



ASSESSMENT PLAN

College/Division: **Vice President of Instruction**
 Department/Unit: **Vice President of Instruction**
 Planning Unit : **Vice President of Instruction**
 Administrator : **Ron Baugh**
 Period: **FY06**
 Plan Status: **Creating Unit Annual Plan (UAP)**
 Current Date/Time: **3/9/2006 11:38:04 AM**

This plan currently has 3 outcomes.

Move To: [Outcome 1](#) [Outcome 2](#) [Outcome 3](#)

Add New Outcome

General Plan Information		Edit
Planning Unit Mission :		
Outcome 1	Delete	Move outcome:
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Description & Methodology		Edit
Goal Promote and support the efforts of the Instructional Division in the development and advancement of a learning centered environment.		
Outcome Description Promote and support faculty involvement in a student centered learning environment.		
Implementation Strategy Communicate with faculty and the Learning Initiative Council to encourage their efforts in achieving a learning centered environment. Promote, support and communicate the work and progress of the Learning Initiative Council to the College community. Meet regularly with the Director of the Learning Initiative and the Dean of Planning and Institutional Effectiveness to determine progress, provide guidance when necessary, assist in providing information or records, and other assistance as necessary in achieving the institution's goal to move toward a learning centered environment.		
Assessment Method Reports validating involvement of faculty in the Learning Initiative process. Progress reports from the Dean of Planning and Institutional Effectiveness and the Director of the Learning Initiative. Draft of the QEP.		
Criterion (Expected Outcome) The first phase of the Learning Initiative (QEP) process will be completed. Documentation of baseline data collected, pilot program implemented, and the final draft of the QEP will be completed by August 1, 2006.		
Relationship to Unit Mission		
Relationship to Strategic Plan Goal		
Strategic Planning Goals		
5. Engage in Continuous Improvement of Academic Courses/Programs		
4. Enhance Educational and Student Service for Improved Student Learning		
6. Engage in Continuous Improvement of Occupational Courses/Programs		

Operational Budget Implications**Personnel Budget Implications****Equipment Budget Implications****Personal Notes**

Outcome 2

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Move outcome:

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Continue to develop and implement a comprehensive cross-cultural program that promotes an increased awareness of cultural diversity.

Outcome Description

Increase the number of activities that promote awareness of cultural diversity. Increase the number of participants in these activities.

Implementation Strategy

The Cross-Cultural Committee will plan, organize, and implement activities that promote awareness and appreciation of cultural diversity.

Assessment Method

The Cross-Cultural Committee will plan, organize, and implement activities that promote awareness and appreciation of cultural diversity.

Criterion (Expected Outcome)

Five additional activities will be planned, organized, and implemented by the Cross-Cultural Committee and the Vice Presidents for Instruction and Student Services. Participants will increase by 10%. 70% of the respondents to the Graduating Student Survey will indicate they have a positive perception of diversity and racial harmony as it relates to campus environment.

Relationship to Unit Mission**Relationship to Strategic Plan Goal****Strategic Planning Goals**

2. Increase Engagement in Enrichment Activities for All Students

Operational Budget Implications

\$750 (Includes printing, supplies, materials, and miscellaneous expenses)

Personnel Budget Implications

\$750 (guest lecturers)

Equipment Budget Implications**Personal Notes**

Outcome 3

[Delete](#)

Move outcome:

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Improve communication with adjunct instructors.

Outcome Description

Improved communication with adjunct instructors will provide them an opportunity to participate in curriculum planning and professional development activities.

Implementation Strategy

Provide a complete list of adjunct faculty to Network Services for the assignment of e-mail addresses.

Ensure that adjunct instructors have access to all of the announcements that are sent via e-mail to full-time employees. "Innovation Abstracts" and other professional publications, when available, notices of cultural events, memorandums, and invitations to meetings that relate to their instructional responsibilities and disciplines will be sent to adjunct faculty. Encourage deans and directors to ensure that adjunct faculty receive all information that relates to their teaching areas and are included in the dialogue related to their teaching disciplines.

Assessment Method

A master list of adjunct faculty mailing and e-mail addresses will be completed. A record of the information shared with adjunct faculty, and a survey to determine their satisfaction with the communication efforts.

Criterion (Expected Outcome)

100% of adjunct faculty will receive e-mail addresses. A master list, that includes 100% of the adjunct faculty's e-mail addresses and mailing addresses, will be compiled during the fall 2005 semester. At the end of the academic year, adjunct faculty will be surveyed. 75% of adjunct faculty, who respond to the survey, will indicate they are satisfied with the improved communication efforts.

Relationship to Unit Mission**Relationship to Strategic Plan Goal****Strategic Planning Goals**

1. Continue to Improve the Quality of Classroom Instruction

7. Enhance the Professional Development Opportunities for Faculty and Staff

Operational Budget Implications

\$300

Personnel Budget Implications**Equipment Budget Implications****Personal Notes**