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ASSESSMENT PLAN

College/Division: Vice President of Student Affairs

Department/Unit: Guidance Services

Planning Unit : Guidance Services

Administrator : Colette Hilliard

Period: FY05

Plan Status: [Program Response to Administrative Comments](#)

Current Date/Time: **3/9/2006 9:55:19 AM**

This plan currently has 3 outcomes.

Move To: [Outcome 1](#) [Outcome 2](#) [Outcome 3](#)

General Plan Information

Planning Unit Mission :	
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Outcome 1

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Description & Methodology

Goal
Enhance Guidance web site for student use

Outcome Description
Reorganize Guidance web page to conform to TVCC's overall web site appearance.

Put information on Guidance web site to better serve student.

View other web sites to obtain ideas.

Implementation Strategy

Design evaluation instrument.

Consult with Network Services.

Reorganize and determine pertinent content.

View other web sites and materials obtained at professional meetings.

Publish to web site.

Assessment Method

View completed re-designed web site.

Find 10 students on outlying campuses and 20 students on Athens campus to evaluate new Guidance Services web page. 70% or higher should find beneficial.

Criterion (Expected Outcome)

Be useful and beneficial.

Relationship to Unit Mission

Relationship to Strategic Plan Goal

#4 - Enhance education and student services that impact student learning and contribute to effective performance in and positive adjustment to the environment of all students.

Strategic Planning Goals

Operational Budget Implications

Personnel Budget Implications

Equipment Budget Implications

Personal Notes

Administrator Comments and Departmental Response

No comments exist.

Status: Approved

Outcome 2

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Description & Methodology

Goal

Enhance communication with faculty.

Outcome Description

Provide counseling web page for faculty.

Implementation Strategy

Provide Guidance Services link. (Including list of personnel).

Provide link for important dates faculty need to be aware of.

Provide frequently asked questions link.

Provide link list Core Curriculum.

Assessment Method

Design evaluation instrument.

Five faculty on the Athens campus and three faculty on outlying campuses will be chosen to evaluate the Guidance Services web page.

70% or higher will find web page beneficial.

Criterion (Expected Outcome)

Be useful and beneficial

Relationship to Unit Mission

Relationship to Strategic Plan Goal

#4 - Enhance education and student services that impact student learning and contribute to effective performance in and positive adjustment to the environment of all students.

Strategic Planning Goals

Operational Budget Implications

Personnel Budget Implications

Equipment Budget Implications

Personal Notes

Administrator Comments and Departmental Response

No comments exist.

Status: Approved

Outcome 3

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Description & Methodology

Goal
Enhance Guidance Services through scheduled workshop presentations.

Outcome Description
Design and conduct workshops.

<p>Implementation Strategy Determine topics of workshops. Determine dates of workshops. Develop evaluation tool.</p>
<p>Assessment Method The number of students that attend will be measured. 70% will find beneficial.</p>
<p>Criterion (Expected Outcome) Students will find workshops beneficial. Students will be able to work with and communicate with counselors.</p>
<p>Relationship to Unit Mission</p>
<p>Relationship to Strategic Plan Goal #4 - Enhance education and student services that impact student learning and contribute to effective performance in and positive adjustment to the environment of all students.</p>
<p>Strategic Planning Goals</p>
<p>Operational Budget Implications</p>
<p>Personnel Budget Implications</p>
<p>Equipment Budget Implications</p>
<p>Personal Notes</p>
<p style="text-align: right;">Administrator Comments and Departmental Response No comments exist.</p>
<p>Status: Approved</p>