

RESUME

Position: Dean - Palestine Campus

Name: Charles S. Akin

Education:

University of North Texas, Denton Texas
University of North Texas, Denton, Texas
Texas A& M University Commerce, Texas
University of Texas At Tyler, Texas

1962 B. Ed Educational Administration
1965 M. Ed Educational Administration
Graduate studies in History, Government
Graduate studies in History, Government

Professional Experience:

September, 1966 to Present

Trinity Valley Community College, Athens Texas

October. 1987 to Present Dean of the Palestine Campus for Trinity Valley Community College responsible for the academic, technical, student services, and community service programs for this campus. Also responsible for the daily operation of the campus, including maintenance, security, construction of new facilities, hiring of adjunct and full time faculty and staff, budget and purchasing for the campus.

August 1981-October. 1987 Dean of the Evening School responsible for the schedule of class, hiring of adjunct and full time staff to teach in the evening school and supervision of the programs at off campus sites in addition to the Athens Campus. I served in a half time position as Professor of History in addition to the Dean's duties during this time.

January 1974- August 1981 Dean of the Terrell Campus for TVCC responsible for the opening of the new center building, staffing the support positions, teaching positions, budget and purchase of equipment for the campus. Responsible for the academic, technical, community service and student service programs as well as coordinated the Licensed Vocational Nursing program at Terrell State Hospital with the college program.

September 1972- January. 1974 Professor of History and Government at the Anderson College Center of TVCC in Palestine, I was responsible for teaching courses in those areas and being an assistant to the director of the center, doing scheduling and planning for new building.

September 1966 – September 1972 Professor of History and Government on the Athens Campus of TVCC. Worked with the administration in the opening of instructional programs for academic education at the Coffield Unit of Texas Department of Criminal Justice Institutional Division

September 1962- September 1966

Pine Tree High School, Longview Texas
Faculty member in the social science department

May 1958- August 1962

Student pursuing baccalaureate degree in educational administration, with teaching fields in history and government.