

## DRAFT



**Trinity Valley Community College  
SACS Reaffirmation Project  
Learning Initiative Council Meeting  
Meeting Minutes – September 9, 2005**

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### **Meeting held in LRC Building Room 245 from 2:00 - 4:30PM**

#### **Learning Initiative Council Members**

Present: Director Kay Pulley, Vicki Dossett, Linda Gann, Wanda Mayes, Janet Lumpkin, Eric Mosely,

Absent: Dean McMillen, Judy Callicoatt, Rob Risko, Russell Self

Also Present: Andrea LaCross

1. Director Kay Pulley brought the meeting to order and asked the LI Council to review August 11, 2005 meeting minutes.

*Action Item: Council approved minutes.*

2. Kay Pulley announced the application, interview and selection process had been finalized concerning the Learning Initiative secretarial position. Andrea LaCross was named as the secretary for the Learning Initiative program.
3. Discussion ensued concerning the previous 2005 Fall In-Service. Kay Pulley related that the majority of responses that were submitted by those attending the In-Service were positive. Comments ranged from “very informative, presenters were well prepared, necessary reassessment and evaluation of current status, and pro-active and to the point.” In further discussion, Kay Pulley related that after the In-Service one faculty member immediately inserted into their course syllabus Janet Lumpkin’s reference to “the 3 types of students” and engagement.

Linda Gann reported that there was definite interest in the Learning Academy and as of this date 12 members had signed on. Many others voiced interest, but needed to wait for the next Academy session. Still other faculty members were evaluating schedules would contact the Academy as soon as possible.

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Janet Lumpkin asked that an addition be made to the LI Minutes concerning certain items that need to be labeled as “Pending.”

*Action Item: Council approved*

4. The QEP statement evolution was brought to the table again. First statement addresses engagement, the second form does not and after looking at CCSSE result, engagement is needed.

*Pending Item: Consideration was made as to the adoption of a phrase versus a statement.*

5. Announcement was made of the TASL (Texas Assessing Student Learning) Program on September 9, 2005 on the Athens Campus. Dr. Sharon Pate, Director of the QEP at Central Texas College in Killeen would speak and field questions from those attending. TVCC’s President, Vice-President, the Academic Dean and the Vocational Deans from the Athens campus plus the LI Council were encouraged to attend.
6. Assessment Team reported: The Pre-TASP testing roster was presented and reviewed by the Council. Current testing data and remaining classes to test were discussed. Also, the new Pre-TASP 01 booklet was shown to the Council members with the information that authorization was given for copying of the 01 and 02 Pre-TASP tests, but not the 03,04, and 06 because they were still available for purchase.

Vicki Dossett posed a critical question to the Council concerning ethical considerations to those who tested poorly in reading but not in the developmental portion of course work. She asked how to address the issues of learning challenges though the findings in research and not let students “fall through the cracks.” She went on to add that students had requested their scores so they knew how they had performed. Andrea LaCross confirmed there had been several other students on other campuses with the same requests.

Vicki Dossett went on to add that consideration may need to be made to the PLATO options of engagement.

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Kay Pulley voiced that there was a need to explore options to help students and what programs were in place on all TVCC campuses.

*Action Item: Contact Elizabeth Starek and Gerald Wilson on supplemental education programs and those on other campuses.*

Wanda Mayes related process of identifying students with reading needs and the process to academically enhance their learning.

Kay Pulley announced the Post-TASP test was to run November 7-18<sup>th</sup> on all campuses. Coordination and communication had begun to accommodate scheduling, faculty and revisions of the testing procedures.

Discussion continued as to collecting data, pre and post testing compilations and implementation and ethical responsibilities.

7. Engagement Team Reported: Palestine added a Journaling Focus Group. Question ideas for planned meeting groups were reviewed and discussed. Spirals and cameras were offered to Eric Moseley and Janet Lumpkin. SERG meeting dates were posted for September 19-30<sup>th</sup>/5<sup>th</sup> or 6<sup>th</sup> week and November 7-18/11<sup>th</sup> or 12<sup>th</sup> week. The Athens campus Focus Group was being headed up by Andrea LaCross and scheduled to meet September 27, 2005 with Kay Pulley to preside.
8. Academy Team reported: Linda Gann discussed program development ideas and the creation of a reading survey that would go out to faculty addressing the “reading” issues of students.  
  
Kay Pulley discussed the reading survey and that it would be on-line to attain information on faculty and staff perceptions of levels of student comprehension and application of course work. Tina Rummel was currently working on survey.
9. Update Team Report: Eric Moseley will update at the next LI Council meeting.
10. Technology Team Report: Terry Spurlock will update Council at next scheduled meeting.

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11. Team Member additions were continuing and the notification process once selection discussed. Reminder was made to seek and encourage not just faculty but from the ranks of all employees.
12. Engagement Survey items are beginning and ideas are being formulated. Kay Pulley referred to the line of questions of the survey to be fitting for both students and faculty.

Questions arose as to possible simple problems with students as they engage in coursework, assessment surveys, tests etc. that might be overlooked; i.e., the need for glasses. Discussion continued as to complications of simple but critical issues that might be addressed to further evaluate and enhance student learning.

13. Planning stages for the Spring 2006 In-Service were expected to begin. All topic possibilities and potentials were encouraged.
14. Announcement of next scheduled LI Council meetings were made: September 30, October 21, November 11, December 2 and January 4, 2006.
15. Meeting adjourned 4:30