



**Trinity Valley Community College
SACS Reaffirmation Project
Learning Initiative Council Meeting
May 12, 2006**

Meeting held at the Athens Country Club – 2:00 p.m. May 12, 2006

Present: President Ron Baugh, Vice President Jan Huffstutler, Dean Jerry King, Dean Ray Williams, Terry Spurlock, Dean Jeremy McMillen, Director Kay Pulley, Vicki Dossett, Linda Gann, Janet Lumpkin, Russell Self, Wanda Mayes, Judy Callicoatt, Rob Risko and Tina Rummel.

Kay Pulley thanked Terry Spurlock for arranging for this special meeting. She also announced the resignation of Glenda Gunnel's, and the job opening being posted until May 24th. She mentioned that Tammy Thomas, student assistant is filling in until a replacement can be hired.

Ron Baugh presented an award to Rob Risko for his contributions as faculty intern for 2005-2006, and then departed the meeting.

Dr. Huffstutler thanked the group for their work this year and made that comment that she was so pleased with the progress and enthusiasm of this group. Kay thanked her for her continued support.

Terry made a motion that the minutes from 4/21/2006 meeting be approved and Jeremy seconded the motion.

Jeremy McMillen discussed the SACS timeline and the fact that David Carter said we needed to select experts in the field for our onsite visit. He indicated to please contact him as soon as possible with any names, which need to be turned in by June 1, 2006. They are paid \$50.00 and spend two days here. Ray mentioned that former reading instructor James Smith might be a good resource for experts in the reading field. Wanda Mayes mentioned Doris Gardenhire, retired English instructor as a resource. Kay indicated we needed to do this soon. Jeremy talked about inviting Margaret Sullivan, consultant for SACS back to our campus to get her feedback on the follow-up Compliance Certification report and Quality Enhancement Plan.

Kay pointed out what a wonderful job Janet Lumpkin is doing with the Engagement Edge, everyone is talking. She also indicated an article was published in every issue of the *News Journal*, this is good positive feedback for SACS.

Jeremy and Kay talked about their recent visit to the Palestine campus and the fact that Charlie Akin seemed excited about what was going on and wanted a compiled list of the Engagement Edge articles to print and distribute to every employee at the Palestine campus.

Jeremy discussed the Student Support Service retreat that he and Kay attended recently. A follow-up report from that meeting will be available soon and he indicated that he plans to share it with this group.

Kay is meeting with the Adult Education staff next week to inform them what is going on with the Learning Initiative in order to tap in to resources that they may have available. Sherry Nash, adult education instructor said she would be able to present her material that she has. Vicki Dossett indicated that she had talked to Sherry about doing an orientation/training on her Learning to Learn presentation

An updated was given on the Pilot Learning Lab plans. Kay mentioned that it was presented to the Committee on College Planning at the recent retreat held at Camp Gilmont. She discussed that there were still issues with the new technology building and the renovation of the old tech building. She shared with the group that Mike Abbott indicated thirty (30) outlets would be available for computers.

Vicki talked about the CAAPS testing that was done. She said forty-one (41) students took the CAAP test this semester, which was a definite improvement over last semester. Information is being gathered on how to better administer this test. Vicki said she had talked to Colette Hilliard and Colette mentioned trying to do it in the Government classes, but scheduling seemed to still be an issue. Vicki indicated that Brenda House, Eddie Booth and Pat LaRue based their final exam on the CAAP test being taken and it seemed to work well.

Wanda Mayes gave a report on the discipline specific reading test progress. She now has five (5) readings submitted to be rated by readability software.

Janet Lumpkin reported on the Student Networking Group plans. She indicated that the post reading test was a problem because it took up two class periods and was too much for the teachers. Kay discussed that all of the post reading and engagement surveys are done and the data still needs to be assessed. Russell reported on the textbook website project and said that the database is ready and representative are willing to come out and set it up on computers. Jeremy said we should do network and non-network groups. Vicki reminded them about the eight (8) computers that the counseling office has.

Linda Gann showed Carolyn Beck's portfolio and discussed the Learning Academy Day. The date has not been set, but it will be sometime in September. She said that instructor's would be released from their classes in order to attend this professional development day. She will notify the group after she has more information. She indicated that she has one new member signed up for next year, and several others has expressed an interest in the group.

Terry Spurlock gave an update on the WebCT training that was done last month. He had fourteen (14) people attend a beginner session. He is planning on scheduling another one at the end of July, but it will be a more advanced session.

Tina Rummel handed out a flyer on Surviving Distance Education. The Northeast Texas Consortium of Colleges & Universities (NETnet) will be offering the 1st summer academy for

distance learning professionals. The event will kick off with a social evening at the Wingate Inn in Tyler on July 9. The workshop will be held at the University of Texas at Tyler campus on July 10 & 11 from 9:30 a.m. – 3:30 p.m. Participants will have the opportunity to select among topics that include: developing measurable outcomes, assessment strategies, copyright issues, ‘best practice’ standards in online course delivery, incorporating technology in your distance learning course and more. There is no registration fee. Individuals will be responsible for their travel.

LI council discussed plans for summer meetings, but nothing was decided. Fall in-service was discussed and Jeremy indicated that he was told the topic would be the follow-up report for the Compliance Certification for SACS.

Meeting was adjourned at 4:00 p.m.