



**Trinity Valley Community College  
Learning Initiative Council  
Meeting Minutes  
3:00PM Lake Athens Marina December 8, 2006**

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**Present:** Jeremy McMillen, Kay Pulley, Russell Self, Wanda Mayes, Janet Lumpkin, and Iris Reeves

**Not Present:** Terry Spurlock, Eric Moseley, Linda Gann, Judy Callicoatt, Rob Risko, Wendy Mays (New Member), Janice Sutton (New Member)

**Guests:** Vicki Dossett, Retired LI Council Member, and Tina Rummel, Senior Research Analyst

A celebratory social and meeting (final meeting of the year, Holidays, survived on-site SACS visit) with hor d'oeuvres.

1. Council reviewed minutes from the 11-10-06 meeting and approved pending minor changes.

*Action Item 1:* Iris to correct minutes where indicated

2. On-Site visit (Kay Pulley & Jeremy McMillen):
  - Distributed copies of the SACS preliminary report *Part III. Assessment of the Quality Enhancement Plan* to all present. The gist of the draft report is the same as the SACS Team exit meeting. We have a complete copy of the report in our office.
  - We should receive official report in a week or so. We will then send a response back to SACS in April 2007 on the two recommendations.
  - We should receive the official accreditation ruling in June but at this time next year, our college will be read off a list of schools that have completed accreditation (hopefully with no recommendations).
3. Discuss In-Service Spring 2007
  - Jeremy will use excerpts from the exit meeting at the spring 2007 In-Service.
  - Copies of the planned in-service schedule distributed to all present.
  - Everyone's efforts will be recognized at In-Service.
4. Iris supplied a handout on how to do document readability checks using Microsoft Word.
5. Discuss all Spring Plans
  - Kay Pulley and Jeremy McMillen will attend the 2006 SACS-COC Annual Meeting in Orlando, Florida, December 9 through 12. President Baugh, Ray Williams, Jerry King, and Wanda Mayes will also be there.

- Linda Gann and Janet Lumpkin will attend the IDEA seminar: *Motivating Students to Learn* in San Antonio, Texas; February 25-27, 2007
  - Tina Rummel and Kay Pulley to attend Texas A&M Assessment conference February 22-23, 2007 in College Station, Texas
6. CAAPs Testing
    - Our goal was to test 100 students but Jeremy reports that 88 total were tested.
    - Vicki Dossett pointed out that the students taking the test do not have to be “graduates”. The requirement to take the test is that students must be upper level students with a certain number of hours completed.
  7. Jeremy McMillen will remain a council member despite his recent promotion to Assistant Vice President of Instruction for Academic Education and Institutional Planning. His continued participation particularly as SACS Campus Liaison will be vital to continued success of the (QEP) Learning Initiative.
  8. Kay Pulley communicated with Sharon Page to see if she will consider coming to workshop with us in the spring. We want her to see if what we are doing is effective before we bring anyone else onboard in terms of Discipline-Specific testing. Sharon can look over what we do have objectively.
  9. At the Learning College Summit we may do a panel. The summit will be in Dallas this year, hosted by the Dallas County Community College District
  10. Kay Pulley will challenge everyone to carry out the plans we have in place. Russell Self mentioned that many people (faculty) still do not know what we are not doing according to CCSSE, and suggested that we get feedback from students on what we are giving them. The CCSSE results are available for review at the website.
  11. Brief discussion on the lack of attention paid to email correspondence that results in late responses or no response to requests.

Meeting adjourned