

**Minutes of General Education Committee Meeting
October 3, 2005**

The General Education Committee met on Monday, October 3, at 9:30 a.m. in the Conference Room of the Administration Building. The meeting was conducted by Ray Williams. Members present at the meeting were Terry Spurlock, Nancy Long, Jerry King, Jeremy McMillen, Bill Monds, and David Loper.

Ray Williams distributed sample general education goals from several colleges and universities as well as a state educational agency. There was some discussion concerning whether TVCC should adopt the core perspectives from the THECB Core Curriculum as the institutional general education goals. The consensus was that TVCC should develop institutionally focused general education goals but incorporate THECB core competencies and perspectives where appropriate. Committee members were asked to review the sample goals given to them and to identify goals which they feel are appropriate to TVCC. Ray Williams committed to develop a set of general education goals which he will submit for review and discussion before the next committee meeting.

There was some discussion concerning the development of a common syllabus format which could be used to publish course syllabi on the web. Ray Williams and Jerry King agreed to develop a syllabus format which will be reviewed at the next meeting.

Jeremy McMillen presented information on the CAAP exam and outlined the advantages of having nationally normed assessment data to measure and evaluate general education outcomes. The committee recommended that Jeremy pursue administering the CAAP exam in the areas of reading and writing to a select student population who had finished the majority of their academic program. The areas of reading and writing were chosen because enhancing skills in these areas is the focus of the college Learning Initiative Program.

Jeremy McMillen presented an outline of a five year general education evaluation cycle for the committee to consider. After discussion and questions, the committee recommended the approval of this evaluation cycle designed to assess all core competencies within a five year period.

The meeting adjourned at 10:40.