

## COMMITTEE ASSIGNMENTS FOR 2009-10

### ACADEMIC APPEALS COMMITTEE

The purpose of the Academic Appeals Committee is to provide a process for a student to appeal a grade or a grading procedure that affects the student's academic stand.

The committee is charged with the responsibility of deciding whether the grade assigned in a particular case is justified, and evaluate the instructor's decision or recommend an alternative course of action.

Membership of the Committee shall consist of:

1. A chairperson and faculty members appointed by the President.
2. One member of the administrative staff, appointed by the President.
3. The students selected by the Chairperson of the Academic Appeals Committee.

The duties of the chairperson shall be to:

1. Preside at all meetings.
2. Vote in the case of a tied.
3. Notify the student and College officials, in writing, of the actions of the Committee.
4. Select three students to serve on the Committee.

Chair: Bruce Odom

Members: Donna Bennett  
Linda Bland  
Neisha Cofer  
Kathryn Colgrove  
Kelly Driskell  
Rip Drumgoole  
Patsy Gilbert  
Donna Godwin  
Audrey Hawkins  
Dosha King  
Stelian Munteanu  
Carol Pendland

### ACADEMIC INTEGRITY COMMITTEE

This committee will help educate both faculty and students about the issues associated with academic dishonesty both in the classroom and out, as well as to handle disciplinary appeals that occur when academic dishonesty is the original issue.

Chair: Floyd Brigdon

Members: Donna Bennett  
Lisa Clark  
Toni McMillen  
Charlotte Renk  
Amy Rogers  
Jason Zaklan

## **ADA COMPLIANCE COMMITTEE**

This committee will coordinate college efforts to comply with the Americans with Disability Act, Section 504 of the Rehabilitation Act of 1973, and other related legislation

Chair: Dennis Nolley  
Members: Lisa Clark  
Kathryn Colgrove  
Charles Dobroski  
Larry Eustace  
Charles Gann  
Kippi Harraid  
Rick Johnson  
AK LaCross  
Sid McAlister  
Glada Norris  
Leslie Prater  
Helen Reid  
Sandra Roberson  
Gayla Roberts  
Jennifer Robertson  
Elizabeth Starek

## **ADMISSIONS COMMITTEE**

This committee and sub-committees consider requests for admission or re-admission of students who are on scholastic probation or suspension. The committee will review admissions criteria on an annual basis.

Chair: Jerry King (HCC), Charles Akin (ACC), Charles Gann (KCC)

Members:

### ATHENS

Al Cook  
Jim Guillory  
David Hubbard  
Jan Jennings  
Colleen Mays  
Kay Pulley  
Rebecca Whitley  
Gerald Wilson

### PALESTINE

Linda Bland  
Linda Luce  
Gayle Martin  
Cindy Moseley  
Eric Moseley

### TERRELL

LuAnne Bourland  
Cherie Henson  
Kenneth Stamper

## **ADVISORY COMMITTEE FOR AFFIRMATIVE ACTION/EQUAL EMPLOYMENT OPPORTUNITY**

This committee will advise the Affirmative Action/Equal Opportunity Officer in accordance with the College's Affirmative Action Plan. Any person, student or employee, who suspects discrimination or harassment in the College's provision of education and employment opportunities because of race, color, religion, sex, national origin, age, or disability, should file a complaint with the chairperson of this committee.

Chair: Jennifer Robertson  
Members: Edie Booth  
Deborah Jones  
Jenney MacDowell  
Melinda Parish  
Donna Pringle  
Gayla Roberts  
Mary Katherine Smith  
Kenneth Stamper  
Angela Woodard

## **ALUMNI RELATIONS COMMITTEE**

The purpose of this committee is to plan, guide and give direction regarding all alumni and ex-student activities, publications, selection of outstanding alumni and to oversee all components of homecoming.

Chair: David Hubbard  
Members: Brenda Boyd  
Rip Drumgoole  
Mary Ensign  
Will Fairbanks  
Jennifer Hannigan  
Audrey Hawkins  
JoAnn Johnson  
Nancy Love  
Darla Mansfield  
Byron McGilvray  
Judith McGilvray  
Diane Milner  
Mike Peek  
Jerry Rogers  
Tina Rummel  
Brad Smiley  
Tyson Spizzirri  
Brian Spurling  
Lucy Strom  
Danny Teague

## **ATHLETIC COMMITTEE**

The committee will be responsible for annually evaluating the inter-collegiate athletic programs to ensure that it is an integral part of the education of athletes. And, in keeping with the educational purpose of the college, the committee will annually monitor the College's compliance with policies regarding recruiting, admissions, financial aid, and continuing eligibility of athletes. In conjunction with the President, the committee will assist in the control of inter-collegiate athletic activities.

Chair: Mike Peek                      Co-Chair: Patirck Smith  
Members: Elizabeth Cargil  
Al Cook  
Bill Damuth  
Brad Elmore  
Guy Furr  
Ashley Johnston  
John Launius  
Heidi Norrell  
Will Reed  
Rob Risko  
Benny Rogers  
Brad Smiley  
Lucy Strom  
Danny Teague

2 students appointed by the Student Senate. (Students should not be members of a TVCC athletic team).

## **BOOKSTORE ADVISORY COMMITTEE**

The committee will review procedures and policies related to bookstore activities.

Chair: Jean McSpadden  
Members: Mary Bracken  
Janet Cotton  
Janet Elledge  
Jim Guillory  
Beth Ann Kidd  
Lori Jackson  
Ed Ketchum  
Silas Marshall  
Coy Murphree  
Davis Peddy  
James Quattlebaum  
Kari Rutledge  
Pat Salinas  
Melissa Singletary  
Kristin Spizzirri  
Bill Vinson

## **BUILDING AND GROUNDS ADVISORY COMMITTEE**

This committee will be responsible for providing advice and recommendations on the maintenance of buildings and grounds on each campus.

Chair: Donald Fulford  
Members: Brian Baumgartner  
Homer Benton  
Brent Bratton  
Mike Carlisle  
Judy Costlow  
Michael Ellsberry  
Dorothy Houston  
David Hubbard  
Darla Mansfield  
Sid McAlister  
John Miles  
Alvis Montrose  
Marc Robinson  
Mary Katherine Smith  
David Stephens

## **COLLEGE PREP/CAREER DAY COMMITTEE**

Many of the general education objectives of TVCC are implemented by the out-of-class activities provided for students. In order to be educationally effective, these student activities must be given the same careful planning, supervision, and evaluation as is expected in the classroom.

Chair: Audrey Hawkins  
Members: Melinda Berry  
Lisa Collins  
Linda Daniel  
Michael Ellsberry  
Will Fairbanks  
Darla Mansfield  
Wendy Mays  
Mike Peek  
Jerry Rogers  
Delbert Spencer  
Brian Spurling  
Lucy Strom  
Sue Lynn Trent  
Jason Zaklan

## **COMMITTEE ON COLLEGE PLANNING**

Chair: Dr. Glendon Forgey  
Members: Vice Presidents, Assistant Vice-Presidents, Provosts, Dean of TDCJ Instructional Programs, Director of Distance Learning, Director of the LRC, Director of Institutional Research.

## **CROSS-CULTURAL COMMITTEE**

This committee will plan and sponsor activities that promote understanding of the rich cultural heritage of the region. The activities will focus on providing intellectual stimulation and enrichment for students, faculty and staff, and community residents.

Co-Chairs: Audrey Hawkins  
Floyd Brigdon

Members: Jeffrey Ballom  
Dale Cates  
Chip Chilton  
Cheri Henson  
Mehdi Mahdavi  
Melinda Parish  
Leslie Prater  
Rob Risko  
Bill Simpson

## **CURRICULUM AND INSTRUCTION COMMITTEE**

The primary responsibility for curriculum development and the improvement of the educational program resides with the faculty. This committee is responsible for continuous evaluation and improvement of instruction. This committee will meet as needed to consider course offerings and changes in curriculum

Chair: Jerry King

Members: Charles Akin  
Brian Baumgartner  
Ron Camp  
Dale Cates  
Diane Collom  
Linda Daniel  
Richard Davis  
Travis Dungan  
Kelly Driskell  
Brad Elmore  
Merl Estep  
Charles Gann  
Colette Hilliard  
Sam Hurley  
Lola King  
Nancy Long  
David Loper  
Linda Luce  
David McAnally  
Jeremy McMillen  
Bill Monds  
Helen Reid  
Rob Risko  
Russell Self

Janice Sutton  
Marylyn Wright

#### **GENERAL ED. SUB COMMITTEE MEMBERS**

Co-Chairs: Jerry King & Jeremy McMillen  
Members: Kelly Driskell  
Brad Elmore  
Nancy Long  
David Loper  
Bill Monds  
Russell Self

#### **DISCIPLINE COMMITTEE**

This committee will meet at the call of the chairperson to consider charges of student misconduct or hear student appeals on the disciplinary actions of College officials.

Chair: Ron Walker  
Members: Homer Benton  
Jane Black  
Ella Faye Carlile  
Donald Fulford  
Ryan Hall  
Julie Lively  
Nancy Long  
Linda Luce  
Janet Lumpkin  
Cindy Moseley  
Dennis Nolley  
Janice Osteen  
Liz Smith

#### **DISTANCE EDUCATION COMMITTEE**

The purpose of this committee is to plan, guide, evaluate, and advise our Distance Education Department so that it can meet the rapidly developing needs of our increasing population of distance education students. This committee is responsible for routine evaluation and improvement of online instruction.

Chair: Wendy Mays  
Members: Ella Faye Carlile  
Richard Davis  
Travis Dungan  
Kippi Harraid  
Cheri Henson  
Dorothy Hinds  
David Stephens

## **EVALUATION COMMITTEE**

This committee has the responsibility of an on-going program of faculty evaluations. This evaluation shall be recognized as both a formative and summative tool.

Chair: Jan Masso  
Members: Charles Akin  
Chip Chilton  
Diane David  
Travis Dungan  
Merl Estep  
Linda Gann  
Rick Gleason  
Thomas Hainze  
David Handorf  
Brent Hoffman  
Al Kyle  
Mehdi Mahdavi  
Jeremy McMillen  
Georgia Owen  
Vernon Price  
Amy Rogers  
Tina Rummel  
Michael Young

## **FACULTY AWARDS COMMITTEE**

This committee is charged with the responsibility of designing the procedure and criteria for selecting candidates for the Faculty Awards.

Chair: LuAnne Bourland  
Members: Brian Allen  
Larry Burkett  
Laurie Durrett  
Karen Harris  
Thomas Hainze  
Marianne Leeper  
Janet Lumpkin  
Linda McKee  
David Perry  
Bill Vinson  
June Walton  
Michael Young

## **FACULTY RETREAT PLANNING COMMITTEE**

Chair: Lola King  
Co-Chair: Charles McDonald  
Members: Lisa Collins  
Deborah Crawford  
Charles Dobroski  
Ron Gregory  
David Handorf  
Sandra Roberson  
Tom Sheram  
Tyson Spizzirri

## **FACULTY/STAFF BENEFITS COMMITTEE**

This committee will review the orientation procedures for new faculty and staff personnel. The committee will also review benefits of faculty and staff and recommend changes where appropriate, and review personnel policies and issues.

Chair: Jennifer Robertson  
Members: Elizabeth Cargil  
Michael Ellsberry  
Kathy Grams  
Misti Hardison  
Sam Hurley  
Judy Lookabaugh  
Gail McInnis  
Paige McLain  
Don Peek  
Tina Quattlebaum  
Michelle Richter  
Tina Rummel  
Norma Sheram  
Tina Tanner

## **FINANCIAL AID OVERSIGHT COMMITTEE**

This committee will review policies and procedures for the administration of Title IV funds. The committee will recommend changes as needed to comply with federal regulations.

Chair: Colette Hilliard  
Members: Rip Drumgoole  
David Hubbard  
Julie Lively  
David McAnally  
Gayla Roberts

## **FINANCIAL AID/SCHOLARSHIP APPEALS COMMITTEE**

This committee will recommend policies pertaining to the administration of financial assistance to students. The areas involved are work-study employment, grants, loans, and scholarships. Also, this committee provides a process for a student to appeal the loss of financial assistance.

Chair: James Quattlebaum

Members: William Carmines  
Neisha Cofer  
Tammy Denney  
Rip Drumgoole  
Bill Enger  
Julie Lively  
Jonathan Lucke  
Diane Milner  
Carol Pendland  
Culley Rogers  
Patrick Smith  
Lucy Strom

## **FOOD SERVICES COMMITTEE**

Chair: Dennis Nolley

Members: Mike Carlisle  
Cortney Curran  
Bill Damuth  
Rip Drumgoole  
Donald Fulford  
Leon Hanson  
Markesha Lockett  
Darla Mansfield  
Bill Monds  
James Quattlebaum  
Marc Robinson  
Jaime Stegall  
Gerald Wilson

Six students appointed by Student Senate

## **GRADUATION COMMITTEE**

Chair: Mike Peek  
Members: Cortney Curran  
Rip Drumgoole  
Colette Hilliard  
David Hubbard  
Lori Jackson  
Jan Masso  
Wendy Mays  
Byron McGilvray  
Dennis Nolley  
Tom Sheram  
Marylyn Wright  
Xochilt Zinn

## **HONORS COUNCIL**

Chair: Russell Self  
Members: Floyd Brigdon  
Lisa Clark  
Michael Felty  
Linda Gann  
Marianne Leeper  
Kathy Lewis  
Nancy Long  
Janet Lumpkin  
Jeremy McMillen  
Toni McMillen  
John Miles  
Charlotte Renk  
Joy Richmond

## **INSURANCE AND RETIREMENT PLANS COMMITTEE**

The purpose of this committee is to review insurance rules and regulations. The committee meets on an as need basis.

Chair: Jean McSpadden  
Members: Roger Bell  
Joe Coleman  
Bill Enger  
Ron Gregory  
Joyce Helberg  
Jerry Rogers

## **LEARNING INITIATIVE COUNCIL**

This council plays an active role in shaping the activities of the Learning Initiative (Quality Enhancement Plan), evaluating its' accomplishments, and providing input into the long term directions of the project. The current focus of this council is to increase students' ability to read in crucial learning experiences by enhancing student engagement.

Chair: Kay Pulley  
Members: Floyd Brigdon Carol Pendland  
Judy Callicoatt Amy Rogers  
Kippi Harraid Tina Rummel  
Wanda Mayes Russell Self  
Wendy Mays Janice Sutton  
Jeremy McMillen Rebecca Whitley  
Eric Moseley

## **LEARNING RESOURCES COMMITTEE**

This committee will assist the Director of Learning Resources in recommending policies governing the operations of the Learning Resources Center and the improvement of its services.

Chair: David Loper  
Members: Mike Abbott  
Mary Bracken  
Karla Bryan  
Ron Camp  
Ella Faye Carlile  
William Carmines  
Diane Collum  
Charles Dobroski  
Donna Godwin  
Jim Guillory  
Jan Jennings  
Kathy Lewis  
John Miles  
Charles Nunnally  
Bud Richards  
Pat Salinas  
Bill Simpson  
Janice Sutton  
DeAnna Thompson  
Scott Walker

## **MARKETING TEAM**

The Marketing Team serves in an advisory capacity for marketing activities. The Team is responsible for developing marketing activities and making recommendations to implement the activities. The Marketing Team reports to the President.

Co-Chairs: Jerry King & David Hubbard

Members: Charlie Akin  
Rip Drumgoole  
Charles Gann  
Jennifer Hannigan  
Audrey Hawkins  
Dorothy Hetmer-Hinds  
Darla Mansfield  
David McAnally  
Jeremy McMillen  
Joe Mills  
Cindy Moseley  
Mike Peek  
Miles Pennington  
Helen Reid  
Benny Rogers  
Russell Self

## **PHI THETA KAPPA**

This group is composed of the Phi Theta Kappa sponsors from four campuses. The sponsors direct the PTK program and activities on their respective campuses.

### **ATHENS**

Nancy Long, Chair  
Dale Cates  
Diane Collum  
Russell Self  
Tyson Spizzirri  
Jeanette Underwood

### **PALESTINE**

Melinda Reppond, Chair  
Crystal Latimer  
Alicia McLain

### **HEALTH SCIENCE CENTER**

Karen Harris, Chair  
Judy Callicoatt  
Robert Lumpkins, Jr.  
Karen Neighbors  
Lisa Witherspoon

### **TERRELL**

LouAnn Everett, Chair  
Al Kyle

## **SCHOLARSHIP AWARDS COMMITTEE**

The purpose of this committee is to award donor scholarships to qualified applicants.

Chair: Rip Drumgoole

Members: LuAnne Bourland  
Brenda Boyd  
Phillip Dorman  
Laurie Durrett  
Audrey Hawkins  
Linda Luce  
Diane Milner  
Eric Moseley  
Ron Walker

## **STAFF DEVELOPMENT COMMITTEE**

This committee plans programs, workshops, and faculty/staff conferences, and other activities that provide professional growth opportunities for professional staff.

Chair: Jerry King  
Members: Jeffrey Ballom  
Sharon Barrett  
Barbara Blackmon  
Jennifer Hannigan  
Kippi Harraid  
David Hubbard  
Lola King  
Crystal Latimer  
Bill Monds  
Jeremy McMillen  
Charolette Phillips  
Vernon Price  
Kay Pulley  
Jennifer Robertson  
Rebecca Whitley

## **STRATEGIC PLANNING COMMITTEE**

This committee acts in an advisory capacity on the institution's execution of ongoing, integrated, institution-wide effort to engage in research-based planning resulting in the enhancement of TVCC's ability to achieve its mission. This committee is specifically charged with (a) establishing a vision for the college that has measurable outcomes so that progress can be monitored, (b) serves as a liaison with campus stakeholders for the continuous assessment of the strategic plan, (c) provides a formal annual evaluation of progress towards the accomplishment of strategic planning goals, and (d) at least once every 4 years conducting a total reworking of the strategic plan for recommendation to the Administration and the Board of Trustees.

Chair: Kay Pulley  
Members: Mike Abbott  
LuAnne Bourland  
Donnie Fulford  
Colette Hilliard  
David Hubbard  
Sam Hurley  
Jerry King  
Linda Luce  
Wendy Mays  
David McAnally  
Jeremy McMillen  
Jean McSpadden  
Mike Peek  
Helen Reid  
Gayla Roberts  
Tina Rummel  
Russell Self  
Janice Sutton

Faculty Association President  
Student Senate President

## **STUDENT SUCCESS STEERING COMMITTEE**

This committee is an outgrowth of the Strategic Planning Committee, and it serves as a steering committee for the implementation of the Success and Outreach goals of Trinity Valley Community College's 2007-10 Strategic Learning Plan. This committee is charged with developing targets for student success. Student success is currently defined as including student recruitment, retention, and graduation. Initially targeted rates of success are to be developed for various student groups (ex, cohorts, campus location, ethnicity, gender), and measurement of relative success of each group is to be monitored. This committee will be responsible for overseeing the evaluation of the effectiveness of strategies that are implemented to improve student success. Additionally, this committee should strive to define student success in ways that are more connected to student learning where the opportunity arises.

Chair:           Jeremy McMillen  
Members:       LouAnne Bourland  
                  Jennifer Hannigan  
                  Audrey Hawkins  
                  Dorothy Hetmer-Hinds  
                  Jerry King  
                  Kay Pulley

Student Senate President

## **TECHNOLOGY COMMITTEE**

This committee will coordinate activities to improve all aspect of technology at TVCC.

Chair:           Mike Abbott  
Members:       Dale Cates  
                  Richard Davis  
                  Donald Fulford  
                  Jason Hanson  
                  David Loper  
                  Jeremy McMillen  
                  Helen Reid  
                  Russell Self  
                  Janice Sutton  
                  DeAnna Thompson

## **WELLNESS AND SAFETY COMMITTEE**

This committee promotes the general welfare of faculty and staff. The committee will review college policies concerning employment conditions.

Chair: David Hubbard  
Members: Brian Baumgartner  
Martha Bagby  
Melinda Berry  
Deborah Crawford  
Gail Ellis  
Jennifer Hannigan  
Leon Hanson  
Leslie McKinney  
Erica Richardson  
Jennifer Robertson  
Theresa Sharp  
Kim Sparks  
Scott Walker  
Angela Woodard