



**TRINITY VALLEY COMMUNITY COLLEGE
NON-CREDIT LECTURE COURSE SYLLABUS**

Course Rubric & Title: ARTS 9046 Ceramics 1

Instructor Name: Beverly Wallace

Office Hours: By appointment

Campus: Athens

Office Location: Rear of Community Services Center, 412 Park

Home Phone: 903-549-2917

TVCC E-mail address : beverly.wallace@tvcc.edu

Electronic communication:

TVCC students are REQUIRED to use their TVCC email account for all electronic communication. In order to ensure the identity of the student communicating electronically, TVCC faculty will not reply to student communication that is sent through an email account other than their TVCC issued email account or Blackboard account.

Course Description: Students will learn the basic techniques of hand-building (pinch, coil, slab and soft slab, use of molds) and/or basic wheel throwing. Once the basics have been mastered, students are encouraged to select and develop one or more of the basic techniques to execute projects of their choice, with individual instruction as needed. Wheel work is offered but not required. Students will use different kinds of clay and glazes appropriate to that type of clay, and will learn to assist in kiln-loading and firing.

Course Co- or Pre-Requisites: none

Textbook(s) & ISBN: Books are available in the classroom

Required/Recommended Reading(s): Please register with ceramicartsdaily.org. They have a wealth of information and videos. Youtube also has a great many videos relating to ceramics.

Required Materials: Each student is expected to supply their own tools as needed, though some are available in the classroom. Tools may be collected from home or purchased in hobby shops or the school bookstore. You may order specific tools as needed from Trinity Ceramic Supply in Dallas or on-line.

Your materials fee and tuition cover a reasonable amount of clay, glazes, and kiln space. Should you need more clay than is provided and covered by your materials fee, you may purchase additional clay on your own or recycle scrap clay.

Learning Outcomes: Upon completion of this course, the student should demonstrate a master of the following learning outcomes

- Demonstrate competency of basic skills by successfully completing a pinch pot, hand built coil pot, tall extruded coil pot, and a slab box.
- Those who choose to learn to throw on the wheel will demonstrate mastery of basic wheel-throwing skills by creating a variety of forms on the wheel.
- Produce a body of work using or combining the basic methods. □ Participate in kiln loading and unloading under supervision.

Some classes you take for a living. This one you take for your life. My goal is that we all learn something, make beautiful and/or useful things, and enjoy the class.

Course Requirements:

Grades are based entirely on work that you do in class. So attendance is vitally important. You make up an absence by attending the other session on Tuesday or Thursday, and you may wish to attend an extra session to make up for an absence even before you are absent. When making up for (or expecting) an absence, it is your responsibility to inform the instructor so that it may be marked on the class roll.

Non-Attendance and Financial Aid: If you are receiving financial aid, federal regulations require you to have begun attending the courses for which you are enrolled on or before the census date (e.g., 12th day of each fall and spring semester). Attendance in an online course is verified by substantial participation in the course on or before the census date. TVCC defines substantial participation as logging in to the online course AND completing/participating in at least one requirement of the course. Students documented as “not attending” a course upon the census date are assumed (for financial aid purposes)

to have NOT begun attendance for that course, and this may negatively affect financial aid disbursements.

Outline of Course Schedule:

The required first four projects will take approximately four weeks to complete. Once the required skills have been mastered, students are encouraged to select and develop one or more of the basic techniques to execute projects of their choice, with individual instruction as needed. Wheel work is offered but not required. Students will use different kinds of clay and glazes appropriate to that type of clay, and will assist in kiln loading and firing.

Classroom Policies:

Behavior - A relaxed and cordial classroom atmosphere is encouraged. Students who disrupt the learning environment and/or behave in a disrespectful manner toward other students or the instructor will be asked to leave the class and will not be allowed to return until they have met with the judicial officer. If asked to leave, the student will be counted absent for that class period. Students who continue to ask in an inappropriate manner will be dropped from the course.

Although independence and autonomy are encouraged by allowing students to establish their own creative goals, there are some limitations that must be acknowledged, including but not limited to the making of drug paraphernalia. If you have any concerns regarding the acceptability of your proposed work, please discuss the matter with your instructor.

AN ADDITIONAL NOTE ON CLASS ATMOSPHERE

Creativity is fostered in a relaxed, cordial, positive, and productive environment. The emphasis is on cooperation, not competition. We help one another. We aim for friendliness and kindness, but courtesy and civility will work.

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CLASSROOM MAINTENANCE - Students will be expected to help load and unload kilns and to maintain the shelves in good condition, to help maintain a reasonably clean and orderly studio, and to keep their own work area and shared work spaces clean.

STUDENT ATTENDANCE - Your grade is based entirely on work that you do in class, so attendance is vitally important. Should you have three unexcused absences, your grade may be dropped by one letter. Subsequent unexcused absences will result in the loss of one letter grade for each absence. You may be dropped from the class after six absences. You

are expected to be in class on time and to stay until the end of the class period. Failure to do so may be reflected in your grade. You may take one 10 minute break if you wish.

GRADING POLICY - Once the required four basic technique assignments are met, further projects are of the student's choice, although specific (suggested) assignments may be made if you ask. There is no set minimum number of projects required, but grades will be based on both quality and quantity of work produced. Although attendance may affect a student's grade, the general guidelines for grading are as follows:

A - Work produced shows a high level of care, craftsmanship, and/or creativity.

B - Work is good, but not A quality or does not show development in skill.

C - Projects completed, but quality and/or quantity insufficient to qualify for higher grade.

D - Better than failing.

F - Poor attendance, poor craftsmanship, indifference and/or laziness, no discernable growth, unsatisfactory or unacceptable work.

Cheating/Plagiarism:

Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism, and collusion. "Cheating on a test" shall include

- (a) Copying from another student's test paper
- (b) Using test materials not authorized by the person administering the test
- (c) Collaborating with or seeking aid from another student during a test without permission from the test administrator
- (d) Knowingly using, buying, selling, stealing, or soliciting, in whole or in part, the contents of an un-administered test
- (e) The unauthorized transporting or removal, in whole or in part, of the contents of the un-administered test
- (f) Substituting for another student, or permitting another student to substitute for oneself, to take a test, and
- (g) Bringing another person to obtain an un-administered test or information about an un-administered test.

"Plagiarism" shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work.

"Collusion" shall be defined as the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

For example - The student who engages in cheating, plagiarism, or collusion may receive a failing grade on the assignment or the student who engages in cheating, plagiarism, or collusion may receive a failing grade in the course.

Drop Policy:

Students may be dropped from the class for non-attendance (6 unexcused absences) or for engaging in inappropriate or disruptive behavior.

A student may withdraw (drop) from a course and receive a grade of “W” at any time during a given semester subject to the last day to receive a “W” deadline specified in the TVCC schedule or catalog. (Please see information below on Developmental Course policy).

Research Resources:

The student is encouraged to use the TVCC Libraries as research resources for this course. Students can search the TVCC Library Resource Center holdings through the on-line catalog. Electronic library resources provide access to full-text and abstract articles as well as links to a variety of remote research tools. The physical library contains a specialized collection of research materials specifically chosen to support the degrees and courses offered at TVCC. Students with research questions or questions about library services are encouraged to email their question to lrc@tvcc.edu.

Technology Resources/Access:

Each student, employee, or guest with an information technology (IT) account shall be responsible for all use of the account. All accounts shall be for use by a single individual – the person for whom the account was approved or assigned. This includes e-Course accounts as well as TVCC issued email accounts. Sharing or loaning accounts is strictly prohibited and violates TVCC Board Policy CT (LOCAL).

Student’s Responsibility:

This syllabus contains information, policies and procedures for a specific course. By enrolling, the student agrees to read, understand, and abide by the rules, policies, regulations, and ethical standards of Trinity Valley Community College as contained in the current catalog and schedule of classes.

Student Evaluation of Courses/Faculty:

Evaluation is an important component in promoting continuous improvement, enhancing student learning, and achieving excellence in the educational process. Therefore, TVCC administers student course evaluations every semester. Students are encouraged to complete the course evaluations for all of their courses through the student Cardinal

Connection portal. Notification of evaluation availability will be made to all students through the TVCC email accounts.

When completing the evaluation, students will rate the course by responding to the following prompts:

- The instructor relates the importance of the subject matter to real life.
- The instructor is very knowledgeable of the subject matter.
- The instructor encourages questions and discussions from students.
- The instructor makes class requirements clear.
- The instructor gives class assignments (tests, projects, presentations, etc.) that measure what was covered.
- The instructor's teaching methods are effective in helping me learn.
- The instructor expects students to take responsibility for their learning.
- The instructor establishes a climate of respect.
- The instructor is well organized and prepared for each class.
- The instructor is available to me on matters pertaining to the class.
- The instructor is reliable in meeting class (leave blank for online courses).
- The instructor normally starts class on time (leave blank for online courses).
- The instructor has challenged me to think.

Affirmative Action:

TVCC is an affirmative action/equal opportunity institution which provides educational and employment opportunities on the basis of merit and without discrimination or harassment in full compliance with the Civil Rights Act of 1964, as amended; the Rehabilitation Act of 1973 (Section 503,504); Americans with Disabilities Act, as amended, Title IX of the Educational Amendments of 1972; the Vietnam Era Veterans Assistance Act of 1974; Article 5221k V.A.C.S.; and Executive Orders 11246 and 11758.

Title IX of the Education Amendments:

TVCC prohibits discrimination, including sexual harassment and retaliation, against any student on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law. Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to an instructor, counselor, administrator, or the Title IX Coordinator. TVCC has designated the Director of Human Resources/Title IX Coordinator as the individual who is responsible for coordinating its efforts to comply with Title IX of the Education Amendments of 1972, as amended. Contact information is:

Director of Human Resource/Title IX Coordinator
Office Phone: 903-675-6215

American with Disabilities Act (ADA)

Trinity Valley Community College provides equal opportunities for academically qualified students with disabilities and ensures access to a wide variety of resources and programs. The passage of Section 504, Federal Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 requires that the college make certain special arrangements for students with disabilities such as moving classes to accessible locations when necessary, allowing the use of tape recorders, sign language interpreters, or other educational auxiliary aids, making special test arrangements, and other accommodations. The college will make reasonable accommodations for qualified students with a diagnosed physical and/or learning disability who have been admitted to the college and request accommodations.

Students with disabilities who wish to request accommodations should notify the Disability Services Office on their campus. In accordance with federal law, a student requesting accommodations must provide documentation of his/her disability to the Disability Services counselor. For more information, please visit the Disability Service Office on your campus or contact Melinda Berry at 903-675-6224 or email mlberry@tvcc.edu. For additional information, please visit:

<https://www.tvcc.edu/CAPS/article.aspx?deptid=231&zoneid=628&articleid=1650>