

Medication Administration

Information Required:

- 1) Fingerprint-based criminal history check requirement.
 - a. Beginning August 1, 2021, all applicants for a Medication Aide examination will be required to submit fingerprints and have their criminal history approved by the Texas Health and Human Services Commission (HHSC) before being allowed to take the examination. The criminal history check will be FBI-based and include nationwide criminal history information. An applicant for an examination is responsible for paying the cost of the fingerprint-based criminal history check. To request a criminal history evaluation letter, contact HHSC: medication_aide_program@hhs.texas.gov. You may also call 512-438-2025. HHSC staff will review the person's criminal history and provide a criminal history evaluation letter regarding the person's eligibility to become a medication aide.
 - b. Helpful steps to follow:
 - i. Go to the following website Texas Health and Human Services (<https://www.hhs.texas.gov/>).
 - ii. In the search box; type Medication Aide Program; click search
 - iii. Click Medication Aide Program Forms (You will need to submit 2 forms)
 1. FORM 1: Request for Criminal History Evaluation Letter Form Medication Aide Permit (this form will be submitted to the State of Texas)
 - a. Once you have submitted this form you will receive an email from LTCR_Criminal_Background_Checks@hhs.texas.gov giving you a verification code and instructions on what to do next.
 - b. Once you have received your background check you will need to submit your eligibility letter to conted@tvcc.edu.
 2. FORM 2: Understanding of Required Criminal Background Check (This form will be submitted to conted@tvcc.edu)
- 2) Required Immunizations: (If you have received these immunizations, contact the high school/college you last attended, doctor's office, employer, parents, or grandparents, etc. to see if they have proof. If you are unable to find proof of immunizations, a TITER (blood tests) is required to determine if you have the antibodies in your system. If the antibodies are not found, the immunizations are required.) Email immunization records to conted@tvcc.edu.
 - a. Tetanus/Diphtheria (in the last 10 years)
 - b. MMR (Measles, Mumps, & Rubella) – 2 doses
 - c. Varicella (Chicken pox shot) – 2 doses
 - d. Hepatitis B – have completed the series (3 doses)
 - e. TB test or QuantiferON – No older than one year prior to class start date
 - f. Flu Shot – current season (ex. 2022-2023)
- 3) Applicants for the state exam must be employed as Certified Nurse Aides listed on the Texas Nurse Aide Registry in active status and currently employed in a facility licensed under Texas Health and Safety Code Chapter 242 on the class start date OR be employed on class start date as non-licensed direct care staff in a facility licensed under Chapter 247 or an ICF-MR facility, State School for the Mentally Retarded AND have 90 days previous employment in the year preceding class start date. For more information click the link: <https://www.tvcc.edu/Continuing-Education/article.aspx?a=5163>
- 4) Must have a high school diploma or GED. Need a certified copy of high school diploma, transcript, or GED.
- 5) Financial Aid: Optional
 - a. FAFSA (2022-2023) - FAFSA will not cover the cost of this class, but a [FAFSA Application](#) is required to determine eligibility for TPEG. A [CE Financial Aid Application](#) is required. TPEG **could** pay up to 50%(not to exceed \$550 and if funds are available.) of the tuition. The student is responsible for the remaining balance plus the cost of the books, supplies and testing fee. Per TVCC expectation, students are responsible for full tuition. If you are eligible for financial assistance, it will be applied to the student account.
 - i. Books, supplies and testing fee:
 1. Books:

- a. Administering Medication with Connect- \$150*
 2. Supplies:
 - a. Instructor will let you know
 3. Testing fee:
 - a. Included in tuition
- 6) Complete and submit the [Registration Form](#) with the class information.

Tuition: (Prices are subject to change.)

Medication Aid - \$832* Per TVCC expectation, students are responsible for full tuition. If you are eligible for financial assistance, it will be applied to the student account.

Tuition and immunization records are due at the time of registration. Students are NOT completely enrolled until ALL required documents and tuition are received.

If you need additional help with the cost of tuition, books, supplies, testing fee, immunizations, you can contact Kandi Session-Walker at 800-831-9929 or by email at ksession@csicorsicana.org. She is with an outside resource. She is with Community Services, Inc of Corsicana.

[CE Handbook](#)

Please click the link below for TVCC Health Occupations 2021-2022 information booklet:

https://www.tvcc.edu/Health-Science-Center/files/HSCHandbook_2021-22/index.html

*= Prices are subject to change.