

**CLINICAL AFFILIATION AGREEMENT BETWEEN  
CLINICAL PRECEPTOR AND ASSOCIATE DEGREE NURSING PROGRAM**

This is the agreement between the Trinity Valley Community College Associate Degree Nursing Program and \_\_\_\_\_, who has agreed to be a clinical preceptor. The clinical preceptor is an employee of \_\_\_\_\_ which a current clinical affiliation agreement or memorandum of understanding with Trinity Valley Community College.

***PURPOSE***

Clinical preceptorships may be used to enhance clinical learning experiences after the student has received clinical and didactic instruction in basic areas of nursing.

***RESPONSIBILITIES OF ADN PROGRAM***

*The ADN liaison instructor will:*

1. Verify that the clinical preceptor meets the required BON qualifications:
  - a. Current licensure or privilege to practice as a RN in Texas is verified. Verified Online by: \_\_\_\_\_  
RN License #: \_\_\_\_\_ OR Name on RN License with expiration date \_\_\_\_\_
  - b. Is competent in designated area of clinical practice. \_\_\_\_ Yes \_\_\_\_ No
  - c. Has a philosophy of health care congruent with the TVCC nursing program. \_\_\_\_ Yes \_\_\_\_ No
2. Meet with the clinical preceptor prior to the clinical rotation. The instructor will explain the preceptor role and responsibilities and will describe the knowledge and skill level of the students and the level of supervision needed. The instructor will delineate what skills the students can and cannot do during their rotations, and what can be expected of them.
3. Direct the preceptor to the website for orientation of the preceptor to their role and responsibilities and copies of the clinical objectives, skills lists, and clinical evaluations.
4. Present the preceptor with a list of the students' names and the dates and times they will be coming.
5. Be readily available by phone for problem solving or schedule change, etc.
6. Periodically check with the preceptor during the semester to evaluate the affiliation and make any necessary adjustments.

***RESPONSIBILITIES OF CLINICAL PRECEPTOR***

*The clinical preceptor will:*

1. Go to <https://www.tvcc.edu/Health-Science-Center/healthscience/ADNPreceptorOrientation/index.html> to get all the current and necessary information for orientation to the role as a preceptor for TVCC.
2. Be responsible for monitoring and evaluating each student during his or her experience.
3. Notify the ADN liaison instructor or the HSC Provost of any problems or incidents that need reporting and/or require action.
4. Retain total responsibility for patient care.
5. Complete an evaluation sheet at the end of the semester providing input regarding the program as a whole.

***RESPONSIBILITIES OF ADN PROGRAM AND CLINICAL PRECEPTOR***

*The ADN liaison instructor and the clinical preceptor will:*

1. Mutually agree on the schedule of clinical experiences for the semester, including times, dates, and number of students to rotate through.
2. Meet at the end of each semester to evaluate the experience and determine if it should be repeated, and any needed changes.

This clinical preceptorship agreement was entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ and remains in effect for one year.

\_\_\_\_\_  
ADN Liaison Instructor-Printed Name

\_\_\_\_\_  
Clinical Preceptor-Printed Name

\_\_\_\_\_  
ADN Liaison Instructor-Signature

\_\_\_\_\_  
Clinical Preceptor-Signature