

Plan Period: FY12 **Outcome ID#:** 6801

Outcome Description

The implementation of portable multi-unit, wireless microphones will simultaneously enable several presenters at events such as graduation and other school gatherings to speak more efficiently and clearly. The portability of the system will give campus and off campus coverage of sound events where multiple persons are speaking.

Outcome Strategy

Acquire a four unit wireless microphone system with all supporting elements.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Outcome Results

Multiple wireless units were acquired as a grouped single unit package. This device afforded compact mobility, which enabled quick, convenient set up at events. In turn, this provided multiple presenters to be heard clearly and at proper sound levels, thus adding to the effective conveying of presented material and training to students, staff, and faculty.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The changes that were made to our administrative unit's techniques and implementation strategies resulted in a more efficient set up and delivery model. We learned that using compact expandable sound delivery systems greatly aided to the effectiveness of presentations and training events.

Planned Distance Learning Improvement as an Outcome Result

NULL

Network and Telecommunication Services Administration

Plan Period: FY12   **Outcome ID#:** 6766

Outcome Description

Each of the four campuses at TVCC has an independent and isolated telephone system. A new Voice-over-IP telephony system can bring each campus together in a unified system leveraging the existing data network infrastructure that already connects each campus. Everyone on a TVCC Campus could be reached by dialing a 4 digit extension.

Outcome Strategy

The VoIP telephony system will be installed on each of TVCC's four campuses alongside the current system. Once internal routing of phone calls is complete, each campus's telephone system gateways will be moved to the new system. At this point those campuses will be using the new VoIP telephony system for both internal and external calls.

Outcome Method

A quantitative measure of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Outcome Results

The telephony system upgrade began in the fall of 2011. We completed the VoIP switch in the spring of 2012. Each of TVCC's four main campuses has been upgraded to the new VoIP telephony system through a phased implementation. This enables all inter and intra campus calls to be made dialing a four digit extension eliminating long distance charges for calls between campuses.
Additional features include voicemail to email, single number reach, mobility, voice/text broadcasting and automated bulk calling. The new features added by the VoIP system will influence or enhance the way some systems are currently being delivered. Services like late-payment notifications and emergency notification and location systems can be automated.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Phone Service Work-Orders: The telephony system has allowed IT Services to complete all phone line adds, deletes and changes to be made in-house not incurring a service charge from the local telephone service provider.
Features: The addition of many features with the new telephony system has enabled many departments to enhance their availability and work flow in regards to receiving voice calls.

Hunt Pilots: This allows for a pre-designated ring locations and patterns when calling a department number. Multiple devices can receive department calls in a flexible pattern of round-robin, number of rings, and device groups.

Single-Number Reach: Office calls can now ring remote numbers not included in the telephony system automatically without forwarding.

Call Attendant: The Athens Campus operator is no longer tied to a physical console device. The new Attendant Console is application based and can be operated from any location with a phone device.

Planned Distance Learning Improvement as an Outcome Result

NULL

Network and Telecommunication Services Administration

Plan Period: FY12   **Outcome ID#:** 6806

Outcome Description

Currently only the Athens campus uses PRI circuits for external telephony and long distance access. This type of circuit offers improved quality and flexibility over the "Key Systems" in place at Terrell, Kaufman and Palestine. Installing PRI circuits at every campus will offer additional features including Caller-ID, Direct-Inward-Dialing, additional lines of access to local exchanges, and improved voice quality for off-campus voice communications.

Outcome Strategy

Each of the 3 PRI circuits can be ordered and installed with a test phone number to aid in configuring the new VoIP system correctly. After successfully testing the routing and call plans each campuses main phone number will be transferred from the key systems to the PRI circuit for that campus. This will be completed on a per campus basis.

Outcome Method

A quantitative measure of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Outcome Results

PRI circuits have been installed on all four TVCC campuses. Each of the four campuses now has a digital PRI circuit for making off-campus voice calls. Athens is the exception with a total of 3 T1 circuits for off-campus calls. These PRI's allow each campus to make local and long-distance calls from their respective site. This offers each site a survivability service if the main data network was unavailable.
In addition to each campus being able to make local calls, each campus make available its local calling area to all other campuses. For example, calls from the Athens campus to a number local to the Terrell campus will now be toll-free. The behavior is the same between all campuses. This service is expected to reduce long distance charges as well.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Now that all campuses have at least one dedicated PRI circuit for voice calls they provide a backup route to the voice provider's network for each of the other campuses. Any outage on a campus will generate little or no disruptions to voice services.

Planned Distance Learning Improvement as an Outcome Result

NULL

Network and Telecommunication Services Administration

Plan Period: FY12   **Outcome ID#:**   6807

Outcome Description

The demand for wireless connectivity has and will continue to increase. To meet the growing demand we will improve the availability and the speed of the wireless network by installing additional access points that offer improved range and speed using the 802.11n technology.

Outcome Strategy

Outcome Method

A quantitative measure of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Outcome Results

Offering an improved wireless network is not only for the wireless users but the administrators as well. A pilot program including Adran's vWLAN server and access points was setup and evaluated. All data throughput for clients is distributed to the access points and not through a single device or controller. This will offer the bandwidth needed for both local and Internet traffic for BYOD clients.
The vWLAN environment will also offer a single configuration and monitoring point for all Adtran access points across all TVCC campuses without adversely effecting bandwidth. Existing access points can be incorporated as well for a smoother implementation strategy.
The vWLAN environment is still early in the implementation phase. Planned expansion is expected in the following fiscal year.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Implementing the Adtran vWLAN wireless network is a major shift in our thinking of Cisco for all things network. This change encourages a shift from Cisco to other venders if the product or service offering is superior.

Planned Distance Learning Improvement as an Outcome Result

NULL

Physical Facilities Administration

Plan Period: FY12   **Outcome ID#:** 6895

Outcome Description

Achieve well maintain exterior and interior spaces that meets college goals. Our exterior spaces including lawns, athletic fields, trees, color beds, shrubs, streams, ponds, and installed irrigations will be upgraded and maintained at the improved level on all campuses at reduced cost. Our interior spaces including classrooms, offices, restrooms, conference rooms, labs, dorm rooms and all public spaces on all campuses will remain clean, odor free, and ready for use by the college at reduced costs.

Outcome Strategy

We will impliment a weekly and monthly inspection process to insure the desired services are being maintained. The costs will be controlled by good vendor selection processes, required employee staffing levels, improved employee productivity and training, effective program adminstration, and inventory control of purchased products.

Outcome Method

Decreased FY-12 budgeted costs for similar services in FY-11 while improving campus appearance.

Outcome Criterion

Achieve annual cost savings of $200,000 in FY-13 budget from approved FY-12 budget.

Strategic Plan Relationship

Completion of this goal will improve college efficiency to meet the reduced funding levels provided by the state.

Outcome Results

We have conducted monthly meetings with the grounds service provider on each campus to verify grounds condition. Noted improvements in outside appearance has been seen in many areas. Continued improvement is expected through the fall and early winter season. Inspections will continue to achieve continued improvements. Many of the desired janitoral changes have been implimented. New job description have been completed and approved. Salary surveys have been completed and approved. Advertising of the required jobs have been posted in the local area districts newspapers. New Applications were accepted from all employee desiring to continue working for the college as custodians. When all the applications were reviewed it was found that there was not sufficient staff members to impliment the fully designed program. We are continuing to review all applications to access the next steps in the future custodian solutions for the college.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The full implimentation and the successful completion of the grounds work is on track and working well. The sucessful completion of the custodian work has slowed. We are continuing to evaluate the next steps needed for a sucessful custodian operation and expect to bring this to a sucessful conclusion soon.

Planned Distance Learning Improvement as an Outcome Result

NULL

Plant Operations and Management Administration

Plan Period: FY12   **Outcome ID#:**   6899

Outcome Description

We expect that this system will allow us to facilitate efficient creation, assignment, and management of recurring maintenance schedules. With this implimentation we should see improved comfort by our student, visitors, and staff within our buildings. We also expect to see improved staff productivity because our staff will be completing tasks most helpful to the campus needs.

Outcome Strategy

Purchase the needed system additions to our school dude database in January 2012. Receive the needed training for implementation during February 2012. Insert Athens campus building equipment into the system beginning in February 2012. Begin printing and working PM maintenance tasks during April 2012. Continue data entry work until all campus building equipment is placed into the system.

Outcome Method

We will develop a monthly tracking tool in Excel to show how many work orders were created during the month. Then measure that against how many work orders were completed and how many remain to be completed during the month.

Outcome Criterion

We expect to accomplish an improved building environment for student, staff, and visitors. Secondarily with full implimentation we hope to see reduced work orders entered into maintenance direct by the college staff.

Strategic Plan Relationship

More efficiently managed building systems will creat physical facilities and assets managed more efficiently.

Outcome Results

As we worked on the purchased software we have also purchased tools to help better impliment the new tool. Our desired timeline has slowed by a few months. I expect the system with not begin its operation until the end of 2012.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

No changes noted except to increase the timeline for implimentation.

Planned Distance Learning Improvement as an Outcome Result

NULL

Public Information

Plan Period: FY12   **Outcome ID#:** 6894

Outcome Description

Through the use of original items and art, the Public Information Office will indeavor to further engage its alumni population and student population in the activities highlighted by The Valley magazine. This change will help our audiences be more aware of events and efforts at TVCC.

Outcome Strategy

The Public Information Office will work to develop and improve content earlier in the school year. Also, the office will take direction from the Marketing Committee to provide content that is aligned with TVCC's global messaging and overall marketing strategy.

Outcome Method

The Public Information Office will conduct an assessment of the publication in 2011 versus the publication in 2021.

Outcome Criterion

The assessment will show a marked increase in original content.

Strategic Plan Relationship

The goal will work to increase awareness among student, alumni and community populations of the TVCC's messaging.

Outcome Results

After publication of the 2012 Valley Magazine, this goal was met. Of the 48 pages in the publication, 26 pages include content that was developed specifically for The Valley and unpublished until the magazine. Of the rest of the content, at least another 10 pages included content that was released in the six weeks before the magazine publication. Much of the magazine's content was driven by a central theme and by recent events, both an improvement on past years. Also, the layouts were streamlined and improved to create a publication more focused toward the alumni audience.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The Valley magazine will continue to improve in this vein, with gradual changes made each year to continue to focus the magazine more intensely toward alumni and potential donors.

Planned Distance Learning Improvement as an Outcome Result

NULL

Public Information

Plan Period: FY12   **Outcome ID#:** 6893

Outcome Description

The public information office will implement a data-based marketing strategy.

Outcome Strategy

The public information office personnel will research and define new ways to determine the effectiveness of marketing measures. The current system is outdated and does not measure the engagement of students with the college's brand, advertising statements, etc. The public information office will research new ways to measure the performance of its marketing expenses and decisions.

Outcome Method

The measurement of success will be the presentation of a new strategy to TVCC officials and the implementation of new, data-driven, marketing measures.

Outcome Criterion

TVCC students will become more aware of the marketing and brand management efforts of TVCC. Through a data-driven measurement technique, the college will be able to better measure the effectiveness of marketing decisions.

Strategic Plan Relationship

This goal can further the efforts of strategic plan goal 5.3.1 by creating an environment where the college more effectively utilizes print and technology-driven media to make informed marketing decisions.

Outcome Results

This goal was not effectively achieved during the 2012-13 school year. However, some significant progress was made. There are plans in place to reconvene the defunct TVCC Marketing Committee in early 2013 and begin making changes toward making data-driven decisions.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

This goal will not be carried forward. Rather, based on the three meetings of the Marketing Committee planned for spring 2013, the Public Information Office will reformulate this goal into a series of smaller goals, so that the move toward data-driven decisions can be made in smaller pieces and slowly implemented. The first step in this process - reformulating the college's advertising strategy - will be reflected in the 2012-13 Administrative Outcomes for this department.

Planned Distance Learning Improvement as an Outcome Result

NULL

Purchasing, Contracts, and Insurance Administration

Plan Period: FY12   **Outcome ID#:** 6882

Outcome Description

Centralize vendor selection process in order to reduce costs, reduce liability issues and risk for the College, and enhance budgeting and capital project planning for TVCC facilities needs.

Outcome Strategy

In conjunction with the Assistant Vice President of Facilities Management begin to assist the Provosts on purchases for those items and services relating to Facilities Management. Educate the faculty, staff and administration on these campuses for the need of utilizing only those vendors who meet the College's insurance requirements for outside contractors. Approval of Assistant Vice President of Facilities Management on all Purchase Orders related to Facilities Management. No ordering of equipment, supplies or services until Purchase Order has been through the approval process and PO number has been assigned.   Regularly scheduled site visits by Assistant Vice President of Facilities Management at the Kaufman, Palestine and Terrell campuses to assist the Provosts with the appropriate equipment, supplies and infrastructure purchases.

Outcome Method

Review of Purchase Orders by Manager of Purchasing, Contracts and Insurance for Assistant Vice President of Facilities Management approval. Review of Certificate of Insurance prior to approval of Purchase Order. Review of site visit reports provided by Assistant Vice President of Facilities Management.

Outcome Criterion

To increase the Assistant Vice President of Facilities Management's number of Purchase Order approvals from zero to 100%. To have more than zero Certificates of Insurance in the file. To have monthly documented site visits by Assistant Vice President of Facilities Management.

Strategic Plan Relationship

This outcome relates to TVCC #5.2.3 FACILITIES MANAGEMENT in that more involvement in the Purchase Order process should ensure that appropriate maintenance is being completed in a timely manner which should extend the life of infrastructure at these facilities and enhance safety.   Monitoring of Certficates of Insurance will reduce liability issues and risk for the College. Quality of service (administration, staff and student) should significantly increase as a result of the process implementation and monthly site visits by the Assistant Vice President of Facilities Management.

Outcome Results

100% of purchase orders relating to Facilities Management for the Kaufman, Palestine and Terrell campuses were reviewed prior to approval by Manager of Purchasing with Vice President of Facilities Management. 100% of Certificates of Insurance were requested for those purchase orders requiring an outside contractor(vendor) at these campuses. Some purchase orders did not receive approval because the vendors did not meet the College's insurance requirements for outside contractors. Other vendors were utilized who could meet College insurance requirements. The goal of monthly site visits by the Assistant Vice President of Facilities Management was not met at the three campuses. 83% was met for the Kaufman campus, 58% Palestine and 92% Terrell. The Assistant Vice President of Facilities Management visited the campuses two or three times some months.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Reviewing of purchase orders has resulted in reducing costs for the College. Purchase of custodial supplies is now centralized and coordinated by the Director of Operations's Administrative Assistant which has also resulted in reducing costs for the College and improved inventory control. The ordering of equipment, supplies and services until Purchase Order has been through the approval process and PO number has been assigned has been eliminated. As of September 01, 2012 all purchase orders relating to Building Maintenance, Facility Support, Utilities, Custodial, Major Repairs and Grounds Maintenance must be sent to the Vice President of Facilities Management by the campus Provost for signature prior to approval by Manager of Purchasing. For 2012-2013, additional funds have been budgeted for preventive maintenance work at Kaufman, Palestine and Terrell campuses. In 2012-2013 the Director of Operations will visit the campuses monthly and the Assistant Vice President of Facilities Management quarterly.

Planned Distance Learning Improvement as an Outcome Result

NULL

School Relations Office Administration

Plan Period: FY12   **Outcome ID#:** 6752

Outcome Description

To increase the number of students from Elkhart high school who enroll in TVCC.

Outcome Strategy

During the fall semester, a meeting will be scheduled with the high school counselor and principal to develop a plan that will increase the district's enrollment rate at TVCC.
During the Fall and Spring semesters, through high school visits, group presentations will be conducted. College information and individualized assistance will be provided regarding the admission process, testing and financial aid.

Outcome Method

The TVCC Fall 2011 and Fall 2012 Enrollment lists will be compared to determine the # of Elkhart high school graduates who enrolled.

Outcome Criterion

There will be a 10% increase in the # of Elkhart high school graduating seniors who enroll at TVCC compared to the previous year.

Strategic Plan Relationship

Goal #1 relates to the outcome in that it encourages student enrollment in academic courses and provides an awareness of available educational oppprtunities at TVCC.
Goal #2 relates to the outcome in that it contributes to increasing service area enrollment for a school with one of the lowest college going rates in the state.

Outcome Results

During the fall semester,an initial visit was made to the high school and a brief meeting was held with the counselor. There was discussion about returning to meet with students individually as well as in groups. Seniors were brought to the college campus during the fall where they were provided college admission and financial aid information during College Prep Day. During the spring, a visit was made to the high school to set up a table during lunch in the cafeteria. Several calls were made thereafter to schedule other vists, but because of the unavailability of the counselor and/or scheduling conflicts, no further visits were made. In comparing the number of high school students graduating from Elkhart who enrolled for the fall of 2011 and 2012, there was no change. 12 students enrolled for both of these years.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

In the future, because of testing and other activities on the high school and college campus, it would be better to establish and confirm dates for meeting with students early in the academic year.

Planned Distance Learning Improvement as an Outcome Result

NULL

School Relations Office Administration

Plan Period: FY12   **Outcome ID#:** 6705

Outcome Description

To enhance recruitment and communication efforts between TVCC and Hispanic citizens/students from the service area and increase the number of students from this ethnic group who subsequently enroll.

Outcome Strategy

During the fall semester, the recruitment brochure will be translated into Spanish and reviewed by the 2 TVCC faculty members who teach Spanish courses on campus.
During the spring semester, the Spanish brochure will be distributed to TVCC service area ESL coordinators and Hispanic-owned businesses.

Outcome Method

The TVCC Fall 2011 and Fall 2012 Enrollment lists will be compared to determine the increase in the number of Hispanic students enrolled.

Outcome Criterion

The percentage of Hispanic students who enroll for the Fall 2012 will increase by 5%.

Strategic Plan Relationship

Goal #1 relates to the outcome in that it encourages Hispanic student participation in academic and extracurricular programs.
Goal #2 relates to the outcome in that it contributes to increasing minority enrollment in degree and certificate programs.
Goal #3 relates to the outcome in that it contributes to increasing minority enrollment in noncredit (e.g., ESL, GED, etc.) and continuing education programs.

Outcome Results

Although work began on the development of a Spanish version of the TVCC recruitment brochure,this goal did not reach fruition for FY12. A new design for the college's brochure is created biennially and both of these projects were being worked on simultaneously. The new English version brochure is in the finishing stages and should be ready the latter part of October. Met twice with one of the TVCC Spanish instructors who is providing assistance in the development of the Spanish version. This goal will be carried over into the FY13 year for completion.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

NULL

Strategic Planning Administration

Plan Period: FY12　　　　　　　　　　　　　　　　　　**Outcome ID#:**　6742

Outcome Description

We have good participation in creating learning assessment plans but not the most timely documentation of results. This outcome is directed at making the process more timely. We have the same documentation issue with administrative assessment plans along with a lower plan completion rate. Both of these problems are also addressed by this outcome.

Outcome Strategy

Monthly reports will be sent to plan administrators. This is twice the rate that they were sent last year.

Outcome Method

This outcome will not be assessed based on the quality of Plans and their outcomes. It merely assesses that each plan has at least one outcome and whether the plan was successfully implemented/completed. This will be monitored by running reports on plan status in the database that the CARDS assessment system uses.

Outcome Criterion

100% closure of plans from FY11 and previous years. 95% of FY12 plans will have outcomes added and 50% will be complete by the time this outcome is assessed in September of 2012.

Strategic Plan Relationship

Planning for administrative and learning assessment plans give the college a road map for planned improvement which is centered around all aspects of college operation which has the essential mission of serving our student population.

Outcome Results

We did not make our goal for closure of FY11 plans. We achieved 95.8% success with 114 of 119 assessment plans successfully closed. Open plans included one Educational Plan and four Administrative Plans. Creation of outcomes for FY12 plans did meet with 97.5% success with 119 of 122 plans having outcomes and the 3 plans missing outcomes were Administrative Plans (making our goal).

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

We will continue the regular reminder emails and start looking at evaluating plans for quality as part of the administrative review process in the Institutional Effectiveness organization in addition to the review done by plan administrators.

Planned Distance Learning Improvement as an Outcome Result

NULL

System Support Services Administration

Plan Period: FY12   **Outcome ID#:**   6785

Outcome Description

Five Windows 2003 servers will be rebuilt in the virutalized environment as Windows 2008 server.

Outcome Strategy

Virtualized Windows 2008 servers will be installed. Services will be moved from physical servers to virtual servers in such a way as to minimize downtime.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Relationships to strategic plan goal: This goal relates to the overall success of the mission for the office of Information Technology Services.

Outcome Results

Five virtual guest servers were created to host the library's Sirsi software and service, Image Now software and services, Whatsup Gold for IT Services monitoring, file and print services for Athens campus, and Cisco administration services for network equipment.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

All five servers were upgraded to Windows 2008, a more current operating system, as well as being virtualized which provides redundancy and cost savings of warranties for individual physical services.

Planned Distance Learning Improvement as an Outcome Result

NULL

System Support Services Administration

Plan Period: FY12   **Outcome ID#:** 6784

Outcome Description

Thirteen physical hosts and forty-five virtual hosts will be upgraded to ESXi 4.1 to assure that IT Services continues to be able to upgrade the hosts as well as to receive support.

Outcome Strategy

Virtual hosts will be moved between physical hosts to provide continued services during the upgrade of each physical hosts. Once physical hosts are brought up to the proper level, the virtual hosts will be upgraded in a timely manner.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Relationships to strategic plan goal: This goal relates to the overall success of the mission for the office of Information Technology Services.

Outcome Results

This project is still ongoing as we have to upgrade memory on three of the ESX hosts as well as make modifications on network connectivity to those systems.

Memory has been upgraded and nine of thirteen hosts have been upgraded.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Nine hosts have been upgraded which provides us with continued product support from VMWare as well as more stable virtual environment.

Since the phone system can now use VM 5X we are closing this goal, and will begin upgrading to ESX5 in the FY13 year.

Planned Distance Learning Improvement as an Outcome Result

NULL

System Support Services Administration

Plan Period: FY12

Outcome ID#: 6783

Outcome Description

A new blade server and VMWare clustering will provide redundant virtual servers to run server components for ogranization wide Cisco IP phone system.

Outcome Strategy

IT services will install a new blade server and VMWare 4.1.0 to be compatible with Cisco IP phone system. The server will use current san storage. System adminsitrators will work in conjuction with vendor in the setup of the servers, as well as access to active directory ldap functionality.

Outcome Method

A quantitative measurement of the progress will be made to determine when the goal is reached.

Outcome Criterion

Strategic Plan Relationship

Relationships to strategic plan goal: This goal relates to the overall success of the mission for the office of Information Technology Services.

Outcome Results

System administrators worked with vendor to install a new blade server and VMWare 4.1.0 that is compatible with Cisco IP phone system. The server uses current san storage. System adminsitrators worked in conjuction with vendor in the setup of the servers, as well as providing access to active directory ldap functionality and integration.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

All phone lines at TVCC are now IP based and are housed withing the virutal environment, providing added security and redundancy.

Planned Distance Learning Improvement as an Outcome Result

NULL

Transportation, Shipping, and Receiving Administration

Plan Period: FY12   **Outcome ID#:** 6836

Outcome Description

Research, develop, and implement job description changes for the Transportation/Shipping&Receiving Assistant and the Inventory Control Clerk, better reflecting the current and future business needs of the Transportation/Shipping&Receiving/Inventory Control Department.

Outcome Strategy

Utilizing the up coming retirment of the Transportation/Shipping and Receiving Assistant as an opportunity, both this and the Inventory Clerk positions (to include the Transportation/Shipping&Receiving Director position) will be accessed and assigned tasks from a departmental master task list based on efficiency and level of responsibility.

Outcome Method

Use all the methods as outlined in the hiring policies and procedures by Human Resources. Add other college staff to assist in the canidate interview process.

Outcome Criterion

Provide the college with two of the most qualified candidates to completed the tasks outlined in the new job descriptions.

Strategic Plan Relationship

Provide the college with the most accurate monitoring of all the material and equipment received on our loading dock that was purchased by all college staff. Also provide for the maintenance and upkeep of the transporation assets of the college.

Outcome Results

Job descriptions were overhauled and implemented for both staff positions which were vacant for a large part of FY12 due to one retirement and one job transfer. The new job descriptions permitted both positions to be filled with qualified candidates whose skill sets meet the needs of the department well.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

More effective and efficient operations of the TS&R department.

Planned Distance Learning Improvement as an Outcome Result

NULL

Web Development Services Administration

Plan Period: FY12

Outcome ID#: 6808

Outcome Description

Once fully implemented, both sides of the digital marquee at the front of the Athens campus will properly display messages relevant to TVCC students with high quality images and video animation. These communications will be coordinated with messages on the web home page and digital video signage located throughout the campus. As well, those wanting to utilize this resource will be able to communicate their needs through an automated form located on the TVCC website.

Outcome Strategy

On the IT Services home page users will be able to click a prominently displayed link to request the signage resources. Once submitted, this form will be forwarded to Myles Pennington and Michael Berry for followup. Any branding graphics will follow that message to the same two people. They will share the duty of building the graphics required for each of the three resources and display the communication in a timely manner.

Outcome Method

The digital marquee will be judged on its reliability as well as the quality of the content displayed.

Outcome Criterion

Event planners will have more appealing options through which to promote their events. This should result in greater exposure leading to better attended events.

Strategic Plan Relationship

The new marquee slide designs interface with the audience in a more organized and visual fashion, enhancing the effectiveness of the motorist experience. This

Outcome Results

To date, graphics have been enhanced and even animated where possible. Use of online request form as a communication tool has been effective to convey event info. Community has responded positively to the marquee as a highly visible communication tool. That being said, the sign continues to be plagued with frequent equipment failure. The problem is made worse in that the manufacturer's supplier has been bought out and new owners have chosen not to make any more replacement parts.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

In analysis of our decisions on what content to display and how to display it, we found that we were correct that motion in the display does capture more attention and is an effective way to promote specific events. Further, we have observed that there is a short window of 6-8 seconds to for an add to really be watchable due to traffic patterns and local topography.

Planned Distance Learning Improvement as an Outcome Result

NULL

Web Development Services Administration

Plan Period: FY12　　　　　　　　　　　　　　　**Outcome ID#:**　6810

Outcome Description

The Photo Galleries will be an online tool to display pictures of current and past event to the public. The galleries will be managed by TVCC Department administrators.

Outcome Strategy

Page will be built locally and then moved to a dedicated test server equipped with .net 4.0 and other required software. The page will be tested until error-free.

Outcome Method

The new photo gallery module will be judged by its stability and user experience.

Outcome Criterion

Publicly accessible collections of photos complete with collection descriptions and captions.

Strategic Plan Relationship

Photo galleries will give the audience a photographic understanding of TVCC events current and past.

Outcome Results

Development on this project is ongoing and will be added to the 2013 list of goals. This is approximately 65% complete.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

NULL

Web Development Services Administration

Plan Period: FY12   **Outcome ID#:** 6813

Outcome Description

When fully implemented, all TVCC departments will have their own department pages in the Cardinal CMS on the TVCC website. The Cardinal CMS allows authorized users to update, add, change and delete pages as needed without any web-authoring software. The current Cardinal CMS will receive some updates throughout the year enhancing the user experience and allowing the department administrators more sophisticated decision-making information about their communication.

Outcome Strategy

Page will be built locally and then moved to a dedicated test server equipped with .net 4.0 and other required software. Pages will be tested until error-free. Then a new virtual server array will be deployed to serve the new page and all subsequent pages built on the .net 4.0 platform with advanced CSS.

Outcome Method

The updated CMS will be judged by its stability and user experience. The migration will be judged by how many departments are still on the old server in September of 2012.

Outcome Criterion

Department administrators will have easier access to maintain their web communication. And the migration will centralize the content onto one server and free up another for reassignment.

Strategic Plan Relationship

The new Cardinal CMS interfaces with web administrators in a more organized fashion, enhancing the effectiveness of the department's communication. This is a part of the strategic goal identified by IT Services for a friendlier, more competitive web experience.

Outcome Results

The department landing page was implemented in August, 2011. After extensive testing it was successfully deployed September, 2011 with features including department sub-navigation, top drop-down navigation, zone categorical organization, landing page control and control of administrative contact information. Since the original deployment, various upgrades have been implemented including a zone lock control for a low-level, user-level security solution and upgrades to the zone navigation.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The enhancements to the system have been very well received and quickly implemented. One element we chose not to implement after assessing our needs was content rotator zones. We may choose to bring this back based on needs assessment.

To date, 49 departments have completed their migration to the new system, 10 are in progress and 31 remain to

be migrated.

Planned Distance Learning Improvement as an Outcome Result

NULL

Community Support Plans

Community Services Division Administration

Plan Period: FY12   **Outcome ID#:** 6733

Outcome Description

Create methods for instructors to utlize training materials, video instruction, etc. from any training location: Any TVCC campus, independent school district classrooms, community training sites, business and industry training sites.

Outcome Strategy

Place teaching/learning resources on "the cloud" for instructor and student usage: (Note: all instructors are part time employees with limited technology training.)
* Up loaded printed materials
* Web resources
* Training, streaming videos
* Practice exercises
* Other resources

Outcome Method

Document the number of training/learning resources that have been placed in virtual space for instructor/student usage.

Outcome Criterion

A minimum of six part time instructors will utilize the new technology during their teachinig/learning activities with students.

Strategic Plan Relationship

This technology is "new" to TVCC non-credit instruction. The use of virtual space delivery of instruction will increase the success of workforce training and provide additional opportunities for student engagement.

Outcome Results

48 resources have been processed to be electronically available for instruction through "the cloud", and "Teacher Tube".

26 web resources have been identified to assist with instruction and tutorials for entry level medical training.

21 part time instructors are currently using these resources. These resources are available to enhance instruction and enhance student engagement.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

An advisory group of part time teaching faculty recommended that part time instructors have technology easier to use than the TVCC Blackboard instructional system. "The cloud" was the first tool evaluated. An easier and more responsive tool currently being used is "Teacher Tube".

Planned Distance Learning Improvement as an Outcome Result

NULL

Community Services Division Administration

Plan Period: FY12   **Outcome ID#:**   6732

Outcome Description

The "new non-credit program" should:
* provide workforce training that meets the training needs as evidence by Texas Workforce Commission/local workforce boards research, or community advisory processes
* The program of study will meet the standards set by THECB, SACS and PELL.

Outcome Strategy

The development of the program will include:
* utilizing the TVCC credit, workforce education program inventory. The non-credit program will be piggy backed onto the TVCC program.
* utilizing existing short term course, long term courses and (as appropriate) credit courses offered as non-credit through the Learning for Living Academy (non-credit mirrored/piggybacked courses).
* Review by the Assoc. V. P. of Workforce Education and the TVCC Curriculum Committee.
* Program will meet all of the criteria for THECB, SACS, and PELL.

Outcome Method

The course will be considered "developed" when it is printed in the TVCC catalog.

Outcome Criterion

The course will be approved for student participation and credential award.

Strategic Plan Relationship

This program will engage community students/trainees in learning activities related to local, community job availability and job prepardness.

Outcome Results

A second "new departmental program" for Office Skills was identified by two advisory committees with the primary focus to be on computer skills and software usage in the office environment.

An Office Skills advisory committee, specifically to meet this need was organized and met. Program design was begun, then placed on hold by TVCC because of the need to "redesign" the first "new dpeartmental program"-- Medical Assistant.

Medical Assistant, was developed as a non-credit workforce training program designed to meet all of the requirements of THECB, SACS and U.S.D.E. (for PELL funding). It was approved by the TVCC Curriculum Committee. However, TVCC decided to "redevelop the program as a credit program" to be ready for student enrollment in the fall of 2012, but the course would remain under the management of the TVCC Community Services Dept. Because of this workload the Office Skills program development is being delayed.

The Medical Assistant program and program credential award was approved as a non-credit and then as a credit

program by THECB. However, to meet some of the U.S.D.E. requirements for PELL funding some revisions have been sent to the THECB and are pending approval Sept. 1, 2012. (This information can be found in the TVCC workforce education course inventory listing at THECB web site.)

Program name change to: Medical/Nursing Assistant
Program credit contact hours: 720
Program credits: 24

The Medical/Nursing Assistant information is "printed in the TVCC 2012-2013 catalog" as is available for student enrollment for fall 2012.

Students completing this program with no course grade below 80% are eligible to receive the credential and sit for the State of Texas Nurse Aide Certification exam.

Program students completing the basic phlebotomy course within the program are eligible to enroll in an elective phlebotomy certification course. This course is for a national workforce/industry certification.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The non-credit Medical Assistant program was resubmitted as a credit Medical/Nursing Assistant program to meet student financial aid needs. Qualifying students can utilize PELL funds.

Planned Distance Learning Improvement as an Outcome Result

NULL

Community Services Division Administration

Plan Period: FY12   **Outcome ID#:**   6734

Outcome Description

At least one course will be developed that will reduce student "in seat time" in a traditional setting.

Outcome Strategy

Develop a model course that:
* Requires students to meet face to face (in a traditional classroom setting) at least once at the beginning of the course and once at the end of the course. (Additional face to face training sessions can be added as needed.)
* Students are provided the instructional tools to participate in teaching/learning activities of the course on their own schedule and in their own space.
* Offer at least one "hybrid" course during the fiscal year, and compare the student evaluations of the course.

Outcome Method

1. Compare non-credit student evaluations and student success outcomes of students participating in a "hybrid" course with those participating in a traditional training/classroom training environment. (Note: This type of instructions has not been readily available with part time instructors doing non-credit training.)

Outcome Criterion

1. Students who are self motivated will have educational outcomes that are equal to students in traditional training settings.

2. Some students will enroll in "hybrid" who did not have the scheduled time or travel resources to attend traditional classroom courses.

3. Students will say that they "value" both the opportunity to interact with a live instructor and other students in a classroom and the opportunity to work on their own schedules in their own space.

Strategic Plan Relationship

The primary purpose of the new hybrid course will be to provide learning opportunities for student flexibility for scheduling utilizing distance learning methodologies, to meet workforce training needs of non-credit students.

Outcome Results

Four "hybrid" courses have been developed as a part of the new Medical/Nursing Assistant program:
1. Medical Terminology
2. Body Systems
3. Essentials of Medical Law/Ethics for Health Professionals
4. Computer Fundamentals

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The new hybrid courses are scheduled to begin in Fall of 2012. No comparison data comparing hybird courses with either classroom instruction or distance learning instruction.

Planned Distance Learning Improvement as an Outcome Result

NULL

Educational Support Plans

Academic Education Administration

Plan Period: FY12   **Outcome ID#:** 6789

Outcome Description

Refine the accelerated instructional program in mathematics that is available to students in the fall and spring semesters. This would build upon the design that is currently utilized in AIM program in the summer, and the Math Prep program in the fall/spring.

Outcome Strategy

--Embed funding as a part of departmental operations in order to continue the pilot program for accelerated instruction in mathematics into the fall and spring semesters (Math Prep).
--Secure leadership and staffing appropriate to recruit students for targeted execution of instruction in fall 2011.
--Engage in ongoing evaluation to determine the outcomes associated with the program as compared to the summer program and prior fall/spring project (Math Prep).

Outcome Method

Evaluate completion of the following:
--Leadership and staffing
--Student recruitment
--Redesign and readiness for instructional implementation in fall 2011.

Outcome Criterion

100% completion of the following;
--Leadership and staffing
--Student recruitment
--Design and readiness for instructional implementation in fall 2011.

Strategic Plan Relationship

The focus of this goal is on student success, defined as retention, completion, and ultimate transfer. We know that students who complete developmental studies in less than 1 year are just as likely to ultimately transfer to a university as students who started without any developmental needs. As such, it is imperative to attempt to accelerate instruction for those students that it is reasonable to expect that they would respond to these strategies.

Outcome Results

Each semester, a special sequence of DEVL Math courses were paired with Learning Frameworks and offered to students. Though the participation is not excessive, approximately 15 - 20 students enrolled in this sequence each semester of the 2011-2012 school year. Math faculty want to consider an alternative arrangement if more participation is not realized.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Heightened awareness of the need to consider innovative approaches to our DEVL coursework. This program has been continued for the 2012-2013 school year.

Planned Distance Learning Improvement as an Outcome Result

NULL

Academic Education Administration

Plan Period: FY12   **Outcome ID#:** 6796

Outcome Description

--The college will pilot an early alert system whereby students will receive early warning of poor academic performance, with specific direction of what they need to do to turn around their performance. --Students who are responsive to the early alert (by carrying out the recommended action) will be at least 10% more effective than students who receive an early alert who do not respond.

Outcome Strategy

--Implement an early alert system using Cardinal Connection (our online student information system).
--Deploy at least three action plans for students who are performing poorly (such as - referral to tutoring, warning about excessive absences, requiring faculty consultation).
--Develop tracking system to determine if the system is effective.
--Work with Institutional Research to determine the success of students who use the system in comparison with students who do not use the system.

Outcome Method

Primary Measures:
--Evaluate student success of students who respond to the system. Comparing grades and course completions of those students against students who do not use the system in selected courses.

Secondary Measures:
--Survey faculty to determine their success with the system's effectiveness.
--Survey student services staff to determine what changes might be made in the system (at the end of the year).
--Survey students who were warned by the system to determine whether they were satisfied with the system.

Outcome Criterion

--Students who are responsive to the early alert (by carrying out the recommended action) will be at least 10% more effective than students who receive an early alert who do not respond.

--Surveys of faculty, student services staff, and students will report overall satisfaction with the early alert system.

Strategic Plan Relationship

This outcome relates to student engagement, student services, and academic success by integrating the three components as a part of a cross-program and multi-departmental strategy for responding to student needs.

Outcome Results

Instructors have access to the early warning system throught the Cardinal Connect system. Additionally, they have the capacity to drop students from their course after the 3rd week of classes.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Though this is a new option, a few instructors have taken advantage of it and reported satisfaction with the capacity to warn and drop their students.

Planned Distance Learning Improvement as an Outcome Result

NULL

Academic Education Administration

Plan Period: FY12   **Outcome ID#:**   6790

Outcome Description

Continue a holistic evaluation of developmental programs that leads to recommendations by faculty for improvements that will be attempted throughout the year, and for the upcoming year.

Outcome Strategy

--Share data with faculty regarding developmental student performance.
--Consistently identify that developmental education is key to the college's success by pointing out that at least 1/2 of our incoming students require developmental studies.
--Engage in positive-productive discussions regarding what works and what we would like to change about our developmental education program.
--Support and encourage developmental education meetings with faculty in each departmental area.
--Support and encourage meetings between and with developmental coordinators to determine where we want to go as a college.

Outcome Method

--Evaluate the amount and depth of dialogue surrounding developmental education as reported by developmental coordinators and developmental faculty.
--Evaluate the scope of changes that are being proposed, as well as the consensus that is built around TVCC best practices that we wish to keep.
--Evaluate the success of projects designed in FY10, including accelerated math for fall/spring (Math Prep), the use of new textbooks/software in developmental reading and writing, and the establishment of a new Developmental Language Lab Coordinator.

Outcome Criterion

--Dialogue will be reported to have increased in a positive manner by all developmental coordinators and developmental faculty.
--There will be tangible examples of changes in developmental education in math, reading, and writing. Changes will be accomplished with the agreement of developmental coordinators and departmental faculty.
--Success rates (course completion, course success, and retention in a subsequent semester) in developmental reading/writing/and math will improve as a result of projects designed in FY10, including accelerated math for fall/spring (Math Prep), the use of new textbooks/software in developmental reading and writing, and the establishment of a new Developmental Language Lab Coordinator.

Strategic Plan Relationship

The focus of this goal is on student success, defined as retention, completion, and ultimate transfer. We know that students who complete developmental studies in less than one year are just as likely to ultimately transfer to a university as students who started without any developmental needs. As such, it is imperative to attempt to accelerate instruction for those students that it is reasonable to expect that they would respond to these strategies.

Outcome Results

Evaluation of DEVL programs is still a priority with the academic department. Due to change in leadership among the TVCC's academic education, this goal will be carried forward to FY13 to further improve the opportunities for our DEVL students to find success and graduate with TVCC.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Heightened awareness of the issues facing our DEVL programs. Though no formal changes have been made to the Athens DEVL offerings currently, the AVP is collaborating with the DEVL coordinators and instructors to seek alternative methods of DEVL instruction within the FY13 academic year.

Planned Distance Learning Improvement as an Outcome Result

NULL

Band Administration

Plan Period: FY12   **Outcome ID#:** 6890

Outcome Description

Support the TVCC community with small groups in place of the whole band at times. Reduce the amount of parades we do by one parade (Thanksgiving Day) unless it is the Macy's Thanksgiving Day Parade or the Rose Bowl.
Not play at small events out of Athens unless it is politically necessary.

Outcome Strategy

Evaluate how many football games, basketball games, parades, special event requests,concert band concerts, and small ensemble concerts as well as obligations of music majors for performances there are in a school year. Look for options to reduce how many gigs we do over all and how many each individual is responsible for. Marching band gigs require all personnel of which is understood, but how many should we be doing and should they be with the Cardettes or for the band only?

Outcome Method

Keep track of how many performances each individual in the band does over a period of a couple of years. Compare music majors with non-msuic majors. Give each individual a tracking grid at the first of the semester, collect them at the end, and run tabulations on hours committed comparing majors and non-majors.

Outcome Criterion

I would expect that without more students to share the load, we would see a large overload on many students which I fear is affecting their grades, and consequently their scholarship eligibility and graduation rate.

Strategic Plan Relationship

Outcome Results

Being more selective and purposefully delineating students to perform at various functions and events in smaller groups has worked well; the number of students who siply drop out due to stress and burn out has dropped, and, overall, the students seem more satisfied with their participation in the band. This makes rehearsals run smoother and improves their performances.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

This plan is working well, so I will continue to follow this protocol for the coming year.

Planned Distance Learning Improvement as an Outcome Result

NULL

Band Administration

Plan Period: FY12   **Outcome ID#:** 6889

Outcome Description

Typically, we should see a growth of numbers in the band. Maybe more importantly is targeting individuals who have leadership potential in both playing skils and personality. The students who recruit from the bands they came from can help greatly with this element which should result in a higher quality of student.
Additionally, If I can "break into" some of the strong 3A school programs with clinics and recruiting, we can add more quality students who will "buy into" what we do here at TVCC and increase our graduation rates regardless of whether they are a music major or not.

Outcome Strategy

1. Make contacts to local band directors in January for visits to their schools.
2. Take the drum line, alums, and small ensembles to schools for recruiting.
3. Expand the recruiting area to include Dallas Schools because there is a dirth of Jr. College exposure in this area.
4. Develop a video and handouts promoting our band and what we have to offer here at TVCC.

Outcome Method

1. Did our numbers increase?
2. Did the quality of student increase? (either outcome is acceptable).
3. Are we maintaining a balanced instrumentation in order to have a good sounding band.
The answers to these questions are not singularly important as long as things remain quality in terms of output.

Outcome Criterion

1. Pride will increase in being a part of something good.
2. The band should grow.
3. The sound should be bigger (louder) with more effect for football.
4. The Band should be able to work together as a unit reflecting the quality of students we have recruited into the band.

Strategic Plan Relationship

Outcome Results

1. Did our numbers increase? The final count will not be finalized until the end of band camp, but it looks like we may be up as much as 5-10%. I was successful in recruiting students from several school from which we had never recruited before. I have opened relationships with these band directors, and it will continue to benefit our program.
2. Did the quality of student increase? (either outcome is acceptable). The quality has increased, as the number of schools from which I recruit has increased. The students are playing music that is difficult and doing a quality job in performance.
3. Are we maintaining a balanced instrumentation in order to have a good sounding band? This is tricky because I do not want to turn away a student just because he/she plays an instrument I do not need as much, but, overall, the band has enough variety to play any type of music we wish to play.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

I will continue to make inroads with band directors at all public schools that invite me or accept my invitation to audition their students, being conscious of the spread of instrumentation needed.

Planned Distance Learning Improvement as an Outcome Result

NULL

Business & Marketing Division Administration

Plan Period: FY12   **Outcome ID#:** 6557

Outcome Description

Provide the opportunity for Business and Computer Science Faculty to attend professional development activities on the local, state, regional, and national level, so that the faculty can continue to be familiar with the new software, the evolution of new delivery systems, for distance/interactive education and view new trends and developments in their particular field of study.

Outcome Strategy

Provide the opportunity for Business and Computer Science Faculty to attend professional development activities on the local, state, regional, and national level

Outcome Method

Business and Computer Science Faculty attended professional development activities on the local, state, regional, and national level.

Outcome Criterion

Faculty can incorporate new ideas and methods of instruction into their presentations for the students to learn with.

Strategic Plan Relationship

Student Engagement Only

Outcome Results

The Business and Computer Science faculty have attended professional development activities on the local, state, and national level. The faculty attended presentations that present new ideas, concepts, and the use of equipment including iphone technology. The faculty can then bring these ideas back to their classrooms and implement strategies that are successful for their own classroom situation.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Continue to send the faculty for professional development training to help them enhance classroom instruction.

Planned Distance Learning Improvement as an Outcome Result

NULL

Business & Marketing Division Administration

Plan Period: FY12

Outcome ID#: 6558

Outcome Description

The student will be better prepared to handle entry into the world of work with additional skills provided by the new computer science courses offered.

Outcome Strategy

The Computer Science Division will develop, implement and offer new computer science courses, in new or revised certificates and exhisting certificates so as to enhance the opportunities for students to enroll in these courses and gain additional skills. These new courses and certificates will be a required part of the curriculum.

Outcome Method

The administrative responsibility of this goal will be the successful development and implementation of the new computer science courses and certificates in the new TVCC catalogue

Outcome Criterion

Students in the Computer Science Division will enroll in new or revised computer sciences courses and certificates.

Strategic Plan Relationship

Enhance student learning in the computer science division by providing additonal computer science courses and certificats to train for workforce job skills

Outcome Results

The Business and Computer Science Division has expanded its class offerings by introducing a new class in the computer science division. The Class is ITDF 2320.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Continue to expand and modify the Computer Science Division as far as new course offerings and mofification and renewal of the existing Degrees and Certificates.

Planned Distance Learning Improvement as an Outcome Result

NULL

Business & Marketing Division Administration

Plan Period: FY12

Outcome ID#: 6556

Outcome Description

The students will be provided a greater variety of instructional deliveries so that one of the methods will be best suited for the students learning style.

Outcome Strategy

The Business Division will purchase and have installed the smart-room technologies in the year 2011-2012

Outcome Method

Purchase and installation of smart-room technologies for the Baugh Technology Center A classroom will be equiped in the Baugh Technology Center with smart-room technology

Outcome Criterion

A classroom will be upgraded in the Baugh Technology Center with smart-room technology, Selected faculty members will be equiped with notebooks, idpads and other technical equipment so as to provide better instructional delivery to the students.

Strategic Plan Relationship

The latest technology use in the room will enhance the student learning by providing a variety of instructional deliveries.

Outcome Results

Smart Room Technologies were installed in the Business and Computer Science Division's labs, desk top computers for the Accounting, Word Processing, Management, web Development and other classes was installed in the labs during the 2011-2012 academic school year. More students experienced the smart learning technologies capability of multiple deliveries or related classroom instructional materials. Ipads for selected instructors were purchased so as to enhance the instructional process.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Continue to enhance instruction by utilizing the smartroom technologies more in every classroom presentation.

Planned Distance Learning Improvement as an Outcome Result

NULL

Cardettes Administration

Plan Period: FY12   **Outcome ID#:**   6660

Outcome Description

Each team member will end each semester being scholarship eligible for the next semester with hopefully grades of 2.0 or higher in registered courses.

Outcome Strategy

Allow team study halls to encororate tutors as well as group study sessions. Have 2-3 hours of team study hall or hours with a tutor.

Outcome Method

Team GPA of over a 2.0 (hopefully a 2.5) for the sememster.

Outcome Criterion

Each member will be eligible for a TVCC Scholarship based on GPA and minimum of 12 hours for the next semester.

Strategic Plan Relationship

5.1.2 & 5.1.3 - if the students pass their classes and feel like they have had help when needed then they will continue to come to TVCC the next sememster or hopefully strive to get an associate's degree.

Outcome Results

45 team members in the Fall 2011; 41 team members in the Spril 2012; 39 of the Spring 2012 members obtained a 2.0 GPA or higher in the fall and obtain 12 TVCC hours. At the end of the Spring 2012 sememster 98% of the team obtain a 2.0 GPA or higher with 12 semester hours.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

We will continue to impliment additional team study hall hours per sememster and continue to work wtih the TVCC tutoring lab. This seems to be working better than the students only attending(and maintaining required weekly hours) the SSC which has been done previously.

Planned Distance Learning Improvement as an Outcome Result

NULL

Cardettes Administration

Plan Period: FY12   **Outcome ID#:**   6662

Outcome Description

Have more dancers go on to other dance programs after their time at TVCC.

Outcome Strategy

Incorporate information or presentations on other university teams, professional dance teams,or musical theatre opprotunites in the yearly schedules.

Outcome Method

Number of dancers who continue on after thier 2 years with Cardettes

Outcome Criterion

less than 15% but hope for aroun 20-30%.

Strategic Plan Relationship

If more dancers go on after this porgram then more daners will want to come to this porgram to get the necessary training.

Outcome Results

Out of 10 sophmores in the 2011-2012 team 50% auditioned for a 4 year program and have been accepted. The other 50% of the class did audition for other programs but were not chosen.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Make a better effort to guide the students to where they will enhance the four year programs insetad of trying to "fit into" a type of program.

Planned Distance Learning Improvement as an Outcome Result

NULL

Cardettes Administration

Plan Period: FY12   **Outcome ID#:** 6659

Outcome Description

Add events and registration on the site. Add updated historical information and performance calandars.

Outcome Strategy

Implement a schedule of once the site is created to update at the beginning of every month if not sooner for those who are habitual readers.

Outcome Method

People will be informed in advance of events and can get detailed material on-line instead of by regular mail.

Outcome Criterion

More attendance at Cardette events and perforamnces therefore resulting in more dancers on the team in upcoming years.

Strategic Plan Relationship

5.3.2 and 5.3.1- marketing the college

Outcome Results

site is up and running with 95% full function.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

We have not had enough time to see if the amount of assitance is being given to those wantign to attend and actually attendign events. So far, as of April 2012, things are moving ahead and I am seeing improvement.

Planned Distance Learning Improvement as an Outcome Result

NULL

Cardettes Administration

Plan Period: FY12   **Outcome ID#:**   6661

Outcome Description

Retain 80% of students from Fall to Spring semester and then 80% of the Spring Freshman class for the Fall 2012 semester.

Outcome Strategy

Being more organized in the office so that classes run smoother.   Having the students be able to input their ideas and creations over the course of the year where applicable. Maintain an open door policy for not only school matters but personal matters as wellworking when students are in classes and then being available when they have time).

Outcome Method

Actual number of studnets who return the following semester.

Outcome Criterion

80%+ retention

Strategic Plan Relationship

5.1.2 - increasing the engagement among the teammates wtih not only the director but the other teammates.

Outcome Results

Fall 2011 - started with 45 on the team.
Spring 2012 - retatined a team of 40 members.
Out of a freshman class for 2011-2012 of 29 students it looks like we will reatain between 25-26 of those students for the Fall 2012 semester.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Continue ont eh same path to make things run smoother as well as provide them more as a team to give them a feeling of belonging.

Planned Distance Learning Improvement as an Outcome Result

NULL

Cardinal Academic Performance Services

Plan Period: FY12   **Outcome ID#:** 6900

Outcome Description

Students receiving Cardinal Academic Performance Services (CAPS), will improve their final grade in the class(es) in which they receive tutorial assistance.

All students requiring and seeking accommodations through the CAPS disability services, will be furnished with needed services.

Outcome Strategy

Intake tutoring request forms will be used to match students requesting tutorial assistance with available peer tutors.

Students will receive counseling regarding teacher expections, as well as CAPS expectations.

Peer tutors will receive in-service training, as well has having transcripts evaluated by program staff to determine best available tutors to employ. Teacher evaluations and recommendations will also be used in helping to evalute peer tutors.

Disability documentation provided by the student at time of initial school registration, will be evaluated and an assessment of individual needs will be placed in the student's file kept in the CAPS office. Each semester, at the request of the student, those needs will be furnished to the student's instructors for implementation.

Outcome Method

At the time a student requests tutorial assistance, their current grade is recorded. Final grades are compared to the student's current grade at time when they entered into tutoring services.

Individual interviews are conducted with students requiring disability services to assure that their needs are being met, during any time they are on the college campus; both in and out of the classroom. Dialogue is consistantly held between CAPS disability coordinator and individual instructors.

Outcome Criterion

60% of students receiving Cardinal Academic Performance Services, who receive at least 15 or more tutoring sessions, and complete the course, will improve 10 points or more on their semester grade, in the course they received tutorials.

60% of students seeking tutorial services will complete the course they sought assistance with.

All students seeking disability services, who have provided the required documentation, will receive reasonable accommodations to ensure that those students have access to an education.

Strategic Plan Relationship

The CAPS staff works diligently to insure that once a student seeks help through the CAPS office, that student is guided in a way to help them have a successful tenure at TVCC. That might include: tutorial assistance through an individual or group setting, advising and guidance on coursework (both current and future), basic reading and math skills and enforcement, mentoring,and ADA accommodations, within a friendly, professional environment.

Outcome Results

For the fiscal year 2011-12, 285 one-on-one peer tutoring sessions were conducted. Of all sessions, 61.5% of those students finished their course with a "C" or higher, and 75% of those same 285 student sessions resulted in grades of at least a "D." This analysis was based on courses that tutoring requests were made, finished, and a grade received; it does not include grades of "W" or "IP". Over 350 additional students received some type of tutoring assistance during a drop-in open-lab setting, however, because many of those were results of an occasional basis, and not more intense, regular basis requests, their final grades were not computed.

Ninety (90%) of students requesting one-on-one tutoring, were matched with peer tutors.

Fifty-eight (58) students made requests for ADA accommodations, however, 4 did not complete all necessary paperwork. Faculty Advisement Forms were completed and sent to instructors who had all 54 qualifying students enrolled in classes. These forms supplied instructors with specials needs on each individual student.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

There will be an attempt to hire more qualified tutors in order to supply more tutoring sessions.

Beginning Fall 2012, an additional meeting will be scheduled for students qualifying for ADA services during each semester, to ensure they are receiving appropriate accommodations, and to decide if any adjustments to those accommodations are needed.

Planned Distance Learning Improvement as an Outcome Result

NULL

Career & Technology Division Administration

Plan Period: FY12   **Outcome ID#:** 6811

Outcome Description

The Career and Technology Division will seek new ways to attract more students to the various workforce programs available in the division.

Outcome Strategy

The Career and Technology Division will upgrade department brochures and develop recruiting tools. Develop new outlets for workforce education information.

Outcome Method

Survey new students and returning students to ascertain what influenced their decision to attend a workforce program.

Outcome Criterion

Will determine what marketing method is most effective in attacking new and diverse students to workforce programs.

Strategic Plan Relationship

This strategy will help meet the goals 5.1.4 and 5.1.2, workforce success and student service.

Outcome Results

The various departments in the Division have created new brochures for prospective students interested in their respective programs. The new material is up to date and smart phone friendly. Materials are being distributed to schools and employers in the district.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The Division has increased visitation and contact with area high schools. Students are being invited to TVCC campus for a tour and demonstration of workforce careers and the opportunities for program completers.

Planned Distance Learning Improvement as an Outcome Result

NULL

Career & Technology Division Administration

Plan Period: FY12   **Outcome ID#:**   6818

Outcome Description

The Division will reduce the drop rate by students by two percent in an effort to increase retention and completion rates.

Outcome Strategy

The Career and Technology Division will adopt new department procedures for counseling students who are considering "withdrawal".

Outcome Method

A comparison of previous retention rates with rates for FY 2012/2013.

Outcome Criterion

The Division will attempt to decrease the number of students not completing courses and programs by two percent in an effort to increase graduation rates in the respective workforce programs.

Strategic Plan Relationship

Increase retention and graduation rates.

Outcome Results

Comparing the data available for completions throughout the division, the goal of improving completions by reducing withdrawals 2% was not successful in all the programs in the division. The data for comparison was spring 2011 and spring 2012. The total "unsuccessful" percentage for spring 2011 was 20.75% and the total "unsuccessful" for spring 2012 was 21.12%.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Efforts to increase completers will be continued and new ways to alert faculty when students withdraw online will be explored.

Planned Distance Learning Improvement as an Outcome Result

NULL

Career & Technology Division Administration

Plan Period: FY12

Outcome ID#: 6840

Outcome Description

Update and revise department webpages to include state of the art links.

Outcome Strategy

The Career and Technology Division will upgrade department web outlets that enhance recruiting tools.

Outcome Method

Survey new students and returning students to ascertain what influenced their decision to attend a workforce program.

Outcome Criterion

Will determine what marketing method is most effective in attacking new and diverse students to workforce programs implement needed revisions.

Strategic Plan Relationship

Increase enrollment and graduation rates.

Outcome Results

All Division areas of study have been revised and improved. All web pages are up to date and contain curriculum, videos and information of career oportunities. Faculty has reported new and returning students have used the web pages to explore job opportunities related ot the program and make contact with the faculty.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Web pages are user friendly and adapted to smart phone and I pad technology. Updates will be performed as needed.

Planned Distance Learning Improvement as an Outcome Result

NULL

Distance Education Administration

Plan Period: FY12   **Outcome ID#:**   6651

Outcome Description

Because our online instructors will be trained of the concept of universal design, online students will be provided equitable instruction regardless of any physical and/or sensory abilities that they may possess.

Outcome Strategy

1. Director of Distance Learning will provide information/training on the definition of Universal Design and strategies for implementation within their online courses within the TVCC online instructor course.
2. Instructors will be asked to share strategies and/or suggestions as to how they have implemented Universal Design within their courses.

Outcome Method

1. Director of Distance Learning will track the access of the Universal Design Training Modules within the TVCC online instructor course.

Outcome Criterion

Online instructors will become more aware of some of the obstacles facing online students who may have varying degrees of physical and/or sensory disabilities and modify their courses to minimize these obstacles.

Strategic Plan Relationship

Students who may possess physical and/or sensory disabilities will experience less frustration with their online courses that have been developed with the concept of Universal Design.

Outcome Results

No formal progress has been made on this outcome. It will be carried over to the FY13 year.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

NULL

Distance Education Administration

Plan Period: FY12   **Outcome ID#:**   6650

Outcome Description

Increase the number of TVCC Online Courses that are certified using the internally developed rubric.

Outcome Strategy

1. Target NEW courses OR high enrollment existing courses that are taught in online format and work closely with faculty to create/develop their course in a manner that is compatible with TVCC Course Certification Rubric.
2. Have instructor complete the QM Building Your Course Online 2 week training.
3. Have 2 internal reviewers work with instructor while developing/refining their online course until they are deemed "certified" and meet the standards outlined in the rubric.

Outcome Method

Number of online courses offered compared with number of online courses that have been certified by the TVCC Course Certification Rubric.

Outcome Criterion

1. Students will intentionally enroll in courses that have been "Cardinal Certified" in lieu of similar offerings that are not "Cardinal Certified".
2. Instructors will enhance the rigor and quality of presentation methods used in the delivery of their courses to at least meet the minimum standards for Cardinal Certification.

Strategic Plan Relationship

Because TVCC online "Cardinal Certified" courses will be more standardized in delivery (not content), students will experience less frustration with navigation through the course, allowing for increased engagement in the content and curriculum of the course.

Outcome Results

24 instructors/courses have been certified as of August, 2012.
6 - 8 additional courses are scheduled to be certified on or before the end of the fall 2012 semester.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Greater instructor awareness of fundamental and basic components for online courses. Fewer student issues and questions in courses that have been approved and met the certified standards.

Planned Distance Learning Improvement as an Outcome Result

NULL

Dual Credit Education Administration

Plan Period: FY12   **Outcome ID#:** 6903

Outcome Description

Expand a current partnership with at least one Independent School District.

Outcome Strategy

Expand the enrollment in Dual Credit courses by offering new courses and sections, specifically with the Mabank ISD.

Outcome Method

Compare the overall enrollment numbers and course offerings from the previous year to the current year.

Outcome Criterion

Improved relationship with ISD's and increased enrollment for the entire college.

Strategic Plan Relationship

Students in expanded partnership will have opportunities to earn college credit in high school that would not have otherwise been available and consequently increase student engagement.

Outcome Results

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Fall 2012 dual credit enrollment has increased in comparison to Fall 2011. Canton, Kaufman, Forney, & Palestine ISD all had significant increases from Fall 2011 to Fall 2012.

Planned Distance Learning Improvement as an Outcome Result

NULL

Dual Credit Education Administration

Plan Period: FY12   **Outcome ID#:** 6902

Outcome Description

Faculty teaching dual credit courses will complete and consequently, have high satisfaction with online training in the proper use of Cardinal Connection (TVCC's student/faculty information system), grade submission processes, class roll submission processes, syllabi submission processes, the use of Blackboard, and the effective use of library and learning resources in a collegiate classroom.

Outcome Strategy

Add an "Embedded Faculty" section to the current TVCC Dual Credit website which includes screen shot training documents that explain how to fulfill these responsibilities. Require all faculty teaching college courses for Dual Credit to acknowledge these responsibilities as outlined in the training.

Outcome Method

Evaluate the number and percent of faculty who complete the training. Survey faculty who complete the training to determine their satisfaction.

Outcome Criterion

100% of faculty will be trained, with 80% of them reporting that the training opportunities were "very helpful."

Strategic Plan Relationship

Increased exposure of faculty to resources will result in greater faculty support and performance

Outcome Results

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Screen shot documents have been created to show embedded faculty how to perform certain functions that are required by the college (these are emailed to faculty when those items must be completed). Incorporating all of these documents into one learning environment (training course?) will be added as a goal for 2013

Planned Distance Learning Improvement as an Outcome Result

NULL

Dual Credit Education Administration

Plan Period: FY12   **Outcome ID#:**   6901

Outcome Description

Implement social media options for increased communications with students.

Outcome Strategy

The creation of a Dual Credit Facebook account and a Dual Credit Twitter account will be used to implement this outcome.

Outcome Method

We will establish minimum criteria for the number of informational posts provided.

Outcome Criterion

Minimum of 2 posts (or "tweets") per month.

Strategic Plan Relationship

With increased social media implementation to the dual credit population, the students will be informed of important announcements and activities that may be of interest to them, thus encouraging participation in campus involvement.

Outcome Results

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

A Facebook page has been created (a specific logo was created for Dual Credit) but has not been utilized yet. A Twitter account has not been created yet. Use of the Facebook page and creation of and use of the Twitter page will most likely be moved to the Administrative Outcomes for 2013

Planned Distance Learning Improvement as an Outcome Result

NULL

Fine Arts Division Administration

Plan Period: FY12   **Outcome ID#:**   6804

Outcome Description

Students' abilities and knowledge will reach the level that they reveal professional potential in their respective field. Students will prove the advancement of their talent, creativity and knowledge by either being selected for inclusion in a university's fine arts program, by earning a fine arts scholarship, by earning recognition and/or award for individual work in competitional venues or collectively by being a member of a group/ensemble that is invited to perform in a professional venue.

Outcome Strategy

Students will learn from their instructors' expertise, shared during lecture, private lessons, studio session and/or practicum. Students will experience professional-level competence via exposure to plays, concerts, art exhibits, etc. and/or from professionals invited to conduct master classes, seminars or workshops. Additionally, students will be required to perform/display publicly and privately and will be evaluated with increasingly higher expectations.

Outcome Method

Students will prove the advancement of their talent, creativity and knowledge by either being selected for inclusion in a university's fine arts program, by earning a fine arts scholarship, by earning recognition and/or award for individual work in competitional venues or collectively by being a member of a group/ensemble that is invited to perform in a professional venue.

Outcome Criterion

At least one student or group will be recognized in one of these ways in all three departments (art, drama, music) this year.

Strategic Plan Relationship

Students who find success and are encouraged to pursue their professional goals, with ample support and instruction, are more likely to continue their education beyond TVCC. Fine arts students who receive awards, recognition and scholarships to continue at the university level are more likely to transfer and attain their baccalaureate degree.

Outcome Results

Fine Arts students have proven their abilities and earned knowledge that reaches a potentially professional level. From the drama department, five students were accepted to the TExas State University's theatre department, and one was accepted to Stephen F. Austin's theatre department. Three students were offered summer stock positions with the Cantebury Theatre in Michigan City, IN, and one was offered a lighting technician internship at the Texas Shapespeare Festival in Kilgore, TX. Two students submitted work to the Region VI ACTF at Oklahoma University. Six students received Irene Ryan Acting Nominations with ACTF. Duck Hunter Shoots Angel ranked 7th out of 200 entries in regional competition.
From the music department (band),Five students were chosen for the Jr. College Al-State Band, five students were accepted to the music program at Stephen F. Austin U and one at UT Arlington; all were presented with scholarships as sell. One student won 3rd place in a concerto competition for the Texas Community Collegw Band Directors Assn.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The department coordinators continue to recruit wisely and develop the talents of their students. All say they are being more particular in recruiting and, with budgetary support, will continue to raise the quality of work our students present.

Planned Distance Learning Improvement as an Outcome Result

NULL

Fine Arts Division Administration

Plan Period: FY12   **Outcome ID#:**   6805

Outcome Description

The departments of art, drama and music in the Fine Arts Division will enrich the lives of students, faculty, staff and community members through their regular performance and exhibits of high quality artistic endeavors.

Outcome Strategy

Students enrolled in the fine arts programs of art, drama and music will participate in a variety of campus and community events in which they will showcase their talents.

Outcome Method

Students in the art, drama or music programs, individually or in groups, will showcase their talents at least once each semester in a community-based venue.

Outcome Criterion

Students, TVCC personnel and community members will be exposed to a variety of high-quality arts programs throughout the school year.

Strategic Plan Relationship

Students who participate in the fine arts programs that exhibit/perform in and for the community are more engaged because they experience their value to the community as a performing entity. The community has historically responded enthusiastically to the students, and the students lives are fulfilled when they see the joy they bring those for whom they perform. This, in turn, enhances their sense of community within their department.

Outcome Results

Students enrolled in the fine arts programs of art, drama and music have been afforded a variety of opportunities on campus and in the community to showcase their talents. Here are some examples of these opportunities:
Choir (Cardinal Singers, Chamber Singers, Encore): four community concerts, performances at the HCPAC annual fund raiser, the Rotary Club of Athens, at the Christmas tree lighting ceremony and in various venues throughout Europe.
Band (WSO, Dixieland Band, marching band, concert band): two community concerts by the concert band, performances for a Read Through the Valley event, football and basketball games (including the national finals in Kansas), in Branson, MO, in the Veteran's Day parade and at the Tony Orlando Show and at various parades in the East and North Texas areas.
Drama: Four full-length plays, including one children's play, performances at the East Texas Arboretum's Fall Festival, the KCACTF Festival and in one-act play workshops for local high schools.
Art: Students created and displayed works of art for the annual Cardinal Art Show and for a Read Through the Valley display for the book 1 Dead in Attic.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The Fine Arts Department will continue to seek quality venues to display and perform for the local community, as well as national and international audiences.

Planned Distance Learning Improvement as an Outcome Result

NULL

Guidance Office Administration

Plan Period: FY12

Outcome ID#: 6612

Outcome Description

Create a better understanding for students to know who to contact and what is required for them to receive assistance when they have some type of disabilty.

Outcome Strategy

Coordinate process for services with other campuses. We do not all offer the same services on our campuses but each campus does have the handbook and forms that are required for students to complete.

Create smoother transition when referrals are made to the Student Success Center (Athens) and CAPS program (Athens).

Outcome Method

Number of students who utilize services and identify themselves as needing services.

Outcome Criterion

Students will be better informated about where and how to access these services on all campuses.

Strategic Plan Relationship

Outcome Results

Handbook was updated.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

We had some name changes, phone number changes, and office changes. We have replaced Dennis Nolley with Diane Milner now. This will make an easier transition for students

Planned Distance Learning Improvement as an Outcome Result

NULL

Guidance Office Administration

Plan Period: FY12

Outcome ID#: 6613

Outcome Description

Students will develop academic strategies that will improve their academic programs and become effective and efficient learners.

Outcome Strategy

Students who's GPA had dropped below a 2.0 and has not shown any academic improvement from the last semester has to meet with a Guidance Advisor and must sign up for Psy. 1300 Learning Framework class.

Outcome Method

Decrease the number of students on academic suspension.

Outcome Criterion

Improve GPA and develop skills to improve academic success.

Strategic Plan Relationship

Outcome Results

The response from Psychology 1300 was well received. Students commented that is has helped them greatly with organization and study skills.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Students not on probation or suspension want to take the course because they heard such good comments about the class.

Planned Distance Learning Improvement as an Outcome Result

NULL

Guidance Office Administration

Plan Period: FY12   **Outcome ID#:** 6611

Outcome Description

Students will be better prepared when taking the HESI Exam for entrance to our Health Occupations Programs.

Outcome Strategy

Create a check list and questionnaire to give students inquiring about testing procedures, dates, and registration. In the check list, students will be made aware of the subject content on the exam. Students will be asked questions regarding when they plan to apply as well as any developmental courses they need (if they need developmental). Students currently enrolled in DEVL Math 0304 or 0309 or DEVL Reading 0306 or DEVL Writing 0300 will be encouraged to wait until they are in the last level of DEVL or retest before registering for the HESI exam.

CHECK LIST:
1. Are you currently enrolled in any classes?
2. Are you TSI complete or in the last level of your developmental
   courses?
3. Have you taken any pre-requisites for the nursing program?
4. Will you be ready to apply to the propgram by December 1?

If they answer "NO" to one or more of these questions, then chances are they do not need to register for the HESI test at this time.

At the very LEAST, the student should have one pre-requisite completed for the LVN program AND be TSI complete by the end of the semester.

They should have four of the pre-requisites completed and be TSI complete when applying for the ADN program.

If they are planning to apply for UT TYLER"S BSN program, they do not need to take our HESI test.

Outcome Method

Increase success in first time attempt on students testing at TVCC. Fewer complaints by students regarding testing procedures and information given.

Outcome Criterion

Improved pass rates on HESI exam at TVCC.

Strategic Plan Relationship

Outcome Results

This seems to have helped all campuses.

Students seem to have a better idea about how to plan their steps for applying to health programs

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Better informed students. They do not seem as lost now.

Planned Distance Learning Improvement as an Outcome Result

NULL

Health Science Center Administration

Plan Period: FY12

Outcome ID#: 6670

Outcome Description

The nursing graduates as a whole will score at an acceptable level in all areas of the licensing exam.

Outcome Strategy

Implement the current curriculum with increased emphasis on areas which were areas of weakness shown on the last NCLEX-PN and NCLEX-RN Program reports.

Outcome Method

Evaluate NCLEX-PN and NCLEX-RN program reports

Outcome Criterion

The VN and ADN graduates will score above the 30th percentile on all areas of the NCLEX-PN and NCLEX-RN as reported in the NCLEX-PN and NCLEX-RN Program Reports.

Strategic Plan Relationship

This will help determine if there are any weaknesses in the VN and ADN program curricula that need to be strengthened so that the VN and ADN students will be better prepared for the licensing exam.

Outcome Results

ADN - All areas above 30th percentile - Met
VN Palestine - All areas above 30th percentile except for Implementation and Reproductive - Not met
VN Kaufman - All areas above 30th percentile - Met

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

ADN - Continue current strategies with improvements suggested for other outcomes and LEAPs.
VN Palestine - Will watch for trends as they have not been weak areas before. Will focus more on implementation in nursing process and on reproductive issues in OB and med surg.
VN Kaufman - Will continue current strategies with improvements suggested for outcomes and LEAPs.

Planned Distance Learning Improvement as an Outcome Result

NULL

Health Science Center Administration

Plan Period: FY12

Outcome ID#: 6671

Outcome Description

Have sufficient number of health occupations graduates who are employed in their health occupation's field or continuing their education.

Outcome Strategy

Implement current curriculum and continue having prospective employers come recruit in the last semester.

Outcome Method

THECB Annual Data Profile and program graduate surveys

Outcome Criterion

Ninety percent of health occupations graduates (ADN, VN, SGT, EMT and PCT) will be employed in the field or pursuing further education within six months of graduation.

Strategic Plan Relationship

Having 90% of the graduates employed or pursuing further education will help to increase the proportion of Associate of Applied Sciences graduates and Certificate completers who obtain employment in their chosen field of student within one year of program completion.

Outcome Results

For 2009-2010 - last year in THECB data profile
Paramedic - 15/16 = 93.75% - met
SGT - 7/8 = 87.5% - not met
ADN - 118/122 = 96.72% - met
VN & Nsg. Asst. - 73/79 = 92.41% met

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Paramedic - will continue current strategies
SGT - will work on increasing enrollment and retention so that 1 student won't make such a difference
ADN - will be making change from annual recruitment/appreciation luncheon to a bigger job fair at the HSC since more hospitals are not having the recruitment funds they used to; will encourage graduates to join the TVCC Alumni Facebook page where open positions can be posted; will continue having students to complete portfolios - will possibly look into electronic portfolios
VN & Nsg. Asst. - will continue current strategies

Planned Distance Learning Improvement as an Outcome Result

NULL

Health Science Center Administration

Plan Period: FY12   **Outcome ID#:** 6675

Outcome Description

Have sufficient number of graduate nurses to be able to take the licensing test.

Outcome Strategy

Continue to implement the current curriculum incorporating previous grant projects that focused on retention such as "First Steps to Success" and "Target: Two Years".

Outcome Method

For each level, calculate the number of students successfully completing each semester divided by the number who started that level and multiply by 100.

Outcome Criterion

The ADN students will successfully complete each level of the ADN program by at least the following retention rates: Level I – 85%; Level II – 85%; Transition Level – 85%; Level III – 90%; Level IV – 93%.

Strategic Plan Relationship

Increasing the ADN retention rate will lead to increased graduation rates for workforce programs.

Outcome Results

In 2011 - 2012 retention rates were:
Level I - 86% - met
Level II - 90% - met
Transition Level - 91% - met
Level III - 93% - met
Level IV - 98% - met

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Will continue NIGP grant retention activities including strategies for those identified at risk such as success course and skills course and individual EDT test counseling with instructors. Hired a part-time retention coordinator for 2012-2013 to help with these activities. Will continue with Target: Two Year project and will have retention coordinator update the Level III TTY activities.

Planned Distance Learning Improvement as an Outcome Result

NULL

Health Science Center Administration

Plan Period: FY12

Outcome ID#: 6676

Outcome Description

Plans for expansion of the HSC will be developed and implementation will be started.

Outcome Strategy

The HSC Provost will work with the Associate Vice-Presidnet of Physical Facilities, the architect, the TVCC Board of Trustees, the TVCC President and Vice-Presidents and the HSC faculty to develop acceptable plans for expansion of the HSC.

Outcome Method

Review the Board of Trustees meeting minutes. View visible progress on groundbreaking.

Outcome Criterion

The TVCC Board of Trustees will approve plans for the expansion of the HSC. The groundbreaking will have taken place by May 2012.

Strategic Plan Relationship

The expansion of HSC will provide for future expansion of health occupations students.

Outcome Results

The Provost worked with the Ass. VP of Physical Facilities and the architects to finalize the plans for the addition to the Health Science Center. But due to the economy, the finished plans have not been presented to the Board of Trustees so have not been approved. There are still questions as to whether the building should be built in Kaufman, in Mabank or Terrell.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Will submit a list of the possible sites with advantages and disadvantages from the perspective of the Health Occupations division to Dr. King, Dr. Forgey and Mr. Graem. Will gather any further information requested by administration during the coming year with respect to the new building with the hopes that the building plans will be approved and implementation started by the fall of 2013.

Planned Distance Learning Improvement as an Outcome Result

NULL

Health Science Center Administration

Plan Period: FY12   **Outcome ID#:** 6674

Outcome Description

The daily operations of the HSC office and library will be conducted effectively and efficiently, in a friendly, cooperative manner and the HSC will be kept clean and in good repair.

Outcome Strategy

Implement current daily operations, focusing on areas of improvement identified by staff and the results of the last survey.

Outcome Method

Survey will be scored and results reviewed.

Outcome Criterion

The HSC will score an average of 4 on a 5 point Likert scale from a survey administered to faculty and students on items related to effectiveness and efficiency of daily office/library operations, and cleanliness/repair of the HSC.

Strategic Plan Relationship

This will help improve efficiencies of TVCC operations of HSC office and LRC and building maintenance.

Outcome Results

The survey was completed in August 2012 and the means for items relating to communicating messages, being helped in friendly manner, library, references, and media wer 4.1, 4.48, 4.47, 4.47 and 4.41. The one item below 4.0 was the HSC being kept clean and in good repair. All but 1 were met.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Will continue having HSC secretary to work with custodian to assign daily, weekly and monthly tasks to make sure all areas are cleaned. When the float night custodian is hired, will work to make sure there is adequate communication of who is doing what tasks and to make sure the process is running smoothly. The night custodian will be able to clean bathrooms and floors in a more efficient manner.

Planned Distance Learning Improvement as an Outcome Result

NULL

Health Science Center Administration

Plan Period: FY12   **Outcome ID#:** 6669

Outcome Description

The health occupations graduates will have sufficient knowledge and skills for employment and passing their respective licensure exams.

Outcome Strategy

Implement the current curriculum with increased emphasis on areas which were areas of weakness shown on the last administrative outcomes results.

Outcome Method

ATI diagnostic test reports for VN students, HESI diagnostic exams for ADN & EMT students.

Outcome Criterion

The health occupation classes as a whole will score at or above the national norm on their respective diagnostic exams - ATI comprehensive diagnostic tests for VN students, HESI exam tests for ADN & EMT students.

Strategic Plan Relationship

This will help determine if the health occupations students are prepared for their respective licensing exams.

Outcome Results

ADN - HESI exit exam results - National Mean 853 - TVCC 849 - Not met.
Paramedic - HESI exit exam results - National mean 643 - TVCC 639.7 -Not met.
VN Palestine - ATI comprehensive exam results - National Mean - 67.1; TVCC 73.6 met
VN Kaufman - ATI comprehensive exam results -National Mean - 67.9; TVCC 69.7 met

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

ADN - Have adopted The Neighborhood and MyNursingLab for incoming freshman but that won't be reflected until 2014. Sophomores will have PrepU which should improve their ability to take NCLEX type questions.
Paramedic - Have changed the curriculum to add more hours in class and clincial; will revamp the exams to make them a higher percentage of higher level items; will have medical director to evaluate test items and revise accordingly; have adopted Virtual Patient Encounters which should improve level of critical thinking.
VN Palestine - will continue current strategies
VN Kaufman - will continue current strategies

Planned Distance Learning Improvement as an Outcome Result

NULL

Health Science Center Administration

Plan Period: FY12   **Outcome ID#:** 6672

Outcome Description

Have sufficient number of health occupations graduates who pass their respective licensure examinations on their first attemtpt (National Council Licensing Examination for Practical Nurses (NCLEX-PN, National Council Licensing Examination for Registered Nurses (NCLEX-RN, National Registry exanination for paramedics, AST examination for SGT graduates, NACES exam for PCT)

Outcome Strategy

Implement the current curricula with modifications decided on during the respective health occupations faculty curriculum meetings.

Outcome Method

Report on results of NCLEX-PN and NCLEX-RN by Texas Board of Nursing, National Registry report for paramedics, AST report for SGT graduates, and NACES exam for PCT students.

Outcome Criterion

Eighty-five percent of VN graduates will pass the NCLEX-PN on the first attempt, 90% of ADN graduates will pass the NCLEX-RN on the first attempt, 100% of PCT graduates will pass the nurse aide exam on the first attempt, 70% of SGT graduates will pass the AST certification/licensure exam on the first attempt, and EMT/paramedic graduates will pass the national registry exam on the first attempt within 5% of the national average.

Strategic Plan Relationship

This directly relates to increasing professional licensure/certification of health occupations' graduates.

Outcome Results

Paramedic - From 2009-2012 46 students have tested with 50% passing -(3 year average which is accreditation benchmark)- not met (current year 3/8 passed for 38% pass rate)
ADN - Of the 138 who graduated in 2011, 135 tested and 123 passed NCLEX-RN on the first attempt = 91% pass rate. Goal met.
SGT - 7/9 passed CST exam = 78% - met
VN Palestine - 25/27 graduating in August 2011 passed NCLEX-PN on 1st attempts = 92.59% - met
VN Kaufman - 22/24 graduating in December 2011 passed NCLEX-PN on 1st attempt = 91.6% pass rate - met
PCT -10/10 students in fall 2011 and 13/13 in spring of 2012 passed the nurse aide certification exam on the first attempt= 100% success rate - goal met.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Paramedic - have changed curriculum by adding a summer semester, adding more didactic and more clinical; will have medical director more involved especially reviewing tests and exams will be reviewed; have adopted virtual patient encounters to encourage critical thinking

ADN - will continue current strategies with the addition of PrepU for sophomore level and The Neighborhood, MyNursingLab and concept maps for the freshmen

SGT - have added new product called Northstar that students will use throughout the year to prepare for the CST. Students last year used for only a few weeks and dramatic improvements were seen. Students will begin using sooner in 2012-2013.

VN Palestine - will continue current strategies implemented after the self-study for the Board of Nursing and will incorporate any changes suggested by the Board of Nursing representative site visitor in 7/12

VN Kaufman - will continue current strategies

PCT - will continue current strategies.

Planned Distance Learning Improvement as an Outcome Result

NULL

Health Science Center Administration

Plan Period: FY12   **Outcome ID#:** 6673

Outcome Description

Have sufficient number of health occupations graduates to be able to take the licensing/certification tests.

Outcome Strategy

Continue to implement the admission criteria and selections processes for those programs with selective admissions and evaluate their effectiveness and modify as needed. Implement and evaluate health occupations program curricula and make changes as needed to keep up with health care trends.

Outcome Method

1. Calculate the number of students graduating:
a. one year after beginning the VN program divided by the number of students admitted to the program one year ago times 100.
b. two semesters after beginning the SGT program divided by the number of students who started the program times 100.
c. one semester after starting the PCT program divided by the number of students who started the program times 100.
d. two years (one for transition) after beginning the ADN program divided by the number of students admitted to the program times 100.
e. one year after beginning the summer paramedic courses divided by the number of students who started the program times 100.

Outcome Criterion

1. Seventy-five percent of the VN students will graduate and receive a vocational nursing certificate within one year.
2. Eighty percent of the SGT students will graduate and receive a SGT certificate or AAS degree within a year.
3. Ninety percent of the PCT students will graduate and receive a certificate within one semester.
4. Sixty percent of the ADN students will graduate and receive an AAS degree within two years (one for transition)
5. Seventy percent of the EMS students will graduate and receive a AAS degree within 1 year of starting the summer paramedic courses.

Strategic Plan Relationship

Increasing the retention rate in the health occupations programs will help increase graduation rate.

Outcome Results

1. VN Palestine - 21/38 who started in 9/11 graduated in 8/12 = 55% retention - not met
VN Kaufman - 18/24 who started in 1/11 graduated in 12/11 = 75% - goal met
2. SGT - 9/12 who started in 9/11 graduated in 5/12 or 8/12 = 75% - not quite met
3. PCT - 10/10 who started in 9/11 graduated in 12/11 and 13/13 who started in 1/12 graduated in 5/12 = 100% retention - goal met.
4. ADN - 88/139 generic students who started in 9/10 graduated in 5/12 for 63% retention rate and 33/42 LVN transition students from 5/11 graduated in 5/12 = 79% retention; and 9/12 paramedic transition students from 5/11 graduated in 5/12 = 75% retention - for total 130/193 = 67% retention rate. Met goal

5. Paramedic - 10/12 students who started in fall of 2011 graduated in 5/12 = 83% retention rate - met

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

1. VN Palestine - Palestine faculty will continue to try to improve use of study groups - formed in the first semester and stress their use throughout the year. They will work on adding immediate counseling when students don't do well on a test and will refer to the tutor center.
VN Kaufman - faculty will provide individual test counseling as needed after students are failing .
2. SGT - Will consider early referral to counselor when students have personal issues.
3. PCT - Will continue current strategies
4. ADN - will continue with retention strategies started in the NIGP grant including the success and skills courses for at-risk students and the EDTs for any students failing a test. Will continue to recruit to fill the retention coordinator position. Will continue Target: Two Year program.
5. Paramedic - Will work on providing test counseling for those who have trouble passing the tests.

Planned Distance Learning Improvement as an Outcome Result

NULL

Honors Program Administration

Plan Period: FY12   **Outcome ID#:** 6848

Outcome Description

Outcome Description
Increasing the number of honors offerings will help to bring the experience to more students, as well as help honors students deal with thier unique sceduling difficulties. I believe that more faculty involvment will also create a better learning environment for all of our students.

Outcome Strategy

Implementation Strategy
The honors director will hold a session at the Spring Learning Day, I will also attend meetings at the NCHC conference designed for this purpose, and dissiminate this information to interested faculty from all three campus locations. I will also aquire and make available sample syllabi from other college honors programs, with the hope of inspiring those faculty members who are somewhat apprehensive about creating their own syllabi.

Outcome Method

Assessment Method
The number of course offerings on the three campuses should increase in the next semester, with particular emaphasis on the availability of core curriculum courses.

Outcome Criterion

Criterion (Expected Outcome)
During the next school year, the nuber of students in honors courses should increase by at least 10 percent.

Strategic Plan Relationship

Outcome Results

Three additional honors offerings were added to the schedule this past year, with great results.
Faculty memebers were very receptive to the idea of offering honors courses, and the Learning Day turnout was quite good.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

I will continue to offer an honors learning day session, and increase the offerings for students by the use of individual contracts.

Planned Distance Learning Improvement as an Outcome Result

NULL

Honors Program Administration

Plan Period: FY12   **Outcome ID#:** 6847

Outcome Description

Outcome Description
Promote curriculum design for honors courses through idea exchanges among the honors faculty

Outcome Strategy

Implementation Strategy
Develop a structured schedule for honors faculty meetings

Outcome Method

Assessment Method
A minimum of one honors faculty meeting per semester should be included on the TVCC calendar. Attendance at these meetings should be a minimum of 80% of the identified faculty members.

Outcome Criterion

Criterion (Expected Outcome)
Have each honors faculty member submit updated syllabi or a written review of their current syllabi if changes are not recommended.

Strategic Plan Relationship

Strategic Planning Goals
5.1.3 ACADEMIC SUCCESS - Increase the success rate of academically unprepared students and the transfer rate of Associate of Arts students to public universities.

Outcome Results

One meeting was held electronically to discuss the admissions process. I think the results were exceptional. Faculty were able to give input on thier own time, from thier own campus.

All current syllabi are in my office, and soon will be uploaded to the honors web site.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Increased communication between honors faculty and improved student access to course requirements will both serve to create a better and more effective program.

Planned Distance Learning Improvement as an Outcome Result

NULL

Honors Program Administration

Plan Period: FY12   **Outcome ID#:**   6849

Outcome Description

Outcome Description
Make all necessary forms and information available to students via the TVCC web site.

Outcome Strategy

Implementation Strategy
Develop the honors web site to more acurately reflect the form and structure of the TVCC web site, and include schedule information and downloadable forms for students and faculty.

Outcome Method

Assessment Method
We will attach a counter to the site, monitoring the number of visitors, and also track the number of web generated application and re-application forms.

Outcome Criterion

Strategic Plan Relationship

Outcome Results

As the web site continues to change, not much progress was made in this area.
The creation of an online form for student application was complete, but is waiting IT services input for uploading to the new web page.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

This will be an ongoing goal.

Planned Distance Learning Improvement as an Outcome Result

NULL

Instruction Programs Administration

Plan Period: FY12   **Outcome ID#:** 6738

Outcome Description

Increase the number of certified TVCC online courses and training for TVCC distance learning faculty

Outcome Strategy

1. Distant Education department will target new courses or high enrollment existing courses that are taught in online format and work closely with faculty to create/develop their course in a manner that is compatible with TVCC Course Certification.
2. Distant Eduction department will provide instructors the QM Building Your Course Online 2 week training.

Outcome Method

Certified online courses by the TVCC Course Certification Rubric and number of faculty that receive training

Outcome Criterion

Faculty will enhance the quality of the delivery of their online courses to meet the minimum standards for Cardinal Certification.

Additional faculty will receive training for QM Building Your Course Online

Strategic Plan Relationship

Because TVCC online "Cardinal Certified" courses will be more standardized in delivery (not content), students will experience less frustration with navigation through the course, allowing for increased engagement in the content and curriculum of the course.

Outcome Results

24 instructors/courses have been certified as of August, 2012.
6 - 8 additional courses are scheduled to be certified on or before the end of the fall 2012 semester.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Greater instructor awareness of fundamental and basic components for online courses. Fewer student issues and questions in courses that have been approved and met the certified standards.

Planned Distance Learning Improvement as an Outcome Result

NULL

Instruction Programs Administration

Plan Period: FY12   **Outcome ID#:**   6740

Outcome Description

Greater accessibility to instructional information for students, faculty, and general public on the TVCC website

Outcome Strategy

Expand and improvement of instructional information on the TVCC website

Outcome Method

Improved and accessible instuctional information on the TVCC website

Outcome Criterion

An updated and informative TVCC instructional website

Strategic Plan Relationship

This planning goal provides an opportunity for potential students, current students, faculty, and the community to have an increased awareness of the TVCC instructional programs and opportunities available

Outcome Results

TVCC Area of Study websites are being built by IT that will include new websites for Workforce Education, University Transfer Programs, Health Science Programs, and Community Services Programs.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Updated and revised TVCC websites in the instructional programs to provide greter awareness of the information for students.

Planned Distance Learning Improvement as an Outcome Result

NULL

Instruction Programs Administration

Plan Period: FY12   **Outcome ID#:** 6739

Outcome Description

Develop and implementation of a new HSC facility

Outcome Strategy

Work with HSC Provost, the Associate Vice-Presidnet of Physical Facilities, the architect, the TVCC Board of Trustees, the TVCC President for expansion of the HSC.

Outcome Method

Progress in finalizing plans for HSC Building

Outcome Criterion

Potential date for groundbreaking of new HSC Facility

Strategic Plan Relationship

The expansion of HSC will provide for future expansion of health science programs and students.

Outcome Results

Due to financial considerations, a new HSC facility was not built. Plans will continue to be evaluated to build a new HSC building in the future. A new HSC Building continues to be a future priority for TVCC.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

N/A

Planned Distance Learning Improvement as an Outcome Result

NULL

Instruction Programs Administration

Plan Period: FY12   **Outcome ID#:**   6741

Outcome Description

Employ a financial aid specialist on the Terrell Campus

Outcome Strategy

Employment of a financial aid specialist could occur when funds become available.

Outcome Method

Evaluation of the financial aid office would occur in the form of student evaluation of services provided, the speed in which students are processed and the number of students served in a given semester.

Outcome Criterion

With an additional trained staff, the financial aid office would be greatly improved better meeting the needs of TVCC students

Strategic Plan Relationship

An additional financial aid specialist on the Terrell Campus would greatly enhance the effectiveness of meeting future and current student needs.

Outcome Results

Approval was provided to employ a Financial Aid Associate I employee to assist in meeting the needs of students that apply for financial aid on the Terrell Campus. New office furniture was purchased for the Financial Aid Office, Terrell Campus. The addition of the employee will complement the existing Financial Aid Associate II and an administrative assistant to better serve the needs of students.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The addition of this employee will improve the Terrell Campus in meeting the needs of our students.It is anticipated that improvement will be evidenced in the awarding of the financial aid to students as well as student satisfaction of service.

Planned Distance Learning Improvement as an Outcome Result

NULL

Kinesiology Division Administration

Plan Period: FY12   **Outcome ID#:**   6940

Outcome Description

Provide our students with more say in their individual kinesiology classes concerning weights and conditioning. If students have more say in what they would like to gain from this course (conditioning, strength, flexibility,) we should see our numbers increase over time and higher student motivation.

Outcome Strategy

The Kinesiology division chair will work with each instructor to set the guidelines for the course. We will explore allowing students to keep an exercise journal and do some basic research on their area of concentration. We will also make use of our contract with the Cain Center to allow students the use of the pool, excersise machines, hot tub, and other equipment not available on campus.

Outcome Method

Instructors will do pre and post testing on each student to determine personal improvement for each student based on their individual goals. Students will be required to turn in a copy of their exercise journal with basic research on their specific area of concentration. We also look to have a very low drop rate for this course.

Outcome Criterion

We expect to see a low drop rate from students taking this course do to the individual approace we are taking this year. We also look for positive gains from the per to the post test. The teacher evaluations for this course should be very high.

Strategic Plan Relationship

A more individual approach should really help us more forward as we try to continually evolve to meet the needs of each individual student.

Outcome Results

Last year Coach Furr helped us with a pilot program in which students enrolled in his basic weights and conditioning courses were given the opportunity to help set individual goals. The outcomes were very positive, the attendance rate increased over previous courses and the number of students dropping this course decreased!

80 percent of the students were able to reach their individual goals. One student reached her goal of running in a 5K race then completed a 10K during the semester. We had students that lost weight, gained weight, and increased their body strength and flexibility.   90 percent of the students agreed that having a chance to have work on goals that they felt were important was helpful. 10 percent felt it was a negative to help set their goals because they did not have a basic background in the area.

Our department felt this approach was positive and we voted to carry this over as a goal next year.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Our department felt this approach was positive and we voted to carry this over as a goal next year.

Planned Distance Learning Improvement as an Outcome Result

NULL

Language Arts Division Administration

Plan Period: FY12   **Outcome ID#:** 6607

Outcome Description

Begin a holistic evaluation of the foreign language offerings that leads to recommendations by faculty for improvements that will be attempted throughout the year, and for the upcoming year.

Outcome Strategy

Engage in positive-productive discussions regarding what works and what we would like to change about our foreign language offerings.

Outcome Method

Evaluate the success of the use of new textbooks/software in Spanish.

Outcome Criterion

Dialogue will be reported to have increased in a positive manner by all faculty. There will be tangible examples of changes in practices in lecture and lab. Changes will be accomplished with the agreement of faculty.

Strategic Plan Relationship

LEARNING - 1.3--Provide instruction, academic support, and student services that enhance student learning inside and outside the classroom.

DIVERSITY - 4.4--Students and employees will increasingly report that TVCC has a climate that encourages cultural awareness

Outcome Results

After examining the software and texts currently being used in our program, the instruments for verbal testing need to be expanded.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

We will discuss and implement these changes in the fall semester of this year.

Planned Distance Learning Improvement as an Outcome Result

NULL

Language Arts Division Administration

Plan Period: FY12   **Outcome ID#:**   6604

Outcome Description

Continue a holistic evaluation of the Humanities offering that leads to recommendations by faculty for improvements that will be attempted throughout the year, and for the upcoming year.

Outcome Strategy

The faculty that teach this area will engage in positive-productive discussions regarding what works and what we would like to improve with this course.

Outcome Method

A review of the pertinent syllabi will be conducted by division members. Evaluate the amount and depth of dialogue surrounding best practices proposed by the faculty.

Outcome Criterion

Dialogue will be reported to have increased in a positive manner by all faculty. There will be tangible examples of changes in this area. Changes will be accomplished with the agreement of all faculty.

Strategic Plan Relationship

This goal relates to the TVCC Strategic Goal # 1 of Learning. It relates more specifically to sub-goal 1.1 which deals with TVCC becoming a more learning-centered institution.

Outcome Results

After a systematic review of syllabi and curricula, our Humanities syllabi need to be more specific in the areas dealing with cheating and plagiarism.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

We will address this topic in our division meeting on Monday, August 20, 2012

Planned Distance Learning Improvement as an Outcome Result

NULL

Language Arts Division Administration

Plan Period: FY12   **Outcome ID#:**   6605

Outcome Description

Continue a holistic evaluation of English transfer courses that lead to recommendations by faculty for improvements that will be attempted throughout the year, and for the upcoming year.

Outcome Strategy

The division will start this process at our spring in-service meeting. The division will share data regarding student performance. The division faculty will engage in discussions regarding what works, and what we would like to change about our English offerings.

Outcome Method

By the end of each semester, the faculty will evaluate the scope of changes that are being proposed, as well as the consensus that is built around TVCC best practices that we wish to keep.

Outcome Criterion

Dialogue will be reported to have increased in a positive manner by all division faculty. There will be examples of areas that English programs could be improved.

Strategic Plan Relationship

LEARNING - 1.1--Become a more learning-centered institution. The focus of this goal is on student success, defined as retention, completion, and ultimate transfer.

Outcome Results

After a systematic review of syllabi and curricula, our English syllabi need to be more specific in the areas dealing with cheating and plagiarism.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The changes listed above will be addressed in our division meeting on August 20, 2012.

Planned Distance Learning Improvement as an Outcome Result

NULL

Learning Resource Center Administration

Plan Period: FY12   **Outcome ID#:** 6655

Outcome Description

Online support through the use of the "Virtual Librarian" will increase as students learn more about this resource.

Outcome Strategy

Continue the "Virtual Librarian" support, which is live, online assistance to students and faculty on the weekend when the LRCs are closed and 24/7 online support through email.

Outcome Method

Statistics will be kept for usage of the Virtual Librarian.

Outcome Criterion

The number of questions asked through the Virtual Librarian will increase by at least 50% over the number from last year (the first year used).

Strategic Plan Relationship

This goal relates to Strategic Plan Goal #5.1.5 in that instruction for use of the LRC resources will be provided through nontraditional methods.

Outcome Results

While usage of the Virtual Librarian has increased, the numbers are still small. There was no increase in the number of students who took advantage of the live chat to ask questions. All questions asked were sent through the system in message mode and were received in staff emails. There were still only 7 students (as compared to 1 or 2 last year) who used the message mode to ask for help. There were no views of the LRC shell in Blackboard for library instruction.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Because the Virtual Librarian does fill a need, especially for online classes, it will continue to be implemented in 2012-13. LRC staff members will make a greater effort to market the service. Other means of library instruction, especially online, will be considered.

Planned Distance Learning Improvement as an Outcome Result

NULL

Learning Resource Center Administration

Plan Period: FY12   **Outcome ID#:**   6654

Outcome Description

As we make the transition to using Enterprise as the interface for the LRC online catalog, students and faculty will find it more user friendly, with a more up-to-date look and feel.

Outcome Strategy

Provide instruction in the use of Enterprise for accessing the LRC online catalog. Include widgets for mobile applications to access those resources which have them available, such as Ebsco and the Sirsi online catalog.

Outcome Method

After classes are introduced to the Enterprise interface, LRC personnel will ask students and faculty their opinions of the Enterprise interface for the online catalog. Questions on the LRC Survey will ask about usage of the mobile applications available through Enterprise.

Outcome Criterion

At least 80% of those surveyed will indicate that the new interface is easy to use. At least 20% of those surveyed will indicate that they have downloaded and used one of the mobile applications available through the LRC webpage.

Strategic Plan Relationship

This goal relates to Strategic Plan Goal #5.1.5 in that "evolving learning resources" (Enterprise, mobile applications)will be available and easily accessible through the LRC webpage.

Outcome Results

During library instruction sessions, representative classes were asked their opinion of the Enterprise interface for searching the library's collection. Of the students polled, 93% responded that they found Enterprise easy to use and helpful in finding materials in the library. Student suggestions for improvement to the LRC webpage included providing instructional tutorials on the webpage and improving ways to locate the online research databases. Responses to the LRC survey given in the spring indicated that only 2 faculty members and 2 students had downloaded BookMyne and only 4 faculty and 4 students had downloaded the Ebsco mobile application. While the goal of satisfaction with Enterprise was reached, we did not come close to reaching the goal of mobile applications usage.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

As a result of the evaluation, the LRC will continue to try to find ways to improve access to information through the online interface. Perhaps mobile applications are not important to most students and faculty, so LRC staff will concentrate on other means of providing access. Particularly, LRC staff will work on instructional materials online for library instruction. In addition, a discovery product to allow library customers to search multiple databases with one search is being implemented.

Planned Distance Learning Improvement as an Outcome Result

NULL

Learning Resource Center Administration

Plan Period: FY12   **Outcome ID#:** 6653

Outcome Description

Add additional streaming video content to include more subject areas available through the LRC webpage and introduce downloadable ebooks and eaudiobooks to the collection.

Outcome Strategy

Investigate content available through streaming video to update the media collection. Attend the National Media Market, if possible, as this is a good source for viewing currently available titles and learn of best methods for delivery of materials. Purchase streaming video or other type of media for at least one additional subject area. Introduce and market Overdrive, a database of downloadable ebooks, eaudiobooks, and other media, to faculty and students.

Outcome Method

Survey users of the databases provided. 90% of those surveyed will find the new materials and delivery methods useful and want to see more content provided as funds are available.

Outcome Criterion

90% of students and faculty who use Overdrive and streaming video will find it useful and convenient and will want to have it available in the future.

Strategic Plan Relationship

This goal relates to Strategic Plan Goal #5.1.5, "provide continually evolving learning resources and the instruction for their use to support TVCC students and staff". Downloadable materials and streaming video are resources that have evolved through technology, and the LRC staff will provide these resources and instruction in their use.

Outcome Results

This goal was accomplished by adding an additional streaming video database, Nursing Education in Video, and a service,Overdrive, to the LRC's collection. Library staff members presented a Learning Day breakout session in the spring on the availability and use of Overdrive, which provides downloadable ebooks and eaudiobooks to library users. On the LRC survey given in the spring, questions were asked about streaming video and Overdrive. Of those taking the survey who had used streaming video, 100% of the faculty and 100% of the students indicated that they would like to see the service continued if funds are available. With regard to Overdrive, 100% of the faculty answering the survey who had used the product were satisfied or very satisfied with Overdrive. 81.25% of students answering the survey who had used Overdrive also were either very satisfied or satisfied with the product, while 18.75% were neutral about it. None of the students were dissatisfied or very dissatisfied with Overdrive.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Survey results indicated that all of the faculty and the overwhelming majority of students who had used streaming video and Overdrive were extremely satisfied with the products. However, of those answering the

survey, the majority of students and faculty had not used either one. As a result, the LRC staff will attempt to do a better job of marketing these resources to increase usage numbers. Both streaming video and Overdrive have been included for purchase in the 2012-13 LRC budget.

Planned Distance Learning Improvement as an Outcome Result

NULL

Palestine Campus Administration

Plan Period: FY12   **Outcome ID#:** 6799

Outcome Description

Create a more welcoming first impression of the TVCC-Palestine campus.

Outcome Strategy

Improve the physical appearance of the exterior part of the TVCC-Palestine campus by removing the piles of wood and concrete, adding greenery beside the buildings, hiding air conditioning units, and painting handrails and parking lot stripes.

Outcome Method

This will be assessed by documentation of the removal of "piles" of waste, improvements to handrails, benches, and parking lots, and the addition of plants in the planters near the buildings.

Outcome Criterion

More greenery and less clutter on campus.

Strategic Plan Relationship

Campus beautification will increase the safety of the campus, and will require some maintenance as well as cosmetic work. Therefore, accomplishing this goal will provide greater safety and efficiency of the physical assets through the maintenance of the physical resources.

Outcome Results

The piles of concrete, wood, tires, and old buckets have been removed. The benches and handrails at all three buildings have been painted. Evergreen trees were planted in the planterboxes in front of the Anderson Building and new signs have been posted on two of the buildings.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Students and faculty have commented on the improved appearance of the campus. A common statement is "it looks more like a college campus."

Planned Distance Learning Improvement as an Outcome Result

NULL

Palestine Campus Administration

Plan Period: FY12   **Outcome ID#:** 6797

Outcome Description

Excluding the Summit Early College High School enrollment, increase Palestine High School dual credit enrollment by at least 50 students.

Outcome Strategy

Create at least two new dual credit programs/partnerships with Palestine High School and recruit students through open house and contact with parents.

Outcome Method

Count the number of new programs or courses offered to Palestine High School students and the number of students enrolled.

Outcome Criterion

In 2012 there will be at least 50 more students enrolled in PHS/TVCC dual credit classes than there were students enrolled in the non-Summit dual credit courses in 2011.

Strategic Plan Relationship

This outcome relates to TVCC Strategic Planning Goal #5.3.2 by targeting the Palestine School District students for enrollment. The majority of students from Palestine ISD do not complete college, but by providing dual credit programs and/or courses the students are more likely to complete college and become more fruitful citizens.

Outcome Results

The Palestine High School dual credit enrollments increased from 26 to 121. This is clearly greater than the goal of adding 50 students to the dual credit roster.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Continue working with PHS to increase our dual credit offerings and work with other area high schools to offer more courses for them as well.

Planned Distance Learning Improvement as an Outcome Result

NULL

Palestine Campus Administration

Plan Period: FY12   **Outcome ID#:**   6798

Outcome Description

I hope to create two areas for students to feel more at home while at the TVCC-Palestine Campus. Those areas will be used for study, relaxation, and/or light activities.

Outcome Strategy

Utilize volunteer workers from the staff, students, and community to renovate one area in the Anderson Building and one area in the Calhoun Building for students to use. The room in the Anderson Building will be for relaxing and/or studying. The room in the Calhoun Building will include a ping-pong table for light activities.

Outcome Method

Completion of the two renovations.

Outcome Criterion

Strategic Plan Relationship

The creation of two student lounge/activity areas will provide a safe environment for students to relax and study in while awaiting classes. Student organizations will have a place for fellowship as well as study. These two areas will give Palestine students a chance to engage more fully in the college life that is currently lacking on this campus.

Outcome Results

A student lounge/study area was created and is used daily. The second area for light activities has not been created yet. The students have expressed appreciation for the new area and it is constantly in use.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

This goal should be continued until the student activity area is complete. Students are spending more time on campus studying and relaxing between classes as a result of the student lounge.

Planned Distance Learning Improvement as an Outcome Result

NULL

Science & Mathematics Division Administration

Plan Period: FY12   **Outcome ID#:**   6615

Outcome Description

At least 50% of all full-time Math & Science faculty will have been trained by April 2012 in using Blackboard or another online course "shell".

Outcome Strategy

Since TVCC has offered Blackboard trianing at In-Service meetings, faculty will choose to attend one or more of these workshops. Alternatively, some academic areas may offer statewide or region-wide meetings making such training available.

Outcome Method

The percentage of all full-time Math & Science faculty who have Blackboard or other online communication "shell" trianing will be calculated.

Outcome Criterion

50% all all full-time Mathematics and Science faculty will have completed at least one Blackboard training session by April 2012.

Strategic Plan Relationship

5.1.1 With more avenues available for communication with students, we will be better able to promote engagement of students.
5.1.2 Retention and grades should improve with better communication.
5.1.3 Academic success for unprepared students often depends on as many modes of communication as possible.

Outcome Results

23 of approximately 40 Math and Science Division faculty present at a Fall 2012 Division Meeting reported being trianed to use and/or actulaly implementing an online course management system to handle homework and communication with students. We met our goal.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Several faculty felt that a higher percentage of our faculty should at least be trained to use an online course management system. We plan to continue this goal with a higher percent of our faculty required for successfully meeting the goal. We also decided to ask for a special training session just for our division since some faculty reported confusion at Learning Day training sessions because of the popularity of that breakout session.

Planned Distance Learning Improvement as an Outcome Result

NULL

Science & Mathematics Division Administration

Plan Period: FY12   **Outcome ID#:** 6616

Outcome Description

At least 50% of all full-time Math & Science Division faculty members will attend at least one off-campus meeting with faculty from other colleges who work in the same academic field.

Outcome Strategy

Each faculty member will try to find and choose at least one regional or state or national meeting in their academic area that their department travel budgets can support.

Outcome Method

Faculty will report by April 2012 which meetings in their academic area that they have attended.

Outcome Criterion

At least 50% of all Math & Science faculty will report attending at least one off-campus meeting in their academic area with faculty from other colleges.

Strategic Plan Relationship

5.1.1 It encourages students to engage when they can see that we are current in our academic fields.
5.1.2 Success rates for academically unprepared students are often a main topic during college meetings. We will attend meetings about the possible changes in developmental education goals.

Outcome Results

Only 10 of about 40 full-time faculty members at the Fall Division Meeting indicated that they had attended meetings away from TVCC about their academic area.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Faculty indicated that meetings are less popular because of budget restrictions and because the four day class schedule makes class time too valuable to be sacrificed for attendance at a meeting. The discussion led us to decide that this goal was nevertheless important, and to decide that we would meet the goal next year.

Planned Distance Learning Improvement as an Outcome Result

NULL

Small Business Development Center Administration

Plan Period: FY12

Outcome ID#: 6821

Outcome Description

Cooperative approaches for companies coming to town or expanding here. Joint presentations with the AEDC Executive Director.

Outcome Strategy

More effectivce sharing of information with AEDC through more frequent meetings and strategy sessions with the Director.

Outcome Method

Confirmation through the AEDC

Outcome Criterion

Additional economic impact (additional financing and jobs)

Strategic Plan Relationship

Outcome Results

The SBDC received referral from the AEDC three times. This exceeds the tolta received in the time span June 2007 until September 2011. On one occasion, we accompanied the EDC Director to visit one of their clients seeking re-financing. Periodic office visits permitted information to be shated both directions.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

NULL

Small Business Development Center Administration

Plan Period: FY12   **Outcome ID#:**   6865

Outcome Description

Achieve two small grants from AEDC and PEDC to bring in a specialist in retail consulting, evolving enterprises and Central Business area upgrades.

Outcome Strategy

Organize a two day seminar with Mark Wilson, noted retailing expert and consultant for each of the two towns and which will include in-store evaluations for up to eight retailers in each of the two cities.

Outcome Method

Expected to be held Jan or Feb of 2012

Outcome Criterion

enhanced focus on new business approaches for existing retailers.

Strategic Plan Relationship

Higher visibility and impact for this officer of the college

Outcome Results

The SBDC brought a nationally know retailing expert to Athens and Palestine as a way of supporting "main street" retailers. The EDC's in Athens and Palestine funded the bulk of those expenses as a way of working cooperatively with the SBDC.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

NULL

Social Science Division Administration

Plan Period: FY12   **Outcome ID#:** 6585

Outcome Description

Increase the course completion rate for students taking Social Science Division courses by 5% a year for the next year.

Outcome Strategy

Social Science faculty will report mid-term grades to the Division Chair for all students whose grades are below a C. The designated teachers will meet with the students to assess their class competency. When appropriate, students falling below the C level will be referred to tutoring and/or counselors for appropriate remedial action.

Outcome Method

A grade distribution from 10-11 will act as a base for comparison for distributions in the Fall of 11 and the Spring of 2012. The completion rates will be examined to see if there was a change of 5% from the figures in 10-11..

Outcome Criterion

Because of the increased intervention of the Social Science Division faculty, D's, F's and W's will decrease by 5% from FY 10 to FY 11 rates.

Strategic Plan Relationship

Intervention will help the student to become more involved with the course and thereby complete the course.

Outcome Results

The data revealed interesting results that statically didn't meet the expected outcome but were very close each year. In FY10-11 2249 students received w's, F,s or I,s out of 9308 for a 24.16 %. In FY 11=12 2250 or 1 student more received the grades but only 8876 for a 25.35 %. Therfore we actually went up. If we looked at the data the number of W's in distance courses went up dramatically from face classes.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The focus for FY 12-13 will be to try and reduce the number of distance drops which should allow us to achieve the goal of 5 %. Instructors will intervene at the first of the semester before the 12th day so that the normal problems will be avoided.

Planned Distance Learning Improvement as an Outcome Result

NULL

Social Science Division Administration

Plan Period: FY12   **Outcome ID#:** 6586

Outcome Description

Appointed discipline organizers and instructors will meet to discuss the development, assessment and revising of the LEAPs process in their area.

Outcome Strategy

Organizers will meet with their respective instructions to discuss the outcomes from the last years and to determine whether that outcome will be used again. They will coordinate the assessment effort and will indoctrinate any new faculty or adjuncts into the LEAPs process and provide the material needed to implement the gathering of data for the process. Coordinators will be rotated to spread out the extra time needed to accomplish this outcome.

Outcome Method

Each Social Science area will be monitored by the Division Chairman to determine that the LEAP cycle from the previous year was successfully completed and that all faculty participated. Each discipline organizer will ensure that the new or continuing learning outcomes adhere to the goal of supporting TVCC's quest to be a learning centered college.

Outcome Criterion

All Social Science organizers will submit LEAPs assessment results by the required deadline. They will also submit new LEAPS by the Fall deadline. A meeting will be held after in-service to discuss the learning outcomes. Organizers will contact faculty throughout the school year to ensure that all faculty are participating in assessment properly and reporting their results accurately.

Strategic Plan Relationship

The foundation of the LEAPs process established by discipline faculty is the support of learning-centered curriculum at TVCC. By enhancing student learning, faculty become more involved in learning-centered initiatives and the College, as a whole, becomes a learning-centered institution

Outcome Results

Each area of the social scienc divison was assigned a coordinator you was in charge of the data for their area. They then sent in the final information to the division chair. Each coordinator was able to deal with smaller numbers as far as encouraging members to participate. That part of the goal was achieved.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Some members still have trouble with the concepts that the process has required. The division chairman will give sheets to each coordinator to be distributed to the instructors saying what information needs to be sent in. The sheets are very precise and should help avoid any confusion from the past.

Planned Distance Learning Improvement as an Outcome Result

NULL

Student Activities Administration

Plan Period: FY12   **Outcome ID#:**   6850

Outcome Description

Participating in intramural flag football will provide opportunities for understanding how to play the game correctly, teamwork, sportsmanship, and networking.

Outcome Strategy

The director will have a schedule of games for a regular season to get students familiar with the rules. A playoff schedule will determine the champion.

Outcome Method

The director will examine record of each team to determine which team will attend a regional tournament.

Outcome Criterion

The champion will compete in the National Intramural Recreational Sports Association regional tournament at Stephen F. Austin State University.

Strategic Plan Relationship

Outcome Results

10 teams participated in a 12 week season that included over 100 student participants. A playoff system was held and a system was created that allowed students to manage the games themselves. Because the dates for the regional competition interfered with the TVCC schedule no team was sent to regionals to represent TVCC.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

We have requested additional staff support to increase intramural participation.

Planned Distance Learning Improvement as an Outcome Result

NULL

Student Services Administration

Plan Period: FY12   **Outcome ID#:**   6861

Outcome Description

Participating in this project will increase student awareness and connect them together by serving members of the local community and abroad.

Outcome Strategy

The Student Senate will collect names of currently deployed troops from East Texas and send them letters and care packages. The Senate will hold various fund raising events to raise the money to fill these care packages with items that the troops are unable to obtain overseas.

Outcome Method

The sponsor of the Student Senate will monitor the budget as well as ensure that every assigned soldier gets a letter and/or package. The sponsor will also monitor the funds that are raised to ensure that all money is spent on the packages and postage.

Outcome Criterion

The Student Senate will enter the "Event Award" at the Texas Junior College Student Government Association annual convention.

Strategic Plan Relationship

By serving members of the local community, TVCC students will work together to foster relationships with deployed East Texas troops connecting them to the college through letters, social media, and packages. This will allow the Student Senate members the opportunity to serve alongside of each other and express gratitude to troops who are from the local area.

Outcome Results

25 soldiers were adopted. Both packages and letters were sent to each. The organization did not participate in the Texas Junior College Student Government Association annual convention and instead participated in the National Student Engagement COnference in Boston, MA.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The groups will participate in this year's Texas Junior College Student Government Association annual convention and will compete for chapter of the year.

Planned Distance Learning Improvement as an Outcome Result

NULL

Student Services Programs Administration

Plan Period: FY12   **Outcome ID#:** 6837

Outcome Description

A judicial policy will be developed and implemented during the Fall 2011 semester. All student disciplinary issues occurring on campus will be handled according to he procedures outlined in the Judicial Policy to determine guilt or innocence and the proper sanctions to be levied when appropriate.

Outcome Strategy

The Judicial Policy will be written by the Assistant Vice-President for Student Services and the Judicial Officer. Policies will be researched and evaluted from other institutions to provide a model for the TVCC Judicial Policy. A final draft will be submitted to the College President for review and approval.

Outcome Method

The Judicial Policy will be implemented during the Fall 2011 semester and will be fully functional by the start of the Spring 2012 semester for all student disciplinary issues.

Outcome Criterion

The Judicial Policy will provide consistency for students and will delineate a clear appellate process for all cases. Increased student involvement in the judicial process on appellate committees will allow for peer review of cases.

Strategic Plan Relationship

Outcome Results

A campus judicial policy was developed and implemented. A code of conduct was also completed. A new position of Exec. Dir Of Student Life/Judicial Officer was created and a budget 2000. was established campus judicial office.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

A new position of Exec. Dir of Student Life/Judicial Officer was created. The Judicial Affairs functions were moved to the SUB.

Planned Distance Learning Improvement as an Outcome Result

NULL

Student Services Programs Administration

Plan Period: FY12   **Outcome ID#:** 6838

Outcome Description

Through a review and evaluation of current personnel and responsibilities in the Student Services Division, we will be able to determine ways to revise work responsibilities to increase the efficiency and effectiveness of all staff members and the Division.

Outcome Strategy

The Assistant Vice-President will review all current job descriptions for Student Services staff members. Those job descriptions will be compared to the actual job duties performed and the employee's background and educational experience. Employees and their respective directors will complete a survey to determine the percentages of time worked on typical daily tasks at various times of the academic year. This data will be used to determine work effectiveness, prioritize responsibilities and identify areas to change or improve.

Outcome Method

All job descriptions will be updated by May of 2012 for each member of the Student Services Division to better indicate the actual duties performed. Reviews with the respective directors will lead to the redistribution of responsibilities in the Division.

Outcome Criterion

At the conclusion of this review, our staff members will have a greater understanding of their job responsibilities, expectations, job priorities. By redistributing some responsibiities within various positions, we expect to have a more efficient working environment, as well as an increase in employee morale and better utilization of employee strengths.

Strategic Plan Relationship

This outcome relates to 5.2.5 in that redistributing workload responsibilities will increase office efficiency, thereby helping to provide services to our student population.

Outcome Results

Job Descriptions are continueing to be reviewed SS Directors and the VP. The Assistant VP position was not filled and the title eliminated. This will be an ongoing effort for the VP. All Departments and positions are being reviewed.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Planned Distance Learning Improvement as an Outcome Result

NULL

Student Success Center Administration

Plan Period: FY12   **Outcome ID#:**   6754

Outcome Description

Introduce a larger segment of the student body to SSC services; attracting higher numbers of students to use the center by catering to the needs of the student population as a whole, not just students already familiar with the center.

Outcome Strategy

For three years, the SSC conducted an annual customer satisfaction survey in conjunction with the fall study break. Data was gathered from a very small sector of the student body (100 students) using a paper survey. Those 100 students were already familiar with and used SSC services. The SSC will
• Modify the current survey to apply equally to students unfamiliar with the SSC
• Open fall Study Break to include a larger number of students.
• Conduct survey Nov 14 through Dec 2nd.
• Advertise survey and study break campus wide
• Encourage students to participate in the survey with automatic entries in prize drawings.
• Evaluate survey results and make changes where necessary
• Implement changes in spring 2012 semester

Outcome Method

• Monitor the number of completed surveys we receive
• Count number of students participating in Study Break
• Evaluate survey results and make changes where necessary
• Implement changes in spring semester then evaluate SSC use

Outcome Criterion

• We will have a custom-made survey designed to identify weaknesses and strengths of the SSC. .
• The survey will gather information from a large segment of the Athens student population and Introduce more students to the SSC.

Strategic Plan Relationship

5.1.1. and 5.1.3.
The SSC is a recognized source of supplemental instruction but students also benefit socially by using our services. The center provides reinforcement to those students needing a push to become more involved in college life, activities, and academics

Outcome Results

   We were able to accomplish both parts of this goal. Online administration required a rewrite of the original paper survey used over the last five years. Institutional Research (IR) then reformatted the survey to allow students to take it online. The new version adds questions relevant to students unfamiliar with SSC services.

We advertised the survey through the TVCC website, word of mouth, and emails sent to Athens students. The survey was available online for two weeks that included the fall 2011 study break. Students were encouraged to take it while they were here participating in the study break. The number of students taking the survey increased by 32%, and for 27%, it was their first visit. Overall, results were positive.

Students, who visited the SSC in the past, expressed their satisfaction with the facility, staff, services available, and New SSC customers indicated they would use the center in the future. Both groups suggested areas where professional tutoring would be welcome. The returning users expressed an interest in evening tutoring, a service we are not staffed to provide at this time.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The SSC Staff will continue to refer those in need of evening tutoring services to Cardinal Academic Performance Services (CAPS). In response to the suggestions to add psychology and biology to the tutoring schedule, we have two professional biology tutors this semester and will attempt to find at least one for psychology.

Even though we reached a larger audience with the 2012 survey, it was a very small percentage of the student body. We will continue our efforts to recruit more students by developing effective advertising campaigns and monitoring the results.

Planned Distance Learning Improvement as an Outcome Result

NULL

TDCJ Instructional Programs Administration

Plan Period: FY12   **Outcome ID#:**   6726

Outcome Description

Improve communication, accessibility and administrative performance due to the consolidation of both TDCJ administrative offices by acquiring a facility to accommodate all clerical, communicative, and instructional needs.

Strategic Planning Goals
5.2.3 FACILITIES MANAGEMENT - Ensure that current TVCC physical facilities, operations, and assets are managed safely and efficiently while providing oversight for future college expansion.

Outcome Strategy

Continue a facility search in the Tennessee Colony area and develop a plan of action to identify a building to be remodeled into appropriate facilities which may serve as a communication, meeting, and central base of activities. A potential facility could be leased or acquired and possibly remodeled using TVCC building trade resources.

Outcome Method

Improved efficiency, location, and consolidation of administrative facilities for the TDCJ Instructional Division.

Outcome Criterion

Administrative function and coordination will improve for the Correctional Education Division.

Strategic Plan Relationship

This outcome relates to TVCC Goal 1.3, providing facilities and equipment of the institution to ensure that the appropriate physical environments are in place to support learning, instruction and student services outside the classroom.

Outcome Results

Possible locations and facilities were identified and preliminary plans developed to acquire and renovate a potential site in the Tennessee Colony area. No decision was made to acquire a new facility or site for FY12.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Resubmission of this outcome, to consolidate Correctional Education facilities for FY13. Continued assessment of divisional administrative needs and strategies to consolidate and improve performance of staff and improve

facilities.

Planned Distance Learning Improvement as an Outcome Result

NULL

TDCJ Instructional Programs Administration

Plan Period: FY12   **Outcome ID#:**   6725

Outcome Description

Increase TDCJ enrollment through creative and strategic planning, counseling, retention and new student recruitment by 10% for FY12.

Outcome Strategy

Implement a comprehensive screening and eligibility qualification protocol as a means of identifying, recruiting and enrolling new and current students for FY12 vocational and academic semesters. Creative use of financial assistance and it's advertisement shall be included as part of this strategy.

Outcome Method

A criterian of a 10% increase in FY12 enrollment over FY11, shall serve as the standard method of assessment.

Outcome Criterion

Vocational and academic enrollment for FY12 will increase when compared with FY11

Strategic Plan Relationship

This outcome relates to strategic planning goals 5.1.4 and 5.3.3; increasing enrollment graduation, professional licensure and employment rates for workforce and non-credit continuing education programs.

Outcome Results

TVCC budget cuts of 18%, from WSD/TDCJ budget reduction for FY12, necessitated academic curriculum changes and vocational program reclassifications. Recruitment and enrollment initiatives were affected but subsequent changes were positive.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

As a result of budget constraints and reductions in funding, creative recruiting and promotional stategies were initiated, including web site development ("Trinity Prison Project"), departmental scholarships and the pursuit of new grant funding.

Planned Distance Learning Improvement as an Outcome Result

NULL

TDCJ Instructional Programs Administration

Plan Period: FY12   **Outcome ID#:** 6727

Outcome Description

Reduce billing periods and increase efficiency of accounting and billing procedures by utilizing electronic and internet technology.

Outcome Strategy

Continued development of computer software and internet procedures for TVCC and the TDCJ to do vocational cycle billing and data transfer. Utilize current clerical and administrative personnel for implementation.

Outcome Method

Objective comparison of time lines for FY10 and FY11 billing procedures.

Outcome Criterion

Billing period time line will decrease for FY10 from 3 weeks to 2 weeks for FY11 through FY12.
Relationship to Learning Initiative

Strategic Plan Relationship

This outcome relates to TVCC Goal 1.3, enhancing educational and student services that impact student learning and contribute to effective performance inside and outside the classroom.

Outcome Results

Electronic/computer services are currently utilized to perform academic semester billing with WSD/TDCJ IT. To date, necessary programs/software are now available to expand electronic submission of grade/achievement information from TVCC to WSD/TDCJ.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Significant expansion and improvement were achieved in regards to electronic submission of grade/achievement information between TVCC and WSD/TDCJ for FY12.

Planned Distance Learning Improvement as an Outcome Result

NULL

Terrell Campus Administration

Plan Period: FY12   **Outcome ID#:** 6707

Outcome Description

More sections of internet courses will relieve some of the scheduling problems currently being experienced by the Terrell Campus and better meet the needs of students on the Terrell Campus.

Outcome Strategy

Both full time and part time faculty will be used in providing more internet courses.

Outcome Method

The number of internet courses offered and the number of studednts enrolled in internet courses during the last academic year with the current year will be compared. It is anticipated that the number will be increased.

Outcome Criterion

It is anticipated that the number of internet courses offered by the faculty at the Terrell Campus will be increased by ten percent.

Strategic Plan Relationship

Outcome Results

Results: During the 2010-2011 academic year there were thirty-nine (39) sections of online courses offered by faculty designated on the Terrell Campus. This constituted 1053 student enrollees. There was substantial growth during the 2011-2012 academic year. During this period of time there were sixty-two (62) sections taught online. This represented a fifty-nine (59 %) percent increase in the number of sections taught online. The number of students enrolled in these sections increased to 1923, constituting an eighty-three (83%) percent increase. So, the Expected Outcome was greater than anticipated.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The faculty at the Terrell Campus will continue to be encourage to teach online courses. It is anticipated that more faculty will teach online courses during the 2012-2013 academic year. The changes that continue to be incoporated in the development of online courses has greatly assisted the fauculty in developing individual courses.

Planned Distance Learning Improvement as an Outcome Result

NULL

Terrell Campus Administration

Plan Period: FY12   **Outcome ID#:** 6708

Outcome Description

A pressing need on the Terrell Campus is our efforts to adequately meet the needs of students seeking financial aid. The complexity and the nature of dealing with students requesting financial aid is a challenge, especially with the growth that TVCC has experienced over the last few years.
To illustrate this point please find the enrollment figures from the last three years reflecting this growth.
Campus Fall 2009 Fall 2010 %increase Fall 2011 %increase
    2009 to 2010   2010 to 2011

Athens 3236 3322 3% 3518 6%

The average percent of growth this fall (2011) for all four campuses is 6.5 percent. However, the Terrell Campus is double that percent with 13 percent. For the Terrell Campus to continue to meet the needs of students it is important that consideration be given to providing more staffing assistance. Even though the need involves the business office, counseling office and financial aid offices, I would like to point out that the financial aid office is in dire need of assistance immediately or when possible. Therefore, if a Student Financial Aid Specialist could be employed, it would enable the institution to better meet the needs of students.

Outcome Strategy

The employment of a financial aid specialist could occur when funds become available.

Outcome Method

Evaluation of the financial aid office would occur in the form of student evaluation of services provided, the speed in which students are processed and the number of students served in a given semester.

Outcome Criterion

With an additional trained staff, the financial aid office would be greatly improved.

Strategic Plan Relationship

Outcome Results

We were able to employ a Financial Aid Associate I employee to assist in meeting the needs of our students who apply for financial aid. New office furniture was purchased for the Financial Aid Office, Terrell Campus. This addition is certainly justified due to the continued growth that the Terrell Campus is experiencing. The addition of this employee will complement the existing Financial Aid Associate II and an administrative assistant.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

This addition of an additional financial aid associate is certainly justified due to the continued growth that the Terrell Campus is experiencing. The addition of this employee will certainly improve the Terrell Campus in meeting the needs of our students.It is anticipated that improvement will be evidenced in the awarding of the financial aid to students as well as student satisfaction of service.

Planned Distance Learning Improvement as an Outcome Result

NULL

Terrell Campus Administration

Plan Period: FY12   **Outcome ID#:** 6706

Outcome Description

The library on the Terrell Campus has been functioning as the Testing Center for the campus for some time. . The following proctored exams were provided by the Library Staff during the semesters noted: Fall 2010=1701, Spring 2011=1275 and Summer 2011=1012. Thus the total number of proctored exams was 3988. In addition, The THEA test was given ten times and serviced 377 students and the Accuplace exam was given 12 different times and serviced 275 students. The HESI exam was also given four times thus far in 2011 and serviced a total of 150 students. It is anticipated that a room designated as the testing center would allow the computers in the library to be used for the purpose they were intended and a testing center would enable the Terrell Campus staff to better meet the needs of our students by providing the required tests needed to comply with TSI (Texas Success Initiative) policies. Currently when the Terrell Campus individual who currently administers all tests is involved in such, this leaves the counseling office with only one advisor to meet the needs of our students. Prior to registration, this lack of advising personnel is not conducive in meeting the needs of our students.

Outcome Strategy

The location for the testing center has to be determined and appropriate wiring, networking, electrical, and desks need to be determined.

Outcome Method

The usage of the testing center will determine its level of success. Appropriate tests usage numbers will be maintained daily and will be available for review and evaluation at the end of each year.

Outcome Criterion

If proper funding is available it is hoped that the testing center could be functional by September 1, 2012.

Strategic Plan Relationship

The testing center would permit greater access to a testing facility by all students in an environment conducive to such.

Outcome Results

Outcome. We were unable to employ a director of testing for the Terrell Campus this year (2011-2012) however, due to the assistance of Dr. King, Vice President for Instruction, we were able to hire two part time employees that were able to function in the capacity of proctoring online courses. An existing computer lab that had 30 computers within it is now being used, not as a testing center, but as a Test Proctoring Center. It is open and available to students four days per week (Monday-Thursday) from 10:00am to 7:00pm. This computer lab became available in April, 2012. During this period of time April-August approximately 1700 online courses were proctored by the staff.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Plans. The proctoring center will continue to be operated at the hours that noted for the 2012-2013 year. However, the Test Proctoring Center will be extended to include 3-4 hours on Fridays. Typically during any given year, there are 3500 to 4000 online tests that are proctored by the staff. It is anticipated that this number will increase as more online courses are developed by the college.

Planned Distance Learning Improvement as an Outcome Result

NULL

Testing Services Administration

Plan Period: FY12   **Outcome ID#:** 6787

Outcome Description

Produce application form for students to submit for review. Set up committee to review requested accommodations.

Outcome Strategy

Review accommodations available for standardized testing (THEA, ACT, SAT, etc.)Set up a review committee and process for requesting accommodations.

Outcome Method

Has a THEA Quick Test accommodations form and process been achieved?

Outcome Criterion

Students with disabilities may be allowed to pursue testing accommodations for the THEA Quick Test.

Strategic Plan Relationship

Assist students to have equal access to testing environment when a disability may have adversely affected a testing outcome.

Outcome Results

After committee review and revision, a test accommodation form and information packet were created for the Quick THEA placement exam and made available online to potential students needing testing accommodations based on his/her disability.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Eight students took advantage of this process and seven were actually tested with requested accommodations.

Planned Distance Learning Improvement as an Outcome Result

NULL

Testing Services Administration

Plan Period: FY12   **Outcome ID#:** 6781

Outcome Description

That at least 75% of the identified students will test on the appropriate test.

Outcome Strategy

1. Identify students
2. Recruit students
3. Remind students
4. Test students

Outcome Method

The percentage of students tested based on the number required for the study.

Outcome Criterion

That the students will test.

Strategic Plan Relationship

Outcome Results

Students who graduated from high school in the spring of 2011 were invited to take part in the STAAR College Study. Students were identified, recruited, reminded and tested. 74% of students who were identfied actually tested.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

None.

Planned Distance Learning Improvement as an Outcome Result

NULL

Testing Services Administration

Plan Period: FY12   **Outcome ID#:** 6786

Outcome Description

Increase number of high schools served by 10%.

Outcome Strategy

Contact area high school counselors through email and mail to make them aware of THEA changes and the availability of Quick THEA sessions to be offered at their high school campuses.

Outcome Method

Tally number of high schools that scheduled district THEA Quick Test examination sessions in FY12 over FY11.

Outcome Criterion

Increase number by 10%.

Strategic Plan Relationship

Reaches high school student planning to attend TVCC as a concurrent enrollment student or as a post-secondary student.

Outcome Results

432 high school students were given the THEA Quick Test on the area high school campuses in FY12. 482 students were tested in FY11. This was a decrease of 10.9%.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Letters to area high school counselors will be mailed during the first six weeks of the school year to encourage them to have our testing personnel give the Quick THEA on their campuses.

Planned Distance Learning Improvement as an Outcome Result

NULL

Workforce Education Administration

Plan Period: FY12

Outcome ID#: 6763

Outcome Description

The standard for each workforce education program's graduation rate is 25 students over a five year period.

Outcome Strategy

Course offerings in workforce education programs will be offered on a more predictable schedule which will increase enrollments and retain students in programs through graduation. Increased efforts in recruiting will also help increase graduation rates.

Outcome Method

State reports will list all workforce education graduation rates for a five year period. Those programs not meeting the standard will require a program improvement plan which will be submitted back to the Texas Higher Education Coordinating Board as part of the Perkins Institutional Effectiveness plan.

Outcome Criterion

All programs will meet or exceed the state graduation rate guidelines.

Strategic Plan Relationship

This goal will meet or exceed graduation rates which will contribute to workforce success.

Outcome Results

Through combining of program CIP codes, more diligence in course scheduling and more involvement of faculty and staff in counseling students, the workforce education division has met and exceeded all institutional effectiveness standards of the Texas Higher Education Coordinating Board/Carl Perkins for the number of graduates in a program.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

The division will need to continue its efforts to provide more graduates in the workforce education programs. The THECB has proposed raising the number of graduates required to meet the standard from 25 students in five years to 40 students in five years.

Planned Distance Learning Improvement as an Outcome Result

NULL

Workforce Education Administration

Plan Period: FY12   **Outcome ID#:**   6764

Outcome Description

Carl Perkins institutional effectiveness measures require that the college placement rate for workforce education programs meet the 73.8% placement rate. These rates will include student placement in military service or apprenticeship programs or placement or retention in employment, including placement in high skill, high wage or high demand occupations or professions or have gone on to other institutions of higher education for more training or education.

Outcome Strategy

Efforts will be made to increase coop, interships or practicums which will place students into actual businessess where employers will have an opportunity to evaluate the skills that were taught at the college. Additionally, counselors will be asked to help come up with a plan to increase placements.

Outcome Method

Reports will be generated by the TVCC Institutional Research office which are reported to the THECB to create the Perkins Data Resources reports for all colleges in Texas. Any program area not meeting this criteria must create a program improvement plan to address the issue.

Outcome Criterion

90% of the workforce education programs will now meet the placement requirements.

Strategic Plan Relationship

By increasing placement rates, students are being gainfully employed and communities are being served by adding or replacing more services or goods manufacuting jobs.

Outcome Results

During the 2011-12 year, more students enrolled in co-op, internship and practicum courses during the year which in many cases led to employment opportunities. Over the three year period (2007-2010 latest data) overall, only 38.8% of the workforce education program completers were employed or pursuing additional education within a year of graduation.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

With the current economic turmoil, job placement will continue to be an issue. Every effort will be made to place as many students as possible. New programs are being developed focusing on the entrepreneurial aspect of employment as well as traditional employment opportunities.

Planned Distance Learning Improvement as an Outcome Result

NULL

Workforce Education Administration

Plan Period: FY12   **Outcome ID#:**   6755

Outcome Description

Coordination of scheduling workforce education courses between Athens, Palestine and Terrell campuses are needed so as not to duplicate efforts while maximizing enrollments. In addition, efforts will be made to offer traditionally small enrollment courses on a rotating schedule according to various degree and certificate plans as opposed to every semester.

Outcome Strategy

Documentation of previous course offerings and class sizes will be used to help make decisions on staffing of courses and frequency of offerings.

Outcome Method

Course offerings and class enrollments will be monitored to assure non-duplication of courses and reduction of small enrollment classe.

Outcome Criterion

The number of sections of traditionally small enrollment classes will be reduced. Course offerings will follow program and college catalog curriculum.

Strategic Plan Relationship

Outcome Results

Course assignments in the fall, spring and summer were modified as a result of this goal. Typically, the online course assignment was given according to historical data that showed where the majority of students took the course. Face-to-face course assignments were analyzed and presented based on enrollment and timeframe according to their placement in the certificate or degree plan.

Outcome Distance Learning Results

NULL

Planned Improvement as an Outcome Result

Each semester the vice president of instruction meets prior to the finalization of the schedule with the provosts of the campus centers and the associate vice presidents of instruction to check courses and course assignments and make any recommendations for instructional assignments in question. More diligence is now being exerted to offer courses in the sequence presented in certificate and degree plans.

Planned Distance Learning Improvement as an Outcome Result

NULL