

Gerald L. Wilson
100 Cardinal Drive
Athens, TX 75751
(903) 675-6323

EDUCATIONAL BACKGROUND:

Master of Science East Texas State University, 1976
Major: Counseling/Guidance

Bachelor of Science East Texas State University, 1974
Major: Criminology and History

PROFESSIONAL EXPERIENCE:

Trinity Valley Community College, Athens, TX
(formerly Henderson County Junior College)
June 1986 – Present

Project Director for Student Support Services – Responsible for managing and budgeting project funds for federally funded project known as Student Support Services. Supervise three (3) full-time professional staff members. Other duties include providing personal, career, financial, and academic counseling and guidance and serving on institutional committees.

Henderson County Junior College, Athens, TX
October 1985 – June 1986

Tutor Coordinator for Student Support Services – Developed, administered, monitored and evaluated small group instructional programs. Provided written and verbal material for use in administering instructional and tutorial services. Maintained documented tutorial files with attendance and progress reports, employment time sheets, evaluation, and monthly reports.

Jarvis Christian College, Hawkins, TX
June 1979 – September 1985

Assistant Dean of Student Affairs – Directly responsible for the quality of life in the men's residence halls. Served as an advisor, along with the Dean of Students, with programs and projects relating to the entire area of the office of Student Affairs, i.e. campus security, counseling, housing, student activities, and student discipline.

Dallas – Fort Worth Regional Airport Public Safety, Dallas, TX
August 1977 – May 1979

Corporal I – Assigned to the Anti-Air Piracy Division, whose primary responsibility is the detection and prevention of aircraft hijackings. Cross trained in police and crash fire rescue procedures, which include: readiness in rescuing passengers and crew and fighting aircraft fires.

**East Texas State University Police Department, Commerce, TX
December 1973 – August 1977**

Radio Patrolman – Certified and commissioned by the State of Texas as a Texas Peace Officer. Interpret and enforce local and state laws, which involve faculty, staff, and students. Work directly with violators making referrals to proper personnel.

PROFESSIONAL AFFILIATIONS:

Trinity Valley Community College Admissions Committee
Trinity Valley Community College Cross-Cultural Committee
SWASAP – Southwest Association of Student Assistance Programs
TASSSP – Texas Association of Student Special Services Programs

WORKSHOPS:

Pre-Application Grant writing workshop, conducted by: The Department of Education.
Field Reader with the Department of Education, Washington, D.C. for Educational Talent Search and Upward Bound grant proposals.

HONORS/COMMUNITY SERVICES:

Outstanding Young Men of America – 1980
Certified Texas Peace Officer with Basic and Intermediate Certificates
Certified Texas Firefighter

PERSONAL INTERESTS:

Hobbies include weight-lifting, pistol shooting, church and community activities, and spending time with family and friends.

OTHER INFORMATION:

Director of Living and Learning Program for two (2) years and Cultural Enrichment for two (2) years. Wrote and secured funding for Title III programs while under my direction at Jarvis Christian College.

Experience in writing and securing Federal Grants from the U. S. Department of Education's Student Support Services Program.