

TRINITY VALLEY COMMUNITY COLLEGE FACULTY AND EMPLOYEE TUITION SCHOLARSHIP

If you, your spouse, and/or dependents anticipate enrolling at TVCC, you will need to complete a Faculty and Employee Tuition Scholarship Form. [See Board Policy FD (LOCAL)]

Employees may take courses after working hours (e.g., 4:30 pm). Employees who have a schedule other than 8 am – 4 pm should receive approval from their supervisor. [See Board Policy FD (LOCAL) and DK (LOCAL)] If you have any questions regarding your eligibility, please contact Human Resources at AD- 214 or 903-675-6308.

This form is for the scholarship only. You must apply for admission to TVCC and have your records in the computer before this scholarship may be activated. Be sure to include the full name and social security number of each person requesting a scholarship.

I certify that statements made by me in this tuition scholarship form are true, complete, and correct. I understand that any false statements, misrepresentations, or omissions in connection with this tuition scholarship form will result in my obligation to reimburse the College for any tuition discounts that have been given. It is also understood that the amount owed may be deducted from my paycheck, if necessary.

Employee Signature

Date

Return completed forms to the Financial Services Offices in Athens, Palestine, or Terrell.

PLEASE TYPE OR PRINT

Employee Name:

Check relationship to student:

Self

Spouse

Child

Student Name:

Student TVIN:

Check Semester:

Fall

Spring

Summer I

Summer II

Check District Status:

In-District

Out-of-District

Check relationship to student:

Self

Spouse

Child

Student Name:

Student TVIN:

Check Semester:

Fall

Spring

Summer I

Summer II

Check District Status:

In-District

Out-of-District

Trinity Valley Community College is an affirmative action/equal opportunity institution which provides educational and employment opportunities on the basis of merit and without discrimination or harassment because of race, color, religion, sex, national origin, age, or disability.