

TRINITY VALLEY COMMUNITY COLLEGE
100 Cardinal Drive Athens, TX 75751
FEDERAL WORK-STUDY
JOB POSTING

ALL ITEMS BELOW ARE REQUIRED FOR JOB POSTINGS:

POSITION NAME	<u>Drafting Student Worker</u>
CLASSIFICATION (e.g., tutor 1, lab tech)	<u>lab assistant and tutor</u>
DEPARTMENT	<u>Drafting</u>
SUPERVISOR	<u></u>
CAMPUS LOCATION	<u>Athens</u>
OFFICE (Bldg & Room #)	<u>Baugh Technology Center - TC313</u>
OFFICE PHONE #	<u>903-675-6341</u>
OFFICE CONTACT HOURS	<u>MW 2:30-4:00 TTH 10:50-12:00 & 3:00-4:00</u>
# OF STUDENTS NEEDED	<u>1</u>
# OF HOURS PER WEEK	<u>10</u>
RATE OF PAY	<u>\$10.00</u>
LENGTH OF EMPLOYMENT	<u>1 semester</u>
QUALIFICATIONS	<u>Knowledge of computer aided drafting software, knowledge of computer aided drafting hardware. Ability to communicate well to others.</u>
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ROLE/DUTIES/RESPONSIBILITIES	<u>Assist the instructor in preparing the lab for use. Making</u>
	<u>sure the laser printers and large scale plotter have paper and toner/ink.</u>
	<u>Assist with tutoring drafting students in the lab. Other duties as assigned.</u>
	<u>Assist students in the operation of 3D printers.</u>

*Student worker will be evaluated at the end of the semester or when student is no longer working.