

PAYROLL DUE DATES			
September 1, 2009- August 31, 2010			
PAY PERIOD	PAYROLL TYPE/DOCUMENT	DUE IN PAYROLL OFFICE	PAY DATES
September-- 8/17 - 9/13	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Wed., Sep. 16th Wed., Sep. 16th	Sep. 25th Sep. 25th
September	Full-time staff, non-exempt employees - white timesheet	Oct. 1st	Sep. 25th
September	Institutional student - pink timesheet	Oct. 1st	Oct. 9th
September	Federal Workstudy Student -yellow timesheet	Oct. 1st	Oct. 9th
September	Texas Workstudy Student - tan timesheet	Oct. 1st	Oct. 9th
October-- 9/14 - 10/11	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Wed., Oct. 14th Wed., Oct. 14th	Oct. 23rd Oct. 23rd
October	Full-time staff, non-exempt employees - white timesheet	Nov 2nd	Oct. 23rd
October	Institutional student - pink timesheet	Nov 2nd	Nov. 10th
October	Federal Workstudy Student -yellow timesheet	Nov 2nd	Nov. 10th
October	Texas Workstudy Student - tan timesheet	Nov 2nd	Nov. 10th
November-- 10/12 - 11/15	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Tue., Nov. 17th Tue., Nov. 17th	Nov. 24th Nov. 24th
November	Full-time staff, non-exempt employees - white timesheet	Dec. 1st	Nov. 24th
November	Institutional student - pink timesheet	Dec. 1st	Dec.10th
November	Federal Workstudy Student -yellow timesheet	Dec. 1st	Dec.10th
November	Texas Workstudy Student - tan timesheet	Dec. 1st	Dec.10th
December-- 11/16 - 12/6	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Tues, Dec. 8th Tues, Dec. 8th	Dec. 17th Dec. 17th
December	Full-time staff, non-exempt employees - white timesheet	Jan. 4th	Dec. 17th
December	Institutional student - pink timesheet	On or Before Dec. 18th	Jan. 8th
December	Federal Workstudy Student -yellow timesheet	On or Before Dec. 18th	Jan. 8th
December	Texas Workstudy Student - tan timesheet	On or Before Dec. 18th	Jan. 8th
January-- 12/7 - 1/10	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Wed., Jan. 13th Wed., Jan. 13th	Jan. 22nd Jan. 22nd
January	Full-time staff, non-exempt employees - white timesheet	Feb. 1st	Jan. 22nd
January	Institutional student - pink timesheet	Feb. 1st	Feb. 10th
January	Federal Workstudy Student -yellow timesheet	Feb. 1st	Feb. 10th
January	Texas Workstudy Student - tan timesheet	Feb. 1st	Feb. 10th
February-- 1/11 - 2/14	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Wed., Feb. 17th Wed., Feb. 17th	Feb. 26th Feb. 26th
February	Full-time staff, non-exempt employees - white timesheet	Mar. 1st	Feb. 26th
February	Institutional student - pink timesheet	Mar. 1st	Mar. 10th
February	Federal Workstudy Student -yellow timesheet	Mar. 1st	Mar. 10th
February	Texas Workstudy Student - tan timesheet	Mar. 1st	Mar. 10th
March 2/15 - 3/7	Special Assignment Agreements Hourly (nonstudent) - cream timesheet	Wed., Mar. 10th Wed., Mar. 10th	Mar. 26th Mar. 26th
March	Full-time staff, non-exempt employees - white timesheet	Apr. 1st	Mar. 26th
March	Institutional student - pink timesheet	Apr. 1st	Apr. 9th
March	Federal Workstudy Student -yellow timesheet	Apr. 1st	Apr. 9th
March	Texas Workstudy Student - tan timesheet	Apr. 1st	Apr. 9th

PAY PERIOD	PAYROLL TYPE/DOCUMENT	DUE IN PAYROLL OFFICE	PAY DATES
April	Special Assignment Agreements	Wed., Apr. 14th	Apr. 23rd
3/8 - 4/11	Hourly (nonstudent) - cream timesheet	Wed., Apr. 14th	Apr. 23rd
April	Full-time staff, non-exempt employees - white timesheet	May 3rd	Apr. 23rd
April	Institutional student - pink timesheet	April 30th	May 10th
April	Federal Workstudy Student -yellow timesheet	April 30th	May 10th
April	Texas Workstudy Student - tan timesheet	April 30th	May 10th
May	Special Assignment Agreements	Tue., May 18th	May 27th
4/12 - 5/16	Hourly (nonstudent) - cream timesheet	Tue., May 18th	May 27th
May	Full-time staff, non-exempt employees - white timesheet	June 1st	May 27th
May	Institutional student - pink timesheet	June 1st	June 10th
May	Federal Workstudy Student -yellow timesheet	June 1st	June 10th
May	Texas Workstudy Student - tan timesheet	June 1st	June 10th
	<i>*dates are for 4-day work week</i>		
June	Special Assignment Agreements	Tues., June 15th	June 24th
5/17 - 6/13	Hourly (nonstudent) - cream timesheet	Tues., June 15th	June 24th
June	Full-time staff, non-exempt employees - white timesheet	July 1st	June 24th
June	Institutional student - pink timesheet	July 1st	July 8th
June	Federal Workstudy Student -yellow timesheet	July 1st	July 8th
June	Texas Workstudy Student - tan timesheet	July 1st	July 8th
	<i>*dates are for 4-day work week</i>		
July	Special Assignment Agreements	Tues., July 13th	July 22nd
6/14 - 7/11	Hourly (nonstudent) - cream timesheet	Tues., July 13th	July 22nd
July	Full-time staff, non-exempt employees - white timesheet	Aug 2nd	July 22nd
July	Institutional student - pink timesheet	Aug 2nd	Aug. 10th
July	Federal Workstudy Student -yellow timesheet	Aug 2nd	Aug. 10th
July	Texas Workstudy Student - tan timesheet	Aug 2nd	Aug. 10th
	<i>*dates are for 4-day work week</i>		
August	Special Assignment Agreements	Wed., Aug. 18th	Aug. 27th
7/12 - 8/15	Hourly (nonstudent) - cream timesheet	Wed., Aug. 18th	Aug. 27th
August	Full-time staff, non-exempt employees - white timesheet	Sep. 1st	Aug. 27th
August	Institutional student - pink timesheet	Sep. 1st	Sep. 10th
August	Federal Workstudy Student -yellow timesheet	Sep. 1st	Sep. 10th
August	Texas Workstudy Student - tan timesheet	Sep. 1st	Sep. 10th