



## HESI Test Registration Form

Please read and sign acknowledging you understand and agree to the following:

- \* Registration forms that are mailed in will receive email confirmation if email address is provided; if no email address is provided, confirmation will then be made by phone. It is my responsibility to provide a working email address with spam settings set to allow emails from the tvcc.edu domain to be received. If I do not receive an email with the subject line "HESI Appointment Confirmation" by the 7<sup>th</sup> business day after mailing my registration, I will call to verify its receipt or check my spam folder since some email servers will direct TVCC appointment confirmations to that folder.
- \* It is my responsibility to phone the Testing Center (903.675.6385) at least 48 hours prior to first choice provided to confirm appointment.
- \* It my responsibility to arrive no later than fifteen (15) minutes prior to the exam time for check-in. If I arrive later than this check-in time, I may lose my appointment and forfeiture of exam fees.
- \* If for some reason I must reschedule, I will contact the TVCC Testing Center in Athens (903.675.6385) no later than two (2) business days prior to my originally scheduled test date. If I fail to reschedule or cancel at least two business days in advance, I will be required to pay another \$40 exam fee in order to reschedule.
- \* I understand the HESI exam may not be attempted more than 2 times (initial test and one retest) in an academic year. The initial test and any retest must be at least two months apart. I also understand that when I retest, I must retake all three required parts, not just the section(s) I did not pass on the first attempt.
- \* I understand that the copy of the HESI scores I receive from TVCC after I test cannot be submitted with my application. This is my permanent copy to keep for my records.
- \* I UNDERSTAND AND ACKNOWLEDGE THAT THE TEST FEE IS NONREFUNDABLE. I ALSO UNDERSTAND AND ACKNOWLEDGE THAT IF I DO NOT RESCHEDULE AT LEAST TWO (2) BUSINESS DAYS (BUT NO LATER THAN 48 HOURS) PRIOR TO MY SCHEDULED TEST DATE AND TIME, I WILL FORFEIT THE \$40 EXAM FEE AND WILL HAVE TO REPAY IN ORDER TO SCHEDULE ANOTHER TEST DATE. I UNDERSTAND AND ACKNOWLEDGE THAT IF I DO NOT PASS ALL THREE REQUIRED SECTIONS THAT I MUST ATTEMPT ALL THREE SECTIONS AGAIN WHEN I RETEST.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please complete the following information:

Social Security # \_\_\_\_\_ Date of Birth (mm/dd/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Mailing address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Daytime Phone (that a message may be left at) ( \_\_\_\_\_ ) \_\_\_\_\_

Email address (Print clearly in all capital letters)

\_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

- \* There is a **4 Hour** Time Limit for HESI A2 exam that begins when instructions are read to examinees.
- \* This is my first  or second  time this **academic** (Sept-Aug) year to attempt the HESI A2 Exam (check one only).

If multiple exam dates are available on the website, list a 1<sup>st</sup> choice date and time on the 1<sup>st</sup> choice line. If there is a 2<sup>nd</sup> choice (in the event the 1<sup>st</sup> one is unavailable) you prefer, you must indicate a 2<sup>nd</sup> date and time. Failure to provide a 2<sup>nd</sup> choice may delay confirmation of your registration.

- \* Exact exam dates and times are listed by campus (Athens, Palestine, and Kaufman HSC) on the Testing Schedule available at <http://www.tvcc.edu/testing>. Exam times are only at **8:00 am and 1:00 pm** on the Kaufman HSC Campus and **8:00 am and 12:30 pm** on the Athens campus (unless otherwise stated on the website); the Palestine Campus test time is at **8:00 am ONLY**.

**Circle One:** Athens Campus                      Palestine Campus                      Kaufman HSC

**First Choice Test Date** \_\_\_\_\_ **First Choice Test Time (circle one)**      AM      PM

**Second Choice Test Date** \_\_\_\_\_ **Second Choice Test Time (circle one)**      AM      PM

**If returning this form and payment (check or money order only for \$40 payable to TVCC) by mail, send to:**

TVCC Testing Center  
100 Cardinal Drive  
Athens, Texas 75751

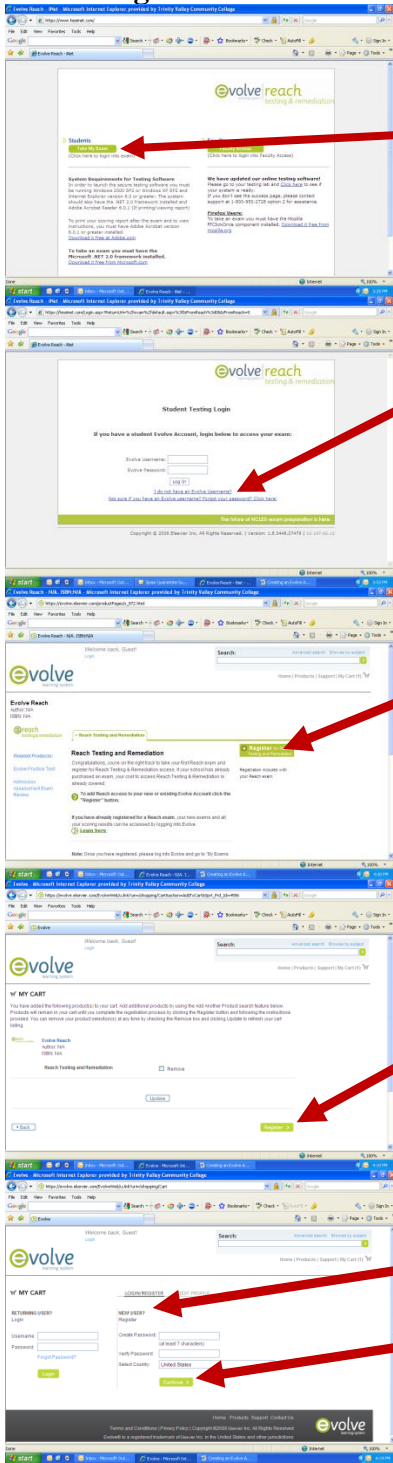
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**FOR OFFICE USE ONLY!**

**Registered by** \_\_\_\_\_ **Date Received/Registered** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Receipt #** \_\_\_\_\_

**Scheduled to test** \_\_\_\_/\_\_\_\_@\_\_\_\_\_ @ Athens    HSC    Palestine    **Confirmed:** In person    Email    Phone

# Creating an Evolve Account – MUST be done BEFORE you arrive at TVCC to take the HESI exam!



Access <https://www.hesiinet.com>  
Click “Students – Take My Exam”

Select “I do not have an Evolve Username”

Select “Register for Reach  
Testing and Remediation”

Select “Register”

Input requested information under “New  
User?” and select “Continue”