

Students required to take the THEA Test must do so before enrollment for semester credit hours. Pre-collegiate courses, such as remedial courses, are not counted in calculating the credit hours for meeting the testing requirement. Students enrolling for an 8-week vocational course, do not have to take the THEA Test prior to enrollment.

If a student does not receive the minimum required scores on the approved alternative test or the THEA Test, he will be required to enroll in prescribed developmental studies courses and remain in such courses until he has satisfied the college's developmental policy.

For additional information on the THEA Test, prospective students should contact the Trinity Valley Community College Enrollment Coordinator. Study guides are available in the Unit library.

REQUIRED INSTITUTIONAL PLACEMENT TESTS

The Windham School System will administer the Test of Adult Basic Education (TABE), regularly throughout the year.

To be eligible for THEA, each applicant must score a minimum of:

12.0 Reading, 8.5 Math, and 8.5 Writing on sections of the Level "A" TABE or an 11.0 composite is required to take the THEA.

To enroll in a college vocational course, the student must take the appropriate level TABE test and score the minimum test score from the respective vocational course. Minimum scores are established by TDCJ-ID policy.

COUNSELING AND ADVISING

Trinity Valley Community College provides students with educational, vocational and career counseling services. A student may make an appointment for advisement by writing an I-60 to the Trinity Valley Community College Enrollment Coordinator through the unit education office.

LIBRARY SERVICES

Library resources and services are essential to learning. Students of Trinity Valley Community College have access to the college library resources in support of respective classes.

Access to the materials is made available to the student through his instructor, who will assist with the selection of course related resources through intra-library loan. Student loans are for a three week period. Materials can be returned through the TVCC faculty. It is the student's responsibility to insure the materials are returned on time.

Materials to supplement and complement class assignments will be available for students registered in the specific class.

TEXTBOOKS

TDCJ-CE purchases all textbooks for students enrolled within TDCJ and will remain TDCJ-CE property. Textbooks must be returned to the unit education department at the completion, resignation, or termination of course work.