TRINITY VALLEY COMMUNITY COLLEGE
Continuing Education Course Syllabus

Course Rubric & Title: IMED 1091 Instructional Design

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Course Description: Learning Community - Technology Integration

       Integrating technology strategically will improve the teaching and learning experience for students and teachers. The technology integration process seeks to align technology tools with learning objectives for purposeful and effective use. Through strategic technology integration, teachers can utilize planning and reflection time to ensure technology is contributing to enhanced learning experiences. This course will seek to teach on learning theories, including evaluation of models and design examples for technology integration.

Course Location: Online

Date/Time of Course: January 29th – April 2nd (9 weeks)
The course is online, self-paced. Participants may work faster or slower, depending on their context for completing the course project.

Recommended Reading(s):
Reading material will be provided in Canvas.

Required Materials:
Access to internet and computer.
Email.
(Preferable) Access to classroom/learning environment with students/users.

Learning Outcomes:
Knowledge Outcomes:

Syllabus may be changed during the course of the semester. Please check with your instructor periodically. | Trinity Valley Community College

- Identify theories of effective pedagogy for technology integration.
- Articulate an instructor's role in teaching with technology.
- Articulate a student's role in learning with technology.

Skill Outcomes:
- Develop strategies for technology integration.
- Integrate an instructional technology tool into a lesson.

Course Requirements:

Contribute to the community through sharing, discussing, and reflecting.
Participate in the community by experimenting with new ideas and tools.
Create, implement, and reflect on a technology enhanced lesson.

Electronic communication:

TVCC students are REQUIRED to use either their *TVCC Canvas account* or their *TVCC email account* for all electronical communication. In order to ensure the identity of the student communicating electronically, TVCC faculty will not reply to student communication that is sent through an email account other than their *TVCC issued email account or Canvas account.*

Non-Attendance:

Students should be registered and paid by the 3rd day of class. Attendance is expected through two avenues: 1) contributions to the learning community by sharing, discussing, and reflecting, and 2) participation in the learning community by experimenting with new ideas and tools.

Outline of Course Schedule:

The course is self-paced. Participants may work faster or slower, depending on their context. The course will be available between 1/29 and 4/2. The flow of the course will delve into the sequential order of the following topics:
1. TIP: Phase 1 Analysis of Teaching/Learning Needs
2. Technology, Pedagogy, Content Knowledge (TPCK)
3. TIP: Phase 2 Design of an Integration Framework
4. Substitution, Augmentation, Modification, Redefinition (SAMR)
5. TIP: Phase 3 Post-Instruction Analysis and Revisions

Detailed schedule is provided in Canvas.

Classroom Policies:

The course will be successful depending upon roles and expectations being upheld by the students and the instructor. The course will be what the students put into the course. The absence policy found in the most current TVCC catalog will be complied with. The expectations for each role are described below.

- Communicate appropriately and effectively with colleagues, supervisors, students, and community members using various forms.
- Work collaboratively with colleagues, supervisors, students, and mentors to achieve goals.
- Demonstrate commitment to the teaching profession and exercise leadership; be responsible, punctual, regular in attendance, and prepared to participate in all aspects of professional development.
- Take responsibility for utilizing professional teaching practices and constantly strive to improve in professional growth.
- Uphold ethical conduct in relations with professional colleagues, students, and members of the community.

Cheating/Plagiarism:
Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism, and collusion. "Cheating on a test" shall include

(a)   Copying from another student's test paper

(b)   Using test materials not authorized by the person administering the test

(c)   Collaborating with or seeking aid from another student during a test without permission from the test administrator

(d)   Knowingly using, buying, selling, stealing, or soliciting, in whole or in part, the contents of an un-administered test

(e)   The unauthorized transporting or removal, in whole or in part, of the contents of the un-administered test

(f)   Substituting for another student, or permitting another student to substitute for oneself, to take a test, and

(g)   Bringing another person to obtain an un-administered test or information about an un-administered test.

"Plagiarism" shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work.

"Collusion" shall be defined as the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

The student who engages in cheating, plagiarism, or collusion will receive a failing grade on the assignment or the student who engages in cheating, plagiarism, or collusion will receive a failing grade in the course.

Drop Policy:
A student may withdraw (drop) from a course and receive a grade of "W" at any time during a given course. (Please see information from Continuing Education office regarding the drop policy and procedure).

Research Resources:
The student is encouraged to use the TVCC Libraries as research resources for this course. Students can search the TVCC Library Resource Center holdings through the on-line catalog. Electronic library resources provide access to full-text and abstract articles as well as links to a variety of remote research tools. The physical library contains a specialized collection of research materials specifically chosen to support the degrees and courses offered at TVCC. Students with research questions or questions about library services are encouraged to email their question to lrc@tvcc.edu.

Technology Resources/Access:
Each student, employee, or guest with an information technology (IT) account shall be responsible for all use of the account. All accounts shall be for use by a single individual – the person for whom the account was approved or assigned. This includes e-Course accounts as well as TVCC issued email accounts. Sharing or loaning accounts is strictly prohibited and violates TVCC Board Policy CT (LOCAL).

Additional Information:
You should develop a backup plan should your system or your Internet provider fail you. This is not a valid excuse for missing a deadline. The college provides many opportunities for using equipment as does many public libraries.

Student's Responsibility:
This syllabus contains information, policies and procedures for a specific course. By enrolling, the student agrees to read, understand, and abide by the rules, policies, regulations, and ethical standards of Trinity Valley Community College as contained in the current catalog and schedule of classes.

Affirmative Action:
TVCC is an affirmative action/equal opportunity institution which provides educational and employment opportunities on the basis of merit and without discrimination or harassment in full compliance with the Civil Rights Act of 1964, as amended; the Rehabilitation Act of 1973 (Section 503,504); Americans with Disabilities Act, as amended,

Title IX of the Educational Amendments of 1972; the Vietnam Era Veterans Assistance Act of 1974; Article 522lk V.A.C.S.; and Executive Orders 11246 and 11758.

Title IX of the Education Amendments:
TVCC prohibits discrimination, including sexual harassment and retaliation, against any student on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law. Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to an instructor, counselor, administrator, or the Title IX Coordinator. TVCC has designated the Director of Human Resources/Title IX Coordinator as the individual who is responsible for coordinating its efforts to comply with Title IX of the Education Amendments of 1972, as amended. Contact information is:
> *Director of Human Resource/Title IX Coordinator*
> *Office Phone: 903-675-6215*

American with Disabilities Act (ADA)
Trinity Valley Community College provides equal opportunities for academically qualified students with disabilities and ensures access to a wide variety of resources and programs. The passage of Section 504, Federal Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 requires that the college make certain special arrangements for students with disabilities such as moving classes to accessible locations when necessary, allowing the use of tape recorders, sign language interpreters, or other educational auxiliary aids, making special test arrangements, and other accommodations. The college will make reasonable accommodations for qualified students with a diagnosed physical and/or learning disability who have been admitted to the college and request accommodations.

Students with disabilities who wish to request accommodations should notify the Disability Services Office on their campus. In accordance with federal law, a student requesting accommodations must provide documentation of his/her disability to the Disability Services counselor. For more information, please visit the Disability Service Office on your campus or contact Melinda Berry at 903-675-6224 or email mlberry@tvcc.edu. For additional information, please visit: http://www.tvcc.edu/Cardinal-Success-Center/zone.aspx?deptid=231&zoneid=614