

REFUND POLICY

Students, who **officially drop a class or withdraw** from Trinity Valley Community College, shall have their tuition and mandatory fees refunded according to the following schedule:

Fall and Spring Semesters

Prior to the first class day	100% (a \$15.00 matriculation fee will be charged)
During the first fifteen class days	70%
During the sixteenth through twentieth class days	25%
After the twentieth class day	none

Summer Semesters

Prior to the first class day	100% (a \$15.00 matriculation fee will be charged)
During the first five class days	70%
During the sixth and seventh class days	25%
After the seventh class day	none

For Semesters other than Fall, Spring, and Summer

Prior to the first class day	100% (a \$15.00 matriculation fee will be charged)
After classes begin, see table:	

Length of Term in Weeks	Last day for 70% refund	Last day for 25% refund
2 or less	2	N/A
3	3	4
4	4	5
5	5	6
6	5	7
7	7	9
8	8	10
9	9	11
10	9	12
11	10	14
12	12	15
13	13	16
14	13	17
15	14	19
16 or longer	15	20

Refunds will be mailed to the student approximately 4 weeks after the end of the applicable refund period.

FEDERAL REFUND POLICY

If you receive Title IV funds (Pell, FSEOG and/or Student Loans) and you withdraw from TVCC, YOU MAY OWE A REFUND TO THE DEPARTMENT OF EDUCATION. PLEASE CHECK WITH THE FINANCIAL AID OFFICE PRIOR TO WITHDRAWING.

Students attending TVCC who are receiving Title IV funds and withdraw from this institution will have a "Return of Unearned Funds" calculation performed as they withdraw to determine if the student owes a partial refund on the funds that they have received. The following procedure will be used to determine the amount that the student must repay.

1. The total amount of Title IV aid awarded will be determined.
2. The student's withdrawal date in relationship to the total number of days in the term will be determined. This procedure will determine the actual percentage of aid earned.

3. The total amount of aid earned will be subtracted from the total amount distributed to the student. The difference will be the amount that must be returned to the agency from which the funds were granted.
4. The total institutional charges for the term will be determined and the unearned percentage will be calculated.
5. A comparison of the total calculated amount to be returned will be compared to the total calculated unearned institution charges. The lesser of the two amounts will be used as the actual amount that TVCC must collect from the student and repay to the Department of Education.
6. This amount must be paid in the following manner until the total calculated amount is fully returned.
 - a. Unsubsidized FFEL Stafford Loan
 - b. Subsidized FFEL Stafford Loan
 - c. FFEL PLUS Loan
 - d. Pell Grant
 - e. FSEOG
 - f. Other Title IV programs
7. In addition to the above referenced calculation, the student may be required to repay additional unearned Title IV aid. If this is determined during the withdrawal process, TVCC will notify the student within 30 days of the student's responsibility to repay this unearned amount of Title IV funds.
8. The student will lose Title IV eligibility if this amount is not repaid within 45 days.
9. If this amount is not repaid during this time, TVCC will notify the Department of Education of the student's failure to repay the unearned amount. This action will block the student from receiving additional student financial aid until this amount has been paid and cleared from the student's record.

TUITION REBATES FOR CERTAIN UNDERGRADUATES

The purpose of this program is to provide tuition rebates that will provide a financial incentive for students to prepare for university studies while completing their high school work, avail themselves of academic counseling, make early career decisions, and complete their baccalaureate studies with as few extraneous courses as possible. Minimizing the number of courses taken by students results in financial savings to students, parents, and the state.

Authority

The program is authorized by section 54.0065 of the Texas Education Code.

Eligible Students

To be eligible for rebates under this program, students must meet all of the following conditions:

- (a) they must have enrolled for the first time in an institution of higher education in the Fall 1997 semester or later,
- (b) they must have received a baccalaureate degree from a Texas public university,
- (c) they must have been a resident of Texas and entitled to pay resident tuition at all times while pursuing the degree, and
- (d) they must have attempted no more than three hours in excess of the minimum number of semester credit hours required to complete the degree under the catalog under which they were graduated. Hours attempted include transfer credits, course credit earned exclusively by examination, courses that are dropped after the official census date, and for credit developmental courses.