

Kathleen C. Guerrero
4012 Fairlakes Drive
Dallas, TX 75228

Education

B.S. Education, Elementary Education
East Texas State University, 1971

M.S. Education, Student Personnel and Guidance
East Texas State University, 1975

Post-Master's, Graduate classes in Secondary
Education and Community College Psychology

**Professional
Experience**

Counselor, Terrell campus of Trinity Valley Community College,
January 1989 to present. Basic responsibilities include:
admissions, registration, advisement for new and transfer students,
testing, and all other student personnel services.

Administrative Assistant to Dean of Continuing Education,
November 1975 to January 1989 at the East Texas State
University (now Texas A&M Commerce) Metroplex Commuter
Facility in Garland. Basic responsibilities included: registration,
admissions, recruitment, and acting as chief administrator of daily
activities related to the facility.

Part-time Instructor of Human Development at Richland College,
Dallas, Texas, 1976-78. Taught Human Development 106,
Personal and Social Growth.

Administrative Assistant to Assistant Director of the Memorial
Student Center at East Texas State University, Commerce, Texas,
1974-75. Charged with responsibility for scheduling 40 student
employees who maintained different student-related shops and
gamerooms.

Graduate Assistant in Testing, Orientation, and School Relations,
1973-75. Organized and conducted student orientations, proctored
national tests such as the ACT, SAT, GRE, CLEP, and GED. Also
involved in student recruitment and early enrollment conferences.