

**Dorothy Houston**

**RESUME**

**EDUCATIONAL BACKGROUND:**

**B.S.** East Texas State University, August 1980  
**Major: Sociology**  
**Minor: Criminal Justice**

**A.A.** Trinity Valley Community College, May/ 1977  
**A.A.S. of Law Enforcement** Trinity Valley Community College, May/1985  
**A.S.** Trinity Valley Community College, May/ 2000

**Master Certificate** TCLEOSE Dec 11, 2003  
**Advance Certificate** TCLEOSE 1984  
**Intermediate Certificate** TCLEOSE 1982  
**Basic Certificate** TCLEOSE 1981

**Texas Commission on Law Enforcement Officer Standards and Education-  
Chief training -40 hours every two years**

**I have received several certificates for professional growth through Kilgore College Continuing Education class for Law Enforcement Officers: Legal updates, Racial Profiling, Cultural Diversity, Sexual Assault, Family Violence, Child Abuse, and Identity theft.**

**PROFESSIONAL EXPERIENCE**

**Trinity Valley Community College  
(formerly Henderson County Junior College)**

**Chief of Police- August 1989-present**

**Supervise personnel of the police department, determine security needs of the campus and recommend improvements, enforce dormitory regulations, campus rules and regulations, and State and Federal laws, serve as liaison between local law enforcement agencies, investigate and follow-up on all incidents and violations that occur on campus, process student identification cards, senior citizens "Gold Cards" and issue parking stickers to students, faculty, and staff. Prepare and administer the budget for police operations at all campuses, prepare and maintain departmental budget, and make recommendation on fire prevention and fire safety for College property.**

**Henderson County Junior College**

**Patrol officer November 1980-August 1989**

**Patrol the campus, secure doors, escort monies to the bank, security for different function on campus. Enforce all campus, state and federal laws. Provide security for the student to have a safe environment. Other duties as assigned my appropriate personnel.**

**East Texas State University**

**Dispatcher Campus Police Department 1978-1980**

**Athens Police Department**

**Dispatcher 1975-1977**

**At the present time I am Media Director for the church**