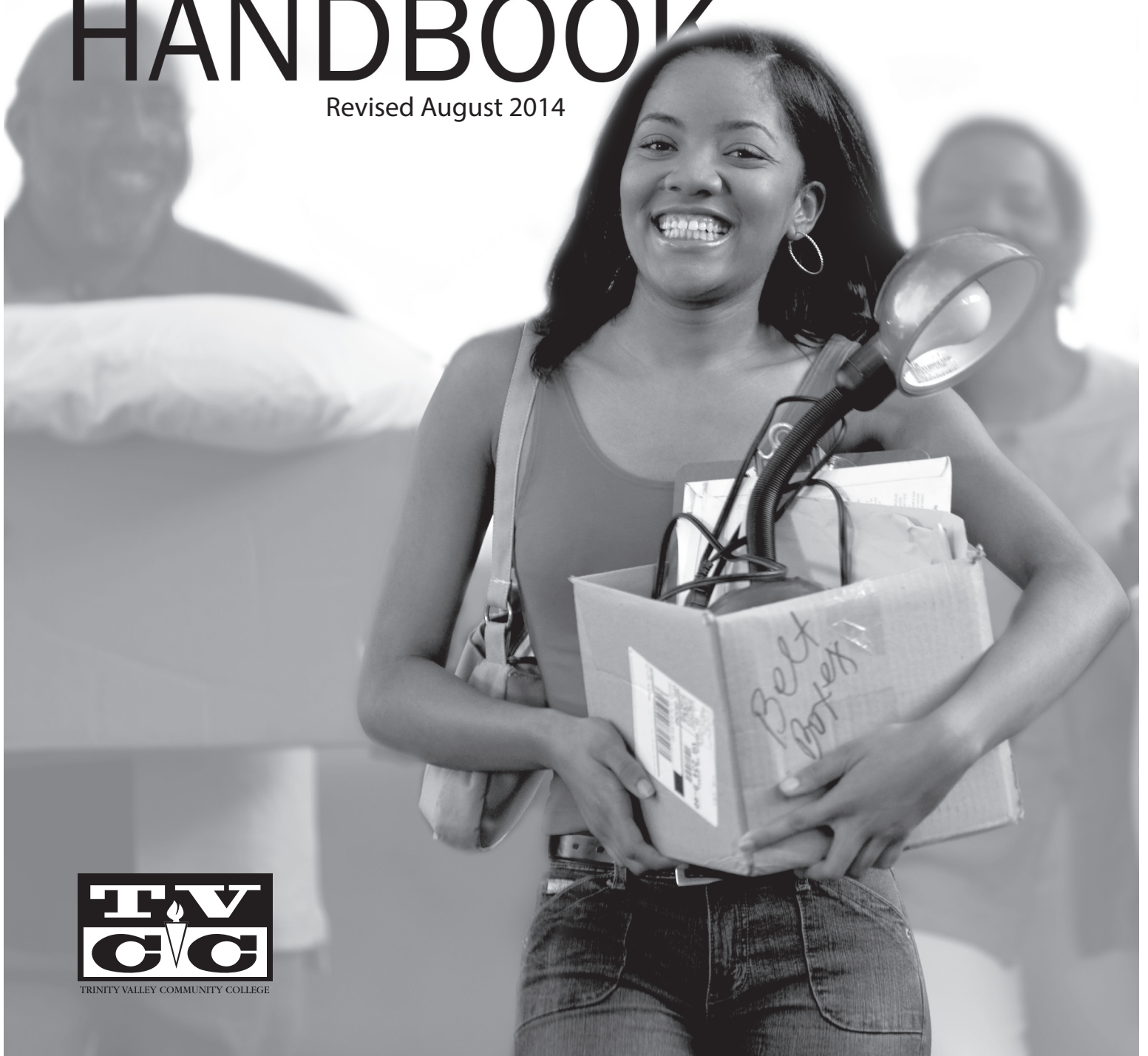


RESIDENT LIFE HANDBOOK

Revised August 2014



IMPORTANT INFORMATION ABOUT BACTERIAL MENINGITIS

This information is being provided to all new college students in the state of Texas. Bacterial meningitis is a serious, potentially deadly disease that can progress extremely fast —so take utmost caution. It is an inflammation of the membranes that surround the brain and spinal cord. The bacteria that causes meningitis can also infect the blood. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to 5-15 deaths among college students every year. There is a treatment, but those who survive may develop severe health problems or disabilities.

What are the symptoms?

- High fever
- Rash or purple patches on skin
- Light sensitivity
- Confusion and sleepiness
- Lethargy
- Severe headache
- Vomiting
- Stiff neck
- Nausea
- Seizures

There may be a rash of tiny, red-purple spots caused by bleeding under the skin. These can occur anywhere on the body.

The more symptoms, the higher the risk, so when these symptoms appear seek immediate medical attention.

How is bacterial meningitis diagnosed?

- Diagnosis is made by a medical provider and is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood tests.
- Early diagnosis and treatment can greatly improve the likelihood of recovery.

How is the disease transmitted?

The disease is transmitted when people exchange saliva (such as by kissing, or sharing drinking containers, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions.

How do you increase your risk of getting bacterial meningitis?

- Exposure to saliva by sharing cigarettes, water bottles, eating utensils, food, kissing, etc.
- Living in close conditions (such as sharing a room/suite in a dorm or group home).

What are the possible consequences of the disease?

- Death (in 8 to 24 hours from perfectly well to dead)
- Permanent brain damage
- Kidney failure
- Learning disability
- Hearing loss, blindness
- Limb damage (fingers, toes, arms, legs) that requires amputation
- Gangrene
- Coma
- Convulsions

Can the disease be treated?

- Antibiotic treatment, if received early, can save lives and chances of recovery are increased. However, permanent disability or death can still occur.
- Vaccinations are available and should be considered for:
 - Those living in close quarters
 - College students 25 years old or younger
- Vaccinations are effective against 4 of the 5 most common bacterial types that cause 70% of the disease in the U.S. (but does not protect against all types of meningitis).
- Vaccinations take 7-10 days to become effective, with protection lasting 3-5 years.
- The cost of vaccine varies, so check with your health care provider.
- Vaccination is very safe—most common side effects are redness and minor pain at injection site for up to two days.
- Vaccination is available at your own health care provider.

How can I find out more information?

- Contact your own health care provider.
- Contact your regional Texas Department of Health office at 903-595-3585. Contact web sites: www.cdc.gov/ncidod/dbmd/diseaseinfo; www.acha.org

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Residence Hall Emergencies (DIAL 911)

In the event of an emergency in the residence hall, the following should be contacted:

Cardinal Hall	670-6284
Northeast Hall.....	670-2603
Northwest Hall.....	670-2602
South Hall.....	670-2600
West Hall	670-2601
Campus Police Department	675-6235
Athens Police Department.....	675-5454
Athens Fire Department	675-2231
Ambulance	675-5128
East Texas Medical Center	675-2216

For the safety of all occupants, exit accesses should never be blocked. All fires should be immediately reported to the Athens Fire Department and the Residence Hall Director or Assistant.

Eligibility for student housing

Residential students must submit the room reservation form, bacterial meningitis shot record, pay the \$200 housing deposit and \$25 background check fee before being considered for on campus housing. The meningitis record must be submitted at least 10 days before move in. Rooms are rented on a double occupancy basis. Only full-time students are eligible to move into college-owned housing. Housing space may not be subleased under any conditions. Students who live in TVCC housing are required to purchase a meal ticket.

Residence Halls at TVCC

Trinity Valley Community College provides housing on the campus for approximately 269 men and 242 women. Each residence hall is conveniently located near classrooms, cafeteria, library and Student Union Building (SUB). Students are required to bring bed linens, pillows, and towels.

Men's Residence Halls:

NORTHEAST HALL - 2 persons per room, semi-private bathrooms
NORTHWEST HALL - 2 persons per room, semi-private bathrooms
CARDINAL HALL - 2 persons per room, private bathrooms

Women's Residence Halls:

SOUTH HALL - 2 persons per room, semi-private bathrooms.
WEST HALL - 2 persons per room, semi-private bathrooms.
CARDINAL HALL - 2 persons per room, private bathrooms

Residence Hall Staff

The Housing Manager/Coordinators in college housing are responsible to the Housing Office. Each Manager/Coordinator is available to students for guidance and assistance in coordinating activities within the residence hall. Housing Manager/Coordinators are full-time employees of the college and will be responsible for reporting infractions of Resident Hall policy to the Housing Office, Judicial Officer, and/or Campus Police.

Student Assistants are available in some residence halls. Their responsibilities include assisting the Housing Manager/Coordinator in answering questions, providing information, and maintaining an atmosphere conducive to study. Student Assistants are available to distribute maintenance supplies and to discuss academic or social problems. Assistants are directly responsible to the Housing Manager/Coordinator. Student Assistants are interested in maintaining college housing conducive to good study and group living. All residents are encouraged to become acquainted with the Student Assistant.

Room Assignments and Residence Hall Changes

The college reserves the right to make room assignments and re-assignments of accommodations as are considered necessary. When single vacancies occur, consolidation is required. Room assignments are made without regard to race, color, religious commitment, national origin, or sexual orientation. Efforts will be made to honor specific roommate requests.

Students who wish to room with a specific person should list the name of that person on the room reservation form. Students wishing to room with each other should make sure they list the same residence hall. Students not requesting a roommate will be assigned with another person on the basis of the Manager/Coordinator's best judgment.

It is recommended that a student reside with the assigned roommate for at least two weeks after the opening of each term. When a change is desired, a student should first discuss it with his roommate. Secondly, the student should obtain authorization for the move from the Housing Manager/Coordinator if the change is within the same facility or with the Housing Office if the change is to another facility.

If a student moves to another housing facility without proper authorization, the student will be required to move back, and no future moves may be approved.

NOTE: *When a student is no longer a resident of the residence hall for any reason, all personal belongings must be removed immediately. Any items not removed will be considered abandoned and will be discarded.*

Housing Services

Residence halls are equipped with central heating, air conditioning, and access to laundry facilities. The lounge/reception area in each building contains a color television and soft drink machine. Private telephones may be obtained by calling the Sprint Business Office. Private phones are the expense of the student.

Each residence hall room has expanded basic cable service. Premium service is available through Suddenlink. Premium service is at the expense of the student.

Refrigerators will be approved by the Housing Manager/Coordinator before moving it into the residence hall. Periodic inspection will be conducted to ensure proper care is being given to units. Refrigerators must be cleaned and defrosted at least 3 days prior to final room check.

The college must keep an accurate record of property; therefore, students are asked to leave all furniture in the room in which it is found. Lounge furniture is for the use of all residents and must not be moved into the individual rooms. Please report damages and needed repairs of residence hall property to the Director.

Residence Hall Hours/Visitation Policy

A lounge/reception area is provided in each residence hall as a public visiting area. Limited seating and floor space permits only television viewing and general visiting activities. Since visitors are allowed in the lounge area and hallway areas, the college requires that you are dressed appropriately while you are within these areas.

The residence hall lounges and in-room visitation are open to guests of residents from 12 noon until 11 p.m. daily. Only invited guests are allowed to visit residence hall lobbies or rooms. Violators of this policy will be disciplined. If the violator is a student of TVCC, he will be subject to dismissal from the college. If the violator is not a student of TVCC, he will be subject to criminal trespassing charges being filed. Any residence hall student who allows unauthorized visitation in his/her room will be subject to dismissal from the residence hall and possibly from the college. In room visitation is not allowed during holidays, break periods, and times when school is not in session.

Quiet Hours

Quiet hours, or study hours, are designated from 10 p.m. until the following day at 8 a.m., Sunday through Thursday and between 12:00 a.m. (midnight) and 8:00 a.m. At all times sound volumes on radios, stereos, televisions, and other sound producing items must be set in such a way that the device can only be heard in a non-disruptive manner. Washing machines and dryers should be used before 11 p.m. It is mandatory that students do not interrupt a person studying in an adjoining facility and that activities be restrained to the point that a student's sleeping will not be disturbed. If a student continues to play such devices in a manner that is disruptive, the student is subject to disciplinary action. During designated Quiet Hours, the outside areas immediately adjacent to residence hall buildings must be clear of students and noise.

Loitering

Loitering on college-owned or controlled property, including buildings and parking lots, is prohibited. Loitering on college premises is defined as lingering idly or without purpose in any area of the campus without official authority, hanging around in clusters (two or more), creating or causing loud noises, disrupting the use of facilities and/or wandering aimlessly about campus between the hours of 10:00 p.m. and 8:00 a.m., Sunday night through Thursday night and between the hours of 12:00 a.m. (midnight) and 8:00 a.m. Saturday and Sunday (Friday and Saturday nights). Loitering is monitored by the TVCC Campus Police Department.

Solicitation

Conducting business of any kind from the assigned space or public space is prohibited.

Contract, Fees, and Damages

Each prospective residence hall student must make a room deposit of \$200 and a \$25 background check fee and sign a contract before he/she is officially a resident of the residence hall. The deposit and fee will be made to the Business Office.

The contract covers the full academic year consisting of effective dates for fall and spring semesters excluding those holidays in which residence halls are closed. Students who live in the residence hall for one full semester may be released from the contract upon written request. The \$200 room deposit minus deductions for residence hall damages will be refunded if a request is made prior to the cancellation deadlines. International students are required to live in college housing.

Official withdrawal from TVCC will terminate the contract immediately. Room and board will be prorated on a weekly basis and the residence hall deposit will be refunded minus deductions for residence hall damage. Students who remain enrolled but move out of the residence hall for any reason may forfeit the room deposit.

Payment on room and board is due prior to the first day of class. Upon request, arrangements can be made to pay room and board fees in four installments with the final payment being made at mid-semester. Late fees will be assessed after each due date (see payment schedule in housing brochure). If payment for the 1st and 2nd installments are not received prior to the 2nd due date, the student will be required to move out of the residence hall.

The student is responsible for the assigned room and its contents and will be charged for any damage occurring during the term of occupancy. The student is liable for any actions or negligence including in lobbies, hallways, or other public areas. Damage to college property may subject a student to disciplinary actions in addition to being charged for the damages. When charges are made, the said amount is due immediately upon receipt of a bill in order that the room deposit remains intact. Occupants will be charged a cleaning fee (minimum of \$25) in the event the room is not properly cleaned when the resident checks out of the facility. If the bath area is not cleaned, residents of the suite will share the cleaning fee. All occupants will be responsible for damage to halls and lounges. Equal charges will be assessed against each resident for the damage.

Overnight Guests

Overnight guests must be of the same sex and a non-partner as their host/hostess. All overnight guests must be at least 18 years old, unless approved by the Housing Manager/Coordinator. They must be registered with the Housing Manager/Coordinator. Each guest is limited to a maximum stay of three nights per semester and must observe the same hours and regulations as their host/hostess. Each resident student cannot have visitors more than three nights per semester. Roommates must be in agreement with overnight visitors. There is a \$10 per night, per visitor charge for overnight guests. The resident must pay the cashier and bring the receipt to the Housing Manager/Coordinator prior to the overnight stay. **Any unregistered overnight guests found on campus will be asked to leave immediately, and their host/hostess will be fined \$50 for having an unregistered guest and be subject to disciplinary action.**

Room Keys/Access Card

Students are encouraged to keep their rooms locked at all times when away as security against loss of personal property. Room keys/Access Cards are the student's responsibility. If a room key/access card is lost or stolen, the student will be charged a replacement fee of \$20 before another key is issued.

South Hall, West Hall, Northeast Hall, and Cardinal Hall are equipped with secured access entry doors. Residents of these residence halls may access their residence hall with their current ID card. At no time should a resident lend out his/her ID card. Entry doors will remain locked at all times, therefore, you are to know the time each visitor will arrive and be waiting in the lobby area to grant entry. Do not grant entrance to any unknown visitor. The outside entry door is not to be propped open as it poses great danger and increases the chances of theft. Violators of this policy will be subject to immediate disciplinary action. Residents in Cardinal Hall will only use their ID card for entrance to the building and their room.

If you get locked out of your room, please contact the Housing Manager/Coordinator or RA first. Campus PD will only unlock doors if housing personnel cannot be contacted.

Please report lost or stolen keys/access cards to your Housing Manager/Coordinator so that the lock may be changed.

Mail

Each residence hall student is entitled to a mail box on the campus. You must register for your mail box with the Student Activities Office located in the Student Union Building.

Mail addressed to you should be written in the following manner:

Your Name
Resident Hall Name, Your Room Number
100 Cardinal Drive
Athens, TX 75751

Mail is picked up daily by each Housing Manager. Each hall will have its own schedule for mail delivery. Residents are notified by the Housing Manager when they have mail.

Envelopes, stationery, and stamps may be purchased in the college bookstore, and outgoing mail can be left there.

Vehicle Registration and Parking

Motor vehicles are to be registered at the Cardinal Police Department, located in the Student Union Building not later than 48 hours after they are brought to campus.

No more than one color sticker is to be displayed at any one time. Vehicles must be registered each academic year. Residence hall students with a valid parking sticker may park only in colored areas that correspond to the color of their parking sticker or in uncolored areas. Parking in other marked areas will result in traffic citations.

If you are locked out of your vehicle, you will be required to sign a waiver of liability with the Campus Police Department.

Policy of Rights, Conduct, and Responsibilities

The Board of Trustees of Trinity Valley Community College expects employees, students, visitors, and guests of the college to accept the following responsibilities:

- Compliance with and support of duly constituted civil authority.
- Respect for the rights of others and cooperation to ensure that such rights are maintained, whether or not one agrees with the views of those exercising such rights.
- Cooperation to ensure that the will of the majority is implemented after due consideration, but not to include the suppression of the minority.
- To exercise disagreement in a responsible manner and within a framework compatible with the orderly resolution of differences.
- Knowledge of and active support of college regulations.

The Board of Trustees of TVCC has declared that the following actions constitute an interference with the lawful and orderly use of college premises, facilities, and activities to accomplish the objectives of the college. These actions are therefore strictly prohibited on the TVCC campus and other college property and facilities and during college-sponsored activities wherever they occur.

- Disrupting or obstructing, or attempting to disrupt or obstruct any lawful activity of the college, or violating HB141, as enacted by the 61st Texas Legislature.
- Interfering with, or attempting to interfere with, the lawful exercise of freedom of speech, freedom of movement, freedom of peaceable assembly, or other rights of individuals or groups.
- Illegally possessing, using, selling, or being under the influence of dangerous drugs, narcotics, or drug paraphernalia.
- Possessing, using, selling, or being under the influence of alcoholic beverages.
- Possessing or using firearms, weapons, or explosives, unless authorized by the college.
- Advocating the overthrow by force or violence of any legally-constituted governmental body or system, or any local, state, or federal law, or any rule, regulation, or policy of the Board of Trustees and administrative officials of the college.
- Engaging in any obscene, profane, reckless, tumultuous, destructive, or unlawful course of conduct.
- Hazing in all forms as defined and prohibited in the Texas Penal code, Articles 1152, 1153, 1154, and 1155.
- Academic cheating or plagiarism, willfully submitting false information with the intent to deceive, forge, alter, or misuse college documents or records.
- Malfeasance in an elective or appointive office of any college endeavor.
- Refusal to present an appropriate appearance in dress and grooming while participating or attending a college activity. (For the purpose of this section "appropriate appearance" is any reasonable standard of dress or grooming that may be required as a part of a program or objective of the college. This appropriate appearance may vary for different activities or at different times.) The determination as to what constitutes reasonable standards of dress and grooming is an authority delegated to the college administration by the Board of Trustees.
- Refusing or failing to comply with a lawful order of any college or public official acting in the performance of his duties in the administration and enforcement of these policies.
- Loitering on college-owned or controlled property, including buildings and parking lots, is prohibited. Loitering on college premises is defined as lingering idly or aimlessly in any area of the campus without official authority. Hanging around in clusters and creating or causing unusually loud and disturbing noises and/or wandering aimlessly about campus between the quiet hours of 10:00 p.m. and 7:00 a.m.
- The President of the College, or his designated representative, shall be responsible for implementing and enforcing this policy.

Any person violating these policies shall be subject to disciplinary action, including immediate removal and/or exclusion from the college premises, facilities, or activity.

Disciplinary action that may be taken in case of the violation to these policies and regulations may include:

- admonition
- warning probation
- community service
- disciplinary probation
- barring readmission, or dropping current enrollment and barring readmission
- restitution
- suspension of rights and privileges
- assignment of failing grade
- denial of degree
- suspension from the District for less than one calendar year
- suspension from the District for more than one calendar year

Pets

For health and safety reasons, no animals or pets of any type, including lab specimens, are allowed in college housing.

Residence Hall Clearance Procedures

The following steps should be followed when checking out of the college housing permanently. There may be a \$50 fee if a student does not check out properly:

- Clean your room thoroughly.
- Locate your Housing Manager/Coordinator for final room inspection.
- Include a forwarding address and sign the clearance form.
- Accompany the Housing Manager/Coordinator during the final inspection to determine any damages.
- Return the room key to the Housing Manager/Coordinator and vacate the premises.
- Storage of personal belongings after final check-out will not be possible. NOTE: No student is permitted to remain in the residence hall after completing check-out procedures. Specific check-out procedures will be posted at the end of each semester.
- Failure to check out properly may result in a \$50 fine.

Emergency Evacuations

If the fire alarm sounds, students must vacate the building IMMEDIATELY, following these instructions.

FIRE EVACUATION INSTRUCTIONS

- If your door is hot to the touch, do not open it.
- Roll up a wet towel and place it at the base of the door to prevent smoke penetration.
- Close windows, turn lights on and close room door, but do not lock. We need to see inside the room from the outside.
- If your door is cool to the touch, open it slowly and proceed to the nearest exit/stairwell. If possible, alert other students on your way to the exit.
- If you encounter heat and/or pressure in the hallway, cover your nose and mouth, and crawl to the nearest exit.

- Always use the stairs to evacuate the building.
- If you encounter smoke, take short breaths through your nose and stay close to the floor (crawl if possible). Outside the building, move far away from the building and wait until recalled by an authorized college official.
- Disabled persons who require assistance in evacuating should make prior arrangements with their Housing Manager/Coordinator.

DO NOT try to remove personal items
 If your clothing catches fire, then **STOP...DROP...AND ROLL!**
ALWAYS REMEMBER: YOU ARE NOT EXPECTED TO FIGHT A FIRE YOURSELF

TORNADO OR SEVERE STORM

- The signal is a CONTINUOUS alarm from the city's public address system. This indicates that a tornado has been sighted in the area and there is immediate danger!
- When you have ADVANCED warning, go to the designated area in your hall. These locations will be pointed out in the hall meetings at the first of each semester.

In an emergency where warning is given, do the following:

- Stay AWAY from windows and open areas.
- Go to an INTERIOR hallway, wall, or the lower level.
- Remain CALM and wait for the all-clear signal from a college official.

BOMB THREAT

Same procedure as for emergency evacuation during a fire drill or real fire. No one will be allowed to return to the residence hall until the hall has been cleared by the proper authority. Anyone found to have made a "terroristic threat" by using or threatening to use a bomb or incendiary device will receive serious college disciplinary action and be prosecuted under criminal charges.

Routine Medical Care

Some first aid supplies are kept by the residence hall staff for minor illnesses or emergencies. You should contact your Housing Manager/Coordinator or Campus Police if you need assistance.

Medical Emergencies

All emergencies (medical or otherwise) must be reported to the Residence Hall Manager/Coordinator immediately. He/she will determine the appropriate action to be taken. If the Housing Manager/Coordinator is not available, contact Campus Police Department at 675-6235 or 675-6254.

Note: Call 911 IMMEDIATELY if the medical emergency requires immediate action.

Food Service

Students who live in a residence hall are required to purchase a meal ticket which consists of 14 or 20 meals per week. Meal Tickets are non-transferrable and must be presented upon request at the cafeteria. The cafeteria serving hours are as follows:

CAMPUS DINING HOURS

CAFETERIA

Monday thru Friday

Breakfast 7:30 a.m. until 10:30 a.m.
Lunch 11:00 a.m. until 2:00 p.m.
Dinner 5:00 p.m. until 8:00 p.m.

Saturday

Brunch 11:00 a.m. until 12:00 a.m.
Lunch 12:00 a.m. until 1:00 p.m.
Dinner 5:30 p.m. until 7:30 p.m.

Sunday

Brunch 11:00 a.m. until 1:00 p.m.
Dinner 5:30 p.m. until 7:30 p.m.

GRILLE WORKS

Monday - Thursday 8:00 a.m. until 10:00 p.m.
Friday and Saturday 11:00 a.m. until 2:00 p.m.
and 6:30 p.m. until 8:30 p.m.
Sunday Closed

Cooking in the residence hall is prohibited. Hot plates, electric skillets, and other cooking appliances are strictly prohibited. Housing Manager/Coordinators will remove cooking utensils from residents' rooms and place them in storage. A small, low voltage microwave for re-heating will be allowed.

Room Entry

The college reserves the right to enter a student's room for the following reasons:

- to perform Health & Safety Inspections
- to conduct periodic maintenance checks
- to perform necessary maintenance
- when the occupant may be physically in danger
- reasonable suspicion
- college policy is being violated

Except in emergency situations or for maintenance, room entry will not be made by college personnel unless accompanied by the student, his authorized representative, or another authorized representative of the college.

Tobacco Policy

TVCC is a tobacco-free campus committed to providing its students and employees a safe and healthy environment. **The possession and use of tobacco products of any kind is prohibited in and around the residence halls.** This shall include all buildings, grounds, sidewalks, parking lots, and streets within the campus property.

Weapons

No weapons, ammunition, or explosives of any sort are allowed in the residence halls. This includes, but is not limited to, the following: firearms/guns, BB guns, rifles, crossbows, arrows, electronic devices, tasers, fireworks, and decorative weapons.

Physical/Verbal Abuse

Physical or verbal abuse of any person on college property or disregard for the physical well-being, property, or rights of any persons on college-owned property or any conduct which threatens or endangers the health, safety, or well-being of any such person is subject to disciplinary action.

Sexual Harassment

Any act or threat, including profane or abusive language, used for the purpose of harassing or submitting any member of the college to pain, discomfort, or indignity, whether in or on college property is subject to disciplinary action. This includes racial or ethnic harassment.

Open Flame

The burning of candles of any kind (decorative or scented), incense, and open flame decorations, such as potpourri, are fire hazards, and therefore, is prohibited.

Air Conditioning/Windows/Doors

Each residence hall is air-conditioned for the comfort of the residents. Controls for South Hall, West Hall, Northwest Hall, and Cardinal Hall are located in the rooms. The controls for Northeast Hall are regulated by the Housing Manager/Coordinator. All disputes regarding temperature control will be resolved by the Residence Life Staff. Due to security reasons and the conservation of energy, windows are not to be used to enter or exit a room except for emergency evacuations. Doors are to remain closed except for the purpose of entering or exiting a room.

Beds/Mattress Covers

Each student is responsible for bringing their own mattress cover. Beds in South Hall and West Hall have regular twin mattresses (39"x75"). Beds in Northeast Hall, Northwest Hall, and Cardinal Hall have long twin mattresses (36"x80").

Damage or Loss of Personal Property

The college does not assume responsibility for any loss of personal property, whether by theft, fire, vandalism, etc. Your personal property loss may be covered on your parents' homeowners insurance. If not, insurance companies can provide "Renters" insurance coverage, if you feel the need to be protected. Any missing items should be reported to your Housing Manager and Campus Police immediately.

Miscellaneous

These additional rules apply to all residence halls:

- Beds may not be bunked.
- Residence hall rooms and furniture are not to be painted by residents.
- Care is to be taken so as not to damage window screens. Screens must be on windows at all times.
- Only adhesive tape that does not leave marks or residue may be used to hang items on walls.
- Decorations are not allowed on the ceilings.

- Students living on campus must carry a minimum of 12 semester hours during the fall and spring semesters and at least 3 semester hours during the summer sessions.
- Musical instruments are not to be played in the Residence Hall at any time.
- No solicitation is permitted in college housing. If any student is approached by a solicitor or salesman, he/she should report the event to a Housing Manager/Coordinator.
- Students are required to keep their rooms and adjacent bathroom, where applicable, clean and neat. Weekly health and safety inspections will be made by the Housing Manager/Coordinator to encourage cleanliness and a healthy living environment.
- Obscene pictures must not be displayed in the residence hall.
- Empty alcoholic beverage containers and paraphernalia are not allowed.
- Tampering with, unnecessary use or misuse of or removal of fire extinguishers, smoke alarms or fire alarm equipment will result in serious disciplinary action, since such act may endanger the lives and safety of others. Violators will be subject to criminal charges being filed.

Any student who fails to comply with the official and proper order of a duly designated college official acting within the scope of employment will be subject to immediate suspension from the college.

Trinity Valley Community College and/or its designee reserves the right to deny or refuse housing privileges to any student that is involved in a pattern of misconduct, either reported or observed. The student will be notified in writing of this denial or refusal and has the right to appeal to the Judicial Office.

General Information

Cable Television

Expanded Basic channels are provided through one outlet in each room. Additional service can be obtained by calling Suddenlink at (903) 675-5917. Additional service is an expense of the student.

Furniture

Each room contains 2 of the following: beds, desks, chairs, and chest of drawers. Women's beds are 39"x 75". Men's beds are 36"x 80". Residents must furnish their own bed linens. Personal hygiene items and towels are not provided

Telephone

One telephone jack is located in each room. Service can be established by contacting EMBARQ at 1-866-236-2277. In order to establish service, the following information will be required:

Student's Name
 Name of Residence Hall
 Room Number
 Street Address

Street Addresses are as follows:

Northeast Hall – 325 Dean Street
 Northwest Hall – 324 Dean Street
 South Hall – 405 Campus Drive
 West Hall – 411 Campus Drive
 Cardinal Hall – 410 Lakeside Drive
 Athens, TX 75751

Telephone service is an expense of the student.

Internet Service

Free wireless internet provided in each room.

Carpet

Carpet or rugs must not be attached to the floor in any manner and must be removed when the owner vacates the room.

Room sizes are as follows:

South and West Halls are 15' x 16'

Northeast Hall rooms are 11' x 18'

Northwest Hall rooms are 12' x 12'

Cardinal Hall rooms are 17' x 9'

Windows

Windows must remain closed at all times to conserve energy and ensure security. Window sizes in South and West Halls are 34" x 48", Northeast Hall is 46 ½" x 47", Northwest Hall is 35 ¼" x 36 ½", and Cardinal Hall is 33" x 59" bottom window, 33" x 33" top window.

Walls

Pictures and wall hangings must be attached only with adhesive tape that does not leave marks or residue. Painting rooms is prohibited

