

PAYROLL DUE DATES			
September 1, 2010- August 31, 2011			
PAY PERIOD	PAYROLL TYPE/DOCUMENT	DUE IN PAYROLL OFFICE	PAY DATES
September-- 8/16 - 9/12	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Wed., Sep. 15th Wed., Sep. 15th	Sep. 24th Sep. 24th
September	Full-time staff, non-exempt employees - white timesheet	Oct. 1st	Sep. 24th
September	Institutional student - pink timesheet	Oct. 1st	Oct. 8th
September	Federal Workstudy Student -yellow timesheet	Oct. 1st	Oct. 8th
September	Texas Workstudy Student - tan timesheet	Oct. 1st	Oct. 8th
October-- 9/13 - 10/10	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Wed., Oct. 13th Wed., Oct. 13th	Oct. 22nd Oct. 22nd
October	Full-time staff, non-exempt employees - white timesheet	Nov 1st	Oct. 22nd
October	Institutional student - pink timesheet	Nov 1st	Nov. 10th
October	Federal Workstudy Student -yellow timesheet	Nov 1st	Nov. 10th
October	Texas Workstudy Student - tan timesheet	Nov 1st	Nov. 10th
November-- 10/11 - 11/14	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Tue., Nov. 16th Tue., Nov. 16th	Nov. 23rd Nov. 23rd
November	Full-time staff, non-exempt employees - white timesheet	Dec. 1st	Nov. 23rd
November	Institutional student - pink timesheet	Dec. 1st	Dec.10th
November	Federal Workstudy Student -yellow timesheet	Dec. 1st	Dec.10th
November	Texas Workstudy Student - tan timesheet	Dec. 1st	Dec.10th
December-- 11/15- 12/5	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Tues, Dec. 7th Tues, Dec. 7th	Dec. 16th Dec. 16th
December	Full-time staff, non-exempt employees - white timesheet	Jan. 3rd	Dec. 16th
December	Institutional student - pink timesheet	On or Before Dec. 17th	Jan. 10th
December	Federal Workstudy Student -yellow timesheet	On or Before Dec. 17th	Jan. 10th
December	Texas Workstudy Student - tan timesheet	On or Before Dec. 17th	Jan. 10th
January-- 12/6- 1/16	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Wed., Jan. 19th Wed., Jan. 19th	Jan. 28th Jan. 28th
January	Full-time staff, non-exempt employees - white timesheet	Feb. 1st	Jan. 28th
January	Institutional student - pink timesheet	Feb. 1st	Feb. 10th
January	Federal Workstudy Student -yellow timesheet	Feb. 1st	Feb. 10th
January	Texas Workstudy Student - tan timesheet	Feb. 1st	Feb. 10th
February-- 1/17 - 2/13	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Wed., Feb. 16th Wed., Feb. 16th	Feb. 25th Feb. 25th
February	Full-time staff, non-exempt employees - white timesheet	Mar. 1st	Feb. 25th
February	Institutional student - pink timesheet	Mar. 1st	Mar. 10th
February	Federal Workstudy Student -yellow timesheet	Mar. 1st	Mar. 10th
February	Texas Workstudy Student - tan timesheet	Mar. 1st	Mar. 10th
March 2/14- 3/6	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Wed., Mar. 9th Wed., Mar. 9th	Mar. 25th Mar. 25th
March	Full-time staff, non-exempt employees - white timesheet	Apr. 1st	Mar. 25th
March	Institutional student - pink timesheet	Apr. 1st	Apr. 8th
March	Federal Workstudy Student -yellow timesheet	Apr. 1st	Apr. 8th
March	Texas Workstudy Student - tan timesheet	Apr. 1st	Apr. 8th

PAY PERIOD	PAYROLL TYPE/DOCUMENT	DUE IN PAYROLL OFFICE	PAY DATES
April	Special Assignment Agreements	Wed., Apr. 13th	Apr. 22nd
3/7- 4/10	Hourly (nonstudent) - cream timesheet	Wed., Apr. 13th	Apr. 22nd
April	Full-time staff, non-exempt employees - white timesheet	May 2nd	Apr. 22nd
April	Institutional student - pink timesheet	May 2nd	May 10th
April	Federal Workstudy Student -yellow timesheet	May 2nd	May 10th
April	Texas Workstudy Student - tan timesheet	May 2nd	May 10th
May	Special Assignment Agreements	Tue., May 17th	May 26th
4/11- 5/15	Hourly (nonstudent) - cream timesheet	Tue., May 17th	May 26th
May	Full-time staff, non-exempt employees - white timesheet	June 1st	May 26th
May	Institutional student - pink timesheet	June 1st	June 9th
May	Federal Workstudy Student -yellow timesheet	June 1st	June 9th
May	Texas Workstudy Student - tan timesheet	June 1st	June 9th
	<i>*dates are for 4-day work week</i>		
June	Special Assignment Agreements	Tues., June 14th	June 23rd
5/16 - 6/12	Hourly (nonstudent) - cream timesheet	Tues., June 14th	June 23rd
June	Full-time staff, non-exempt employees - white timesheet	July 5th	June 23rd
June	Institutional student - pink timesheet	June 30th	July 7th
June	Federal Workstudy Student -yellow timesheet	June 30th	July 7th
June	Texas Workstudy Student - tan timesheet	June 30th	July 7th
	<i>*dates are for 4-day work week</i>		
July	Special Assignment Agreements	Tues., July 12th	July 21st
6/13 - 7/10	Hourly (nonstudent) - cream timesheet	Tues., July 12th	July 21st
July	Full-time staff, non-exempt employees - white timesheet	Aug 1st	July 21st
July	Institutional student - pink timesheet	Aug 1st	Aug. 10th
July	Federal Workstudy Student -yellow timesheet	Aug 1st	Aug. 10th
July	Texas Workstudy Student - tan timesheet	Aug 1st	Aug. 10th
	<i>*dates are for 4-day work week</i>		
August	Special Assignment Agreements	Wed., Aug. 17th	Aug. 26th
7/11 - 8/14	Hourly (nonstudent) - cream timesheet	Wed., Aug. 17th	Aug. 26th
August	Full-time staff, non-exempt employees - white timesheet	Sep. 1st	Aug. 26th
August	Institutional student - pink timesheet	Sep. 1st	Sep. 9th
August	Federal Workstudy Student -yellow timesheet	Sep. 1st	Sep. 9th
August	Texas Workstudy Student - tan timesheet	Sep. 1st	Sep. 9th