



**Trinity Valley Community College
Learning Initiative Council
Meeting Minutes, April 25, 2008
2:00 PM Baugh Technology Center Conference Room**

Present: Kay Pulley, Jeremy McMillen, Judy Callicoatt, Linda Gann, Kippi Harraid, Wanda Mayes, Eric Moseley, Russell Self, Janice Sutton, and Iris Reeves

Absent: Wendy Mays, Terry Spurlock

Guests: Tina Rummel, Shawna Tucker, Marshall Reeves, Rebecca Whitley

1. Approve March 03/07/08 Minutes

2. Discuss TVCC Leadership Changes and New LI Budget Initiatives (Kay Pulley)

- Meeting w/President and VP of Instruction (VPI) - The president and VPI have pledged their support of this council.
- Budget Initiative Workshop - Distributed copies of and discussed the two Learning Initiative *budget initiatives*. The VPI has recommended approval of 850 thousand of the total 1.5 million dollars requested school-wide. One item of note is that the president told Kay to add \$15,000 to pay for famous speakers. Popular speakers cost between 2 and 5 thousand dollars.

3. Report on P-16 or College Readiness Projects (Jeremy McMillen)

- Met with Counselors to discuss College Readiness - Jeremy has money available to explore college readiness standards - August 31, 2008 the remaining \$10K goes away if not used. This money has paid for Russell and Wanda to attend a developmental education conference. Per Russell, NISOD will be addressing many college readiness issues during their upcoming conference in Austin (Memorial Day weekend). Discuss attending this and/or other workshops with Jeremy.
- TVCC Intensive Summer Program (ISP) - The Coordinating Board has approved TVCC participation this summer. The grant will cover 50 students, \$750 per student taking developmental Math, Reading courses and the frameworks course. Students that complete the 10 week program will hopefully be ready for college level courses in the fall. Grant funding may be available next summer too. We will have to apply.
- Early College High School Program - Approx. 25 students (that are not academically challenged) who might not normally attend college will be the focus of this program. Freshman students to be bused here for Advanced Placement (AP) classes (9:00AM to 12:00PM) this fall in English and Geography. They will take their other AP courses at the high school. The freshmen will be here ½ day using classrooms in the Gibbs building. Everyone should be aware of potential challenges that may surface because of the age of these students. The goal is to integrate those students into our population as full-time college students by the time they become high school juniors and seniors. Within a year of graduating high school these students should have close to 60 college hours. There is no

grant money available so Athens high school is paying for this as well as providing staff.

Students will be eligible to participate in high school extracurricular activities but the thinking is that by junior year they will self-select out of those activities.

Students will be selected on May 13. Direct any questions/feedback to Wendy Mayes

4. Academy Team Update and Learning Day Plans (Linda Gann)

- Learning Academy - The sophomore and freshman classes had their last meetings. 75% of the current freshmen will continue as sophomores in the fall. Going forward the sophomore class will teach the freshman classes. Some have volunteered to teach sessions already.
- Learning Day - We are ahead of schedule in preparation for Learning Day (September 25, 2008). The guest speaker has not been engaged yet, but Ken Bain is the one we want though he may not be available. (Learning Day was later changed to Oct. 3rd)
- Linda Gann – She is resigning from the council (effective this fall) due to other commitments. She will remain active in the Academy
- Academy Recruitment – Recruiting new Academy members will be affected by the fall schedule, it is being finalized now by VPI; they will start on spring schedules as soon as that is done.

5. Assessment Team Update, Continuing Work with Wanda Mayes, and Future Plans (Wendy Mays)

- Developmental Reading Testing - Students will have the pre-TASP book of test prompts and questions available to them but they will input their answers on WebCT. They test during regular lecture periods. Wendy will modify the WebCT test so that students do not get to view the correct answers going forward. She plans to change versions also. The assessment team will discuss further with Institutional Research (IR).
- Discipline Specific Reading – Wanda and Wendy continue to refine existing tests and plan to add two more subjects this fall. Classes do not have to be face to face. Government was suggested for inclusion and it was noted that distance education students would benefit from participation because they are more dependent on their reading skills for success.
- Test Security - Wendy does not consider that security is an issue. If students cheat, they only cheat themselves. However, their scores may not give a true representation of where our students are from a research and reporting view.
- Alternate Ways to Test – Discussed testing options (i.e. clickers) instead of logging into Blackboard to take these tests.
 - i. Action Item: Marshall to research using clickers in Discipline Specific Testing. (Item later tabled)

6. Learning Lab Report, PODS, Great Explanations, and Textbook Websites Projects Discussion (Rebecca Whitley)

- Learning Lab - Rebecca is working with other labs to standardize services offered. She will be distributing flyers to acquaint new students and faculty with the lab. Bill Mondis is doing a Spanish translation of the flyer for us. The average number of students using the lab each day is 100.
 - Distributed and discussed lab survey taken by students. One change requested by students is to extend lab hours.
 - She is hiring a part-time person to enable the lab to remain open later and possibly on more days.
 - We now have all new computers in the lab. Marshall rehabbed 5 of them and arranged access to software. We gave away 4 to students who asked for them and a fifth was given away in a drawing of survey takers.
 - Even though the 12 or 13 faculty tutors in the lab do not always have students, we are grateful that they continue to volunteer their time.
- PODS - We are working on getting buy-in from more faculty to do PODS. Down the road we need them to collect more tracking information.
- Great Explanations - Has died a natural death. This project is redundant, other programs cover some but not all of the same subjects
- Textbook Websites - Project not needed, similar function will be served by providing Links to textbook websites on Lab Computers.

7. Engagement Team Update (Russell Self)

- Nothing to report, overtaken by events.

8. Report on Networking Project Redesign (Judy Callicoatt)

- There is faculty interest but networking requires a redesign of the entire course and no one wants to do it. Instructors buy into bits and pieces of the project. Judy will provide Kay with a write-up of her results and Kay will get with Janet Lumpkin to request a summary of the program during her tenure as project director.

9. Invite Other Team Updates and/or additional Discussions

- Jeremy reported on new project called "Lecture Capture". It is immediate video capture of lectures available 15 minutes after the lecture/class ends. Russell Self, Jeremy, and the president are working on providing this capability in 3 classrooms.
- Discussed access for all TVCC students to WebCT and Hybrid classes. This may be a subject we recommend to the president. These are currently available at other colleges.
- For late distance education registrants, orientation happens before late registration so the instructor must advise students to always go with what their syllabus says, not the schedule or else they must do it twice.
- Motioned and seconded to:
INVESTIGATE ENTERING EVERY STUDENT IN A SHELL FOR BLACKBOARD.

After additional discussion, this item was amended.

THE COUNCIL WILL RECOMMEND TO THE EXECUTIVE CABINET AND THE TECHNOLOGY COMMITTEE THAT TVCC PROVIDE A WAY FOR ALL STUDENTS TO ELECTRONICALLY

COMMUNICATE WITH INSTRUCTORS FOR EVERY CLASS THEY HAVE AND TO ACCESS COURSE CONTENT USING BLACKBOARD OR SOME OTHER PRODUCT.

10. Discuss Summer Work - Fall Plans and Next Meeting Possibility

- We will meet again in the fall, after Learning Day

11. Meeting adjourned at 4:45PM