



**TRINITY VALLEY COMMUNITY COLLEGE  
NON-CREDIT COURSE SYLLABUS**

**Course Rubric & Title: NURA 1017: 20904: Medication Administration**

**Instructor Name: Rayjeana Logan, RN, BSN**

**Office Hours: N/A**

**Campus: ATHENS**

**Office Location: N/A**

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**Course Description: This class will prepare the successful student to perform the necessary tasks to become a medication aide and to understand the Medication Aide role in health care. This class is Basic pharmacology and medication administration for certified nurse aides. Course includes drug delivery routes, classifications, effects, and side effects. Communication principles, ethics, nursing process, and body structure and function will be reviewed. This course prepares the CNA to assist the RN or LVN/LPN to pass medications in health care settings as approved by the Texas Health and Human Services and to sit for Medication Aide Certification Exam.**

We will be exploring medication administration concepts and how they relate to the Medication Aide. This class content consists of lecture, reading assignments, homework assignments, video presentations, skills test and quizzes.

Topics to be covered will include the history of drug therapy, the legal and moral responsibility of the MEDICATION AIDE, and understanding of human anatomy as it is related to drug therapy, the various forms available for use by the MEDICATION AIDE, specific drug examples, administration of medications, and the special needs of geriatric, and chronically ill residents.

**Primary Teaching Method:**

This course requires a high level of student participation. To help facilitate the student learning, we will be exploring the content using a variety of methods including, lecture, demonstration, discussion, group projects, skills drills with returns, and self-directed learning. This list is not all-inclusive and may change depending on the learning needs of the class.

**Quizzes and Exams:**

There will be a quiz each class period covering the material of the previous class, and a mid-term covering the course content to date and an in-class closed book final exam. **AN AVERAGE GRADE OF 75% AND SUCCESSFUL COMPLETION OF ALL SKILLS TESTING IS REQUIRED.** The final exam for the course must be passed with a minimum grade of 75% to pass the class and be considered to sit for the **MEDICATION AIDE EXAM.**

**Course Co- or Pre-Requisites:**

A person permitted by Texas Health and Human Services (HHS) to administer medications to residents in:

- nursing facilities,
- intermediate care facilities for individuals with an intellectual disability or related conditions (ICF/IID),
- correctional institutions, and
- assisted living (personal care) facilities.

To be a medication aide in a licensed Texas facility, you must:

- read, write, speak and understand English;
- be at least 18 years old;
- be free of communicable diseases, and in suitable physical and emotional health to safely administer medications;
- be a high school graduate or have a GED

Applicants must be employed as Certified Nurse Aides listed on the Texas Nurse Aide Registry in active status and currently employed in a facility licensed under Texas Health and Safety Code Chapter 242 on class start date OR employed on class start date as non-licensed direct care staff in a facility licensed under Chapter 247; a state supported living center or an intermediate care facility for persons with an intellectual disability and have 90 days previous employment in the year preceding the class start date.

- 100 hours of classroom instruction and training;
- 20 hours of returned skills demonstration laboratory; and

- 10 hours of clinical experience, including clinical observation and skills demonstration under the direct supervision of a licensed nurse in a facility, and 10 more hours in a return skills demonstration laboratory.

You must also take the medication aide examination, which consists of 100 multiple-choice questions that cover your knowledge of accurate and safe drug therapy.

**Textbook(s) & ISBN:**

Nursing Drug Handbook 2018 – 2019

Math for Meds Dosages and Solutions

**Required/Recommended Reading(s):**

**Required Materials:**

**Each student must have proof/documentation of negative TB screening test showing any needed treatment is in progress.**

**Attend all classroom sessions to complete all lectures /reading assignments.**

**Complete all homework in timely manner as assigned.**

**Maintain a 75% overall average on quizzes and exams.**

**Learning Outcomes:**

Upon completion of this course the student will be able to take vital statistics, document resident records, administer and apply different types of medications to various parts of the body. You'll have the skills to communicate with residents effectively and demonstrate compassion, the student will be able to safely and competently administer medications under the direction of a LICENSED NURSE and within his/her scope of practice.

**Grading Policy:**

**This course will be scored from quizzes, mid-term, homework assignments, class participation, and clinical will be averaged and must equal at least 75% with a score on the final exam of at least 75% to pass this course.**

**Course Requirements:** Requirement for course participation:

Attend all classroom sessions to complete all lectures /reading assignments.

Complete all homework in timely manner as assigned.

**Outline of Course Schedule:** Certification for Medication Aide

Class times: Tuesday/Friday 5pm- 9pm

**Classroom Policies:**

**Cheating/Plagiarism:**

Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism, and collusion. "Cheating on a test" shall include

- (a) Copying from another student's test paper
- (b) Using test materials not authorized by the person administering the test
- (c) Collaborating with or seeking aid from another student during a test without permission from the test administrator
- (d) Knowingly using, buying, selling, stealing, or soliciting, in whole or in part, the contents of an un-administered test
- (e) The unauthorized transporting or removal, in whole or in part, of the contents of the un-administered test
- (f) Substituting for another student, or permitting another student to substitute for oneself, to take a test, and
- (g) Bringing another person to obtain an un-administered test or information about an un-administered test.

"Plagiarism" shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work.

“Collusion” shall be defined as the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

**The student who engages in cheating, plagiarism, or collusion may receive a failing grade.**

**Drop Policy:**

**Students who do not complete the course will receive a grade of “F” unless a statement is given in writing and signed by the student of his/her intention to withdraw from the course. With the submission of a statement the grade Will be given as a “W”. The grades appear on a permanent transcript at TVCC.**

**Research Resources:**

The student is encouraged to use the TVCC Libraries as research resources for this course. Students can search the TVCC Library Resource Center holdings through the on-line catalog. Electronic library resources provide access to full-text and abstract articles as well as links to a variety of remote research tools. The physical library contains a specialized collection of research materials specifically chosen to support the degrees and courses offered at TVCC. Students with research questions or questions about library services are encouraged to email their question to [lrc@tvcc.edu](mailto:lrc@tvcc.edu).

**Technology Resources/Access:**

Each student, employee, or guest with an information technology (IT) account shall be responsible for all use of the account. All accounts shall be for use by a single individual – the person for whom the account was approved or assigned. This includes e-Course accounts as well as TVCC issued email accounts. Sharing or loaning accounts is strictly prohibited and violates TVCC Board Policy CT (LOCAL).

**Additional Information:**

You should develop a backup plan should your system or your Internet provider fail you. This is not a valid excuse for missing a deadline. The college provides many opportunities for using equipment as do many public libraries.

**Student’s Responsibility:**

This syllabus contains information, policies and procedures for a specific course. By enrolling, the student agrees to read, understand, and abide by the rules, policies,

regulations, and ethical standards of Trinity Valley Community College as contained in the current catalog and schedule of classes.

**Student Evaluation of Courses/Faculty:**

Evaluation is an important component in promoting continuous improvement, enhancing student learning, and achieving excellence in the educational process. Students are encouraged to complete the course evaluations for all of their courses.

**Affirmative Action:**

TVCC is an affirmative action/equal opportunity institution which provides educational and employment opportunities on the basis of merit and without discrimination or harassment in full compliance with the Civil Rights Act of 1964, as amended; the Rehabilitation Act of 1973 (Section 503,504); Americans with Disabilities Act, as amended, Title IX of the Educational Amendments of 1972; the Vietnam Era Veterans Assistance Act of 1974; Article 5221k V.A.C.S.; and Executive Orders 11246 and 11758.

**Title IX of the Education Amendments:**

TVCC prohibits discrimination, including sexual harassment and retaliation, against any student on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law. Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to an instructor, counselor, administrator, or the Title IX Coordinator. TVCC has designated the Director of Human Resources/Title IX Coordinator as the individual who is responsible for coordinating its efforts to comply with Title IX of the Education Amendments of 1972, as amended. Contact information is:

*Director of Human Resource/Title IX Coordinator  
Office Phone: 903-675-6215*

**American with Disabilities Act (ADA)**

Trinity Valley Community College provides equal opportunities for academically qualified students with disabilities and ensures access to a wide variety of resources and programs. The passage of Section 504, Federal Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 requires that the college make certain special arrangements for students with disabilities such as moving classes to accessible locations when necessary, allowing the use of tape recorders, sign language interpreters, or other educational auxiliary aids, making special test arrangements, and other accommodations. The college will make reasonable accommodations for qualified students

with a diagnosed physical and/or learning disability who have been admitted to the college and request accommodations.

Students with disabilities who wish to request accommodations should notify the Disability Services Office on their campus. In accordance with federal law, a student requesting accommodations must provide documentation of his/her disability to the Disability Services counselor. For more information, please visit the Disability Service Office on your campus or contact Melinda Berry at 903-675-6224 or email [mlberry@tvcc.edu](mailto:mlberry@tvcc.edu). For additional information, please visit:

<http://www.tvcc.edu/guidance/studentswithdisabilities.aspx>.